



AGENDA

Parks & Recreation Commission

Regular Meeting

Monday, September 25, 2023

7:00 PM

Council Chambers, City Hall

- 1. CALL MEETING TO ORDER**
- 2. ADDITIONS OR CORRECTIONS TO AGENDA**
- 3. APPROVAL OF MINUTES**
 - a. Minutes of the June 26, 2023 Regular Meeting
 - b. Minutes of the July 24, 2023 Regular Meeting
 - c. Minutes of the August 28, 2023 Regular Meeting
- 4. AUDIENCE INPUT**
- 5. DISCUSSION (Response to Audience Input):**
- 6. UNFINISHED BUSINESS**
- 7. NEW BUSINESS**
 - a. Project Updates
 - b. Director's Report
- 8. ADJOURNMENT**

**ROSEMOUNT PARKS & RECREATION COMMISSION
REGULAR MEETING PROCEEDINGS
JUNE 26, 2023**

CALL MEETING TO ORDER

Pursuant to due call and notice thereof, a regular meeting of the Rosemount Parks and Recreation Commission was held on Monday, June 26, 2023, at 7:00 PM in Rosemount Council Chambers, 2875 145th Street West.

Bonkoski called the meeting to order with Commissioners Angell, DeBettignies, Edminson, McDonald and Speich. Eliason, Flury and Young were absent.

Staff present included the following;

Parks and Recreation Director Dan Schultz and Recording Secretary Rambo

Guest - Tamie Roudebush

- a. Oath of Office - John DeBettignies

ADDITIONS OR CORRECTIONS TO AGENDA

None

APPROVAL OF MINUTES

- a. Minutes of the May 22, 2023 Regular Meeting

Motion by Speich **Second by** McDonald

Motion to approve Minutes of the May 22nd, 2023 Regular Minutes

Ayes: 6.

Nays: None. Motion carried.

AUDIENCE INPUT

Guest Tamie Roudebush expressed concern over the high volume of tournament traffic at the Bloomfield ballfields and the impact this has on the neighborhood.

DISCUSSION (Response to Audience Input):

Director Schultz will meet with the Recreation Supervisor in charge of field usage and discuss the option of having Bloomfield be practice fields only, therefore eliminating the impact tournament traffic has on this neighborhood.

UNFINISHED BUSINESS

a. Central Park and Public Works Campus Walking Tour

Director Schultz lead the Commissioners on a walking tour of Central Park and the Public Works Campus.

NEW BUSINESS

a. Project Updates (verbal)

Director Schuktz gave verbal updates on current Parks and Recreation happenings. Items included were progress reports for pickleball courts, new playgrounds at Claret, Biscaye and Kidder Parks, and how code enforcement is handling park enroachments.

b. Director's Report

Park Improvement Fund Balance as of May 31, 2023: \$3,835,041.82

Inflows to the Park Improvement fund last month were as follows:

Dedication fees - \$2,042.00

Grants/Other - \$0

Interest - \$10,676.91

Donations - \$0

Expenditures - \$85,605.98 (Park Project Planning, Training Design and Portable Toilet Enclosures)

ADJOURNMENT

There being no further business to come before the Parks and Recreation Commission Director Schultz called the meeting and it was unanimously adjourned at 8:10 p.m.

Respectfully submitted,

Michelle Rambo
Recording Secretary

**ROSEMOUNT PARKS & RECREATION COMMISSION
REGULAR MEETING PROCEEDINGS
JULY 24, 2023**

CALL MEETING TO ORDER

Pursuant to due call and notice thereof, a regular meeting of the Rosemount Parks and Recreation Commission was held on Monday, July 24, 2023, at 6:00 PM. in the conference room, 2875 145th Street West. Commissioners present included Bonkoski and DeBettignies. Angell, Edminson, Eliason, Flury, McDonald, Speich and Young were absent.

Staff present included the following;
Parks and Recreation Director Dan Schultz and Recording Secretary Rambo

ADDITIONS OR CORRECTIONS TO AGENDA

APPROVAL OF MINUTES

- a. Minutes of the June 26, 2023 Regular Meeting

AUDIENCE INPUT

DISCUSSION (Response to Audience Input):

UNFINISHED BUSINESS

NEW BUSINESS

- a. Pickle Ball, Dog Park and Stormwater Improvement Project - Bids
- b. Project Updates
- c. Director's Report

ADJOURNMENT

Being there was no quorum, Director Schultz called the meeting and it was unanimously adjourned at 6:15 p.m.

