



AGENDA
Parks & Recreation Commission
Regular Meeting
Monday, November 27, 2023
7:00 PM
Council Chambers, City Hall

- 1. CALL MEETING TO ORDER**
- 2. ADDITIONS OR CORRECTIONS TO AGENDA**
- 3. APPROVAL OF MINUTES**
 - a. Minutes of the October 23, 2023 Regular Meeting
- 4. AUDIENCE INPUT**
- 5. DISCUSSION (Response to Audience Input):**
- 6. UNFINISHED BUSINESS**
- 7. NEW BUSINESS**
 - a. Parks and Recreation Fees and Fees Policy
 - b. Amber Fields Park Plan Review
 - c. Director's Report
- 8. ADJOURNMENT**

**ROSEMOUNT PARKS & RECREATION COMMISSION
REGULAR MEETING PROCEEDINGS
OCTOBER 23, 2023**

CALL MEETING TO ORDER

Pursuant to due call and notice thereof a regular meeting of the Parks and Recreation Commission was held on Monday, October 23, 2023, at 7:00 pm in Rosemount Council Chambers, 2875 145th Street West.

Chairperson Eliason called the meeting to order with Commissioners Angell, Bonkoski, DeBettignies, Edminson, Flury, McDonald, and Speich. Commissioner Young was absent.

Staff present included the following:

Parks and Recreation Director Dan Schultz and Recording Secretary Rambo.

ADDITIONS OR CORRECTIONS TO AGENDA

APPROVAL OF MINUTES

- a. Minutes of the September 25, 2023 Regular Meeting

Motion by DeBettignies **Second by** Bonkoski

Motion to approve Minutes of the September 25, 2023 Regular Meeting

Ayes: 8.

Nays: None. Motion carried.

AUDIENCE INPUT

DISCUSSION (Response to Audience Input):

UNFINISHED BUSINESS

NEW BUSINESS

- a. Parks and Recreation Fees and Fees Policy

Director Schultz reviewed the current fees with the Commission. At the meeting in November, staff will provide comparison data to show where we are at with our fees compared to other local cities.

- b. 2024 Capital Improvement Plan

City Departments are finalizing their Capital Improvement Plans (CIP) for 2024. Director Schultz shared with the Commission what the Parks and Recreation department has in the plan that will soon be going to City Council for approval.

Items below are to be included in the 2024 plan:

2024 Dunmore Greenway Construction - \$435,000
2024 UMore Park Building Plans and Specs - \$90,000
2024 New Neighborhood Park: Dunmore - \$500,000
2024 New Neighborhood Park: Talamore - \$550,000
2024 Amber Fields Dog Park and Pickle Ball Courts - \$800,000
2024 Greenway Trail Design / North 20 segment - \$40,000
2024 McMenemy Woods - Park Design - \$45,000
2024 Bonaire Path Trail Parks & Rec TBD

c. Director's Report

Park Improvement Fund Balance as of September 30, 2023: \$3,630,209.81

Inflows to the Park Improvement fund last month were as follows:

Dedication fees - \$18,382.50

Grants/Other - \$0

Interest - \$12,632.14

Donations - \$4,250.00

Expenditures - \$54,524.60 (Flint Hills Park building, Central Park master planning,
Bonaire Path trail design, Pickle Ball design and Talamore Park design)

ADJOURNMENT

There being no further business to come before the Parks and Recreation Commission at the regular meeting and upon a motion by DeBettignies and a second by Spiech, the meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Michelle Rambo
Recording Secretary

Parks & Recreation Commission Regular Meeting: November 27, 2023

AGENDA ITEM: Parks and Recreation Fees and Fees Policy	AGENDA SECTION: NEW BUSINESS
PREPARED BY: Dan Schultz, Parks & Recreation Director	AGENDA NO. 7.a.
ATTACHMENTS: Ice Rate Comparison 10 15 23, Parks Rate Comparison 10 15 23, Steeple Center Rate Comparison 10 15 23, 2023 PR Fee Schedule	APPROVED BY: DLS
RECOMMENDED ACTION: Motion to recommend the changes to the 2024 Fees and Fee Policy as follows: Indoor Ice: Increase PRIME ICE from \$225 to \$235 on Jan 1, 2024 Increase NON-PRIME ICE from \$145 to \$155 on Jan 1, 2024 Increase SPRING/SUMMER PRIME/NON-PRIME ICE from \$145 to \$155 Parks: Increase TOURNAMNET FEE from \$40 per field per day to \$50 Increase OPEN AIR SHELTER rentals from \$35r/\$50nr to \$45r/\$60nr Increase CAMPS \$45 per field/day fee to \$50 per field/per day Steeple Center: No changes are being recommended at this time.	

BACKGROUND

On an annual basis the Parks and Recreation Commission reviews the Parks and Recreation related portion of the City's Fees and Fee Policy. Staff typically makes recommendations as to whether the fees and fee policy should be changed and also provides data to support the recommended changes. Fees are often set based on trying to offset some of the operating costs and staying current with other similar facilities in the market.

Included in the packet are the current 2023 fees and some comparison rate data to help with showing where we are with our fees compared to some other local facilities. After reviewing the rates of the others, staff is recommending we update our fees for 2024 with the changes listed below:

Indoor Ice: *Increase PRIME ICE from \$225 to \$235 on Jan 1, 2024

*Increase NON-PRIME ICE from \$145 to \$155 on Jan 1, 2024

*Increase SPRING/SUMMER PRIME/NON-PRIME ICE from \$145 to \$155

*This information was shared with rink users in the winter of 2023, so they had time to budget for the changes in 2024.

Parks: Increase TOURNAMNET FEE from \$40 per field per day to \$50
 Increase OPEN AIR SHELTER rentals from \$35r/\$50nr to \$45r/\$60nr
 Increase CAMPS \$45 per field/day fee to \$50 per field/per day

Steeple Center: No changes are being recommended at this time.

RECOMMENDATION

Staff is recommending ththat the Commission make changes to the 2024 Fees and Fee Policy as follows:

Indoor Ice:

Increase PRIME ICE from \$225 to \$235 on Jan 1, 2024

Increase NON-PRIME ICE from \$145 to \$155 on Jan 1, 2024

Increase SPRING/SUMMER PRIME/NON-PRIME ICE from \$145 to \$155

Parks:

Increase TOURNAMNET FEE from \$40 per field per day to \$50

Increase OPEN AIR SHELTER rentals from \$35r/\$50nr to \$45r/\$60nr

Increase CAMPS \$45 per field/day fee to \$50 per field/per day

Steeple Center:

No changes are being recommended at this time.

