



AGENDA

Parks & Recreation Commission

Regular Meeting

Monday, July 24, 2023

6:00 PM

Council Chambers, City Hall

- 1. CALL MEETING TO ORDER**
- 2. ADDITIONS OR CORRECTIONS TO AGENDA**
- 3. APPROVAL OF MINUTES**
 - a. Minutes of the June 26, 2023 Regular Meeting
- 4. AUDIENCE INPUT**
- 5. DISCUSSION (Response to Audience Input):**
- 6. UNFINISHED BUSINESS**
- 7. NEW BUSINESS**
 - a. Pickle Ball, Dog Park and Stormwater Improvement Project - Bids
 - b. Project Updates
 - c. Director's Report
- 8. ADJOURNMENT**

**ROSEMOUNT PARKS & RECREATION COMMISSION
REGULAR MEETING PROCEEDINGS
JUNE 26, 2023**

CALL MEETING TO ORDER

Pursuant to due call and notice thereof, a regular meeting of the Rosemount Parks and Recreation Commission was held on Monday, June 26, 2023, at 7:00 PM in Rosemount Council Chambers, 2875 145th Street West.

Bonkoski called the meeting to order with Commissioners Angell, DeBettignies, Edminson, McDonald and Speich. Eliason, Flury and Young were absent.

Staff present included the following;

Parks and Recreation Director Dan Schultz and Recording Secretary Rambo

Guest - Tamie Roudebush

- a. Oath of Office - John DeBettignies

ADDITIONS OR CORRECTIONS TO AGENDA

None

APPROVAL OF MINUTES

- a. Minutes of the May 22, 2023 Regular Meeting

Motion by Speich **Second by** McDonald

Motion to approve Minutes of the May 22nd, 2023 Regular Minutes

Ayes: 6.

Nays: None. Motion carried.

AUDIENCE INPUT

Guest Tamie Roudebush expressed concern over the high volume of tournament traffic at the Bloomfield ballfields and the impact this has on the neighborhood.

DISCUSSION (Response to Audience Input):

Director Schultz will meet with the Recreation Supervisor in charge of field usage and discuss the option of having Bloomfield be practice fields only, therefore eliminating the impact tournament traffic has on this neighborhood.

UNFINISHED BUSINESS

a. Central Park and Public Works Campus Walking Tour

Director Schultz lead the Commissioners on a walking tour of Central Park and the Public Works Campus.

NEW BUSINESS

a. Project Updates (verbal)

Director Schuktz gave verbal updates on current Parks and Recreation happenings. Items included were progress reports for pickleball courts, new playgrounds at Claret, Biscaye and Kidder Parks, and how code enforcement is handling park enroachments.

b. Director's Report

Park Improvement Fund Balance as of May 31, 2023: \$3,835,041.82

Inflows to the Park Improvement fund last month were as follows:

Dedication fees - \$2,042.00

Grants/Other - \$0

Interest - \$10,676.91

Donations - \$0

Expenditures - \$85,605.98 (Park Project Planning, Training Design and Portable Toilet Enclosures)

ADJOURNMENT

There being no further business to come before the Parks and Recreation Commission Director Schultz called the meeting and it was unanimously adjourned at 8:10 p.m.

Respectfully submitted,

Michelle Rambo
Recording Secretary

Parks & Recreation Commission Regular Meeting: July 24, 2023

AGENDA ITEM: Pickle Ball, Dog Park and Stormwater Improvement Project - Bids	AGENDA SECTION: NEW BUSINESS
PREPARED BY: Dan Schultz, Parks & Recreation Director	AGENDA NO. 7.a.
ATTACHMENTS: Rosemount Pickleball and Dogpark Recommendation Letter 7 18 23, Location Map 10 3 22, Rosemount Pickleball - Concept 2 - Final	APPROVED BY: DLS
RECOMMENDED ACTION: Motion to recommend the City Council Approve awarding the base bid, bid alternate 1 and bid alternate 3 to the low bidder Northern Lines Contracting.	

BACKGROUND

We recently put the Pickle Ball, Dog Park and Stormwater Project out to bid. The bid package included the following items:

Base Bid – Grading, driveway, parking lot and necessary project utilities

Bid Alternate 1 – Construction of 12 pickle ball courts

Bid Alternate 2 – Dog Park parking lot

Bid Alternate 3 - Regional Stormwater Improvements

Attached are the bid results from the nine bidders. Staff is recommending that we award the base bid, bid alternate 1 and bid alternate 3. The base bid and bid alternate 1 will be paid for through the parks improvements fund (parks dedication fees) and the bid alternate 3 will be paid for from the stormwater fund. The current balance in the parks dedication account is \$3,732,218.13. This project will have a sizeable impact on our account balance, but we do have several projects that will replenish our account in the coming months.

One item to keep in mind is that the developer has not yet dedicated the land to the City for the park, but staff anticipates that happening in the next couple of weeks. The City will not sign the construction contracts until we have been deeded the land.

RECOMMENDATION

Staff is recommending that we award the base bid, bid alternate 1 and bid alternate 3 to the low bidder Northern Lines Contracting



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July 18, 2023

Dan Schultz
Parks and Recreation Director
City of Rosemount
2875 145th St W
Rosemount, MN 55068

Re: Rosemount Pickleball & Dog Park

Dear Dan,

On Thursday, June 29, 2023, bids were received for the Rosemount Pickleball & Dog Park project. Please refer to the attached Bid Tabulation for specific amounts.

