ROSEMOUNT
MINNESOTA

AGENDA
City Council Regular Meeting
Tuesday, December 5, 2023
7:00 PM
Council Chambers

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
2. **APPROVAL OF AGENDA**
3. **PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGMENTS**
4. **RESPONSE TO PUBLIC COMMENT**
   a. Update on Jimnist LLC submittal (Project Bigfoot)
5. **PUBLIC COMMENT**
   Individuals will be allowed to address the Council on subjects that are not a part of the meeting agenda. Typically, replies to the concerns expressed will be made via letter or phone call within a week or at the following council meeting.
6. **CONSENT AGENDA**
   a. Bill Listings
   b. Minutes of the November 21, 2023 Regular Meeting Minutes
   c. Minutes of the November 21, 2023 Special Meeting Proceedings
   d. 2024 Community Waste Abatement Grant Agreement
   e. Set Meeting Schedule for 2024
   f. Donation Acceptance of community donations for Heroes and Helpers Event
   g. Donation Acceptance from Hosanna Church for the Police Reserves
   h. Designation of Polling Places for 2024 Elections
   i. Approve Water Service Repair Assessment Request - 13219 Danner Path
   j. Approve Amended JPA for the Diamond Path Roundabout
   k. Council Meeting Date Change
7. **PUBLIC HEARINGS**
   a. Establish 2024 Budget and Levy
8. **UNFINISHED BUSINESS**
9. **NEW BUSINESS**

10. ANNOUNCEMENTS

a. City Staff Updates

b. Upcoming Community Calendar

11. ADJOURNMENT

ROSEMOUNT
MINNESOTA

EXECUTIVE SUMMARY

City Council Regular Meeting: December 5, 2023

AGENDA ITEM: Update on Jimnist LLC submittal (Project Bigfoot)	**AGENDA SECTION:** RESPONSE TO PUBLIC COMMENT
PREPARED BY: Anthony Nemcek , Senior Planner Logan Martin, City Administrator	**AGENDA NO.** 4.a.
ATTACHMENTS:	**APPROVED BY:** LJM
RECOMMENDED ACTION: No action requested, informational update only.	

BACKGROUND

Staff will provide an update on the recent Planning Commission action related to Project Bigfoot and will cover upcoming actions requested of the City Council.

RECOMMENDATION

No action requested, informational update only.

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VENDOR    ITEM NO#     DESCRIPTION                 BANK    CHECK   STAT  DUE  DT         GROSS        PAYMENT    OUTSTANDING
                                                                          DISC DT        BALANCE       DISCOUNT
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01-040435 DAKOTA ELECTRIC ASSOCIATION

   I 200001066414 10/23 STREET LIGHTS              APBNK 11/21/2023 R   11/08/2023      6,437.53      6,437.53CR
                    G/L ACCOUNT                        CK: 153975                         6,437.53
                    608 49508-01-381.00  ELECTRIC UTILITIES                    6,437.53  STREET LIGHTS

   I 200001519073 10/23 SIREN #10                  APBNK 11/21/2023 R   11/08/2023          5.00          5.00CR
                    G/L ACCOUNT                        CK: 153975                             5.00
                    101 43121-01-381.00  ELECTRIC UTILITIES                        5.00  SIREN #10

   I 200001834654 10/23 LIFT STATION #4            APBNK 11/21/2023 R   11/08/2023        193.60        193.60CR
                    G/L ACCOUNT                        CK: 153975                           193.60
                    602 49454-01-381.00  ELECTRIC UTILITIES                      193.60  LIFT STATION #4

   I 200002004786 10/23 CONNEMARA PARK SHELTER/LIGH APBNK 11/21/2023 R  11/08/2023         21.98         21.98CR
                    G/L ACCOUNT                        CK: 153975                            21.98
                    101 45202-01-381.00  ELECTRIC UTILITIES                       21.98  CONNEMARA PARK SHELTER/LIGHTS

   I 200002007870 10/23 IRRIGATION PUMP/SP CONTROL  APBNK 11/21/2023 R  11/08/2023         34.72         34.72CR
                    G/L ACCOUNT                        CK: 153975                            34.72
                    101 45202-01-381.00  ELECTRIC UTILITIES                       34.72  IRRIGATION PUMP/SP CONTROL BLD

   I 200002009231 10/23 WELL #8                    APBNK 11/21/2023 R   11/08/2023      1,741.24      1,741.24CR
                    G/L ACCOUNT                        CK: 153975                         1,741.24
                    601 49408-01-381.00  ELECTRIC UTILITIES                    1,741.24  WELL #8

   I 200002009496 10/23 WATER TOWER #2             APBNK 11/21/2023 R   11/08/2023        293.85        293.85CR
                    G/L ACCOUNT                        CK: 153975                           293.85
                    601 49416-01-381.00  ELECTRIC UTILITIES                      293.85  WATER TOWER #2

   I 200002079739 10/23 JAYCEE PARK SHELTER/LIGHTS  APBNK 11/21/2023 R  11/08/2023         77.32         77.32CR
                    G/L ACCOUNT                        CK: 153975                            77.32
                    101 45202-01-381.00  ELECTRIC UTILITIES                       77.32  JAYCEE PARK SHELTER/LIGHTS

   I 200002080539 10/23 LIFT STATION #3            APBNK 11/21/2023 R   11/08/2023        206.68        206.68CR
                    G/L ACCOUNT                        CK: 153975                           206.68
                    602 49453-01-381.00  ELECTRIC  UTILITIES                     206.68  LIFT STATION #3

   I 200002112506 10/23 JAYCEE PARK TRIAL LIGHTS    APBNK 11/21/2023 R  11/08/2023        178.09        178.09CR
                    G/L ACCOUNT                        CK: 153975                           178.09
                    101 45202-01-381.00  ELECTRIC UTILITIES                      178.09  JAYCEE PARK TRIAL LIGHTS

   I 200002868701 10/23 STORM DRAIN LIFT STATION #3 APBNK 11/21/2023 R  11/08/2023         92.91         92.91CR
                    G/L ACCOUNT                        CK: 153975                            92.91
                    603 49513-01-381.00  ELECTRIC UTILITIES                       92.91  STORM DRAIN LIFT STATION #3

   I 200003329984 10/23 SDLS #4/LS #6              APBNK 11/21/2023 R   11/08/2023         94.23         94.23CR
                    G/L ACCOUNT                        CK: 153975                            94.23
                    603 49514-01-381.00  ELECTRIC UTILITIES                       18.85  SDLS #4/LS #6
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                                                           VENDOR SEQUENCE

VENDOR    ITEM NO#     DESCRIPTION                BANK    CHECK   STAT   DUE  DT         GROSS         PAYMENT    OUTSTANDING
                                                                         DISC DT        BALANCE       DISCOUNT
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                       602 49456-01-381.00  ELECTRIC UTILITIES                    75.38  SDLS #4/LS #6

   I 200003564457 10/23 METERED TUNNEL LIGHTS      APBNK 11/21/2023 R   11/08/2023        18.07         18.07CR
                       G/L ACCOUNT                    CK: 153975                          18.07
                       608 49508-01-381.00  ELECTRIC UTILITIES                    18.07  METERED TUNNEL LIGHTS

   I 200003949690 10/23 LIFT STATION #9            APBNK 11/21/2023 R   11/08/2023       134.72        134.72CR
                       G/L ACCOUNT                    CK: 153975                         134.72
                       602 49457-01-381.00  ELECTRIC UTILITIES                   134.72  LIFT STATION #9

   I 200004097754 10/23 STORM DRAIN LIFT STATION #6 APBNK 11/21/2023 R   11/08/2023        40.64         40.64CR
                       G/L ACCOUNT                    CK: 153975                          40.64
                       603 49516-01-381.00  ELECTRIC UTILITIES                    40.64  STORM DRAIN LIFT STATION #6

   I 200010038900 10/23 STORM DRAIN LIFT STATION #8 APBNK 11/21/2023 R   11/08/2023        69.26         69.26CR
                       G/L ACCOUNT                    CK: 153975                          69.26
                       603 49518-01-381.00  ELECTRIC UTILITIES                    69.26  STORM DRAIN LIFT STATION #8

   I 200010054799 10/23 LIFT STATION #5            APBNK 11/21/2023 R   11/08/2023       337.41        337.41CR
                       G/L ACCOUNT                    CK: 153975                         337.41
                       602 49455-01-381.00  ELECTRIC UTILITIES                   337.41  LIFT STATION #5

   I 200010057891 10/23 LIFT STATION #12           APBNK 11/21/2023 R   11/08/2023        48.08         48.08CR
                       G/L ACCOUNT                    CK: 153975                          48.08
                       602 49462-01-381.00  ELECTRIC UTILITIES                    48.08  LIFT STATION #12

                                                     REG. CHECK                1     10,025.33     10,025.33CR          0.00
                                                                                     10,025.33          0.00
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01-190095 SAM'S CLUB

   I 999999-24          2024 ANNUAL MEMBERSHIPS    APBNK 11/21/2023 R   10/09/2023       470.00        470.00CR
                       G/L ACCOUNT                    CK: 153977                         470.00
                       101 41810-01-433.00  DUES & SUBSCRIPTIONS                 470.00  2024 ANNUAL MEMBERSHIPS

                                                     REG. CHECK                1        470.00        470.00CR          0.00
                                                                                        470.00          0.00
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01-240010 XCEL ENERGY

   I 6870492-3 10/23    NON METERED STREET LIGHTS  APBNK 11/21/2023 R   11/03/2023     11,609.64     11,609.64CR
                       G/L ACCOUNT                    CK: 153978                      11,609.64
                       608 49508-01-381.00  ELECTRIC UTILITIES                11,609.64  NON METERED STREET LIGHTS

                                                     REG. CHECK                1     11,609.64     11,609.64CR          0.00
                                                                                     11,609.64          0.00
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PACKET: 06850 11/21/2023 AP CHECK RUN

VENDOR SET: 01

==================== R E P O R T   T O T A L S ====================

F U N D   D I S T R I B U T I O N

FUND NO#	FUND NAME	AMOUNT
101	GENERAL FUND	787.11CR
601	WATER UTILITY FUND	2,035.09CR
602	SEWER UTILITY FUND	995.87CR
603	STORM WATER UTILITY FUND	221.66CR
608	STREET LIGHT UTILITY FUND	18,065.24CR
	** TOTALS **	22,104.97CR

---- TYPE OF CHECK TOTALS ----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG-CHECKS	3	22,104.97	22,104.97CR	0.00
		22,104.97	0.00	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS	3	22,104.97	22,104.97CR	0.00
		22,104.97	0.00	

ERRORS: 0 WARNINGS: 0

Leah Malecha

11/27/2023

PACKET: 06852 11/30/2023 AP CHECK RUN
VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-004555 ABT MAILCOM									
	I 46919	MONTHLY OUTSOURCING-UB BILL	APBNK	11/30/2023	R	11/21/2023	2,118.16	2,118.16CR	
		G/L ACCOUNT		CK: 154005			2,118.16		
		601 49400-01-313.00 OUTSOURCE BILL PRINT/MAIL				635.44	MONTHLY OUTSOURCING-UB BILLS		
		602 49450-01-313.00 OUTSOURCE BILL PRINT/MAIL				635.44	MONTHLY OUTSOURCING-UB BILLS		
		603 49500-01-313.00 OUTSOURCE BILL PRINT/MAIL				635.44	MONTHLY OUTSOURCING-UB BILLS		
		608 49508-01-313.00 OUTSOURCE BILL PRINT/MAIL				211.84	MONTHLY OUTSOURCING-UB BILLS		
			REG. CHECK			1	2,118.16	2,118.16CR	0.00
							2,118.16	0.00	
01-003860 ACCELERATED TECHNOLOGIES LL									
	I 10247	SERVICE CALL - ARENA	APBNK	11/30/2023	R	11/18/2023	160.99	160.99CR	
		G/L ACCOUNT		CK: 154006			160.99		
		650 45130-01-404.00 CONTRACTED MACH & EQUIP R & M				160.99	SERVICE CALL - ARENA		
			REG. CHECK			1	160.99	160.99CR	0.00
							160.99	0.00	
01-004026 ALERUS									
	I C148370	COBRA MONTHLY SRV FEE-OCT 2	APBNK	11/20/2023	D	11/03/2023	56.00	56.00CR	
		G/L ACCOUNT		CK: 001685			56.00		
		101 41320-31-319.00 OTHER PROFESSIONAL SERVICES				56.00	COBRA MONTHLY SRV FEE-OCT 2023		
			DRAFTS			1	56.00	56.00CR	0.00
							56.00	0.00	
01-011365 ANCOM TECHNICAL CENTER									
	I 118192	PAGER REPAIR	APBNK	11/30/2023	R	11/09/2023	150.00	150.00CR	
		G/L ACCOUNT		CK: 154007			150.00		
		101 42210-01-329.00 OTHER COMMUNICATION COSTS				150.00	PAGER REPAIR		
	I 118193	PAGER REPAIR	APBNK	11/30/2023	R	11/09/2023	130.00	130.00CR	
		G/L ACCOUNT		CK: 154007			130.00		
		101 42210-01-329.00 OTHER COMMUNICATION COSTS				130.00	PAGER REPAIR		
			REG. CHECK			1	280.00	280.00CR	0.00
							280.00	0.00	

PACKET: 06852 11/30/2023 AP CHECK RUN
VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-002377 ASPEN MILLS									
	I 321738	UNIFORM PANTS-BRENT HARMS	APBNK	11/30/2023	R	10/23/2023	56.95	56.95CR	
		G/L ACCOUNT		CK: 154008			56.95		
		101 42210-01-218.00 FIRE DEPARTMENT CLOTHING				56.95	UNIFORM PANTS-BRENT HARMS		
	I 322517	UNIFORM PANTS-JESSICA BOHLK	APBNK	11/30/2023	R	11/03/2023	56.95	56.95CR	
		G/L ACCOUNT		CK: 154008			56.95		
		101 42210-01-218.00 FIRE DEPARTMENT CLOTHING				56.95	UNIFORM PANTS-JESSICA BOHLKEN		
			REG. CHECK			1	113.90	113.90CR	0.00
							113.90	0.00	
01-005998 BELAIR BUILDERS INC									
	I 2023-0486	ROSEMOUNT PD/PW PROJECT	APBNK	11/30/2023	R	10/31/2023	50,422.20	50,422.20CR	
		G/L ACCOUNT		CK: 154009			50,422.20		
		421 48000-01-521.00 BUILDING & STRUCTURE PURCHASES				50,422.20	ROSEMOUNT PD/PW PROJECT		
			REG. CHECK			1	50,422.20	50,422.20CR	0.00
							50,422.20	0.00	
01-006082 BELLEPAR HOMES									
	I 2023-02889	AS-BUILT SURVEY REFUND	APBNK	11/30/2023	R	11/16/2023	2,000.00	2,000.00CR	
		G/L ACCOUNT		CK: 154010			2,000.00		
		101 22010 AS-BUILT SURVEY DEPOSITS				2,000.00	AS-BUILT SURVEY REFUND		
			REG. CHECK			1	2,000.00	2,000.00CR	0.00
							2,000.00	0.00	
01-003889 BERRY COFFEE COMPANY									
	I 980945	COFFEE SUPPLIES FOR SC	APBNK	11/30/2023	R	11/16/2023	51.88	51.88CR	
		G/L ACCOUNT		CK: 154011			51.88		
		101 45100-30-219.00 OTHER OPERATING SUPPLIES				51.88	COFFEE SUPPLIES FOR SC		
			REG. CHECK			1	51.88	51.88CR	0.00
							51.88	0.00	

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-005478 BLUEBEAM INC									
	I 1761990	BUILDING DEPARTMENT SOFTWAR	APBNK	11/30/2023	R	11/09/2023	1,000.00	1,000.00CR	
		G/L ACCOUNT		CK: 154012			1,000.00		
		101 41810-01-394.00 P.O. SOFTWARE PURCHASES				1,000.00	BUILDING DEPARTMENT SOFTWARE		
			REG. CHECK			1	1,000.00	1,000.00CR	0.00
							1,000.00	0.00	
01-004012 BOLTON & MENK INC									
	I 0310351	PICKLEBALL - DOG PARK	APBNK	11/30/2023	R	4/19/2023	6,157.50	6,157.50CR	
		G/L ACCOUNT		CK: 154013			6,157.50		
		205 49005-01-540.00 IMPROVEMENTS OTHER THAN BLDGS				6,157.50	PICKLEBALL - DOG PARK		
	I 0324882	PICKLEBALL - DOG PARK	APBNK	11/30/2023	R	11/21/2023	2,060.00	2,060.00CR	
		G/L ACCOUNT		CK: 154013			2,060.00		
		205 49005-01-540.00 IMPROVEMENTS OTHER THAN BLDGS				2,060.00	PICKLEBALL - DOG PARK		
			REG. CHECK			1	8,217.50	8,217.50CR	0.00
							8,217.50	0.00	
01-021815 BRAUN INTERTEC CORP									
	I B365675	PW/PD CAMPUS PROJECT	APBNK	11/30/2023	R	11/13/2023	8,795.50	8,795.50CR	
		G/L ACCOUNT		CK: 154014			8,795.50		
		421 48000-01-303.00 ENGINEERING FEES				8,795.50	PW/PD CAMPUS PROJECT		
			REG. CHECK			1	8,795.50	8,795.50CR	0.00
							8,795.50	0.00	
01-004103 BUSINESS ESSENTIALS									
	I WO-1270644-1	COPIER PAPER	APBNK	11/30/2023	R	11/16/2023	152.01	152.01CR	
		G/L ACCOUNT		CK: 154015			152.01		
		101 41810-01-203.00 PRINTED FORMS & PAPER				152.01	COPIER PAPER		
			REG. CHECK			1	152.01	152.01CR	0.00
							152.01	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-004068 CAMPION, BARROW & ASSOCIATE									
	I 035965	CSO PSYCH EVAL	APBNK	11/30/2023	R	10/31/2023	455.00	455.00CR	
		G/L ACCOUNT		CK: 154016			455.00		
		101 42110-01-306.00 PERSONNEL TESTING & RECRUITMNT 455.00 CSO PSYCH EVAL							
			REG. CHECK			1	455.00	455.00CR	0.00
							455.00	0.00	
01-002078 CDW GOVERNMENT INC									
	I ND62306	LAPTOP DOCK - FINANCE	APBNK	11/30/2023	R	11/17/2023	373.18	373.18CR	
		G/L ACCOUNT		CK: 154017			373.18		
		101 41520-01-392.00 P.C. ACCESSORIES & SUPPLIES 373.18 LAPTOP DOCK - FINANCE							
			REG. CHECK			1	373.18	373.18CR	0.00
							373.18	0.00	
01-004356 CENAIKO EXPO INC									
	I ROSEMOUNT24	2024 EXPO DEPOSIT	APBNK	11/30/2023	R	11/22/2023	1,800.00	1,800.00CR	
		G/L ACCOUNT		CK: 154018			1,800.00		
		201 46300-01-219.00 OTHER OPERATING SUPPLIES 1,800.00 2024 EXPO DEPOSIT							
			REG. CHECK			1	1,800.00	1,800.00CR	0.00
							1,800.00	0.00	
01-005542 CHARTER COMMUNICATIONS									
	I 113140301111423	FIRE STATION 2 CABLE	APBNK	11/30/2023	R	11/14/2023	140.91	140.91CR	
		G/L ACCOUNT		CK: 154019			140.91		
		101 42210-01-439.00 OTHER MISCELLANEOUS CHARGES 140.91 FIRE STATION 2 CABLE							
	I 175314201102123	FIRE STATION 1 CABLE	APBNK	11/30/2023	R	10/21/2023	16.84	16.84CR	
		G/L ACCOUNT		CK: 154019			16.84		
		101 42210-01-439.00 OTHER MISCELLANEOUS CHARGES 16.84 FIRE STATION 1 CABLE							
			REG. CHECK			1	157.75	157.75CR	0.00
							157.75	0.00	

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                                            VENDOR SEQUENCE

VENDOR    ITEM NO#     DESCRIPTION                BANK    CHECK   STAT   DUE  DT          GROSS          PAYMENT     OUTSTANDING
                                                                         DISC DT         BALANCE        DISCOUNT
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01-030784 CINTAS CORPORATION

   I 4174316256         MATS @ FS #1              APBNK 11/30/2023 R   11/16/2023         30.00           30.00CR
                       G/L ACCOUNT                    CK: 154020                          30.00
                       101 41940-01-319.00  OTHER PROFESSIONAL SERVICES           30.00  MATS @ FS #1

   I 4174316374         MATS @ FS #2              APBNK 11/30/2023 R   11/16/2023         30.00           30.00CR
                       G/L ACCOUNT                    CK: 154020                          30.00
                       101 41940-01-319.00  OTHER PROFESSIONAL SERVICES           30.00  MATS @ FS #2

   I 4174316427         MATS @ PW OFFICE BLDG     APBNK 11/30/2023 R   11/16/2023         88.73           88.73CR
                       G/L ACCOUNT                    CK: 154020                          88.73
                       101 41940-01-319.00  OTHER PROFESSIONAL SERVICES           88.73  MATS @ PW OFFICE BLDG

   I 4174316439         MATS & TOWELS @ MAINT BLDG  APBNK 11/30/2023 R   11/16/2023       51.47           51.47CR
                       G/L ACCOUNT                    CK: 154020                          51.47
                       101 41940-01-319.00  OTHER PROFESSIONAL SERVICES           13.03  MATS & TOWELS @ MAINT BLDG
                       101 43100-01-211.00  CLEANING SUPPLIES                     38.44  MATS & TOWELS @ MAINT BLDG

   I 4174316470         MATS @ CITY HALL          APBNK 11/30/2023 R   11/16/2023         87.62           87.62CR
                       G/L ACCOUNT                    CK: 154020                          87.62
                       101 41940-01-319.00  OTHER PROFESSIONAL SERVICES           87.62  MATS @ CITY HALL

   I 4174316475         MATS @ CARPENTER SHOP     APBNK 11/30/2023 R   11/16/2023         30.00           30.00CR
                       G/L ACCOUNT                    CK: 154020                          30.00
                       101 41940-01-319.00  OTHER PROFESSIONAL SERVICES           30.00  MATS @ CARPENTER SHOP

   I 4174316488         MATS @ POLICE             APBNK 11/30/2023 R   11/16/2023         67.23           67.23CR
                       G/L ACCOUNT                    CK: 154020                          67.23
                       101 41940-01-319.00  OTHER PROFESSIONAL SERVICES           67.23  MATS @ POLICE

                                                    REG. CHECK                 1        385.05          385.05CR           0.00
                                                                                        385.05            0.00
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01-030908 CITY OF APPLE VALLEY

   I 7815               2023 SPECIAL WASTE DISPOSAL APBNK 11/30/2023 R   11/15/2023       789.35          789.35CR
                       G/L ACCOUNT                    CK: 154021                         789.35
                       602 49450-01-439.00  OTHER MISCELLANEOUS CHARGES          789.35  2023 SPECIAL WASTE DISPOSAL

                                                    REG. CHECK                 1        789.35          789.35CR           0.00
                                                                                        789.35            0.00
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PACKET: 06852 11/30/2023 AP CHECK RUN
VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING

01-004639 CLEARWAY COMMUNITY SOLAR LL

I ROSEMNT-12311	SEPTEMBER SOLAR SUBSCRIPTIO	APBNK 11/30/2023 R	11/16/2023	13,045.87	13,045.87CR	
	G/L ACCOUNT	CK: 154022		13,045.87		
	101 11510	NATIONAL GUARD A/R	8,020.46	SEPTEMBER SOLAR SUBSCRIPTIONS		
	101 41940-01-381.00	ELECTRIC UTILITIES	213.80	SEPTEMBER SOLAR SUBSCRIPTIONS		
	101 43121-01-381.00	ELECTRIC UTILITIES	34.84	SEPTEMBER SOLAR SUBSCRIPTIONS		
	101 45100-01-381.00	ELECTRIC UTILITIES	3,437.34	SEPTEMBER SOLAR SUBSCRIPTIONS		
	101 45202-01-381.00	ELECTRIC UTILITIES	143.36	SEPTEMBER SOLAR SUBSCRIPTIONS		
	201 46300-01-381.00	ELECTRIC UTILITIES	4.78	SEPTEMBER SOLAR SUBSCRIPTIONS		
	601 49406-01-381.00	ELECTRIC UTILITIES	183.99	SEPTEMBER SOLAR SUBSCRIPTIONS		
	601 49417-01-381.00	ELECTRIC UTILITIES	357.46	SEPTEMBER SOLAR SUBSCRIPTIONS		
	601 49418-01-381.00	ELECTRIC UTILITIES	319.03	SEPTEMBER SOLAR SUBSCRIPTIONS		
	602 49452-01-381.00	ELECTRIC UTILITIES	49.91	SEPTEMBER SOLAR SUBSCRIPTIONS		
	602 49458-01-381.00	ELECTRIC UTILITIES	29.80	SEPTEMBER SOLAR SUBSCRIPTIONS		
	602 49460-01-381.00	ELECTRIC UTILITIES	18.02	SEPTEMBER SOLAR SUBSCRIPTIONS		
	603 49511-01-381.00	ELECTRIC UTILITIES	10.45	SEPTEMBER SOLAR SUBSCRIPTIONS		
	608 49508-01-381.00	ELECTRIC UTILITIES	222.63	SEPTEMBER SOLAR SUBSCRIPTIONS		
		REG. CHECK	1	13,045.87	13,045.87CR	0.00
				13,045.87	0.00	

01-031370 COLLINS ELECTRICAL CONSTR C

I 2331434.01	STREET LIGHT REPAIR	APBNK 11/30/2023 R	11/16/2023	11,290.14	11,290.14CR	
	G/L ACCOUNT	CK: 154024		11,290.14		
	608 49508-01-409.00	OTHER CONTRACTED REPAIR & MAIN	11,290.14	STREET LIGHT REPAIR		
		REG. CHECK	1	11,290.14	11,290.14CR	0.00
				11,290.14	0.00	

01-001468 COMMERCIAL FLOORING SERVICE

I 117733-1	FLOORS JAYCEE/CENTRAL PARK	APBNK 11/30/2023 R	11/20/2023	13,913.00	13,913.00CR	
	G/L ACCOUNT	CK: 154025		13,913.00		
	101 24429	F/B ASSIGNED FOR GOVT BLDG R&M	13,913.00	FLOORS JAYCEE/CENTRAL PARK		
		REG. CHECK	1	13,913.00	13,913.00CR	0.00
				13,913.00	0.00	

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-031530 COMPUTER INTEGRATION TECH									
	I 362474	OFFICE 365 BACKUP	APBNK	11/30/2023	R	11/15/2023	690.00	690.00CR	
		G/L ACCOUNT		CK: 154026			690.00		
		101 41520-01-391.00 P.C. MAINTENANCE				690.00	OFFICE 365 BACKUP		
	I 362524	MANAGED SERVER BACKUP-DEC	APBNK	11/30/2023	R	11/15/2023	2,655.00	2,655.00CR	
		G/L ACCOUNT		CK: 154026			2,655.00		
		101 41520-01-391.00 P.C. MAINTENANCE				2,655.00	MANAGED SERVER BACKUP-DEC		
			REG. CHECK			1	3,345.00	3,345.00CR	0.00
							3,345.00	0.00	
01-006013 CONSTRUCTION SYSTEMS INC									
	I 2023-0487	ROSEMOUNT PD/PW PROJECT	APBNK	11/30/2023	R	10/31/2023	1,730,298.84	1,730,298.84CR	
		G/L ACCOUNT		CK: 154027			1,730,298.84		
		421 48000-01-521.00 BUILDING & STRUCTURE PURCHASES				1,730,298.84	ROSEMOUNT PD/PW PROJECT		
			REG. CHECK			1	1,730,298.84	1,730,298.84CR	0.00
							1,730,298.84	0.00	
01-004277 CORE & MAIN LP									
	I T246212	1.5" T2 OMNI METERS	APBNK	11/30/2023	R	11/14/2023	3,234.45	3,234.45CR	
		G/L ACCOUNT		CK: 154028			3,234.45		
		601 49400-01-220.00 METER PURCHASES				3,234.45	1.5" T2 OMNI METERS		
	I T879548	MXUS SINGLE PORT	APBNK	11/30/2023	R	11/03/2023	23,895.00	23,895.00CR	
		G/L ACCOUNT		CK: 154028			23,895.00		
		601 49400-01-220.00 METER PURCHASES				23,895.00	MXUS SINGLE PORT		
			REG. CHECK			1	27,129.45	27,129.45CR	0.00
							27,129.45	0.00	
01-031577 CORPORATE MECHANICAL INC									
	I W70632	SC OCTOBER BOILER CHECKS	APBNK	11/30/2023	R	11/14/2023	597.00	597.00CR	
		G/L ACCOUNT		CK: 154029			597.00		
		101 45100-30-404.00 CONTRACTED MACH & EQUIP R & M				597.00	SC OCTOBER BOILER CHECKS		
	I W70698	ASSEMBLY HALL WTR DAMAGE IN	APBNK	11/30/2023	R	11/19/2023	498.00	498.00CR	
		G/L ACCOUNT		CK: 154029			498.00		
		101 45100-30-404.00 CONTRACTED MACH & EQUIP R & M				498.00	ASSEMBLY HALL WTR DAMAGE INSPE		

VENDOR SEQUENCE

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VENDOR    ITEM NO#     DESCRIPTION                   BANK    CHECK   STAT   DUE  DT         GROSS          PAYMENT     OUTSTANDING
                                                                           DISC DT        BALANCE        DISCOUNT
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  I W70703            REPAIRED GLYCOL LEAK       APBNK 11/30/2023 R   11/19/2023      1,559.33       1,559.33CR
                     G/L ACCOUNT                    CK: 154029                         1,559.33
                     650 45130-01-404.00  CONTRACTED MACH & EQUIP R & M       1,559.33  REPAIRED GLYCOL LEAK

  I W70715            BATHROOM FAN MOTOR         APBNK 11/30/2023 R   11/19/2023      1,150.00       1,150.00CR
                     G/L ACCOUNT                    CK: 154029                         1,150.00
                     101 45100-30-404.00  CONTRACTED MACH & EQUIP R & M       1,150.00  BATHROOM FAN MOTOR

                                                   REG. CHECK                1      3,804.33       3,804.33CR          0.00
                                                                                     3,804.33           0.00
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01-031850 CROSS NURSERIES INC

  I 051325            7 TREES W/VOLUME DISCOUNT   APBNK 11/30/2023 R   11/13/2023        194.75         194.75CR
                     G/L ACCOUNT                    CK: 154030                           194.75
                     101 43121-01-225.00  LANDSCAPING MATERIALS                 194.75  7 TREES W/VOLUME DISCOUNT

                                                   REG. CHECK                1        194.75         194.75CR          0.00
                                                                                       194.75           0.00
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01-004437 CUSTOM CAP & TIRE

  I 270062409         4 TIRES                    APBNK 11/30/2023 R   11/14/2023        788.84         788.84CR
                     G/L ACCOUNT                    CK: 154031                           788.84
                     101 43100-01-222.00  TIRES                                 788.84  4 TIRES

                                                   REG. CHECK                1        788.84         788.84CR          0.00
                                                                                       788.84           0.00
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01-001770 CUSTOM DRYWALL INC

  I 2023-0488         ROSEMOUNT PD/PW PROJECT    APBNK 11/30/2023 R   10/31/2023     30,678.43      30,678.43CR
                     G/L ACCOUNT                    CK: 154032                        30,678.43
                     421 48000-01-521.00  BUILDING & STRUCTURE PURCHASES     30,678.43  ROSEMOUNT PD/PW PROJECT

                                                   REG. CHECK                1     30,678.43      30,678.43CR          0.00
                                                                                    30,678.43           0.00
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01-002034 D.C. ANNIS SEWER INC

  I 133916            UNCLOGGED MAIN LINE        APBNK 11/30/2023 R   11/12/2023      1,132.00       1,132.00CR
                     G/L ACCOUNT                    CK: 154033                         1,132.00
                     101 41940-01-401.00  CONTRACTED BUILDING REPAIRS         1,132.00  UNCLOGGED MAIN LINE
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VENDOR SEQUENCE

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VENDOR    ITEM NO#    DESCRIPTION                  BANK    CHECK   STAT   DUE  DT         GROSS          PAYMENT    OUTSTANDING
                                                                          DISC DT        BALANCE        DISCOUNT
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                                                     REG. CHECK                  1      1,132.00       1,132.00CR         0.00
                                                                                        1,132.00           0.00
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01-000522 DAK COUNTY TECH COLLEGE

   I 00194357           DEFENSIVE SNOWPLOW DRIVING  APBNK 11/30/2023 R   11/16/2023       800.00         800.00CR
                       G/L ACCOUNT                  CK: 154034                            800.00
                       101 43121-01-437.00  CONFERENCES & SEMINARS             800.00  DEFENSIVE SNOWPLOW DRIVING

   I 00194361           EMERGENCY RESPONSE DRIVING  APBNK 11/30/2023 R   11/16/2023       450.00         450.00CR
                       G/L ACCOUNT                  CK: 154034                            450.00
                       101 42210-01-308.00  INSTRUCTORS' FEES                  450.00  EMERGENCY RESPONSE DRIVING

                                                     REG. CHECK                  1      1,250.00       1,250.00CR         0.00
                                                                                        1,250.00           0.00
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01-005859 DAKOTA 911

   I RO2023-12          DECEMBER 911 FEE            APBNK 11/30/2023 R   11/03/2023    34,690.00      34,690.00CR
                       G/L ACCOUNT                  CK: 154035                         34,690.00
                       101 42110-01-319.00  OTHER PROFESSIONAL SERVICES     34,690.00  DECEMBER 911 FEE

                                                     REG. CHECK                  1     34,690.00      34,690.00CR         0.00
                                                                                       34,690.00           0.00
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01-040040 DAKOTA AWARDS & ENGRAVING

   I 26953              NAME PLATE-VONBANK          APBNK 11/30/2023 R   11/03/2023        15.00          15.00CR
                       G/L ACCOUNT                  CK: 154036                             15.00
                       101 41810-01-209.00  OTHER OFFICE SUPPLIES               15.00  NAME PLATE-VONBANK

   I 26985              NAME PLATE-HATFIELD         APBNK 11/30/2023 R   11/15/2023        15.00          15.00CR
                       G/L ACCOUNT                  CK: 154036                             15.00
                       101 41810-01-209.00  OTHER OFFICE SUPPLIES               15.00  NAME PLATE-HATFIELD

                                                     REG. CHECK                  1         30.00          30.00CR         0.00
                                                                                           30.00           0.00
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01-003147 DAKOTA COUNTY FINANCE

   I 106008             2023 PERMIT FEES            APBNK 11/30/2023 R   11/07/2023       729.33         729.33CR
                       G/L ACCOUNT                  CK: 154037                            729.33
                       101 43121-01-394.00  P.C. SOFTWARE PURCHASES            729.33  2023 PERMIT FEES
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                                              VENDOR SEQUENCE

VENDOR    ITEM NO#     DESCRIPTION                BANK    CHECK   STAT   DUE  DT         GROSS         PAYMENT     OUTSTANDING
                                                                          DISC DT       BALANCE       DISCOUNT
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                                                   REG. CHECK                  1        729.33         729.33CR         0.00
                                                                                        729.33           0.00
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01-040178 DAKOTA COUNTY FINANCE

   I 100108             CR42 & AKRON AVE SIGNAL    APBNK 11/30/2023 R  10/10/2023   225,000.00    225,000.00CR
                       G/L ACCOUNT                    CK: 154038                   225,000.00
                       203 49003-01-530.00  IMPROVEMENTS OTHER THAN BLDGS     225,000.00  CR42 & AKRON AVE SIGNAL

                                                   REG. CHECK                  1   225,000.00    225,000.00CR         0.00
                                                                                   225,000.00           0.00
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01-002994 DAKOTA UNLIMITED

   I 144957             FENCE TOP RAIL             APBNK 11/30/2023 R   9/06/2023        45.61          45.61CR
                       G/L ACCOUNT                    CK: 154039                        45.61
                       101 45202-01-221.00  EQUIPMENT PARTS                        45.61  FENCE TOP RAIL

                                                   REG. CHECK                  1        45.61          45.61CR         0.00
                                                                                        45.61           0.00
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01-006001 DAVID WEEKLEY HOMES

   I 2023-00416         AS-BUILT SURVEY REFUND     APBNK 11/30/2023 R  11/16/2023     2,000.00      2,000.00CR
                       G/L ACCOUNT                    CK: 154040                     2,000.00
                       101 22010            AS-BUILT SURVEY DEPOSITS            2,000.00  AS-BUILT SURVEY REFUND

   I 2023-01678         AS-BUILT SURVEY REFUND     APBNK 11/30/2023 R  11/16/2023     2,000.00      2,000.00CR
                       G/L ACCOUNT                    CK: 154040                     2,000.00
                       101 22010            AS-BUILT SURVEY DEPOSITS            2,000.00  AS-BUILT SURVEY REFUND

   I 2023-01682         AS-BUILT SURVEY REFUND     APBNK 11/30/2023 R  11/16/2023     2,000.00      2,000.00CR
                       G/L ACCOUNT                    CK: 154040                     2,000.00
                       101 22010            AS-BUILT SURVEY DEPOSITS            2,000.00  AS-BUILT SURVEY REFUND

   I 2023-02570         AS-BUILT SURVEY REFUND     APBNK 11/30/2023 R  11/16/2023     2,000.00      2,000.00CR
                       G/L ACCOUNT                    CK: 154040                     2,000.00
                       101 22010            AS-BUILT SURVEY DEPOSITS            2,000.00  AS-BUILT SURVEY REFUND

   I 2023-02574         AS-BUILT SURVEY RFEFUND    APBNK 11/30/2023 R  11/22/2023     2,000.00      2,000.00CR
                       G/L ACCOUNT                    CK: 154040                     2,000.00
                       101 22010            AS-BUILT SURVEY DEPOSITS            2,000.00  AS-BUILT SURVEY RFEFUND

                                                   REG. CHECK                  1    10,000.00     10,000.00CR         0.00
                                                                                    10,000.00           0.00
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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-041800 DR HORTON INC									
	I 2022-01092	AS-BUILT SURVEY REFUND	APBNK	11/30/2023	R	11/21/2023	2,000.00	2,000.00CR	
		G/L ACCOUNT		CK: 154041			2,000.00		
		101 22010 AS-BUILT SURVEY DEPOSITS 2,000.00 AS-BUILT SURVEY REFUND							
	I 2022-03178	AS-BUILT SURVEY REFUND	APBNK	11/30/2023	R	11/16/2023	2,000.00	2,000.00CR	
		G/L ACCOUNT		CK: 154041			2,000.00		
		101 22010 AS-BUILT SURVEY DEPOSITS 2,000.00 AS-BUILT SURVEY REFUND							
			REG. CHECK			1	4,000.00	4,000.00CR	0.00
							4,000.00	0.00	
01-000316 DRAIN PRO-PLUMBING INC									
	I 73054	DELTA FAUCET INSTALLED	APBNK	11/30/2023	R	11/10/2023	435.00	435.00CR	
		G/L ACCOUNT		CK: 154042			435.00		
		101 45100-30-401.00 CONTRACTED BUILDING REPAIRS 435.00 DELTA FAUCET INSTALLED							
			REG. CHECK			1	435.00	435.00CR	0.00
							435.00	0.00	
01-003670 EBERT COMPANIES									
	I 2023-0489	ROSEMOUNT PD/PW PROJECT	APBNK	11/30/2023	R	10/18/2023	11,084.31	11,084.31CR	
		G/L ACCOUNT		CK: 154043			11,084.31		
		421 48000-01-521.00 BUILDING & STRUCTURE PURCHASES 11,084.31 ROSEMOUNT PD/PW PROJECT							
			REG. CHECK			1	11,084.31	11,084.31CR	0.00
							11,084.31	0.00	
01-005733 ECOELSA LLC									
	I 20231103	NATURE STEM CLASS	APBNK	11/30/2023	R	11/21/2023	210.00	210.00CR	
		G/L ACCOUNT		CK: 154044			210.00		
		101 45100-93-219.00 OTHER OPERATING SUPPLIES 210.00 NATURE STEM CLASS							
			REG. CHECK			1	210.00	210.00CR	0.00
							210.00	0.00	

PACKET: 06852 11/30/2023 AP CHECK RUN
VENDOR SET: 01

VENDOR SEQUENCE

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VENDOR    ITEM NO#      DESCRIPTION                  BANK    CHECK    STAT   DUE  DT          GROSS          PAYMENT     OUTSTANDING
                                                                             DISC DT         BALANCE         DISCOUNT
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01-050812 EHLERS

   I 95597              WILLY MCCOYS-TIF SPENDING P APBNK 11/30/2023 R   11/09/2023      1,553.75        1,553.75CR
                      G/L ACCOUNT                      CK: 154045                        1,553.75
                      201 46300-01-319.00  OTHER PROFESSIONAL SERVICES        1,553.75  WILLY MCCOYS-TIF SPENDING PLAN

                                                 REG. CHECK                1      1,553.75        1,553.75CR          0.00
                                                                                  1,553.75            0.00
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01-004327 ENTERPRISE FM TRUST

   I FBN4885841         LEASE VEHICLES-PD           APBNK 11/20/2023 D   11/04/2023     49,052.63       49,052.63CR
                      G/L ACCOUNT                      CK: 001686                       49,052.63
                      207 49007-01-549.00  LEASE PROGRAM-POLICE VEHICLES     49,052.63  LEASE VEHICLES-PD

   I FBN4885842         LEASE VEHICLE-PW            APBNK 11/20/2023 D   11/04/2023     17,283.35       17,283.35CR
                      G/L ACCOUNT                      CK: 001686                       17,283.35
                      207 49007-01-548.00  LEASE PROGRAM-P.W. VEHICLES       16,807.79  LEASE VEHICLE-PW
                      601 49400-01-548.00  LEASE PROGRAM-P.W. VEHICLES          475.56  LEASE VEHICLE-PW

   I FBN4887921         MAINT MGMT-PD LEASE VEHICLE APBNK 11/20/2023 D   11/04/2023         18.00           18.00CR
                      G/L ACCOUNT                      CK: 001686                           18.00
                      207 49007-01-549.00  LEASE PROGRAM-POLICE VEHICLES         18.00  MAINT MGMT-PD LEASE VEHICLES

                                                 DRAFTS                    1     66,353.98       66,353.98CR          0.00
                                                                                 66,353.98            0.00
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01-003798 FIRST ADVANTAGE OCCUPATIONA

   I 2511232310         PRE-EMPLOY DRUG SCREENINGS  APBNK 11/30/2023 R   10/31/2023        218.04          218.04CR
                      G/L ACCOUNT                      CK: 154046                          218.04
                      101 41320-31-305.00  MEDICAL & DENTAL FEES                218.04  PRE-EMPLOY DRUG SCREENINGS

                                                 REG. CHECK                1        218.04          218.04CR          0.00
                                                                                    218.04            0.00
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01-005722 FIRST AMERICAN TITLE

   I 1724-1724143122    GUARD-CITY CLOSING          APBNK 11/17/2023 D   10/23/2023      8,730.42        8,730.42CR
                      G/L ACCOUNT                      CK: 001687                        8,730.42
                      202 49002-01-510.00  LAND PURCHASES                     8,730.42  GUARD-CITY CLOSING

                                                 DRAFTS                    1      8,730.42        8,730.42CR          0.00
                                                                                  8,730.42            0.00
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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-000790 FIRST IMPRESSION GROUP									
	I 150892P	WINTER BROCHURE POSTAGE	APBNK	11/30/2023	R	11/15/2023	2,270.19	2,270.19CR	
		G/L ACCOUNT		CK: 154047			2,270.19		
		101 45100-01-349.00 OTHER ADVERTISING				2,270.19	WINTER BROCHURE POSTAGE		
			REG. CHECK			1	2,270.19	2,270.19CR	0.00
							2,270.19	0.00	
01-005768 FP MAILING SOLUTIONS									
	I 2023-0467	11/16 POSTAGE MACHINE REFIL	APBNK	11/20/2023	D	11/16/2023	800.00	800.00CR	
		G/L ACCOUNT		CK: 001688			800.00		
		101 41810-01-322.00 POSTAGE COSTS				800.00	11/16 POSTAGE MACHINE REFILL		
			DRAFTS			1	800.00	800.00CR	0.00
							800.00	0.00	
01-005693 GREAT AMERICA FINANCIAL SVC									
	I 35173214	FP POSTAGE EQUIP RENTAL	APBNK	11/27/2023	D	10/26/2023	192.41	192.41CR	
		G/L ACCOUNT		CK: 001689			192.41		
		101 41810-01-413.00 OFFICE EQUIPMENT RENTAL				192.41	FP POSTAGE EQUIP RENTAL		
	I 35222367	FP FPI 700 FOLDER RENTAL	APBNK	11/27/2023	D	11/02/2023	167.00	167.00CR	
		G/L ACCOUNT		CK: 001689			167.00		
		101 41810-01-413.00 OFFICE EQUIPMENT RENTAL				167.00	FP FPI 700 FOLDER RENTAL		
			DRAFTS			1	359.41	359.41CR	0.00
							359.41	0.00	
01-005773 H2I GROUP									
	I 232704	INSPECTION - GYM HOOPS	APBNK	11/30/2023	R	11/27/2023	1,335.00	1,335.00CR	
		G/L ACCOUNT		CK: 154048			1,335.00		
		101 45100-01-404.00 CONTRACTED MACH & EQUIP R & M				1,335.00	INSPECTION - GYM HOOPS		
			REG. CHECK			1	1,335.00	1,335.00CR	0.00
							1,335.00	0.00	

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                                                      VENDOR SEQUENCE

VENDOR    ITEM NO#     DESCRIPTION                  BANK    CHECK   STAT   DUE  DT          GROSS         PAYMENT    OUTSTANDING
                                                                           DISC DT         BALANCE       DISCOUNT
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01-080458 HAWKINS INC

   I 6624801            CHLORINE CYLINDER RENTALS   APBNK 11/30/2023 R   11/15/2023          150.00         150.00CR
                       G/L ACCOUNT                     CK: 154049                            150.00
                       601 49400-01-216.00  CHEMICALS & CHEMICAL PRODUCTS         150.00  CHLORINE CYLINDER RENTALS

                                                      REG. CHECK                 1           150.00         150.00CR           0.00
                                                                                             150.00           0.00
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01-005432 JILL HAWTHORNE

   I 2023-0470          SENIOR YOGA CLASS - SUB     APBNK 11/30/2023 R   11/09/2023          108.00         108.00CR
                       G/L ACCOUNT                     CK: 154050                            108.00
                       101 45100-93-219.00  OTHER OPERATING SUPPLIES              108.00  SENIOR YOGA CLASS - SUB

                                                      REG. CHECK                 1           108.00         108.00CR           0.00
                                                                                             108.00           0.00
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01-000225 HOISINGTON KOEGLER GROUP

   I 022-045-13         ZONING CODE UPDATE          APBNK 11/30/2023 R   11/10/2023        3,779.79       3,779.79CR
                       G/L ACCOUNT                     CK: 154051                          3,779.79
                       101 41910-01-319.00  OTHER PROFESIONAL SERVICES          3,779.79  ZONING CODE UPDATE

                                                      REG. CHECK                 1         3,779.79       3,779.79CR           0.00
                                                                                           3,779.79           0.00
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01-005977 HOLLENBACK & NELSON INC

   I 2023-0490          ROSEMOUNT PD/PW PROJECT     APBNK 11/30/2023 R   10/31/2023      247,855.00     247,855.00CR
                       G/L ACCOUNT                     CK: 154052                        247,855.00
                       421 48000-01-521.00  BUILDING & STRUCTURE PURCHASES    247,855.00  ROSEMOUNT PD/PW PROJECT

                                                      REG. CHECK                 1       247,855.00     247,855.00CR           0.00
                                                                                         247,855.00           0.00
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01-006083 FERNANDO IBARRA

   I 2023-0466          PERMIT 5402-DAMAGE DEPOSIT  APBNK 11/30/2023 R   11/14/2023          500.00         500.00CR
                       G/L ACCOUNT                     CK: 154053                            500.00
                       101 22005            REFUNDS PAYABLE - P&R                 500.00  PERMIT 5402-DAMAGE DEPOSIT

                                                      REG. CHECK                 1           500.00         500.00CR           0.00
                                                                                             500.00           0.00
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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-004594 INDEPENDENT SCH DIST #192									
	I 2023-0468	PERMIT 5129-DAMAGE DEPOSIT	APBNK	11/30/2023	R	11/13/2023	500.00	500.00CR	
		G/L ACCOUNT		CK: 154054			500.00		
		101 22005 REFUNDS PAYABLE - P&R				500.00	PERMIT 5129-DAMAGE DEPOSIT		
			REG. CHECK			1	500.00 / 500.00	500.00CR / 0.00	0.00
01-002546 INDEPENDENT SCH DIST #196									
	I 2023-0469	PERMIT 5369-DAMAGE DEPOSIT	APBNK	11/30/2023	R	11/16/2023	300.00	300.00CR	
		G/L ACCOUNT		CK: 154055			300.00		
		101 22005 REFUNDS PAYABLE - P&R				300.00	PERMIT 5369-DAMAGE DEPOSIT		
			REG. CHECK			1	300.00 / 300.00	300.00CR / 0.00	0.00
01-003699 JANI-KING OF MINNESOTA									
	I MIN11230243	RCC NOV EVENT CLEANS	APBNK	11/30/2023	R	11/21/2023	700.00	700.00CR	
		G/L ACCOUNT		CK: 154056			700.00		
		101 45100-01-312.00 CUSTODIAL SERVICES				700.00	RCC NOV EVENT CLEANS		
			REG. CHECK			1	700.00 / 700.00	700.00CR / 0.00	0.00
01-006085 ORPAH JOHNSON									
	I 2023-0478	OLD LOG THEATRE TRIP REFUND	APBNK	11/30/2023	R	11/15/2023	91.00	91.00CR	
		G/L ACCOUNT		CK: 154057			91.00		
		101 22005 REFUNDS PAYABLE - P&R				91.00	OLD LOG THEATRE TRIP REFUND		
			REG. CHECK			1	91.00 / 91.00	91.00CR / 0.00	0.00
01-004822 KATH FUEL OIL SERVICE									
	I 786657	BULK OIL & TRANSMISSION FLU	APBNK	11/30/2023	R	11/09/2023	2,247.25	2,247.25CR	
		G/L ACCOUNT		CK: 154058			2,247.25		
		101 43100-01-213.00 LUBRICANTS & ADDITIVES				2,247.25	BULK OIL & TRANSMISSION FLUID		
			REG. CHECK			1	2,247.25 / 2,247.25	2,247.25CR / 0.00	0.00

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-110314 KENNEDY & GRAVEN CHARTERED									
	I 178119	OCTOBER RETAINER - ADMIN	APBNK	11/30/2023	R	11/17/2023	995.88	995.88CR	
		G/L ACCOUNT		CK: 154059			995.88		
		101 41810-01-304.00 LEGAL FEES					995.88	OCTOBER RETAINER - ADMIN	
	I 178120	OCTOBER RETAINER - ENG & PW	APBNK	11/30/2023	R	11/17/2023	531.15	531.15CR	
		G/L ACCOUNT		CK: 154059			531.15		
		101 41810-01-304.00 LEGAL FEES					531.15	OCTOBER RETAINER - ENG & PW	
	I 178121	OCTOBER RETAINER - PLANNING	APBNK	11/30/2023	R	11/17/2023	189.70	189.70CR	
		G/L ACCOUNT		CK: 154059			189.70		
		101 41910-01-319.00 OTHER PROFESIONAL SERVICES					189.70	OCTOBER RETAINER - PLANNING	
	I 178122	OCTOBER RETAINER - FIRE	APBNK	11/30/2023	R	11/17/2023	720.85	720.85CR	
		G/L ACCOUNT		CK: 154059			720.85		
		101 41810-01-304.00 LEGAL FEES					720.85	OCTOBER RETAINER - FIRE	
	I 178124	OCTOBER RETAINER - PERSONNE	APBNK	11/30/2023	R	11/17/2023	185.48	185.48CR	
		G/L ACCOUNT		CK: 154059			185.48		
		101 41810-01-304.00 LEGAL FEES					185.48	OCTOBER RETAINER - PERSONNEL	
	I 178126	OCTOBER - NON RETAINER	APBNK	11/30/2023	R	11/17/2023	22,231.41	22,231.41CR	
		G/L ACCOUNT		CK: 154059			22,231.41		
		101 41810-01-304.00 LEGAL FEES					34.72	OCTOBER - NON RETAINER	
		403 48000-01-304.00 LEGAL FEES					899.00	OCTOBER - NON RETAINER	
		471 48000-01-304.00 LEGAL FEES					980.50	OCTOBER - NON RETAINER	
		439 48000-01-304.00 LEGAL FEES					592.00	OCTOBER - NON RETAINER	
		421 48000-01-304.00 LEGAL FEES					7,741.44	OCTOBER - NON RETAINER	
		474 48000-01-304.00 LEGAL FEES					8,400.00	OCTOBER - NON RETAINER	
		481 48000-01-304.00 LEGAL FEES					601.25	OCTOBER - NON RETAINER	
		474 48000-01-304.00 LEGAL FEES					577.50	OCTOBER - NON RETAINER	
		101 41810-01-304.00 LEGAL FEES					18.50	OCTOBER - NON RETAINER	
		442 48000-01-304.00 LEGAL FEES					185.00	OCTOBER - NON RETAINER	
		101 41810-01-304.00 LEGAL FEES					471.75	OCTOBER - NON RETAINER	
		101 41810-01-304.00 LEGAL FEES					851.00	OCTOBER - NON RETAINER	
		101 41910-01-319.00 OTHER PROFESIONAL SERVICES					878.75	OCTOBER - NON RETAINER	
	I 178127	OCTOBER-NON RETAINER PORT	APBNK	11/30/2023	R	11/17/2023	74.00	74.00CR	
		G/L ACCOUNT		CK: 154059			74.00		
		201 46300-01-304.00 LEGAL FEES					74.00	OCTOBER-NON RETAINER PORT	
	I 178128	OCTOBER RETAINER - PORT	APBNK	11/30/2023	R	11/17/2023	4,675.00	4,675.00CR	
		G/L ACCOUNT		CK: 154059			4,675.00		
		201 46300-01-304.00 LEGAL FEES					4,675.00	OCTOBER RETAINER - PORT	
		REG. CHECK				1	29,603.47	29,603.47CR	0.00
							29,603.47	0.00	

