

**ROSEMOUNT CITY COUNCIL
WORK SESSION PROCEEDINGS
OCTOBER 17, 2023**

CALL TO ORDER

Pursuant to due call and notice thereof, a special meeting of the Rosemount City Council was held on Tuesday, October 17, 2023, at 4:00 PM. in Rosemount Conference Room, 2875 145th Street West.

Mayor Weisensel called the meeting to order with Councilmembers Freske, Essler, Theisen and Klimpel.

Staff present included the following; Chief Schroeder, Assistant Fire Chief Behrendt, City Administrator Martin, Finance Director Malecha, Chief of Police Dahlstrom, Community Development Director Kienberger.

DISCUSSION

a. Discuss Fire Department Future Needs

Chief Schroeder presented the historical view of the Fire Department, the current call breakouts, MHealth Calls for service, the current trends of Fire Departments and comparisons of other comparable cities.

The current trends of our Fire Department include the City is continuing to grow, majority of the Fire Department works outside of the City of Rosemount, day response historically has been challenging due to lack of staffing, departments around us are moving towards full-time staffing models, a combination of duty crews/full-time staffing is also a trend and the department will require full-time staff to manage duty crews/full-time firefighters.

House Representative, John Huot, was present and discussed legislative discussions taking place specifically regarding remodeling the emergency medical services system and possible grants available.

City Administrator Martin proposes to lead by hiring a Fire Chief first to manage the style of a Duty Crew, manage scheduling of Duty Crew, management of policy and procedure, tracking of calls, training and call back percentages, the presence of a Fire Chief at department head meetings and would fill a big void in daytime officer presence.

City Council also will need to consider adding a Fire Marshal position; this position would conduct fire investigation into cause of fires. Previously, this role was filled by Rick Chase who has since retired. Since the position has been vacant, Apple Valley has been investigating Rosemount's fire for a fee. Staff recommends starting with completing the following items; engage with a 3rd party to perform a staffing study; hire FT Fire Chief and adding a FT Assistant Chief in the near future.

Councilmember Freske suggested reviewing the timing of having a duty crew in place to align with the additional development on the east side.

City Administrator Martin asked if the City Council is comfortable with staff getting a quote to conduct a staffing study; Council is comfortable with this action and the fact that the study could take approximately 4-6 months to complete. The budget impact will be discussed during the 2025 budget discussions.

ADJOURNMENT

There being no further business to come before the City Council at the regular council meeting and upon a motion by Weisensel the meeting was adjourned at 5:45 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Erin Fasbender". The signature is written in a cursive, flowing style.

Erin Fasbender
City Clerk