

**UTILITY COMMISSION
REGULAR MEETING MINUTES
April 24, 2023**

CALL TO ORDER

Pursuant to due call and notice thereof the regular Utility Commission meeting of the City of Rosemount was called to order on April 24, 2023, at 5:32 p.m. in the Conference Room, City Hall, 2875 145th Street West, Rosemount.

Attendees included: Commission Chair Greg Johnson, and Commissioners Vanessa Demuth and Laura Miller.

Staff present included the following:

Mayor Weisensel, City Administrator Martin, Public Works Director Egger, and Recording Secretary Simonson.

ADDITIONS OR CORRECTIONS TO AGENDA

None.

ANNUAL MEETING

3.a Issuance of Oath – Commissioner Vanessa Demuth

Mayor Weisensel administered the oath.

AUDIENCE INPUT

None.

APPROVAL OF MINUTES

5.a. November 28, 2022 Utility Commission Meeting Minutes

Motion by Demuth, **Second** by Miller

Motion to approve the minutes of November 28, 2022 Utility Commission Meeting

Ayes. 3.

Nays. 0. Motion carried.

PRESENTATION

None.

PUBLIC HEARINGS

None.

OLD BUSINESS

8.a. 2022 Water Efficiency and Stormwater Rebate Recap

Public Works Director Egger presented the 2022 water efficiency and stormwater rebate numbers and discussed with Commissioners. It was noted that the Homeowners Association (HOA) irrigation audits have produced the biggest savings in water consumption. The City will continue to promote the Water Efficiency and Stormwater Rebates.

NEW BUSINESS

9.a. Discussion with Parks Department – Opportunities for Additional Water Conservation

Parks and Recreation Director Dan Schutlz discussed with Commissioners the ways the Parks and Recreation department is working to reduce water usage in parks throughout the City while maintaining the balance with athletic field maintenance and demands. Currently the City has 30 parks in which only 13 parks are irrigated.

The City is working to reduce the amount of turf area by creating native planting areas, irrigating only the athletic fields and using smart irrigation systems for the large complexes, regularly inspecting and maintaining the irrigation systems, choosing the right grass seed for athletic fields based on the soil in each location, and continuing to research options to reduce water usage and maintenance.

EXECUTIVE DIRECTOR'S REPORT

10.a. City & Development Project Update

Director Egger provided a brief update of the projects around town. Commissioners inquired as to how the City monitors the water usage capacity with all the new developments. It was noted that as development projects come in, numbers are input into a systems model to obtain numbers for water usage.

10.b. Well Pumping Reports – Q4 (2022) & Q1 (2023)

Director Egger went over the well pumping reports for Q4 of 2022 and Q1 of 2023. Well 7 was run in January for testing and cycling.

10.c. 10-year Summary of Water Usage

Commissioners reviewed and discussed the 10-year summary of water usage from 2012 to 2022.

10.d. Top 10 Water Users Listing

Director Egger reviewed the top 10 water users in the City in 2022.

10.e. Advanced Metering Infrastructure Installation

Director Egger provided an update on the status of the installation of the Advanced Metering Infrastructure (AMI) system. The AMI system is a two-way radio system that collects water use data from meters throughout the community.

10.f. 2024 Budget Proposal – Smart Meter Discount Purchase Program

Commissioners discussed creating a smart meter discount purchase program in 2024. The City would purchase smart meters in bulk and sell to residents at a discount. Additional research and discussion will be needed before recommending this program.

8.c. Set Meeting Agenda for June 26, 2023

- i. Well Sampling Report & Operational Modification Recommendations – Minnesota Department of Health

ADJOURNMENT

There being no further business to come before the Utility Commission and upon a motion by Demuth and a second by Miller the meeting was adjourned at 7:42 p.m.

Respectfully submitted,

Amy Simonson

Amy Simonson

Recording Secretary