Respectfully submitted,

Michelle Rambo
Recording Secretary

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**ROSEMOUNT PARKS & RECREATION COMMISSION
REGULAR MEETING PROCEEDINGS
AUGUST 28, 2023**

CALL MEETING TO ORDER

Pursuant to due call and notice thereof, a regular meeting of the Rosemount Parks and Recreation Commission was held on Monday, August 28, 2023, at 7:00 PM. in Rosemount Council Chambers, 2875 145th Street West.

Eliason called the meeting to order with Commissioners Bonkoski, McDonald and DeBettignies. Commissioners Angell, Edminson, Flury, Speich and Young were absent.

Staff present included the following;

Parks and Recreation Director Dan Schultz and Recording Secretary Rambo

Guests - Parent / Boy Scout for observance purposes only

ADDITIONS OR CORRECTIONS TO AGENDA

APPROVAL OF MINUTES

- a. Minutes of the June 26, 2023 Regular Meeting

- b. Minutes of the July 24, 2023 Regular Meeting

AUDIENCE INPUT

DISCUSSION (Response to Audience Input):

UNFINISHED BUSINESS

NEW BUSINESS

- a. Use of Cannabis In Public Places

Based on feedback from the Commission, staff will recommend the Council consider adopting an ordinance establishing a petty misdemeanor offense for a person who unlawfully uses cannabis in a public place.

- b. Project Updates

Director Schultz gave verbal updates on current Parks and Recreation projects. Items

included progress reports for Amber Field Pickle Ball Courts, Central Park/Public Works Campus Master Planning, UMore Ballfields Park Building, Lifetime Project, Bonaire Path Trail Design, Dunmore and Talamore Parks.

c. Director's Report

Park Improvement Fund Balance as of July 31, 2023: \$3,681,784.83

Inflows to the Park Improvement fund last month were as follows:

Dedication fees - \$6,127.00

Grants/Other - \$0

Interest - \$6,743,.00

Expenditures - \$39,128.50 (park planning design work, various park improvements and taxes for recently dedicated land)

ADJOURNMENT

Being there was no quorum, Eliason called the meeting and it was unanimously adjourned at 7:39 p.m.

Respectfully submitted,

Michelle Rambo
Recording Secretary

Parks & Recreation Commission Regular Meeting: September 25, 2023

AGENDA ITEM: Project Updates	AGENDA SECTION: NEW BUSINESS
PREPARED BY: Dan Schultz, Parks & Recreation Director	AGENDA NO. 7.a.
ATTACHMENTS:	APPROVED BY: DLS
RECOMMENDED ACTION: None, update only	

BACKGROUND

Central Park/Public Works Campus Master Planning – Staff are still in the process of getting input from user groups regarding the plans. Staff hope to take this to the City Council at one of their upcoming work session meetings.

UMore Ballfields Park Building - Staff are finishing up the gathering of input from user groups regarding the plans and will be working with the design architect to revise the drawings. The updated drawings will be brought back to the Commission in October.

Life Time Project - Things are moving along as expected with the grading and other utility improvements. We should go vertical with the building in November.

Bonaire Path Trail Design – The consultant for this project is finishing up the plans and once they are complete, staff will hold a neighborhood meeting to discuss the future improvements.

Dunmore Park – The developer is cleaning up the park area miscellaneous construction debris so that we can get an accurate survey done. After completing the survey, we will start the creation of the plans and specifications for the project.

Talamore Park - We are working on plans and specifications for this project and plan to bid the project sometime in early 2024.

McMenomy Woods – Staff will be including a request for funding in a future CIP budget so that we can start planning for future improvements at the park.

Dunmore Greenway Trail – City staff are working with our peers at Dakota County to get an access point to the trail at the south end of the project site. We hope to have this completed by the end of 2023.

RECOMMENDATION

None, update only

Parks & Recreation Commission Regular Meeting: September 25, 2023

AGENDA ITEM: Director's Report	AGENDA SECTION: NEW BUSINESS
PREPARED BY:	AGENDA NO. 7.b.
ATTACHMENTS:	APPROVED BY: DLS
RECOMMENDED ACTION: None	

BACKGROUND

Park Improvement Fund Balance as of August 31, 2023: \$3,681,784.83

Inflows to the Park Improvement Fund last month were as follows:

Dedication fees – \$40,800

Grants/Other - \$0

Interest - \$4,466.45

Expenditures – \$45,820.05 (various park designs, Flint Hills Building and new irrigation at Flint Hills Park)

Food Truck Fest – The 5th annual Food Truck Fest was held on Saturday, September 16th from 4p – 9p. We had great weather and a super line up of food vendors and some great music.

Annual Haunted Woods Trail – The 2023 Haunted Woods Trail will take place on Saturday, October 28 starting at 7:00pm. The event is held at Central Park. Volunteers are needed for day of set up and evening takedown. If you want to volunteer to help, let me know.

RECOMMENDATION

None, update only