



**AGENDA**  
**Environment and Sustainability**  
**Commission Regular Meeting**  
**Tuesday, November 14, 2023**  
**5:30 PM**  
**Council Chambers**

- 1. CALL TO ORDER**
- 2. ADDITIONS OR CORRECTIONS TO AGENDA**
- 3. APPROVAL OF MINUTES**
  - a. July 12, 2023 Environment and Sustainability Commission Meeting
- 4. PRESENTATIONS**
  - a. Vermillion River Watershed Joint Powers Organization 2026-2035 Watershed Plan Development
- 5. OLD BUSINESS**
  - a. Goals Updates
  - b. Education & Outreach Activities
- 6. NEW BUSINESS**
  - a. Environment & Sustainability Commission Revisioning
- 7. ANNOUNCEMENTS**
- 8. STAFF REPORT**
  - a. Set Next Meeting Agenda for January 9, 2024
- 9. ADJOURNMENT**

**ROSEMOUNT ENVIRONMENT AND SUSTAINABILITY COMMISSION  
REGULAR MEETING PROCEEDINGS  
JULY 12, 2023**

**CALL TO ORDER**

Pursuant to due call and notice thereof, a regular meeting of the Environment and Sustainability Commission was held on Wednesday, July 12, 2023, at 5:30 PM in Rosemount Council Chambers, 2875 145th Street West.

Vice Chairperson Angerer called the meeting to order with Commissioners Springer, Andrews, and Reed. Commissioner Burman arrived at 5:40 p.m.

Staff present included the following;

Stormwater Specialist Byron, City Engineer Erickson, and Recording Secretary Simonson.

**ADDITIONS OR CORRECTIONS TO AGENDA**

None.

**ANNUAL MEETING**

**3.a. Presentation of Commissioner Delaney's Resignation**

Commissioner Angerer presented Commissioner Delaney's resignation.

**Motion by Springer Second by Andrews**

**Motion** to accept the resignation of Commissioner Delaney.

**Ayes: 4.**

**Nays: None. Motion carried.**

**3.b. Update on Filling Commission Vacancies - Verbal Only**

Specialist Byron advised that city staff discussed the vacancies and recommended keeping the Commission at 5 commissioners, which would require a quorum of 3 Commissioners. Additionally, staff also recommend reducing the frequency of meetings to every other month or quarterly. The Commissioners discussed and reached a consensus to meet next in September and decide at that time whether to meet bimonthly or quarterly. As a next step, staff will work on amending the bylaws which will subsequently be presented to the Commission for approval.

**3.c. Election of Commission Chair & Vice Chair**

Commissioner Burman arrived at 5:40 pm. Commissioner Angerer requested nominations for Chair and Vice Chair of the Environment and Sustainability Commission to Serve until April 2024. Commissioner Angerer volunteered for the position of Chair. Commissioner Springer volunteered for the position of Vice Chair.

**Motion by Angerer Second by Springer**

**Motion** to elect Commissioner Angerer as Commission Chair.

**Ayes: 5.**

**Nays: None. Motion carried.**

**Motion by Springer Second by Burman**

**Motion** to elect Commissioner Springer as Vice-Chair.

**Ayes: 5.**

**Nays: None. Motion carried.**

#### **APPROVAL OF MINUTES**

##### **4.a. May 3, 2023 Environment and Sustainability Work Session Meeting Minutes**

**Motion by Burman Second by Springer**

**Motion** to approve the May 3, 2023 Work Session Meeting Minutes

**Ayes: 5.**

**Nays: None. Motion carried.**

##### **4.b. June 13, 2023 Environment and Sustainability Commission Meeting Minutes**

**Motion by Angerer Second by Andrews**

**Motion** to approve the June 13, 2023 Regular Meeting Minutes.

**Ayes: 5.**

**Nays: None. Motion carried.**

#### **PRESENTATIONS**

None.

#### **OLD BUSINESS**

##### **6.a. Existing Goals Updates**

Commissioners discussed discontinuing the practice of setting annual goals. Instead, the current goals would be converted into long-term objectives that would carry over each year and the progress of each would be reviewed and updated annually.

Commissioner Burman inquired regarding the status or timeframe for comments from staff on the review of the Sustainable Purchasing Policy Framework. Per City Engineer Erickson, some reviews have been completed but staff are still working through a heavy workload. Burman also inquired if this policy would be reviewed as part of the budget discussions as it has potential implications for the budget. City Engineer Erickson will bring this question forward to Department Head staff.