Following the bid opening, we spoke with representatives from Northern Lines Contracting to confirm their understanding of the project. Northern Lines Contracting stated that they were comfortable with their bid and that they are ready to accomplish the work. Northern Lines will be working on the Akron Road project; we feel comfortable with their capacity to perform on these projects and their ability to complete the project in a timely manner and on budget. With the available funding in mind, we recommend accepting the following Contractor's bids as listed below:

Northern Lines Contracting

Base Bid	\$ 1,045,000
Alternate No. 1	\$ 600,000
Alternate No. 3	<u>\$ 115,000</u>
	\$1,760,000

If you have any questions, please do not hesitate to contact our office.

Respectfully,
Bolton & Menk, Inc.

Jay Pomeroy, PLA

Attachment - Bid Tabulation

Bids Due:
Thursday, June 29, 2023
(2:00 pm local time)

Rosemount Pickleball and Dog Park



	Mcnamara Contracting	Sunram	Northern Lines Contracting	Newlook Contracting	Minnesota Dirtworks	Max Steininger Inc.	Peterson Companies	Friedges	Belair Builders
Bid Security	Y	Y	Y	Y	Y	Y	Y	Y	Y
Responsible Contractor Certificates	Y	Y	Y	Y	Y	Y	Y	Y	Y
Addendum 1	Y	Y	Y	Y	Y	Y	Y	Y	Y
Addendum 2	Y	Y	Y	Y	Y	Y	Y	Y	Y
Addendum 3	Y	Y	Y	Y	Y	Y	Y	Y	Y
Base Bid	\$1,110,000.00	\$1,894,675.00	\$1,045,000.00	\$1,297,950.00	\$1,400,000.00	\$1,250,000.00	\$1,251,423.00	\$1,106,800.00	\$1,205,797.00
Alternate No. 1 Pickleball Courts	\$612,000.00	\$606,275.00	\$600,000.00	\$772,700.00	\$675,000.00	\$820,000.00	\$662,025.00	\$714,700.00	\$608,843.00
Alternate No. 2 Dog Park Parking Lot	\$290,000.00	\$352,425.00	\$335,000.00	\$572,150.00	\$285,000.00	\$355,000.00	\$323,015.00	\$260,900.00	\$311,862.00
Alternate No. 3 Storm Water Overflow	\$146,000.00	\$193,850.00	\$115,000.00	\$225,275.00	\$210,000.00	\$35,000.00	\$184,141.00	\$127,300.00	\$142,546.00
Start Date	7/24/2023	8/21/2023	9/1/2023	7/23/2023	8/1/2023	7/20/2023	7/24/2023	7/24/2023	8/1/2023
Substantial Completion Date	7/28/2024	6/28/2024	6/28/2024	6/27/2024		8/15/2024	6/28/2024	6/28/2024	11/1/2023

Location Map





NOTE: DETAILS SUCH AS PERIMETER FENCING AREAS AND AREAS FOR RECREATION WILL BE DEFINED ONCE SCHEMATIC LAYOUT IS SELECTED

Parks & Recreation Commission Regular Meeting: July 24, 2023

AGENDA ITEM: Project Updates	AGENDA SECTION: NEW BUSINESS
PREPARED BY: Dan Schultz, Parks & Recreation Director	AGENDA NO. 7.b.
ATTACHMENTS:	APPROVED BY: DLS
RECOMMENDED ACTION: None, discussion only	

BACKGROUND

Central Park/Public Works Campus Master Planning – Staff are still in the process of getting input from user groups regarding the plans staff hopes to take this to the City Council at one of their upcoming work session meetings.

UMore Ballfields Park Building - Staff are still in the process of getting input from user groups regarding the plans staff hopes to take this to the City Council at one of their upcoming work session meetings.

Life Time Project - We broke ground on July 5th and held the Ground Breaking ceremony on July 11th. Things are moving along as expected with the grading.

Bonaire Path Trail Design – The consultant for this project is finishing up the plans and once they are complete, Staff we'll hold a neighborhood meeting to discuss the future improvements.

Dunmore Park – The developer is cleaning up the park area from of the miscellaneous construction debris so that we can get an accurate survey done. After completing the survey, we will start the creation of the plans and specifications for the project.

Talamore Park - We are working on plans and specifications for this project and plan to bid this sometime in early 2024.

RECOMMENDATION

None, discussion only

Parks & Recreation Commission Regular Meeting: July 24, 2023

AGENDA ITEM: Director's Report	AGENDA SECTION: NEW BUSINESS
PREPARED BY: Dan Schultz, Parks & Recreation Director	AGENDA NO. 7.c.
ATTACHMENTS:	APPROVED BY: DLS
RECOMMENDED ACTION: None, discussion only	

BACKGROUND

Park Improvement Fund Balance as of June 30, 2023: \$3,732,218.13

Inflows to the Park Improvement Fund last month were as follows:

Dedication fees – \$0

Grants/Other - \$0

Interest - \$9,509.46

Expenditures – \$85,267.33 (Wolfson Property and various park designs)

Leprechaun Days – The largest of the community special events will take place July 22 – 29. There are many activities for the community to enjoy. Cross your fingers for great weather!!

RECOMMENDATION

None, discussion only