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VENDOR    ITEM NO#     DESCRIPTION                  BANK    CHECK    STAT   DUE  DT         GROSS         PAYMENT    OUTSTANDING
                                                                            DISC DT        BALANCE       DISCOUNT
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01-001544 KIESLER POLICE SUPPLY INC

  I IN226760          TRAINING AMMUNITION         APBNK 11/30/2023 R   11/08/2023       3,020.40       3,020.40CR
                     G/L ACCOUNT                      CK: 154061                        3,020.40
                     101 42110-01-207.00  TRAINING & INSTRUCTIONAL SUPPL      3,020.40  TRAINING AMMUNITION

                                                    REG. CHECK                  1       3,020.40       3,020.40CR          0.00
                                                                                        3,020.40           0.00
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01-111225 KLM ENGINEERING INC

  I 9962              SPRINT ANTENNA INSPECT SERV APBNK 11/30/2023 R   11/10/2023       3,700.00       3,700.00CR
                     G/L ACCOUNT                      CK: 154062                        3,700.00
                     601 49400-01-319.00  OTHER PROFESSIONAL SERVICES         3,700.00  SPRINT ANTENNA INSPECT SERV

                                                    REG. CHECK                  1       3,700.00       3,700.00CR          0.00
                                                                                        3,700.00           0.00
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01-005999 KRAUS-ANDERSON CONSTRUCTION

  I 61139             CONST MGMT SERVICE PD/PW PR APBNK 11/30/2023 R   11/06/2023     179,308.68     179,308.68CR
                     G/L ACCOUNT                      CK: 154063                      179,308.68
                     421 48000-01-319.00  OTHER PROFESSIONAL SERVICES       179,308.68  CONST MGMT SERVICE PD/PW PROJ

                                                    REG. CHECK                  1     179,308.68     179,308.68CR          0.00
                                                                                      179,308.68           0.00
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01-005498 LABRASH PLUMBING & HEATING

  I 11321             IRRIGATION METER REMOVAL    APBNK 11/30/2023 R   11/15/2023         314.99         314.99CR
                     G/L ACCOUNT                      CK: 154064                          314.99
                     601 49400-01-403.00  CONTRACTED R & M-OTHER IMPROV         314.99  IRRIGATION METER REMOVAL

  I 11322             IRRIGATION METER REMOVAL    APBNK 11/30/2023 R   11/15/2023         324.66         324.66CR
                     G/L ACCOUNT                      CK: 154064                          324.66
                     601 49400-01-403.00  CONTRACTED R & M-OTHER IMPROV         324.66  IRRIGATION METER REMOVAL

                                                    REG. CHECK                  1         639.65         639.65CR          0.00
                                                                                          639.65           0.00
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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING

01-001511 LENNAR HOMES

ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	GROSS / BALANCE	PAYMENT
I 2019-01389	AS-BUILT SURVEY REFUND	APBNK	11/30/2023	R	11/22/2023	2,000.00	2,000.00CR
	G/L ACCOUNT		CK: 154065			2,000.00	
	101 22010 AS-BUILT SURVEY DEPOSITS 2,000.00 AS-BUILT SURVEY REFUND						
I 2020-00674	AS-BUILT SURVEY REFUND	APBNK	11/30/2023	R	11/22/2023	2,000.00	2,000.00CR
	G/L ACCOUNT		CK: 154065			2,000.00	
	101 22010 AS-BUILT SURVEY DEPOSITS 2,000.00 AS-BUILT SURVEY REFUND						
I 2021-01663	AS-BUILT SURVEY REFUND	APBNK	11/30/2023	R	11/22/2023	2,000.00	2,000.00CR
	G/L ACCOUNT		CK: 154065			2,000.00	
	101 22010 AS-BUILT SURVEY DEPOSITS 2,000.00 AS-BUILT SURVEY REFUND						
I 2021-03432	AS-BUILT SURVEY REFUND	APBNK	11/30/2023	R	11/16/2023	2,000.00	2,000.00CR
	G/L ACCOUNT		CK: 154065			2,000.00	
	101 22010 AS-BUILT SURVEY DEPOSITS 2,000.00 AS-BUILT SURVEY REFUND						
I 2022-01061	AS-BUILT SURVEY REFUND	APBNK	11/30/2023	R	11/16/2023	2,000.00	2,000.00CR
	G/L ACCOUNT		CK: 154065			2,000.00	
	101 22010 AS-BUILT SURVEY DEPOSITS 2,000.00 AS-BUILT SURVEY REFUND						
I 2022-01702	AS-BUILT SURVEY REFUND	APBNK	11/30/2023	R	11/22/2023	2,000.00	2,000.00CR
	G/L ACCOUNT		CK: 154065			2,000.00	
	101 22010 AS-BUILT SURVEY DEPOSITS 2,000.00 AS-BUILT SURVEY REFUND						
I 2022-01706	AS-BUILT SURVEY REFUND	APBNK	11/30/2023	R	11/22/2023	2,000.00	2,000.00CR
	G/L ACCOUNT		CK: 154065			2,000.00	
	101 22010 AS-BUILT SURVEY DEPOSITS 2,000.00 AS-BUILT SURVEY REFUND						
I 2022-01816	AS-BUILT SURVEY REFUND	APBNK	11/30/2023	R	11/16/2023	2,000.00	2,000.00CR
	G/L ACCOUNT		CK: 154065			2,000.00	
	101 22010 AS-BUILT SURVEY DEPOSITS 2,000.00 AS-BUILT SURVEY REFUND						
I 2022-02006	AS-BUILT SURVEY REFUND	APBNK	11/30/2023	R	11/16/2023	2,000.00	2,000.00CR
	G/L ACCOUNT		CK: 154065			2,000.00	
	101 22010 AS-BUILT SURVEY DEPOSITS 2,000.00 AS-BUILT SURVEY REFUND						
I 2023-01214	AS-BUILT SURVEY REFUND	APBNK	11/30/2023	R	11/16/2023	2,000.00	2,000.00CR
	G/L ACCOUNT		CK: 154065			2,000.00	
	101 22010 AS-BUILT SURVEY DEPOSITS 2,000.00 AS-BUILT SURVEY REFUND						
I 2023-01503	AS-BUILT SURVEY REFUND	APBNK	11/30/2023	R	11/16/2023	2,000.00	2,000.00CR
	G/L ACCOUNT		CK: 154065			2,000.00	
	101 22010 AS-BUILT SURVEY DEPOSITS 2,000.00 AS-BUILT SURVEY REFUND						
I 2023-01952	AS-BUILT SURVEY REFUND	APBNK	11/30/2023	R	11/16/2023	2,000.00	2,000.00CR
	G/L ACCOUNT		CK: 154065			2,000.00	
	101 22010 AS-BUILT SURVEY DEPOSITS 2,000.00 AS-BUILT SURVEY REFUND						

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
			REG. CHECK			1	24,000.00	24,000.00CR	0.00
							24,000.00	0.00	

01-004303 MACQUEEN EMERGENCY

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
I	P21893	FIRE BOOTS	APBNK	11/30/2023	R	11/08/2023	587.31	587.31CR	
		G/L ACCOUNT		CK: 154067			587.31		
		101 42210-01-580.00 OTHER EQUIPMENT PURCHASES 587.31 FIRE BOOTS							
			REG. CHECK			1	587.31	587.31CR	0.00
							587.31	0.00	

01-006084 MALT SHOP MELODIES LLC

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
I	0180	ENTERTAINMENT SENIOR LUNCHE	APBNK	11/30/2023	R	7/31/2023	200.00	200.00CR	
		G/L ACCOUNT		CK: 154068			200.00		
		101 45100-93-219.00 OTHER OPERATING SUPPLIES 200.00 ENTERTAINMENT SENIOR LUNCHEON							
			REG. CHECK			1	200.00	200.00CR	0.00
							200.00	0.00	

01-003989 MCNAMARA CONTRACTING INC

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
I	2023-0472	120TH ST DRAINAGE-PROJ 2022	APBNK	11/30/2023	R	11/02/2023	6,196.75	6,196.75CR	
		G/L ACCOUNT		CK: 154069			6,196.75		
		630 20600 CONTRACTS PAYABLE 6,196.75 120TH ST DRAINAGE-PROJ 2022-11							
			REG. CHECK			1	6,196.75	6,196.75CR	0.00
							6,196.75	0.00	

01-130575 MCNAMARA CONTRACTING INC

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
I	34299-REVISED	3 PAVING LOCATIONS	APBNK	11/30/2023	R	11/14/2023	32,914.00	32,914.00CR	
		G/L ACCOUNT		CK: 154070			32,914.00		
		101 43121-01-410.00 CONCRETE SIDEWALK/CURB REPAIRS 4,000.00 3 PAVING LOCATIONS							
		101 43121-01-225.00 LANDSCAPING MATERIALS 800.00 3 PAVING LOCATIONS							
		101 43121-01-321.00 TELEPHONE COSTS 28,114.00 3 PAVING LOCATIONS							
			REG. CHECK			1	32,914.00	32,914.00CR	0.00
							32,914.00	0.00	

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-001863 MEDICINE LAKE TOURS									
	I 2023-0473	SENIOR BUS TRIP	APBNK	11/30/2023	R	11/14/2023	2,610.00	2,610.00CR	
		G/L ACCOUNT		CK: 154071			2,610.00		
		101 45100-87-219.00 OTHER OPERATING SUPPLIES				2,610.00	SENIOR BUS TRIP		
			REG. CHECK			1	2,610.00	2,610.00CR	0.00
							2,610.00	0.00	
01-130725 MENARDS-APPLE VALLEY									
	I 64427	BUILDING REPAIR SUPPLIES	APBNK	11/30/2023	R	11/08/2023	43.29	43.29CR	
		G/L ACCOUNT		CK: 154072			43.29		
		101 41940-01-223.00 BUILDING REPAIR SUPPLIES				43.29	BUILDING REPAIR SUPPLIES		
			REG. CHECK			1	43.29	43.29CR	0.00
							43.29	0.00	
01-004079 METRO SALES INC									
	I INV2402252	COPIER USAGE C300F	APBNK	11/30/2023	R	11/09/2023	100.92	100.92CR	
		G/L ACCOUNT		CK: 154073			100.92		
		101 41810-01-202.00 DUPLICATING & COPYING COSTS				100.92	COPIER USAGE C300F		
	I INV2403856	COPIER LEASE MP C307	APBNK	11/30/2023	R	11/13/2023	67.00	67.00CR	
		G/L ACCOUNT		CK: 154073			67.00		
		101 41810-01-580.00 OTHER EQUIPMENT				67.00	COPIER LEASE MP C307		
			REG. CHECK			1	167.92	167.92CR	0.00
							167.92	0.00	
01-003941 MIDWEST GROUNDCOVER									
	I 23147	WOOD FIBER INSTALL AT KIDDE	APBNK	11/30/2023	R	11/19/2023	9,300.00	9,300.00CR	
		G/L ACCOUNT		CK: 154074			9,300.00		
		101 24430 F/B ASSIGNED FOR PARK MAIN R&M				9,300.00	WOOD FIBER INSTALL AT KIDDER		
			REG. CHECK			1	9,300.00	9,300.00CR	0.00
							9,300.00	0.00	

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-005706 MIDWEST MACHINERY CO									
	I 9836690	PINS & RETAINER	APBNK	11/30/2023	R	10/31/2023	86.46	86.46CR	
		G/L ACCOUNT		CK: 154075			86.46		
		101 43100-01-221.00 EQUIPMENT PARTS				86.46	PINS & RETAINER		
	I 9856247	SNOW BLOWER REPAIR	APBNK	11/30/2023	R	11/16/2023	342.09	342.09CR	
		G/L ACCOUNT		CK: 154075			342.09		
		101 43100-01-221.00 EQUIPMENT PARTS				342.09	SNOW BLOWER REPAIR		
	I 9861789	SNOW BLOWER PARTS	APBNK	11/30/2023	R	11/21/2023	229.70	229.70CR	
		G/L ACCOUNT		CK: 154075			229.70		
		101 45202-01-221.00 EQUIPMENT PARTS				229.70	SNOW BLOWER PARTS		
	I 9861810	ADJUSTING TOOL	APBNK	11/30/2023	R	11/21/2023	8.86	8.86CR	
		G/L ACCOUNT		CK: 154075			8.86		
		101 41940-01-208.00 MISCELLANEOUS SUPPLIES				8.86	ADJUSTING TOOL		
			REG. CHECK			1	667.11	667.11CR	0.00
							667.11	0.00	
01-003248 MINNESOTA DIRT WORKS									
	I 2023-0474	BELLA VISTA GREENWAY TRAIL	APBNK	11/30/2023	R	10/10/2023	24,020.44	24,020.44CR	
		G/L ACCOUNT		CK: 154076			24,020.44		
		205 49005-01-537.00 IMPROVEMENTS OTHER THAN BLDGS				4,285.25	BELLA VISTA GREENWAY TRAIL		
		205 20600 CONTRACTS PAYABLE				19,735.19	BELLA VISTA GREENWAY TRAIL		
			REG. CHECK			1	24,020.44	24,020.44CR	0.00
							24,020.44	0.00	
01-136725 MN DEPT OF HEALTH									
	I 2023-0475	COMM WTR SUPPLY SVCS-4TH QT	APBNK	11/30/2023	R	11/16/2023	19,965.00	19,965.00CR	
		G/L ACCOUNT		CK: 154077			19,965.00		
		601 49400-01-310.00 TESTING SERVICES				19,965.00	COMM WTR SUPPLY SVCS-4TH QTR		
			REG. CHECK			1	19,965.00	19,965.00CR	0.00
							19,965.00	0.00	

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                                                          VENDOR SEQUENCE

VENDOR    ITEM NO#     DESCRIPTION                 BANK    CHECK   STAT   DUE  DT          GROSS          PAYMENT     OUTSTANDING
                                                                          DISC DT         BALANCE        DISCOUNT
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01-000030 MN DEPT OF REVENUE

   I 202311210032       OCTOBER PETROLEUM TAX      APBNK 11/20/2023 D   11/20/2023         59.57           59.57CR
                       G/L ACCOUNT                     CK: 001690                            59.57
                       101 43100-01-212.00  MOTOR FUELS                            59.57  OCTOBER PETROLEUM TAX

                                                     DRAFTS                        1         59.57           59.57CR            0.00
                                                                                             59.57            0.00
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01-000031 MN DEPT OF REVENUE

   I 202311210033       OCTOBER SALES & USE TAX    APBNK 11/20/2023 D   11/20/2023      3,496.00        3,496.00CR
                       G/L ACCOUNT                     CK: 001691                         3,496.00
                       101 22810           SALES TAX PAYABLE                      199.84  OCTOBER SALES & USE TAX
                       601 22810           SALES TAX PAYABLE                    2,134.54  OCTOBER SALES & USE TAX
                       604 22810           SALES TAX PAYABLE                        3.24CROCTOBER SALES & USE TAX
                       650 22810           SALES TAX PAYABLE                    1,113.62  OCTOBER SALES & USE TAX
                       101 41940-01-208.00  MISCELLANEOUS SUPPLIES                  1.23  OCTOBER SALES & USE TAX
                       101 42210-01-319.00  OTHER PROFESSIONAL SERVICES            49.95  OCTOBER SALES & USE TAX
                       101 41520-01-439.00  OTHER MISCELLANEOUS CHARGES             0.06  OCTOBER SALES & USE TAX

                                                     DRAFTS                        1      3,496.00        3,496.00CR            0.00
                                                                                          3,496.00            0.00
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01-001328 MN ENERGY RESOURCES CORP

   I 0502350036-1 10/23 PW BUILDINGS-1ST METER      APBNK 11/27/2023 D   11/02/2023        342.89          342.89CR
                       G/L ACCOUNT                     CK: 001692                           342.89
                       101 41940-01-383.00  GAS UTILITIES                         342.89  PW BUILDINGS-1ST METER

   I 0502440191-1 10/23 PW BUILDINGS-2ND METER      APBNK 11/27/2023 D   11/02/2023        461.03          461.03CR
                       G/L ACCOUNT                     CK: 001692                           461.03
                       101 41940-01-383.00  GAS UTILITIES                         461.03  PW BUILDINGS-2ND METER

   I 0502574702-1 10/23 WELL #9                     APBNK 11/27/2023 D   11/02/2023         48.96           48.96CR
                       G/L ACCOUNT                     CK: 001692                            48.96
                       601 49409-01-383.00  GAS UTILITIES                          48.96  WELL #9

   I 0502798212-1 10/23 FIRE STATION #1             APBNK 11/27/2023 D   11/02/2023        359.04          359.04CR
                       G/L ACCOUNT                     CK: 001692                           359.04
                       101 41940-01-383.00  GAS UTILITIES                         359.04  FIRE STATION #1

   I 0503984315-1 10/23 FIRE STATION #2             APBNK 11/27/2023 D   10/20/2023        200.19          200.19CR
                       G/L ACCOUNT                     CK: 001692                           200.19
                       101 41940-01-383.00  GAS UTILITIES                         200.19  FIRE STATION #2
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VENDOR    ITEM NO#     DESCRIPTION                  BANK    CHECK    STAT   DUE  DT          GROSS          PAYMENT     OUTSTANDING
                                                                            DISC DT         BALANCE        DISCOUNT
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   I 0504255593-1 10/23 COMMUNITY CENTER          APBNK 11/27/2023 D  11/01/2023        221.18         221.18CR
                    G/L ACCOUNT                     CK: 001692                          221.18
                    101 11510           NATIONAL GUARD A/R                    106.16  COMMUNITY CENTER
                    650 45130-01-383.00  GAS UTILITIES                         57.51  COMMUNITY CENTER
                    101 45100-01-383.00  GAS UTILITIES                         57.51  COMMUNITY CENTER

   I 0504510160-1 10/23 CENTRAL PARK BUILDING     APBNK 11/27/2023 D  11/02/2023         59.78          59.78CR
                    G/L ACCOUNT                     CK: 001692                           59.78
                    101 45202-01-383.00  GAS UTILITIES                         59.78  CENTRAL PARK BUILDING

   I 0504741418-1 10/23 RSMT SC-ASSEMBLY HALL     APBNK 11/27/2023 D  11/02/2023         24.99          24.99CR
                    G/L ACCOUNT                     CK: 001692                           24.99
                    101 45100-30-383.00  GAS UTILITIES                         24.99  RSMT SC-ASSEMBLY HALL

   I 0505173085-1 10/23 WELL #8                   APBNK 11/27/2023 D  11/02/2023         27.41          27.41CR
                    G/L ACCOUNT                     CK: 001692                           27.41
                    601 49408-01-383.00  GAS UTILITIES                         27.41  WELL #8

   I 0505316075-1 10/23 JAYCEE PARK SHELTER       APBNK 11/27/2023 D  11/02/2023         71.67          71.67CR
                    G/L ACCOUNT                     CK: 001692                           71.67
                    101 45202-01-383.00  GAS UTILITIES                         71.67  JAYCEE PARK SHELTER

   I 0506007839-1 10/23 CH,CARPENTER SHOP,GENERATOR APBNK 11/27/2023 D  11/02/2023      1,375.37       1,375.37CR
                    G/L ACCOUNT                     CK: 001692                        1,375.37
                    101 41940-01-383.00  GAS UTILITIES                      1,375.37  CH,CARPENTER SHOP,GENERATOR

   I 0507933425-1 10/23 RSMT SC-ACTIVITY CENTER   APBNK 11/27/2023 D  11/02/2023        114.83         114.83CR
                    G/L ACCOUNT                     CK: 001692                          114.83
                    101 45100-30-383.00  GAS UTILITIES                        114.83  RSMT SC-ACTIVITY CENTER

   I 0737046210-2 10/23 FLINT HILLS REC COMPLEX   APBNK 11/27/2023 D  10/23/2023         98.75          98.75CR
                    G/L ACCOUNT                     CK: 001692                           98.75
                    101 45202-01-383.00  GAS UTILITIES                         98.75  FLINT HILLS REC COMPLEX

                                                   DRAFTS                      1      3,406.09       3,406.09CR          0.00
                                                                                      3,406.09           0.00
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01-137535 MN ST FIRE CHIEFS ASSN

   I 6573               FOTOS TRAINING-HARRIEL    APBNK 11/30/2023 R  11/12/2023        285.00         285.00CR
                    G/L ACCOUNT                     CK: 154078                          285.00
                    101 42210-01-308.00  INSTRUCTORS' FEES                    285.00  FOTOS TRAINING-HARRIEL

                                                   REG. CHECK                  1        285.00         285.00CR          0.00
                                                                                        285.00           0.00
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VENDOR    ITEM NO#     DESCRIPTION                  BANK    CHECK   STAT  DUE  DT          GROSS          PAYMENT    OUTSTANDING
                                                                          DISC DT        BALANCE        DISCOUNT
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01-006047 MOLIN CONCRETE PRODUCTS

  I 2023-0491          ROSEMOUNT PD/PW PROJECT     APBNK 11/30/2023 R  10/24/2023     985,758.34     985,758.34CR
                     G/L ACCOUNT                   CK: 154079                         985,758.34
                     421 48000-01-521.00  BUILDING & STRUCTURE PURCHASES    985,758.34  ROSEMOUNT PD/PW PROJECT

                                              REG. CHECK                 1    985,758.34     985,758.34CR           0.00
                                                                              985,758.34            0.00
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01-004861 KENNETH MORRISON

  I 2023-0471          OLD LOG THEATRE TRIP REFUND APBNK 11/30/2023 R  11/15/2023          91.00          91.00CR
                     G/L ACCOUNT                   CK: 154080                              91.00
                     101 22005           REFUNDS PAYABLE - P&R                   91.00  OLD LOG THEATRE TRIP REFUND

                                              REG. CHECK                 1         91.00          91.00CR           0.00
                                                                                   91.00            0.00
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01-138820 MOTOROLA SOLUTIONS INC

  I 8281754533         SQUAD RADIOS                APBNK 11/30/2023 R  11/10/2023      12,733.92      12,733.92CR
                     G/L ACCOUNT                   CK: 154081                          12,733.92
                     207 49007-01-579.00  OTHER EQUIPMENT PURCHASES           9,000.00  SQUAD RADIOS
                     207 49007-01-578.00  OTHER EQUIPMENT PURCHASES           3,733.92  SQUAD RADIOS

                                              REG. CHECK                 1     12,733.92      12,733.92CR           0.00
                                                                               12,733.92            0.00
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01-139915 MTI DISTRIBUTING INC

  I 1411413-00         BALL JOINT & HYD CYLINDER   APBNK 11/30/2023 R  11/08/2023       1,001.28       1,001.28CR
                     G/L ACCOUNT                   CK: 154082                           1,001.28
                     101 43100-01-221.00  EQUIPMENT PARTS                     1,001.28  BALL JOINT & HYD CYLINDER

                                              REG. CHECK                 1      1,001.28       1,001.28CR           0.00
                                                                                1,001.28            0.00
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01-003522 MULTI-SERVICES INC

  I 50935              NOVEMBER CLEANING SERVICE   APBNK 11/30/2023 R  11/01/2023       5,550.00       5,550.00CR
                     G/L ACCOUNT                   CK: 154083                           5,550.00
                     101 41940-01-319.00  OTHER PROFESSIONAL SERVICES         5,550.00  NOVEMBER CLEANING SERVICE

                                              REG. CHECK                 1      5,550.00       5,550.00CR           0.00
                                                                                5,550.00            0.00
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PACKET: 06852 11/30/2023 AP CHECK RUN
VENDOR SET: 01

VENDOR SEQUENCE

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VENDOR    ITEM NO#     DESCRIPTION                  BANK    CHECK   STAT   DUE  DT         GROSS          PAYMENT     OUTSTANDING
                                                                           DISC DT        BALANCE        DISCOUNT
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01-006023 MULTIPLE CONCEPTS INTERIORS

  I 2023-0492          ROSEMOUNT PD/PW PROJECT     APBNK 11/30/2023 R   10/31/2023     134,674.37     134,674.37CR
                       G/L ACCOUNT                     CK: 154084                      134,674.37
                       421 48000-01-521.00  BUILDING & STRUCTURE PURCHASES    134,674.37  ROSEMOUNT PD/PW PROJECT

                                                     REG. CHECK                  1     134,674.37     134,674.37CR          0.00
                                                                                       134,674.37           0.00
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01-006048 MUSKA ELECTRIC COMPANY

  I 2023-0493          ROSEMOUNT PD/PW PROJECT     APBNK 11/30/2023 R   10/31/2023     460,512.50     460,512.50CR
                       G/L ACCOUNT                     CK: 154085                      460,512.50
                       421 48000-01-521.00  BUILDING & STRUCTURE PURCHASES    460,512.50  ROSEMOUNT PD/PW PROJECT

                                                     REG. CHECK                  1     460,512.50     460,512.50CR          0.00
                                                                                       460,512.50           0.00
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01-006000 NORTHERN LINES CONTRACTING

  I 2023-0476          2023 STREET IMPROV PROJECT  APBNK 11/30/2023 R   10/26/2023     808,359.99     808,359.99CR
                       G/L ACCOUNT                     CK: 154086                      808,359.99
                       486 48000-01-530.00  IMPROVEMENTS OTHER THAN B         808,359.99  2023 STREET IMPROV PROJECT

  I 2023-0477          AKRON AVE SOUTH EXTENSION   APBNK 11/30/2023 R    9/30/2023     506,435.98     506,435.98CR
                       G/L ACCOUNT                     CK: 154086                      506,435.98
                       483 48000-01-530.00  IMPROVEMENTS OTHER THAN BUILD     506,435.98  AKRON AVE SOUTH EXTENSION

                                                     REG. CHECK                  1   1,314,795.97   1,314,795.97CR          0.00
                                                                                     1,314,795.97           0.00
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01-141542 NORTHERN SAFETY TECH

  I 56640              LIGHT BAR-BC 1 COMMAND VEHI APBNK 11/30/2023 R   11/07/2023       1,342.42       1,342.42CR
                       G/L ACCOUNT                     CK: 154087                        1,342.42
                       101 42210-01-229.00  OTHER MAINTENANCE SUPPLIES          1,342.42  LIGHT BAR-BC 1 COMMAND VEHICLE

                                                     REG. CHECK                  1       1,342.42       1,342.42CR          0.00
                                                                                         1,342.42           0.00
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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-006024 NOVA FIRE PROTECTION INC									
	I 2023-0494	ROSEMOUNT PD/PW PROJECT	APBNK	11/30/2023	R	10/31/2023	24,586.00	24,586.00CR	
		G/L ACCOUNT		CK: 154088			24,586.00		
		421 48000-01-521.00 BUILDING & STRUCTURE PURCHASES 24,586.00 ROSEMOUNT PD/PW PROJECT							
				REG. CHECK		1	24,586.00	24,586.00CR	0.00
							24,586.00	0.00	
01-005974 PATRIOT ERECTORS INC									
	I 2023-0495	ROSEMOUNT PD/PW PROJECT	APBNK	11/30/2023	R	10/24/2023	143,402.50	143,402.50CR	
		G/L ACCOUNT		CK: 154089			143,402.50		
		421 48000-01-521.00 BUILDING & STRUCTURE PURCHASES 143,402.50 ROSEMOUNT PD/PW PROJECT							
				REG. CHECK		1	143,402.50	143,402.50CR	0.00
							143,402.50	0.00	
01-004740 PELLICCI ACE ROSEMOUNT									
	I 11013/R	10 BRASS KEYS	APBNK	11/30/2023	R	11/13/2023	29.90	29.90CR	
		G/L ACCOUNT		CK: 154090			29.90		
		101 45100-01-221.00 EQUIPMENT PARTS 29.90 10 BRASS KEYS							
	I 11040/R	SPRAY MATERIALS	APBNK	11/30/2023	R	11/16/2023	64.83	64.83CR	
		G/L ACCOUNT		CK: 154090			64.83		
		101 43121-01-225.00 LANDSCAPING MATERIALS 64.83 SPRAY MATERIALS							
	I 11045/R	GAUGE	APBNK	11/30/2023	R	11/17/2023	12.99	12.99CR	
		G/L ACCOUNT		CK: 154090			12.99		
		101 41940-01-208.00 MISCELLANEOUS SUPPLIES 12.99 GAUGE							
				REG. CHECK		1	107.72	107.72CR	0.00
							107.72	0.00	
01-002062 PRO HYDRO-TESTING LLC									
	I 104460	SCBA HYDRO TESTING	APBNK	11/30/2023	R	6/21/2023	2,555.00	2,555.00CR	
		G/L ACCOUNT		CK: 154091			2,555.00		
		101 42210-01-313.00 TEMPORARY SERVICE FEES 2,555.00 SCBA HYDRO TESTING							
				REG. CHECK		1	2,555.00	2,555.00CR	0.00
							2,555.00	0.00	

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-002850 PROFESSIONAL BEVERAGE SYSTE									
	I 53917	PM ICE MACHINE	APBNK	11/30/2023	R	10/30/2023	372.56	372.56CR	
		G/L ACCOUNT		CK: 154092			372.56		
		101 45100-30-404.00 CONTRACTED MACH & EQUIP R & M 372.56 PM ICE MACHINE							
			REG. CHECK			1	372.56	372.56CR	0.00
							372.56	0.00	
01-006026 R.J. MECHANICAL INC									
	I 2023-0496	ROSEMOUNT PD/PW PROJECT	APBNK	11/30/2023	R	10/31/2023	203,498.97	203,498.97CR	
		G/L ACCOUNT		CK: 154093			203,498.97		
		421 48000-01-521.00 BUILDING & STRUCTURE PURCHASES 203,498.97 ROSEMOUNT PD/PW PROJECT							
			REG. CHECK			1	203,498.97	203,498.97CR	0.00
							203,498.97	0.00	
01-003991 REFLECTIONS WINDOW WASHING									
	I 8430	CHRISTMAS TREE LIGHTING-HWY	APBNK	11/30/2023	R	11/09/2023	11,000.00	11,000.00CR	
		G/L ACCOUNT		CK: 154094			11,000.00		
		101 43121-01-224.00 STREET MAINTENANCE MATERIALS 11,000.00 CHRISTMAS TREE LIGHTING-HWY 3							
	I 8466	RCC CHRISTMAS LIGHTS	APBNK	11/30/2023	R	11/13/2023	1,450.00	1,450.00CR	
		G/L ACCOUNT		CK: 154094			1,450.00		
		101 45100-01-404.00 CONTRACTED MACH & EQUIP R & M 1,450.00 RCC CHRISTMAS LIGHTS							
			REG. CHECK			1	12,450.00	12,450.00CR	0.00
							12,450.00	0.00	
01-004444 RIECHMANN PEDERSON DESIGN I									
	I 1123197-1	DESIGN WINTER P&R BROCHURE	APBNK	11/30/2023	R	11/17/2023	3,575.00	3,575.00CR	
		G/L ACCOUNT		CK: 154095			3,575.00		
		101 45100-01-349.00 OTHER ADVERTISING 3,575.00 DESIGN WINTER P&R BROCHURE							
			REG. CHECK			1	3,575.00	3,575.00CR	0.00
							3,575.00	0.00	

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                                                       VENDOR SEQUENCE

VENDOR    ITEM NO#     DESCRIPTION                 BANK    CHECK   STAT   DUE  DT          GROSS          PAYMENT    OUTSTANDING
                                                                          DISC DT         BALANCE        DISCOUNT
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01-001184 ROBERT MCNEARNEY CUSTOM HOM

   I 2023-0479          SECURITY REDUCTION         APBNK 11/30/2023 R   11/22/2023      17,966.00      17,966.00CR
                       G/L ACCOUNT                     CK: 154096                       17,966.00
                       485 22000           DEPOSITS PAYABLE                   17,966.00  SECURITY REDUCTION

                                                     REG. CHECK                   1     17,966.00      17,966.00CR          0.00
                                                                                        17,966.00           0.00
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01-005333 RON CLARK CONSTRUCTION

   I 2023-0480          LANDSCAPING SECURITY RELEAS APBNK 11/30/2023 R   10/11/2023        660.00         660.00CR
                       G/L ACCOUNT                     CK: 154097                          660.00
                       101 22002           ESCROW DEPOSITS PAYABLE               660.00  LANDSCAPING SECURITY RELEASE

                                                     REG. CHECK                   1        660.00         660.00CR          0.00
                                                                                           660.00           0.00
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01-001665 ROUGH CUTT

   I 2023-0481          MOWING @ 3657 155TH ST W    APBNK 11/30/2023 R    8/18/2023        210.00         210.00CR
                       G/L ACCOUNT                     CK: 154098                          210.00
                       101 41910-01-409.00  OTHER CONTRACTED REPAIR & MAIN       210.00  MOWING @ 3657 155TH ST W

                                                     REG. CHECK                   1        210.00         210.00CR          0.00
                                                                                           210.00           0.00
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01-000861 SHI INTERNATIONAL CORP

   I B17627114          HEADSET(2) - ADMIN SERVICES APBNK 11/30/2023 R   11/16/2023        230.00         230.00CR
                       G/L ACCOUNT                     CK: 154099                          230.00
                       101 41520-01-392.00  P.C. ACCESSORIES & SUPPLIES          230.00  HEADSET(2) - ADMIN SERVICES

                                                     REG. CHECK                   1        230.00         230.00CR          0.00
                                                                                           230.00           0.00
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01-190555 SHORT ELLIOT HENDRICKSON

   I 455767             CSAH 42 WATER MAIN EXT      APBNK 11/30/2023 R   11/02/2023      9,313.71       9,313.71CR
                       G/L ACCOUNT                     CK: 154100                        9,313.71
                       474 48000-01-303.00  ENGINEERING FEES                   9,313.71  CSAH 42 WATER MAIN EXT

   I 456214             WELL 17 PRELIM DESIGN       APBNK 11/30/2023 R   11/16/2023      2,863.77       2,863.77CR
                       G/L ACCOUNT                     CK: 154100                        2,863.77
                       601 49400-01-303.00  ENGINEERING FEES                   2,863.77  WELL 17 PRELIM DESIGN
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VENDOR    ITEM NO#     DESCRIPTION                  BANK    CHECK    STAT   DUE  DT         GROSS          PAYMENT     OUTSTANDING
                                                                           DISC DT        BALANCE        DISCOUNT
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                                                     REG. CHECK                 1     12,177.48      12,177.48CR          0.00
                                                                                      12,177.48           0.00
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01-006087 TROY & SHAUNA SMITH

   I 2023-0485          REFUND OVERPAYMENT ON ACCOU APBNK 11/30/2023 R   11/20/2023         880.19         880.19CR
                       G/L ACCOUNT                     CK: 154101                             880.19
                       601 22000          DEPOSITS PAYABLE                      880.19  REFUND OVERPAYMENT ON ACCOUNT

                                                     REG. CHECK                 1        880.19         880.19CR          0.00
                                                                                         880.19           0.00
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01-002497 SOUTH METRO RENTAL INC

   I 131774             BUCKET TRUCK RENTAL         APBNK 11/30/2023 R   11/13/2023       1,031.80       1,031.80CR
                       G/L ACCOUNT                     CK: 154102                           1,031.80
                       101 43121-01-415.00  OTHER EQUIPMENT RENTAL            1,031.80  BUCKET TRUCK RENTAL

                                                     REG. CHECK                 1      1,031.80       1,031.80CR          0.00
                                                                                       1,031.80           0.00
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01-005878 SR WEIDEMA INC

   I 2023-0482          BOULDER AVE EXTENSION       APBNK 11/30/2023 R   10/26/2023     162,521.44     162,521.44CR
                       G/L ACCOUNT                     CK: 154103                         162,521.44
                       469 48000-01-530.00  IMPROVEMENTS OTHER THAN BLDGS     162,521.44  BOULDER AVE EXTENSION

                                                     REG. CHECK                 1    162,521.44     162,521.44CR          0.00
                                                                                     162,521.44           0.00
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01-001474 SRF CONSULTING GROUP INC

   I 16955.00-3         ASPEN AVE EXT IMPROV PROJEC APBNK 11/30/2023 R   10/31/2023      13,460.90      13,460.90CR
                       G/L ACCOUNT                     CK: 154104                          13,460.90
                       493 48000-01-303.00  ENGINEERING FEES                    13,460.90  ASPEN AVE EXT IMPROV PROJECT

                                                     REG. CHECK                 1     13,460.90      13,460.90CR          0.00
                                                                                      13,460.90           0.00
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VENDOR    ITEM NO#     DESCRIPTION                  BANK    CHECK   STAT   DUE  DT          GROSS          PAYMENT    OUTSTANDING
                                                                           DISC DT         BALANCE        DISCOUNT
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01-005788 STANTEC CONSULTING SERVS IN

   I 2156135            ACTION PLAN, CCP, PICKLE BA APBNK 11/30/2023 R   11/13/2023       3,813.10       3,813.10CR
                       G/L ACCOUNT                     CK: 154105                          3,813.10
                       205 49005-01-540.00  IMPROVEMENTS OTHER THAN BLDGS       3,813.10  ACTION PLAN, CCP, PICKLE BALL

                                                      REG. CHECK                   1       3,813.10       3,813.10CR         0.00
                                                                                           3,813.10           0.00
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01-000308 STAR TRIBUNE

   I 2023-0484          CH SUBSCRIPTION-ACCT 122557 APBNK 11/30/2023 R   11/12/2023         293.70         293.70CR
                       G/L ACCOUNT                     CK: 154106                            293.70
                       101 41810-01-433.00  DUES & SUBSCRIPTIONS                  293.70  CH SUBSCRIPTION-ACCT 12255796

                                                      REG. CHECK                   1         293.70         293.70CR         0.00
                                                                                             293.70           0.00
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01-005825 STONE COTTAGE CONSTRUCTION

   I 2023-02591         AS-BUILT SURVEY REFUND      APBNK 11/30/2023 R   11/16/2023       2,000.00       2,000.00CR
                       G/L ACCOUNT                     CK: 154107                          2,000.00
                       101 22010           AS-BUILT SURVEY DEPOSITS             2,000.00  AS-BUILT SURVEY REFUND

                                                      REG. CHECK                   1       2,000.00       2,000.00CR         0.00
                                                                                           2,000.00           0.00
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01-200180 TARGET CORPORATION

   I 21096915           GIFTCARDS - HEROES & HELPER APBNK 11/30/2023 R   11/28/2023       9,416.00       9,416.00CR
                       G/L ACCOUNT                     CK: 154108                          9,416.00
                       208 49008-01-315.00  SPECIAL PROGRAMS                    9,416.00  GIFTCARDS - HEROES & HELPERS

                                                      REG. CHECK                   1       9,416.00       9,416.00CR         0.00
                                                                                           9,416.00           0.00
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01-006088 TEKOTN CONSTRUCTION

   I 2023-0497          ROSEMOUNT PD/PW PROJECT     APBNK 11/30/2023 R   10/31/2023     100,110.72     100,110.72CR
                       G/L ACCOUNT                     CK: 154109                        100,110.72
                       421 48000-01-521.00  BUILDING & STRUCTURE PURCHASES    100,110.72  ROSEMOUNT PD/PW PROJECT

                                                      REG. CHECK                   1     100,110.72     100,110.72CR         0.00
                                                                                         100,110.72           0.00
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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-005740 THE HUNTINGTON NAT'L BANK									
	I 498310-0	MOWER LEASE 1ST PAYMENT	APBNK	11/30/2023	R	11/01/2023	26,898.65	26,898.65CR	
		G/L ACCOUNT		CK: 154110			26,898.65		
		207 49007-01-542.00 HEAVY MACHINERY PURCHASES 26,898.65 MOWER LEASE 1ST PAYMENT							
			REG. CHECK			1	26,898.65	26,898.65CR	0.00
							26,898.65	0.00	
01-006049 THELEN HEATING & ROOFING IN									
	I 2023-0498	ROSEMOUNT PD/PW PROJECT	APBNK	11/30/2023	R	10/31/2023	46,521.50	46,521.50CR	
		G/L ACCOUNT		CK: 154111			46,521.50		
		421 48000-01-521.00 BUILDING & STRUCTURE PURCHASES 46,521.50 ROSEMOUNT PD/PW PROJECT							
			REG. CHECK			1	46,521.50	46,521.50CR	0.00
							46,521.50	0.00	
01-006089 TRUSTEEL LLC									
	I 2023-0499	ROSEMOUNT PD/PW PROJECT	APBNK	11/30/2023	R	10/31/2023	57,950.00	57,950.00CR	
		G/L ACCOUNT		CK: 154112			57,950.00		
		421 48000-01-521.00 BUILDING & STRUCTURE PURCHASES 57,950.00 ROSEMOUNT PD/PW PROJECT							
			REG. CHECK			1	57,950.00	57,950.00CR	0.00
							57,950.00	0.00	
01-006075 TWIN CITY HARDWARE									
	I 2023-0500	ROSEMOUNT PD/PW PROJECT	APBNK	11/30/2023	R	10/25/2023	17,890.88	17,890.88CR	
		G/L ACCOUNT		CK: 154113			17,890.88		
		421 48000-01-521.00 BUILDING & STRUCTURE PURCHASES 17,890.88 ROSEMOUNT PD/PW PROJECT							
			REG. CHECK			1	17,890.88	17,890.88CR	0.00
							17,890.88	0.00	
01-202315 TWIN CITY HARDWARE									
	I PSI2229595	DUTCH DOOR INSTALLED @ SC	APBNK	11/30/2023	R	11/13/2023	2,000.00	2,000.00CR	
		G/L ACCOUNT		CK: 154114			2,000.00		
		101 45100-30-223.00 BUILDING REPAIR SUPPLIES 2,000.00 DUTCH DOOR INSTALLED @ SC							
			REG. CHECK			1	2,000.00	2,000.00CR	0.00
							2,000.00	0.00	

VENDOR SEQUENCE

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VENDOR    ITEM NO#     DESCRIPTION                  BANK    CHECK   STAT  DUE  DT          GROSS          PAYMENT     OUTSTANDING
                                                                          DISC DT        BALANCE         DISCOUNT
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01-006086 KEN ULLERY

   I 2023-0483          NIGHT ON THE TOWN SANTA REN APBNK 11/30/2023 R    9/29/2023        350.00         350.00CR
                       G/L ACCOUNT                     CK: 154115                          350.00
                       201 46300-01-319.00  OTHER PROFESSIONAL SERVICES           350.00  NIGHT ON THE TOWN SANTA RENTAL

                                                 REG. CHECK               1        350.00         350.00CR          0.00
                                                                                   350.00           0.00
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01-001337 US BANK

   C 202311209979       TAX CREDIT ON 10/01/23 INV. APBNK 11/07/2023 D   10/10/2023          2.26CR          2.26
                       G/L ACCOUNT                     CK: 001693                            2.26CR
                       101 41520-01-394.00  P.C. SOFTWARE PURCHASES                 2.26CRTAX CREDIT ON 10/01/23 INV.

   I 202311209972       FOOD FOR CC MEETING 10/3/20 APBNK 11/07/2023 D   10/03/2023         68.57          68.57CR
                       G/L ACCOUNT                     CK: 001693                           68.57
                       101 41110-01-315.00  SPECIAL PROGRAMS                       68.57  FOOD FOR CC MEETING 10/3/2023

   I 202311209973       LEARN'G PACKAGE AT CITY SUM APBNK 11/07/2023 D   10/11/2023        640.00         640.00CR
                       G/L ACCOUNT                     CK: 001693                          640.00
                       101 41110-01-437.00  CONFERENCES & SEMINARS                640.00  LEARN'G PACKAGE AT CITY SUMMIT

   I 202311209974       FOOD FOR CC MEETING 10/17   APBNK 11/07/2023 D   10/17/2023          6.49           6.49CR
                       G/L ACCOUNT                     CK: 001693                            6.49
                       101 41110-01-315.00  SPECIAL PROGRAMS                        6.49  FOOD FOR CC MEETING 10/17

   I 202311209975       FOOD FOR CC MEETING 10.17   APBNK 11/07/2023 D   10/17/2023         63.21          63.21CR
                       G/L ACCOUNT                     CK: 001693                           63.21
                       101 41110-01-315.00  SPECIAL PROGRAMS                       63.21  FOOD FOR CC MEETING 10.17

   I 202311209976       LODGING FOR ICMA CONF. AUST APBNK 11/07/2023 D   10/04/2023      1,240.20       1,240.20CR
                       G/L ACCOUNT                     CK: 001693                        1,240.20
                       101 41320-01-437.00  CONFERENCES & SEMINARS              1,240.20  LODGING FOR ICMA CONF. AUSTIN

   I 202311209977       CLASSES/WEBINARS-J. MILLER  APBNK 11/07/2023 D    9/29/2023        570.00         570.00CR
                       G/L ACCOUNT                     CK: 001693                          570.00
                       101 41520-01-437.00  CONFERENCES & SEMINARS                570.00  CLASSES/WEBINARS-J. MILLER

   I 202311209978       PD COMMUNICATION SOFTWARE   APBNK 11/07/2023 D   10/01/2023         33.94          33.94CR
                       G/L ACCOUNT                     CK: 001693                           33.94
                       101 41520-01-394.00  P.C. SOFTWARE PURCHASES                33.94  PD COMMUNICATION SOFTWARE

   I 202311209980       8 PUMPKINS FOR PUMPKIN CONT APBNK 11/07/2023 D   10/03/2023         55.92          55.92CR
                       G/L ACCOUNT                     CK: 001693                           55.92
                       101 41320-31-315.00  SPECIAL PROGRAMS                       55.92  8 PUMPKINS FOR PUMPKIN CONTEST
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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
	I 202311209981	4 PUZZLES FOR WELLNESS EVEN	APBNK	11/07/2023	D	10/24/2023	86.46	86.46CR	
		G/L ACCOUNT		CK: 001693			86.46		
		101 41320-31-315.00 SPECIAL PROGRAMS					86.46	4 PUZZLES FOR WELLNESS EVENT	
	I 202311209982	FRAMES FOR RIBBON CUTTINGS	APBNK	11/07/2023	D	10/06/2023	30.23	30.23CR	
		G/L ACCOUNT		CK: 001693			30.23		
		101 41910-01-209.00 OTHER OFFICE SUPPLIES					30.23	FRAMES FOR RIBBON CUTTINGS	
	I 202311209983	CUSTOM IMPRINTED RIBBON	APBNK	11/07/2023	D	10/10/2023	191.34	191.34CR	
		G/L ACCOUNT		CK: 001693			191.34		
		101 41910-01-209.00 OTHER OFFICE SUPPLIES					191.34	CUSTOM IMPRINTED RIBBON	
	I 202311209984	COAT HOOKS, PHONE CASE	APBNK	11/07/2023	D	10/15/2023	45.98	45.98CR	
		G/L ACCOUNT		CK: 001693			45.98		
		101 41910-01-209.00 OTHER OFFICE SUPPLIES					45.98	COAT HOOKS, PHONE CASE	
	I 202311209985	TEAM DYNAMICS TRAINING FOR	APBNK	11/07/2023	D	10/02/2023	250.00	250.00CR	
		G/L ACCOUNT		CK: 001693			250.00		
		101 42110-01-437.00 CONFERENCES & SEMINARS					250.00	TEAM DYNAMICS TRAINING FOR 62	
	I 202311209986	SHOES FOR COPS W/KID 4 KICK	APBNK	11/07/2023	D	10/04/2023	679.32	679.32CR	
		G/L ACCOUNT		CK: 001693			679.32		
		208 49008-01-315.00 SPECIAL PROGRAMS					679.32	SHOES FOR COPS W/KID 4 KICKS	
	I 202311209987	SHOES FOR COPS W/KIDS 4 KIC	APBNK	11/07/2023	D	10/04/2023	340.17	340.17CR	
		G/L ACCOUNT		CK: 001693			340.17		
		208 49008-01-315.00 SPECIAL PROGRAMS					340.17	SHOES FOR COPS W/KIDS 4 KICKS	
	I 202311209988	Lunch for interview panel	APBNK	11/07/2023	D	10/04/2023	47.53	47.53CR	
		G/L ACCOUNT		CK: 001693			47.53		
		101 42110-01-439.00 OTHER MISCELLANEOUS CHARGES					47.53	Lunch for interview panel	
	I 202311209989	Water for PD	APBNK	11/07/2023	D	10/16/2023	209.61	209.61CR	
		G/L ACCOUNT		CK: 001693			209.61		
		101 42110-01-580.00 OTHER EQUIPMENT PURCHASES					209.61	Water for PD	
	I 202311209990	40-HOUR CIT CLASS	APBNK	11/07/2023	D	10/11/2023	900.00	900.00CR	
		G/L ACCOUNT		CK: 001693			900.00		
		101 42110-01-437.00 CONFERENCES & SEMINARS					900.00	40-HOUR CIT CLASS	
	I 202311209991	Pink Magnets for Squads	APBNK	11/07/2023	D	9/25/2023	241.03	241.03CR	
		G/L ACCOUNT		CK: 001693			241.03		
		101 42110-01-435.00 COMMUNITY ENGAGEMENT SUPPLIES					241.03	Pink Magnets for Squads	
	I 202311209992	Sharefile Yearly Fee	APBNK	11/07/2023	D	10/04/2023	648.00	648.00CR	
		G/L ACCOUNT		CK: 001693			648.00		
		101 42110-01-304.00 LEGAL FEES					648.00	Sharefile Yearly Fee	

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VENDOR    ITEM NO#     DESCRIPTION                 BANK    CHECK    STAT  DUE  DT        GROSS         PAYMENT    OUTSTANDING
                                                                          DISC DT       BALANCE       DISCOUNT
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   I 202311209993     TRUST AND LEGITIMACY-3546   APBNK 11/07/2023 D   9/26/2023        250.00        250.00CR
                     G/L ACCOUNT                     CK: 001693                         250.00
                     101 42110-01-437.00  CONFERENCES & SEMINARS              250.00  TRUST AND LEGITIMACY-3546

   I 202311209994     BEARCAT FUEL-OUTSTATE TRAIN APBNK 11/07/2023 D  10/01/2023        150.57        150.57CR
                     G/L ACCOUNT                     CK: 001693                         150.57
                     101 42110-01-212.00  MOTOR FUELS                         150.57  BEARCAT FUEL-OUTSTATE TRAINING

   I 202311209995     SQUAD 120 FUEL-OUTSTATE TRN APBNK 11/07/2023 D  10/03/2023         45.05         45.05CR
                     G/L ACCOUNT                     CK: 001693                          45.05
                     101 43100-01-212.00  MOTOR FUELS                          45.05  SQUAD 120 FUEL-OUTSTATE TRNG

   I 202311209996     BEARCAT FUEL-OUTSTATE TRAIN APBNK 11/07/2023 D  10/05/2023        143.94        143.94CR
                     G/L ACCOUNT                     CK: 001693                         143.94
                     101 42110-01-212.00  MOTOR FUELS                         143.94  BEARCAT FUEL-OUTSTATE TRAINING

   I 202311209997     SQUAD 120 FUEL-OUTSTATE TRN APBNK 11/07/2023 D  10/06/2023         36.81         36.81CR
                     G/L ACCOUNT                     CK: 001693                          36.81
                     101 43100-01-212.00  MOTOR FUELS                          36.81  SQUAD 120 FUEL-OUTSTATE TRNG

   I 202311209998     GUN MAINTENENCE EQUIP       APBNK 11/07/2023 D  10/23/2023         14.99         14.99CR
                     G/L ACCOUNT                     CK: 001693                          14.99
                     101 42110-01-241.00  SMALL TOOLS                          14.99  GUN MAINTENENCE EQUIP

   I 202311209999     INTERVIEW TRAINING FOR 3568 APBNK 11/07/2023 D   9/27/2023        630.00        630.00CR
                     G/L ACCOUNT                     CK: 001693                         630.00
                     101 42110-01-437.00  CONFERENCES & SEMINARS              630.00  INTERVIEW TRAINING FOR 3568

   I 202311210000     KICKS FOR KIDS SHOES        APBNK 11/07/2023 D  10/04/2023        897.90        897.90CR
                     G/L ACCOUNT                     CK: 001693                         897.90
                     208 49008-01-315.00  SPECIAL PROGRAMS                    897.90  KICKS FOR KIDS SHOES

   I 202311210001     TRAINING FOR OFFICER ROSEL  APBNK 11/07/2023 D  10/06/2023        259.00        259.00CR
                     G/L ACCOUNT                     CK: 001693                         259.00
                     101 42110-01-437.00  CONFERENCES & SEMINARS              259.00  TRAINING FOR OFFICER ROSEL

   I 202311210002     TRAINING FOR OFFICER ROSEL  APBNK 11/07/2023 D  10/24/2023        350.00        350.00CR
                     G/L ACCOUNT                     CK: 001693                         350.00
                     101 42110-01-437.00  CONFERENCES & SEMINARS              350.00  TRAINING FOR OFFICER ROSEL

   I 202311210003     OFFICE SUPPLIES             APBNK 11/07/2023 D   9/26/2023         20.57         20.57CR
                     G/L ACCOUNT                     CK: 001693                          20.57
                     101 41810-01-209.00  OTHER OFFICE SUPPLIES                20.57  OFFICE SUPPLIES

   I 202311210004     OFFICE SUPPLIES             APBNK 11/07/2023 D   9/27/2023         42.87         42.87CR
                     G/L ACCOUNT                     CK: 001693                          42.87
                     101 41810-01-209.00  OTHER OFFICE SUPPLIES                42.87  OFFICE SUPPLIES
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VENDOR    ITEM NO#      DESCRIPTION                 BANK    CHECK    STAT   DUE  DT         GROSS         PAYMENT    OUTSTANDING
                                                                            DISC DT        BALANCE       DISCOUNT
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   I 202311210005     LUNCH BEFORE CONFERENCE     APBNK 11/07/2023 D   10/11/2023         28.62          28.62CR
                     G/L ACCOUNT                    CK: 001693                           28.62
                     101 42110-01-331.00  TRAVEL EXPENSE                           28.62  LUNCH BEFORE CONFERENCE