##### **6.b. Near Term Education & Outreach**

Commissioners discussed set up and materials for the shared ESC and Solid Waste and Recycling booth for the Leprechaun Days Midsummer Faire. Additionally, blogpost ideas and upcoming community events were discussed, and blog post topics were selected and assigned through September.

##### **6.c. Land Acknowledgement Subcommittee Update**

The Sub-Committee Chair was not available to comment, and it was noted by the other

members of the sub-committee that they had not met yet on this matter. This item was tabled until the next meeting to determine next steps considering Commissioner Delaney's resignation from the ESC.

## **NEW BUSINESS**

### **7.a 2023 Goals Development**

The Commission discussed strategies to enhance their approach towards achieving goals and implementing updates.

## **ANNOUNCEMENTS**

The August 8, 2023 regular meeting of the Environment and Sustainability Commission is canceled. The next regular meeting will be held, September 12, 2023 at 5:30 p.m. in the Council Chambers, City Hall.

## **STAFF REPORT**

### **9.a Set Next Meeting Agenda for August 8, 2023**

- i. Recap of Leprechaun Days
- ii. Set Action Item Priorities for the Next 6 Months

## **ADJOURNMENT**

There being no further business to come before the Environmental and Sustainability Commission and upon a motion by Angerer and a second by Burman, the meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Amy Simonson  
Recording Secretary

Environment and Sustainability Commission Regular Meeting: November 14, 2023

<b>AGENDA ITEM:</b> Vermillion River Watershed Joint Powers Organization 2026-2035 Watershed Plan Development	<b>AGENDA SECTION:</b> PRESENTATIONS
<b>PREPARED BY:</b> Jane Byron, Stormwater Specialist	<b>AGENDA NO.</b> 4.a.
<b>ATTACHMENTS:</b> Summary of Issues and Priorities Important to Local Agencies, June 2023 Comment Letter from City of Rosemount	<b>APPROVED BY:</b> BE, NE
<b>RECOMMENDED ACTION:</b> Discussion Only	

**BACKGROUND**

Brita Moore-Kutz, Communications & Outreach Specialist with the Vermillion River Watershed (VRW) Joint Powers Organization will speak to the Commission regarding the VRW's plan development. The VRW is currently gathering stakeholder input ahead of plan development. People who live and work in the Watershed can visit <https://www.vermillionriverwatershed.org/watershed-management/2026-2035-watershed-plan-development/> to participate in an online survey or provide comments on an interactive map. An opportunity will be provided to give feedback on watershed issues after the presentation.

**RECOMMENDATION**

Open up discussion following the presentation to ask questions and provide comments on management within the Vermillion River Watershed Management Organization.



## 2026-2035 Watershed Plan Development Issues and Priorities

**Date:** October 12, 2023

The Vermillion River Watershed is developing its next generation Watershed Management Plan (Plan). The new Plan is scheduled to take effect in 2026 and run for ten years, the maximum allowed by Minnesota Statute 103B.231 (part of the Metropolitan Surface Water Management Act).

To initiate the planning process as required by Minnesota Rule 8410, watershed staff sent a letter to review agencies and local governments on March 31, 2023, requesting their comments on:

- Priority issues or opportunities and management expectations for them;
- Water management goals for the next 10 years; and
- Water-resource-related data, reports, or other relevant materials.

Comments came in via phone, email, writing, online form, and personal conversation from March 31-June 5, 2023. The following parties submitted comments:

- City of Apple Valley
- City of Empire
- City of Rosemount
- Dakota County Environmental Resources Department
  - Water Resources Unit
  - Groundwater Protection Unit
- Dakota County Soil & Water Conservation District (SWCD)
- Metropolitan Council
- Minnesota Board of Water and Soil Resources (BWSR)
- Minnesota Department of Natural Resources (DNR)
- Minnesota Pollution Control Agency (MPCA)

Below is a brief overview of the main issues covered in the initial comment period. Staff will update this document with comments received at upcoming meetings, open houses, community events, and through digital channels.

## Surface water concerns

The watershed is encouraged to address impairments through various restoration efforts that target their root causes, as well as protecting those waters not on the EPA's impaired waters list through proactive implementation of best management practices (BMPs).