Market Ice Rate Comparison

Conducted: October 2023

Arena	2023-2024 Prime	2023-2024 Non-Prime	2024 Spring/Summer Prime	2024 Spring/Summer Non-Prime
Apple Valley	\$250 / \$255 on Sept 1, 2024	\$175.00 / neg.	\$180.00	\$180.00 / neg
Burnsville	\$250.00	\$200.00	\$175-\$230	\$175-\$230
Doug Woog	\$230 / \$235 on Oct 1, 2024	\$170.00	\$170.00	\$170.00
Eagan	\$250.00	\$185.00	\$185.00	\$185.00
Farmington	\$260.00	\$200.00	N/A	N/A
Hastings	\$215.00	\$160.00	\$160.00	\$160.00
Inver Grove Heights	\$225.00	\$155.00	\$165.00	\$150.00
Lakeville	\$260.00	\$160.00	\$190.00	\$150.00
Rosemount	\$225 / \$235 on Jan 1, 2024	\$145 / \$155 on Jan 1, 2024	\$155.00	\$155.00
SPA/Drake	\$200.00	\$155.00	\$160.00	\$160.00

Fee Comparison Information – Parks

Facility/City	Rosemount	Farmington	Apple Valley	Eagan	Inver Grove Heights	Lakeville
Tournament Fee	\$40/day/field	\$65 /day/field	Per day/field \$50 associations \$100 indiv./NPO's \$150 For-Profits	Per day/field Youth \$66Res \$132 Non-Res Adult \$94/Res \$188 Non-Res	\$190R/\$215NR per field per day; \$85 per field/per day for youth associations \$105 per field/per day for adult rentals	\$500R \$600NR
Open Air Shelter	\$35R \$50NR	\$65 / half-day \$90 /full-day	\$65	All day \$60 Res/\$76 NR Half day \$41 Res/\$52 NR	\$70R/\$90NR; both per 5 hour block \$110 SwingBridge per 5 hour block	\$55R \$80NR
Enclosed Shelter	\$80R \$130NR	NA	\$65 \$100.00 deposit	All day \$161 Res/\$201 NR Half day \$108 Res/\$135 NR	\$70R/\$90/NR; both per 5 hour block	\$100R \$150NR
Camps	\$45/day/field R \$55/day/field NR + extra maint	Same as tourney fee	Less than 4 hours: \$50 associations \$65 indiv./NPO's \$100 For-Profits	Same as tourney/non-league field fee	\$50-\$75 per 2 hour block (varies	\$50R \$60NR
Youth Traveling Teams (Athletic Associations)		\$13/player	4 hours+: \$100 associations \$125 indiv./NPO's \$150 For-Profits	Soccer \$117/team Lacrosse \$55/team FB \$41/team BB/SB \$30/team practice fee for season BB/SB \$18/game	\$13 per Resident Player/\$20 per non-resident player	\$10 per player, per season

Steeple Center Assembly Hall Fee Comparison

Lakeville Arts Center: This facility is the most comparable to the Steeple Center in size and scope, though a bit smaller for banquet seating. It is also a former church and is operated by the City of Lakeville, and it is also home to many arts programs offered through the City and partners.

- **Seating Capacity:** 187-307 theater-style, 160 banquet seating
- **Rental Rates:**
 - **Theater Seating:**
 - \$65/hr for first 4 hours and \$50/additional hour
 - **Banquet Seating:**
 - \$150/hr for first 4 hours and \$90/additional hour
 - **Weddings/Special & Large Event Rental:**
 - Event Day: \$1000 for up to 12 hours
 - Set Up Day: \$400 for up to 12 hours
 - **Additional Fees:**
 - Kitchen Fee: \$50 if not using a caterer, \$165 if using a caterer
 - A/V Fees: \$40/event for a screen, and \$40/event for a projector

Apple Valley Senior Center: The Yellowstone Banquet room can be set up in three different sizes, but the pricing and information below is based on its largest capacity.

- **Seating Capacity:** 275 theater-style, 224 banquet seating
- **Rental Rate Categories:**
 - **A:** Recognized Apple Valley civic & community service non-profit 501(c) organizations
 - **B:** Private parties, not for profit organizations, religious organizations & HOAs
 - **C:** Private industry, commercial, profit making organizations and individuals, fundraisers
- **Rental Rates:**
 - **Hourly Rates:**
 - A: \$80, B: \$120, C: \$150 (Sun-Thurs)
 - **Event Rental Rates:**
 - Fridays 6pm-Midnight: A: \$500, B: \$750, C: \$950
 - Saturdays 10am-Midnight: A: \$1000, B: \$1500, C: \$1800
 - **Additional Fees:**
 - Food Service Fee/event: A: \$150, B: \$150, C: \$200
 - Alcohol Fee/event: A: \$225, B: \$225, C: \$300
 - Kitchen Fee: A: \$75, B: \$100, C: \$150
 - A/V Fees: \$20 for projector and screen, \$15/each for wireless mic or \$20/2
 - *Kitchen and A/V included if renting for a full event on Friday/Saturday
 - Deposit: \$500
 - Security Fee: \$360

Eagan Community Center: The Oaks Banquet Hall can be set up in three different sizes, but the pricing and information below is based on its largest capacity.

- **Seating Capacity:** 300
- **Rental Rates:**
 - **Monday - Thursday**
 - 4-hour Block: \$525, each additional hour: \$95

- 2-hour Block: \$305 (available starting at 5pm)
- **Fridays**
 - May – October All Day (7am-1am): \$1650
 - November – April All Day (7am-1am): \$1250
 - November – April 4-hour Block: \$525, each additional hour: \$95
- **Saturdays (7am-1am)**
 - May - October: \$1950
 - November – April: \$1500
- **Sundays:**
 - 4-hour Block: \$575, each additional hour: \$105
 - All Day (7am-9pm): \$1100
- **Additional Fees:**
 - A/V equipment is included in rental fees
 - Ceremony Fees: \$600 for outdoor, \$150-\$300 for indoor

Kellerman's Event Center (WBL): This privately-run facility is a historic building in downtown White Bear Lake. It is quite a bit larger than the Steeple Center at 4000 square feet with a separate 2000 square foot lounge area with a bar as well as private bride's and groom's rooms, seating between 250-450 people. Their website does not list fees, and when contacted, they stated that they only share that information with prospective clients. To give an idea on pricing, they charge a 15% usage fee on all vendor invoices for food, non-alcoholic drinks, linens etc. They also require an Event Coordinator for a minimum of 5 hours at \$100/hour, so the assumption would be that the rental fees are substantial.