   I 202311210006     TRAVEL EXPENSES             APBNK 11/07/2023 D   10/11/2023          3.39           3.39CR
                     G/L ACCOUNT                    CK: 001693                            3.39
                     101 42110-01-331.00  TRAVEL EXPENSE                            3.39  TRAVEL EXPENSES

   I 202311210007     BREAKFAST                   APBNK 11/07/2023 D   10/11/2023         19.62          19.62CR
                     G/L ACCOUNT                    CK: 001693                           19.62
                     101 42110-01-331.00  TRAVEL EXPENSE                           19.62  BREAKFAST

   I 202311210008     HOTEL ROOM FOR CONFERENCE   APBNK 11/07/2023 D   10/11/2023        117.26         117.26CR
                     G/L ACCOUNT                    CK: 001693                          117.26
                     101 42110-01-331.00  TRAVEL EXPENSE                          117.26  HOTEL ROOM FOR CONFERENCE

   I 202311210009     CC CHARGED IN ERROR         APBNK 11/07/2023 D   10/12/2023         62.44          62.44CR
                     G/L ACCOUNT                    CK: 001693                           62.44
                     101 11500            ACCOUNTS RECEIVABLE                      62.44  CC CHARGED IN ERROR

   I 202311210010     PD YRLY CANVA SUBSCRIPTION  APBNK 11/07/2023 D   10/14/2023        119.40         119.40CR
                     G/L ACCOUNT                    CK: 001693                          119.40
                     101 42110-01-433.00  DUES & SUBSCRIPTIONS                    119.40  PD YRLY CANVA SUBSCRIPTION

   I 202311210011     PPP HATS PER LEGION DONATIO APBNK 11/07/2023 D   10/05/2023      1,800.00       1,800.00CR
                     G/L ACCOUNT                    CK: 001693                        1,800.00
                     208 49008-01-315.00  SPECIAL PROGRAMS                      1,800.00  PPP HATS PER LEGION DONATION

   I 202311210012     PREDICT VIOLENCE TRAIN 3567 APBNK 11/07/2023 D   10/05/2023        259.00         259.00CR
                     G/L ACCOUNT                    CK: 001693                          259.00
                     101 42110-01-437.00  CONFERENCES & SEMINARS                  259.00  PREDICT VIOLENCE TRAIN 3567

   I 202311210013     EMP REC TRN FOR 3564        APBNK 11/07/2023 D   10/06/2023        250.00         250.00CR
                     G/L ACCOUNT                    CK: 001693                          250.00
                     101 42110-01-437.00  CONFERENCES & SEMINARS                  250.00  EMP REC TRN FOR 3564

   I 202311210018     DUTY WEAPON OPTICS          APBNK 11/07/2023 D   10/12/2023        333.99         333.99CR
                     G/L ACCOUNT                    CK: 001693                          333.99
                     101 42110-01-217.00  CLOTHING ALLOWANCE - POLICE             333.99  DUTY WEAPON OPTICS

   I 202311210019     Boots and Pants             APBNK 11/07/2023 D   10/13/2023        267.84         267.84CR
                     G/L ACCOUNT                    CK: 001693                          267.84
                     101 42110-01-217.00  CLOTHING ALLOWANCE - POLICE             267.84  Boots and Pants

   I 202311210020     ALIEN GEAR HOLSTER          APBNK 11/07/2023 D   10/13/2023        137.19         137.19CR
                     G/L ACCOUNT                    CK: 001693                          137.19
                     101 42110-01-217.00  CLOTHING ALLOWANCE - POLICE             137.19  ALIEN GEAR HOLSTER
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VENDOR    ITEM NO#     DESCRIPTION                BANK    CHECK   STAT  DUE  DT          GROSS         PAYMENT    OUTSTANDING
                                                                        DISC DT        BALANCE       DISCOUNT
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  I 202311210021      LIGHTSTREAM TACTICAL LIGHT  APBNK 11/07/2023 D  10/18/2023        143.55          143.55CR
                     G/L ACCOUNT                  CK: 001693                            143.55
                     101 42110-01-217.00  CLOTHING ALLOWANCE - POLICE          143.55  LIGHTSTREAM TACTICAL LIGHT

  I 202311210022      ALIEN GEAR DUTY HOLSTER     APBNK 11/07/2023 D  10/18/2023        246.40          246.40CR
                     G/L ACCOUNT                  CK: 001693                            246.40
                     101 42110-01-217.00  CLOTHING ALLOWANCE - POLICE          246.40  ALIEN GEAR DUTY HOLSTER

  I 202311210023      CANDY TRUNK OR TREAT        APBNK 11/07/2023 D  10/24/2023         42.67           42.67CR
                     G/L ACCOUNT                  CK: 001693                             42.67
                     101 42110-01-435.00  COMMUNITY ENGAGEMENT SUPPLIES         42.67  CANDY TRUNK OR TREAT

  I 202311210024      LUNCH FOR OUTSIDE PUMP CLAS APBNK 11/07/2023 D   9/30/2023        124.46          124.46CR
                     G/L ACCOUNT                  CK: 001693                            124.46
                     101 42210-01-439.00  OTHER MISCELLANEOUS CHARGES          124.46  LUNCH FOR OUTSIDE PUMP CLASS

  I 202311210025      RENEWAL OF FF CERTIFICATION APBNK 11/07/2023 D  10/01/2023        682.50          682.50CR
                     G/L ACCOUNT                  CK: 001693                            682.50
                     101 42210-01-319.00  OTHER PROFESSIONAL SERVICES          682.50  RENEWAL OF FF CERTIFICATIONS

  I 202311210026      2023 STATE FIRE CHIEF CONVE APBNK 11/07/2023 D  10/21/2023        900.15          900.15CR
                     G/L ACCOUNT                  CK: 001693                            900.15
                     101 42210-01-437.00  CONFERENCES & SEMINARS               900.15  2023 STATE FIRE CHIEF CONVEN

  I 202311210027      FIRE CHIEF CONVENTION-GANFI APBNK 11/07/2023 D  10/22/2023          7.00            7.00CR
                     G/L ACCOUNT                  CK: 001693                              7.00
                     101 11500            ACCOUNTS RECEIVABLE                    7.00  FIRE CHIEF CONVENTION-GANFIELD

  I 202311210028      VINYL FENCING - CONNEMARA P APBNK 11/07/2023 D   9/27/2023         90.86           90.86CR
                     G/L ACCOUNT                  CK: 001693                             90.86
                     101 45202-01-221.00  EQUIPMENT PARTS                       90.86  VINYL FENCING - CONNEMARA PARK

  I 202311210029      LANDSCAPE CIRCLE PINS       APBNK 11/07/2023 D  10/11/2023        324.38          324.38CR
                     G/L ACCOUNT                  CK: 001693                            324.38
                     101 45202-01-225.00  LANDSCAPING MATERIALS                324.38  LANDSCAPE CIRCLE PINS

  I 202311210030      OtterBox iPhone 12 case     APBNK 11/07/2023 D   9/26/2023         33.47           33.47CR
                     G/L ACCOUNT                  CK: 001693                             33.47
                     601 49400-01-321.00  TELEPHONE COSTS                       33.47  OtterBox iPhone 12 case

  I 202311210031      replacement belt clip holde APBNK 11/07/2023 D   9/26/2023          9.99            9.99CR
                     G/L ACCOUNT                  CK: 001693                              9.99
                     601 49400-01-321.00  TELEPHONE COSTS                        9.99  replacement belt clip holders

  I 202311210034      POP FOR SNOW PLOW LUNCHEON  APBNK 11/07/2023 D  10/24/2023         28.64           28.64CR
                     G/L ACCOUNT                  CK: 001693                             28.64
                     101 43121-01-437.00  CONFERENCES & SEMINARS                28.64  POP FOR SNOW PLOW LUNCHEON
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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
	I 202311210035	Lights for Transfer Panel	APBNK	11/07/2023	D	10/10/2023	14.99	14.99CR	
		G/L ACCOUNT		CK: 001693			14.99		
		101 41940-01-223.00 BUILDING REPAIR SUPPLIES				14.99	Lights for Transfer Panel		
	I 202311210036	EGGER 2023 APWA-MN FALL CON	APBNK	11/07/2023	D	9/25/2023	366.90	366.90CR	
		G/L ACCOUNT		CK: 001693			366.90		
		101 43121-01-437.00 CONFERENCES & SEMINARS				366.90	EGGER 2023 APWA-MN FALL CONF.		
	I 202311210037	HOTEL FOR GIS/LIS CONFERENC	APBNK	11/07/2023	D	10/06/2023	853.47	853.47CR	
		G/L ACCOUNT		CK: 001693			853.47		
		101 43121-01-437.00 CONFERENCES & SEMINARS				170.70	HOTEL FOR GIS/LIS CONFERENCE		
		101 45202-01-437.00 CONFERENCES & SEMINARS				170.70	HOTEL FOR GIS/LIS CONFERENCE		
		601 49400-01-437.00 CONFERENCES & SEMINARS				170.69	HOTEL FOR GIS/LIS CONFERENCE		
		602 49450-01-437.00 CONFERENCES & SEMINARS				170.69	HOTEL FOR GIS/LIS CONFERENCE		
		603 49500-01-437.00 CONFERENCES & SEMINARS				170.69	HOTEL FOR GIS/LIS CONFERENCE		
	I 202311210038	ADOPT-A-STREET & OFFICE SUP	APBNK	11/07/2023	D	10/06/2023	71.68	71.68CR	
		G/L ACCOUNT		CK: 001693			71.68		
		101 41940-01-208.00 MISCELLANEOUS SUPPLIES				71.68	ADOPT-A-STREET & OFFICE SUPP.		
	I 202311210039	STAFF MEETING PIZZA	APBNK	11/07/2023	D	9/26/2023	150.00	150.00CR	
		G/L ACCOUNT		CK: 001693			150.00		
		101 45100-01-437.00 CONFERENCES & SEMINARS				150.00	STAFF MEETING PIZZA		
	I 202311210040	ASSEMBLY HALL LIGHT BULBS	APBNK	11/07/2023	D	10/09/2023	77.10	77.10CR	
		G/L ACCOUNT		CK: 001693			77.10		
		101 45100-30-221.00 EQUIPMENT PARTS				77.10	ASSEMBLY HALL LIGHT BULBS		
	I 202311210041	EVENT FLOOR COVERINGS	APBNK	11/07/2023	D	10/09/2023	261.12	261.12CR	
		G/L ACCOUNT		CK: 001693			261.12		
		101 45100-30-221.00 EQUIPMENT PARTS				261.12	EVENT FLOOR COVERINGS		
	I 202311210042	LIGHT SWITCH ARENA REFRIG R	APBNK	11/07/2023	D	10/10/2023	23.19	23.19CR	
		G/L ACCOUNT		CK: 001693			23.19		
		650 45130-01-221.00 EQUIPMENT PARTS				23.19	LIGHT SWITCH ARENA REFRIG ROOM		
	I 202311210043	ROVAL HIGH SPEED HAND DRYER	APBNK	11/07/2023	D	10/16/2023	581.05	581.05CR	
		G/L ACCOUNT		CK: 001693			581.05		
		101 45100-01-221.00 EQUIPMENT PARTS				581.05	ROVAL HIGH SPEED HAND DRYER		
	I 202311210044	ICE SCOOP, TOILET DIAPHRAGM	APBNK	11/07/2023	D	10/16/2023	48.50	48.50CR	
		G/L ACCOUNT		CK: 001693			48.50		
		101 45100-01-221.00 EQUIPMENT PARTS				12.50	ICE SCOOP, TOILET DIAPHRAGM		
		101 45100-01-223.00 BUILDING REPAIR SUPPLIES				36.00	ICE SCOOP, TOILET DIAPHRAGM		
	I 202311210045	SINK SEAL KIT STEEPLE CENTE	APBNK	11/07/2023	D	10/19/2023	10.23	10.23CR	
		G/L ACCOUNT		CK: 001693			10.23		
		101 45100-30-223.00 BUILDING REPAIR SUPPLIES				10.23	SINK SEAL KIT STEEPLE CENTER		

VENDOR SEQUENCE

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VENDOR    ITEM NO#     DESCRIPTION                 BANK    CHECK    STAT   DUE  DT          GROSS          PAYMENT    OUTSTANDING
                                                                           DISC DT         BALANCE        DISCOUNT
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   I 202311210046      BANQUET HALL WALL PACK      APBNK 11/07/2023 D   10/22/2023          85.99          85.99CR
                       G/L ACCOUNT                     CK: 001693                           85.99
                       101 45100-01-221.00  EQUIPMENT PARTS                         85.99  BANQUET HALL WALL PACK

   I 202311210047      SKATE SHARPENING RINGS      APBNK 11/07/2023 D   10/24/2023         104.97         104.97CR
                       G/L ACCOUNT                     CK: 001693                          104.97
                       650 45130-01-221.00  EQUIPMENT PARTS                        104.97  SKATE SHARPENING RINGS

   I 202311210048      SENIOR MOVIE SHOWING RENTAL APBNK 11/07/2023 D    9/25/2023           3.99           3.99CR
                       G/L ACCOUNT                     CK: 001693                            3.99
                       101 45100-87-219.00  OTHER OPERATING SUPPLIES                 3.99  SENIOR MOVIE SHOWING RENTAL

   I 202311210049      MONTHLY SENIOR LUNCHEON MEA APBNK 11/07/2023 D   10/03/2023       1,529.33       1,529.33CR
                       G/L ACCOUNT                     CK: 001693                        1,529.33
                       101 45100-87-219.00  OTHER OPERATING SUPPLIES             1,529.33  MONTHLY SENIOR LUNCHEON MEALS

   I 202311210050      SENIOR PROGRAM SUPPLIES     APBNK 11/07/2023 D   10/04/2023          36.52          36.52CR
                       G/L ACCOUNT                     CK: 001693                           36.52
                       101 45100-87-219.00  OTHER OPERATING SUPPLIES                36.52  SENIOR PROGRAM SUPPLIES

   I 202311210051      CIDER FOR SENIOR FALL EVENT APBNK 11/07/2023 D   10/10/2023          16.14          16.14CR
                       G/L ACCOUNT                     CK: 001693                           16.14
                       101 45100-87-219.00  OTHER OPERATING SUPPLIES                16.14  CIDER FOR SENIOR FALL EVENT

   I 202311210052      COOKIES FOR SENIOR FALL EVE APBNK 11/07/2023 D   10/10/2023          23.46          23.46CR
                       G/L ACCOUNT                     CK: 001693                           23.46
                       101 45100-87-219.00  OTHER OPERATING SUPPLIES                23.46  COOKIES FOR SENIOR FALL EVENT

   I 202311210053      SENIOR CRAFT SUPPLIES       APBNK 11/07/2023 D   10/16/2023           6.47           6.47CR
                       G/L ACCOUNT                     CK: 001693                            6.47
                       101 45100-87-219.00  OTHER OPERATING SUPPLIES                 6.47  SENIOR CRAFT SUPPLIES

   I 202311210054      SENIOR MYSTERY TRIP TREATS  APBNK 11/07/2023 D   10/17/2023         164.45         164.45CR
                       G/L ACCOUNT                     CK: 001693                          164.45
                       101 45100-87-219.00  OTHER OPERATING SUPPLIES               164.45  SENIOR MYSTERY TRIP TREATS

   I 202311210055      SENIOR MYSTERY TRIP LUNCH   APBNK 11/07/2023 D   10/19/2023         909.13         909.13CR
                       G/L ACCOUNT                     CK: 001693                          909.13
                       101 45100-87-219.00  OTHER OPERATING SUPPLIES               909.13  SENIOR MYSTERY TRIP LUNCH

   I 202311210056      SENIOR MOVIE SHOWING        APBNK 11/07/2023 D   10/23/2023           5.99           5.99CR
                       G/L ACCOUNT                     CK: 001693                            5.99
                       101 45100-87-219.00  OTHER OPERATING SUPPLIES                 5.99  SENIOR MOVIE SHOWING