- Expand efforts to address chloride pollution, utilize Twin Cities Metropolitan Chloride Management TMDL, and consideration of Twin Cities Chloride Management Plan (MPCA) and the Regional Assessment of Chloride in Select Twin Cities Metro Stream (Met Council)
- Consider metrics in the Plan to encourage communities to look at a sample ordinance on chloride use
- Incorporate and implement strategies to address Total Maximum Daily Loads (TMDLs)
- Implement best management practices and innovative management techniques to reduce stormwater/nutrient and sediment runoff from surrounding commercial, residential and agricultural land
- Address impaired lakes and streams within the watershed
- Address impairments due to high levels of E. coli and/or fecal coliform due to feedlots, land application of manure, cattle in riparian areas, and leaking septic systems
- Identify water bodies that are "nearly or barely" impacted, and prioritize keeping them from being impaired or work toward delisting
- Seek implementation activities that provide multiple benefits to water (quality, quantity, habitat, recreation)
- Target projects in areas with highest contributors of pollutants
- Consider testing Vermillion River for per- and polyfluorinated substances (PFAS)

## Groundwater sustainability

- Participate in water supply/conservation initiatives
- Consider strategies that promote water conservation practices and projects
- Consider strategies that promote water reuse, such as reuse of stormwater and wastewater to offset groundwater demand for irrigation
- Maintain and enhance aquifer recharge
- Support Dakota County Agricultural Chemical Reduction Effort (ACRE)
- Refer to Dakota County drinking water studies in planning process

## Stormwater/Flooding

- Keep water where it falls by protecting and restoring wetlands, ensuring water courses are connected to their floodplains, and managing stormwater runoff with rate control and volume reduction standards.
- Reduce the flow of water volume and nutrients through drainage systems.
- Design culverts and bridges to retain floodplain functions and bank stability on natural channels and other drainage systems.
- Consider re-evaluating 100-year floodplain risks for riparian areas based on most recent local model data and extreme rain events

- Reduce peak flow and volume of surface water runoff in areas that experience flooding or excessive soil loss
- Consider stormwater discharge needs of communities within the watershed
- Address the need for infiltration on sandy soils
- Address storm sewer infrastructure capacity and corresponding flooding problems

## Climate resiliency

- Address climate change and prioritization and expanded efforts related to climate resiliency
- Address changing weather patterns and extreme weather events
- Tools include Climate Resiliency Toolbox and climate vulnerability assessment (CVA)

## Land use/Development

- Support land use planning and practices that protect, restore, and enhance priority ecological resources
- Minimize impacts of shoreline development
- Do not change requirements for setbacks for new home construction
- Promote green infrastructure
- Support Minimum Impact Design Standards (MIDS) and the low impact development (LID) approach
- Consider goals and objectives that will increase voluntary adoption of agricultural best management practices and alternate management tools
- Do not recommend changes to agriculture/farming practices
- Address soil erosion problems, and consider programs to protect or restore soil health
- Refer to Dakota County Model Mining Ordinance to minimize impacts of aggregate mining on groundwater quality
- Keep wetland protection and management plans up-to-date
- Request that developers building significant amounts of impervious surfaces develop a chloride management plan

## Habitat/Recreation

- Support use of BWSR-approved, weed-free, native seed mixes to provide pollinator habitat
- Address aquatic invasive species (AIS) and best management practices in watershed project plans and designs
  - AIS such as Eurasian watermilfoil and curly-leaf pondweed may require herbicide or mechanical treatment to stop them from being a recreational nuisance
- Require Natural Heritage Information System (NHIS) review as early in planning stage of projects as possible
- Plan for impacts of Emerald Ash Borer (EAB)
- Address impacts to recreation opportunities
- Maintain and enhance native perennial vegetation as well as native buffers

- Understand causes of streambank erosion before attempting to stabilize streambanks

## Collaboration

- Increase coordination and communication activities between organizations
- Consider other agency priorities under the Prioritized, Targeted and Measurable criteria for development of goals and objectives to align efforts and allow for pooling of resources

## Administration

- Refer to MN Rule 8410, MN Stat 103B, and the One Watershed One Plan Guidebook for developing plan
- Plan must include measurable goals for water quantity, water quality, public drainage systems, groundwater, wetlands, and other identified priority issues
- Plan should consider recent plans and processes to include the Dakota County Groundwater Plan, Dakota County Agricultural Chemical Reduction Effort, Minnesota Groundwater Protection Rule, Dakota County Model Mining Ordinance
- Address issues, problems, capital projects, or land use changes related to regional parks
- Address concerns identified in subwatershed assessments
- Public input process should consider diversity, equity, and inclusion elements and incorporate environmental justice principles
- Conduct integrated water resource management by utilizing the Watershed Health Assessment Framework interactive online map
- Utilize the Met Council Priority Water lists to help inform policies and activities
- Ensure opportunities for Draft Plan review are provided