Steeple Center Assembly Hall

- **Seating Capacity:** 204 theater-style, 192 banquet seating
- **Rental Rates:**
 - **Monday - Thursday**
 - 3-Hour Minimum: \$150 for Residents, \$210 for Non-Residents
 - Additional Hours: \$50 for Residents, \$70 for Non-Residents
 - **Fridays**
 - 6-Hour Minimum: \$300 for Residents, \$420 for Non-Residents
 - Additional Hours: \$50 for Residents, \$70 for Non-Residents
 - **Saturdays (9am-11pm)**
 - Resident: \$700
 - Non-Resident: \$980
 - **Sundays:**
 - 5-Hour Minimum: \$250 for Residents, \$350 for Non-Residents
 - Additional Hours: \$50 for Residents, \$70 for Non-Residents
 - **Additional Fees:**
 - Damage Deposit: \$300
 - Security Fee: \$315
 - Changeover Fee: \$200 (room flip from ceremony to reception)
 - A/V Fees: \$25 + tax for screen, \$100 + tax for projector
 - Holiday Fee: \$500

Rosemount Community Center Banquet Hall

- **Seating Capacity:** 300
- **Rental Rate Categories:**
 - **Class 1:** City Sponsored Activities
 - **Class 2:** Residents, Resident Civic, Resident Non-Profit Groups, School District #196 and other Rosemount Schools and Resident Commercial
 - **Class 3:** Non-Residents, Non-Resident Civic and Non-Profit Groups, other Governmental Agencies and Non-Resident Commercial
- **Rental Rates:**
 - **Class 1: No fee for City Sponsored Events**
 - **Class 2:**
 - Sunday – Thursday: \$475
 - Friday (8am-1am): \$775
 - Saturday (9am-1am): \$875
 - **Class 3:**
 - Sunday – Thursday: \$525
 - Friday (8am-1am): \$975
 - Saturday (9am-1am): \$1075
 - **Additional Fees:**
 - Damage Deposit: \$500
 - Security Fee: \$315
 - Holiday Fee: \$500
 - Additional Hours (after 10pm Sun-Th): \$100/hour

PARKS AND RECREATION FEES

I. COMMUNITY CENTER, ARENA, AND FACILITIES

A. Definitions

1. City Groups, Organizations, or Activities (City sponsored activities.)
Includes Rosemount Halloween Festivity, Leprechaun Days, and Shamrock Awards Banquet.
2. Civic and Non-Profit Groups
Includes civic organizations, political groups, churches, athletic associations, fraternal groups, charitable groups, and character building organizations devoted to social, educational, recreational and civic development or other like purposes.
3. Commercial Groups
Includes groups that operate for profit or the purpose of promotion or advertisement.
4. Governmental Agencies
Includes county, state, federal, and special tax districts serving Rosemount residents.
5. Non-Resident Groups
Includes groups having more than one-half of their members not living within the Rosemount City limits.
6. Resident
Any person who maintains a residential address in the City of Rosemount.
7. Resident Groups
Includes groups having more than one-half of their members living within the Rosemount City limits.
8. School District #196
Includes all directly related school activities including curricular, co-curricular, extracurricular and all directly controlled school organizations; including Community Education.
9. Resident Athletic Groups
Includes RAAA and RAHA.

B. Priority for Scheduling Facilities

1. Purpose

Due to the large number of organizations that request Community Center facilities, the City Council has deemed it necessary to group by activity these organizations and establish a priority in order to insure that Community Center facilities are made available so as to best meet community needs.

2. Priority of Users

- a. National Guard
- b. Rosemount Parks and Recreation programs
- c. Community events
- d. All others

3. Permits and Rental Agreements

Uses may be determined by permit, contract or rental agreement on such terms as mutually agreed upon.

C. Facility Fees

1. Purpose

The City Council establishes the following user classifications for the purpose of setting fees. Specific fee charges are dependent on the purpose of the activities, type of group, facility that is requested and special services and/or equipment needed, with consideration to the market place and such other factors as may be deemed relevant. A fee schedule will be established by the City Council after review and recommendation of the Parks and Recreation Commission. The fee schedule will be reviewed as necessary but not less than annually by the Parks and Recreation Commission. Under supervision of the Parks and Recreation Director, the management staff at the Community Center would have the ability to negotiate for last minute rentals, long term rentals, and special events in order to maximize use of the Community Center. Staff would provide quarterly exception reports.

2. Fee Class of Users

- Class 1: City sponsored activities
- Class 2: Residents, resident civic, resident non-profit groups, ISD 196 schools, other Rosemount schools, and resident commercial groups.
- Class 3: Non-residents, non-resident civic, non-resident non-profit groups, and other governmental agencies, and non-resident commercial groups.

3. Fees

a. Auditorium

Auditorium alone:*

FEE CLASS	HOURLY RATE
Class 1	No fee for City sponsored events.
Class 2	\$53 per hour
Class 3	\$68 per hour

Auditorium with the Banquet Room and adjoining Lobby:* (all day fee)

FEE CLASS	SATURDAY FEE	FRIDAY FEE	WEEKDAY FEE (Sun-Thurs)**
Class 1	No fee for City sponsored events.		
Class 2	\$975	\$875	\$575
Class 3	\$1,325	\$1,225	\$775

** Add \$150 for Sunday – Thursday rentals scheduled past 10:00 p.m., no later than midnight.

b. Banquet Room

FEE CLASS	SATURDAY FEE	FRIDAY FEE	WEEKDAY FEE (Sun-Thurs)**
Class 1	No fee for City sponsored events.		
Class 2	\$875	\$775	\$475
Class 3	\$1,075	\$975	\$525
Class 2/3	Holidays	Additional \$500	

** Add \$150 for Sunday – Thursday rentals scheduled past 10:00 p.m., no later than midnight.

c. Classrooms 204-215

FEE CLASS	PER CLASSROOM
Class 1	No fee for City sponsored events.
Class 2	\$27 per 3 hours per Classroom
Class 3	\$33 per 3 hours per Classroom
<u>Classroom 221</u>	
Class 1	No Fee
Class 2	\$42 first 3 hour block
Class 3	\$48 first 3 hour block

Regular use of the Classrooms:

The Classrooms will be available for regular meetings. An organization in Fee Class 2 that is a resident civic or resident non-profit group can reserve one Classroom at no charge for one meeting per month. Dependent upon space availability, Rosemount Community Center Staff will coordinate the free meeting space to best accommodate multiple users. An organization can reserve up to one year in advance of the reservation period, and is charged a non-refundable \$26 reservation fee. An additional fee may be assessed relating to cleaning and setup costs.

d. Gymnasium

FEE CLASS	HOURLY
Class 1	No fee for City sponsored events.
Class 2	\$37 + tax per hour
Class 3	\$58 + tax per hour

Banquets or dance events in the Gymnasium will be charged Banquet Room rates.