   I 202311210057      Lunch for cleanup day       APBNK 11/07/2023 D   10/07/2023         248.79         248.79CR
                       G/L ACCOUNT                     CK: 001693                          248.79
                       101 41940-01-384.00  REFUSE DISPOSAL                        248.79  Lunch for cleanup day
```

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
I	202311210058	Snacks for cleanup day Work	APBNK	11/07/2023	D	10/06/2023	25.78	25.78CR	
		G/L ACCOUNT		CK: 001693			25.78		
		101 41940-01-384.00 REFUSE DISPOSAL				25.78	Snacks for cleanup day Workers		
I	202311210059	Grandparent and Me supplies	APBNK	11/07/2023	D	9/27/2023	116.92	116.92CR	
		G/L ACCOUNT		CK: 001693			116.92		
		101 45100-01-219.00 OTHER OPERATING SUPPLIES				116.92	Grandparent and Me supplies		
I	202311210060	Grandparent & Me event supp	APBNK	11/07/2023	D	9/27/2023	154.12	154.12CR	
		G/L ACCOUNT		CK: 001693			154.12		
		101 45100-01-219.00 OTHER OPERATING SUPPLIES				154.12	Grandparent & Me event supplie		
I	202311210061	Grandparent event supplies	APBNK	11/07/2023	D	10/04/2023	154.15	154.15CR	
		G/L ACCOUNT		CK: 001693			154.15		
		101 45100-93-219.00 OTHER OPERATING SUPPLIES				154.15	Grandparent event supplies		
I	202311210062	Tee lights for halloween tr	APBNK	11/07/2023	D	10/06/2023	115.98	115.98CR	
		G/L ACCOUNT		CK: 001693			115.98		
		101 45100-01-315.00 SPECIAL PROGRAMS				115.98	Tee lights for halloween trail		
I	202311210063	G'PARENT & ME EVENT SUPPLIE	APBNK	11/07/2023	D	10/11/2023	89.50	89.50CR	
		G/L ACCOUNT		CK: 001693			89.50		
		101 45100-93-219.00 OTHER OPERATING SUPPLIES				89.50	G'PARENT & ME EVENT SUPPLIES		
I	202311210064	GPARENT & ME EVENT SUPPLIES	APBNK	11/07/2023	D	10/17/2023	10.81	10.81CR	
		G/L ACCOUNT		CK: 001693			10.81		
		101 45100-93-219.00 OTHER OPERATING SUPPLIES				10.81	GPARENT & ME EVENT SUPPLIES		
I	202311210065	GPARENT & ME EVENT SUPPLIES	APBNK	11/07/2023	D	10/17/2023	28.00	28.00CR	
		G/L ACCOUNT		CK: 001693			28.00		
		101 45100-93-219.00 OTHER OPERATING SUPPLIES				28.00	GPARENT & ME EVENT SUPPLIES		
I	202311210066	INK, OFFICE SUPPLIES	APBNK	11/07/2023	D	10/22/2023	488.31	488.31CR	
		G/L ACCOUNT		CK: 001693			488.31		
		101 41810-01-209.00 OTHER OFFICE SUPPLIES				488.31	INK, OFFICE SUPPLIES		
I	202311210067	POSTER PAPER	APBNK	11/07/2023	D	10/21/2023	57.78	57.78CR	
		G/L ACCOUNT		CK: 001693			57.78		
		101 41810-01-209.00 OTHER OFFICE SUPPLIES				57.78	POSTER PAPER		
I	202311210068	FRANKLIN COVEY PLANNER REFI	APBNK	11/07/2023	D	10/21/2023	58.95	58.95CR	
		G/L ACCOUNT		CK: 001693			58.95		
		101 41810-01-209.00 OTHER OFFICE SUPPLIES				58.95	FRANKLIN COVEY PLANNER REFILL		
I	202311210069	2024 DESK PAD CALENDAR	APBNK	11/07/2023	D	10/23/2023	20.42	20.42CR	
		G/L ACCOUNT		CK: 001693			20.42		
		101 41810-01-209.00 OTHER OFFICE SUPPLIES				20.42	2024 DESK PAD CALENDAR		

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
	I 202311210070	MONTHLY SUBSCRIPTION	APBNK	11/07/2023	D	9/28/2023	45.00	45.00CR	
		G/L ACCOUNT		CK: 001693			45.00		
		101 45100-01-433.00 DUES & SUBSCRIPTIONS				45.00	MONTHLY SUBSCRIPTION		
	I 202311210071	RIBBON FOR RIBBON CUTTINGS	APBNK	11/07/2023	D	10/02/2023	9.06	9.06CR	
		G/L ACCOUNT		CK: 001693			9.06		
		101 45100-01-219.00 OTHER OPERATING SUPPLIES				9.06	RIBBON FOR RIBBON CUTTINGS		
			DRAFTS			1	22,188.50	22,188.50CR	0.00
							22,188.50	0.00	

01-000847 VALLEY-RICH CO INC

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
	I 32730	SANITARY MANHOLE REPAIR	APBNK	11/30/2023	R	10/23/2023	3,450.00	3,450.00CR	
		G/L ACCOUNT		CK: 154116			3,450.00		
		602 49450-01-403.00 CONTRACTED R & M-OTHER IMPROV				3,450.00	SANITARY MANHOLE REPAIR		
	I 32731	RESTORATION OF ASPHALT	APBNK	11/30/2023	R	10/24/2023	2,100.00	2,100.00CR	
		G/L ACCOUNT		CK: 154116			2,100.00		
		602 49450-01-403.00 CONTRACTED R & M-OTHER IMPROV				2,100.00	RESTORATION OF ASPHALT		
	I 32732	CATCH BASIN REPAIR	APBNK	11/30/2023	R	10/23/2023	3,900.00	3,900.00CR	
		G/L ACCOUNT		CK: 154116			3,900.00		
		603 49500-01-403.00 CONTRACTED R & M-OTHER IMPROV				3,900.00	CATCH BASIN REPAIR		
	I 32733	RESTORATION FOR CB REPAIR	APBNK	11/30/2023	R	10/30/2023	2,800.00	2,800.00CR	
		G/L ACCOUNT		CK: 154116			2,800.00		
		603 49500-01-403.00 CONTRACTED R & M-OTHER IMPROV				2,800.00	RESTORATION FOR CB REPAIR		
	I 32734	RESTORATION FOR CB REPAIR	APBNK	11/30/2023	R	11/16/2023	3,700.00	3,700.00CR	
		G/L ACCOUNT		CK: 154116			3,700.00		
		603 49500-01-403.00 CONTRACTED R & M-OTHER IMPROV				3,700.00	RESTORATION FOR CB REPAIR		
	I 32735	CATCH BASIN REPAIR	APBNK	11/30/2023	R	10/23/2023	4,200.00	4,200.00CR	
		G/L ACCOUNT		CK: 154116			4,200.00		
		603 49500-01-403.00 CONTRACTED R & M-OTHER IMPROV				4,200.00	CATCH BASIN REPAIR		
	I 32736	RESTORATION FOR CB REPAIR	APBNK	11/30/2023	R	10/30/2023	2,950.00	2,950.00CR	
		G/L ACCOUNT		CK: 154116			2,950.00		
		603 49500-01-403.00 CONTRACTED R & M-OTHER IMPROV				2,950.00	RESTORATION FOR CB REPAIR		
	I 32737	CATCH BASIN REPAIRS	APBNK	11/30/2023	R	10/24/2023	4,650.00	4,650.00CR	
		G/L ACCOUNT		CK: 154116			4,650.00		
		603 49500-01-403.00 CONTRACTED R & M-OTHER IMPROV				4,650.00	CATCH BASIN REPAIRS		
			REG. CHECK			1	27,750.00	27,750.00CR	0.00
							27,750.00	0.00	

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-005808 WEX HEALTH INC									
	I 0001830231-IN	OCTOBER ADMIN FEES	APBNK	11/24/2023	D	10/31/2023	251.75	251.75CR	
		G/L ACCOUNT		CK: 001694			251.75		
		101 41320-31-319.00 OTHER PROFESSIONAL SERVICES 251.75 OCTOBER ADMIN FEES							
			DRAFTS			1	251.75	251.75CR	0.00
							251.75	0.00	
01-004606 WILLIAMS SCOTSMAN INC									
	I 9019517847	PW PARKS TRAILER RENTAL	APBNK	11/30/2023	R	11/25/2023	780.28	780.28CR	
		G/L ACCOUNT		CK: 154118			780.28		
		101 45202-01-416.00 MACHINERY RENTAL 780.28 PW PARKS TRAILER RENTAL							
			REG. CHECK			1	780.28	780.28CR	0.00
							780.28	0.00	
01-231910 WSB AND ASSOCIATES INC									
	I 19324-000-17	TALAMORE 2ND ADDITION	APBNK	11/30/2023	R	10/31/2023	670.25	670.25CR	
		G/L ACCOUNT		CK: 154119			670.25		
		472 48000-01-303.00 ENGINEERING FEES 670.25 TALAMORE 2ND ADDITION							
			REG. CHECK			1	670.25	670.25CR	0.00
							670.25	0.00	
01-003480 YALE MECHANICAL LLC									
	I 249836	HVAC MAINTENANCE-JAYCEE PAR	APBNK	11/30/2023	R	11/14/2023	175.78	175.78CR	
		G/L ACCOUNT		CK: 154120			175.78		
		101 41940-01-319.00 OTHER PROFESSIONAL SERVICES 175.78 HVAC MAINTENANCE-JAYCEE PARK							
	I 251049	HVAC MAINTENANCE-PRV	APBNK	11/30/2023	R	11/14/2023	182.00	182.00CR	
		G/L ACCOUNT		CK: 154120			182.00		
		601 49400-01-319.00 OTHER PROFESSIONAL SERVICES 182.00 HVAC MAINTENANCE-PRV							
	I 251093	HVAC MAINTENANCE-WELL HOUSE	APBNK	11/30/2023	R	11/14/2023	337.00	337.00CR	
		G/L ACCOUNT		CK: 154120			337.00		
		601 49400-01-319.00 OTHER PROFESSIONAL SERVICES 337.00 HVAC MAINTENANCE-WELL HOUSE #7							
	I 251107	HVAC MAINTENANCE-WELL HOUSE	APBNK	11/30/2023	R	11/14/2023	337.00	337.00CR	
		G/L ACCOUNT		CK: 154120			337.00		
		601 49400-01-319.00 OTHER PROFESSIONAL SERVICES 337.00 HVAC MAINTENANCE-WELL HOUSE #9							

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
	I 251108	HVAC MAINTENANCE-WELL HOUSE	APBNK	11/30/2023	R	11/14/2023	337.00	337.00CR	
		G/L ACCOUNT		CK: 154120			337.00		
		601 49400-01-319.00 OTHER PROFESSIONAL SERVICES				337.00	HVAC MAINTENANCE-WELL HOUSE #8		
	I 251115	HVAC MAINTENANCE-RURAL WELL	APBNK	11/30/2023	R	11/14/2023	337.00	337.00CR	
		G/L ACCOUNT		CK: 154120			337.00		
		601 49400-01-319.00 OTHER PROFESSIONAL SERVICES				337.00	HVAC MAINTENANCE-RURAL WELL		
			REG. CHECK			1	1,705.78	1,705.78CR	0.00
							1,705.78	0.00	

01-260150 ZACK'S INCORPORATED

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
	I 36482	ICE MELT-BUILDING ENTRANCES	APBNK	11/30/2023	R	11/08/2023	805.25	805.25CR	
		G/L ACCOUNT		CK: 154121			805.25		
		101 43121-01-216.00 CHEMICALS & CHEMICAL PRODUCTS				805.25	ICE MELT-BUILDING ENTRANCES		
			REG. CHECK			1	805.25	805.25CR	0.00
							805.25	0.00	

R E P O R T   T O T A L S

F U N D   D I S T R I B U T I O N

FUND NO#	FUND NAME	AMOUNT
101	GENERAL FUND	238,618.41CR
201	PORT AUTHORITY FUND	8,457.53CR
202	BUILDING CIP FUND	8,730.42CR
203	STREET CIP FUND	225,000.00CR
205	PARK IMPROVEMENT FUND	36,051.04CR
207	EQUIPMENT CIP FUND	105,510.99CR
208	DUI FORFEITURE FUND	13,133.39CR
403	DUNMORE 2ND ADDITION	899.00CR
421	PD & PW BUILDINGS PROJECT	4,441,090.18CR
439	AMBER FIELDS 2 OUTLOT G	592.00CR
442	HARMONY VILLAS 2ND ADD'N	185.00CR
469	BOUDLER AVENUE EXTENSION	162,521.44CR
471	RICH VALLEY 1ST ADDITION	980.50CR
472	BESTER PROPERTY	670.25CR
474	PROJECT BIGFOOT	18,291.21CR
481	SCHAFER RICHARDSON APART	601.25CR
483	AKRON AVE SOUTH EXT	506,435.98CR
485	AUTUMN TERRACE	17,966.00CR
486	2023 PAVEMENT MANAGEMENT	808,359.99CR
493	ASPEN AVE EXTENSION	13,460.90CR
601	WATER UTILITY FUND	61,254.60CR
602	SEWER UTILITY FUND	7,243.21CR
603	STORM WATER UTILITY FUND	23,016.58CR
604	CAPITAL INVESTMENT FUND	3.24
608	STREET LIGHT UTILITY FUND	11,724.61CR
630	120TH ST DRAINAGE IMP	6,196.75CR
650	ARENA FUND	3,019.61CR
	** TOTALS **	6,720,007.60CR

PACKET: 06852 11/30/2023 AP CHECK RUN
VENDOR SET: 01

R E P O R T   T O T A L S

---- TYPE OF CHECK TOTALS ----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS	10	105,701.72	105,701.72CR	0.00
		105,701.72	0.00	
REG-CHECKS	113	6,614,305.88	6,614,305.88CR	0.00
		6,614,305.88	0.00	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS	123	6,720,007.60	6,720,007.60CR	0.00
		6,720,007.60	0.00	

ERRORS: 0 WARNINGS: 0

Leah Malecha

11/30/2023

ROSEMOUNT CITY COUNCIL
REGULAR MEETING PROCEEDINGS
NOVEMBER 21, 2023

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Pursuant to due call and notice thereof, a regular meeting of the Rosemount City Council was held on Tuesday, November 21, 2023, at 7:00 PM. in Rosemount Council Chambers, 2875 145th Street West.

Mayor Weisensel called the meeting to order with Councilmembers Freske, Essler, Theisen and Klimpel.

APPROVAL OF AGENDA

Motion by Weisensel **Second by** Freske
Motion to approve the agenda
Ayes: 5.
Nays: None. Motion carried.

PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGMENTS

None

RESPONSE TO PUBLIC COMMENT

None

PUBLIC COMMENT

Kathy Pritchard
15703 Crystal Path
Rosemount, MN
Ms. Pritchard questioned whether "Project Mercury" is six different parcels being proposed. City Administrator Martin confirmed yes and the properties are near the current FedEx facility on the east side of Rosemount. Ms. Pritchard questioned page 31, figure 12 of the Rosemount Industrial Final Alternative Urban Areawide Review document; Why was the detention facility section area removed, the benefits of it removed and what will be done to ensure that area will be protected? In addition, what is the plan for sediment control? Ms. Pritchard recommends hiring an additional consulting firm who specializes in erosion and sediment control to compare the results with the University of Minnesota and questioned whether the City intends to do so? Ms. Pritchard also expressed concerns over signs placed on the UMore property that state “danger of asbestos” and questioned the reasoning of the signs being placed there and the plans for Rosemount to ensure the asbestos doesn’t get into the wellhead. Ms. Pritchard restated her concerns of "not focusing on the who, rather than focusing on the what" as there are current lawsuits for Meta and she is unable to see how this project will impact the city.

Linda Nara
15039 Derby Circle
Ms. Nara attended the open house, however voiced a concern that nobody knew about it and wishes postcards would have been mailed. Ms. Nara recapped her conversation with a Xcel Representative there and stated Xcel didn't want windmills and solar projects here instead they would be built in Becker. Ms. Nara also expressed concerns regarding how big Amber Fields is and the impact the development will have on traffic.

Pat Matthews
Mendota Heights resident
Ms. Matthews is considering moving to Rosemount, but unsure now due to all the development taking place and the bad traffic this will cause.

CONSENT AGENDA

Motion by Council Member Theisen **Second by** Council Member Klimpel

Motion to approve consent agenda with item 6.i. removed
Ayes: 5.
Nays: None. Motion Carried.

a. Bill Listings
b. Minutes of the November 6, 2023 Regular Meeting
c. Minutes of the November 6, 2023 Work Session
d. Minutes of the November 17, 2023 Special Meeting
e. Investment Policy Update
f. 120th Street Drainage Improvements - Final Acceptance and Authorization of Final Payment
g. Ice Rental Agreement with Independent School District #196
h. Rosecott Place Apartments
i. Adopt Utility Service Repair Financing Program

Councilmember Essler pulled for further discussion, questioning how many other cities do this program? Public Works Director Egger confirmed this program is similar to what Hastings provides. The program would be a benefit to homeowners with a low impact on the city budget.

Motion by Council Member Essler **Second by** Council Member Theisen

Motion to Staff recommends the Council approve the implementation of a utility service repair financing program that would allow homeowners to request financing in the event of a sanitary sewer service or water service repair event.
Ayes: 5.
Nays: None. Motion Carried.

j. 2024 Liquor License Renewals
k. 2024-2025 Tobacco Licenses

PUBLIC HEARINGS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

a. Donation Acceptance from the Rosemount Area Seniors

Parks & Recreation Director Schultz discussed that the Rosemount Area Seniors Club has decided to dissolve their board and work with the Parks and Recreation department on planning various recreation programs and special events for local seniors. Because they will no longer have a board to oversee their finances, they have decided to donate their funds to the City. The donated funds will be used for senior programming and activity costs.

Staff confirmed this will be a onetime donation and going forward any donations will go through the City. Staff will further discuss membership fees going forward and whether the city will continue to require certain fees.

Motion by Council Member Theisen **Second by** Council Member Essler

> **Motion** to Motion to approve the acceptance and expenditure of $18,861.72 from the Rosemount Area Seniors to be used for programming and activity costs.
>
> **Ayes: 5.**
>
> **Nays: None. Motion carried.**

b. Receive Bids & Award Contract for Landscaping - Public Works & Police Campus

Public Works Director Egger provided a recap of the landscaping bids recently received for the Public Works and Police Campus due to the initial bids received earlier in the year had discrepancies in the bids. The low bid received this time did not submit all the paperwork, the next lowest bid was from Autumn Ridge.

Mr. Egger highlight the bid is $500,000 below the construction cost estimate for this scope of the work. Kraus-Anderson has thoroughly reviewed this bid and recommends that the City proceed to award the contract.

Motion by Council Member Essler **Second by** Council Member Klimpel

> **Motion** to Adopt Resolution Receiving Bids and Awarding the Contract for the Landscaping Scope of the Public Works & Police Campus Project
>
> **Ayes: 5.**
>
> **Nays: None. Motion Carried.**

ANNOUNCEMENTS

a. City Staff Updates

City Administrator Martin provided the following updates; City Councilmembers toured the Public Works/Police Department Campus this evening, the Project Bigfoot page is available on our website for public viewing, the Winter Wonderland Tour of Lights application is on our website for the public to enter.

Chief of Police Dahlstrom recapped the "Heroes and Helpers" grocery bagging took place today and over $2,000 in donations were received. Chief also noted the Santa Parade is going to be held on December 9th.

b. Upcoming Community Calendar

Mayor Weisensel reviewed the calendar of events and upcoming meetings.

ADJOURNMENT

There being no further business to come before the City Council at the regular council meeting and upon a motion by Weisensel and a second by Essler the meeting was adjourned at 7:37 p.m.

Respectfully submitted,

Erin Fasbender
City Clerk

ROSEMOUNT CITY COUNCIL
SPECIAL MEETING PROCEEDINGS
NOVEMBER 21, 2023

CALL TO ORDER

Pursuant to due call and notice thereof, a special meeting of the Rosemount City Council was held on Tuesday, November 21, 2023, at 4:30 PM.at the Public Works and Police Campus

Mayor Weisensel called the meeting to order with Councilmembers Freske, Essler, Theisen and Klimpel.

UPDATES

a. City Councilmembers will tour the Police Department/Public Works Campus. Following the tour, Council members will have the opportunity to receive a status update from Kraus Anderson.

Kraus Anderson, staff and councilmembers toured the Public Works and Police Campus. Kraus Anderson also provided an update on the highlights and status of the project.

ADJOURNMENT

There being no further business to come before the City Council at the special meeting the meeting was adjourned at 5:30 p.m.

Respectfully submitted,

Erin Fasbender
City Clerk

ROSEMOUNT
MINNESOTA

EXECUTIVE SUMMARY

City Council Regular Meeting: December 5, 2023

AGENDA ITEM:	2024 Community Waste Abatement Grant Agreement	**AGENDA SECTION:** CONSENT AGENDA
PREPARED BY:	Dan Schultz, Parks & Recreation Director	**AGENDA NO.** 6.d.
ATTACHMENTS:	Grant Agreement	**APPROVED BY:** LJM
RECOMMENDED ACTION: Motion to recommend that the City Council approve the 2024 Community Waste Abatement Grant Agreement between Dakota County and the City of Rosemount.		

BACKGROUND

Each year the City receives funding from Dakota County to assist with the promotion, activities and administration of the Community Waste Abatement Grant Program, formerly known as the Community Funding Grant and JPA. Currently, the administration of this program rests with Violet Penman, who is an employee of the City of Rosemount working to administer the program to the cities of Hastings, Farmington, and Rosemount. Program funding is used to support a broad scope of waste and recycling activities including City Cleanup Day, the pumpkin collection, swaps, holiday light collections, reusable service ware, etc.

The total expected grant dollars for reimbursement is $118,300.35 in 2024, which accounts for funding allocated to the cities of Hastings ($41,580.16), Farmington ($36,657.30), and Rosemount ($40,062.89). The City of Rosemount shall act as the fiscal agent for the cities and is authorized to pay program expenses and receive reimbursements through a Joint Powers agreement with the cities of Farmington and Hastings.

RECOMMENDATION

Staff is recommending that the City Council approve the 2024 Community Waste Abatement Grant Agreement between Dakota County and the City of Rosemount.

COMMUNITY WASTE ABATEMENT
2024 GRANT AGREEMENT

This Community Waste Abatement Grant Agreement (Agreement) is made and entered into by and between the County of Dakota, acting through its Environmental Resources Department (County) and City of Rosemount, itself and acting as the fiscal agent for the cities of Farmington and Hastings (Grantees).

WHEREAS, Metropolitan counties are responsible for waste management policy and programs (Minn. Stat. §115A.551); and

WHEREAS, Dakota County Solid Waste Ordinance 110 requires each municipality in the County to have a solid waste abatement program that is consistent with the Dakota County Solid Waste Master Plan (Master Plan); and

WHEREAS; the Master Plan governs all solid waste management in the County (Minn. Stat. § 115A.46); and

WHEREAS, municipalities may not develop or implement a solid waste management activity that is inconsistent with the Master Plan (Minn. Stat. § 115A.46); and

WHEREAS, the Master Plan supports performance-based funding for municipalities to develop and implement waste abatement programs, education, and outreach; and

WHEREAS, by Resolution No. 19-577 (June 18, 2019), the Dakota County Board of Commissioners approved the Community Waste Abatement Grant Program; and

WHEREAS, funding amounts are established by the County Board each year as part of the Environmental Resources Department (Department) budget; and

WHEREAS, the Grantee agrees to perform all activities described in this Agreement and Dakota County Waste Abatement Community Grant Program Exhibits 1 (Guidelines) and 2 (Application)(collectively referred to as the "Exhibits") to the satisfaction of the County.

NOW THEREFORE, in reliance on the above statements and in consideration of the mutual promises and covenants contained in this Agreement, the County and the Grantees agree as follows:

AGREEMENT

1. **PURPOSE.** The purpose of this Agreement is to provide grant funding to eligible municipalities to implement solid waste abatement activities as described in this Agreement and the Exhibits.

2. **ELIGIBILITY.** Eligible municipalities include Apple Valley, Burnsville, Eagan, Farmington, Hastings, Inver Grove Heights, Lakeville, Lilydale, Mendota, Mendota Heights, Rosemount, South St. Paul, Sunfish Lake and West St. Paul.

3. **PARTIES.** The parties to this Agreement are the County and Grantees, collectively referred to as the "parties".

4. **TERM.** Notwithstanding the dates of signatures of the parties to this Agreement, this Agreement shall commence on January 1, 2024, through December 31, 2024, (grant calendar year) for the purposes of completing activities identified in Exhibit 2 and shall continue until April 1, 2025, for the purpose of reimbursement, unless earlier terminated by law or according to the provisions of this Agreement.

5. **GRANTEES OBLIGATIONS.** The Grantees shall:

   A. Develop, implement, and operate a local comprehensive landfill abatement program that complies with the Master Plan, Dakota County Solid Waste Ordinance 110, this Agreement, and the Exhibits.

   B. Fulfill all responsibilities for Base and, if applicable, for Supplemental Funding as outlined in Exhibit 1.

   C. Report time, expense, and performance pursuant to responsibilities set forth in this Agreement using County report forms (Exhibit 2) and additional agreed-upon reporting tools provided by the County Liaison.

6. **ELIGIBLE AND INELIGIBLE EXPENSES.** Grantees may use allocated funds only on eligible items as identified in Exhibit 1 and completed within the calendar year of this Agreement. Other waste abatement expenses may be eligible with prior written approval from the County Liaison.

7. **FUNDING AMOUNT.** Grantees receive performance-based funding in part from a pass-through grant from the State. Funding amounts are contingent upon available State and County funds, and reflect the funding levels approved by the County Board as part of the annual budget. Base Funding is allocated for administration, residential communications, municipal facilities/parks verification and employee education, and special collections. Optional Supplemental Funding is allocated for multifamily recycling, additional special collections, reduce/reuse activities, in-person education, event recycling/organics collection, and to meet funding gaps in eligible grant categories. The allocated funding for the Grantees, or the fiscal agent of a legal entity acting on its behalf, shall be in the total amount not to exceed $118,300.35, as set forth in Exhibit 2.

8. **FUNDING MATCH.** Grantees shall provide a 25% match of the total reimbursed grant funding amount through a cash match, in-kind contribution, or combination thereof, to pay for any new or ongoing activities that are instituted by the grant (i.e., any eligible expenses, whether new or ongoing).

9. **FUNDING SOURCE ACKNOWLEDGEMENT**. Provide funding source credit on all print materials, written as: Partially funded by Dakota County and the Minnesota Pollution Control Agency.

10. **RECORDS.** The Grantees shall maintain financial and other records and accounts in accordance with requirements of the County and the State of Minnesota. The Grantees shall manage funds in a dedicated bank account, maintain strict accountability of all funds and maintain records of all receipts and disbursements. Such records and accounts shall be maintained in a form which will permit the tracing of funds and program income to final expenditure. All records and accounts shall be retained as provided by law, but in no event for a period of less than five years from the last receipt of payment from the County pursuant to this Agreement.

11. **PERFORMANCE REPORTING AND REIMBURSEMENT**. Grantees shall report performance of responsibilities set forth in this Agreement and the Exhibits on a report form provided by the County. Grantees may request reimbursement for eligible expenses, less revenues or other funds received, incurred in connection with the performance of activities in accordance with this Agreement and the Exhibits on a reimbursement form provided by the County.
    Reimbursement requests must be submitted to the County Liaison by July 15 of the grant calendar year and by January 15 following the grant calendar year. The Grantees must certify that the requested reimbursements are accurate, appropriate and eligible in accordance with this Agreement, that the Grantees have submitted complete documentation of the actual expenditures for which reimbursement is sought, and that such expenditures have not been otherwise reimbursed.
    Reimbursement requests must be supported by documentation such as vendor invoices, receipts, or detailed financial reports produced using municipal accounting software, itemizing all expenses related to the grant, including salary and benefits. Any reimbursement request for multiple municipalities must separately itemize the request for reimbursement for each individual municipality.
    Reimbursement request payment will not be made for activities with incomplete documentation. Complete reimbursement requests are reviewed by the County Liaison. Payment for approved reimbursement requests will be made to the Grantees within 30 calendar days of approved reimbursement request submissions. Reimbursements will be made for approved expenditures incurred within the grant calendar year. No reimbursements will be made for reimbursement requests received after February 15 following the grant calendar year.

12. **FAILURE TO PERFORM.** Upon review of each Grantees report, the County Liaison will notify the Grantees in writing of any unsatisfactory performance. Reimbursements will be authorized only for activities performed to the satisfaction of the County within the terms of this Agreement.

13. **AMENDMENTS.** The Dakota County Environmental Resources Director (Director) shall have the authority to approve modifications to the Funding Amount as requested by the Grantee, as long as the amount payable does not exceed the amount allocated in Section 7 and so long as the proposed modifications are consistent with the Agreement and Exhibits. The County Liaison shall have the authority to approve modifications to the Application activities and related expenses up to the Funding Amount, as requested by the Grantees, so long as the proposed modifications are consistent with the Program Guidelines, Agreement, and Exhibits.

14. **PROPERTY.** Upon termination of this Agreement or unless otherwise specified, any eligible infrastructure purchased by the Grantees or by the County and provided to the Grantees to fulfill Grant obligations shall be the sole property of the Grantees.

15. **INDEMNIFICATION.** Each party to this Agreement shall be liable for the acts of its officers, employees or agents and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party, its officers, employees or agents. The provisions of the Municipal Tort Claims Act, Minn. Stat. Ch. 466 and other applicable laws govern liability of the County and Grantees. The provisions of this section shall survive the expiration or termination of this Agreement.

16. **AUTHORIZED REPRESENTATIVES:** The following named persons are designated as the Authorized Representatives of the Parties for purposes of this Agreement. These persons have authority to bind the party they represent and to consent to modifications, except that the Authorized Representatives shall have only the authority specifically granted by their respective governing boards. The parties shall provide written notification to each other of any change to the Authorized Representative. Notice required to be provided pursuant this Agreement shall be provided to the following named persons and addresses unless otherwise stated in this Agreement, or in a modification of this Agreement.

TO THE COUNTY	TO THE GRANTEES
Nikki Stewart, Director, or successor Physical Development Division 14955 Galaxie Avenue Apple Valley, MN 55124	Jeffery Weisensel, or successor, Mayor Joshua Hoyt, or successor, Mayor Mary Fasbender, or successor, Mayor

17. **LIAISONS**. To assist the parties in the day-to-day performance of this Agreement, to ensure compliance, and provide ongoing consultation, a liaison shall be designated by the County and the Grantees. The County and the Grantees shall keep each other continually informed, in writing, of any change in the designated liaison. At the time of execution of this Agreement, the following persons are the designated liaisons:

COUNTY LIAISON	GRANTEES LIAISON
Gena Gerard Senior Environmental Specialist 952-891-7021 gena.gerard@co.dakota.mn.us	Violet Penman Solid Waste & Recycling Coordinator 612-268-9097 violet.penman@rosemountmn.gov

18. **TERMINATION, GENERAL**. Either party may terminate this Agreement for cause by giving seven days' written notice or without cause by giving thirty (30) days' written notice, of its intent to terminate, to the other party. Such notice to terminate for cause shall specify the circumstances warranting termination of the Agreement. Cause shall mean a material breach of this Agreement and any supplemental agreements or amendments thereto. Notice of Termination shall be made by certified mail or personal delivery to the Authorized Representative of the other party. In addition, notification to the County or the Grantees regarding termination of this Agreement by the other party shall be provided to the Office of the Dakota County Attorney, Civil Division, 1560 Highway 55, Hastings, MN 55033. Termination of this Agreement shall not discharge any liability, responsibility or right of any party, which arises from the performance of or failure to adequately perform the terms of this Agreement prior to the effective date of termination.

19. **TERMINATION BY COUNTY FOR LACK OF FUNDING**. Notwithstanding any provision of this Agreement to the contrary, the County may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, Minnesota Agencies, or other funding source, or if its funding cannot be continued at a level sufficient to allow payment of the amounts due under this Agreement. Written notice of termination sent by the County to the Grantee by email or facsimile is sufficient notice under this section. The County is not obligated to pay for any services that are provided after written notice of termination for lack of funding. The County will not be assessed any penalty or damages if the Agreement is terminated due to lack of funding.

20. **USE OF CONTRACTORS.** The Grantees may engage contractors to perform activities funded pursuant to this Agreement. However, the Grantees retain primary responsibility to the County for performance of the activities and the use of such contractors does not relieve the Grantees from any of its obligations under this Agreement. If the Grantees engages any contractors to perform any part of the activities, the Grantees agree that the contract for such services shall include the following provisions:

A. The contractor must maintain all records and provide all reporting as required by this Agreement.

B. The contractor must defend, indemnify, and hold harmless and save the County from all claims, suits, demands, damages, judgments, costs, interest, and expenses arising out of or by reason of the performance of the contracted work, caused in whole or in part by any negligent act or omission of the contractor, including negligent acts or omissions of its employees, subcontractors, or anyone for whose acts any of them may be liable.

C. The contractor must provide and maintain insurance through the term of this Agreement in amounts and types of coverage as set forth in the Insurance Terms, which is attached and incorporated as Exhibit 3, and provide to the County, prior to commencement of the contracted work, a certificate of insurance evidencing such insurance coverage.

D. The contractor must be an independent contractor for the purposes of completing the contracted work.

E. The contractor must acknowledge that the contract between the Grantees and the contractor does not create any contractual relationship between County and the contractor.

F. The contractor shall perform and complete the activities in full compliance with this Agreement and all applicable laws, statutes, rules, ordinances, and regulations issued by any federal, state, or local political subdivisions having jurisdiction over the activities.

G. The contractor must use County toolkits (i.e., text, content, images) and follow the County's Waste Abatement Education and Outreach Style Guide to provide standardized messaging.

21. **COMPLIANCE WITH LAWS/STANDARDS**. The County and Grantees agree to abide by all federal, state or local laws, statutes, ordinances, rules and regulations now in effect or hereafter adopted pertaining to this Agreement or to the facilities, programs and staff for which either party is responsible, including but not limited to Minn. Stat. § 115A, which requires cities to collect recyclable materials at all facilities under their control, wherever trash is collected, and to transfer the recyclable materials to a recycler.

22. **EXCUSED DEFAULT – FORCE MAJEURE**. Neither party shall be liable to the other party for any loss or damage resulting from a delay or failure to perform due to unforeseeable acts or events outside the defaulting party's reasonable control, providing the defaulting party gives notice to the other party as soon as possible. Acts and events may include acts of God, acts of terrorism, war, fire, flood, epidemic, acts of civil or military authority, and natural disasters.

23. **CONTRACT RIGHTS CUMULATIVE NOT EXCLUSIVE**.

A. **In General**. All remedies available to either party for breach of this Agreement are cumulative and may be exercised concurrently or separately, and the exercise of any one remedy shall not be deemed an election of such remedy to the exclusion of other remedies. The rights and remedies provided in this Agreement are not exclusive and are in addition to any other rights and remedies provided by law.

B. **Waiver**. Any waiver is only valid when reduced to writing, specifically identified as a waiver, and signed by the waiving party's Authorized Representative. A waiver is not an amendment to the Contract. The County's failure to enforce any provision of this Contract does not waive the provision or the County's right to enforce it.

24. **RECORDS RETENTION AND AUDITS.** Each party's bonds, records, documents, papers, accounting procedures and practices, and other records relevant to this Agreement are subject to the examination, duplication, transcription and audit by the other party, the Legislative Auditor or State Auditor under Minn. Stat. § 16C.05, subd. 5. If any funds provided under this Agreement use federal funds these records are also subject to review by the Comptroller General of the United States and his or her approved representative. Following termination of this Agreement, the parties must keep these records for at least six years or longer if any audit-in-progress needs a longer retention time.

25. **MODIFICATIONS**. Any alterations, variations, modifications, or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing and signed by the authorized representatives of the County and Grantees.

26. **ASSIGNMENT**. Neither party may assign any of its rights under this Agreement without the prior written consent of the other party. Consent under this section may be subject to conditions.

27. **GOVERNMENT DATA PRACTICES**. For purposes of this Agreement, all data on individuals collected, created, received, maintained or disseminated shall be administered consistent with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13.

28. **MINNESOTA LAW TO GOVERN**. This Agreement shall be governed by and construed in accordance with the substantive and procedural laws of the State of Minnesota, without giving effect to the principles of conflict of laws. All proceedings related to this Agreement shall be venued in Dakota County, Minnesota or U.S. District Court, District of Minnesota. The provisions of this section shall survive the expiration or termination of this Agreement.

29. **MERGER**. This Agreement is the final expression of the agreement of the parties and the complete and exclusive statement of the terms agreed upon and shall supersede all prior negotiations, understandings, or agreements. There are no representations, warranties, or provisions, either oral or written, not contained herein.

30. **SEVERABILITY**. The provisions of this Agreement shall be deemed severable. If any part of this Agreement is rendered void, invalid, or unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Agreement unless the part or parts that are void, invalid or otherwise unenforceable shall substantially impair the value of the entire Agreement with respect to either party.

31. **ELECTRONIC SIGNATURES**. Each party agrees that the electronic signatures of the parties included in this Contract are intended to authenticate this writing and to have the same force and effect as wet ink signatures.

This Agreement may be executed in one or more counterparts, each of which so executed and delivered counterparts is original, and such counterparts, together, shall constitute the same instrument.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date(s) indicated below.

FOR DAKOTA COUNTY
(I represent and warrant that I am authorized to execute this contract on behalf of Dakota County.)

By: ______________________________________
Nikki Stewart, Director
Environmental Resources Department

Date of signature:___________________________

APPROVED AS TO FORM:

/s/ Dain L. Olson 11/14/23
Assistant County Attorney/Date
KS-23-283-001

Dakota County Contract #DCA20997
County Board Res. No. 19-577

CITY OF ROSEMOUNT
(I represent and warrant that I am authorized by law to execute this contract and legally bind the Grantee.)

By: ______________________________________
Signature line
Printed Name:________________________
Title: _______________________________
Telephone:__________________________
Date of signature:________________________

Attest: ______________________________

Title: ______________________________

Date: ______________________________

CITY OF FARMINGTON
(I represent and warrant that I am authorized by law to execute this contract and legally bind the Grantee.)

By: ___________________________________
Signature line

Printed Name:______________________

Title: ____________________________

Telephone:________________________

Date of signature:______________________

Attest: _________________________________

Title: _________________________________

Date: _________________________________

CITY OF HASTINGS
(I represent and warrant that I am authorized by law to execute this contract and legally bind the Grantee.)

By: ____
Signature line

Printed Name:_________________________

Title: ________________________________

Telephone:___________________________

Date of signature:_________________________

Attest: ____________________________________

Title: _____________________________________

Date: _____________________________________

Dakota County Community Waste Abatement Grant Program
2024 Guidelines

I. Grant Overview

A. Municipalities in Dakota County have responsibilities to establish and maintain comprehensive local waste abatement programs to support implementation of the Solid Waste Master Plan (Master Plan). Dakota County provides educational, financial, and technical assistance to municipal governments to aid local waste abatement programs. The Dakota County Community Waste Abatement Grant Program (Program) assists municipalities with waste abatement expenses.

II. Grant Eligibility

A. Dakota County municipalities are eligible for the Program, excluding Dakota County townships and the cities of Coates, Empire, Hampton, Miesville, New Trier, Randolph and Vermillion.

B. Municipalities with fewer than 1,000 households are eligible for limited funding in specific categories.

C. To be eligible for Municipal Facilities Verification and Education funding, municipality must have at least one municipal facility to verify or at least one employee to educate, other than the municipal Liaison.

D. To be eligible for Multifamily Recycling funding, municipality must have multifamily housing.

III. Grant Funding Allocation and Match

A. Funding amounts are determined annually by the County Board of Commissioners.

B. Base Funding: Base Funding is allocated for required grant activities, including administration, residential communications, municipal facilities/parks verification and employee education, and special collections.

C. Supplemental Funding: Optional Supplemental Funding is allocated for multifamily recycling, additional special collections, reduce/reuse activities, in-person education, event recycling, and gap funding.

D. Matching Funds: Cities must provide a 25% match of the total reimbursed grant funding amount (Base Funding plus Supplemental Funding) through a cash match, in-kind contribution, or combination thereof, to pay for any activities that are instituted by the grant (i.e., any eligible expenses, whether new or ongoing). Any expenses that are not listed in the Guidelines as Eligible Expenses are ineligible for matching funds unless pre-approved by the County Liaison.

E. Fund Eligibility Limits and Flexibility: a fund allocation maximum is set for each Base and Supplemental Funding grant category to align funding levels with Master Plan priorities, diversion potential, and other criteria, as defined in the Fund Allocation document. Fund allocations may be adjusted across grant categories, up to 10%, while not exceeding the total fund allocation for a given year, with prior written approval from the County Liaison.

IV. Grant Application Instructions

A. Conduct a planning process with city staff and others who will be responsible for coordination and implementation, to collectively determine which activities are feasible, realistic, and achievable.

B. Complete all pages of the Application, excluding shaded areas for reporting.

C. Use whole numbers for hours included in Cost Basis Calculations.

D. If multiple municipalities submit one Application, the Application must itemize descriptions, costs, and funding requests for each municipality. Insert additional rows as needed.

E. Submit Application by October 1, 2023 to Dakota County for review. Email to: gena.gerard@co.dakota.mn.us.

F. Finalize Application and collect signature of authorized representative (i.e., authorized contract signatory).

G. Submit signed Application to Dakota County for approval. Email to: gena.gerard@co.dakota.mn.us.

H. Obtain Grant Agreement from Dakota County.

I. Execute Grant Agreement.

V. Funding Requests

Part 1: Base Funding Request (Required)

1. Grant Administration and Master Plan Support

Minimum Grant Requirements

A. Fulfill responsibilities necessary for effective grant administration and demonstrate performance of waste abatement programs.

B. Identify and ensure new municipal Liaison(s) is properly trained to fulfill responsibilities by attending the Dakota County Recycling Ambassador course as approved by the County Liaison.

C. Participate in solid waste management training including, at minimum, the annual RAM/SWANA conference, Association of Recycling Managers (ARM) regional meetings, and annual ARM workshop, to support effective implementation of responsibilities.

D. Ensure municipal Liaison(s) attends the six Program meetings hosted by the County Liaison.

E. Refer persons, groups, and organizations to County Program Managers (e.g., businesses, multifamily residences, schools) for all requests for resources (e.g., education, containers, labels).

F. Provide reasonable support to implement the Solid Waste Master Plan, including but not limited to:

1. Participate in the Solid Waste Management Plan revision process (e.g., attend city meetings or other engagement methods for municipalities).
2. Participate in County meetings to coordinate event and multifamily programming related to County Ordinance 110, if requested.
3. Coordinate with the County Liaison to develop or update municipal permits and agreements to require recycling/back-of-house organics with best waste management practices at events, tournaments, and festivals (e.g., event permit, event vendor agreement, facility rental agreement, event hauler agreement), consistent with city codes and County Ordinance 110.

G. Maintain current waste management information on the municipal website:

1. Describe city solid waste collection requirements for haulers (i.e., licensing requirements) and hauler collection information (e.g., allowable collection days and time of day) for residents and commercial generators
2. Describe city solid waste collection requirements for generators, including commercial generators, events, and multifamily properties;
3. Post the County's standardized messages for residential recycling materials (i.e., the yes/no "what to recycle" list); and
4. Coordinate with County staff for municipal website content and links to Dakota County website pages (e.g., Dakota County Recycling Requirements, the Recycling Guide, The Recycling Zone, Residential Recycling, Business Recycling, Multifamily Recycling, School Recycling, Event Recycling, Reuse Map, and Environmental Education Resources).

H. Demonstrate Program compliance and waste abatement metrics in mid-year and final reports that include information for all Base and Supplemental funded projects, as described in Reporting and Reimbursement below.

I. Submit reimbursement requests by County deadlines with substantiating documentation, as described in Reporting and Reimbursement below.

Eligible Expenses

A. Salary, benefits, and mileage of municipal personnel, full-time and temporary, working on the planning, implementing, promoting, and reporting of eligible activities.

B. Solid waste training and professional memberships to support effective implementation of Base Funding or Supplemental Funding activities, excluding out-of-state travel and lodging.

C. Other expenses to administer grant-funded activities, with prior written approval from the County Liaison.

2. Residential Communications

Minimum Grant Requirements

A. Provide County standardized articles with images to all residents of single-family and multifamily dwellings in Municipality-mailed newsletters on each of the following topics, with full pages preferred and a half page required at a minimum:

    1. Home recycling;
    2. Residential services at the Recycling Zone;
    3. Residential organics drop-off site(s); and
    4. Local reduce/reuse opportunities for residents (e.g., local donation and exchange options, County online Dakota County Reduce & Reuse Map, County Fix-It Clinics).

B. Promote County staff-developed electronic media messages (e.g., website, social media, e-news) about solid waste and household hazardous waste management, including but not limited to all priority waste abatement topics listed in section A above, using County messaging.

C. Serve as a resource to residents on waste abatement-related inquiries (e.g., email, phone).

D. Provide funding source credit on all print materials, written as: Partially funded by Dakota County and the Minnesota Pollution Control Agency.

E. Submit written residential waste abatement information to County Liaison for review at least three business days before printing.

Eligible Expenses

A. Salary, benefits, and mileage for municipality personnel, full-time and temporary, working on the planning, implementing, promoting, and reporting of eligible activities.

B. Percentage of cost for design, production, and postage for municipality newsletter devoted to waste abatement articles on topics listed in Requirements above using County standardized messaging articles and images, or to mail County waste abatement materials to new residents in coordination with the County.

C. Outreach media usage fees (e.g., advertisements, videos, billboards, radio, theater, television, e-news, and social media) for waste abatement standardized messaging.

D. Consultant/contract services or stipend for an organization or group to provide assistance.

E. Translation services if approved in advance by County Liaison.

F. Other expenses to administer grant-funded activities, with prior written approval from the County Liaison.

3. Municipal Facilities/Parks Verification and Education

Minimum Grant Requirements

A. Ensure collected recyclables and organics generated at municipal facilities/parks are delivered to the respective licensed facility, or to another facility approved by the County Liaison.

B. Provide monitoring and verification of recycling requirements and best waste management practices at least once annually, by:

   1. Reporting on status of compliance with Dakota County Ordinance 110 using the Commercial Report Form or another tool provided by Dakota County, to verify recycling programs for facilities under the municipality's control collect the Designated List of Recyclables wherever trash is collected and follow best waste management practices;
   2. Optional: Visually inspecting waste management at all municipality-controlled facilities, including parks.

C. Provide County standardized solid waste abatement messaging about recycling in municipal buildings, in print or electronic format, to each municipal employee, volunteer, tenant, and custodial/housekeeping staff annually, and other people responsible for sorting, collecting, or transporting waste to external carts or dumpsters, within 30 days of a new hire or new tenant, and within 30 days of a substantive change to your recycling or waste program.

D. Optional: Conduct in-person training on Ordinance 110 requirements with city personnel who are responsible for (a) recycling container placement and monitoring on city property, (b) emptying trash, recycling, and organics (if collected) containers on city property, (c) handling event permits or facility rental applications, and (d) staffing events subject to Ordinance 110.

E. Optional: Add waste abatement infrastructure (i.e., recycling and organics containers and labels or signage) in municipality-controlled facilities, including parks, where containers are needed and have not yet been placed, (i.e., replacing existing containers is an ineligible expense), to implement best waste management practices for in collaboration with parks and facilities staff as follows:

   1. Paired: All trash containers are paired with recycling containers (within 10 feet of each other).
   2. Color-coded: All new containers and lids are blue for recycling, green for organics, and grey or black for trash and are made from recycled-content materials. New multistream containers are blue for recycling and gray or black for trash.
   3. Signage: All containers have color-coded labels on the top and visible sides of the container. Labels on sides of containers meet County label standards. For indoor containers, lids have color-coded labels on both ends, facing opposite directions.
   4. Convenient: All containers are strategically and conveniently located to serve employees and visitors.
   5. Appropriate lids: All containers have lids with openings appropriate for the collected material. Recycling containers have Saturn-shaped or circle-shaped openings.

Eligible Expenses

A. Salary, benefits, and mileage for municipality personnel, full-time and temporary, working on the planning, implementing, promoting, and reporting of eligible activities.

B. Copying and printing waste abatement education materials for municipal employees and vendors, such as signs, trainings and mass communication using County messaging standards.

C. Consultant/contract services or stipend for an organization or group to provide assistance.

D. Fees for MRF tours to educate municipal employees about their local recycling system.