## Education/Outreach

- Consider promoting homeowner education for proper use and maintenance of septic systems
- Consider partnering on education and outreach opportunities with private well owners
- Increase communication about risks of overuse and degradation of groundwater resources
- Promote education of the public on the control of and spread of aquatic and terrestrial invasive species
  - Target lakeshore owners and lake associations to help increase compliance with AIS laws
- Partner on Smart Salting Training and certification efforts
- Partner on turf management and low-input turf workshops to reduce irrigation and chemical use on lawns

## Monitoring/Research

- Identify policies and strategies related to monitoring of area water resources
- Identify and provide information regarding emerging contaminant concerns
- Monitor water levels as it relates to water quantity/sustainability

- Identify issues concerning surface water and groundwater interaction
- Increase coordination of monitoring activities between organizations - groundwater monitoring data is available through Dakota County; Met Council water body monitoring is available on the EIMS website

June 21, 2023

Vermillion River Watershed Joint Powers Organization  
4100 220th Street W #103  
Farmington, MN 55024

Re: Comments for Future Watershed Plan Review

Dear Mr. Zabel:

In response to your request for comments on issues that we might want to be addressed in the upcoming update of the VRWJPO watershed plan, the City of Rosemount would like to request the VRWJPO formally consider and advise the City if they have the option of approving a temporary or permanent outlet directing stormwater overflows from within the City South to the Vermillion River. In 2016, the City and VRWJPO engaged in a cost share agreement to add additional detail to the VRWJPO XP-SWMM Model within the City of Rosemount and re-establish existing conditions intercommunity discharge limits. This analysis stopped at the establishment of the existing discharge limits and did not answer critical questions of what the process would be to provide necessary flood protection for hundreds of homes within the City.

A trunk storm sewer line is currently being constructed through the City as development occurs along its alignment. The proposed trunk storm sewer will eventually provide an outlet to the Mississippi River. However, there are segments of the Mississippi River trunk storm sewer line that may not be constructed for quite some time depending on future development timelines, or that face land acquisition challenges or other hurdles, keeping the majority of the City landlocked until the trunk line can be completed. In order to provide resiliency to the City's stormwater system, the City requests VRWJPO's consideration of modification to the established intercommunity flow rates to allow for an alternative temporary or permanent outlet option for the City of Rosemount south to the Vermillion River.

In addition, if this option does exist, 1) would there be restrictions or conditions associated with the use of this outlet and if so, what would those restrictions or conditions include? 2) How would the VRWJPO be able to assist the City with financing or the construction of outlets to the Vermillion River, and in particular, those that would need to be installed outside the Cities Municipal boundary?

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The City would also be interested in reviewing alternative strategies to provide flood storage or capacity within or outside the city limits along with potential grant funding opportunities to support infrastructure projects focused on building resiliency and flood control.

Thank you for your consideration in this matter. If you have any questions or need any additional information, please don't hesitate to contact me at 651-322-2025.

Sincerely,



Brian L. Erickson, P.E.

City Engineer

City of Rosemount

Environment and Sustainability Commission Regular Meeting: November 14, 2023

<b>AGENDA ITEM:</b> Goals Updates	<b>AGENDA SECTION:</b> OLD BUSINESS
<b>PREPARED BY:</b> Jane Byron, Stormwater Specialist	<b>AGENDA NO.</b> 5.a.
<b>ATTACHMENTS:</b> Current ESC Goals	<b>APPROVED BY:</b> BE, NE
<b>RECOMMENDED ACTION:</b> Discussion	

**BACKGROUND**

The Environment & Sustainability Commission approved and periodically updates goals to guide its work. The most recent adopted goals cover the following topics:

- Industrial Air Permitting Research
- Greening City Operations
- Water Conservation and Quality Protection
- Sustainable Consumption and Waste
- Energy Conservation, Energy Efficiency, and Renewable Energy
- Pollinators and Habitat Protection
- Incentivizing Green Practice Adoption by Local Business.