Groups of 50 or more using the Gymnasium will be charged a custodial fee of \$25 per hour of use.

e. Audio Visual Equipment

Easels, paper and markers may be rented for \$16 + tax per use. (Easels are free of charge if no paper and markers are requested.) . There is no charge for use of microphones and lecterns.

f. Arena

Prime Time Ice	\$225 + tax per hour (During Prime Season)
Non Prime Time Ice	\$145 + tax per hour (During Prime Season)
Spring/Summer Ice	\$ 145 + tax per hour

Prime Ice Season: January, February, March, September, October, November and December

Spring/Summer Ice Season: April, May, June, July and August

Prime Time Rental Hours: Monday – Sunday 5:00 a.m. – 10:00 p.m.

Non-Prime Rental Hours: Monday – Sunday 10:00 p.m. – 5:00 a.m.

Dry Floor Events: Fees + tax to be negotiated by management staff

Public Skating Fees:

The order of priority for scheduling of ice time to major users (+200 hours per year) is as follows:

1. Community Center sponsored programs (Open Skating, Learn to Skate, events, etc.)
2. Rosemount High School Girls and Boys Hockey games and practices, based on limits mutually agreed upon. Schedule request are due by May 1st, revisions due by May 31st
3. Rosemount Area Hockey Association. Schedule provided by, June 1st revisions due by July 31st.
4. Signed Ice contract is due no later than August 7th, each year, after August 7th, RAHA will be required to purchase all ice hours in signed contract.
5. Other hockey associations or organizations requesting 200 or more hours per year.

After the above groups have been scheduled consecutively, ice time for secondary users (less than 200 hours per year) will be scheduled on a first come, first served basis.

6. Cancellations: Cancellations will be subject to 50% of the rental fee.

4. Deposits

- a. Specific to Banquet Room events, a damage deposit of \$500 is required two weeks prior to the event. As to the Auditorium and Gymnasium, depending on the type of event and group size, a damage deposit of up to \$500 may be added to rental charges. Pending the rental space does not incur any damages; the deposit will be refunded within 21 days after the event date.
- b. Specific to the Auditorium, Banquet Room and Gymnasium, a non-refundable rental deposit of one-half the fee is required within two weeks of permit issue. The renter will forfeit the reservation if the rental deposit is not received within two weeks after the permit issue date. The balance of the room fee is due two weeks prior to the event.
- c. Specific to the Ice Arena, a non-refundable deposit of 50% of the total contract price is required upon receipt of the Ice Arena contract for use. The remainder of the contract shall be paid before the group gets on the ice. RAHA and RHS (ISD 196) are exempt from paying a deposit and will make full payment for the previous month's ice bill.
- d. Specific to the Classrooms, the rental fee is required with the signed permit. The reservation is not confirmed until both the signed permit and the fees are paid.

II. OUTDOOR FACILITIES

A. Park Facility Priority Use

All City of Rosemount Parks and Recreation Activities will be given priority; all facilities will be scheduled to accommodate these activities. After all Parks and Recreation activities have been scheduled accordingly, then requests will be granted to other users in order of their priority as listed below. User Groups 2, 5, 6 and 7 are charged facility fees for tournaments and camps only. Fees are not charged for regular season play.

1. City Sponsored Events - All Parks and Recreation Activities which include, but are not limited to, adult leagues, tournaments, playground programs, special events, etc.
2. RAAA and RAHA
3. Residents
4. Other youth sports organizations based on resident participants
5. Rosemount Schools K-12
6. Rosemount Colleges and Universities (unless a special agreement is in place for use)
7. All Other Requests

B. Facility Fees

1. Erickson Softball Complex and Tournament Fees:

Athletic Fields (Ball, Soccer)	\$42 + tax/field/day
Field Maintenance	\$37/hour or cost incurred by City
Chalk	Cost incurred by City
Field Dry	Cost incurred by City
2. Park Shelter Fees:

Open Shelter (does not include other park amenities)	\$32 + tax/day (Resident) \$53 + tax/day (Non-Resident)
Enclosed Shelter (does not include other park amenities)	\$84 + tax/day (Resident) \$137 + tax/day (Non-Resident)
Amphitheater (comes with use of Central Park Shelter)	\$158 + tax/day (Resident) \$263 + tax/day (Non-Resident)
3. Non-League Facility Fees:

Fields (Ball, Soccer)	\$42 + tax/field/day
Tennis Court	\$11 + tax/court/4 hours
Hockey Rink	\$16 + tax/rink/4 hours
Volleyball Court	\$11 + tax/court/day

4. Camps
 - \$42 + tax/field/day (Resident)*
 - \$57 + tax/field/day (Non-Resident)*
 - * Direct Maintenance Fees for camps will be added to rental fees*