E. Recycling containers, organics containers, multi-stream (entryways only) containers, and labels/signage necessary to fulfill Requirements described above, with preferred use of County staff-recommended recycling receptacle options, or other receptacles as approved by the County Liaison for special circumstances.

F. Trash receptacles are only eligible as part of a multi-stream container (i.e., the Program does not fund stand-alone trash containers).

G. Other expenses to administer grant-funded activities, with prior written approval from the County Liaison.

4. Special Collections

Minimum Grant Requirements

A. Implement one or more drop-off events, discounts, curbside collections, permanent drop-off collection sites, or combination thereof to collect specific traditional and non-traditional solid waste materials from residents for reuse or recycling.

B. Collect all of the following materials from residents for reuse or recycling or organics composting, with reuse required if reuse outlets are available:

1. Confidential paper for shredding
2. Mattresses and box springs
3. Pumpkins

C. The following optional materials may also be collected from residents for reuse or recycling, with reuse required if reuse outlets are available:

1. Bicycles
2. Cardboard
3. CFLs
4. Furniture
5. Holiday lights
6. Scrap metal
7. Shoes
8. Athletic gear

9. Other materials as pre-approved by the County Liaison (e.g., carpet, textiles, film plastic/plastic bags).

D. Ensure special collection opportunities are conveniently located and scheduled for every collection in Item B, with an independent collection opportunity for each municipality having 1,000 households or more; a municipality with fewer than 1,000 households may coordinate with a neighboring municipality for co-collection.

E. Obtain confirmation that collected materials are delivered to a reuse location or to a licensed recycling/organics facility, or to another facility approved by the County Liaison.

F. Request and report weights, cubic yards, or number units for each material collected, as specified on the County reporting tool.

G. Promote special collection opportunities to all single-family and multifamily residents using County messaging standards, telling residents how materials will be managed.

H. Submit promotional communications to County Liaison for review at least three business days before publication.

I. Coordinate collections with County liaison to prevent duplication of effort, conflicting messages, pricing conflicts, and competition for resident participation.

Eligible Expenses

A. Salary, benefits, and mileage for municipality personnel, full-time and temporary, working on the planning, implementing, promoting, and reporting of eligible activities (i.e., for collection of materials listed above).

B. Vendor services, less resident fees, to collect materials listed above at a residential drop-off day or event with confirmed delivery to a reuse, recycling, or organics facility.

C. Vendor services, less resident fees, to collect materials listed above at a permanent residential collection drop-off site or curbside collection, with confirmed delivery to a reuse, recycling, or organics facility.

+

D. Print media copying/printing to promote special collection opportunities and permanent drop-off sites to residents (e.g., posters, flyers, signs) using County messaging standards.

E. Fees for advertisements, videos, radio, television, e-news, and social media to promote collections, using County messaging standards.

F. Consultant/contract services or stipend for an organization or group to provide assistance.

G. Safety vests, work gloves, and other protective equipment for volunteers working on collections for materials listed above.

H. Other expenses to administer grant-funded activities with prior written approval from the County Liaison.

Part 2: Supplemental Funding Request (Optional)

5. Multifamily Recycling

Minimum Grant Requirements

A. Conduct all of the following activities:

1. Coordinate with the County Liaison to develop new or strengthen multifamily points of contact (“touchpoints” such as business license renewals, rental license renewals, rental inspections, fire inspections, and property manager meetings), consistent with city codes and County Ordinance 110.
2. Send a mailing to property managers and owners about recycling resources, in coordination with County staff.
3. Identify, strengthen, or both, municipal planning and construction procedures to support recycling and organics in new or remodeled buildings (e.g., internal chutes; adequate internal and external space).
4. Work with County Liaison to identify and provide technical assistance for multifamily properties enrolled in the Dakota County Multifamily Recycling Program to implement best waste management practices by:
    a. First attending technical assistance training provided by County Liaison;
    b. Promoting the program to engage new participants through strategic outreach;
    c. Providing on-site needs assessments to systematically evaluate and document opportunities to enhance recycling and waste prevention, and to meet best practices, using County materials;
    d. Using needs assessments to complete applications for the program in collaboration with property managers to request County-supplied containers, labels, signage, education materials, staff and resident education as needed, and other technical assistance;
    e. Implementing approved plans in coordination with property managers, haulers, County staff, and other partners;
    f. Providing targeted on-site employee and resident education about recycling and waste prevention, including the recycling system within the building, in partnership with the County Liaison, using County messaging standards;
    g. Providing ongoing support to sustain recycling efforts by contacting past program participants to offer additional education materials, staff and resident education as needed, and other technical assistance;
    h. Promoting reuse and bulky waste collection opportunities for multifamily tenants at move-in/move-out;
    i. Collaborating with the County Liaison for culturally specific needs such as translation and interpretation;
    j. Following all program protocols for outreach and technical assistance, best waste management practices, and education, using County messaging standards; and
    k. Tracking and reporting on outcomes for each participating property, using forms or tools provided by the County Liaison.

Eligible Expenses

A. Salary, benefits, and mileage for municipality personnel, full-time and temporary, working on the planning, implementing, promoting, and reporting of eligible activities.

B. Consultant/contract services or stipend for an organization or group to provide assistance.

C. Other expenses to administer grant-funded activities, with prior written approval from the County Liaison.

6. Additional Special Collections and Reduce/Reuse Activities

Minimum Grant Requirements

A. Provide annual updates to the County's online Dakota County Reduce & Reuse Map.

B. Implement any of the following activities:

1. Implement one or more additional Special Collection drop-off days, events, curbside collections, permanent drop-off collection sites, or combination thereof to collect specific (see Section 4C) traditional and non-traditional solid waste materials from residents for reuse (preferred) or recycling.
2. Coordinate with County Liaison to implement one or more residential reduce/reuse activities:
    a. Host and/or promote residential swap events or city-wide garage sales; obtain and report weights for each material collected at swap events; and ensure that usable items that are not swapped are donated after the event, to the extent possible
    b. Provide staff support at County Fix-It Clinics;
    c. Implement a reusable bag exchange at specific location(s) (e.g., local store, farmer's market, co-op) by providing one or more containers for shoppers to share reusable shopping bags;
    d. Host or facilitate a lending library for tools, lawn and gardening equipment, kitchenware, crafting, camping equipment, or other items as pre-approved by the County Liaison;
    e. Host residential reduce or reuse education classes (e.g., simple mending, donation/downsizing with County messaging on proper disposal);
    f. Track and report on outcomes using County forms, on an annual basis or more often as requested, including monitoring presentation attendance (e.g., sign-in sheet or head count), online webinar attendance (e.g., number of people who log on), booth interactions (e.g., clicker or tally sheet), and game interactions (e.g., clicker or tally sheet).
    g. Leverage existing residential activities to plan or start any of the following activities:
        - Coordinate with realtors to promote reuse prior to home sales;
        - Coordinate with a local repair business to host a repair event;
        - Other as approved by County Liaison;
    h. Facilitate changes to municipality codes, policies, and practices that are barriers to reuse (e.g., clothing drop box prohibitions, rental companies, and secondhand stores);
    i. Provide transportation for residents to participate in reduce/reuse activities (e.g., seniors);

j. Prioritize reusable dishware (e.g., washable baskets, cups) in place of single-use products, by contracting with vendors that offer reusable products and services for events (e.g., washing on site or off site).

3. Facilitate changes to internal policies and practices to promote reduce/reuse and recycling of municipal supplies and equipment through any of the following:
   a. Facilitate changes to increase recycled content in products purchased by the city (in accordance with Minn. Stat. § 16C.073).
   b. Identify existing city policies and administrative practices for copy paper purchases in internal operations.
   c. Facilitate revisions to policies and practices to purchase at least 30% post-consumer recycled content copy paper.
4. Attend Reuse Minnesota meetings.
5. Other as approved by County Liaison.

Eligible Expenses

A. Salary, benefits, and mileage for municipality personnel, full-time and temporary, working on the planning, implementing, promoting, and reporting of eligible activities described in Requirements above).

B. Vendor services, less resident fees, to collect materials listed above at a residential drop-off day or event with confirmed delivery to a reuse, recycling, or organics facility.

C. Vendor services, less resident fees, to collect materials listed above at a permanent residential collection drop-off site or curbside collection, with confirmed delivery to a reuse, recycling, or organics facility.

D. Print media copying/printing to promote reduce/reuse activities, special collection opportunities and permanent drop-off sites to residents (e.g., posters, flyers, signs) using County messaging standards.

E. Reuse training and professional memberships to support effective implementation of Reduce/Reuse activities, excluding out-of-state travel and lodging.

F. Fees for County-approved professional educators and performers who help implement required education activities on topics listed above and comply with County messaging standards.

G. Fees for advertisements, videos, radio, television, e-news, and social media to promote collections using County messaging standards.

H. Translation services if approved in advance by County Liaison.

I. Consultant/contract services or stipend for an organization or group to provide assistance.

J. Reduce/reuse activity expenses with prior written approval (e.g., start-up supplies).

K. Other expenses to administer grant-funded activities with prior written approval from the County Liaison.

7. In-Person Education

Minimum Grant Requirements

A. Provide in-person waste abatement education for adults and youth through instructional classes, presentations, tours, or activities at booths, events, or gatherings to educate 1% or more of the Municipality's population through face-to-face learning experiences, on one to two of the following topics per activity:

   1. Home recycling (required)
   2. Residential organics drop site(s) (optional)
   3. Residential services at the Recycling Zone (optional)
   4. Local reduce/reuse opportunities for residents (e.g., classes about simple mending, donation/downsizing with County messaging on proper disposal) (optional)

B. Use County materials for promotional and distribution handouts.

C. Use display and education materials provided by County Liaison and track planned education activities in County tool.

D. If conducting virtual education, provide a live format with interactive opportunities (i.e., no pre-recorded videos).

E. Use messaging standards on County website for verbal education or have County Liaison review messaging.

F. Coordinate with County Liaison for any education requests in schools, businesses, and multifamily residences.

G. Track and report number of people educated in person using County forms, on an annual basis or more often as requested, including monitoring presentation participation (e.g., sign-in sheet or head count), online webinar participation (e.g., number of people who log on), booth interactions (e.g., clicker or tally sheet), and game interactions (e.g., clicker or tally sheet).

Eligible Expenses

A. Salary, benefits, and mileage for municipality personnel, full-time and temporary, while working on the planning, implementing, promoting, and reporting of eligible activities (i.e., only activities described in Requirements above; does not include brochure distribution, or any activities lacking an educational face-to-face interaction and direct learning experience).

B. Printing or copying of promotional or distribution pieces (e.g., posters, flyers, guides) complying with County messaging standards and approved in advance by County Liaison, if not duplicative of existing County publications.

C. Event, booth, and room rental fees.

D. Fees for County-approved professional educators and performers who help implement required education activities on topics listed above and comply with County messaging standards.

E. Fees for MRF tours to educate residents about their local recycling system.

F. County-approved promotional items or professional services up to $500 in value that create minimal waste and engage residents in education activities described above.

G. Consultant/contract services or stipend for an individual, organization or group to provide assistance.

H. Other expenses to administer grant-funded activities, with prior written approval from the County Liaison.

8. Event Recycling and Organics Collection

Minimum Grant Requirements

A. Implement recycling, back-of house organics collection, or both, at events, tournaments, and festivals.

1. Contact and assist event coordinators to plan and implement recycling collection, back-of-house organics collection, or both.
2. Assist with obtaining temporary containers, proper bags, signage, hauler services for collection, and as appropriate, recruit waste station staffing.
3. Assist with applying best waste management practices for standardized messaging to vendors, volunteers, and custodial staff; labeling an appropriate number of co-located recycling and trash containers in strategic locations to prevent overflow; and confirming delivery to a licensed/permitted facility.
4. For recyclables collection, prioritize events on public property that generate at least one ton (8 cy) of trash (e.g., community events, athletic tournaments, fairs, markets, concerts, etc.)
5. For organics collection, prioritize events of at least 300 people that generate back-of-house organics and at least one ton (8 cy) of trash.
6. Obtain confirmation that collected materials are delivered to a licensed or otherwise approved recycling/organics facility if grant funds are being used for hauling services at city events.

Eligible Expenses

A. Salary, benefits, and mileage for municipality personnel, full-time and temporary, while working on the planning, implementing, promoting, and reporting of eligible activities.

B. X-frame containers, grabbers, green 5-gallon buckets, signage, X-Frame bags for recyclables and organics, promotion and other materials necessary for successful project implementation at large events. Purchased assets are the property of the city for use at events.

C. Recycling/organics hauling services of collected materials from city events, tournaments, and festivals, with confirmed delivery to a licensed recycling/composting facility, or to another facility approved by the County Liaison.

D. Consultant/contract services or stipend for an organization or group to provide assistance, prioritizing large events.

E. Other expenses to administer grant-funded activities, with prior written approval from the County Liaison.

9. Gap Funding

Minimum Grant Requirements

A. Complete, or make progress toward completing, one or more waste abatement projects included in eligible grant categories above, for which additional funding is needed, with first priority given to filling funding gaps in Base Funding categories, second priority given to filling gaps in Supplemental Funding categories, and third priority given to conducting waste abatement activities that are not included in Base Funding or Supplemental Funding, with prior written County liaison approval.

Eligible Expenses

A. Salary, benefits, and mileage for municipality personnel, full-time and temporary, while working directly on the planning, implementing, promoting, and reporting of eligible activities.

B. Expenses for completion of projects that are eligible, as defined in Grant Requirements and Eligible Expenses sections above.

C. Other expenses to administer grant-funded activities with prior written approval from the County Liaison.

I. Ineligible Expenses

The following expenses are ineligible for funding:

A. Expenses that are not specified as an eligible expense above, unless written approval has been obtained from the County Liaison.

B. Expenses related to non-waste abatement waste issues (e.g., energy, water, sustainability).

C. Expenses related to land disposal of materials, and collection and management of banned materials, trash, hazardous and household hazardous waste and business waste, unless specifically identified above (e.g., residential compact fluorescent bulb collection, multi-stream containers).

D. Expenses related to city code amendments and enforcement (e.g., code compliance administration, inspections).

E. Municipality-generated waste management.

F. Food or refreshments unless approved by the County Liaison as compliant with Dakota County Policy 2740.

G. Design/print of education and communications print materials not described above, unless prior written approval has been obtained from the County Liaison.

H. Out-of-state meals, travel, and lodging.

I. Office supplies and equipment including phone charges, website host fees, and consultant fees.

J. Waste collection containers and lids, unless specifically identified above (e.g., X-frames for events).

II. Reporting and Reimbursement

Grant Requirements

A. By July 15, 2024, Municipality shall submit a mid-year report and reimbursement request form for the first six months of 2024, on forms provided by the County Liaison.

B. By January 15, 2025, Municipality shall submit a final report and reimbursement request form for the last six months of 2024, on forms provided by the County Liaison.

C. Mid-year and final reports shall include time spent on each category, and for each city if applicable, for municipality personnel, full-time and temporary, while working directly on the planning, implementing, promoting, and reporting of eligible activities during the reimbursement period.

D. Report and reimbursement request forms must be signed by the Authorized Representative (i.e., contract signatory) for the grant agreement, or by other designee who is independent of municipality personnel who work directly on the planning, implementing, promoting, and reporting of eligible activities.

E. Reimbursement requests must be for eligible expenses, less revenues or other monies received, incurred in connection with the performance of grant activities.

F. Reimbursement requests must be supported by documentation that includes expense dates, vendors, items purchased, and amounts – such as vendor invoices, receipts, or detailed financial reports produced using municipal accounting software – itemizing all expenses related to the grant, including salary and benefits. Any reimbursement request for multiple municipalities must separately itemize the request for reimbursement for each individual municipality.

G. Salary and benefits cannot exceed the total amount budgeted for salary and benefits in the Application unless reasonable justification is provided and approved by County Liaison in advance.

H. Activities outlined in the Application and contained in the Grant Agreement represent Municipality's obligations, and it is the County's expectation that the Grant Agreement will be fully implemented. Municipality must contact County Liaison to make workable adjustments as needed during the contract period and proactively address any implementation challenges as they arise.

I. Changes to Application activities and related expenses require prior approval from the County Liaison, as described in the Grant Agreement.

Dakota County Community Waste Abatement Grant Program
2024 Application

Municipality:	Cities of Rosemount, Hastings, and Farmington
Application Deadline:	October 1, 2023
Funding Period:	January 1, 2024 - December 31, 2024
2024 Report and Reimbursement Request Due Dates:	July 15, 2024 for January - June 2024 January 15, 2025 for July - December 2024

Authorized Representative (Contract Signatory)				
ROSEMOUNT	Name:	Dan Schultz	Title:	Parks & Rec. Director
	E-mail:	dan.schultz@rosemountmn.gov	Phone:	(651) 322-6012
	Mailing Address:	13885 S Robert Trail, Rosemount, MN 55068		
HASTINGS	Name:	Mary Fasbender	Title:	Mayor
	E-mail:	mayormary@hastingsmn.gov	Phone:	(651) 587-4867
	Mailing Address:	101 Fourth St E, Hastings, MN 55033		
FARMINGTON	Name:	Joshua Hoyt	Title:	Mayor
	E-mail:	JHoyt@FarmingtonMN.gov	Phone:	(952) 240-5581
	Mailing Address:	430 Third St, Farmington, MN 55024		
Municipality Primary Contact				
	Designated Liaison:	Violet Penman	Title:	Solid Waste & Recycling Coordinator (SW&R Coord.)
	E-mail:	violet.penman@rosemountmn.gov	Phone:	(612) 268-9097
Municipality Secondary Contact				
ROSEMOUNT	Designated Back-up:	Greg Lund	Title:	Parks Supervisor
	E-mail	greg.lund@rosemountmn.gov	Phone:	(651) 322-6005
HASTINGS	Designated Back-up:	Paige Marschall-Bigler	Title:	Recreation Program Specialist
	E-mail	pmarschall@hastingsmn.gov	Phone:	(651) 402-0808
FARMINGTON	Designated Back-up:	John Powell	Title:	Public Works Director
	E-mail	jpowell@farmingtonmn.gov	Phone:	(651) 280-6841
Municipality Communications Contact				
ROSEMOUNT	Name:	Lee Stoffel	Title:	Communications Manager
	E-mail:	lee.stoffel@rosemountmn.gov	Phone:	(651) 322-2078
HASTINGS	Name:	Dawn Skelly	Title:	Communications Coordinator
	E-mail:	dskelly@hastingsmn.gov	Phone:	(651) 480-2344
FARMINGTON	Name:	Caryn Hojnicki	Title:	Communications Specialist
	E-mail:	chojnicki@farmingtonmn.gov	Phone:	(651) 280-6807

Planning Team (names):		
ROSEMOUNT: Greg Lund, Mark Vanyo, Jon Balvance, Lee Stoffel, Kyle Morris, Joe Werden, Leprechaun Days Committee		

HASTINGS: Paige Marschall-Bigler, Dawn Skelly, Cory Likes, Charlie Judge, Rivertown Days Committee		
FARMINGTON: John Powell, Caryn Hojnicki, Kellee Omlid, Emilee Shearer, Shirley Buecksler, Jeremy Pire, Dew Days Committee		
Budget Summary	**Fund Eligibility**	**Fund Request**
Part 1: Base Funding Request (Required)		
1. Administration	$27,000.00	$27,000.00
2. Residential Communications	$13,500.00	$13,500.00
3. Municipal Facilities Verification and Education	$5,840.00	$5,839.00
4. Special Collections	$21,001.60	$21,001.60
Subtotal	$67,341.60	$67,340.60
Part 2: Supplemental Funding Request (Optional)	**Fund Eligibility**	**Fund Request**
5. Multifamily Recycling	$19,689.00	$19,663.75
6. Additional Special Collections and Reduce/Reuse Activities	$10,500.80	$10,500.00
7. In-Person Education + 8. Event Recycling and Organics	$13,126.00	$13,126.00
9. Gap Funding	$7,875.09	$7,845.00
Subtotal	$51,190.89	$51,134.75
Total Eligible Grant Funding	$118,532.49	-
Total Grant Funding Request	-	**$118,300.35**
Total Grant Match/In-Kind Funding (25%)		$40,814.30
Total Cost of Proposed Activities (Request + Match)		$158,908.05
Total Grant Diversion Potential (Tons)		50 tons

A. Application and Reporting Instructions

1. Conduct a planning process with city staff and others who will be responsible for coordination and implementation, to collectively determine which activities are feasible, realistic, and achievable.
2. Complete all gray shaded areas of the Application, excluding beige shaded areas used for biannual reporting.
3. Include a Primary Contact, Secondary Contact, and Communications Contact for each municipality included in the Application (page 1).
4. Use whole numbers for hours included in Cost Basis Calculations.
5. Include name and title for all staff included in the Application, including Matching Funds.
6. If multiple municipalities submit one Application, the Application must itemize descriptions, costs, and funding requests for each municipality. Insert additional rows as needed.
7. Submit Application by October 1, 2023 to Dakota County for review. Email to: gena.gerard@co.dakota.mn.us.
8. Finalize Application and collect signature of authorized representative (i.e., authorized contract signatory).
9. Submit signed Application to Dakota County for approval. Email to: gena.gerard@co.dakota.mn.us.
10. Obtain Grant Agreement from Dakota County.
11. Execute Grant Agreement.
12. Complete all shaded areas for the mid-year and final reports as described in Guidelines Section VII.

B. Grant Request and Reimbursement Expenses

Part 1: Base Funding (Required)

1. Grant Administration and Master Plan Support	Description of Expense	Cost Basis Calculation	Funding Request	Jan-Jun Actual	Jul-Dec Actual
Staff: Salary to administer Grant Requirements for Base Funding #1	ROSEMOUNT Name: Violet Penman Title: SW&R Coord.	# Hours: 175 x $50/hr.	$8,750.00		
	HASTINGS Name: Violet Penman Title: SW&R Coord.	# Hours: 175 x $50/hr.	$8,750.00		
	FARMINGTON Name: Violet Penman Title: SW&R Coord.	# Hours: 175 x $50/hr.	$8,750.00		
Training	RAM/SWANA Conference	~$540/person	$540.00		
	ARM Membership/Conference	$35/year	$35.00		
Mileage					
Other:					
Funding Request Subtotal	-	-	$26,825.00		
Matching Funds: ROSEMOUNT	Greg Lund, Parks Supervisor as secondary contact (assists with planning, coordination, etc.)	$50/hr. x 80 hrs.	$4,000.00		
	Mark Vanyo (Rental Coord.) for Community Center rental agreement revisions	$50/hr. x 10 hrs.	$500.00		
	Jon Balvance (Recreation Facilities Manager) for Ice Arena rental agreement revisions	$50/hr. x 10 hrs.	$500.00		

Matching Funds: HASTINGS	Paige Marschall-Bigler (Recreation Program Specialist) for rental agreement revisions	$50/hr. x 60 hrs.	$3,000.00		
Matching Funds: FARMINGTON	John Powell, Public Works Director as secondary contact (assists with planning, coordination, etc.)	$100/hr. x 40 hrs.	$4,000.00		
	Emilee Shearer (Recreation Supervisor) for Park Rental agreement revisions	$50/hr. x 10 hrs.	$500.00		
	Shirley Buecksler (City Clerk) for Temp. Outdoor Exhibition Permit revisions	$50/hr. x 10 hrs.	$500.00		
Matching Funds Subtotal			$13,000.00		

Deliverables: Minimum Grant Requirements

☒ A. Fulfill responsibilities necessary for effective grant administration and demonstrate performance of waste abatement programs.

☒ B. Identify and ensure new municipal Liaison(s) is properly trained to fulfill responsibilities by attending the Dakota County Recycling Ambassador course as approved by the County Liaison.

☒ C. Participate in solid waste management training including, at minimum, the annual RAM/SWANA conference, Association of Recycling Managers (ARM) regional meetings, and annual ARM workshop, to support effective implementation of responsibilities. Describe training plans for (b) and (c): SW&R Coord. will participate in ARM and Reuse MN Membership meetings, as well as attend workshops conducted by ARM, Reuse MN, and RAM/SWANA.

☒ D. Ensure municipal Liaison(s) attends the six Program meetings hosted by the County Liaison.

☒ E. Refer persons, groups, and organizations to County Program Managers (e.g., businesses, multifamily residences, schools) for all requests for resources (e.g., education, containers, labels).

☒ F. Provide reasonable support to implement the Solid Waste Master Plan, including but not limited to:
1. Participate in the Solid Waste Management Plan revision process (e.g., attend city meetings or other engagement methods for municipalities).
2. Participate in County meetings to coordinate event and multifamily programming related to County Ordinance 110, if requested.
3. Coordinate with the County Liaison to develop or update municipal permits and agreements to require recycling/back-of-house organics with best waste management practices at events, tournaments, and festivals (e.g., event permit, event vendor agreement, facility rental agreement, event hauler agreement), consistent with city codes and County Ordinance 110.

☒ G. Maintain current waste management information on the municipal website:
1. Describe city solid waste collection requirements for haulers (i.e., licensing requirements) and hauler collection information (e.g., allowable collection days and time of day) for residents and commercial generators
2. Describe city solid waste collection requirements for generators, including commercial generators, events, and multifamily properties;
3. Post the County's standardized messages for residential recycling materials (i.e., the yes/no "what to recycle" list); and
4. Coordinate with County staff for municipal website content and links to Dakota County website pages (e.g., Dakota County Recycling Requirements, the Recycling Guide, The Recycling Zone, Residential Recycling, Business Recycling, Multifamily Recycling, School Recycling, Event Recycling, Reuse Map, and Environmental Education Resources).

☒ H. Demonstrate Program compliance and waste abatement metrics in mid-year and final reports that include information for all Base and Supplemental funded projects, as described in Reporting and Reimbursement below.

☒ I. Submit reimbursement requests by County deadlines with substantiating documentation, as described in Reporting and Reimbursement below.

☐ Other: Click or tap here to enter text.

Diversion Potential (Measured Tons)	NA		
Other Potential Outcomes (Optional)	Staff has appropriate knowledge to assist residents and ensure BMPs are met.		
Activity Report: Jan-Jun	• Fill in County report form(s) by July 15, 2024		
Activity Report: Jul-Dec	• Fill in County report form(s) by January 15, 2025		

2. Residential Communications	Description of Expense	Cost Basis Calculation	Funding Request	Jan-Jun Actual	Jul-Dec Actual
Staff: Salary to administer Grant Requirements for Base Funding #2	ROSEMOUNT Name: Violet Penman Title: SW&R Coord.	# Hours: 50 x $50/hr.	$2,500.00		
	HASTINGS Name: Violet Penman Title: SW&R Coord.	# Hours: 50 x $50/hr.	$2,500.00		
	FARMINGTON Name: Violet Penman Title: SW&R Coord.	# Hours: 50 x $50/hr.	$2,500.00		
Article expense (% of cost)	ROSEMOUNT (~9% of cost/edition) printing and postage	$500/1 pages x 4 times/year	$2,000.00		
	HASTINGS (~9% of cost/edition) printing and postage	$500/1 pages x 4 times/year	$2,000.00		
	FARMINGTON (~7% of cost/edition) printing and postage	$500/1 pages x 4 times/year	$2,000.00		
Other:					
Funding Request Subtotal	-	-	$13,500.00		
Matching Funds: ROSEMOUNT	Lee Stoffel, Communications Manager for website updates and quarterly newsletter	20 hours x $50/hr.	$1,000.00		
Matching Funds: HASTINGS	Dawn Skelly, Communications Coord. for website updates and quarterly newsletter	20 hours x $50/hr.	$1,000.00		
Matching Funds: FARMINGTON	Caryn Hojnicki, Communications Specialist for website updates and quarterly newsletter	20 hours x $50/hr.	$1,000.00		
Matching Funds Subtotal			$3,000.00		

Deliverables: Minimum Grant Requirements

☒ A. Provide County standardized articles with images to all residents of single-family and multifamily dwellings in Municipality-mailed newsletters on each of the following topics, with full pages preferred and a half page required at a minimum:
  1. Home recycling;
  2. Residential services at the Recycling Zone;
  3. Residential organics drop-off site(s); and
  4. Local reduce/reuse opportunities for residents (e.g., local donation and exchange options, County online Dakota County Reduce & Reuse Map, County Fix-It Clinics).

☒ B. Promote County staff-developed electronic media messages (e.g., website, social media, e-news) about solid waste and household hazardous waste management, including but not limited to all priority waste abatement topics listed in section A above, using County messaging.

☒ C. Serve as a resource to residents on waste abatement-related inquiries (e.g., email, phone).

☒ D. Provide funding source credit on all print materials, written as: Partially funded by Dakota County and the Minnesota Pollution Control Agency.

☒ E. Submit written residential waste abatement information to County Liaison for review at least three business days before printing.

☐ Other: Click or tap here to enter text.

Diversion Potential (Measured Tons)	NA		
Other Potential Outcomes (Optional)	Residents will have increased awareness of best disposal/reduction/reuse practices, as well as options available to them in Dakota County.		
Activity Report: Jan-Jun	• Fill in County report form(s) by July 15, 2024		
Activity Report: Jul-Dec	• Fill in County report form(s) by January 15, 2025		

3. Municipal Facilities/Parks Verification and Education	Description of Expense	Cost Basis Calculation	Funding Request	Jan-Jun Actual	Jul-Dec Actual
Staff: Salary to administer Grant Requirements for Base Funding #3	Name: Violet Penman Title: SW&R Coord.	# Hours: 30 x $50/hr.	$1,500.00		
	Name: Violet Penman Title: SW&R Coord.	# Hours: 36 x $50/hr.	$1,800.00		
	Name: Violet Penman Title: SW&R Coord.	# Hours: 26 x $50/hr.	$1,300.00		
ROSEMOUNT Staff: Parks/Facilities Staff responsible for monitoring and verification	Name: Joe Werden Title: Facilities Maintenance Specialist	# Hours: 0			
HASTINGS Staff: Parks/Facilities Staff responsible for monitoring and verification	Name: Charlie Judge Title: Facilities Manager	# Hours: 0			
FARMIGNTON Staff: Parks/Facilities Staff responsible for monitoring and verification	Name: Jeremy Pire Title: Parks & Facilities Supervisor	# Hours: 0			
Mileage					
Education materials for employees					
Other: ROSEMOUNT	Waste abatement infrastructure	$206.50/bin x 2 bins	$413.00		
Other: HASTINGS	Waste abatement infrastructure	$206.50/bin x 2 bins	$413.00		
Other: FARMINGTON	Waste abatement infrastructure	$206.50/bin x 2 bins	$413.00		
Funding Request Subtotal	-	-	$5,839.00		
Matching Funds	Staff: Parks/Facilities Staff responsible for monitoring and verification				

Deliverables: Minimum Grant Requirements

☒ A. Ensure collected recyclables and organics generated at municipal facilities/parks are delivered to the respective licensed facility, or to another facility approved by the County Liaison.

☒ B. Provide monitoring and verification of recycling requirements and best waste management practices at least once annually, by:

1. Reporting on status of compliance with Dakota County Ordinance 110 using the Commercial Report Form or another tool provided by Dakota County, to verify recycling programs for facilities under the municipality's control collect the Designated List of Recyclables wherever trash is collected and follow best waste management practices;
2. Optional: Visually inspecting waste management at all municipality-controlled facilities, including parks.

☒ C. Provide County standardized solid waste abatement messaging about recycling in municipal buildings, in print or electronic format, to each municipal employee, volunteer, tenant, and custodial/housekeeping staff annually, and other people responsible for sorting, collecting, or transporting waste to external carts or dumpsters, within 30 days of a new hire or new tenant, and within 30 days of a substantive change to your recycling or waste program.

Describe plan for employees: Employees will be educated via city-wide emails that include county messaging and educational handouts.

Describe plan for volunteers, tenants, and custodial staff: Custodial staff will be educated via emails that include county messaging and educational handouts.

☒ D. Optional: Conduct in-person training on Ordinance 110 requirements with city personnel who are responsible for (a) recycling container placement and monitoring on city property, (b) emptying trash, recycling, and organics (if collected) containers on city property, (c) handling event permits or facility rental applications, and (d) staffing events subject to Ordinance 110.

☒ E. Optional: Add waste abatement infrastructure (i.e., recycling and organics containers and labels or signage) in municipality-controlled facilities, including parks, where containers are needed and have not yet been placed, (i.e., replacing existing containers is an ineligible expense), to implement best waste management practices for in collaboration with parks and facilities staff as follows:

1. Paired: All trash containers are paired with recycling containers (within 10 feet of each other).
2. Color-coded: All new containers and lids are blue for recycling, green for organics, and grey or black for trash and are made from recycled-content materials. New multistream containers are blue for recycling and gray or black for trash.
3. Signage: All containers have color-coded labels on the top and visible sides of the container. Labels on sides of containers meet County label standards. For indoor containers, lids have color-coded labels on both ends, facing opposite directions.
4. Convenient: All containers are strategically and conveniently located to serve employees and visitors.

5. Appropriate lids: All containers have lids with openings appropriate for the collected material. Recycling containers have Saturn-shaped or circle-shaped openings.

☐ Other: Click or tap here to enter text.

Diversion Potential (Measured Tons)	NA		
Other Potential Outcomes (Optional)	Employees will be educated on how to recycle in the workplace. Each city will act as an example by exhibiting BMPs on all municipal property.		
Activity Report: Jan-Jun	• Fill in County report form(s) by July 15, 2024		
Activity Report: Jul-Dec	• Fill in County report form(s) by January 15, 2025		

4. Special Collections	Description of Expense	Cost Basis Calculation	Funding Request	Jan-Jun Actual	Jul-Dec Actual
Staff: Salary to administer Grant Requirements for Base Funding #4	ROSEMOUNT Name: Violet Penman Title: SW&R Coord.	# Hours: 4 x $50/hr.	$200.00		
	HASTINGS Name: Violet Penman Title: SW&R Coord.	# Hours: 46 x $50/hr.	$2,300.00		
	FARMINGTON Name: Violet Penman Title: SW&R Coord.	# Hours: 1 x $50/hr.	$50.00		
Vendor services: Paper Shredding (vendor: Shred N Go)	ROSEMOUNT: May and October events, occur at DCTC and Erickson Park, respectively	I truck = $1,769 x 2 times/year	$3,538.00		
	HASTINGS: May and September events, occur at the Hastings Public Works Facility	I truck = $1,375 x 2 times/year	$2,750.00		
	FARMINGTON: May and September events, occur at the Farmington Maintenance Facility	I truck = $1,366 x 2 times/year	$2,732.00		
Vendor services: Pumpkin Collection (vendors: Highland, Tennis, DSI)	ROSEMOUNT: November event, occurs in the City Hall parking lot	$500.20/dumpster x 2 dumpsters	$1,000.40		
	HASTINGS: November event, occurs at the Dakota County Highway Shop parking lot	$704.40/dumpster	$704.40		
	FARMINGTON: November event, occurs at the Farmington Maintenance Facility	$503.40/dumpster x 2 dumpsters	$1,006.80		
Vendor services: Mattress Collection (vendor: Certified Recycling)	ROSEMOUNT: May and October events, occur at DCTC and Erickson Park, respectively	$2,240/truck (additional expenses for fall collection included in section 6)	$2,240.00		
	HASTINGS: May and September events, occur at the Public Works Facility	$2,240/truck (additional expenses for fall collection included in section 6)	$2,240.00		
	FARMINGTON: May and September events, occur at the Farmington Maintenance Facility	$2,240/truck (additional expenses for fall collection included in section 6)	$2,240.00		
Promotion expense	Collections will be promoted through social media, city newsletter, radio, newspaper, and email blasts	Free	$0		

Other: ROSEMOUNT	Bikes for reuse (prioritized) and scrap metal recycling. Rick Anderson (or similar reuse vendor) will receive all bikes to asses for salvageability first . Unsalvageable bikes are recycled as scrap metal. Collection occurs at fall and spring cleanup day, which occur in October at Erickson Park and in May at DCTC.	Staff planning expense covered in matching funds	$0.00		
	UHL Gear Drive for athletic gear reuse, will occur the month of April at the Rosemount Ice Arena	Staff planning expense covered in matching funds	$0.00		
Other: HASTINGS	UHL Gear Drive for athletic gear reuse, will occur the month of April at the Hastings Civic Arena	Staff planning expense covered in matching funds	$0.00		
Other: FARMINGTON	UHL Gear Drive for athletic gear reuse, will occur the month of April at Schmitz-Maki Arena	Staff planning expense covered in matching funds	$0.00		
Anticipated Revenue					
Funding Request Subtotal (Deduct Revenue)	-	-	$21,001.60		
Matching Funds: ROSEMOUNT	SW&R Coord. staff time planning and labor for spring and fall cleanup days	20 hours x $50/hr.	$1,000.00		
	Public Works staff time labor for spring and fall cleanup days	9 staff x (6 hours x $50/hr.) = $2,700 x 2 times per year	$5,400.00		
	CFL Collection (permanent drop-off bin located in the RCC, SW&R Coord. services bin and takes to the RZ about twice per year)	16 miles x .575 (mileage to RZ) = $9.20 x 2 times per year	$18.40		
	Holiday light collection (occurs mid-November through January, drop-off bins located in the RCC and the Steeple Center)	16 miles x .575 (mileage to RZ)	$9.20		
Matching Funds: HASTINGS	SW&R Coord. staff time planning and labor for spring and fall cleanup days	20 hours x $50/hr.	$1,000.00		
	CFL Collection (permanent drop-off bin located in City Hall, SW&R Coord. services bin and takes to the RZ about twice per year)	36 miles x .575 (mileage to RZ) = $20.70 x 2 times per year	$41.40		
	Holiday light collection (occurs mid-November through January, drop-off bin located at the P&R Dept.)	36 miles x .575 (mileage to RZ)	$20.70		
Matching Funds: FARMINGTON	SW&R Coord. staff time planning and labor for spring and fall cleanup days	20 hours x $50/hr.	$1,000.00		
	Public Works staff time labor for spring and fall cleanup days	4 staff x (6 hrs. x $50/hr.) = $1,200 x 2 times per year	$2,400.00		
	CFL Collection (permanent drop-off bin located in City Hall and Maintenance Facility, SW&R	30 miles x .575 (mileage to RZ) = $17.25 x 2 times per year	$34.50		

	Coord. services bin and takes to the RZ about twice per year)				
	Holiday light collection (occurs mid-November through January, drop-off bin located at City Hall, the Rambling River Center, and both municipal liquor stores)	30 miles x .575 (mileage to RZ)	$17.25		
Matching Funds Subtotal			$10,941.45		

Deliverables: Minimum Grant Requirements

☒ A. Implement one or more drop-off events, discounts, curbside collections, permanent drop-off collection sites, or combination thereof to collect specific traditional and non-traditional solid waste materials from residents for reuse or recycling.

☒ B. Collect all of the following materials from residents for reuse or recycling or organics composting, with reuse required if reuse outlets are available:
- ☒ 1. Confidential paper for shredding
- ☒ 2. Mattresses and box springs
- ☒ 3. Pumpkins

☒ C. The following optional materials may also be collected from residents for reuse or recycling, with reuse required if reuse outlets are available (check all that apply):
- ☒ 1. Bicycles
- ☐ 2. Cardboard
- ☒ 3. CFLs
- ☐ 4. Furniture
- ☒ 5. Holiday lights
- ☒ 6. Scrap metal
- ☐ 7. Shoes
- ☒ 8. Athletic gear
- ☐ 9. Other materials as pre-approved by the County Liaison (e.g., carpet, textiles, film plastic/plastic bags).

☒ D. Ensure special collection opportunities are conveniently located and scheduled for every collection in Item B, with an independent collection opportunity for each municipality having 1,000 households or more; a municipality with fewer than 1,000 households may coordinate with a neighboring municipality for co-collection.

☒ E. Obtain confirmation that collected materials are delivered to a reuse location or to a licensed recycling/organics facility, or to another facility approved by the County Liaison.

☒ F. Request and report weights, cubic yards, or number units for each material collected, as specified on the County reporting tool.

☒ G. Promote special collection opportunities to all single-family and multifamily residents using County messaging standards, telling residents how materials will be managed.

☒ H. Submit promotional communications to County Liaison for review at least three business days before publication.

☒ I. Coordinate collections with County liaison to prevent duplication of effort, conflicting messages, pricing conflicts, and competition for resident participation.

☐ Other: Click or tap here to enter text.

Diversion Potential (Measured Tons)	25 tons paper + 291 mattresses + 6 tons pumpkins + 1 ton holiday lights + 13 tons scrap metal + 40 bicycles		
Other Potential Outcomes (Optional)	Educating and providing an outlet for the public on proper disposal of problem materials.		
Activity Report: Jan-Jun	• Fill in County report form(s) by July 15, 2024		
Activity Report: Jul-Dec	• Fill in County report form(s) by January 15, 2025		

	BASE FUNDING SUMMARY	**Jan-Jun Report**	**Jul-Dec Report**
Total Base Funding	**$67,165.60**		
Total Base Funding Matching Funds	**$26,941.45 (40% match)**		
Total Base Funding Diversion Potential (Tons)	**53 tons**		

	(25 tons paper + 291 mattresses (8 tons) + 6 tons pumpkins + 1 ton holiday lights + 13 tons scrap metal + 40 bicycles)		
Total Base Funding Staff Hours	**818 hours (+60 hours matching funds)**		
Total Base Funding Staff Expense	**$40,900.00**		

Part 2: Supplemental Funding (Optional)

5. Multifamily Recycling	Description of Expense	Cost Basis Calculation	Funding Request	Jan-Jun Actual	Jul-Dec Actual
Staff: Salary to administer Grant Requirements for Supplemental #5	ROSEMOUNT Name: Violet Penman Title: SW&R Coord.	# Hours: 135 x $50/hr.	$6,750.00		
	HASTINGS Name: Violet Penman Title: SW&R Coord.	# Hours: 133 x $50/hr.	$6,650.00		
	FARMINGTON Name: Violet Penman Title: SW&R Coord.	# Hours: 117 x $50/hr.	$5,850.00		
Other: ROSEMOUNT	Printing and mailing to property owners and managers	72 properties x $1.25/property	$90.00		
Other: HASTINGS	Printing and mailing to property owners and managers	181 properties x $1.25/property	$226.25		
Other: FARMINGTON	Printing and mailing to property owners and managers	78 properties x $1.25/property	$97.50		
Funding Request Subtotal	-	-	$19,663.75		
Matching Funds					

Deliverables: Minimum Grant Requirements

A. Conduct all of the following activities:

☒ 1. Coordinate with the County Liaison to develop new or strengthen multifamily points of contact ("touchpoints" such as business license renewals, rental license renewals, rental inspections, fire inspections, and property manager meetings), consistent with city codes and County Ordinance 110.

Describe plan: Work with city staff such as City Clerk, Fire Inspector, Code Enforcement, Building Officials, etc. to implement requirements related to Dakota County Ord. 110.

☒ 2. Send a mailing to property managers and owners about recycling resources, in coordination with County staff.

☒ 3. Identify, strengthen, or both, municipal planning and construction procedures to support recycling and organics in new or remodeled buildings (e.g., internal chutes; adequate internal and external space).

Describe plan: Meet with planning staff to review and possibly edit current construction permits to better fit Ord. 110 requirements.

☒ 4. Work with County Liaison to identify and provide technical assistance for multifamily properties enrolled in the Dakota County Multifamily Recycling Program to implement best waste management practices by:

a. First attending technical assistance training provided by County Liaison;
b. Promoting the program to engage new participants through strategic outreach;
c. Providing on-site needs assessments to systematically evaluate and document opportunities to enhance recycling and waste prevention, and to meet best practices, using County materials;
d. Using needs assessments to complete applications for the program in collaboration with property managers to request County-supplied containers, labels, signage, education materials, staff and resident education as needed, and other technical assistance;
e. Implementing approved plans in coordination with property managers, haulers, County staff, and other partners;
f. Providing targeted on-site employee and resident education about recycling and waste prevention, including the recycling system within the building, in partnership with the County Liaison, using County messaging standards;
g. Providing ongoing support to sustain recycling efforts by contacting past program participants to offer additional education materials, staff and resident education as needed, and other technical assistance;
h. Promoting reuse and bulky waste collection opportunities for multifamily tenants at move-in/move-out;
i. Collaborating with the County Liaison for culturally specific needs such as translation and interpretation;

j. Following all program protocols for outreach and technical assistance, best waste management practices, and education, using County messaging standards; and
k. Tracking and reporting on outcomes for each participating property, using forms or tools provided by the County Liaison.

☐ Other: Click or tap here to enter text.

Diversion Potential (Measured Tons)	NA		
Other Potential Outcomes (Optional)	Residents in multifamily properties will be educated about recycling and have resources to help promote recycling in their building.		
Activity Report: Jan-Jun	• Fill in County report form(s) by July 15, 2024		
Activity Report: Jul-Dec	• Fill in County report form(s) by January 15, 2025		

6. Additional Special Collections and Reduce/Reuse Activities	Description of Expense	Cost Basis Calculation	Funding Request	Jan-Jun Actual	Jul-Dec Actual
Staff: Salary to administer Grant Requirements for Supplemental #6	ROSEMOUNT Name: Violet Penman Title: SW&R Coord.	# Hours: 18 x $50/hr.	$900.00		
	HASTINGS Name: Violet Penman Title: SW&R Coord.	# Hours: 49 x $50/hr.	$2,450.00		
	FARMINGTON Name: Violet Penman Title: SW&R Coord.	# Hours: 39 x $50/hr.	$1,950.00		
Other: ROSEMOUNT	Additional funding to support May and October mattress/box spring collections, occur at DCTC and Erickson Park, respectively	$1,200 towards cost of second (fall) collection truck	$1,200.00		
	Funding for r.Cups at Food Truck Fest beer garden	$1,470.00	$1,470.00		
Other: HASTINGS	Additional funding to support May and September mattress/box spring collections, occur at the Public Works Facility	$1,200 towards cost of second (fall) collection truck	$1,200.00		
Other: FARMINGTON	Additional funding to support May and September mattress/box spring collections, occur at the Farmington Maintenance Facility	$1,200 towards cost of second (fall) collection truck	$1,200.00		
Other: Reuse MN	Reuse MN membership	$50	$50.00		
	Reuse MN Conference	$80	$80.00		
Funding Request Subtotal	-	-	$10,500.00		
Matching Funds: ROSEMOUNT	SW&R Coord. staff time planning and labor for Halloween Costume Swap	20 hours x $50/hr.	$1,000.00		
	Room rental (Steeple Center) for Halloween Costume Swap	$180 rental fee	$180.00		
Matching Funds: HASTINGS	SW&R Coord. staff time planning and labor for Outdoor Winter Clothing Swap	20 hours x $50/hr.	$1,000.00		
	Room rental (City Hall) for Outdoor Winter Clothing Swap	$180 rental fee	$180.00		
Matching Funds: FARMINGTON	SW&R Coord. staff time planning and labor for Athletic Gear Swap	20 hours x $50/hr.	$1,000.00		
	Room rental (Rambling River Center) for Athletic Gear Swap	$180 rental fee	$180.00		
Matching Funds Subtotal			$3,540.00		

Deliverables: Minimum Grant Requirements