The most recent goals document is attached for reference.

**RECOMMENDATION**

Commissioners will be given an opportunity to update the Chair on any progress they have made on goals since the last meeting.

# Environment and Sustainability Commission Goals

The Rosemount Environment and Sustainability Commission has set the following goals to pursue as amended at its July 12, 2023, meeting. The Goals listed below are aspirational, and implementation schedules may extend beyond the year's end and change as the year progresses.

## Goal: Industrial Air Permitting Research

Further expand the knowledge base of the Commission, residents, local businesses, and the City regarding outdoor air quality and industrial air permitting.

### Actions

1. Provide information on the City website and otherwise educate residents on how to access current air quality information, industrial air permitting, industrial air permitting enforcement, and nearby outdoor air pollution sources.
2. Assist the City with dissemination of information on air quality/permitting violations or problems that affect the City and its inhabitants.
3. Tour local industries that have industrial air permits to learn about measures they are taking to mitigate impacts.
4. Research industrial air permitting and air quality issues, including best practices residents and businesses can take to reduce outdoor air pollution.
5. Invite guest speakers to future commission meetings from regulatory agencies to speak on industrial air permitting and air quality issues.

## Goal: Greening City Operations

Update City policies, plans, and procedures to reduce the environmental impact of city operations. Use available environmental certification programs to help guide the City on where to make improvements.

### Actions

1. Pursue implementation of BMPs that can advance the City to Step 3 under the GreenStep Cities certification program
  - i. BP 15.1 – Develop a sustainable purchasing policy
    1. Relates to Recycling & Waste Reduction Goal
  - ii. Develop a green city buildings policy for construction of new or retrofit of old City owned buildings
  - iii. Advise the City on other improvements that can advance the City's certification level
2. Document new city green practices in the context of the LEED for Cities certification program for a higher certification level at a future date

- i. Research the LEED for Cities certification program further
3. Research successful policies, plans, and procedures implemented by other communities that reduce the impact of city operations on the environment

## Goal: Water Conservation and Quality Protection

Promote and incentivize actions that improve water conservation, protect surface water quality, and protect ground water quality.

### Actions

1. Promote Smart Salting strategies for winter de/anti-icing and snow removal for homes and businesses.
  - i. Research and promote the Minnesota Smart Salting for Property Management Certification program and other certification programs
  - ii. Research and promote publicly available education products and policy tools
2. Promote the Adopt-a-Drain.org program
3. Encourage planting for clean water practices and other stormwater reduction and water quality improvement best management practices (BMPs) at residences and businesses. Examples of BMPs include raingardens, native plant buffers along waterbodies, native plant gardens, and rain barrels.
  - i. Research and learn about programs that promote, provide financial incentives, or technical assistance for planting for clean water and installation of private stormwater BMPs.
    1. Dakota County SWCD Landscaping for Clean Water
    2. BlueThumb.org
    3. Lawns to Legumes
    4. Other programs available
  - ii. Promote and research how planting for clean water practices intersect with protection of pollinators and habitat.
4. Promote irrigation reduction practices, including the use of drought tolerant lawn grasses.
5. Make recommendations to the City on opportunities for water conservation and quality protection in City operations and policies
6. Stay current on best practices and new technologies for water conservation and quality protection.
7. Recommend the City continue to train staff responsible for winter snow and ice removal operations in practices that reduce deicer use.
8. Assist the City with efforts to educate residents, businesses, and organizations on the importance of protecting local drinking water sources (e.g. the aquifer) from overuse and degradation.

## Goal: Sustainable Consumption and Waste

Promote programs and practices that move the City, its residents, and local business towards a zero waste future.

## Actions

1. Work with the city to adopt and develop practices to implement a sustainable purchasing policy.
2. Work with the city to promote the organics drop site in coordination with Dakota County.
3. Promote the city's education hub on the website regarding waste reduction topics and provide education to the public, businesses, and the City on recycling, waste reduction, composting, and organics recycling/composting.
4. Explore best practices to increase reuse and recycling of construction and demolition building materials.
5. Research current best practices, new technologies, and successful programs by other cities regarding waste reduction, including programs discouraging single use plastics at city events.
6. Use yard waste and/or food waste compost in city construction and landscaping projects.

## Goal: Energy Conservation, Energy Efficiency, and Renewable Energy

Promote programs, develop policies, and look for financial incentives to reduce energy consumption and transition to a greater share of renewable energy within the community.