5. Independent League Field Fees:
 - Fields (Ball, Soccer, Outdoor Rinks) \$315 + tax/team/12 week season

6. Other Fees:
 - DCTC Soccer Lights \$37 + tax
 - Portable Toilet Based upon price quoted by toilet provider

 - Damage Deposit \$158 for all events (refundable)
 - Lost Key Fee \$53 per key

7. Cancellations will be subject to 50% of the rental fee. No refunds for inclement weather

II. The Rosemount Steeple Center Fees

 2023 Rental Rates All rentals are tax exempt				
	Monday-Thursday	Friday	Saturday	Sunday
		<u>Assembly Hall</u> 6-Hour Rental Block 9:00am – 3:00pm OR 5:00pm – 11:00pm <u>Full Day Rental</u> 9:00am-11:00pm	<u>Assembly Hall</u> Full Day Rental 9:00am-11:00pm	<u>Assembly Hall</u> Available Hours 2:00pm – 9:00pm* *Minimum 5-Hr Rental
ASSEMBLY HALL (2,520 sq. ft., 36'x70') (Stage: 23'-38' wide, up to 28' deep) Theater Seating Capacity: 204 Capacity With Tables/Chairs: 192	<u>3-Hour Min. Rental</u> Resident: \$150 Non-Resident:\$210 <u>Additional Hours</u> Resident: \$50/hr Non Resident:\$70 /hr	<u>6-Hour Min. Rental</u> Resident: \$300 Non-Resident:\$420 <u>Full Day Rental</u> Resident: \$700 Non-Resident:\$980	<u>Full Day Rental</u> Resident: \$700 Non-Resident:\$980	<u>5-Hour Min. Rental</u> Resident: \$250 Non-Resident: \$350 <u>Additional Hours</u> Resident: \$50/hr Non Resident:\$70 /hr
ROOM #100 Capacity With Tables/Chairs: 60 3' Square Card Tables (up to 15) Available Hours: Sun-Thurs, 8am-9pm Fri-Sat, 9am-11pm	<u>3-Hour Min. Rental</u> Resident: \$60 Non-Resident: \$70 <u>Additional Hours</u> Resident: \$20/hr Non Resident:\$25/hr	<u>3-Hour Min. Rental</u> <u>Between 8am-5pm</u> Resident: \$75 Non-Resident:\$90 <u>6-Hour Min. After 5pm</u> Resident: \$150 Non-Resident:\$180 <u>Additional Hours</u> Resident: \$25/hr Non Resident: \$30/hr	<u>6-Hour Min. Rental</u> Resident: \$150 Non-Resident:\$180 <u>Additional Hours</u> Resident: \$25/hr Non Resident: \$30/hr	<u>5-Hour Min. Rental</u> Resident: \$125 Non-Resident:\$150 <u>Additional Hours</u> Resident: \$25/hr Non Resident: \$30/hr
ROOM #200/201 Capacity With Tables/Chairs: 80 8' Banquet Tables (up to 10) Available Hours: Sun-Thurs, 8am-9pm Fri-Sat, 9am-11pm	<u>3-Hour Min. Rental</u> Resident: \$75 Non-Resident: \$90 <u>Additional Hours</u> Resident: \$25/hr Non Resident:\$30/hr	<u>3-Hour Min. Rental</u> <u>Between 8am-5pm</u> Resident: \$90 Non-Resident:\$105 <u>6-Hour Min. After 5pm</u> Resident: \$180 Non-Resident:\$210 <u>Additional Hours</u> Resident: \$30/hr Non Resident:\$35/hr	<u>6-Hour Min. Rental</u> Resident: \$180 Non-Resident:\$210 <u>Additional Hours</u> Resident: \$30/hr Non Resident:\$35/hr	<u>5-Hour Min. Rental</u> Resident: \$150 Non-Resident:\$175 <u>Additional Hours</u> Resident: \$30/hr Non Resident:\$35/hr
ROOM #202 Capacity With Tables/Chairs: 48 8' Banquet Tables (up to 6) Available Hours: Sun-Thurs, 8am-9pm Fri-Sat, 9am-11pm	<u>3-Hour Min. Rental</u> Resident: \$45 Non-Resident: \$60 <u>Additional Hours</u> Resident: \$15/hr Non Resident:\$20/hr	<u>3-Hour Min. Rental</u> <u>Between 8am-5pm</u> Resident: \$60 Non-Resident:\$75 <u>6-Hour Min. After 5pm</u> Resident: \$120 Non-Resident:\$150 <u>Additional Hours</u> Resident: \$20/hr Non Resident: \$25/hr	<u>6-Hour Min. Rental</u> Resident: \$120 Non-Resident:\$150 <u>Additional Hours</u> Resident: \$20/hr Non Resident: \$25/hr	<u>5-Hour Min. Rental</u> Resident: \$100 Non-Resident:\$125 <u>Additional Hours</u> Resident: \$20/hr Non Resident: \$25/hr

ADDITIONAL FEES:	\$300.00 Refundable Damage Deposit* \$315.00 Security Fee if alcohol is served (see Alcohol Policy) \$200.00 Change Over Fee (ex: Ceremony to Reception) <i>*Damage Deposits required for rental of Assembly Hall only</i>
EQUIPMENT RENTAL:	ITEM: FEE: Screen Rental \$25/per event- plus tax LCD Rental \$10/per event - plus tax

IV. PARK DEDICATION FEES

A. Park Dedication Fees

Park dedication fees are outlined in City Subdivision Ordinance and City Ordinance No. XVII.103 and .107 which state:

In all new residential subdivisions, the City shall require that a sufficient portion of such land be set aside and dedicated to the public for parks, playgrounds or other public use exclusive of property dedicated for streets and other public ways. It shall be presumed that a sufficient amount of land has been dedicated for parks and playgrounds for the present and future residents of the subdivision, if the subdivider dedicates at least 1/25 of an acre per dwelling unit that can be constructed in the subdivision. The City upon consideration of the particular type of development proposed in the subdivision may require larger or lesser amounts of land be dedicated if the City determines that the present and future residents of the subdivision would require greater or lesser amounts of land for such purposes. The City shall determine whether cash in lieu of land dedication is more appropriate. The amount of cash dedication shall be determined by multiplying the number of acres otherwise required to be dedicated by the average value of comparable undeveloped land set by resolution by the City Council.

In all new commercial and industrial subdivisions, it shall be presumed that a sufficient amount of land has been dedicated to serve the needs of the resident and working population if the subdivider dedicates at least ten percent (10%) of the land in the subdivision for parks, recreation and usable open space. The City upon consideration of the particular type of development proposed in the subdivision may require larger or lesser amounts of land to be dedicated if it determines that the present and future residents of the subdivision would require greater or lesser amounts of land for such purposes. The City shall determine whether cash in lieu of land dedication is appropriate. The amount of cash dedication shall be determined by multiplying the number of acres otherwise required to be dedicated by the average value of comparable undeveloped land set by resolution of the City Council.

Land Values for the dedication of land and/or cash contribution:

New residential subdivision	
Low density Residential	\$85,000 per acre/\$3,400 per unit
Medium density Residential	\$95,000 per acre/\$2,850 per unit
High density Residential	\$125,000 per acre/\$2,500 per unit
Commercial subdivision	\$90,000/acre
Industrial subdivision	\$50,000/acre
Business Park development	\$85,000/acre

Parks & Recreation Commission Regular Meeting: November 27, 2023

AGENDA ITEM: Amber Fields Park Plan Review	AGENDA SECTION: NEW BUSINESS
PREPARED BY: Dan Schultz, Parks & Recreation Director	AGENDA NO. 7.b.
ATTACHMENTS: 03 - Playground Equipment - Midwest Playscapes	APPROVED BY: DLS
RECOMMENDED ACTION: Staff will provide a recommended action at the meeting	