☒ A. Provide annual updates to the County's online Dakota County Reduce & Reuse Map.
☒ B. Implement any of the following three activities (check all that apply):
- ☒ 1. Implement one or more additional Special Collection drop-off days, events, curbside collections, permanent drop-off collection sites, or combination thereof to collect specific (see Section 4C) traditional and non-traditional solid waste materials from residents for reuse (preferred) or recycling.
- ☒ 2. Coordinate with County Liaison to implement one or more residential reduce/reuse activities (check all that apply):
  - ☒ a. Host and/or promote residential swap events or city-wide garage sales; obtain and report weights for each material collected at swap events; and ensure that usable items that are not swapped are donated after the event, to the extent possible.
  - ☐ b. Provide staff support at County Fix-It Clinics.
  - ☐ c. Implement a reusable bag exchange at specific location(s) (e.g., local store, farmer's market, co-op) by providing one or more containers for shoppers to share reusable shopping bags.
  - ☐ d. Host or facilitate a lending library for tools, lawn and gardening equipment, kitchenware, crafting, camping equipment, or other items as pre-approved by the County Liaison.
  - ☐ e. Host residential reduce or reuse education classes (e.g., simple mending, donation/downsizing with County messaging on proper disposal).
  - ☐ f. Track and report on outcomes using County forms, on an annual basis or more often as requested, including monitoring presentation attendance (e.g., sign-in sheet or head count), online webinar attendance (e.g., number of people who log on), booth interactions (e.g., clicker or tally sheet), and game interactions (e.g., clicker or tally sheet).
  - ☐ g. Leverage existing residential activities to plan or start any of the following activities
    - Coordinate with realtors to promote reuse prior to home sales.
    - Coordinate with a local repair business to host a repair event.
    - Other as approved by County Liaison.
  - ☐ h. Facilitate changes to municipality codes, policies, and practices that are barriers to reuse (e.g., clothing drop box prohibitions, rental companies, and secondhand stores);
  - ☐ i. Provide transportation for residents to participate in reduce/reuse activities (e.g., seniors).
  - ☒ j. Prioritize reusable dishware (e.g., washable baskets, cups) in place of single-use products, by contracting with vendors that offer reusable products and services for events (e.g., washing on site or off site).

  Describe plans for activities in (a) through (j): Athletic Gear Swap will occur in April at Rambling River Center in Farmington; Halloween Costume Swap will occur in October at Steeple Center in Rosemount; Outdoor Winter Clothing Swap will occur in November at City Hall in Hastings; Reusable r.Cups will be used at Food Truck Fest beer garden in September at Central Park (Rosemount)
- ☐ 3. Facilitate changes to internal policies and practices to promote reduce/reuse and recycling of municipal supplies and equipment through any of the following (check all that apply):
  - ☐ a. Facilitate changes to increase recycled content in products purchased by the city (in accordance with Mn Stat 16C.073.
  - ☐ b. Identify existing city policies and administrative practices for copy paper purchases in internal operations.
  - ☐ c. Facilitate revisions to policies and practices to purchase at least 30% post-consumer recycled content copy paper.
- ☒ 4. Attend Reuse Minnesota meetings.
- ☐ 5. Other as approved by County Liaison: Click or tap here to enter text.

Diversion Potential (Measured Tons)	0.25 tons swap items + 0.25 tons single-use cups diverted from landfill		
Other Potential Outcomes (Optional)	Residents will have the opportunity to reuse and donate items within the community rather than purchasing new items, therefore reducing consumption.		
Activity Report: Jan-Jun	• Fill in County report form(s) by July 15, 2024		
Activity Report: Jul-Dec	• Fill in County report form(s) by January 15, 2025		

7. In-Person Education*	Description of Expense	Cost Basis Calculation	Funding Request	Jan-Jun Actual	Jul-Dec Actual
Staff: Salary to administer Grant Requirements for Supplemental #7	ROSEMOUNT Name: Violet Penman Title: SW&R Coord.	# Hours: 41 x $50/hr.	$2,050.00		

	HASTINGS Name: Violet Penman Title: SW&R Coord.	# Hours: 42 x $50/hr.	$2,100.00		
	FARMINGTON Name: Violet Penman Title: SW&R Coord.	# Hours: 36 x $50/hr.	$1,800.00		
Printing/copying					
Event/booth fees: ROSEMOUNT	Leprechaun Days booth with educational activity (occurs in July at Central Park)	No cost for city entity	$0.00		
	Rosemount EXPO booth with educational activity (occurs in March at the RCC)	No cost for city entity	$0.00		
Event/booth fees: HASTINGS	Rivertown Days booth with educational activity (occurs in July in downtown area)	No cost for city entity	$0.00		
	National Night Out booth with educational activity (occurs in August at Lions Park)	No cost for city entity	$0.00		
Event/booth fees: FARMINGTON	Dew Days booth with educational activity (occurs in June in downtown Farmington)	No cost for city entity	$0.00		
	Favor Farmington booth with educational activity (occurs in January at FHS)	No cost for city entity	$0.00		
Other: ROSEMOUNT	Funds towards portable canopy for outdoor tabling events (one tent shared between cities)	$286.50	$286.50		
	Tabletop organics bin giveaway at Crash Course: Organics	$25.00 per bin	$25.00		
Other: HASTINGS	Funds towards portable canopy for outdoor tabling events (one tent shared between cities)	$21.50	$21.50		
	Tabletop organics bin giveaway at Crash Course: Organics	$25.00 per bin	$25.00		
Other: FARMINGTON	Funds towards portable canopy for outdoor tabling events (one tent shared between cities)	$43.00	$43.00		
	Tabletop organics bin giveaway at Crash Course: Organics	$25.00 per bin	$25.00		
Funding Request Subtotal	-	-	$6,376.00		
Matching Funds: ROSEMOUNT	Room rental (Steeple Center) for Crash Course: Recycling and Crash Course: Organics	$180 rental fee x 2 classes	$360.00		
Matching Funds: HASTINGS	Room rental (City Hall) for Crash Course: Recycling and Crash Course: Organics	$180 rental fee x 2 classes	$360.00		
Matching Funds: FARMINGTON	Room rental (Rambling River Center) for Crash Course: Recycling and Crash Course: Organics	$180 rental fee x 2 classes	$360.00		
Matching Funds Subtotal			$1,080.00		

Deliverables: Minimum Grant Requirements

☒ A. Provide in-person waste abatement education for adults and youth through instructional classes, presentations, tours, or activities at booths, events, or gatherings to educate 1% or more of the Municipality's population through face-to-face learning experiences, on one to two of the following topics per activity:

1. Home recycling (required)
2. Residential organics drop site(s) (optional)
3. Residential services at the Recycling Zone (optional)

4. Local reduce/reuse opportunities for residents (e.g., classes about simple mending, donation/downsizing with County messaging on proper disposal) (optional)
Describe plan, including event names, cities, locations, dates, and total number of people to educate in person (1% goal): ROSEMOUNT: Rosemount EXPO occurs in March at the Rosemount Community Center; Crash Course Recycling (topic 1) and Crash Course Organics (topic 3) occur in April at the Steeple Center; Leprechaun Days occurs last full week in July at Central Park (Rosemount 1% of population = 261 people) HASTINGS: Crash Course: Recycling (topic 1) and Crash Course: Organics (topic 3) occur in April at City Hall; Rivertown Days occurs in mid-July in downtown Hastings; National Night Out occurs first Tuesday in August at Lions Park (Hastings 1% of population = 223 people) FARMINGTON: Favor Farmington occurs in January at Farmington High School; Crash Course: Recycling (topic 1) and Crash Course: Organics (topic 3) occur in April at the Rambling River Center; Dew Days occurs last week of June in downtown Farmington (Farmington 1% of population = 237 people)

☒ B. Use display and education materials provided by County Liaison and track planned education activities in County tool.
☒ C. Review display and education materials with County liaison in advance of in-person education.
☒ D. If conducting online education, provide a live format with interactive opportunities (i.e., no pre-recorded videos).
☒ E. Use messaging standards on County website for verbal education or have County Liaison review messaging.
☒ F. Coordinate with County Liaison for any education requests in schools, businesses, and multifamily residences.
☒ G. Track and report number of people educated in person using County forms, on an annual basis or more often as requested, including monitoring presentation participation (e.g., sign-in sheet or head count), online webinar participation (e.g., number of people who log on), booth interactions (e.g., clicker or tally sheet), and game interactions (e.g., clicker or tally sheet).
☐ Other: Click or tap here to enter text.

Diversion Potential (Measured Tons)	NA				
Other Potential Outcomes (Optional)	The community is educated about best waste management practices.				
Activity Report: Jan-Jun	• Fill in County report form(s) by July 15, 2024				
Activity Report: Jul-Dec	• Fill in County report form(s) by January 15, 2025				
8. Event Recycling and Organics Collection*	**Description of Expense**	**Cost Basis Calculation**	**Funding Request**	**Jan-Jun Actual**	**Jul-Dec Actual**
Staff: Salary to administer Grant Requirements for Supplemental #8	ROSEMOUNT Name: Violet Penman Title: SW&R Coord.	# Hours: 24 x $50/hr.	$1,200.00		
	HASTINGS Name: Violet Penman Title: SW&R Coord.	# Hours: 29 x $50/hr.	$1,450.00		
	FARMINGTON Name: Violet Penman Title: SW&R Coord.	# Hours: 22 x $50/hr.	$1,100.00		
Recycling/organics services: ROSEMOUNT	Leprechaun Days organics dumpster for BOH organics	$1,000/dumpster	$1,000.00		
Recycling/organics services: HASTINGS	Rivertown Days organics dumpster for BOH organics	$1,000/dumpster	$1,000.00		
Recycling/organics services: FARMINGTON	Dew Days organics dumpster for BOH organics	$1,000/dumpster	$1,000.00		
Funding Request Subtotal	-	-	$6,750.00		
Matching Funds: ROSEMOUNT	Leprechaun Days recycling dumpster	$600/dumpster x 2 dumpsters	$1,200.00		
	Food Truck Fest recycling dumpster	$600/dumpster	$600.00		
Matching Funds: HASTINGS	Parks staff labor (changing trash/recycling bins throughout Rivertown Days)	60 hrs. x $50/hr.	$3,000.00		
Matching Funds Subtotal			$4,800.00		
*Combined Subtotal for #7 and #8**			$13,126.00		

Deliverables: Minimum Grant Requirements

☒ A. Implement recycling, back-of house organics collection, or both, at events, tournaments, and festivals.
1. Contact and assist event coordinators to plan and implement recycling collection, back-of-house organics collection, or both.

2. Assist with obtaining temporary containers, proper bags, signage, hauler services for collection, and as appropriate, recruit waste station staffing.
3. Assist with applying best waste management practices for standardized messaging to vendors, volunteers, and custodial staff; labeling an appropriate number of co-located recycling and trash containers in strategic locations to prevent overflow; and confirming delivery to a licensed/permitted facility.
4. For recyclables collection, prioritize events on public property that generate at least one ton (8 cy) of trash (e.g., community events, athletic tournaments, fairs, markets, concerts, etc.)
5. For organics collection, prioritize events of at least 300 people that generate back-of-house organics and at least one ton (8 cy) of trash.
6. Obtain confirmation that collected materials are delivered to a licensed or otherwise approved recycling/organics facility if grant funds are being used for hauling services at city events.

Describe plans for activities in (A): Event/tournament names, dates, cities, locations, and potential tons generated (see A4-A5): ROSEMOUNT: Leprechaun Days occurs the last full week of July at Central Park and surrounding downtown area, estimated 1 ton of waste generated; Food Truck Fest occurs the third Saturday in September at Central Park, estimated 0.25 tons of waste generated; (athletic and sporting tournaments occur on city fields throughout spring, summer, and fall with adequate infrastructure in place throughout the season) HASTINGS: Rivertown Days takes place in mid-July in Levee Park and surrounding downtown, estimated 1 ton of waste generated; (waste containers at city fields have adequate capacity for 99% of games and tournaments, additional costs for increased capacity if requested is charged directly to the tournament) FARMINGTON: Dew Days takes place the last weekend in June in downtown Farmington, estimated 1 ton of waste generated; Food Truck event takes place in May at Stelzel Field (which is located on City of Empire property), estimated 0.25 tons of waste generated; (city does not have enough fields to host athletic and sporting tournaments, so no additional infrastructure/staff needed)

☐ Other: Click or tap here to enter text.

Diversion Potential (Tons)	4.5 tons		
Other Potential Outcomes (Optional)			
Activity Report: Jan-Jun	• Fill in County report form(s) by July 15, 2024		
Activity Report: Jul-Dec	• Fill in County report form(s) by January 15, 2025		

*Supplemental Funding categories #7 and #8 share one funding allocation; combined subtotals may not exceed maximum fund eligibility.

9. Gap Funding	Description of Expense	Cost Basis Calculation	Funding Request	Jan-Jun Actual	Jul-Dec Actual
Staff: Salary to administer Grant Requirements for Section 4, Special Collections	ROSEMOUNT: Name: Violet Penman Title: SW&R Coord.	# Hours: 13 x $50/hr.	$650.00		
	HASTINGS: Name: Violet Penman Title: SW&R Coord.	# Hours: 14 x $50/hr.	$700.00		
	FARMINGTON: Name: Violet Penman Title: SW&R Coord.	# Hours: 6 x $50/hr.	$300.00		
Other: Additional Funding for Section 3, Municipal Facilities/Parks Verification & Education	ROSEMOUNT: Grant category eligible for Gap Funding: Section 3, additional recycling infrastructure	$206.50/bin x 10 bins	$2,065.00		
	HASTINGS: Grant category eligible for Gap Funding: Section 3, additional recycling infrastructure	$206.50/bin x 10 bins	$2,065.00		
	FARMINGTON: Grant category eligible for Gap Funding: Section 3, additional recycling infrastructure	$206.50/bin x 10 bins	$2,065.00		
Funding Request Subtotal	-	-	$7,845.00		
Matching Funds					

Deliverables: Minimum Grant Requirements

☒ A. Complete, or make progress toward completing, one or more waste abatement projects included in eligible grant categories above, for which additional funding is needed, with first priority given to filling funding gaps in Base Funding categories, second priority given to filling gaps in Supplemental Funding categories, and third priority given to conducting waste abatement activities that are not included in Base Funding or Supplemental Funding, with prior written County liaison approval.

Describe plan: ROSEMOUNT: Additional funding to support staff time labor and planning for spring and fall cleanups (section 4); additional funding for recycling infrastructure to meet needs in parks and municipal facilities (section 3). HASTINGS: Additional funding to support staff time labor and planning for spring and fall Paper Shred Event (section 4); additional funding for recycling infrastructure to meet needs in parks and municipal facilities (section 3). FARMINGTON: Additional funding to support staff time labor and planning for spring and fall Mattress/Box Spring Drop-Off & Document Shred Event (section 4); additional funding for recycling infrastructure to meet needs in parks and municipal facilities (section 3).

☐ Other: Click or tap here to enter text.

Diversion Potential (Measured Tons)	See sections 4, 6, and 8 for diversion potentials		
Other Potential Outcomes (Optional)			
Activity Report: Jan-Jun	• Fill in County report form(s) by July 15, 2024		
Activity Report: Jul-Dec	• Fill in County report form(s) by January 15, 2025		

	SUPPLEMENTAL FUNDING SUMMARY	**Jan-Jun Report**	**Jul-Dec Report**
Total Supplemental Funding Request	**$51,134.75**		
Total Supplemental Matching Funds	**$9,420.00 (18% match)**		
Total Supplemental Diversion Potential (Tons)	**5 tons (0.25 tons swap items + 0.25 tons single-use cups diverted from landfill + 4.5 tons recycling and organics collected from large events)**		
Total Supplemental Funding Staff Hours	**718 hours (+ 60 hours from matching funds)**		
Total Supplemental Funding Staff Expense	**$35,900.00**		

	APPLICATION SUMMARY	**Jan-Jun Report**	**Jul-Dec Report**
Total Base and Supplemental Funding Request (Combined)	**$118,300.35**		
Total Base and Supplemental Matching Funds (Combined)	**$36,361.45 (31% match)**		
Total Base and Supplemental Diversion Potential (Combined)	**58 tons (25 tons paper + 291 mattresses (8 tons) + 6 tons pumpkins + 1 ton holiday lights + 13 tons scrap metal + 40 bicycles + 0.25 tons swap items + 0.25 tons single-use cups diverted from landfill + 4.5 tons recycling and organics collected from large events)**		
Total Base and Supplemental Funding Staff Hours (Combined)	**1,536 hours (+ 180 from matching funds)**		
Total Base and Supplemental Funding Staff Expense (Combined)	**$76,800.00**		

C. Application Signature

Authorized Representative (Contract Signatory):	Dan Schultz

Title:	Rosemount Parks & Recreation Director
Signature (electronic signature acceptable):	Dan Schultz
Date:	11/8/23

Report and Reimbursement Request for January 1, 2024 – June 30, 2024*
Due: July 15, 2024

I, the undersigned, certify that this report was prepared under my direction or supervision, and that the information is true, accurate, and complete to the best of my knowledge.	
Authorized Representative (Contract Signatory):	
Title:	
Signature (electronic signature acceptable):	
Date:	
Total Reimbursement Request:	

Report and Reimbursement Request for July 1, 2024 – December 31, 2024*
Due: January 15, 2025

I, the undersigned, certify that this report was prepared under my direction or supervision, and that the information is true, accurate, and complete to the best of my knowledge.	
Authorized Representative (Contract Signatory):	
Title:	
Signature (electronic signature acceptable):	
Date:	
Total Reimbursement Request:	

*Attach documentation for all expenses as described in Dakota County Community Waste Abatement Grant Program 2024 Guidelines.

INSURANCE TERMS

Contractor agrees to provide and maintain at all times during the term of this Contract such insurance coverages as are indicated herein and to otherwise comply with the provisions that follow. Such policy(ies) of insurance shall apply to the extent of, but not as a limitation upon or in satisfaction of, the Contract indemnity provisions. The provisions of this section shall also apply to all Subcontractors, Sub-subcontractors, and Independent Contractors engaged by Contractor with respect to this Contract, and Contractor shall be entirely responsible for securing the compliance of all such persons or parties with these provisions.

APPLICABLE SECTIONS ARE CHECKED

☒ 1. Workers Compensation. Workers' Compensation insurance in compliance with all applicable statutes including an All States or Universal Endorsement where applicable. Such policy shall include Employer's Liability coverage in an amount no less than $500,000. If Contractor is not required by Statute to carry Workers' Compensation Insurance, Contractor agrees: (1) to provide County with evidence documenting the specific provision under Minn. Stat. § 176.041 which excludes Contractor from the requirement of obtaining Workers' Compensation Insurance; (2) to provide prior notice to County of any change in Contractor's exemption status under Minn. Stat. § 176.041; and (3) to hold harmless and indemnify County from and against any and all claims and losses brought by Contractor or any subcontractor or other person claiming through Contractor for Workers' Compensation or Employers' Liability benefits for damages arising out of any injury or illness resulting from performance of work under this Contract. If any such change requires Contractor to obtain Workers' Compensation Insurance, Contractor agrees to promptly provide County with evidence of such insurance coverage.

☒ 2. General Liability.

"Commercial General Liability Insurance" coverage (Insurance Services Office form title), providing coverage on an "occurrence" rather than on a "claims made" basis, which policy shall include, but not be limited to, coverage for Bodily Injury, Property Damage, Personal Injury, Contractual Liability (applying to this Contract), Independent Contractors, "XC&U" and Products-Completed Operations liability (if applicable). Such coverage may be provided under an equivalent policy form (or forms), so long as such equivalent form (or forms) affords coverage which is at least as broad. An Insurance Services Office "Comprehensive General Liability" policy which includes a Broad Form Endorsement GL 0404 (Insurance Services Office designation) shall be considered to be an acceptable equivalent policy form.

Contractor agrees to maintain at all times during the period of this Contract a total combined general liability policy limit of at least $1,500,000 per occurrence and aggregate, applying to liability for Bodily Injury, Personal Injury, and Property Damage, which total limit may be satisfied by the limit afforded under its Commercial General Liability policy, or equivalent policy, or by such policy in combination with the limits afforded by an Umbrella or Excess Liability policy (or policies); provided, that the coverage afforded under any such Umbrella or Excess Liability policy is at least as broad as that afforded by the underlying Commercial General Liability policy (or equivalent underlying policy).

Such Commercial General Liability policy and Umbrella or Excess Liability policy (or policies) may provide aggregate limits for some or all of the coverages afforded thereunder, so long as such aggregate limits have not, as of the beginning of the term or at any time during the term, been reduced to less than the total required limits stated above, and further, that the Umbrella or Excess Liability policy provides coverage from the point that such aggregate limits in the underlying Commercial General Liability policy become reduced or exhausted. An Umbrella or Excess Liability policy which "drops down" to respond immediately over reduced underlying limits, or in place of exhausted underlying limits, but subject to a deductible or "retention" amount, shall be acceptable in this regard so long as such deductible or retention for each occurrence does not exceed the amount shown in the provision below.

Contractor's liability insurance coverage may be subject to a deductible, "retention" or "participation" (or other similar provision) requiring the Contractor to remain responsible for a stated amount or percentage of each covered loss; provided, that such deductible, retention or participation amount shall not exceed $25,000 each occurrence.

☒ Such policy(ies) shall name Dakota County, its officers, employees and agents as Additional Insureds thereunder.

☐ 3. Professional Liability. Professional Liability (errors and omissions) insurance with respect to its professional activities to be performed under this Contract. This amount of insurance shall be at least $1,500,000 per occurrence and aggregate (if applicable). Coverage under such policy may be subject to a deductible, not to exceed $25,000 per occurrence. Contractor agrees to maintain such insurance for at least one (1) year from Contract termination.

It is understood that such Professional Liability insurance may be provided on a claims-made basis, and, in such case, that changes in insurers or insurance policy forms could result in the impairment of the liability insurance protection intended for Dakota County hereunder. Contractor therefore agrees that it will not seek or voluntarily accept any such change in its Professional Liability insurance coverage if such impairment of Dakota County's protection could result; and further, that it will exercise its rights under any "Extended Reporting Period" ("tail coverage") or similar policy option if necessary or appropriate to avoid impairment of Dakota County's protection. Contractor further agrees that it will, throughout the one (1) year period of required coverage, immediately: (a) advise Dakota County of any intended or pending change of any Professional Liability insurers or policy forms, and provide Dakota County with all pertinent information that Dakota County may reasonably request to determine compliance with this section; and (b) immediately advise Dakota County of any claims or threats of claims that might reasonably be expected to reduce the amount of such insurance remaining available for the protection of Dakota County.

☒ 4. Automobile Liability. Business Automobile Liability insurance covering liability for Bodily Injury and Property Damage arising out of the ownership, use, maintenance, or operation of all owned, non-owned and hired automobiles and other motor vehicles utilized by Contractor in connection with its performance under this Contract. Such policy shall provide total liability limits for combined Bodily Injury and/or Property Damage in the amount of at least $1,500,000 per accident, which total limits may be satisfied by the limits afforded under such policy, or by such policy in combination with the limits afforded by an Umbrella or Excess Liability policy(ies); provided, that the coverage afforded under any such Umbrella or Excess Liability policy(ies) shall be at least as broad with respect to such Business Automobile Liability insurance as that afforded by the underlying policy. **Unless included within the scope of Contractor's Commercial General Liability policy, such Business Automobile Liability policy shall also include coverage for motor vehicle liability assumed under this contract.**

☒ Such policy, and, if applicable, such Umbrella or Excess Liability policy(ies), shall include Dakota County, its officers, employees and agents as Additional Insureds thereunder.

☒ 5. Additional Insurance. Dakota County shall, at any time during the period of the Contract, have the right to require that Contractor secure any additional insurance, or additional feature to existing insurance, as Dakota County may reasonably require for the protection of their interests or those of the public. In such event Contractor shall proceed with due diligence to make every good faith effort to promptly comply with such additional requirement(s).

☒ 6. Evidence of Insurance. Contractor shall promptly provide Dakota County with evidence that the insurance coverage required hereunder is in full force and effect prior to commencement of any work. At least 10 days prior to termination of any such coverage, Contractor shall provide Dakota County with evidence that such coverage will be renewed or replaced upon termination with insurance that complies with these provisions. Such evidence of insurance shall be in the form of the Dakota County Certificate of Insurance, or in such other form as Dakota County may reasonably request, and shall contain sufficient information to allow Dakota County to determine whether there is compliance with these provisions. At the request of Dakota County, Contractor shall, in addition to providing such evidence of insurance, promptly furnish Contract Manager with a complete (and if so required, insurer-certified) copy of each insurance policy intended to provide coverage required hereunder. All such policies shall be endorsed to require that the insurer provide at least 30 days' notice to Dakota County prior to the effective date of policy cancellation, nonrenewal, or material adverse change in coverage terms. On the Certificate of Insurance, Contractor's insurance agency shall certify that he/she has Error and Omissions coverage.

☒ 7. Insurer: Policies. All policies of insurance required under this paragraph shall be issued by financially responsible insurers licensed to do business in the State of Minnesota, and all such insurers must be acceptable to Dakota County. Such acceptance by Dakota County shall not be unreasonably withheld or delayed. An insurer with a current A.M. Best Company rating of at least A:VII shall be conclusively deemed to be acceptable. In all other instances, Dakota County shall have 15 business days from the date of receipt of Contractor's evidence of insurance to advise Contractor in writing of any insurer that is not acceptable to Dakota County. If Dakota County does not respond in writing within such 15 day period, Contractor's insurer(s) shall be deemed to be acceptable to Dakota County.

☒ 8. Noncompliance. In the event of the failure of Contractor to maintain such insurance and/or to furnish satisfactory evidence thereof as required herein, Dakota County shall have the right to purchase such insurance on behalf of Contractor, which agrees to provide all necessary and appropriate information therefor and to pay the cost thereof to Dakota County immediately upon presentation of invoice.

☒ 9. Loss Information. At the request of Dakota County, Contractor shall promptly furnish loss information concerning all liability claims brought against Contractor (or any other insured under Contractor's required policies), that may affect the amount of liability insurance available for the benefit and protection of Dakota County under this section. Such loss information shall include such specifics and be in such form as Dakota County may reasonably require.

☒ 10. Release and Waiver. Contractor agrees to rely entirely upon its own property insurance for recovery with respect to any damage, loss or injury to the property interests of Contractor. Contractor hereby releases Dakota County, its officers, employees, agents, and others acting on their behalf, from all claims, and all liability or responsibility to Contractor, and to anyone claiming through or under Contractor, by way of subrogation or otherwise, for any loss of or damage to Contractor's business or property caused by fire or other peril or event, even if such fire or other peril or event was caused in whole or in part by the negligence or other act or omission of Dakota County or other party who is to be released by the terms hereof, or by anyone for whom such party may be responsible.

Contractor agrees to effect such revision of any property insurance policy as may be necessary in order to permit the release and waiver of subrogation agreed to herein. Contractor shall, upon the request of Dakota County, promptly provide a Certificate of Insurance, or other form of evidence as may be reasonably requested by Dakota County, evidencing that the full waiver of subrogation privilege contemplated by this provision is present; and/or, if so requested by Dakota County, Contractor shall provide a full and complete copy of the pertinent property insurance policy(ies).

K/CM/Exh/Insure-No-Prof-Liability-CM.doc
Revised: 10/07

ROSEMOUNT
MINNESOTA

EXECUTIVE SUMMARY

City Council Regular Meeting: December 5, 2023

AGENDA ITEM: Set Meeting Schedule for 2024	**AGENDA SECTION:** CONSENT AGENDA
PREPARED BY: Erin Fasbender, City Clerk	**AGENDA NO.** 6.e.
ATTACHMENTS: Calendar	**APPROVED BY:** LJM
RECOMMENDED ACTION: Motion to Adopt Regular Meeting Schedule, Work Session Schedule and Changes to the 2024 City Council Meeting Schedule as listed within staff report	

BACKGROUND

Regular City Council meetings will be held the first and third Tuesday of each month at 7:00 p.m. at City Hall. Work Session meetings will be the first Tuesday of each month at 5:00 p.m.

Occasionally, meeting dates are changed to avoid conflicts with holidays or other events. Staff proposed changes to the 2024 meeting scheduling as follows:

- Night to Unite:
    - Change August 6 Regular Meeting and Work Session to August 5.
- 2024 Elections: Minnesota Statute require that no public meetings be held between 6:00 p.m. and 8:00 p.m. on Election Day.
    - Change March 5 Regular Meeting and Work Session to March 4.
    - Change November 5 Regular Meeting and Work Session to November 4.

RECOMMENDATION

Staff is recommending that the City Council approve the motion as stated above.

ROSEMOUNT
CITY COUNCIL

2024 City Council Meeting Calendar

Regular City Council meetings will be held generally on the first and third Tuesday of each month at 7:00 p.m. at City Hall in the Council Chamber. Work Session meetings will be the first Tuesday of each month at 5:00 p.m. in the City Hall Conference Room. Meetings outside of this normal schedule are highlighted in red below.

January 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March 2024

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27			

April 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2024

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Work Session @ 5:00 p.m. City Council Regular meeting @ 7:00 p.m.

City Council Meeting @ 7:00 p.m.

The Rosemount City Council may at times schedule additional Special Meetings or Work Sessions to address timely city business. These meetings will be posted on the City Hall Message Board in accordance with Minnesota Open Meeting Law, as well as on the City's website.

ROSEMOUNT
MINNESOTA

EXECUTIVE SUMMARY

City Council Regular Meeting: December 5, 2023

AGENDA ITEM:	Donation Acceptance of community donations for Heroes and Helpers event	**AGENDA SECTION:** CONSENT AGENDA
PREPARED BY:	Mikael Dahlstrom, Police Chief	**AGENDA NO.** 6.f.
ATTACHMENTS:	Resolution	**APPROVED BY:** LJM
RECOMMENDED ACTION: Motion to approve the acceptance and expenditure of $5,125.67 dollars from multiple community donors to be used for the Hero's and Helpers event.		

BACKGROUND

Since 2015, the police department has partnered with local businesses and organizations to host a "Heroes and Helpers" event for local children in need of support around the holiday season. This youth enrichment program is not only an excellent way to provide support, but it is also an excellent forum for education, conversation, and engagement between our Department and the youth of our community.

Officers traditionally volunteer time to bag groceries at Cub Foods for several hours in support of the program. On Nov. 21, 2023, officers collected $2,375.67 of free-will donations while volunteering to bag groceries. This included a $250 dollar donation from the Rosemount Chapter of Beyond the Yellow Ribbon.

In addition, other donations were dropped off at the police department. The American Legion Post 65 gave a $2,500 dollar donation and the Danner family donated $250.

This year, staff plans to utilize these donations to take 30 kids to the event!

RECOMMENDATION

Motion to approve the acceptance and expenditure of $5,125.67 dollars from multiple community donors to be used for the Hero's and Helpers event.

CITY OF ROSEMOUNT
DAKOTA COUNTY, MINNESOTA

RESOLUTION 2023 - 132

A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS, the City of Rosemount is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts;

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

Name of Donor	Amount
Cub Foods Shoppers	2,375.67
Beyond the Yellow Ribbon	
Rosemount American Legion Post 65	2,500
Danner Family	250

WHEREAS, the terms or conditions of the donations, if any, are as follows:

To be used to for the Heroes and Helpers event hosted by the Rosemount Police and Fire Department.

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

THEREFORE, NOW BE IT RESOLVED by the City Council of the City of Rosemount as follows:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

ADOPTED this 5th day of December, by the City Council of the City of Rosemount.

____
Jeffery D. Weisensel, Mayor

ATTEST:

____
Erin Fasbender, City Clerk

ROSEMOUNT
MINNESOTA

EXECUTIVE SUMMARY

City Council Regular Meeting: December 5, 2023

AGENDA ITEM:	Donation Acceptance from Hosanna Church for the Police Reserves	**AGENDA SECTION:** CONSENT AGENDA
PREPARED BY:	Mikael Dahlstrom, Police Chief	**AGENDA NO.** 6.g.
ATTACHMENTS:	Resolution	**APPROVED BY:** LJM
RECOMMENDED ACTION: Motion to approve the acceptance and expenditure of $980 dollars from Hosanna Church to be used for the Police Reserve program.		

BACKGROUND

On Saturday, September 30, 2023, members of the volunteer Police Reserves unit spent the morning volunteering at the Heartland Outlet in Shakopee. The Heartland Outlet is an outlet store that sells heavily discounted household items (i.e. flooring, bathtubs, toilets, vanities, small appliances, etc.) for the purpose of supporting HEART ministry of Hosanna Church. Heart is a volunteer-led and staffed ministry established by Hosanna Church that partners with businesses, ministries, and government agencies to assist individuals, families, and communities locally and nationally in times of difficulty and crisis.

In appreciation for volunteering to help run the store, Hosanna Church donated a portion of their proceeds to assist with the equipment and operations of the Rosemount Police Reserve unit.

Finally, it is important to note that the police department often receives assistance from HEART throughout the year to help families/individuals in need and to support various community engagement functions.

RECOMMENDATION

Motion to approve the acceptance and expenditure of $980 dollars from Heart Ministries of Hosanna Church to be used for the Police Reserve program.

CITY OF ROSEMOUNT
DAKOTA COUNTY, MINNESOTA

RESOLUTION 2023 - 133

A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS, the City of Rosemount is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts;

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

Name of Donor	Amount
Hosanna Church	$980

WHEREAS, the terms or conditions of the donations, if any, are as follows:

To be used to the support the operations and equipment of the Police Reserve program.

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

THEREFORE, NOW BE IT RESOLVED by the City Council of the City of Rosemount as follows:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

ADOPTED this 5th day of December, by the City Council of the City of Rosemount.

____
Jeffery D. Weisensel, Mayor

ATTEST:

____
Erin Fasbender, City Clerk

ROSEMOUNT
MINNESOTA

EXECUTIVE SUMMARY

City Council Regular Meeting: December 5, 2023

AGENDA ITEM: Designation of Polling Places for 2024 Elections	**AGENDA SECTION:** CONSENT AGENDA
PREPARED BY: Erin Fasbender, City Clerk	**AGENDA NO.** 6.h.
ATTACHMENTS: Resolution , Map	**APPROVED BY:** LJM
RECOMMENDED ACTION: Motion to approve the attached resolution designating the polling places for the 2024 Elections	

BACKGROUND

State law requires municipalities to designate, by resolution, their polling places for the following year if changes have been made to the polling locations. The designation must be made by December 31 for the following year and no designation of a new or different polling place shall become effective less than 90 days prior to an election.

Due to the future construction at the Rosemount Community Center (RCC) and National Guard Building, staff is recommending relocating one of the two precincts to a new location for the 2024 elections. In addition, staff is working towards eliminating two precincts at a polling location to avoid voter confusion, overcrowding, etc. City Council should note, pending construction timelines, there could be a possibility of having to relocate the other RCC polling location. In the event this needs to occur, this would be allowed under state statute as the facility is unusable.

The Lighthouse Christian Church located at 3285 144th Street West has offered to open their church for use as a polling location. The church is currently within the boundaries of Precinct 1.

The proposed polling places for 2024:

Precinct 1: The Lighthouse Christian Church, 3285 144th St West **(Formerly RCC)**
Precinct 2: St. John's Lutheran Church, 14385 Blaine Avenue East
Precinct 3: First Baptist Church, 14400 Diamond Path West
Precinct 4: Rosemount Steeple Center, 14375 South Robert Trail
Precinct 5: The Well United Methodist Church, 14770 Canada Avenue (*East Side Gym)*
Precinct 6: The Well United Methodist Church, 14770 Canada Avenue (*West Side Gym)*
Precinct 7: Rosemount Community Center, 13885 South Robert Trail
Precinct 8: Hosanna Church, 14401 Biscayne Avenue West

Should the City Council approve the establishment of the polling locations, staff will begin public notification through the City's website, newsletter and other sources. In addition, all voters in Precincts 1 will receive a direct mailing informing them of their polling location for 2024.

RECOMMENDATION

Staff is recommending that the City Council approve the resolution as attached.

CITY OF ROSEMOUNT
DAKOTA COUNTY, MINNESOTA

RESOLUTION 2023 - 134

A RESOLUTION APPROVING THE DESIGNATION OF POLLING PLACES FOR 2024 ELECTIONS

WHEREAS, Minnesota Statute requires municipalities to designate, by resolution, their polling places for the following year, before December 31

WHEREAS, no designation of a new or different polling place shall become effective less than 90 days prior to an election, including school district elections or referenda, and no polling place changes may occur during the period between the state primary and the state general election, except that a new polling place may be designated to replace a polling place that has become unavailable for use.

NOW, THEREFORE BE IT RESOLVED, that the City of Rosemount hereby designates the following precinct locations for all 2024 elections;

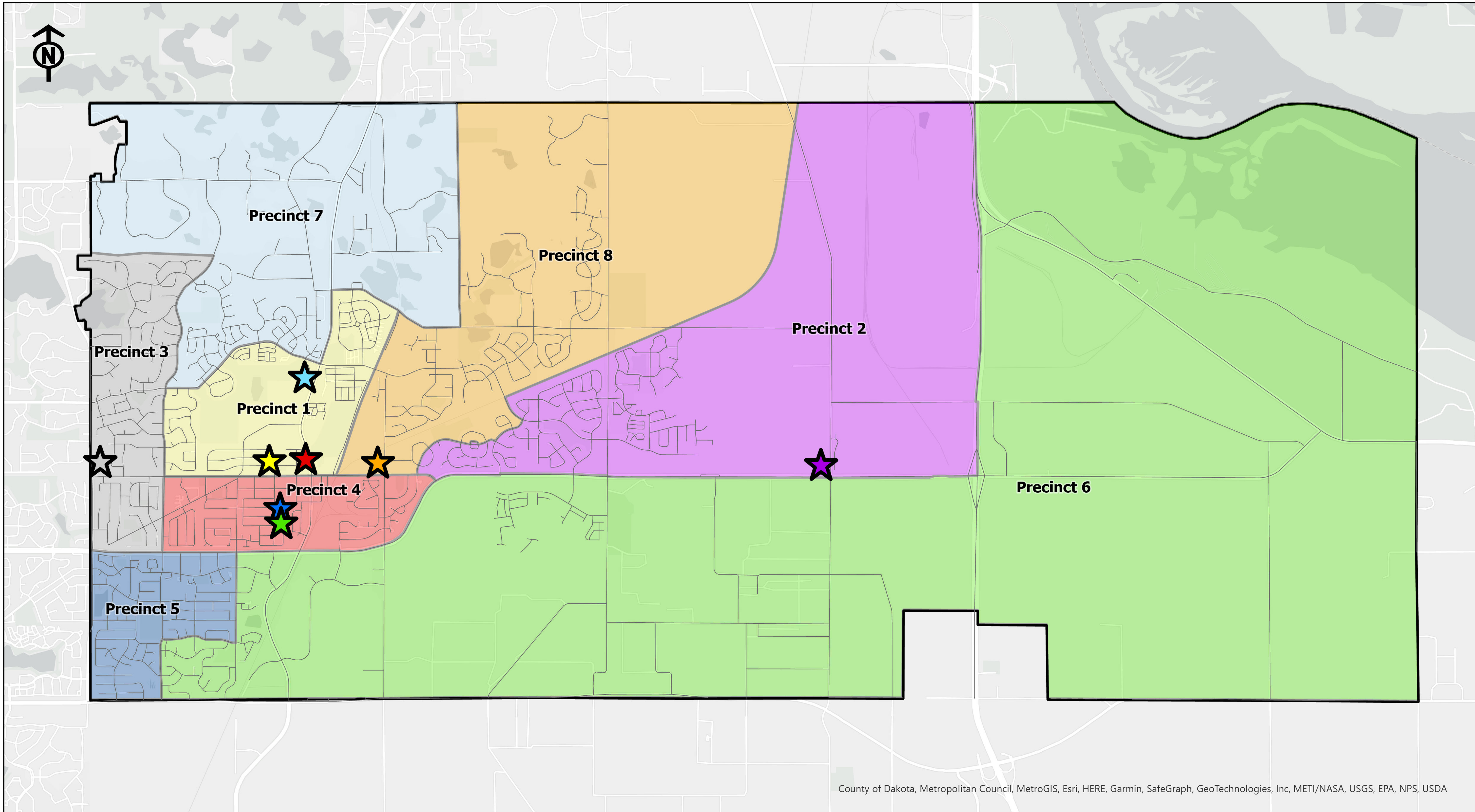
Precinct 1:	The Lighthouse Christian Church, 3285 144th St West
Precinct 2:	St. John's Lutheran Church, 14385 Blaine Avenue East
Precinct 3:	First Baptist Church, 14400 Diamond Path West Rosemount
Precinct 4:	Steeple Center, 14375 South Robert Trail
Precinct 5:	The Well, a United Methodist Church, 14770 Canada Avenue (*East Side Gym)*
Precinct 6:	The Well, a United Methodist Church, 14770 Canada Avenue *(West Side Gym)*
Precinct 7:	Rosemount Community Center, 13885 South Robert Trail
Precinct 8:	Hosanna Church, 14401 Biscayne Avenue West

ADOPTED this 5th day of December, 2023, by the City Council of the City of Rosemount.

____
Jeffery D. Weisensel, Mayor

ATTEST:

____
Erin Fasbender, City Clerk



ROSEMOUNT
MINNESOTA

Voting Precincts

Legend

- Precinct 1 - The Lighthouse Christian Church, 3285 144th St West
- Precinct 2 - St. John's Lutheran Church, 14385 Blaine Avenue
- Precinct 3 - First Baptist Church, 14400 Diamond Path West
- Precinct 4 - Rosemount Steeple Center, 14375 South Robert Trail
- Precinct 5 - The Well A United Methodist Church, 14770 Canada Avenue
- Precinct 6 - The Well A United Methodist Church, 14770 Canada Avenue
- Precinct 7 - Rosemount Community Center, 13885 South Robert Trail
- Precinct 8 - Hosanna Church, 14402 Biscayne Avenue

12/1/2023

ROSEMOUNT
MINNESOTA

EXECUTIVE SUMMARY

City Council Regular Meeting: December 5, 2023

AGENDA ITEM:	Approve Water Service Repair Assessment Request - 13219 Danner Path	**AGENDA SECTION:** CONSENT AGENDA
PREPARED BY:	Nick Egger, Public Works Director	**AGENDA NO.** 6.i.
ATTACHMENTS:	Water Service Repair Assessment Request, Assessment Agreement & Waiver Document	**APPROVED BY:** LJM
RECOMMENDED ACTION: Approve request from Edward & Pamela Freeman for the City to fund their recent water service repair expense and to assess the cost back to the property.		

BACKGROUND

Enclosed for Council approval is a request from Edward and Pamela Freeman for the City to pay the cost to repair the water service line at their property located at 13219 Danner Path and to assess the costs back to the property. The cost of the work in this case was approximately $5,700.

Under the recently adopted City-Financed Utility Service Repair program, residents who are facing expensive repair costs for water or sewer service line failures may request for the City to pay the expenses of these repairs upfront, and then assess back the costs through entering into an agreement. The City Attorney has prepared an agreement and waiver of assessment appeal for the property owners to sign, which spells out the conditions and terms of the assessment and protects the City from an assessment appeal.

RECOMMENDATION

Staff recommends the City Council approve the request for the City to fund the water service repair and assess the cost back to the property under the condition that they first enter into an assessment agreement with the City.

13219 Danner Path
Rosemount, MN 55068
November 11th, 2023

City Public Works Department
2875 145th St. W
Rosemount, MN 55068

Dear Public Works Director Egger,

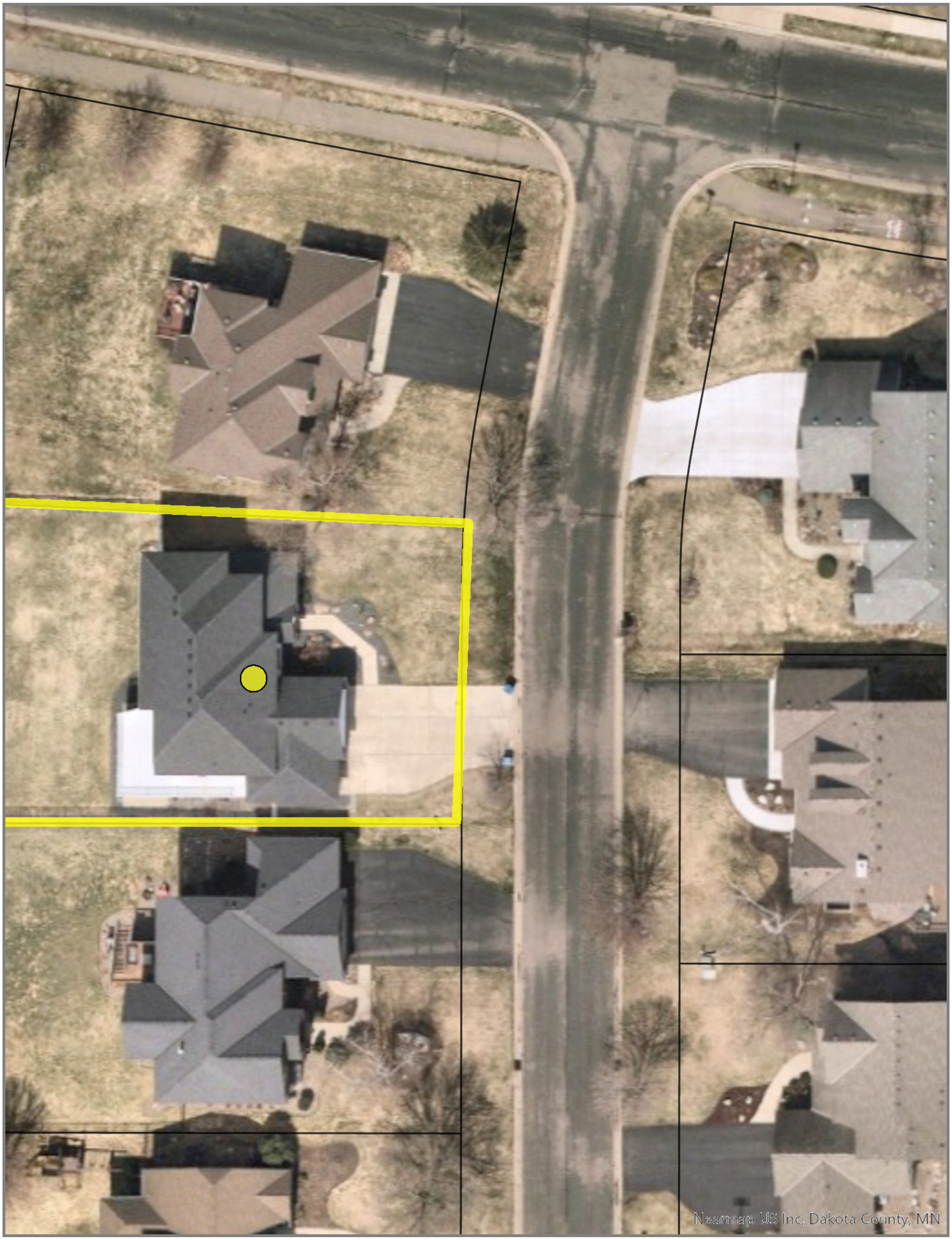
I am writing to apply for the City Financing Program for Sewer and Water Service Repair Work. We had a water leak under our water stop and it required repair. The repair and the cost to replace our driveway as a result will be very expensive. We are looking to apply for this program as a way to responsibly and financially cover these costs.

Thanks you so much for your help.

Sincerely,

Edward Freeman

Freeman Water Service Repair Request - 13219 Danner Path



Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search,appraisal, survey, or for zoning verification.

Map Scale
1 inch = 38 feet
11/14/2023

Property Card	Parcel ID Number 34-25100-08-100

Owner Information

Fee Owner

EDWARD FREEMAN
PAMELA YOSHINO FREEMAN

Mailing Address

13219 DANNER PATH

ROSEMOUNT MN 55068-4377

Property Address

Address

13219 DANNER PATH

Municipality

ROSEMOUNT

Parcel Information

Sale Date	11/17/2006	Total Acres	0.29
Sale Value	$642,000.00	R/W Acres	
Uses	RESIDENTIAL	Water Acres	
		Plat	EVERMOOR
		Lot and Block	10 8
		Tax Description	COMMON AREA KNOWN AS OUTLOTS A H I J L & N & ALL OF LOT

2023 Building Characteristics (payable 2024)*

Building Type	S.FAM.RES	Year Built	2001	Bedrooms	4
Building Style	TWO STORY	Foundation Sq Ft	1,608	Bathrooms	3.50
Frame	WOOD	Above Grade Sq Ft	3,640	Garage Sq Ft	744
Multiple Buildings		Finished Sq Ft	4,896	Other Garage	

Miscellaneous Information

School District	Watershed District	Homestead	Green Acres	Ag Preserve	Open Space
196	VERMILLION RIVER	FULL HOMESTEAD			

Assessor Valuation

	Taxable	Estimated
2023 Land Values (payable 2024)	$202,400.00	$202,400.00
2023 Building Values (payable 2024)*	$496,600.00	$496,600.00
2023 Total Values (payable 2024)*	$699,000.00	$699,000.00
2022 Total Values (payable 2023)*	$649,300.00	$649,300.00

Property Tax Information

Net Tax (payable 2023)	Special Assessments (2023)	Total Tax & Assessments (2023)
$6,894.00	$0.00	$6,894.00

* Manufactured Homes Payable the Same Year as Assessment.

Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search, appraisal, survey, or for zoning verification.

Valley-Rich Co., Inc.
147 Jonathan Blvd. N. Ste. 4
Chaska, MN 55318

(952) 448-3002

Invoice: 32703

Sold to

City of Rosemount
attn Accounts Payable
2875 145th Street West
Rosemount, MN 55068

Ship to

13219 Danner Path/Rosemount
13219 Danner Path
Rosemount

Account	P.O. Num	Ship Via	Ship Date	Terms	Invoice Date	Page
ROSEMOUN		R230628 11/03			10/16/23	1

Item	Quantity	Description	Unit Price	Extended Price
EQUIPMENT	2.00	10/12/2023: Laborer	142.00	284.00
EQUIPMENT	2.50	10/13/2023: Laborer	142.00	355.00
EQUIPMENT	5.00	10/13/2023: Machine Delivery	210.00	1,050.00
EQUIPMENT	1.00	10/16/2023: Trench Box per Day	350.00	350.00
EQUIPMENT	4.00	10/16/2023: 7/8 Yard Excavator	203.00	812.00
EQUIPMENT	8.25	10/16/2023: Laborer	142.00	1,171.50
EQUIPMENT	0.50	10/16/2023: Tractor w/Hydraulic Breaker	183.00	91.50
EQUIPMENT	0.75	10/16/2023: Tractor w/Hydraulic Tamper	183.00	137.25
EQUIPMENT	1.00	10/16/2023: Breaker Flat Fee	330.00	330.00
EQUIPMENT	1.00	10/16/2023: Tamper Flat Fee	280.00	280.00
MATERIALS	1.00	Stock Materials	811.85	811.85

Subtotal 5,673.10

Total $5,673.10

PRIVATE WATER SERVICE REPAIR SPECIAL ASSESSMENT AGREEMENT

THIS AGREEMENT (the "Agreement") is made this ________ day of ________________, 2023, by and between the City of Rosemount, a Minnesota municipal corporation (the "City") and Edward Freeman and Pamela Yoshino Freeman (the "Owners"), spouses married to each other.

RECITALS

A. Owners are the fee owners of a parcel located at 13219 Danner Path in the City of Rosemount, Dakota County, Minnesota (the "Subject Property"), legally described in the attached Exhibit.

B. The City has found that certain repairs to the private water service are required.

C. The Owners have requested that the City assess the costs of construction of the required private water service repairs to serve the Subject Property.

D. The Owners acknowledge that the required private water service repairs will benefit the Subject Property.

NOW, THEREFORE, IN CONSIDERATION OF THEIR MUTUAL COVENANTS THE PARTIES AGREE AS FOLLOWS:

1. REPRESENTATIONS OF THE OWNERS. The Owners represent and warrant that they are the owners of 100 percent of the Subject Property, that they have full legal power and authority to encumber the Subject Property as herein provided, and that as of the date hereof, they have fee simple title in the Subject Property.

2. DESCRIPTION OF REPAIRS. The "Repairs" are the repairs to the Owners' private water service line at the Subject Property.

3. SPECIAL ASSESSMENTS. The City agrees to advance the funds necessary for the Repairs in return for the Owners' agreement to have the costs assessed against the Subject Property as provided for in this Agreement. The Owners agree to pay one hundred percent (100%) of the cost of the Repairs through the assessment process. The City will assess the Subject Property the following principal amount for the Repairs: $5,673.10 ("Assessment Amount"). The Assessment Amount shall be deemed adopted on the date the Rosemount City Council approves the Assessment Amount and this Agreement. The Assessment Amount shall be paid over a 5-year period without deferment, together at a rate of 6.0% interest on the unpaid balance. To the first installment shall be added interest on the entire assessment from the date of approval of this Agreement until December 31, 2024. To each subsequent installment when due shall be added interest for one year on all unpaid installments. The Owners further agree that the Assessment Amount may be exceeded if the increases are a result of requests made by the Owners or otherwise approved by the Owners in subsequent written documents. The first installment shall be due and payable with property taxes in 2025. Owners further agree that the City can assess a $25 administrative fee, plus an additional $5.00 per year for the term of the assessment to offset the fees imposed by Dakota County for certifying this assessment, plus the County's document fee of $46 for the recording of this agreement. All fees will be added to the unpaid balance.

4. WAIVER OF APPEAL. The Owners hereby authorize the City to certify to the Dakota County Assessor a special assessment against the Subject Property up to the Assessment Amount. The Owners hereby waive all rights to assessment notices, hearings, appeals, and procedural and substantive objections and all other rights pursuant to Minn. Stat. §429.061, §429.071 and §429.081 for the special assessment against the Subject Property up to the Assessment Amount, including, but not limited to, any claim that the Assessment Amount against the Subject Property exceeds the benefit to the Subject Property for the Repairs.

5. BINDING EFFECT; RECORDING. This Agreement shall be binding upon the Owners and the Owners' successors and assigns. The covenants, waivers and agreements contained herein shall run with the Subject Property and this Agreement shall be recorded against the title to the Subject Property. The City will record the Agreement.

6. TERMINATION. This Agreement shall terminate upon the payment in full of the Assessment Amount and any interest accrued thereon. At the request of the Owners, the City shall thereupon execute and deliver such documents, in recordable form, as are necessary to extinguish its rights hereunder.

CITY OF ROSEMOUNT

By: ________________________________
Jeffery D. Weisensel
Mayor

By:_________________________________
Erin Fasbender
City Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

On this ___ day of ______________________, 2023, before me a Notary Public within and for said County, personally appeared Jeffery Weisensel and Erin Fasbender, to me personally known, who being each by me duly sworn, each did say that they are respectively the Mayor and City Clerk of the City of Rosemount, Minnesota, the municipality named in the foregoing instrument, and that the seal affixed to said instrument was signed and sealed on behalf of said municipality by authority of its City Council and said Mayor and City Clerk acknowledged said instrument to be the free act and deed of said municipality.