## Actions

1. Pursue an update the City's Energy Action Plan which expired in 2020.
2. Pursue policies and programs that encourage increased use of electric vehicles within the community, including installation of electric vehicle charging stations in town.
3. Promote programs and policies that educate and provide incentives to businesses and community members to switch to renewable low carbon energy and encourage energy efficiency.
  - i. Working in partnership with local utility providers is a key component of this action.
4. Research best practices, new technologies, and successful programs by others that promote energy efficiency and green house gas reduction and mitigation.

## Goal: Pollinators and Habitat Protection

Promote best practices for landscaping and green space management within the community that encourage increased use of native plants and pollinator habitat.

## Actions

1. Develop policies and a promotion campaign for No Mow May
2. Develop policies and promote bee lawns
3. Promote state and local programs that incentivize or provide technical assistance on planting for pollinators and habitat that focus on preservation and installation of native plants/ecosystems.
4. Develop a pollinator resolution and advise adoption by the City Council
5. Research designation programs that certify or otherwise recognize the City or city greenspace as pollinator friendly.
6. Look for opportunities within City greenspace to increase pollinator friendly habitats and incorporate native landscaping.

7. Research best practices, new technologies, and successful programs by others that promote pollinator and habitat preservation and creation.

## Goal: Incentivizing Green Practice Adoption by Local Business

Promote adoption of green best practices by local businesses.

### Actions

1. Develop a program or research existing programs that acknowledge businesses that implement green practices and encourage participation by local businesses.
2. Highlight local businesses that have won awards or have otherwise been acknowledged for implementation of green practices.
3. Provide information on the City website and otherwise educate local businesses on environmental incentive programs and technical assistance programs.
4. Engage with local businesses to learn more about impediments to adopting green practices and what green practices they would be interested in learning about.

Environment and Sustainability Commission Regular Meeting: November 14, 2023

<b>AGENDA ITEM:</b> Education & Outreach Activities	<b>AGENDA SECTION:</b> OLD BUSINESS
<b>PREPARED BY:</b> Jane Byron, Stormwater Specialist	<b>AGENDA NO.</b> 5.b.
<b>ATTACHMENTS:</b>	<b>APPROVED BY:</b> BE, NE
<b>RECOMMENDED ACTION:</b> Discussion	

**BACKGROUND**

The Environment & Sustainability Commission (ESC) regularly participates in and promotes education and outreach activities that align with their goals. Activities are often assigned to specific commissioners to organize or complete. The intent of this item is to review the success of recently completed activities and share ideas for upcoming activities. Below is a listing of recent and upcoming programs and dates of significance:

1. December blog post - Smart Salting Practices
2. Leprechaun Days Recap
3. Upcoming Events
  - a. Steeple Center Tree Lighting - November 25, 2023 at 6:00PM
  - b. Rosemount Home & Business Expo - March 2, 2024 from 9:30 AM to 2:30 PM
4. Upcoming Holidays and Days of Note
  - a. November 16 - Give to the Max
  - b. November 23 - Thanksgiving
  - c. December 7 - Hanukkah begins
  - d. December 21 - Winter Solstice
  - e. December 25 - Christmas
  - f. December 26 - Kwanzaa begins
  - g. January 1 - New Year's Day
  - h. January 15 - Martin Luther King Jr. Day

**RECOMMENDATION**

Assign education activities for the next quarter.

Environment and Sustainability Commission Regular Meeting: November 14, 2023

<b>AGENDA ITEM:</b> Environment & Sustainability Commission Revisioning	<b>AGENDA SECTION:</b> NEW BUSINESS
<b>PREPARED BY:</b> Jane Byron, Stormwater Specialist	<b>AGENDA NO.</b> 6.a.
<b>ATTACHMENTS:</b>	<b>APPROVED BY:</b> BE, NE
<b>RECOMMENDED ACTION:</b> Discussion	

**BACKGROUND**

The Environment and Sustainability Commission (ESC) was established in February of 2020. Prior to that time, the group was the Rosemount Environment & Sustainability Task Force. Staff in consultation with Commissioners and the Council is currently reviewing potential administrative and operational changes to improve the workings of the Commission. Areas being reviewed include frequency of meetings, make up of the commission, commission duties, and more. Staff will provide a brief update to the commission on where they are at in the process.

**RECOMMENDATION**

Provide comments to staff on changes to ESC procedures.