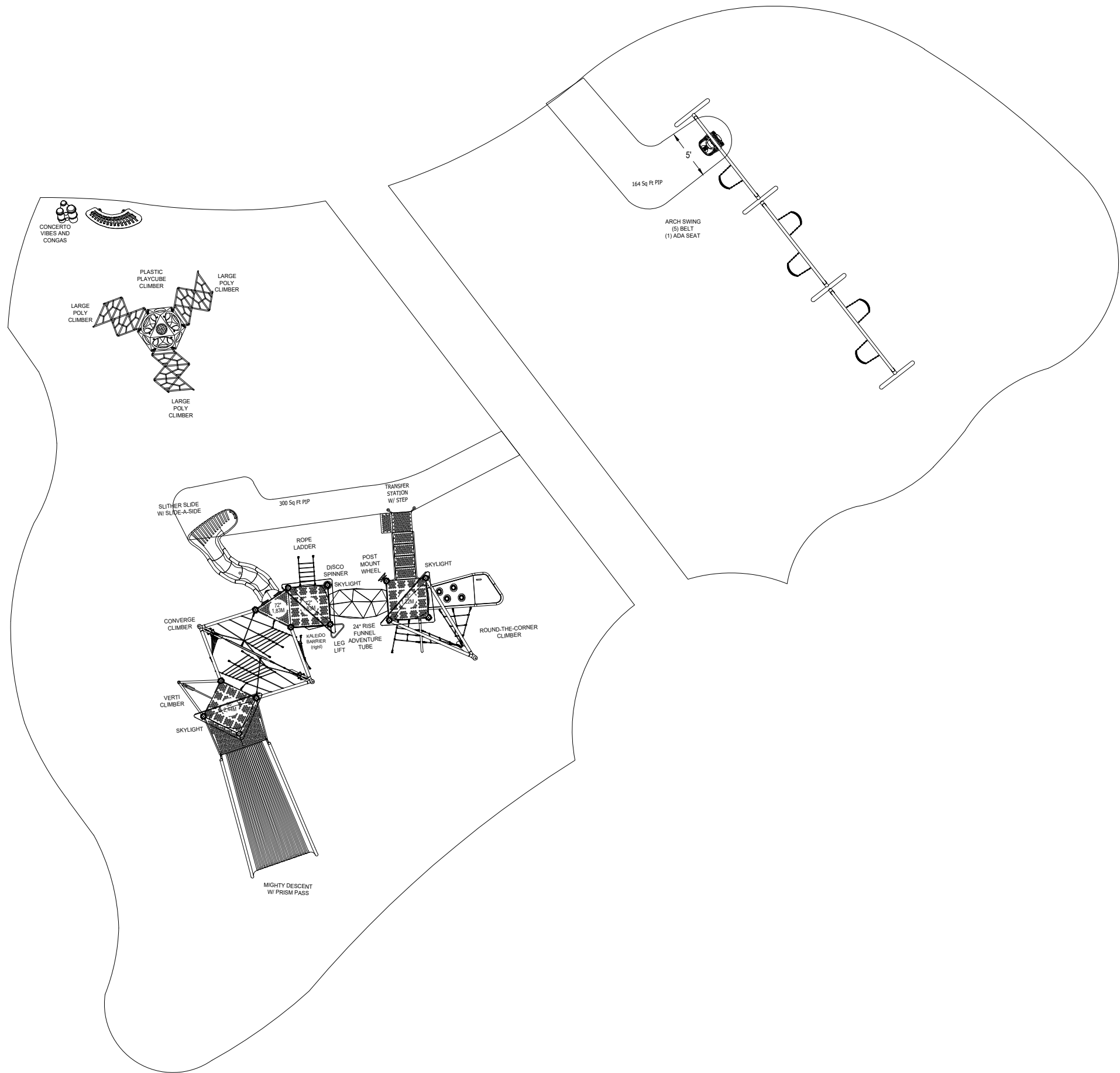
BACKGROUND

Staff recently received detailed park plans for the future public parks in the Amber Fields development. In the packet you will find the plans for the traditional steel post and deck playground, a nature-based playground and a mound system play structure.

The last time the Parks and Recreation Commission received park plans for this development was in August of 2021 and the Parks and Recreation Commission supported the concepts as submitted with a few conditions.

RECOMMENDATION

Staff will provide a recommended action at the meeting as we are still reviewing the plans at the time of publishing the meeting packet.



*PLAYGROUND SUPERVISION REQUIRED



MIDWEST PLAYSCAPES, INC.
8632 Eagle Creek Circle
Savage, MN 55378

EQUIPMENT SIZE:
See DWG

USE ZONE:
See DWG

AREA: 6,307 SqFt. PERIMETER: 250 Ft.

FALL HEIGHT:
8 Ft.

USER CAPACITY: 80 AGE GROUP: 5-12

ADA SCHEDULE	Total Elevated Play Activities: 7		
	Total Ground-Level Play Activities: 3		
	Accessible Elevated Activities	Accessible Ground-Level Activities	Accessible Ground-Level Play Types
Required	4	2	2
Provided	7	3	3

- ✓ ASTM F1487-17
- ✓ CPSC #325



PROJECT NO:
TJ052223-01

SCALE:
NTS

DRAWN BY:
M Lokowich

Paper Size

DATE:
09-14-23

B

Amber Fields - Playground

Rosemount, MN

AMBER FIELDS

**MIDWEST
PLAYSCAPES**
8632 Eagle Creek Circle, Savage, MN 55378
www.MIDWESTPLAYSCAPES.com

direct: 952.895.8888
fax: 952.895.8889
toll free: 800.747.1452
playscapes@earthlink.net



Amber Fields
Rosemount, MN
TJ0516623-01

Decks

Brown

Plastics

Lime, Green

Posts and Components

Green, Beige, Brown

AMBER FIELDS



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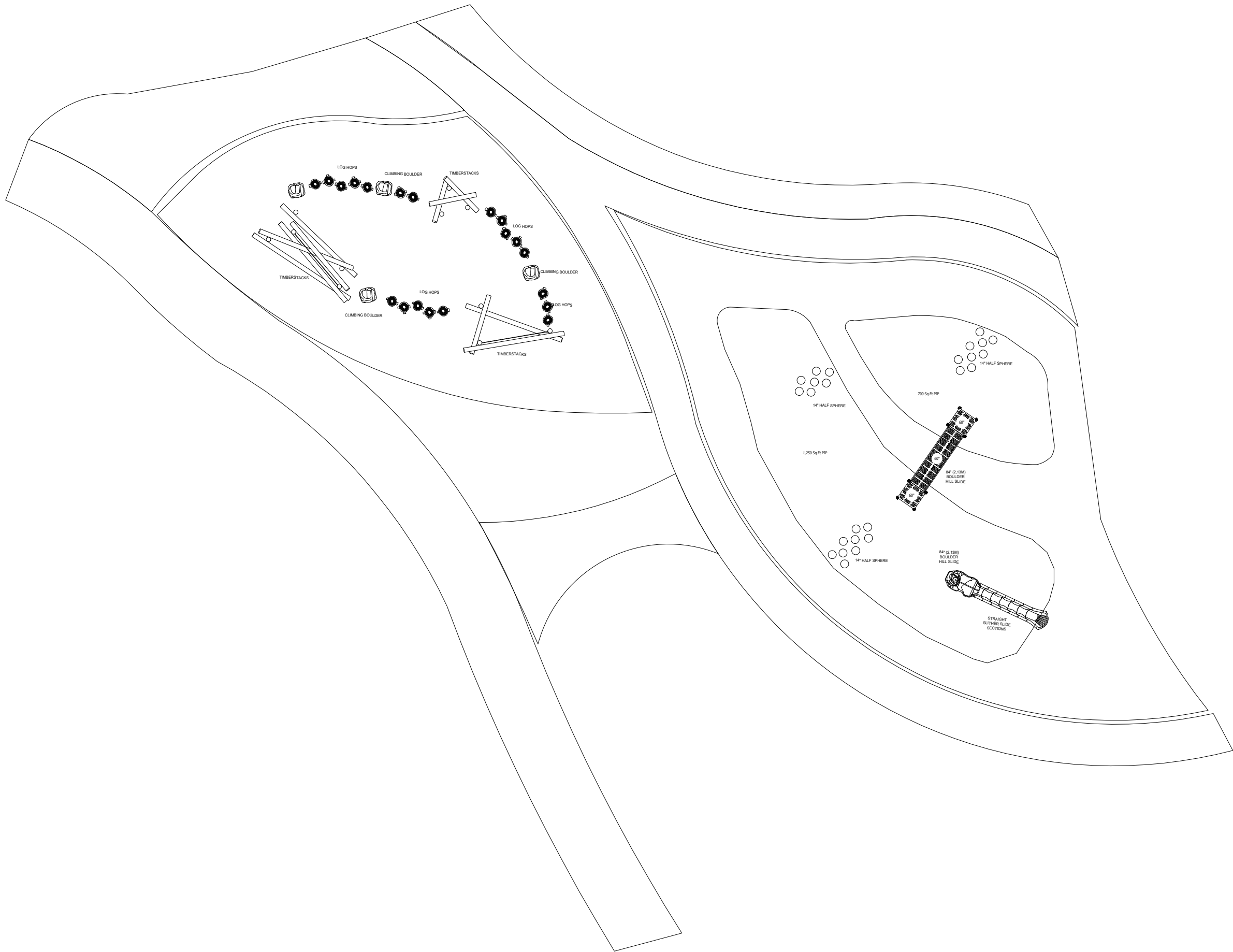
AMBER FIELDS