____
Notary Public

PROPERTY OWNERS:

By: ________________________________
Edward Freeman

By: ________________________________
Pamela Yoshino Freeman

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

The foregoing instrument was acknowledged before me this ____ day of __________________, 2023 by Edward Freeman and Pamela Yoshino Freeman, spouses married to each other.

____
Notary Public

EXHIBIT A
LEGAL DESCRIPTION
PID: 34-25100-08-100

Lot 10, Block 8, Evermoor, Dakota County, Minnesota.

ROSEMOUNT
MINNESOTA

EXECUTIVE SUMMARY

City Council Regular Meeting: December 5, 2023

AGENDA ITEM:	Approve Amended JPA for the Diamond Path Roundabout	**AGENDA SECTION:** CONSENT AGENDA
PREPARED BY:	Brian Erickson, City Engineer	**AGENDA NO.** 6.j.
ATTACHMENTS:	Revised JPA with Highlights, Opinion of Cost	**APPROVED BY:** LJM
RECOMMENDED ACTION: Approve a Motion authorizing the execution of an amended Joint Powers Agreement between Dakota County and the cities of Rosemount and Apple Valley to complete engineering, right--of-way acquisition and construction of a roundabout and related pavement maintenance.		

BACKGROUND

On February 21, 2023, City Council approved a Joint Powers Agreement (JPA) with Dakota County and the cities of Rosemount and Apple Valley for completing engineering, right-of-way acquisition and construction of a roundabout and related pavement maintenance on County State Aid Highway (CSAH) 33/Diamond Path between CSAH 42/150th Street and Connemara Trail. Subsequent to that approval, the City of Rosemount requested advanced funding for this project. That request was originally planned as an amendment to the JPA. However, since the original JPA was never fully executed by all parties, the County edited the original JPA and added in the advance funding request language.

Additionally, the County opened bids for this project prior to getting the fully amended JPA executed. As a result, the total project cost based on low bid was updated and is included in the JPA as Attachment A. The low bid on the project was approximately $550,000 below the estimate, which results in Rosemount's estimated total project cost being approximately $310,000 less than originally estimated. Rosemount's total share of the project cost based on low bid is $432,448.48.

The City Attorney has reviewed the amended JPA and no comments regarding the updated language were noted.

RECOMMENDATION

Staff recommends that City Council approve the amended Joint Powers Agreement between Dakota County and the cities of Rosemount and Apple Valley to complete engineering, right--of-way acquisition and construction of a roundabout and related pavement maintenance.

Dakota County Contract Nos.
C0032443 Apple Valley
C0032444 Rosemount

JOINT POWERS AGREEMENT FOR

PRELIMINARY & FINAL DESIGN ENGINEERING, RIGHT OF WAY ACQUISITION, HIGHWAY CONSTRUCTION, AND MAINTENANCE

BETWEEN

THE COUNTY OF DAKOTA,

THE CITY OF APPLE VALLEY

AND

THE CITY OF ROSEMOUNT

FOR

COUNTY PROJECT NO. 33-15

CITY OF APPLE VALLEY PROJECT NO. 2020-108

CITY OF ROSEMOUNT PROJECT NO. 2020-07

SYNOPSIS: Dakota County and the Cities of Apple Valley and Rosemount agree to complete preliminary and final engineering, and right-of-way acquisition, for construction of a roundabout at County Road 33 (CR 33 or Diamond Path) and 140th Street/Connemara Trail, pavement preservation on CSAH 33 from CSAH 42 (150th Street) to 140th Street/Connemara Trail, and conversion to a 3-lane roadway along both CSAH 33 from CSAH 42 (150th Street) to 140th Street/Connemara Trail and 140th Street from CSAH 31 (Pilot Knob Road) to CSAH 33 (Diamond Path)

THIS AGREEMENT, made and entered into by and between the County of Dakota, referred to in this Agreement as the "County", and the Cities of Apple Valley and Rosemount, referred to in this Agreement as the "Cities", and witnesses the following:

WHEREAS, under Minnesota Statutes Sections 162.17, subd. 1 and 471.59, subd. 1, two or more governmental units may enter into an Agreement to cooperatively exercise any power common to the contracting parties, and one of the participating governmental units may exercise one of its powers on behalf of the other governmental units; and

WHEREAS, it is considered mutually desirable to complete the preliminary and final engineering design, right of way acquisition, and construction of traffic control improvements (roundabout) at the intersection of CSAH 33 (Diamond Path) and 140th Street/Connemara Trail. A roundabout is proposed at this location to replace an all-way-stop-controlled intersection; and

WHEREAS, other design and construction elements included in this agreement in addition to the roundabout, include: (1) the restriping of 140th Street from CSAH 31 (Pilot Knob Road) to CSAH 33 (Diamond Path) in Apple Valley; (2) pavement replacement and restriping of CSAH 33 (Diamond Path) from 140th Street/Connemara Trail to CSAH 42 (150th Street); and (3) pedestrian crossing improvements (the “Project”); and

WHEREAS, to provide a safe and efficient transportation system, the County and the Cities are coordinating County Project No. 33-15; City Project Nos. 2020-108 (Apple Valley), and 2020-07 (Rosemount); and

WHEREAS, the County and Cities have included portions of the Project in their respective Capital Improvement Programs and will participate in the costs of engineering design, right of way acquisition, construction, and maintenance; and

NOW, THEREFORE, it is agreed the County and Cities will share responsibilities and participate in the Project as described in the following sections:

1. Administration. The County is the lead agency for the feasibility study, preliminary and final design, right of way acquisition, and construction administration and inspection of the Project. Subject to the requirements below, the County and Cities shall each retain final decision-making authority within their respective jurisdictions.

2. Feasibility Study and Cost Shares. "Feasibility Study" shall be defined as the initial study to confirm the need for the proposed roundabout, to establish the proposed design elements functionally and conceptually (including coordination with MnDOT State Aid), and to inform community stakeholders of the decision-making process, recommendations, and next steps. The County shall be responsible for 55% of the cost of the Feasibility Study and each City shall be responsible for 22.5% of the cost of the Feasibility Study.

3. Preliminary and Final Design Engineering. "Preliminary and final design engineering" shall be defined as engineering work completed through final approved plans and specifications, which includes, but is not limited to:
   - Surveying and mapping;
   - Engineering studies and reports;
   - Public involvement process;
   - Agency involvement;
   - Environmental reports;
   - Consultant engineering;
   - Traffic evaluation of various alternatives;
   - Preliminary layouts (including Level 1 Layout as required by MnDOT);
   - Final plan development including 30%, 60%, 90% and final plans;
   - Conceptual, preliminary, and final design engineering of project storm water design features; and
   - County and City staff time for the aforementioned items

   The Preliminary and final design engineering costs shall be as paid as described section 5.

4. Construction Items. Construction cost includes all highway and roadway construction items; County and City furnished materials, mitigation required by state and federal permits including accessibility requirements; storm sewer and other drainage facilities eligible for County/City State Aid funding based on contributing flows; replacement or restoration of fences, landscaping and driveways affected by construction; replacement or adjustment of sanitary sewer, water and storm sewer systems, if required due to

construction; relocating or adjusting privately owned utilities when not performed at the expense of the utility; water pollution best management practices, based on contributing flows from the County right of way, meeting National Urban Runoff Protection (NURP) standards; installation of roundabout and design elements integral to the safe design and operation of the roundabouts; mitigation required for access modifications, if needed; roundabout intersection lighting; and all other construction aspects outlined in the Project. Construction costs shall be paid as described in Section 5.

5. Cost Share: The Opinion of Cost Participation (Attachment A) reflects the estimated cost share for the Project based on the winning bid from SM Hengtes & Sons, Inc of $2,196,686.59, actuals incurred to date and estimates for other project elements. Cost shares are subject to actual costs incurred during construction. The County and Cities shall apportion the Preliminary and final design engineering and construction costs for the Project (Project Cost) as follows:

   - CSAH 33 and 140th Street/Connemara Trail Roundabout and associated street lighting
     i. The County shall be responsible for 55% of all the Project Cost
     ii. The City of Apple Valley shall be responsible for 22.5% of the Project Cost
     iii. The City of Rosemount shall be responsible for 22.5% of the Project Cost

   - CSAH 33 from CSAH 42 to 140th Street/Connemara Trail
     i. The County shall be responsible for 100% of the Project Cost related to pavement preservation work and pedestrian crossing enhancements including street lighting. The County shall be responsible for 85% of the Project Cost related to installation of right turn lanes along this segment of CSAH 33.
     ii. The City of Apple Valley shall be responsible for 15% of the Project Cost related to installation of right turn lanes along this segment of CSAH 33 within the City limits.
     iii. The City of Rosemount shall be responsible for 15% of the Project Cost related to installation of right turn lanes along this segment of CSAH 33 within the City limits.

iv. The City of Apple Valley shall be responsible for 100% of the Project Cost related to street lighting upgrades along CSAH 33 within in the City of Apple Valley.

- 140th Street from CSAH 31 to CSAH 33
  i. The City of Apple Valley shall be responsible for 100% of all Project Costs along 140th Street. The portion of 140th Street that is included within the roundabout shall be split according to Section 5, CSAH 33/ 140th Street/Connemara Trail Roundabout and associated street lighting.

- County Advanced Funding for City Cost Participation (County Cost Policy F.18)
  i. The County will consider advancing the local share of the Project, consistent with adopted County cost participation policies, in the approved CIP's by agreement with the City involved when all the following criteria are met:
     1. The County determines there is a need on the County transportation system that should be addressed sooner than city funding allows.
     2. The County has the available funds to pay the city cost share at the time the cost will be incurred.
     3. The City submits a request to the County explaining the reason(s) for the County to advance fund their share.
     4. The plan for city repayment is defined in an agreement between the City and County.
     5. County advance funding is limited to a maximum 3-year period.
  ii. The City of Rosemount requested utilization of the County's Advanced Funding policy. The County determined the request met the criteria of the cost policy noted above. The City of Rosemount will reimburse the County for the advance in the full amount by 2026.

6. Aesthetic Elements. Aesthetic elements for the Project consist of decorative pavements, trail lighting, undergrounding of private utilities, landscaping and plantings. The County will participate up to 50 percent (50%) of the cost of aesthetic elements up to a maximum amount of three percent (3%) of the County's share (prior to application of

Federal funding) of highway construction costs. Highway construction costs exclude costs for items such as right of way, storm sewer and ponding. Each City shall be responsible for 25 percent (25%) of the costs of all aesthetic elements at the roundabout at CSAH 33 and 140th Street/ Connemara Trail and 50 percent (50%) of the costs of all aesthetic elements for elements not related to the roundabout at CSAH 33 and 140th Street/Connemara Trail. Each City is responsible for a100 percent (100%) of their respective costs that exceed the County's maximum participation for aesthetic elements. The responsibility for maintenance of all aesthetic elements shall be in accordance with County policies included in the current adopted Dakota County Transportation Plan.

7. Right-of-Way Acquisition. The County will undertake all actions necessary to acquire all permanent and temporary road right-of-way, all right of way for trails, wetland damage mitigation and banking, drainage and ponds, and water pollution control best management practices necessary for the Project. The Cities shall convey to the County, at no cost, effective on the title and possession date of the Project, all necessary public easements and rights of way necessary for project purposes, on all adjacent City-controlled or dedicated real property for Project purposes including the right to grade within drainage and utility easements as necessary. Upon completion of the Project, the ownership of the drainage, utility, and ponding easements and permanent right of way for City streets shall be owned by the respective City in which the easements are located. Any right of way costs for new sanitary sewer, water mains, and appurtenances, and aesthetic elements outside of the right of way needed for the highway improvements shall be the responsibility of the respective City in which the improvement is located.. The County shall pay 55% of the cost for acquiring right of way for the proposed roundabout at CSAH 33 and 140th Street/Connemara Trail and each City shall pay 22.5% of the cost.

8. Plans and Specifications. The County shall prepare the plans and technical specifications for the Project. The Cities shall approve the plans and specifications prior to the County advertising for bids. The County Board will award the contract for construction of the Project to the lowest responsive and responsible bidder in accordance with state law.

9. City Utilities. The Cities shall pay all costs, including design, for new sanitary sewer, water mains and appurtenances not necessary for the Project but constructed with the

project. Further, the respective City shall be responsible for the maintenance of all such facilities after the completion of the Project.

10. Project Cost Updates. The County will provide updated cost estimates to the Cities showing the County's and Cities' shares of Project costs annually at the time of Capital Improvement Program development. Updated cost estimates will also be provided by the County to the Cities at the following times:

    - prior to contract award,
    - upon completion of the 30% plans
    - Prior to advertising a construction contract,
    - After bid opening (prior to contract award),
    - During construction if total contract changes exceed $100,000,
    - Once per year following the construction season until Project is complete.

11. Payment. The County will administer the contract and act as the paying agent for all payments to the consulting engineers. Payments will be made as the Project work progresses and when certified by the County Engineer. The County, in turn, will bill the Cities for their share of the Project costs. Upon presentation of an itemized claim the City shall reimburse the County for its share of the costs incurred under this Agreement within 35 days from the presentation of the claim. If any portion of an itemized claim is questioned by a City, the remainder of the claim shall be promptly paid, and accompanied by a written explanation of the amounts in question. Payment of any outstanding amount will be made following good faith negotiation and documentation of actual costs incurred in carrying out the work.

12. Change Orders and Supplemental Agreements. Any change orders or supplemental agreements that affect the Project cost participation must be approved by all parties prior to execution of work.

13. Amendments. Any amendments to this Agreement will be effective only after approval by each governing body and execution of a written amendment document by duly authorized officials of each body.

14. Effective Dates. This Agreement will be effective upon execution by duly authorized officials of each governing body and shall continue in effect until all work to be carried out in accordance with this Agreement has been completed. Absent an amendment, however, in no event will this Agreement continue in effect after December 31, 2024.

15. Final Completion: Final completion of the construction Project must be approved by both the County and the Cities.

16. Storm Sewer Construction and Maintenance: Upon final acceptance of the Project, maintenance of storm sewer systems shall be provided in accordance with the current County and City Maintenance Agreements for Storm Sewer Systems. The County will participate in replacement or repair of storm sewer constructed by this Project in accordance with County policies included in the current adopted Transportation Plan.

17. Rules and Regulations. The County shall abide by Minnesota Department of Transportation and standard specifications, rules, and contract administration procedures.

18. Indemnification. The County agrees to defend, indemnify, and hold harmless the Cities against any and all claims, liability, loss, damage, or expense arising under the provisions of this Agreement and caused by or resulting from negligent acts or omissions of the County and/or those of County employees or agents. Apple Valley agrees to defend, indemnify, and hold harmless the County and Rosemount against any and all claims, liability, loss, damage, or expense arising under the provisions of this Agreement caused by or resulting from negligent acts or omissions of Apple Valley and/or those of Apple valley's employees or agents. Rosemount agrees to defend, indemnify, and hold harmless the County and Apple Valley against any and all claims, liability, loss, damage, or expense arising under the provisions of this Agreement caused by or resulting from negligent acts or omissions of Rosemount, its employees or agents. All parties to this Agreement recognize that liability for any tort claims arising under this Agreement are subject to the provisions of the Minnesota Municipal Tort Claims Law; Minnesota Statutes, Chapter 466. In the event any tort claim or action is filed against any party, nothing in this Agreement shall be construed to allow a claimant to obtain separate judgments or separate liability caps from the individual parties. For purposes of determining total liability for damages, the Cities and County are considered a single

governmental unit pursuant to Minn. Stat. § 471.59, subd. 1a. The County shall include the Cities as additional insureds in the contract documents.

19. Employees of Parties. Any and all persons engaged in the work to be performed by the County shall not be considered employees of the Cities for any purpose, including Worker's Compensation, or any and all claims that may or might arise out of said employment context on behalf of said employees while so engaged. Any and all claims made by any third party as a consequence of any act or omission on the part of said County employees while so engaged on any of the work contemplated herein shall not be the obligation or responsibility of the Cities. The opposite situation shall also apply: the County shall not be responsible under the Worker's Compensation Act for any employees of the Cities and any and all claims made by any third party as a consequence of any act or omission on the part of said Cities employees while so engaged on any of the work contemplated herein shall not be the obligation or responsibility of the County.

20. Audits. Pursuant to Minnesota Statutes Sec 16 C. 05, Subd. 5, any books, records, documents, and accounting procedures and practices of the County and each City relevant to the Agreement are subject to examination by the County or the Cities and either the Legislative Auditor or the State Auditor as appropriate. The County and each City agree to maintain these records for a period of six years from the date of performance of all services covered under this Agreement. Dakota County will be financially responsible for the cost of the audit.

21. Integration and Continuing Effect. The entire and integrated agreement of the Parties contained in this Agreement shall supersede all prior negotiations, representations or agreements between the Cities and the County regarding the Project; whether written or oral. All agreements for future maintenance or cost responsibilities shall survive and continue in full force and effect after completion of the improvements provided for in this Agreement.

22. Authorized Representatives. The authorized representatives for the purpose of the administration of this Agreement are:

COUNTY OF DAKOTA

Erin Laberee, Dakota County Engineer (or successor)
14955 Galaxie Ave.
Apple Valley, MN 55124
Office: (952) 891-7102
erin.laberee@co.dakota.mn.us

CITY OF APPLE VALLEY

Matt Saam, Public Works Director (or successor)
City of Apple Valley
7100 147th Street W
Apple Valley, MN 55124
Office: (952) 953-2412
msaam@ci.apple-valley.mn.us

CITY OF ROSEMOUNT

Brian Erickson, City Engineer (or successor)
City of Rosemount
2875 145th Street West
Rosemount, MN 55068
Office: (651) 322-2025
brian.erickson@ci.rosemount.mn.us

Notification required to be provided pursuant to this Agreement shall be provided to the above named persons and addresses, unless otherwise stated in this Agreement or in a modification of this Agreement.

[SIGNATURE PAGES TO FOLLOW]

IN WITNESS THEREOF, the parties have caused this agreement to be executed by their duly authorized officials.

CITY OF APPLE VALLEY

RECOMMENDED FOR APPROVAL:

________________________________ By ________________________________

Public Works Director, Matt Saam | Mayor, Clint Hooppaw

APPROVED AS TO FORM: (SEAL)

________________________________ By ________________________________

City Attorney | City Clerk, Pamela Gackstetter

Date________________________________

CITY OF ROSEMOUNT

RECOMMENDED FOR APPROVAL:

______________________________	By ______________________________
Public Works Directors, Brian Erickson	Mayor, Jeffery D. Weisensel
APPROVED AS TO FORM:	(SEAL)
______________________________	By ______________________________
City Attorney	City Clerk, Erin Fasbender
	Date______________________________

DAKOTA COUNTY

RECOMMENDED FOR APPROVAL:

______________________________ By: ______________________________

County Engineer, Erin Laberee Physical Development Director, Georg Fischer

Date:____________

APPROVED AS TO FORM:

____
Assistant County Attorney Date

COUNTY BOARD RESOLUTION

No. 20-447 Date: September 22, 2020

Attachment A
Opinion of Cost Participation

Project Cost Update

Co. Proj. #: **33-015**

Road #: CSAH 33

Proj Limits: CSAH 33 - CSAH 42 to N of 140th St/Connemara Trl; 140th St - CSAH 31 to CSAH 33

				DAKOTA COUNTY TRANSPORTATION		LOCAL PARTNERS (CITIES, TOWNSHIPS, OTHER DAKOTA COUNTY DEPARTMENTS)					
		Total		Total		Total		City-Apple Valley		City-Rosemount	
Year	Phase/Detail	%	Cost	%	Cost	%	Cost	%	Cost	%	Cost
2020	**Preliminary Engineering**			55.00%	$ -	45.00%	$ -	50.00%	$ -	50.00%	$ -
	Study/Prelim Design (BMI Contract)	74.02%	$ 87,977.00		$ 48,387.35		$ 39,589.65		$ 19,794.83		$ 19,794.83
	Environmental	0.00%			$ -		$ -		$ -		$ -
	Public Engagement	1.19%	$ 1,408.97		$ 774.93		$ 634.04		$ 317.02		$ 317.02
	Grant Writing	0.00%			$ -		$ -		$ -		$ -
	Misc	0.00%			$ -		$ -		$ -		$ -
		0.00%			$ -		$ -		$ -		$ -
		0.00%			$ -		$ -		$ -		$ -
		0.00%			$ -		$ -		$ -		$ -
	Local staff time	3.76%	$ 4,469.30		$ 2,458.11		$ 2,011.18		$ 1,005.59		$ 1,005.59
	DC staff time	21.03%	$ 25,000.00		$ 13,750.00		$ 11,250.00		$ 5,625.00		$ 5,625.00
	PE Subtotal		***$ 118,855.27***		***$ 65,370.39***		***$ 53,484.87***		***$ 26,742.44***		***$ 26,742.44***
2021	**Design**			69.07%	$ -	30.93%	$ -	57.68%	$ -	42.32%	$ -
	Survey	0.00%			$ -		$ -		$ -		$ -
	Environmental	0.00%			$ -		$ -		$ -		$ -
	Geotechnical	0.00%			$ -		$ -		$ -		$ -
	Design	2.36%	$ 4,677.00		$ 3,230.40		$ 1,446.60		$ 834.40		$ 612.20
	RAB Lighting	2.36%	$ 4,677.00		$ 3,230.40		$ 1,446.60		$ 834.40		$ 612.20
		0.00%			$ -		$ -		$ -		$ -
		0.00%			$ -		$ -		$ -		$ -
		0.00%			$ -		$ -		$ -		$ -
	Utility Coordination	0.00%			$ -		$ -		$ -		$ -
	Railroad Coordination	0.00%			$ -		$ -		$ -		$ -
	Public Engagement	1.35%	$ 2,685.52		$ 1,854.89		$ 830.63		$ 479.11		$ 351.52
	Grant Writing	0.00%			$ -		$ -		$ -		$ -
	Permits	0.20%	$ 400.00		$ 276.28		$ 123.72		$ 71.36		$ 52.36
	Misc	0.00%			$ -		$ -		$ -		$ -
		0.00%			$ -		$ -		$ -		$ -
		0.00%			$ -		$ -		$ -		$ -
		0.00%			$ -		$ -		$ -		$ -

Project Cost Update

Co. Proj. #: **33-015**

Road #: CSAH 33

Proj Limits: CSAH 33 - CSAH 42 to N of 140th St/Connemara Trl; 140th St - CSAH 31 to CSAH 33

				DAKOTA COUNTY TRANSPORTATION		LOCAL PARTNERS (CITIES, TOWNSHIPS, OTHER DAKOTA COUNTY DEPARTMENTS)					
		Total		Total		Total		City-Apple Valley		City-Rosemount	
Year	Phase/Detail	%	Cost	%	Cost	%	Cost	%	Cost	%	Cost
	Local staff time	0.31%	$ 621.98		$ 429.60		$ 192.38		$ 110.96		$ 81.42
	DC staff time	95.77%	$ 190,000.00		$ 131,233.00		$ 58,767.00		$ 33,896.81		$ 24,870.19
	Design Subtotal		***$ 198,384.50***		***$ 137,024.17***		***$ 61,360.33***		***$ 35,392.64***		***$ 25,967.69***
2022	**Right of Way**			55.00%	$ -	45.00%	$ -	50.00%	$ -	50.00%	$ -
	O&E's	4.66%	$ 11,400.00		$ 6,270.00		$ 5,130.00		$ 2,565.00		$ 2,565.00
	Appraisals	5.95%	$ 14,550.00		$ 8,002.50		$ 6,547.50		$ 3,273.75		$ 3,273.75
	Review Appraisals	1.31%	$ 3,200.00		$ 1,760.00		$ 1,440.00		$ 720.00		$ 720.00
	ROW Settlements	67.68%	$ 165,500.00		$ 91,025.00		$ 74,475.00		$ 37,237.50		$ 37,237.50
	Total Takes	0.00%			$ -		$ -		$ -		$ -
	Commissioners Time	0.00%			$ -		$ -		$ -		$ -
	County Attorney's Time	0.64%	$ 1,577.02		$ 867.36		$ 709.66		$ 354.83		$ 354.83
	ROW Staking	0.00%			$ -		$ -		$ -		$ -
	ROW Map	0.00%			$ -		$ -		$ -		$ -
	Utility Relocation	0.20%	$ 500.00		$ 275.00		$ 225.00		$ 112.50		$ 112.50
	Building Removal	0.00%			$ -		$ -		$ -		$ -
	Misc	0.33%	$ 816.51		$ 449.08		$ 367.43		$ 183.72		$ 183.72
		0.00%			$ -		$ -		$ -		$ -
		0.00%			$ -		$ -		$ -		$ -
	Local staff time	0.81%	$ 1,975.44		$ 1,086.49		$ 888.95		$ 444.48		$ 444.48
	DC staff time	18.40%	$ 45,000.00		$ 24,750.00		$ 20,250.00		$ 10,125.00		$ 10,125.00
	ROW Subtotal		***$ 244,518.97***		***$ 134,485.43***		***$ 110,033.54***		***$ 55,016.78***		***$ 55,016.78***
2023	**Construction**			69.07%	$ -	30.93%	$ -	57.68%	$ -	42.32%	$ -
	Materials Testing	0.40%	$ 10,000.00		$ 6,907.00		$ 3,093.00		$ 1,784.04		$ 1,308.96
	Public Engagement	0.00%			$ -		$ -		$ -		$ -
	Supplied Materials	0.00%			$ -		$ -		$ -		$ -
	Contract Items	0.00%			$ -		$ -		$ -		$ -
	Contract Items (SEQ)		$ 2,196,678.61	69.07%	$ 1,517,329.82	0.00%	$ 679,348.79	17.84%	$ 391,821.40	13.09%	$ 287,527.39
	Roundabout - Rdwy	45.02%	$ 1,116,780.36	55.00%	$ 614,229.20	45.00%	$ 502,551.16	50.00%	$ 251,275.58	50.00%	$ 251,275.58
	Roundabout - Storm	2.22%	$ 55,190.40	55.00%	$ 30,354.72	45.00%	$ 24,835.68	50.00%	$ 12,417.84	50.00%	$ 12,417.84
	CSAH 33 M&O	25.44%	$ 631,067.31	100.00%	$ 631,067.31	0.00%	$ -	0.00%	$ -	0.00%	$ -

Project Cost Update

Co. Proj. #: **33-015**

Road #: CSAH 33

Proj Limits: CSAH 33 - CSAH 42 to N of 140th St/Connemara Trl; 140th St - CSAH 31 to CSAH 33

				DAKOTA COUNTY TRANSPORTATION		LOCAL PARTNERS (CITIES, TOWNSHIPS, OTHER DAKOTA COUNTY DEPARTMENTS)					
		Total		Total		Total		City-Apple Valley		City-Rosemount	
Year	Phase/Detail	%	Cost	%	Cost	%	Cost	%	Cost	%	Cost
	AV 3-lane conv./ped xing	4.41%	$ 109,312.79	0.00%	$ -	100.00%	$ 109,312.79	100.00%	$ 109,312.79	0.00%	$ -
	AV RTL	5.06%	$ 125,434.62	85.00%	$ 106,619.43	15.00%	$ 18,815.19	100.00%	$ 18,815.19	0.00%	$ -
	Rosemount RTL	6.40%	$ 158,893.13	85.00%	$ 135,059.16	15.00%	$ 23,833.97	0.00%	$ -	100.00%	$ 23,833.97
	Contract Acceleration	0.00%			$ -		$ -		$ -		$ -
	Incentives	0.00%	$ -		$ -		$ -		$ -		$ -
	Fuel Escalation	0.00%			$ -		$ -		$ -		$ -
	OJT	0.00%	$ -		$ -		$ -		$ -		$ -
	Railroad Crossing	0.00%	$ -		$ -		$ -		$ -		$ -
	Misc	0.02%	$ 403.14		$ 278.45		$ 124.69		$ 71.92		$ 52.77
	Tree Clearing	1.12%	$ 27,900.00		$ 19,270.53		$ 8,629.47		$ 4,977.48		$ 3,651.99
		0.00%			$ -		$ -		$ -		$ -
		0.00%			$ -		$ -		$ -		$ -
	Consultant Const Admin	7.66%	$ 190,000.00		$ 131,233.00		$ 58,767.00		$ 33,896.81		$ 24,870.19
	Local staff time	0.90%	$ 22,349.82		$ 15,437.02		$ 6,912.80		$ 3,987.30		$ 2,925.50
	DC staff time	1.35%	$ 33,498.18		$ 23,137.19		$ 10,360.99		$ 5,976.22		$ 4,384.77
	Construction Subtotal		***$ 2,480,829.74***		***$ 1,713,593.01***		***$ 767,236.74***		***$ 442,515.17***		***$ 324,721.57***
	Totals		**$ 3,042,588.47**		**$ 2,050,473.00**		**$ 992,115.48**		**$ 559,667.03**		**$ 432,448.48**

ROSEMOUNT
MINNESOTA

EXECUTIVE SUMMARY

City Council Regular Meeting: December 5, 2023

AGENDA ITEM: Council Meeting Date Change	**AGENDA SECTION:** CONSENT AGENDA
PREPARED BY: Erin Fasbender, City Clerk	**AGENDA NO.** 6.k.
ATTACHMENTS:	**APPROVED BY:** LJM
RECOMMENDED ACTION: Motion to change December 19, 2023 Regular City Council Meeting to December 21, 2023 starting at 7 p.m.	

BACKGROUND

Staff requests the December 19th City Council meeting be moved to Thursday, December 21st in order to accommodate an update of the UMore AUAR. The AUAR update was completed earlier this year and is awaiting final approval after required posting to the Environmental Quality Board.

The posting will be completed on December 20, and as such Council action on the proposed Bigfoot project will be delayed until this date to ensure that the full scope of information is available prior to a final decision.

RECOMMENDATION

Staff is recommending that the City Council approve the motion as stated.

ROSEMOUNT
MINNESOTA

EXECUTIVE SUMMARY

City Council Regular Meeting: December 5, 2023

AGENDA ITEM:	Establish 2024 Budget and Levy	**AGENDA SECTION:** PUBLIC HEARINGS
PREPARED BY:	Logan Martin, City Administrator Teah Malecha, Administrative Services Director	**AGENDA NO.** 7.a.
ATTACHMENTS:	Resolution, 2024 Budget	**APPROVED BY:** LJM
RECOMMENDED ACTION: Adopt a Resolution Setting the 2024 General Fund Operating Budget, the 2024 C.I.P. Budgets, the 2024 Insurance Budget, the 2024 Port Authority Operating Levy and the 2024 Levy.		

BACKGROUND

Staff is pleased to present the 2024 Budget and accompanying documents to the City Council for final approval. This task is one of our largest projects of the year, with effort to craft the Budget beginning in March and continuing through the summer with numerous work sessions and revisions. The budget presented herein is a reflection of that work and a display of the City's goals and priorities in the coming year.

The 2024 Budget shows an increase of 9.67% ($1,608,496) to the Operating Budget, which results in a 7.31% increase ($1,066,765) in the property tax levy. This levy amount is an approximately 0.60% reduction from the September work session based on the Council's direction. The City's recent debt issuance for the PD PW Campus project results in a 4.5% levy increase, making the cumulative levy increase 11.74%. The impact of this levy increase on a median valued home is projected to be $57 per year (City's General Fund) and $50 per year (PD PW Campus). The rate reduction from September to December saved the average resident $7 annually. The rate reduction is possible as a result of Health Insurance plan changes and the anticipation of additional revenues.

The City's tax rate (the percentage used to calculate the City's portion of the property tax) is projected to increase slightly to 33.3%, as compared to 32.5% in 2023. This rate continues to be lower than it was in 2016 (43%), which is a reflection of the growth of the City in recent years and the effect of added taxable value. In 2024, the median home value is estimated to be $401,600, which reflects a 4.99% value growth over last year's median valued home. This is a significantly lower increase in valuation as compared to last year's record high (18.88%), signaling the normalizing of assessed values as the market has softened.

Budget Facts at a Glance	
Growth of Property Tax Base from ‘23	+10.9%
Avg. value increase on Median-Valued Home	+ 4.99%
Change in General Fund Budgets	+ $1,608,496 or 9.67%
City Tax Increase on Median Valued Home	+ $57 for General Fund, $50 for Debt Levy
% Tax Change on Median Valued Home	+ 8.7%
Change in Estimated City Tax Rate	+2.37% (from 32.5% to 33.3%)

BUDGET PROCESS

The drafting of the 2024 Budget ultimately began with and was inspired by the City Council’s goal-setting retreat in February. The goals and five-year strategic initiatives discussed during that process were instrumental in the creating of each department’s budget request.

After each department submitted their 2024 request, staff met individually with each Department Head to discuss all requests and receive further explanation as to their necessity. A number of items were removed via those discussions and two drafts were completed internally prior to Council review, along with multiple drafts after Council input.

Staff also compiled long-range growth projections in housing, population, and service requirements to generate future budget & levy projections that the Council reviewed during the preparation of this Budget.

Finally, as has been the direction in year’s past, staff looked at the overall budget strategically for its overall balance and consistency, effect on taxpayers, and long-term impacts on finances for 2024 and beyond. Our intent was to develop the most conservative budget possible that:

1. is consistent with Council goals
2. is consistent with previous Council direction on levels of service
3. does not weaken the City’s long-range financial outlook
4. is balanced not only between revenues and expenditures, but also is well-balanced internally between personnel, equipment, technology, operating needs and capital expenditures

According to state law, the preliminary budget and levy must be adopted by September 30th and the final budget must be adopted by December 28th after a public hearing.

<u>Revenues</u>

The City’s 2024 Tax Capacity Value is increasing by <u>10.9%</u>, which is the largest capacity increase in the County. Rosemount's median valued home is increasing by <u>4.99%</u>. Over $138 million in value was added via new construction (2nd highest in the County), which is a number we expect to continue based on the City’s growth patterns.

Non-tax levy revenues generated by the City are projected to increase by 12.52% ($1,508,234) in 2024, which is a direct reflection of the growth in the City that is underway and anticipated in 2024. Licenses and Permits (fees generated by growth and construction activities) are beginning to flatten out, just to ensure we don't become overly reliant on these sources of revenue, as they will eventually decline. Further, staff aims to take an accurate yet conservative approach when anticipating this revenue, due to the volatility that occurs in the development market.

With the expected submittal of residential and commercial projects in 2024, revenues received could likely outpace these estimates. This revenue forecast is based on a target goal of 250 new units of housing in 2024. Staff projects revenues from rental of facilities and participation in recreation activities to continue to rebound to pre-pandemic averages.

	2023 Budget	2024 Proposed	Change
Licenses & Permits	$1,168,000	$1,267,710	+ $99,710
Intergovernmental	$1,301,500	$1,688,500	+ $387,000
Chargers for Services (no SKB)	$1,062,800	$1,012,800	- $50,000
SKB Revenue	$375,000	$375,000	+ $0
Fines & Forfeits	$96,000	$97,000	+ $1,000
Recreational Revenues	$313,800	$393,800	+ $80,000
Miscellaneous Revenue	$201,500	$277,500	+ $76,000

EXPENDITURES

Salaries

Rosemount currently has 97 full-time employees (FTE), which compares with 81 FTE at the beginning of 2008. New FTEs for 2024 are reflected in the Administrative Services (Communications Coordinator), Public Works (Streets Maintenance and Fleet / Facilities tech), and the Police Departments (Police Officer, Crime Analyst, and Administrative Sergeant). The contracts for three of four labor bargaining units have been negotiated and are pending Council action in December, and this Budget reflects those negotiations.

Health Insurance

Based on Council direction, staff worked with our insurance committee to implement significant plan changes to our health insurance offerings. A high-deductible plan is now offered with an HSA funding component. Employees electing to stay on a lower deductible plan are paying the difference in premium costs. These changes were bargained with the labor groups and consensus was reached on making these significant changes. Cost savings to the City and the employees are minimal in the initial year of this rollout, but our broker projects that savings due to this change will continue to compound year over year.

Capital Budgets

The City currently has three capital improvement program (CIP) funds: Equipment, Streets, and Buildings. The Council will review the CIP Budgets at a work session with final action in December. The levy for the Equipment CIP is proposed to be $873,200, a decrease of $26,800 due to projected equipment needs.

The Street CIP is proposed to have a levy of $988,081, an increase of $28,779 to account for the upcoming growth of the City's roadway network. The City currently doesn't levy for needs in the Building CIP.

Enterprise Fund Budgets

Proposed water, sewer and storm water utility rates and budgets have been reviewed by the Utility Commission and are reflected within the Enterprise Fund Budgets, as presented. Water utility rates are proposed to increase by 5%, or about $0.09 per 1000 gallons. Sewer rates are significantly driven by the fees charged to the City by Met Council. Sewer utility rates are proposed to increase 9% or about $0.50 per 1000 gallons. Storm Sewer rates are also proposed to increase by 5%, and the rates for the Street Light Utility are increasing by 9%. All told, the average rate payer will see a $9.75 per quarter increase to their utility bill.

Below is a description of notable changes to each department's budget. Many budget line items have been consolidated into general categories to reduce the number of accounts within the City, allowing for increased efficiency. The fund history for each account is still retained, but please be advised of that change during review of the document.

City Council

Initiative	Increase/(Decrease) over '23 Budget
No changes	None

Administrative Services

This category includes HR, Communications, Administration, and the General Government budgets.

Initiative	Increase over '23 Budget
Initial Implementation of Oracle Products	$94,000
1 new Communications Specialist to support re-org and focus on Community Engagement (hired mid-year)	$45,000

Community Development

Initiative	Increase over '23 Budget
Full impact of new Building Inspector (hired 6/1/23)	$60,000
Increased software costs and features	$5,000

Police

Initiative	Increase/(Decrease) over '23 Budget
Increased criminal Prosecution fees with new firm • Agreed to a rate cap of $130K for year, based on 2 years' experience with firm	$10,000
Addition of Lexipol (software for policy tracking), increase in Dakota 911 fee	$29,000
1 new Police Officer • Funding offset with State Public Safety Funds	$112,000
1 new Administrative Sergeant position • Funding offset with State Public Safety Funds	$129,000
1 new Crime Analyst position (hired June 1)	$45,000

Fire

Initiative	Increase over '23 Budget
Changes to staff structure to prepare for full-time Fire Department • Funding offset with State Public Safety Funds	$60,000
Implement Guardian Tracking system for performance management and training	$6,300
Begin EMT licensure process for all FF's • Cycle through the entire Department within 3 years	$8,000
Increases in medical and testing costs for new hires, add psychological testing for new hires	$8,000

Public Works

This category includes Gov't Buildings, Fleet Maintenance, Street Maintenance, and Parks Maintenance budgets.

Initiative	Increase over '23 Budget
1 new Streets Maintenance employee (January 1) • Assists with plowing and road maintenance projects	$75,000
1 new Facilities / Fleet employee (October 1) • Maintenance and support for increasing amount of facilities and fleet	$13,500
Add'l costs for janitorial services with outside vendor due to price increases	$10,000
Increased utility costs at facilities	$10,000
Increased usage / need for salt and pre-treat brine	$15,000
Add'l funds for sealcoat / crack sealing of City streets	$20,000
Emerald Ash Borer response program cost increases	$5,000
Add'l fertilizer and weed control with new parks	$10,000
Field dry and chalk for new fields (UMore / Flint)	$10,000

Parks and Recreation

Initiative	Increase/(Decrease) over '23 Budget
Reduced costs for HVAC maintenance	($6,000)
Increased utility costs at facilities	$7,000

Port Authority

Initiative	Increase over '23 Budget
No Change	N/A

Creating the annual Budget is a significantly important task, and City staff are confident that the Budget presented for consideration is sound. The City's significant growth creates many challenges and opportunities for the City, and this Budget reflects the City Council's shared vision for the future and ensures that City services remain consistent during this period of time.

RECOMMENDATION

Staff recommends the City Council adopt a Resolution Setting the 2024 General Fund Operating Budget, the 2024 C.I.P. Budgets, the 2024 Insurance Budget, the 2024 Port Authority Operating Levy and the 2024 Levy.

CITY OF ROSEMOUNT
DAKOTA COUNTY, MINNESOTA

RESOLUTION 2023 - 135

A RESOLUTION APPROVING THE 2024 GENERAL FUND OPERATING BUDGET, THE 2024 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGETS, THE 2024 INSURANCE BUDGET, THE 2024 PORT AUTHORITY OPERATING LEVY AND THE 2024 LEVY REQUIRED BY THE CITY OF ROSEMOUNT

WHEREAS, the City Council of the City of Rosemount has determined that budgets and special needs for the year 2024 will be in the amount of $30,056,748 for the General Operating Fund, the three CIP Funds, the Insurance Fund, the Port Authority Fund and the Enterprise Funds; and

WHEREAS, the City Council has determined that special levies for Bonded Indebtedness total $850,513 for 2 City issues (G.O. Capital Improvement Plan Refunding Bonds 2015B, G.O. Street Reconstruction and Capital Improvement Plan Bonds 2023A) and no levy is necessary for any other City issues (utilizing other revenue sources); and

WHEREAS, the City Council has determined that actual incomes, fund transfers and anticipated aids will total $13,555,269; and

WHEREAS, the City Council has determined the budget for the Arena Fund to be $587,100; and

WHEREAS, the City Council has received the Port Authority and the Utility Fund budgets approved by the Rosemount Port Authority and the Utility Commission.

NOW, THEREFORE BE IT RESOLVED, that the total levy certified to the Dakota County Auditor shall be $16,501,479; and

BE IT FURTHER RESOLVED, that the City Council approves the 2024 General Fund operating budget as presented to them at the Public Hearing held this evening; and

BE IT FURTHER RESOLVED, that the City Council approves the three 2024 CIP Fund budgets, the 2024 Insurance Fund budget, the 2024 Port Authority operating levy and the 2024 Arena Fund budget as presented to them at the Public Hearing held this evening.

ADOPTED this 5th day of December, 2023.

____
Jeffery D. Weisensel, Mayor

ATTEST:

____
Erin Fasbender, City Clerk

CITY BUDGET REPORT

2024

ROSEMOUNT

SPIRIT OF PRIDE AND PROGRESS

City of Rosemount
2024 Adopted Budget
Table of Contents

City of Rosemount, Minnesota
2024 Annual Budget

Elected Officials

Mayor	Jeffery D. Weisensel
Council Member	Paul Essler
Council Member	Heidi Freske
Council Member	Tamara Klimpel
Council Member	Paul Theisen

Appointed Officials

City Administrator	Logan Martin
Administrative Services Director	Teah Malecha
Police Chief	Mikael Dahlstrom
Public Works Director	Nick Egger
Community Development Director	Adam Kienberger
Fire Chief	Richard Schroeder
Parks & Recreation Director	Dan Schultz

Boards & Commissions

Parks & Recreation Commission
Sharry Angell
James Bonkoski
John DeBettignies
Jen Edminson
Michael Eliason
Scott McDonald
David Speich
James Young
Vacant

Planning Commission
Kevin Herbert
Melissa Kenninger
Michael Reed
Brenda Rivera
Mythili Thiagarajan
Kurt Whitman
Vacant

Port Authority
Tim Beaudette
Paul Essler
Heidi Freske
Tamara Klimpel
Cory Ober
Paul Theisen
Jeffery Weisensel

Environment & Sustainability
Kristen Andrews
Tina Angerer
Renee Burman
Kate Reed
Kip Springer

Utility Commission
Vanessa Demuth
Greg Johnson
Laura Miller

CITY OF ROSEMOUNT
DAKOTA COUNTY, MINNESOTA

RESOLUTION 2023 - 135

A RESOLUTION APPROVING THE 2024 GENERAL FUND OPERATING BUDGET, THE 2024 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGETS, THE 2024 INSURANCE BUDGET, THE 2024 PORT AUTHORITY OPERATING LEVY AND THE 2024 LEVY REQUIRED BY THE CITY OF ROSEMOUNT

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BE IT FURTHER RESOLVED, that the City Council approves the three 2024 CIP Fund budgets, the 2024 Insurance Fund budget, the 2024 Port Authority operating levy and the 2024 Arena Fund budget as presented to them at the Public Hearing held this evening.

ADOPTED this 5th day of December, 2023.

____
Jeffery D. Weisensel, Mayor

ATTEST:

____
Erin Fasbender, City Clerk

Dakota COUNTY

FORM C - FINAL LEVY CERTIFICATION

Submit District Resolution with Levy Form - Final Levy Cannot Exceed the Proposed Levy

Deadline:	**December 28, 2023**	**Payable Year:**	**2024**
Taxing Dist Name:	**ROSEMOUNT**	**Entity Number:**	**011000**

Fund Number	Levy Category	Budget	LGA	Other Resources	Final Certified Levy	% of Levy
Tax Capacity Based Levy						
3000	REVENUE	29,206,235		(13,555,269)	$ 15,650,966	94.85%
3001	DEBT SERVICE	850,513			$ 850,513	5.15%
	- Select Levy Account -	0			$ -	0.00%
	- Select Levy Account -	0			$ -	0.00%
	- Select Levy Account -	0			$ -	0.00%
	- Select Levy Account -	0			$ -	0.00%
Market Value Referendum Based Levy						
	- Select Levy Account -	0			$ -	0.00%
Total Certified Final Levy						
	TOTAL TAX CAPACITY LEVY	30,056,748	0	(13,555,269)	$ 16,501,479	100.00%
	TOTAL MKT VALUE REFERENDUM LEVY	0	0	0	$ -	0.00%
	TOTAL CERTIFIED FINAL LEVY	30,056,748	0	(13,555,269)	$ 16,501,479	100.00%

FUND NUMBER: The fund number identifies your district levy category - the fund number will auto populate after you select the expenditure from the levy category list.

LEVY CATEGORY: The levy category lists all the common levies throughout the taxing districts. Any levy that is not specifically identified should be included in the miscellaneous levy category.

BUDGET: Enter the approved expenditure levy amount that is stated on your budget resolution.

LGA: Enter "Local Government Aid" as a negative amount; LGA is a property tax relief that can be used to reduce any lawful expenditure.

OTHER RESOURCES: Enter other resources as negative amount to reduce your approved levy. Examples of other resources include other aids, interest income, prior year reserves, grants, etc.

FINAL CERTIFIED LEVY: The final certified levy is the estimated figures that will be entered into Dakota County tax rolls. Dakota County Property Taxation will deduct Fiscal Disparities from all certified levies.

Authorization

I, the authorized representative of the above mentioned Governmental Agency, certify that the foregoing information is accurate to the best of my knowledge.

Teah Malecha — 12/5/2023

Signature of Authorized Representitive — Date

Administrative Services Director — 651-322-2031 — teah.malecha@rosemountmn.gov

Title — Phone Number — Email

Dakota COUNTY

DEBT LEVY CERTIFICATION

AUTHORITY: Rosemount

PAY YEAR: 2024

PROPOSED DUE DATE: October 2, 2023

FINAL DUE DATE: December 28, 2023

General Obligation	Status	Series	Collection Method	Original Principal	Tax Abatement	Increase(+) or Decrease(-)	Net Abatement	105% of P&I Debt Levy	Proposed - Form B: Increase(+) or Decrease(-)	Proposed - Form B: 2024 Certified Debt Levy	Final - Form C: Increase(+) or Decrease(-)	Final - Form C: 2024 Certified Debt Levy
TAX INCREMENT	ACTIVE	2008A	DEBT SERVICE IF NEEDED	$ 2,765,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
GENERAL OBLIGATION	ACTIVE	2014A	DEBT SERVICE	$ 2,400,000	$ -	$ -	$ -	$ (13,829)	$ 13,829	$ 0	$ 13,829	$ 0
GENERAL OBLIGATION	ACTIVE	2015A	DEBT SERVICE IF NEEDED	$ 3,335,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TAX INCREMENT	ACTIVE	2015A	DEBT SERVICE IF NEEDED	$ 1,525,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
REFUNDING	ACTIVE	2015B	DEBT SERVICE	$ 1,345,000	$ -	$ -	$ -	$ 183,855	$ -	$ 183,855	$ -	$ 183,855
GENERAL OBLIGATION	INACTIVE	2018A	DEBT SERVICE	$ 835,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
GENERAL OBLIGATION	ACTIVE	2023A	DEBT SERVICE	$ 62,175,000	$ -	$ -	$ -	$ 2,618,319	$ (1,951,662)	$ 666,657	$ (1,951,662)	$ 666,657
GENERAL OBLIGATION	ACTIVE	2023B	DEBT SERVICE	$ 45,390,000	$ -	$ -	$ -	$ 1,046,776	$ (1,046,776)	$ 0	$ (1,046,776)	$ 0
- Click to add Pending Bond -												
ALL OTHER DEBT ^			DEBT SERVICE						$ -	$ -	$ -	$ -

	Tax Abatement	Increase(+) or Decrease(-)	Net Abatement	105% of P&I Debt Levy	Proposed Increase(+) or Decrease(-)	Proposed 2024 Certified Debt Levy	Final Increase(+) or Decrease(-)	Final 2024 Certified Debt Levy
TOTAL TAX ABATEMENT*	$ -	$ -	$ -					
TOTAL CERTIFIED DEBT SERVICE (Proposed)**				**$ 3,835,122**	**$ (2,984,609)**	**$ 850,513**		
TOTAL CERTIFIED DEBT SERVICE (Final)***				**$ 3,835,122**			**$ (2,984,609)**	**$ 850,513**

FOOTNOTE:

^ ONLY USE FOR ANY ADDITIONAL DEBT SERVICE NOT CERTIFIED THROUGH A BOND REGISTERED WITH THE COUNTY

* TOTAL AMOUNTS MUST MATCH THE TAX ABATEMENT FUND LISTED ON FORM B AND FORM C OF LEVY CERTIFICATION

** TOTAL AMOUNTS MUST MATCH THE DEBT SERVICE FUND LISTED ON FORM B OF THE PROPOSED LEVY CERTIFICATION

*** TOTAL AMOUNTS MUST MATCH THE DEBT SERVICE FUND LISTED ON FORM C OF THE FINAL LEVY CERTIFICATION

I hereby certify that the above schedule of bond levies to be spread on the payable 2024 tax rolls agrees with the tax district records and is true and correct. **Minnesota Statute 475.63 and 475.64: If a reduction to the debt levy payment is elected, I certify irrevocable funds on hand for the debt service account or that there exist excess funds in the debt service account for payment of the debt levy.**

Leah Malecha

Signature

12/5/2023

Date

2023 GENERAL PROPERTY TAX LEVY PAYABLE 2024

GENERAL LEVY

GENERAL FUND	$13,118,785
BUILDING CIP FUND	$0
STREET CIP FUND	$988,081
EQUIPMENT CIP FUND	$873,200
INSURANCE FUND	$500,000
PORT AUTHORITY OPERATING LEVY	$170,900

TOTAL GENERAL LEVY	**$15,650,966**

BONDED INDEBTEDNESS

G.O. IMPROVEMENT BONDS 2014A	$0
G.O. CAPITAL IMPROVEMENT PLAN (CIP) REFUNDING BONDS 2015B	$183,855
G.O. IMPROVEMENT BONDS 2018A	$0
G.O. IMPROVEMENT BONDS 2023A	$666,658
G.O. PORT AUTHORITY 2023B	$0

TOTAL BONDED INDEBTEDNESS	**$850,513**

GRAND TOTAL 2023 PROPERTY TAX LEVY	**$16,501,479**
	==============

Dakota County

FORM A - PUBLIC MEETINGS & TRUTH IN TAXATION CONTACT INFORMATION

DEADLINE: **October 2, 2023** **PAYABLE YEAR:** **2024**

Public Meeting Information

Taxing District Name:	ROSEMOUNT
Entity Number:	011000
Public Meeting Date:	Tuesday, December 5, 2023
Time of Meeting:	7:00 PM
Place of Meeting:	City of Rosemount
Address:	2875 145th Street West (Street) / Rosemount (City) / 55068 (ZIP Code)

Truth in Taxation Contact Information (this information will appear on the proposed tax statement)

Name:	Teah Malecha
Title:	Administrative Services Director
Address:	2875 145th Street West (Street) / Rosemount (City) / 55068 (ZIP Code)
Phone Number:	651-322-2031
Email or Website Address:	rosemountmn.gov

Authorization

Teah Malecha

Signature of Authorized Representitive

Date: 9/19/2023

Dakota County

FORM B - PROPOSED LEVY CERTIFICATION

Submit District Resolution with Levy Form

Deadline:	**October 2, 2023**	**Payable Year:**	**2024**