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*PLAYGROUND SUPERVISION REQUIRED



MIDWEST PLAYSCAPES, INC.
8632 Eagle Creek Circle
Savage, MN 55378

EQUIPMENT SIZE:
See DWG

USE ZONE:
See DWG

AREA: 5,413 SqFt. PERIMETER: 482 Ft.

FALL HEIGHT:
8 Ft.

USER CAPACITY: 80 AGE GROUP: 5-12

- ✓ ASTM F1487-17
- ✓ CPSC #325



PROJECT NO:
TJ052223-01

SCALE:
NTS

DRAWN BY:
M Lokowich

Paper Size

DATE:
09-14-23

B

Amber Fields - Timberpath and Embankment

Rosemount, MN

AMBER FIELDS



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AMBER FIELDS



 **MIDWEST
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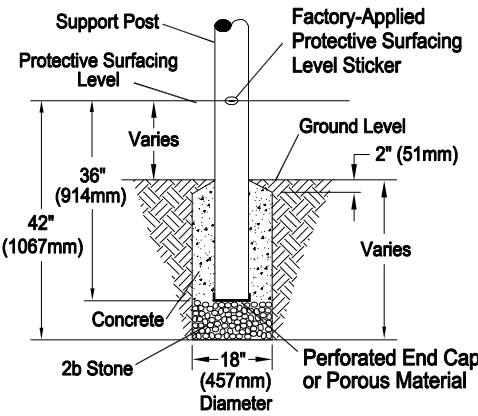
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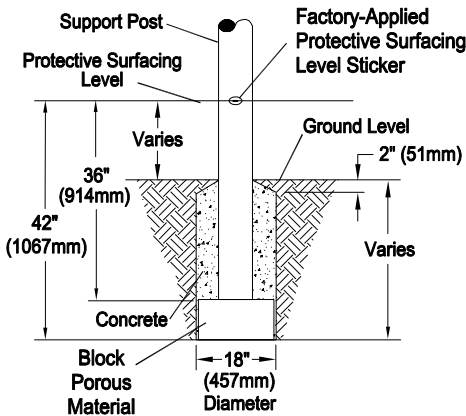
DETAIL 1

Support Post, Spiral Slide and
Post Footing Detail



STONE OPTION

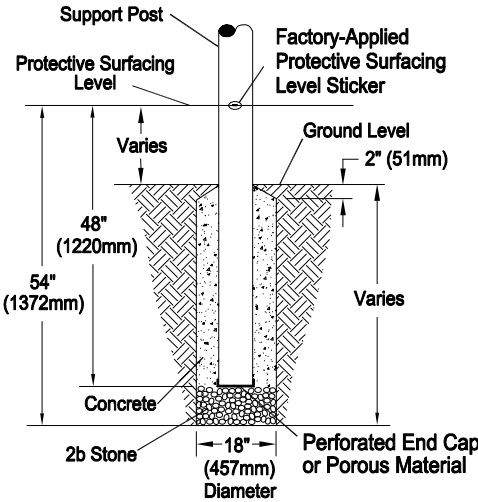
OR



BLOCK OPTION

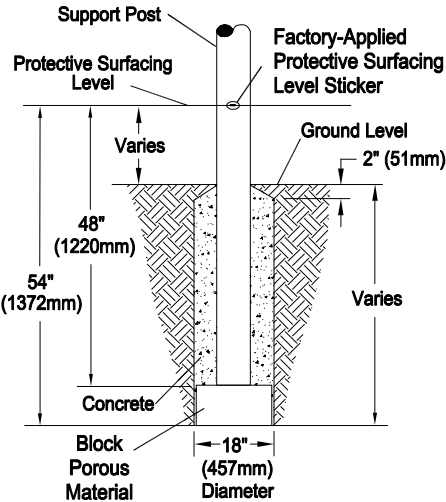
DETAIL 2

GroundZero, Cantilever and "T"
Post Footing Detail



STONE OPTION

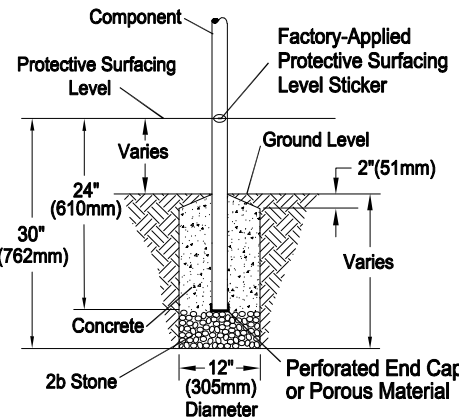
OR



BLOCK OPTION

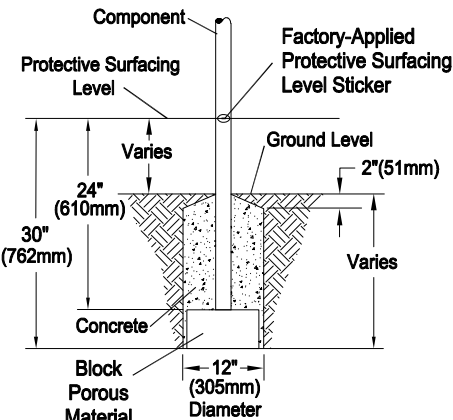
DETAIL 3

Component Footing Detail



STONE OPTION

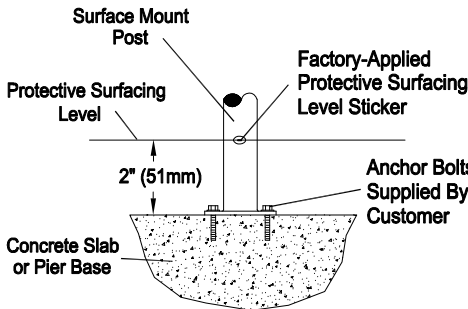
OR



BLOCK OPTION

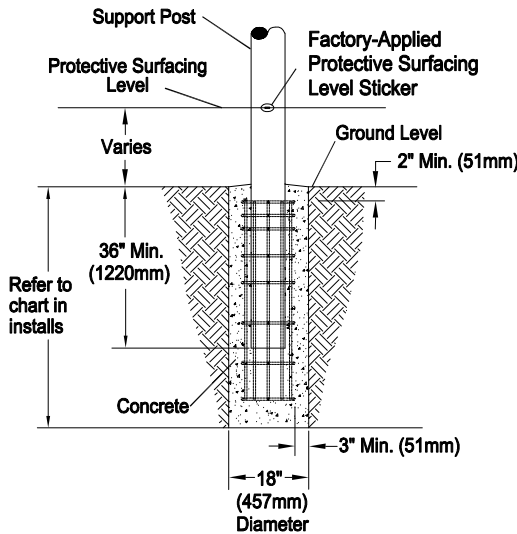
DETAIL 4

Surface Mount Detail

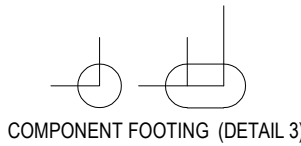


DETAIL 5

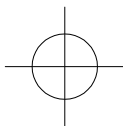
Shade Post Footing Detail



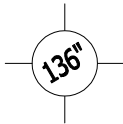
FOOTING LEGEND



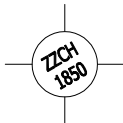
COMPONENT FOOTING (DETAIL 3)



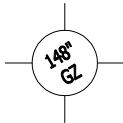
SPIRAL SLIDE CENTER POST FOOTING (DETAIL 1)



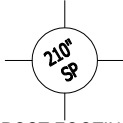
SUPPORT POST FOOTING (DETAIL 1 or 4)
(136" INDICATES POST LENGTH)



CANTILEVER, "T" POST, AND COMPONENT
POST FOOTING (DETAIL 2)
(ZZCH1850 INDICATES PART NUMBER)



GROUND ZERO POST FOOTING (DETAIL 2)
(148" INDICATES POST LENGTH)



SHADE HAT POST FOOTING (DETAIL 5)
(210" INDICATES POST LENGTH)

SITE NOTES:

- 1) The site plan provided must be checked against the actual site area to ensure that placement of your structure meets required clearances.
- 2) The dimensions labeled are for location of footing holes, not exact placement of equipment. Assemble, plumb, and level equipment before pouring concrete.
- 3) There must be a minimum distance of 6' (1830mm) between any obstacle, sidewalk, etc., and your structure.
- 4) Slides must have a use zone that extends out from the lower exit section of the slide a distance that is at least 6' (1830mm) or equal to the vertical distance from the highest point of the sliding surface to the top of the protective surfacing, whichever is greater. The slide use zone should not extend greater than 8' (2438mm) from the end of the lower exit section.
- 5) The complete area, including the space under and around the equipment, must be covered with an impact attenuating material. See the 1997 publication, "Handbook for Public Playground Safety", published by the U.S. Consumer Product Safety Commission, for guidelines and recommendations on the type and depth of surfacing material. For a copy of the "Handbook for Public Playground Safety", write to: U.S. Consumer Product Safety Commission, Office of Information and Public Affairs, Washington, D.C. 20207

INSTALLATION NOTES:

- 1) Paved surfaces, such as asphalt and concrete, are not acceptable for use under your structure.
- 2) It is the consumer's responsibility to check with local utilities prior to excavating footings for any underground utility lines that may exist within the installation area.
- 3) It is the consumer's responsibility to check local soil conditions and drainage within the site area. Inquire with local contractors for appropriate recommendations.
- 4) If the structure is to be installed across uneven terrain, maintain the support post mark for protective surfacing level at the lowest grade. Adjust other footings accordingly.
- 5) The base of footings must be below frost lines.
- 6) Do not encase the bottom of support posts in concrete. Place all posts directly on packed stone.
- 7) Assemble the entire structure before pouring concrete unless specifically instructed to do so in the individual component installation instructions.
- 8) Read completely the installation instructions provided with your structure prior to beginning construction.

*PLAYGROUND SUPERVISION REQUIRED



PLAYWORLD SYSTEMS, INC.

1000 Buffalo Road
Lewisburg, PA
17837-9795 USA

POST FOOTING DETAILS

PLAYMAKERS / CHALLENGERS

FOOTING DETAIL

DRAWN BY:
PW CAD

DATE:
18-NOV-20

SCALE:

NOT TO SCALE

Paper Size

B

Parks & Recreation Commission Regular Meeting: November 27, 2023

AGENDA ITEM: Director's Report	AGENDA SECTION: NEW BUSINESS
PREPARED BY: Dan Schultz, Parks & Recreation Director	AGENDA NO. 7.c.
ATTACHMENTS:	APPROVED BY: DLS
RECOMMENDED ACTION: None, discussion only.	

BACKGROUND

Park Improvement Fund Balance as of October 31, 2023: \$3,608,041.10

Inflows to the Park Improvement Fund last month were as follows:

Dedication fees – \$0

Grants/Other - \$0

Interest - \$13,697.71

Donations - \$0

Expenditures – \$28,747.70 (Park Planning at Central Park, Erickson, Talamore, locks for disc golf baskets and purchase of trees).



The Parks and Recreation Department is currently working on our Winter/Spring activities and information brochure. Highlights include the Paris-themed Child/Adult Dance, Spring Clean-Up Day, Spring Egg Hunt, Learn to Skate, Outdoor Rinks and Warming House information, along with Older Adult Trips and numerous activities. The Winter/Spring brochure will be delivered to the Post Office on Wednesday, November 29 to distribute to households. Online registration will go live on Monday, December 4.

RECOMMENDATION

Discussion only.