Taxing Dist Name:	**ROSEMOUNT**	**Entity Number:**	**011000**

Fund Number	Levy Category	Budget	LGA	Other Resources	Proposed Certified Levy	% of Levy
Tax Capacity Based Levy						
3000	REVENUE	28,597,779		(12,859,538)	$ 15,738,241	94.87%
3001	DEBT SERVICE	850,513			$ 850,513	5.13%
	- Select Levy Account -	0			$ -	0.00%
	- Select Levy Account -	0			$ -	0.00%
	- Select Levy Account -	0			$ -	0.00%
	- Select Levy Account -	0			$ -	0.00%
Market Value Referendum Based Levy						
	- Select Levy Account -	0			$ -	0.00%
Total Certified Proposed Levy						
	TOTAL TAX CAPACITY LEVY	29,448,292	0	(12,859,538)	$ 16,588,754	100.00%
	TOTAL MKT VALUE REFERENDUM LEVY	0	0	0	$ -	0.00%
	TOTAL CERTIFIED PROPOSED LEVY	29,448,292	0	(12,859,538)	$ 16,588,754	100.00%

FUND NUMBER: The fund number identifies your district levy category - the fund number will auto populate after you select the expenditure from the levy category list.

LEVY CATEGORY: The levy category lists all the common levies throughout the taxing districts. Any levy that is not specifically identified should be included in the miscellaneous levy category.

BUDGET: Enter the approved expenditure levy amount that is stated on your budget resolution.

LGA: Enter "Local Government Aid" as a negative amount; LGA is a property tax relief that can be used to reduce any lawful expenditure.

OTHER RESOURCES: Enter other resources as negative amount to reduce your approved levy. Examples of other resources include other aids, interest income, prior year reserves, grants, etc.

PROPOSED CERTIFIED LEVY: The proposed certified levy is the estimated figures that will be entered into Dakota County tax rolls. Dakota County Property Taxation will deduct Fiscal Disparities from all certified levies.

Authorization

I, the authorized representative of the above mentioned Governmental Agency, certify that the foregoing information is accurate to the best of my knowledge.

Teah Malecha | 9/19/2023

Signature of Authorized Representitive | Date

Administrative Services Director | 651-322-2031 | teah.malecha@rosemountmn.gov

Title | Phone Number | Email

Dakota
COUNTY

DEBT LEVY CERTIFICATION

AUTHORITY: Rosemount

PAY YEAR: 2024

PROPOSED DUE DATE: October 2, 2023

FINAL DUE DATE: December 28, 2023

									Proposed - Form B		Final - Form C	
General Obligation	**Status**	**Series**	**Collection Method**	**Original Principal**	**Tax Abatement**	**Increase(+) or Decrease(-)**	**Net Abatement**	**105% of P&I Debt Levy**	**Increase(+) or Decrease(-)**	**2024 Certified Debt Levy**	**Increase(+) or Decrease(-)**	**2024 Certified Debt Levy**
TAX INCREMENT	ACTIVE	2008A	DEBT SERVICE IF NEEDED	$ 2,765,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
GENERAL OBLIGATION	ACTIVE	2014A	DEBT SERVICE	$ 2,400,000	$ -	$ -	$ -	$ (13,829)	$ 13,829	$ 0	$ -	$ (13,829)
GENERAL OBLIGATION	ACTIVE	2015A	DEBT SERVICE IF NEEDED	$ 3,335,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TAX INCREMENT	ACTIVE	2015A	DEBT SERVICE IF NEEDED	$ 1,525,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
REFUNDING	ACTIVE	2015B	DEBT SERVICE	$ 1,345,000	$ -	$ -	$ -	$ 183,855	$ -	$ 183,855	$ -	$ 183,855
GENERAL OBLIGATION	INACTIVE	2018A	DEBT SERVICE	$ 835,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
GENERAL OBLIGATION	ACTIVE	2023A	DEBT SERVICE	$ 62,175,000	$ -	$ -	$ -	$ 2,618,319	$ (1,951,662)	$ 666,657	$ -	$ 2,618,319
GENERAL OBLIGATION	ACTIVE	2023B	DEBT SERVICE	$ 45,390,000	$ -	$ -	$ -	$ 1,046,776	$ (1,046,776)	$ 0	$ -	$ 1,046,776
- Click to add Pending Bond -												
ALL OTHER DEBT ^			DEBT SERVICE						$ -	$ -	$ -	$ -
			TOTAL TAX ABATEMENT*		$ -	$ -	$ -					
			TOTAL CERTIFIED DEBT SERVICE (Proposed)**					**$ 3,835,122**	**$ (2,984,609)**	**$ 850,513**		
			TOTAL CERTIFIED DEBT SERVICE (Final)***					**$ 3,835,122**			**$ -**	**$ 3,835,122**

FOOTNOTE:

^ ONLY USE FOR ANY ADDITIONAL DEBT SERVICE NOT CERTIFIED THROUGH A BOND REGISTERED WITH THE COUNTY

* TOTAL AMOUNTS MUST MATCH THE TAX ABATEMENT FUND LISTED ON FORM B AND FORM C OF LEVY CERTIFICATION

** TOTAL AMOUNTS MUST MATCH THE DEBT SERVICE FUND LISTED ON FORM B OF THE PROPOSED LEVY CERTIFICATION

*** TOTAL AMOUNTS MUST MATCH THE DEBT SERVICE FUND LISTED ON FORM C OF THE FINAL LEVY CERTIFICATION

I hereby certify that the above schedule of bond levies to be spread on the payable 2024 tax rolls agrees with the tax district records and is true and correct. **Minnesota Statute 475.63 and 475.64: If a reduction to the debt levy payment is elected, I certify irrevocable funds on hand for the debt service account or that there exist excess funds in the debt service account for payment of the debt levy.**

Signature

9/19/2023
Date

CITY OF ROSEMOUNT
DAKOTA COUNTY, MINNESOTA

RESOLUTION 2023 - 106

A RESOLUTION SETTING THE PRELIMINARY 2024 GENERAL FUND OPERATING BUDGET, THE PRELIMINARY 2024 C.I.P. BUDGETS, THE PRELIMINARY 2024 INSURANCE BUDGET, THE PRELIMINARY 2024 PORT AUTHORITY OPERATING LEVY AND THE PRELIMINARY 2023 LEVY AND BUDGET HEARING DATE REQUIRED BY THE CITY OF ROSEMOUNT

WHEREAS, the City Council of the City of Rosemount has determined that budgets and special needs for the year 2024 will be in the amount of $29,448,292 for the General Operating Fund, the three CIP Funds, the Insurance Fund, the Port Authority Fund and the Enterprise Funds; and

WHEREAS, the City Council has determined that special levies for Bonded Indebtedness total $850,513 for 2 City issues (G.O. Capital Improvement Plan Refunding Bonds 2015B, G.O. Street Reconstruction and Capital Improvement Plan Bonds 2023A) and no levy is necessary for any other City issues (utilizing other revenue sources); and

WHEREAS, the City Council has determined that actual incomes, fund transfers and anticipated aids will total $12,859,538.

NOW, THEREFORE BE IT RESOLVED, that the total Preliminary Levy certified to the Dakota County Auditor shall be $16,588,754; and

BE IT FURTHER RESOLVED, that the City Council of the City of Rosemount will conduct a Public Hearing for the purpose of presenting the proposed budget and levy to the general public and to comply with Truth in Taxation laws as set by the Minnesota State Legislature, and that the hearing shall take place on Tuesday, December 5, 2023, at 7:00 P.M., in the Council Chambers at the City Hall.

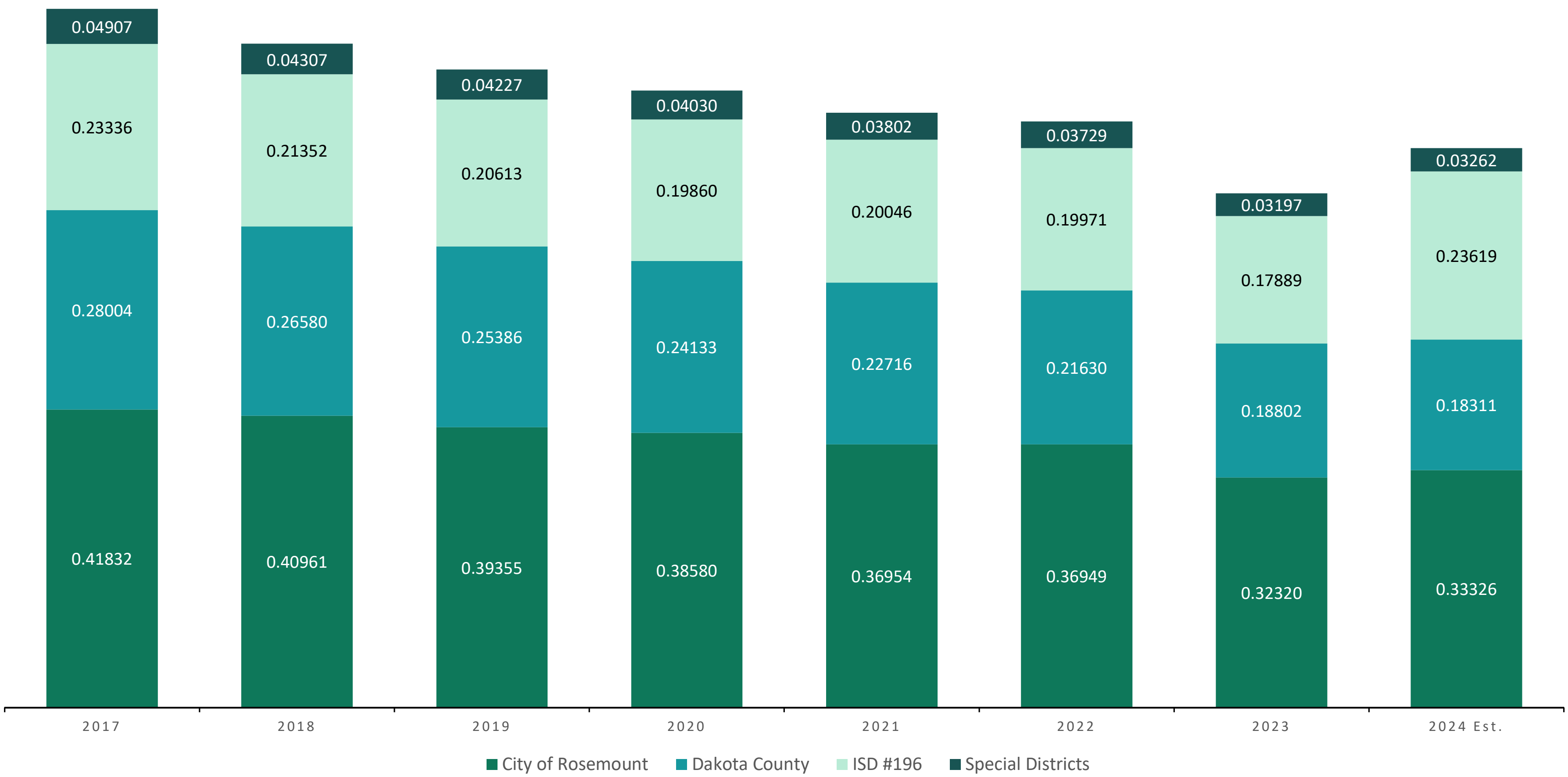
ADOPTED this 19th day of September, 2023.

Jeffery D. Weisensel, Mayor

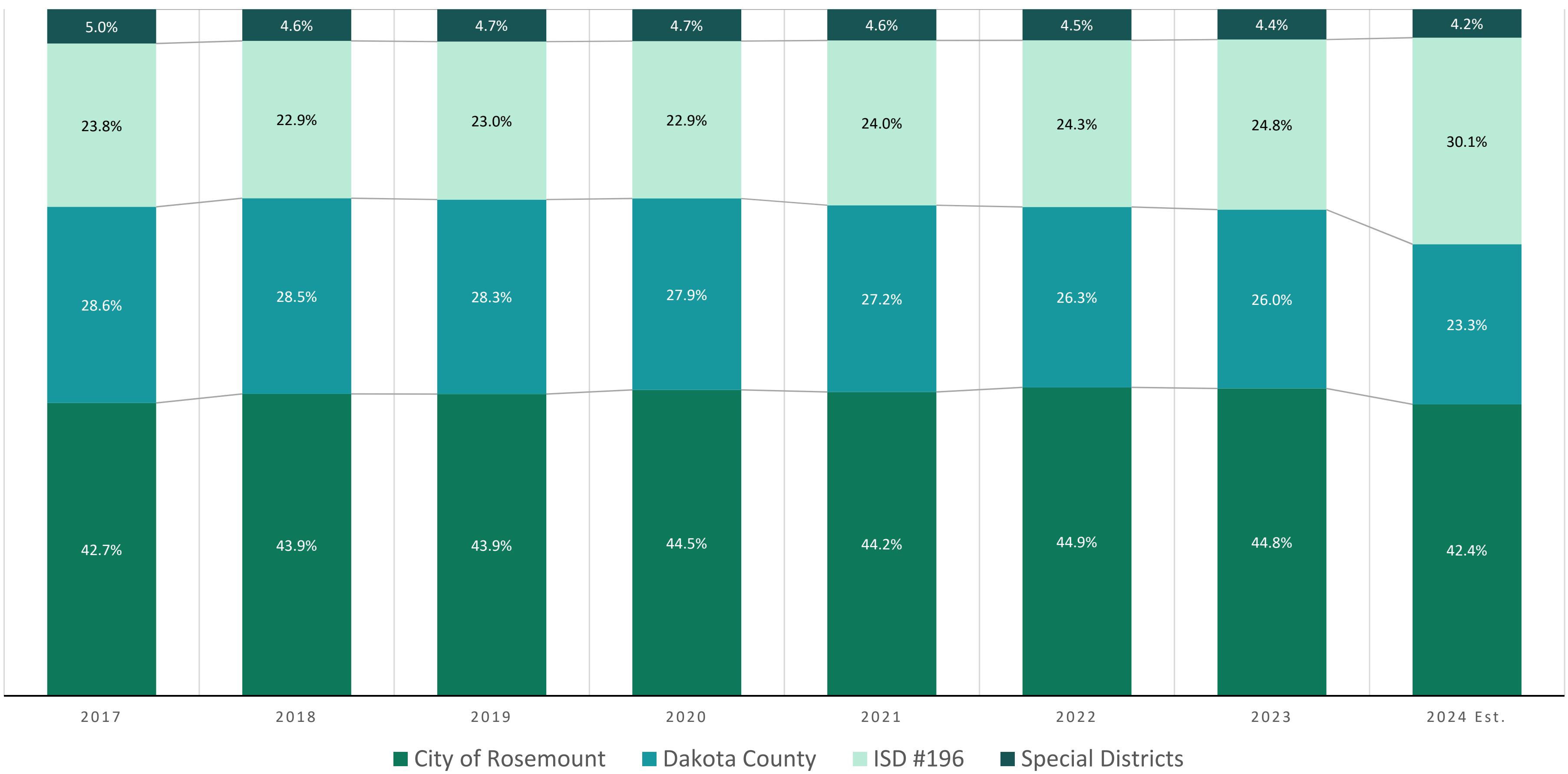
ATTEST:

Erin Fasbender, City Clerk

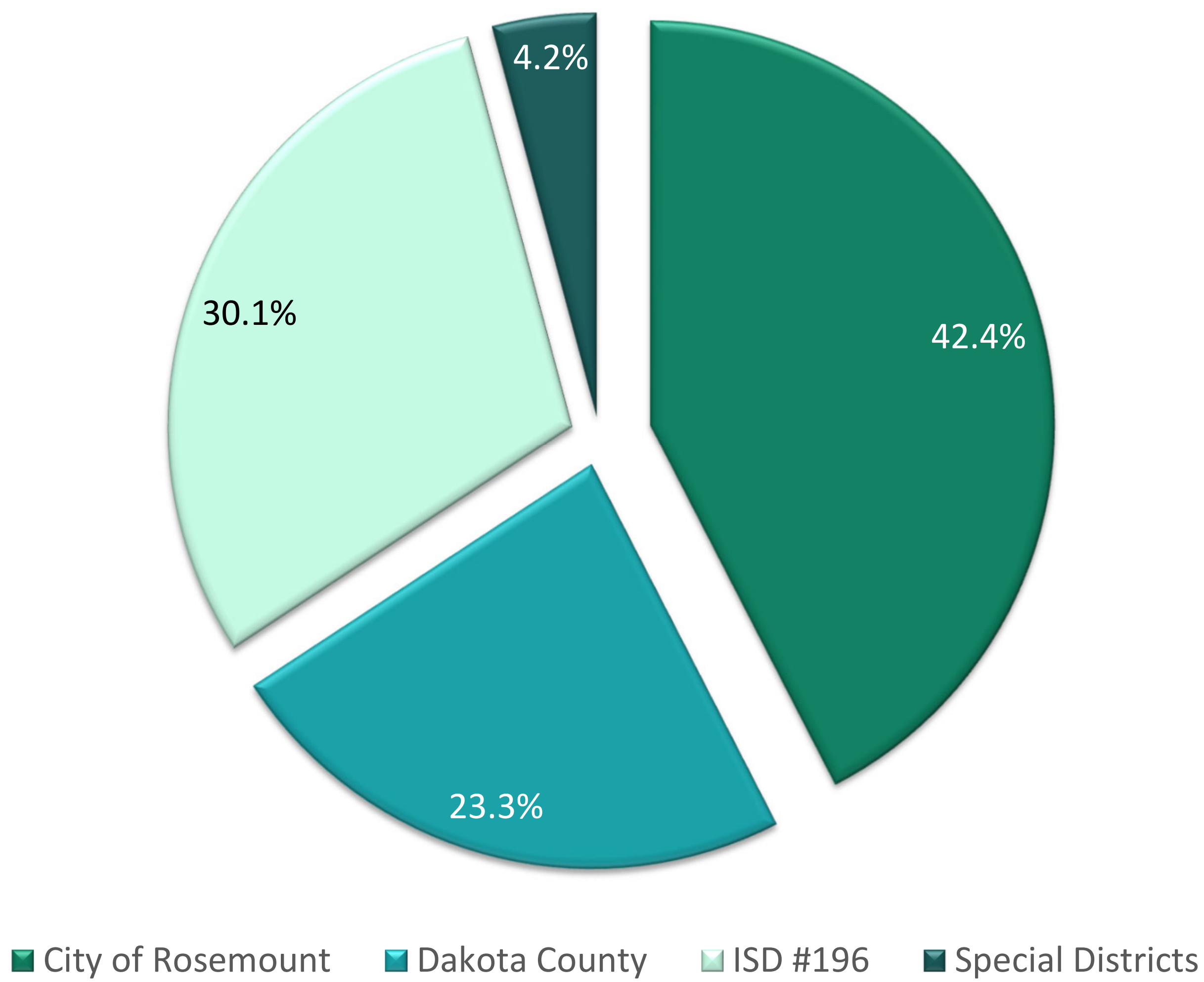
Tax Rate Comparison



Historical Tax Comparisons



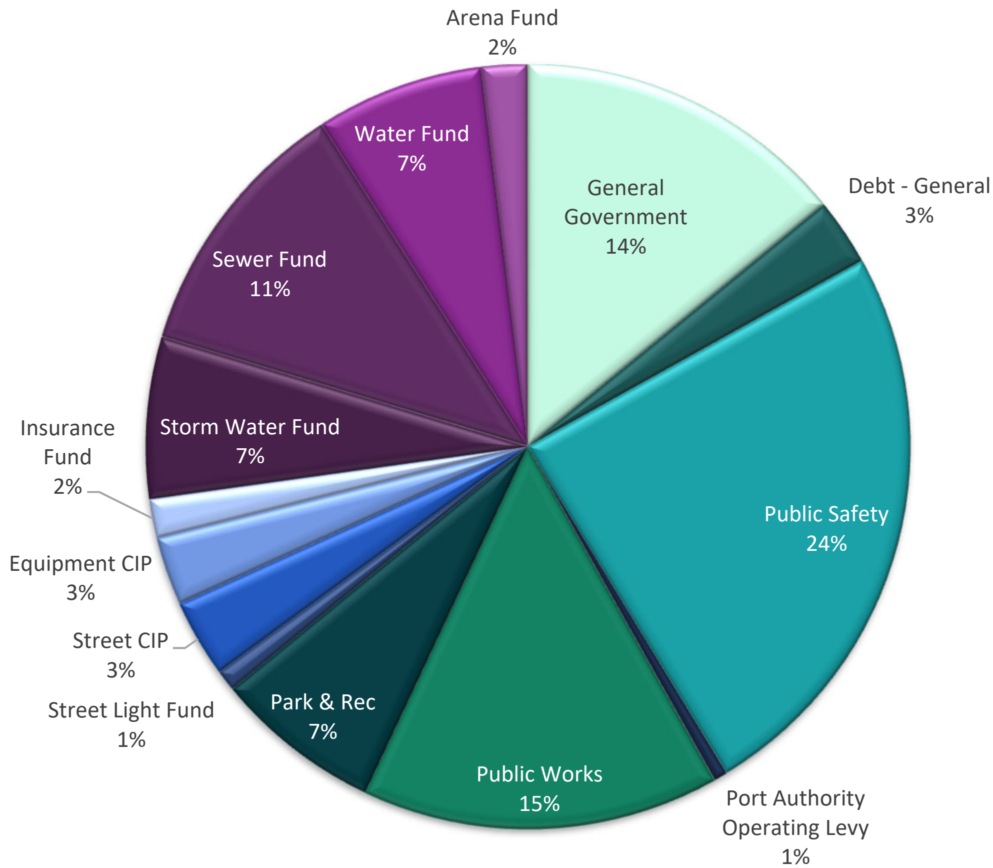
2024 Estimated Taxes

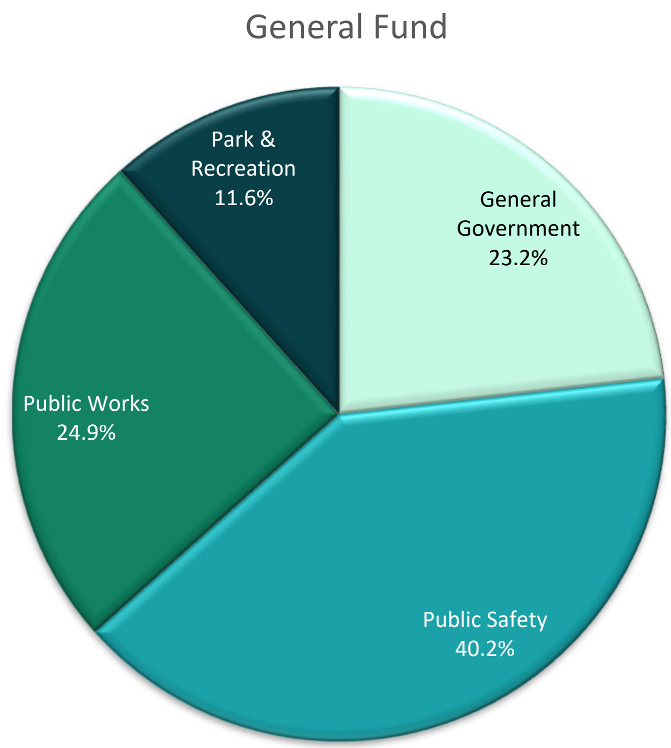


FUNDING REQUIREMENTS - USES

Departments	2023 Adopted Budget	2024 Proposed Budget	Difference	+/- Percentage
Council Budget	200,045	202,900	2,855	1.43%
Administrative Services Budget	868,285	1,082,800	214,515	24.71%
Human Resource Budget	403,550	362,750	(40,800)	-10.11%
Communications Budget	256,950	335,285	78,335	30.49%
Finance Budget	330,920	349,620	18,700	5.65%
General Government Budget	422,370	394,870	(27,500)	-6.51%
Total Administrative Services	2,282,075	2,525,325	243,250	10.66%
Community Development Budget	610,000	621,400	11,400	1.87%
Building Inspections Budget	696,500	757,600	61,100	8.77%
Total Community Development	1,306,500	1,379,000	72,500	5.55%
Police Budget	5,859,904	6,587,950	728,046	12.42%
Fire Budget	625,200	736,500	111,300	17.80%
Public Works				
Government Buildings Budget	665,280	668,905	3,625	0.54%
Fleet Maintenance Budget	816,400	908,105	91,705	11.23%
Street Maintenance Budget	1,696,240	1,928,905	232,665	13.72%
Parks Maintenance Budget	1,057,955	1,043,205	(14,750)	-1.39%
Total Public Works	4,235,875	4,549,120	313,245	7.40%
Park & Recreation				
General Operating	1,755,100	1,862,500	107,400	6.12%
Steeple Ctr. Operations	147,400	160,300	12,900	8.75%
Special Programs	84,000	101,000	17,000	20.24%
Total Park & Recreation	1,986,500	2,123,800	137,300	6.91%
Transfers - Arena Assistance	130,000	130,000	0	0.00%
Total Operating Budgets - General Fund	**$16,626,099**	**$18,234,595**	**$1,608,496**	**9.67%**
Building CIP Requirements	0	0	0	0.00%
Street CIP Requirements	959,302	988,081	28,779	3.00%
Equipment CIP Requirements	900,000	873,200	(26,800)	-2.98%
Insurance Budget Requirements	450,000	500,000	50,000	11.11%
Port Authority Operating Levy	170,900	170,900	0	0.00%
Bonded Indebtedness	183,803	850,513	666,711	362.73%
Water Enterprise Fund	1,864,460	2,138,902	274,442	14.72%
Sewer Enterprise Fund	3,166,075	3,395,405	229,330	7.24%
Storm Water Enterprise Fund	1,719,450	2,051,652	332,202	19.32%
Street Light Utility Fund	228,800	266,400	37,600	16.43%
Arena Enterprise Fund	546,150	587,100	40,950	7.50%
Total Funding Requirements	**$26,815,039**	**$30,056,748**	**$3,241,710**	**12.09%**

2024 Expenditures





FUNDING REQUIREMENTS - SOURCES

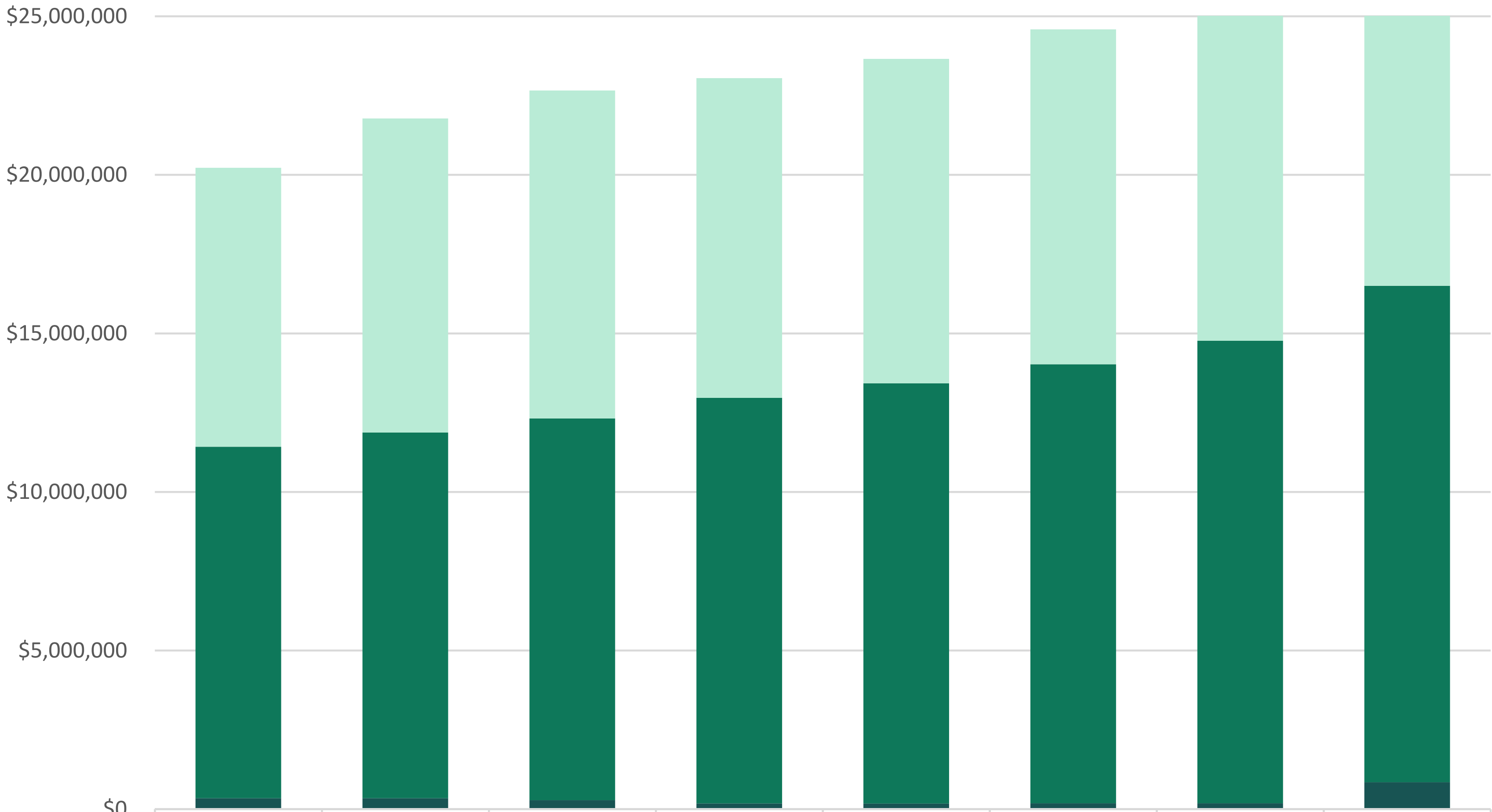
Types	2023 Adopted Budget	2024 Proposed Budget	Difference	+/- Percentage
Internal Revenue Generated:				
Licenses and Permits	1,168,000	1,267,710	99,710	8.54%
Intergovernmental	1,301,500	1,688,500	387,000	29.73%
Charges for Services	1,437,800	1,387,800	(50,000)	-3.48%
Fines & Forfeits	96,000	97,000	1,000	1.04%
Recreational Fees	313,800	393,800	80,000	25.49%
Miscellaneous Revenues	201,500	277,500	76,000	37.72%
Transfers In	3,500	3,500	0	0.00%
Enterprise Revenues	7,524,935	8,439,459	914,524	12.15%
Total Internal Revenues	12,047,035	13,555,269	1,508,234	12.52%
Levy Sources:				
Special Levies	183,803	850,513	666,711	362.73%
General Levy	14,584,201	15,650,966	1,066,765	7.31%
Total Levy	**$14,768,004**	**$16,501,479**	**$1,733,476**	**11.74%**
Total Revenue Sources	**$26,815,039**	**$30,056,748**	**$3,241,710**	**12.09%**

SPREAD LEVY COMPUTATIONAL WORKSHEET
(INCLUDING FIRE STATION LEVY)

	2021		2022		2023		(Proposed) 2024
Total Funding Requirements	23,658,638		24,588,575		26,815,039		30,056,748
Less: Internal Revenues	10,233,800		10,562,230		12,047,035		13,555,269
Equals: Revenues Needed	13,424,838		14,026,345		14,768,004		16,501,479
County Auditor Adjustments (All Subtractions):							
Fiscal Disparities Distribution Levy (Metro Area)	1,461,128		1,494,616		1,516,882		1,422,985
Spread Levy Used to Compute Local Tax Rate	11,963,710	(1)	12,531,729	(1)	13,251,122	(1)	15,078,494
Increase/(Decrease) from Previous Year in Spread Levy	3.09%		4.75%		5.74%		13.79%

(1) Actual Spread Levy Based on Numbers from Dakota County

Revenue Breakdown



	2017	2018	2019	2020	2021	2022	2023	2024
Internal Revenues	$8,795,600	$9,900,300	$10,339,200	$10,080,000	$10,233,800	$10,562,230	$12,047,035	$13,555,269
General Levies	11,081,400	11,530,100	12,037,927	12,786,597	13,247,834	13,843,173	14,584,201	15,650,966
Special Levies	$346,056	$344,681	$282,507	$180,941	$177,004	$183,172	$183,803	$850,513

CITY OF ROSEMOUNT
WORKSHEET FOR ESTIMATING RESIDENTIAL PROPERTY TAXES (ISD #196 FIGURES)
(Rates Based on Proposed Preliminary Levy Numbers)

		315,593	(Value After M/V Exclusion)		379,685	(Value After M/V Exclusion)		400,504	(Value After M/V Exclusion)		387,860	(Value After M/V Exclusion)
Market Value		323,700	(Payable 2022 Median)		382,500	(Payable 2023 Median)		401,600	(Est. Payable 2024 Median)(+4.99%)		390,000	
Year	2022	2023	2024 Est.	2022	2023	2024 Est.	2022	2023	2024 Est.	2022	2023	2024 Est.
Tax Capacity	3,156	3,156	3,156	3,797	3,797	3,797	4,005	4,005	4,005	3,879	3,879	3,879
Tax Capacity Rates:												
City	0.36949	0.32345	0.33326	0.36949	0.32345	0.33326	0.36949	0.32345	0.33326	0.36949	0.32345	0.33326
County	0.21630	0.18816	0.18311	0.21630	0.18816	0.18311	0.21630	0.18816	0.18311	0.21630	0.18816	0.18311
School District	0.19971	0.17904	0.23619	0.19971	0.17904	0.23619	0.19971	0.17904	0.23619	0.19971	0.17904	0.23619
Miscellaneous	0.03729	0.03201	0.03262	0.03729	0.03201	0.03262	0.03729	0.03201	0.03262	0.03729	0.03201	0.03262
Totals	0.82279	0.72266	0.78518	0.82279	0.72266	0.78518	0.82279	0.72266	0.78518	0.82279	0.72266	0.78518
City Market Referendum	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000
ISD #196 Market Ref	0.0031336	0.0029771	0.0030076	0.0031336	0.0029771	0.0030076	0.0031336	0.0029771	0.0030076	0.0031336	0.0029771	0.0030076
Dakota County Ref	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000
Property Taxes:												
City	1,166	1,021	1,052	1,403	1,228	1,265	1,480	1,295	1,335	1,433	1,255	1,293
County	683	594	578	821	714	695	866	754	733	839	730	710
School District	630	565	745	758	680	897	800	717	946	775	694	916
Miscellaneous	118	101	103	142	122	124	149	128	131	145	124	127
Total Property Taxes	2,597	2,281	2,478	3,124	2,744	2,981	3,295	2,894	3,145	3,191	2,803	3,045
City Market Referendum	0	0	0	0	0	0	0	0	0	0	0	0
ISD #196 Market Ref	1,014	964	974	1,199	1,139	1,150	1,258	1,196	1,208	1,222	1,161	1,173
Dakota County Ref	0	0	0	0	0	0	0	0	0	0	0	0
Grand Total All Taxes	$3,611	$3,244	$3,452	$4,323	$3,883	$4,132	$4,554	$4,090	$4,353	$4,413	$3,964	$4,218

	2023	2024
City Taxes	**$1,228**	**$1,335**
City Market Ref.	**$0**	**$0**
Total Taxes - Median	**$1,228**	**$1,335**
Increase / (Decrease)		**$107**

		398,760	(Value After M/V Exclusion)		425,000	(Value After M/V Exclusion)
Market Value		400,000			425,000	
Year	2022	2023	2024 Est.	2022	2023	2024 Est.
Tax Capacity	3,988	3,988	3,988	4,250	4,250	4,250
Tax Capacity Rates:						
City	0.36949	0.32345	0.33326	0.36949	0.32345	0.33326
County	0.21630	0.18816	0.18311	0.21630	0.18816	0.18311
School District	0.19971	0.17904	0.23619	0.19971	0.17904	0.23619
Miscellaneous	0.03729	0.03201	0.03262	0.03729	0.03201	0.03262
Totals	0.82279	0.72266	0.78518	0.82279	0.72266	0.78518
City Market Referendum	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000
ISD #196 Market Ref	0.0031336	0.0029771	0.0030076	0.0031336	0.0029771	0.0030076
Dakota County Ref	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000
Property Taxes:						
City	1,473	1,290	1,329	1,570	1,375	1,416
County	863	750	730	919	800	778
School District	796	714	942	849	761	1,004
Miscellaneous	149	128	130	158	136	139
Total Property Taxes	3,281	2,882	3,131	3,497	3,071	3,337
City Market Referendum	0	0	0	0	0	0
ISD #196 Market Ref	1,253	1,191	1,203	1,332	1,265	1,278
Dakota County Ref	0	0	0	0	0	0
Grand Total All Taxes	$4,534	$4,073	$4,334	$4,829	$4,337	$4,615

History of Actual Tax Capacity Rates (Using ISD #196 Rates)

	2019	2020	2021	2022	2023	2024 Est.	
City	0.39355	0.38580	0.36954	0.36949	0.32345	0.33326	(1), (2)
County	0.25386	0.24133	0.22716	0.21630	0.18816	0.18311	(2)
School District	0.20613	0.19860	0.20046	0.19971	0.17904	0.23619	(2)
Miscellaneous	0.04227	0.04030	0.03802	0.03729	0.03201	0.03262	(2)
Totals	0.89581	0.86603	0.83518	0.82279	0.72266	0.78518	
City Market Referendum	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000	(2)
ISD #196 Market Ref	0.0026162	0.0034367	0.0032712	0.0031336	0.0029771	0.0030076	(2)
Dakota County Ref	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000	(2)

Net Tax Capacity Percentages
For Residential Homesteads:

Equal to or Less Than $500,000	1.00%	1.00%	1.00%
Over $500,000	1.25%	1.25%	1.25%

(For 2002 Through 2011 Credit Applied to All Organizations Proportionately)
(For 2012 and On Credit Eliminated-Replaced with Market Value Adjustment)

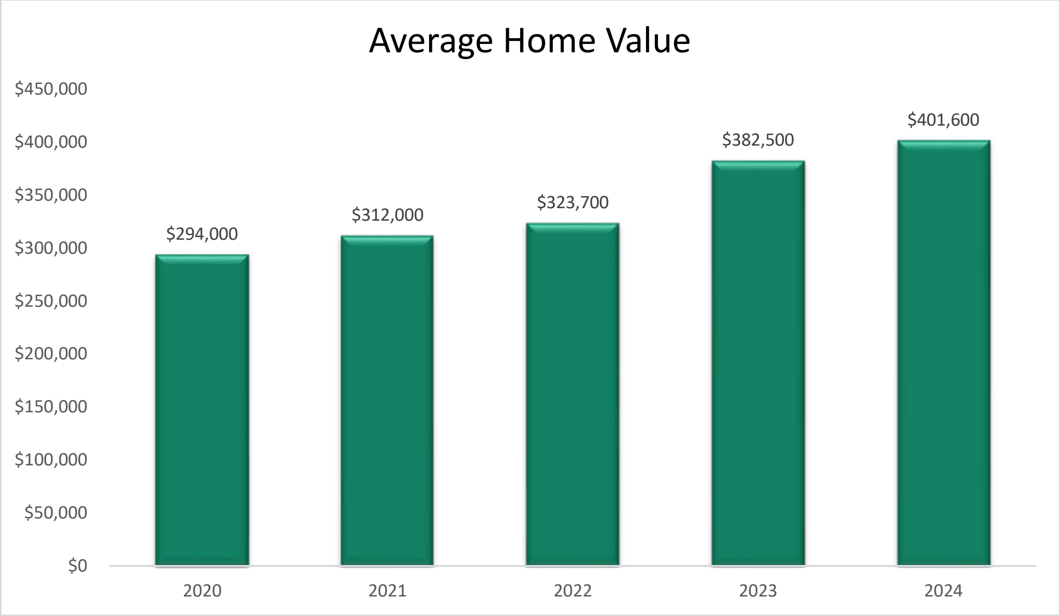
(1) This Figure Derived Using Figures Provided by Dakota County:

(a) 2022 Projected Levy Less Fiscal Disparities as of 11/29/23	15,078,494	/	45,245,862	=	33.33%
(b) Preliminary Net Tax Capacity Figure as of 11/29/23 (With M/V Exclusion)			51,028,903	10.83%	Increase (Decrease) from Final Pay 2023
(c) Captured Tax Increment Tax Capacity as of 11/29/23			(2,497,518)	33.21%	Increase (Decrease) from Final Pay 2023
(d) Contribution to Fiscal Disparities as of 10/10/23			(3,285,523)	3.57%	Increase (Decrease) from Final Pay 2023
			45,245,862		

Last Updated - 11/29/2023

(2) These Figures Provided by Dakota County as of 11/29/2022
(For 2013 and on the City of Rosemount does not have a Referendum Levy)

Residential Property Taxes	2023 Taxes	2024 Taxes No Value Change	Impact No Value Change	2024 Taxes Average Value Increase	Impact
Average Home Value	382,500	382,500		401,600	
City Share of Taxes	1,228	1,265	37	1,335	107
County Share of Taxes	714	695	(19)	733	19
ISD #196 Share of Taxes	680	897	217	946	266
Special Taxing Districts Share of Taxes	122	124	2	131	9
School District's Referendum Levy	1,139	1,150	11	1,208	69
Total	**3,883**	**4,131**	**248**	**4,353**	**470**



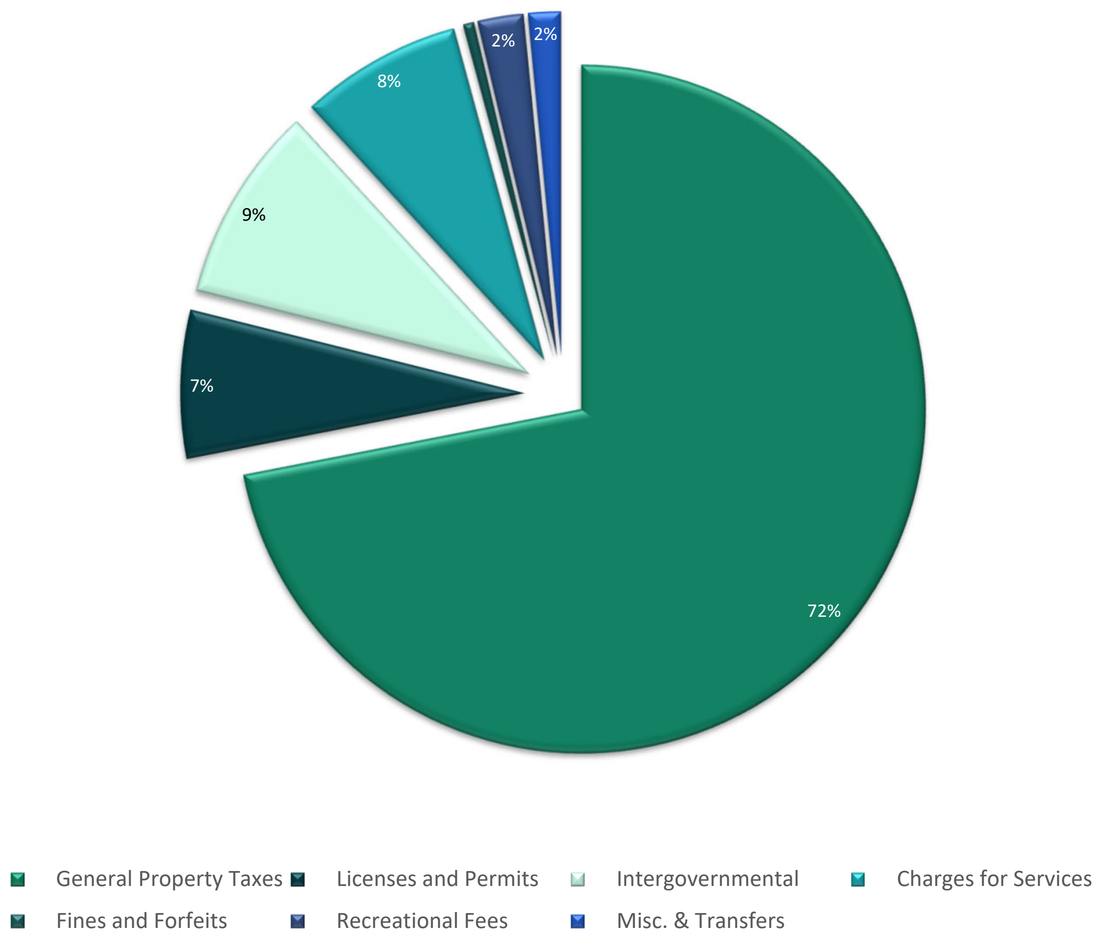
2024 BUDGET WORKSHEETS
GENERAL FUND REVENUES

Account #	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Notes
101 31010.00	Current Ad Valorem Taxes	8,718,622	9,310,150	9,410,828	9,917,196	10,586,117	11,694,800	From County
101 31040.00	Fiscal Disparities	1,305,333	1,361,991	1,443,778	1,458,822	1,516,882	1,422,985	
	Total Taxes (Tax)	10,023,955	10,672,141	10,854,606	11,376,018	12,102,999	13,117,785	Total Property Tax Levy for Fund 101
101 32110.00	Alcoholic Beverage Licenses (L)	38,870	19,425	25,608	39,701	38,000	38,000	
101 32160.00	Licenses to do Business (L)	10,325	8,963	12,844	5,805	10,500	10,500	Garbage Haulers, Ped Licenses, etc.
101 32162.00	Lic to do Business-Rental Housing (L)	10,080	12,390	1,230	32,445	12,000	12,000	
101 32180.00	Tobacco Licenses (L)	4,650	481	7,394	150	7,400	500	Every other year
101 32210.00	Building Permit Revenue (L)	688,673	825,419	1,095,215	999,529	875,000	950,000	
101 32212.00	Mineral Extraction Permit (L)	-	2,230	370	-	2,000	2,000	
101 32220.00	Electrical Permit Revenue (L)	11,505	29,690	26,567	28,353	30,000	30,000	
101 32221.00	Admin Fee - Electrical Permits (L)	9,611	11,010	15,351	10,960	12,000	12,000	
101 32230.00	Plumbing Permit Revenue (L)	65,224	82,456	78,038	94,764	78,000	85,000	
101 32240.00	Animal Licenses (L)	1,605	1,949	1,214	1,710	2,000	1,600	
101 32250.00	Sewer Permit Revenue (L)	14,345	20,242	44,615	83,151	25,000	50,000	
101 32255.00	County Recording Fee-City's (L)	80	110	100	130	100	110	
101 32260.00	HVAC Permit Revenue (L)	70,111	83,767	65,524	83,247	75,000	75,000	
101 32290.00	Other Non-Bus Lic & Permits (L)	860	500	260	910	1,000	1,000	Alarm Permits & Fireworks Permits
	Total Licenses & Permits (L)	925,939	1,098,631	1,374,329	1,380,854	1,168,000	1,267,710	
101 31020.00	Delinquent Ad Valorem Taxes (I)	13,669	77,517	139,282	58,518	-	-	
101 31030.00	Mobile Home Taxes (I)	10,597	12,251	13,169	11,040	12,000	12,000	
101 31705.00	Solar Energy Production Tax	1,961	4,879	3,869	-	5,000	5,000	
101 31710.00	Gravel Taxes (I)	142,873	145,697	194,529	165,701	200,000	200,000	
101 31810.00	Franchise Taxes - Regular Fees (I)	235,154	220,545	209,963	215,961	220,000	220,000	Charter
101 31920.00	Forfeited Tax Sale Apportionment (I)	-	-	-	1,539	-	-	
101 33100.00	Federal Grants & Aids (I)	3,273	1,833,933	33,736	2,756,805	-	-	
101 33400.00	State Grants & Aid	-	-	-	4,367	-	358,000	Public Safety Funds
101 33401.00	Local Government Aid	-	-	-	3,659	-	-	
101 33416.00	Police Training Reimbursement (I)	256,896	243,106	259,404	305,356	250,000	275,000	
101 33418.00	MSA for Streets - Maintenance (I)	300,431	330,711	313,415	358,969	360,000	360,000	
101 33423.00	Ag Preserves Credit (I)	410	2,710	2,072	2,107	2,500	2,500	
101 33425.00	Other State Grants & Aids (I)	88,925	69,823	58,204	26,628	80,000	80,000	
101 33620.00	Other County Grants & Aids (I)	30,263	38,339	46,109	45,566	92,000	92,000	Dakota County Recycling Funds
101 33630.00	Police Services Levy-ISD #196 (I)	69,044	70,425	46,892	73,269	80,000	84,000	
101 33720.00	Other Organization Grants	-	-	-	-	-	-	
	Total Intergovernmental (I)	1,153,495	3,049,935	1,320,645	4,029,483	1,301,500	1,688,500	
101 34103.00	Zoning & Subdivision Fees (C)	62,930	66,720	86,460	143,408	80,000	90,000	
101 34104.00	Plan Checking Fees (C)	227,839	265,934	377,872	378,959	275,000	300,000	
101 34105.00	Sales of Maps & Publications (C)	-	-	-	-	100	100	Maps & Spec Books
101 34107.00	Assessment Fees	7,155	3,625	9,055	9,661	-	-	
101 34108.00	Admin Fees - Other Funds (C)	-	-	-	153	450,000	375,000	$25k admin fees, $350k construction funds
101 34108.01	Applicable Funds Except Const.	25,000	25,000	25,000	25,000	-	-	
101 34108.02	Construction Funds	158,562	199,797	202,123	473,788	-	-	85% of 5% Fee for Const. Projects
101 34109.00	Other Charges for Service (C)	9,783	999	2,744	18,492	2,000	2,000	
101 34110.00	Service Chg on Returned Chks (C)	30	-	30	30	100	100	
101 34113.00	Application Fees (C)	-	-	-	-	-	-	
101 34150.00	User Fees - SKB (C)	184,529	100,561	57,534	130,000	130,000	130,000	SKB Fees - C & D Cell Fees
101 34151.00	User Fees/Host Agreements - SKB(C)	-	-	-	-	-	-	Landscaping Agreement
101 34152.00	User Fees - SKB (C)	41,250	19,849	21,081	25,000	25,000	25,000	SKB Fees - MSW Ash Charges
101 34153.00	User Fees - SKB (C)	449,221	254,590	296,386	220,000	220,000	220,000	SKB Fees - Base Service Charges
101 34160.00	National Guard Maint Fees (C)	50,472	51,047	45,600	45,100	54,500	54,500	
101 34201.00	Special Police Services (C)	21,884	14,731	48,817	50,760	30,000	30,000	Contractual O/T for Officers
101 34202.00	Fire Services - Fireworks Permits (C)	800	300	600	500	1,000	1,000	No Longer Charge for Burning Permits
101 34204.00	Day Care Inspection Fees (C)	100	300	150	250	100	100	
101 34205.00	Impound Fees (C)	907	408	257	504	1,000	1,000	
101 34206.00	Other Police Services (C)	504	1,088	1,397	2,212	1,000	1,000	
101 34207.00	Other Fire Protection Services (C)	16,714	17,232	17,438	18,476	18,000	18,000	
101 34303.00	Mow Weeds (C)	310	944	435	303	1,000	1,000	
101 34304.00	Sweep/Plow Streets (C)	954	846	337	537	1,000	1,000	
101 34306.00	Other Highway & Street Rev (C)	32,227	84,982	75,155	192,106	100,000	90,000	Sealcoat - Developers
101 34310.00	Right-of-Way Permits (C)	34,332	38,032	36,116	32,388	40,000	40,000	
101 34407.00	City Share of Metro SAC Chgs (C)	8,499	8,598	8,151	9,731	8,000	8,000	
	Total Charges for Services (C)	1,334,001	1,155,582	1,312,737	1,777,359	1,437,800	1,387,800	
101 35101.00	Court Fines (F)	109,083	75,452	86,802	97,024	96,000	97,000	
	Total Fines & Forfeits (F)	109,083	75,452	86,802	97,024	96,000	97,000	
101 34718.00	Tournament Fees (R)	19,982	4,833	21,845	28,830	21,000	26,000	
101 34720.00	Park Reservations (R)	3,032	3,079	4,015	3,059	4,000	4,000	
101 34724.00	Tennis Revenues (R)	1,817	-	1,908	1,593	2,200	1,600	
101 34726.00	Rosettes Revenues (R)	1,913	-	-	-	-	-	
101 34727.00	Field Trip Revenues (R)	-	-	-	-	14,000	20,000	
101 34727.02	Adult/Senior Trips	10,159	15	12,056	19,297	-	-	
101 34728.00	Adult Exercise Class Revenues (R)	6,366	4,686	4,558	6,632	2,000	6,000	
101 34730.00	Run for the Gold Revenues (R)	2,941	-	3,270	3,774	4,800	4,000	
101 34731.00	Youth Soccer Lessons (R)	2,520	-	2,385	2,856	2,800	2,800	
101 34732.00	Adult Basketball Revenues (R)	1,774	653	976	1,872	2,000	1,600	
101 34733.00	Other Programs Revenues (R)	13,153	6,731	9,681	26,306	16,000	26,000	

2024 BUDGET WORKSHEETS
GENERAL FUND REVENUES

Account #	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Notes
101 34735.00	Camps Revenues (R)	48,285	5,250	52,258	66,230	52,000	66,000	
101 34736.00	T-Ball Lessons (R)	3,780	-	2,340	2,352	2,800	3,000	
101 38080.00	Banquet Room Fees (R)	75,268	9,262	68,168	113,853	75,000	115,000	
101 38081.00	Auditorium Fees (R)	9,118	918	6,325	10,007	8,000	10,000	
101 38082.00	Gymnasium Fees (R)	42,668	7,110	28,702	34,331	35,000	35,000	
101 38086.00	Classroom Fees (R)	13,633	21,363	75,913	10,462	14,000	12,000	
101 38090.00	City Concessions	-	-	-	1,618	-	-	
101 38096.00	Liquor Provider Fees (R)	900	-	900	1,260	1,000	1,000	
101 38097.00	A/V Rental Fees (R)	3,960	320	1,432	3,830	1,500	1,500	
101 38154.00	Adult Enrichment Revenues (R)	4,028	2,941	5,359	3,556	6,400	4,000	
101 38201.00	Rental Revenues (R)	48,806	13,408	42,060	56,750	45,000	50,000	Steeple Center
101 38205.00	A/V Rental Revenues (R)	400	-	565	1,370	1,000	1,000	Steeple Center
101 38207.00	Liquor Provider Fees (R)	330	60	150	420	200	200	Steeple Center
101 38211.00	Security Services (R)	5,275	(1,008)	3,035	2,149	3,100	3,100	Steeple Center
	Total Recreation Fees (R)	320,105	79,620	347,900	402,406	313,800	393,800	
101 36101.00	Principal - Special Assessments (M)	62	49	(55)	(68)	-	-	From County - 101 Funded Projects
101 36101.01	Cnty Pymts Cert Prior Year	-	-	647	1,470	-	-	
101 36102.00	Penalties & Interest - S/A (M)	109	93	80	1,696	-	-	
101 36210.00	Interest Earnings - Investments (M)	226,701	185,896	37,813	(868,303)	180,000	260,000	
101 36214.00	Net Change in FV-Investments (M)	92,247	86,846	(86,846)	-	-	-	
101 36215.00	Interest Earnings (M)	3,621	5,506	836	602	4,000	-	
101 36220.00	Rents & Royalties (M)	2,600	2,510	2,880	5,729	2,500	2,500	
101 36230.00	Contribution/Donations (M)	18,016	11,628	39,873	1,125	-	-	
101 36260.00	Other Revenue (M)	4,234	12,893	9,798	3,948	12,000	12,000	
101 36262.00	Special Settlements (M)	-	-	-	111,328	-	-	
101 36263.00	Wellness Program Revenues	1,000	-	-	-	-	-	
	Elections Balancing	-	-	-	*30,000*			
101 36275.00	Refund & Reimbursements	-	-	-	39,831	3,000	3,000	
101 38090.00	City Concessions (M)	2,571	2,203	2,026	-	3,000	3,000	
	Total Misc Revenues (M)	351,160	307,625	7,052	(702,642)	201,500	277,500	
101 39202.00	Contribution from Enterprises (T)	3,500	3,500	3,500	3,500	3,500	3,500	Arena - Building & Grounds Maint.
101 39203.00	Transfer From____________ (T)	3,880	3,214	-	44,043	-	-	
	Total Transfers In (T)	7,380	6,714	3,500	47,543	3,500	3,500	
	FUND TOTALS	14,225,117	16,445,699	15,307,571	18,408,045	16,625,099	18,233,595	
	INTERNAL REVENUES	4,201,162	5,773,558	4,452,965	7,032,027	4,522,100	5,115,810	Grand Total Less: Ad Valorem & Fiscal Disparities

2024 General Fund Revenues



City Council

The City Council is responsible for establishing the mission and vision for the City of Rosemount. The Council also establishes community goals and supervises the activities of the City Administrator.

Policy Development

- Provides for the legislative and police-making activities for all municipal government.

- Provides for the planning and control of all City expenditures through the adoption of the City's annual budget.

- Provides for the definition of the City's tax structure through the levying of taxes and approval of user fees and rate structures.

- Provides for citizen input to the policy-making process by establishing, appointing, and managing advisory commission, ad hoc committees, and community group.

2024 BUDGET WORKSHEETS
COUNCIL

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
101 41110	103.00	Part-Time Salaries & Benefits	39,674	43,257	44,145	40,918	44,845	47,700	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
101 41110 01	225.00	Landscaping Materials	25,000	26,201	31,226	25,691	25,000	25,000	Funding From SKB Revenues
101 41110 01	226.00	Tree/Landscaping Settlement	-	-	18,632	-	-	-	
101 41110 01	307.00	City Promotional Fees	-	-	-	-	-	-	Moved to Admin, Gen Govn't, & P&R
101 41110 01	307.01	Newsletter	19,854	20,374	20,134	23,572	-	-	4 Newsletters
101 41110 01	307.02	Chamber of Commerce Directory	2,545	1,295	1,295	2,500	-	-	
101 41110 01	307.03	Community Survey	-	16,000	16,950	-	-	-	
101 41110 01	307.04	Community Events	10,000	102	10,000	12,000	-	-	Leprechaun Days Fireworks
101 41110 01	315.00	Special Programs	5,339	749	3,984	4,023	7,000	7,000	Promotions, Marketing, etc.
101 41110 01	319.00	Other Professional Services	-	-	-	-	-	-	Moved to Admin, Gen Govn't, & Streets
101 41110 01	319.01	Education Reimbursement	-	-	-	3,234	-	-	
101 41110 01	319.02	Intergovernmental Initiatives	12,023	13,497	13,454	13,898	-	-	
101 41110 01	319.03	Open Government / Transparency	7,500	15,850	16,200	18,550	-	-	Open Gov / POLCO / etc.
101 41110 01	319.04	County Broadband System	10,800	12,446	21,792	21,640	-	-	Operating Costs
101 41110 01	321.00	Telephone Costs					800	800	
101 41110 01	321.02	Mayor's Cell Phone	637	676	726	696	-	-	
101 41110 01	329.00	Other Communication Costs	-	119	-	-	-	-	Moved to Gen Govn't
101 41110 01	331.00	Travel Expense	-	-	-	492	8,000	8,000	
101 41110 01	331.01	NLC Conference	3,489	701	-	1,377	-	-	
101 41110 01	331.02	Miscellaneous Travel	1,750	512	100	1,238	-	-	
101 41110 01	433.00	Dues & Subscriptions	-	-	-	-	-	-	Moved to Admin
101 41110 01	433.01	LMC Dues	19,394	19,785	20,590	21,442	-	-	
101 41110 01	433.02	Metro Cities Dues	7,919	7,943	7,950	8,132	-	-	
101 41110 01	433.03	Dak Cty Regional Chamber	-	-	-	-	-	-	
101 41110 01	433.04	NLC Dues	1,953	-	1,953	2,004	-	-	
101 41110 01	433.05	Miscellaneous Dues	-	-	6,301	6,413	-	-	MLC Dues
101 41110 01	437.00	Conferences & Seminars	-	-	-	-	13,000	13,000	
101 41110 01	437.01	Registration & Hotel-LMC Conf	3,586	1,100	1,407	1,097	-	-	
101 41110 01	437.02	Registration & Hotel-NLC Conf	8,806	3,201	2,568	7,160	-	-	
101 41110 01	437.03	Miscellaneous Conferences	280	760	120	70	-	-	
101 41110 01	439.00	Other Miscellaneous Charges	308	-	-	54	400	400	
101 41110 01	598.00	Council Designated	148,437	220,000	25,239	17,040	101,000	101,000	$41k for IGH Ice Time Agreement
101 41110 01	598.02	IGH Ice Time Agreement	41,000	41,000	41,000	41,000	-	-	
101 41110 01	599.00	Employee Recognition Costs	-	-	-	-	-	-	Moved to Admin & Gen Govn't
101 41110 01	599.01	Employee Recognition Costs	4,236	4,266	4,481	5,151	-	-	
101 41110 01	599.02	Vending Machine Costs	2,093	1,810	1,831	2,098	-	-	Offset by Revenues
101 41110 01	599.03	Commemorations	1,502	1,130	1,002	1,040	-	-	
101 41110 01	599.04	Commission/Volunteer Recognition	2,838	3	1,326	262	-	-	
		DEPARTMENT TOTALS	380,962	452,776	314,407	282,792	200,045	202,900	

Administrative Services

The Administrative Services Department consists of administration, human resources, communications, elections, finance and information technology. It is responsible for the coordination and management of the support services within the City including planning and implementing policies that are consistent with the goals established by the City Council.

Administration

- Provides overall management, administration and coordination of activities in all City departments along with the execution of policies adopted by the City Council.
- Responsible for the preparation and overall management of the City's budgets.
- Provides administrative and clerical support to the City Council including the preparation, distribution and maintenance of City Council meeting documents.
- Responsible for the preparation and maintenance of official records for the City including Council, Port Authority and Commission minutes.
- Prepares publication and posting of official notices in addition to providing public information on ordinances, contracts and policies.
- Responsible for the issuance and renewal of the following licenses:
    - Liquor
    - Peddlers, solicitors and transient merchants
    - Lawful purpose gambling premise permits
    - Block party street closures
    - Massage therapy
    - Tobacco
    - Arcade parlor, billiard hall and dance club

Human Resources

- Responsible for attracting and retaining talented staff and supporting their growth and well-being by:
    - Offering competitive pay and benefits
    - Supporting health, wellness, and safety programs
    - Providing training, professional development and employee engagement opportunities
    - Fostering a welcoming and supportive culture
- Responsible for ensuring compliance with state and federal labor laws, maintaining the City's policies and compliance with union contracts.

Communications

- Keep residents, businesses and stakeholders well informed of City government activities, events, policy, and news using a wide variety of methods to meet people where they are at.

- Support the strategic priorities of the City Council by communicating accurate, relatable, and timely information to residents and businesses in and around Rosemount.

- Prepare messaging and collateral material to support internal communications as needed.

- Create effective marketing to increase exposure to Rosemount as a highly desirable place to live, work, and do business.

Elections

The responsible execution of elections is a crucial function of local government. Federal, state and local elections assure the popular representation of citizens and that the community's mission, vision and goals are consistent with the wishes of the electorate.

- Responsible for conducting all local, state and federal elections along with maintenance and execution of voter registration.

- Responsible for the maintenance agreements for service and repair of the voter assist terminals and the ballot counters.
- Responsible for the recruitment, appointment, training and supervision of election judges to carry out Election Day activities at the City's seven precinct polling locations.

Finance

- Works with all departments of the City to ensure activities are conducted in a fiscally responsible manner while providing processing and maintenance of all accounting transactions which include:
    - Accounts payable
    - Accounts receivable
    - Payroll
    - Fixed asset management
    - Special assessments
    - Debt management

- Responsible for utility billing functions including reading and distributing meters, invoicing, and customer service.

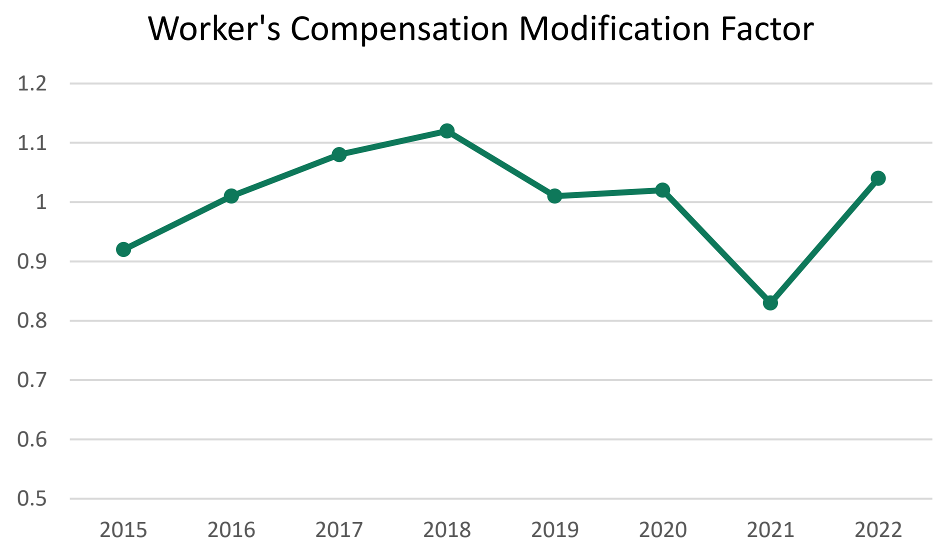
- Responsible for the oversight and management of worker's compensation insurance and property/casualty insurance policies.

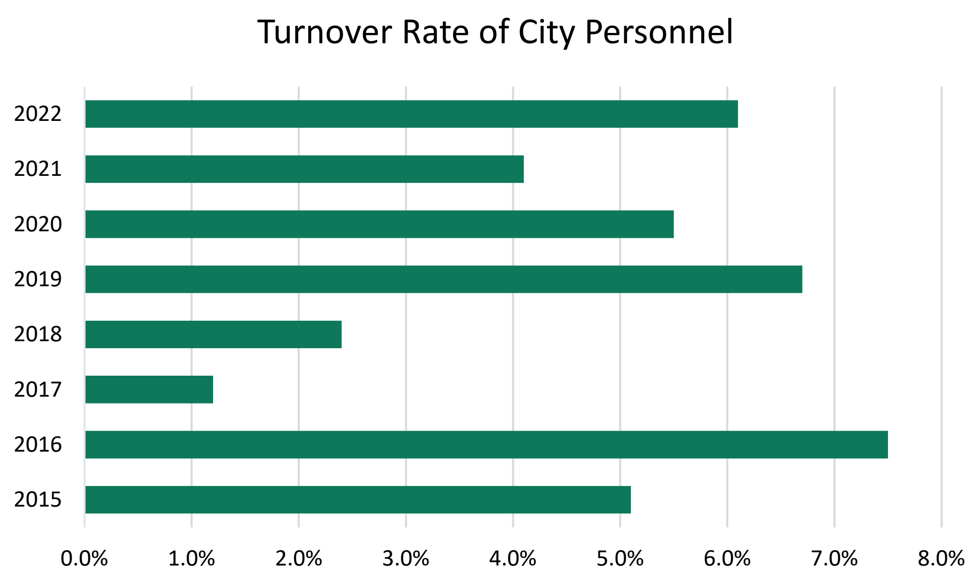
- Ensures compliance with all federal and state regulations along with required reporting.

Information Technology

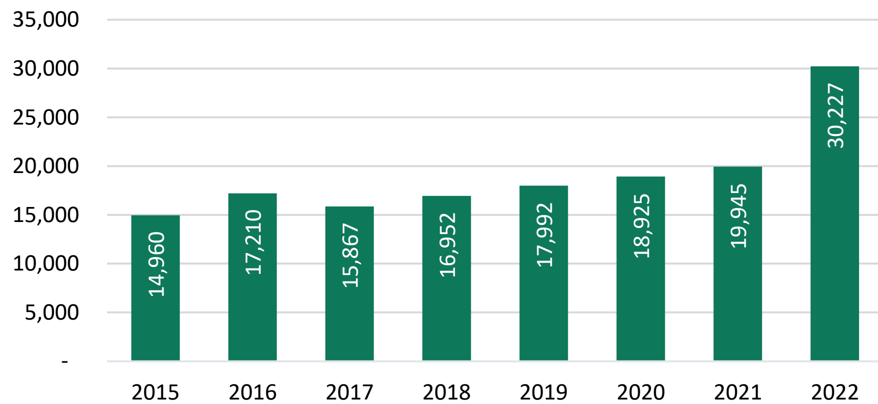
- Responsible for network and system security and network administration.
- Evaluates current hardware and software on an ongoing basis to ensure efficiency and compliance.
- Provides internal desktop and application support.

Performance Measures

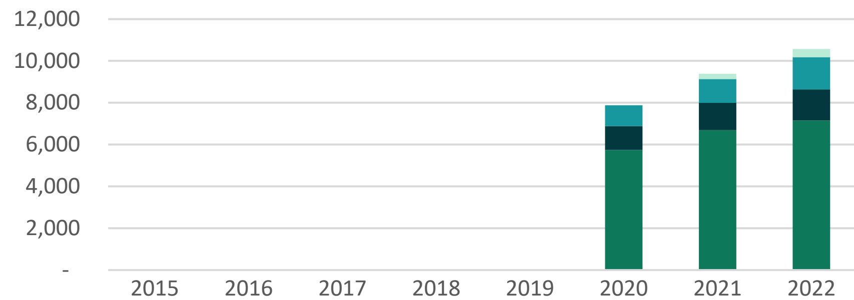




Unique Views on City Website



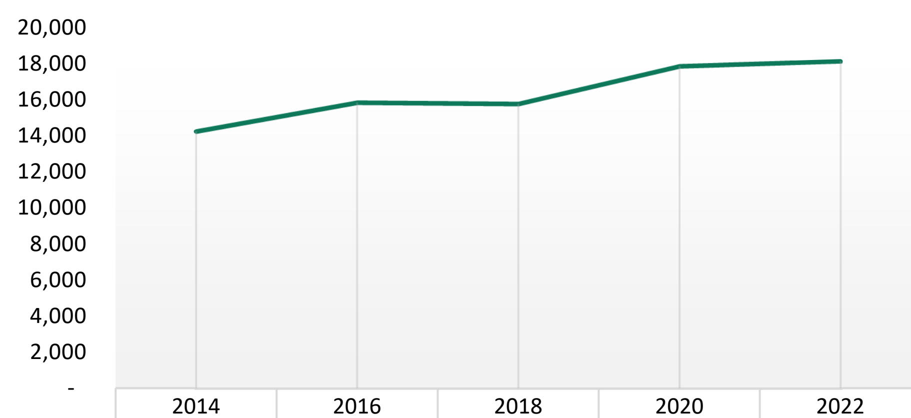
Social Media Followers



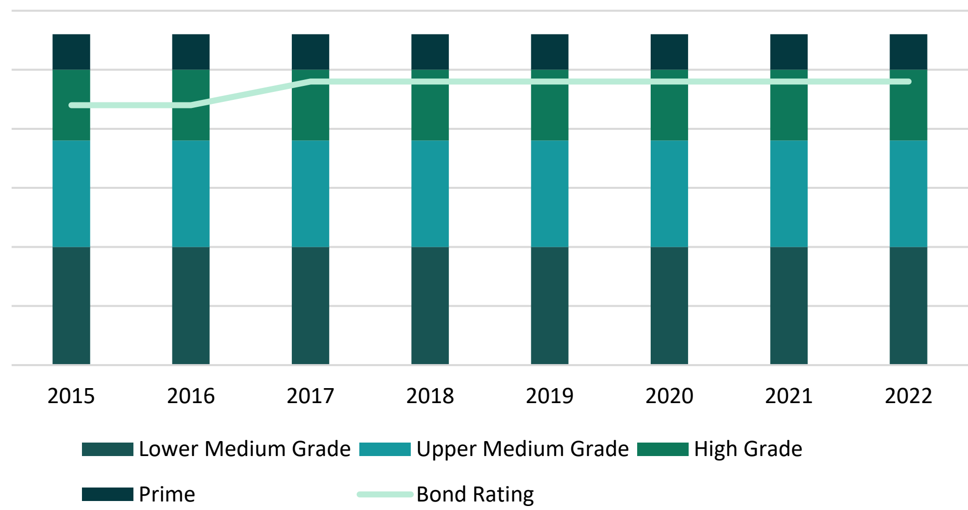
	2015	2016	2017	2018	2019	2020	2021	2022
LinkedIn							250	389
Instagram						996	1,135	1,539
Twitter						1,140	1,305	1,483
Facebook						5,741	6,689	7,154

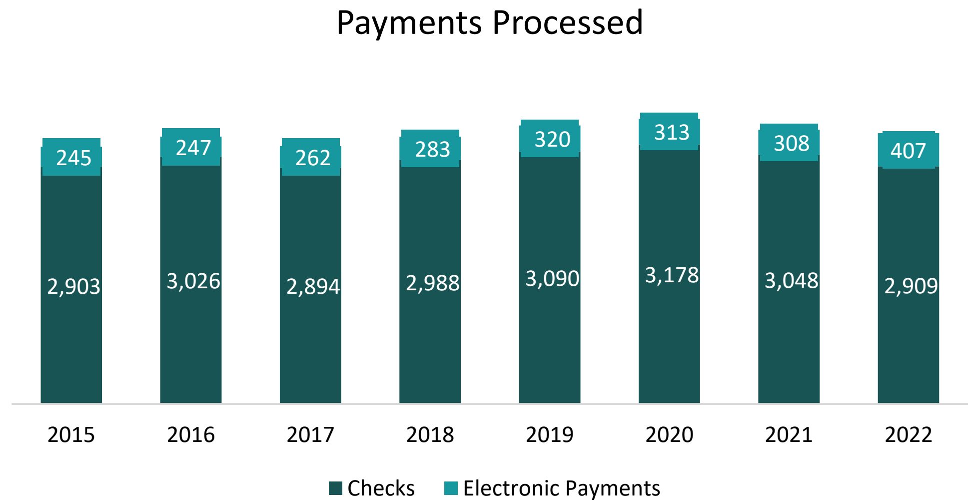
New Metric 2020

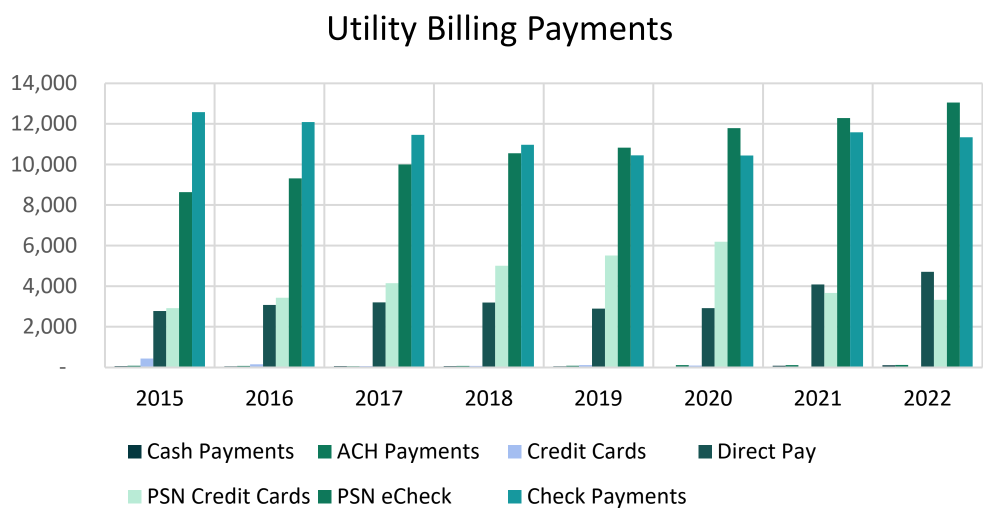
Registered Voters

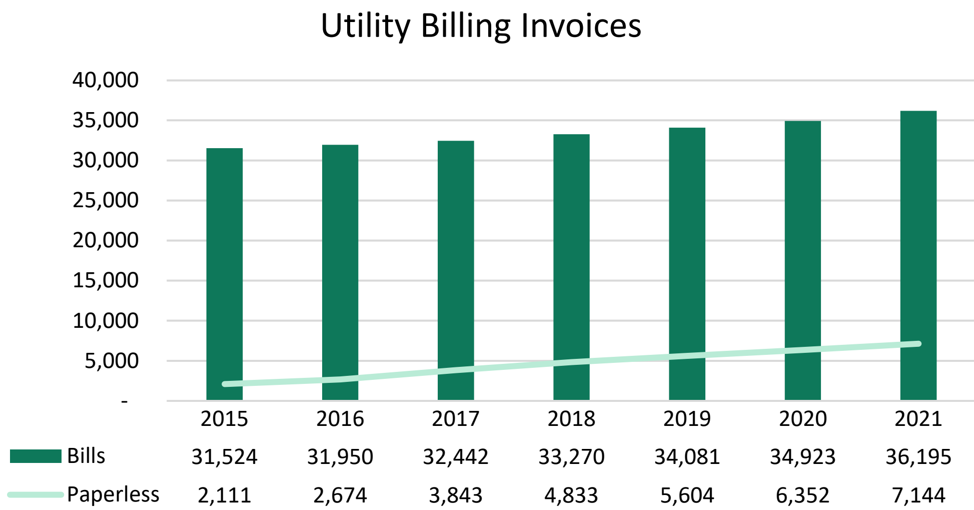


	2014	2016	2018	2020	2022
Voters	14,236	15,828	15,756	17,843	18,127


2015
2016
2017
2018
2019
2020
2021
2022
Lower Medium Grade
Upper Medium Grade
High Grade
Prime
Bond Rating


Payments Processed
245
247
262
283
320
313
308
407
2,903
3,026
2,894
2,988
3,090
3,178
3,048
2,909
2015
2016
2017
2018
2019
2020
2021
2022
Checks
Electronic Payments


Utility Billing Payments
14,000
12,000
10,000
8,000
6,000
4,000
2,000
-
2015
2016
2017
2018
2019
2020
2021
2022
Cash Payments
ACH Payments
Credit Cards
Direct Pay
PSN Credit Cards
PSN eCheck
Check Payments


Utility Billing Invoices
40,000
35,000
30,000
25,000
20,000
15,000
10,000
5,000
-
2015 2016 2017 2018 2019 2020 2021
Bills 31,524 31,950 32,442 33,270 34,081 34,923 36,195
Paperless 2,111 2,674 3,843 4,833 5,604 6,352 7,144

2024 BUDGET WORKSHEETS
ADMINISTRATIVE SERVICES

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
101 41320	101.00	Salaries & Benefits	423,455	450,393	504,589	561,701	642,800	688,500	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
101 41320 01	103.00	Part-Time Salaries & Benefits	1,859	1,424	1,690	-	2,000	42,000	Election judges
101 41320 01	203.00	Printed Forms & Paper	-	-	-	-	-	300	Ballots & Programming
101 41320 01	209.00	Other Office Supplies	340	-	-	25	300	300	Miscellaneous Purchases
101 41320 01	219.00	Other Office Supplies	-	-	-	-	-	200	Food for Election Judges
101 41320 01	304.00	Legal Fees	-	-	-	-	-	200	
101 41320 01	305.00	Medical & Dental Fees	-	-	-	268	-	-	
101 41320 01	319.00	Other Professional Services	-	-	-	552	-	-	
101 41320 01	321.00	Telephone Costs	1,909	2,750	3,555	3,250	4,200	4,200	
101 41320 01	331.00	Travel Expense	-	-	-	-	1,000	1,000	
101 41320 01	331.02	Conference Travel	530	-	-	1,916	-	-	
101 41320 01	331.03	Miscellaneous Travel	271	24	205	10	-	-	
101 41320 01	331.04	ICMA Conference	-	-	-	730	-	-	
101 41320 01	351.00	Legal Notices Publishing	-	-	-	-	-	300	Elections
101 41320 01	391.00	P.C. Maintenance	-	-	382	-	99,760	99,760	Incode, CIT, Spam Filter, VMWare
101 41320 01	392.00	P.C. Accessories & Supplies	-	-	382	-	4,700	4,700	IT parts & supplies
101 41320 01	393.00	P.C. Hardware Purchases	-	-	382	-	3,500	3,500	IT hardware
101 41320 01	394.00	P.C. Software Purchases	-	-	382	-	57,225	150,225	Office 365, Tracker, Adobe, Oracle
101 41320 01	409.00	Other Contracted Repair & Maint	-	-	-	-	-	5,815	Elections Maintenance
101 41320 01	433.00	Dues & Subscriptions	-	-	-	-	41,600	41,600	LMC, NLC, Chamber, Metro Cities
101 41320 01	433.01	MCMA Dues	298	314	331	363	-	-	
101 41320 01	433.02	MAMA Dues	90	115	-	38	-	-	
101 41320 01	433.03	MCFOA Dues	91	92	91	101	-	-	
101 41320 01	433.04	Munici-Pals	-	40	-	40	-	-	
101 41320 01	433.05	IIMC Dues	-	-	-	215	-	-	
101 41320 01	433.06	ICMA Dues	2,139	2,123	2,208	1,974	-	-	
101 41320 01	433.08	Rotary Membership	507	338	-	-	-	-	
101 41320 01	435.00	Books & Pamphlets	-	-	-	-	100	100	
101 41320 01	437.00	Conferences & Seminars	-	-	-	9	10,200	10,200	
101 41320 01	437.01	Registration & Hotel - Conference	2,582	120	1,703	2,548	-	-	
101 41320 01	437.02	Registration & Hotel - MCMA	-	60	-	-	-	-	
101 41320 01	437.05	Miscellaneous Seminars	1,480	600	630	125	-	-	
101 41320 01	437.06	Registration & Hotel - ICMA	3,961	-	1,686	1,928	-	-	
101 41320 01	437.07	City Clerk Training	2,303	-	928	1,206	-	-	
101 41320 01	437.09	Miscellaneous Meetings	110	-	67	839	-	-	
101 41320 01	439.00	Other Miscellaneous Charges	107	-	144	141	100	100	
101 41320 01	580.00	Other Equipment Purchases	-	-	97	-	800	29,800	Includes AB Voting
		DEPARTMENT TOTALS	696,113	726,780	828,495	577,975	868,285	1,082,800	

2024 BUDGET WORKSHEETS
HUMAN RESOURCE

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
101 41130	101.00	Salaries & Benefits	268,225	280,359	297,208	315,373	348,400	307,600	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
101 41130 01	103.00	Part-Time Salaries & Benefits	1,859	1,424	1,690	-	-	-	
101 41130 01	209.00	Other Office Supplies	340	-	-	25	100	100	Miscellaneous Purchases
101 41130 01	305.00	Medical & Dental Fees	-	-	-	-	4,500	4,500	Employee Drug Testing
101 41130 01	305.01	Pre-Employment Physicals	506	618	788	3,796	-	-	
101 41130 01	305.02	Employee Drug Testing	1,238	2,941	1,950	4,061	-	-	
101 41130 01	305.03	PCORI Fees	490	462	497	123	-	-	
101 41130 01	306.00	Personnel Testing & Recruitment	6,001	-	519	486	2,000	2,000	
101 41130 01	315.00	Special Programs	-	-	-	-	19,000	19,000	EE Recognition, Wellness
101 41130 01	315.01	Employee Training	6,265	5,209	2,057	1,212	-	-	
101 41130 01	315.02	Health & Wellness	1,498	1,364	1,825	1,983	-	-	Wellness & Health Mgmt.
101 41130 01	319.00	Other Professional Services	-	-	-	-	6,800	6,800	
101 41130 01	319.02	Labor Legal Issues	945	-	229	-	-	-	
101 41130 01	319.04	COBRA Consultant	473	417	464	482	-	-	
101 41130 01	319.05	Flex/VEBA Administrative Fees	3,662	3,708	3,640	3,644	-	-	
101 41130 01	321.00	Telephone Costs	1,909	2,750	3,555	3,250	750	750	
101 41130 01	331.00	Travel Expense	433	40	933	10	1,000	1,000	
101 41130 01	341.00	Employment Advertising	-	175	462	-	500	500	Vacancies
101 41130 01	391.00	P.C. Maintenance	4,305	4,649	4,928	5,347	5,200	5,200	Neo Gov - Annual Maintenance
101 41130 01	433.00	Dues & Subscriptions	-	-	-	229	1,200	1,200	
101 41130 01	433.02	IPMA Dues	298	312	75	362	-	-	
101 41130 01	433.03	MPELRA Dues	430	685	215	370	-	-	
101 41130 01	435.00	Books & Pamphlets	-	-	-	-	150	150	Books & Training Materials
101 41130 01	437.00	Conferences & Seminars					1,700	1,700	
101 41130 01	437.01	MPELRA State Conference	1,253	200	1,272	425	-	-	
101 41130 01	437.02	Personnel Seminars	-	-	139	-	-	-	
101 41130 01	438.00	Tuition Reimbursement	-	-	-	-	12,000	12,000	
101 41130 01	439.00	Other Miscellaneous Charges	107	-	144	141	50	50	
101 41130 01	580.00	Other Equipment Purchases	-	-	97	-	200	200	
		DEPARTMENT TOTALS	300,237	305,313	322,688	341,318	403,550	362,750	

2024 BUDGET WORKSHEETS
COMMUNICATIONS

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
101 41140	101.00	Salaries & Benefits	104,838	116,999	112,878	115,690	120,600	194,935	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
101 41140 01	103.00	Part-Time Salaries & Benefits	1,859	1,424	1,690	-	-	-	
101 41140 01	209.00	Other Office Supplies	340	-	-	25	100	100	Miscellaneous Purchases
101 41140 01	315.00	Special Programs	-	-	-	1,800	2,000	2,000	
101 41140 01	315.01	General Marketing	-	119	13,210	1,496	-	-	
101 41140 01	319.00	Other Professional Services	-	-	-	-	16,100	16,100	Citibot, webite
101 41140 01	319.01	Website	5,996	6,296	7,949	8,062	-	-	
101 41140 01	319.02	Website Improvements	-	158	61	84	-	-	
101 41140 01	321.00	Telephone Costs	1,909	2,750	3,555	3,250	750	750	
101 41140 01	331.00	Travel Expense	-	-	-	-	300	300	
101 41140 01	322.00	Postage Costs	-	-	-	-	8,300	8,300	Newsletter postage
101 41140 01	328.00	Cable Supply Costs	66	-	-	-	400	400	
101 41140 01	329.00	Other Communication Costs	-	-	-	24,437	93,000	97,000	Cable Supplies, Software
101 41140 01	329.01	Cable JPA Payment-General City	74,001	81,084	88,791	67,259	-	-	
101 41140 01	329.02	Video Streaming Council Mtgs	60	-	-	-	-	-	
101 41140 01	331.00	Travel Expenses	6	6	-	210	300	300	
101 41140 01	359.00	Other Printing & Binding Costs	-	-	-	-	12,700	12,700	Newsletter printing
101 41140 01	433.00	Dues & Subscriptions	85	85	85	-	200	200	
101 41140 01	435.00	Books & Pamphlets	-	-	-	-	50	50	
101 41140 01	437.00	Conferences & Seminars	-	-	15	85	600	600	MAGC
101 41140 01	439.00	Other Miscellaneous Charges	107	-	144	141	50	50	
101 41140 01	580.00	Other Equipment Purchases	171	757	526	-	1,500	1,500	
		DEPARTMENT TOTALS	189,439	209,678	228,903	222,539	256,950	335,285	

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
101 41520	101.00	Salaries & Benefits	261,292	272,065	274,043	290,213	322,000	340,700	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
101 41520	102.00	Full-Time Overtime	542	3,278	3,969	40	3,000	3,000	
101 41520 01	242.00	Minor Equipment	-	-	370	-	-	-	
101 41520 01	319.00	Other Professional Services	-	-	3,495	163	-	-	
101 41520 01	321.00	Telephone Costs	2,012	1,901	2,106	1,997	-	-	0
101 41520 01	331.00	Travel Expense	-	-	-	41	800	800	
101 41520 01	331.01	Finance Director	378	160	-	-	-	-	
101 41520 01	331.02	Staff	135	-	12	-	-	-	
101 41520 01	391.00	P.C. Maintenance	-	-	-	2,347	-	-	
101 41520 01	391.02	Remote Desktop Services	1,150	-	-	-	-	-	
101 41520 01	391.03	Incode Software Maintenance	12,626	13,290	13,750	3,705	-	-	
101 41520 01	391.04	General Network Support	30,000	30,000	30,000	281	-	-	
101 41520 01	391.06	Fixed Asset Maint Contract	1,500	1,500	1,500	1,650	-	-	
101 41520 01	391.07	Miscellaneous Repairs & Maint.	2,968	3,725	2,360	8,103	-	-	
101 41520 01	391.08	Anti-Virus Software Renewal	1,188	1,188	3,688	3,900	-	-	
101 41520 01	391.09	File Server Software Maint.	11,382	12,904	6,045	6,095	-	-	
101 41520 01	391.10	Managed Backup Services	18,840	18,840	31,860	31,860	-	-	
101 41520 01	392.00	P.C. Accessories & Supplies	3,431	4,686	3,718	3,122	-	-	
101 41520 01	393.00	P.C. Hardware Purchases	9,762	2,941	3,220	1,246	-	-	
101 41520 01	394.00	P.C. Software Purchases	-	-	-	1,837	-	-	
101 41520 01	394.01	Annual Microsoft Payments	6,440	6,440	6,440	-	-	-	
101 41520 01	394.02	Miscellaneous S/W Purchases	1,124	4,158	6,288	6,582	-	-	
101 41520 01	394.03	Office 365	-	28,113	36,863	41,911	-	-	
101 41520 01	395.00	P.C. Repairs	-	-	-	163	-	-	
101 41520 01	409.00	Other Contracted R & M	225	225	225	531	250	250	Safe Deposit Boxes (3)
101 41520 01	433.00	Dues & Subscriptions	-	-	-	-	1,120	1,120	
101 41520 01	433.02	MnGFOA - Finance Director	50	70	-	70	-	-	
101 41520 01	433.03	MnGFOA - Staff	300	420	490	420	-	-	
101 41520 01	433.04	GFOA - Finance Director & Asst.	340	375	375	450	-	-	
101 41520 01	435.00	Books & Pamphlets	-	-	-	-	100	100	
101 41520 01	437.00	Conferences & Seminars	-	-	-	-	2,500	2,500	
101 41520 01	437.02	MnGFOA Annual Conf (F/D)	618	-	-	-	-	-	
101 41520 01	437.03	GFOA National Conf (F/D)	-	-	420	-	-	-	
101 41520 01	437.04	Staff Development	290	513	600	335	-	-	
101 41520 01	437.05	Miscellaneous Seminars	542	-	40	-	-	-	
101 41520 01	439.00	Other Miscellaneous Charges	294	92	51	183	150	150	
101 41520 01	570.00	Office Equipment & Furnishings	1,429	489	579	1,114	1,000	1,000	
		DEPARTMENT TOTALS	368,859	407,371	432,506	408,357	330,920	349,620	

General Government

The General Government budget provides for expenses that are shared with multiple departments such as office supplies and paper. It also includes expenses for:

- Copy machine leases and maintenance agreements
- Maintenance and repair or office equipment
- Postage machine lease and postage costs
- Telephone system and service
- Email and web services
- Publication of legal documents
- Services provided by financial and accounting consultants including the annual audit
- Legal service
- Administration costs of the City's code updates

2024 BUDGET WORKSHEETS
GENERAL GOVERNMENT

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
101 41810	101.00	Salaries & Benefits	-	-	-	-	-	-	
101 41810 01	102.00	Full-Time Overtime	-	-	-	-	-	-	
101 41810 01	202.00	Duplicating & Copying	-	-	-	490	17,000	17,000	Copier Leases
101 41810 01	202.02	Copying Costs	16,465	16,052	17,923	21,192	-	-	
101 41810 01	203.00	Printed Forms & Paper	-	-	-	232	6,100	6,100	Checks, W2's, 1099's, 1095's
101 41810 01	203.01	Copy Paper	4,296	2,985	2,785	3,226	-	-	
101 41810 01	203.02	General Receipt Books	503	-	507	-	-	-	
101 41810 01	203.03	Purchase Orders	-	1,398	-	-	-	-	
101 41810 01	203.04	Payroll & A/P Checks	646	-	1,326	2,272	-	-	
101 41810 01	203.06	Miscellaneous Forms	3,827	992	2,043	2,096	-	-	
101 41810 01	204.00	Envelopes & Letterheads	-	-	-	-	3,400	3,400	
101 41810 01	204.01	Letterhead	758	959	960	616	-	-	
101 41810 01	204.02	Plain Envelopes	1,632	514	297	1,696	-	-	
101 41810 01	204.03	A/P & Payroll Envelopes	738	1,577	-	1,612	-	-	
101 41810 01	204.04	10 x 13 Envelopes	-	-	831	-	-	-	
101 41810 01	209.00	Other Office Supplies	14,314	10,289	11,307	9,497	15,000	15,000	General Office Supplies
101 41810 01	221.00	Equipment Parts	417	-	-	-	-	-	
101 41810 01	242.00	Minor Equipment	-	-	-	3,795	-	-	
101 41810 01	242.02	Credit Card Equipment	-	-	550	-	-	-	
101 41810 01	260.00	Food for Resale	-	-	-	-	3,000	3,000	Vending machine-offset by revenue
101 41810 01	301.00	Auditing & Accounting Services	-	-	-	26,860	-	70,000	
101 41810 01	301.01	Audit & General Consulting Fees	66,700	64,990	72,700	40,810	77,000	-	
101 41810 01	301.02	Dakota County Assessment Fees	6,835	6,420	6,989	7,833	8,100	-	
101 41810 01	301.03	Dak Cty Truth In Taxation Costs	1,613	1,708	1,698	1,866	1,800	-	
101 41810 01	303.00	Engineering Fees	-	-	-	5,421	-	-	
101 41810 01	304.00	Legal Fees	51,271	62,912	77,616	64,759	62,000	62,000	K&G
101 41810 01	319.00	Other Professional Services	-	-	-	17,297	48,400	48,400	Volunteer Coordinator, MMKR, BT, DBB
101 41810 01	319.01	City Code Update	223	702	4,907	898	-	-	
101 41810 01	319.02	City Code Web Fees	500	500	1,000	500	-	-	
101 41810 01	319.03	State Building Report	4,160	-	9,445	4,275	-	-	
101 41810 01	319.04	Continuing Disclosure Fees	3,290	-	6,200	-	-	-	
101 41810 01	319.05	Annual User Fee Study Update	-	3,655	-	-	-	-	
101 41810 01	319.06	Arbitrage/Rebate Calculations	3,850	12,400	-	16,250	-	-	
101 41810 01	320.00	Credit Card Activity Fees	-	-	-	-	15,000	15,000	
101 41810 01	320.02	Parks & Recreation Fees	8,732	6,140	10,757	14,359	-	-	
101 41810 01	320.03	Building Fees	49,075	67,337	3,330	84	-	-	
101 41810 01	320.04	General Fees	1,486	1,194	237	86	-	-	
101 41810 01	321.00	Telephone Costs	-	-	-	3,839	62,520	62,520	
101 41810 01	321.01	General Phone Costs (& Internet)	37,549	42,694	49,119	50,852	-	-	
101 41810 01	321.02	Domain Housing	60	760	520	200	-	-	
101 41810 01	321.03	Software Maintenance Costs	15,468	15,762	1,278	-	-	-	
101 41810 01	321.04	Phone System Hardware	1,114	892	17,408	19,258	-	-	Phone Upgrades, Headsets, etc
101 41810 01	322.00	Postage Costs	14,372	24,046	12,812	17,730	16,000	16,000	
101 41810 01	329.00	City Cable Boxes	-	-	-	-	1,200	1,200	
101 41810 01	339.00	Other Transportation Expenses	69	1,001	43	1,025	1,050	1,050	Vehicle Licensing
101 41810 01	351.00	Legal Notices Publishing	-	-	32	410	5,200	5,200	
101 41810 01	351.01	Costs for Public Notices	3,190	2,636	3,697	5,396	-	-	
101 41810 01	351.03	Budget & Audit Publications	1,246	1,055	574	983	-	-	
101 41810 01	359.00	Other Printing & Binding Costs	-	-	-	-	300	300	
101 41810 01	391.00	P.C. Maintenance	19,732	19,732	21,154	16,421	26,000	26,000	Laserfiche Maintenance
101 41810 01	392.00	P.C. Accessories and Supplies	9,740	8,599	6,465	2,096	9,000	9,000	Consultant Fees
101 41810 01	393.00	P.C. Hardware Purchases	3,699	4,000	3,496	977	4,000	4,000	Scanner Purchase
101 41810 01	394.00	P.C. Software Purchases	-	-	-	9,685	17,000	4,000	First Arriving
101 41810 01	413.00	Office Equipment Rental	-	-	-	3,600	-	2,400	Folding Machine Rental
101 41810 01	433.00	Dues & Subscriptions	916	1,994	1,789	2,783	3,300	3,300	Newspapers, Amazon business acct
101 41810 01	439.00	Other Miscellaneous Charges	240	240	499	4,279	2,000	2,000	Bank Service Charges
101 41810 01	440.00	COVID-19 Expenses	-	230,274	36,960	-	-	-	
101 41810 01	441.00	COVID-19 Grants	-	483,344	-	-	-	-	
101 41810 01	445.00	Special Settlements	-	111,328	-	1,510	-	-	
101 41810 01	580.00	Other Equipment Purchases	13,943	8,830	13,992	8,158	18,000	18,000	Office Machines-All Buildings
		DEPARTMENT TOTALS	362,670	1,219,910	403,244	397,224	422,370	394,870	

Community Development

Overview: Mission, Vision and Goals

The Community Development Department is comprised of planning and zoning, economic development, building inspections, and code enforcement functions. The department works in unity to support safe and sustainable development throughout the community.

The Building Inspection and Planning Divisions play a key role in making Rosemount a safe and pleasant community. These divisions are also involved in reaching the City Council's goals in affordable housing, provision of life-cycle housing and property maintenance.

The Economic Development Division addresses the City's vision statement by fostering opportunities to live, work and shop. The division, along with the Rosemount Port Authority, plays a vital role in meeting goals of the City Council such as attraction of commercial amenities, business growth and expansion of local employment base.

Building Inspections

- Responsible for providing the services of building permit review, building inspection, code administration, consultation and review on new and existing buildings and structures within the City.

- Responsible for the maintenance and enforcement of city ordinances and codes relating to building, health, life safety, fire and environmental conditions and to assure local compliance with county, state and federal regulations relating to the same activities.

- Responsible for the successful implementation of all structural development and assuring regulated and controlled standards within Rosemount.

- Responsible for monitoring and permitting all individual sewage treatment systems within the City.

- Responsible for reports submitted to all appropriate jurisdictions concerning building activities.

- Serves as Fire Marshal for the City activities.

Code Enforcement

- Responsible for enforcement of city ordinances and codes relating to health, life safety, environmental, and nuisance conditions and assure local compliance with county, state and federal regulations relating to the same activities.

- Responsible for rental housing inspection and permitting.

- Responsible for sequential code enforcement program, which is a city-initiated program for resident education and neighborhood code compliance.

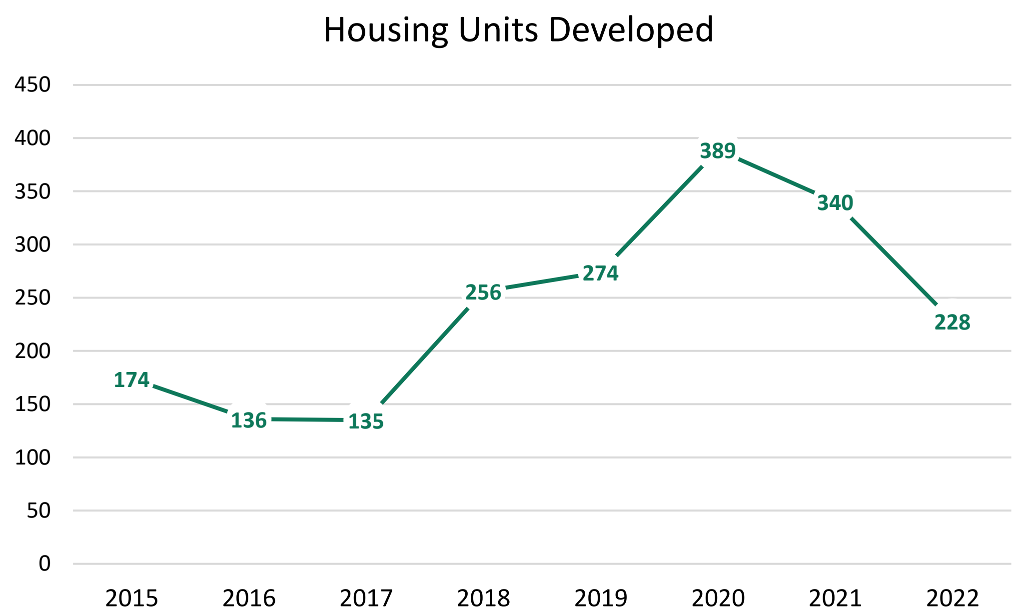
Planning

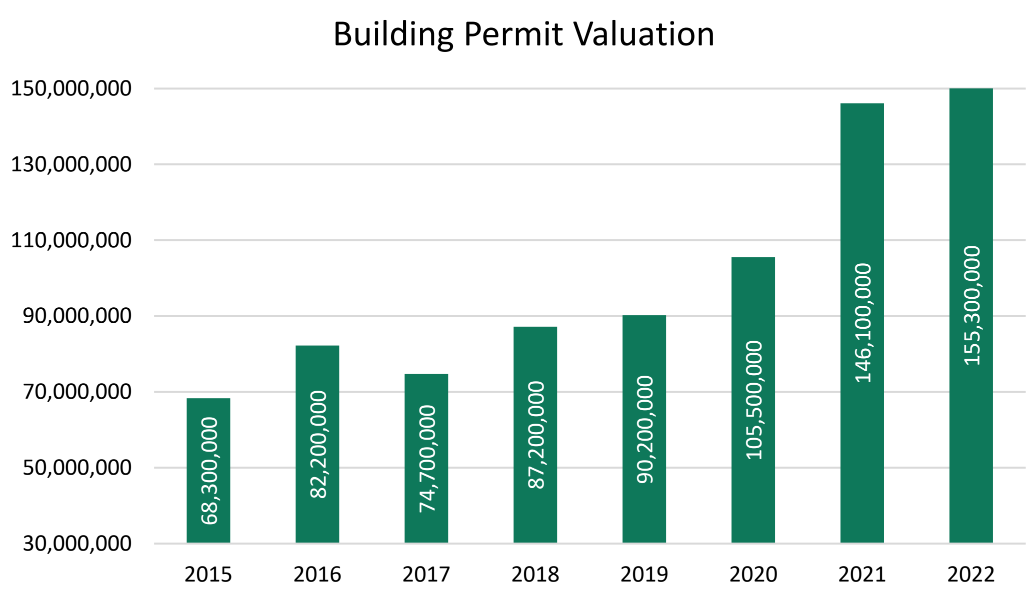
- Responsible for reviewing proposed developments for compliance with the zoning and subdivision ordinance and coordinating interdepartmental staff review of all residential, commercial, institutional and industrial developments.
- Responsible for providing recommendations to Planning Commission and City Council on all deliberations concerning land use, zoning, variances, site plan reviews, platting and special permits (interim use permits, mining permits, etc.).
- Responsible for maintaining zoning and subdivision ordinances and the City's Comprehensive plan in compliance with county, regional, state and federal requirements.
- Responsible for long-range planning and special studies that guide the physical development of the community.
- Involved with state and regional activities affecting the City, including, but not limited to, land use, transportation, mining, housing and environmental services. Includes active participation by departmental staff in various committees and organizations.
- Involved with issuance of development related permits such as grading and building permits.

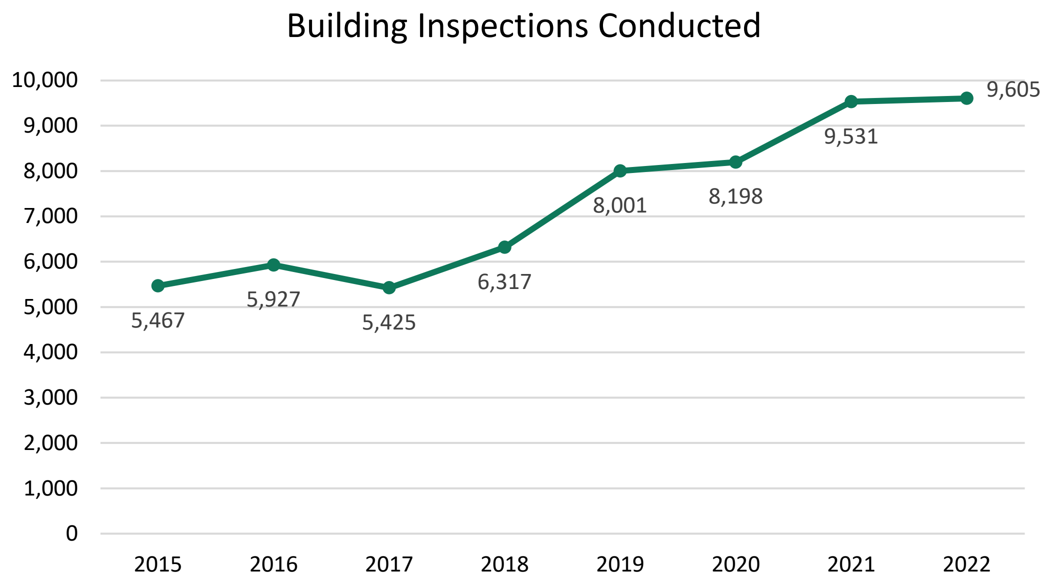
Economic Development

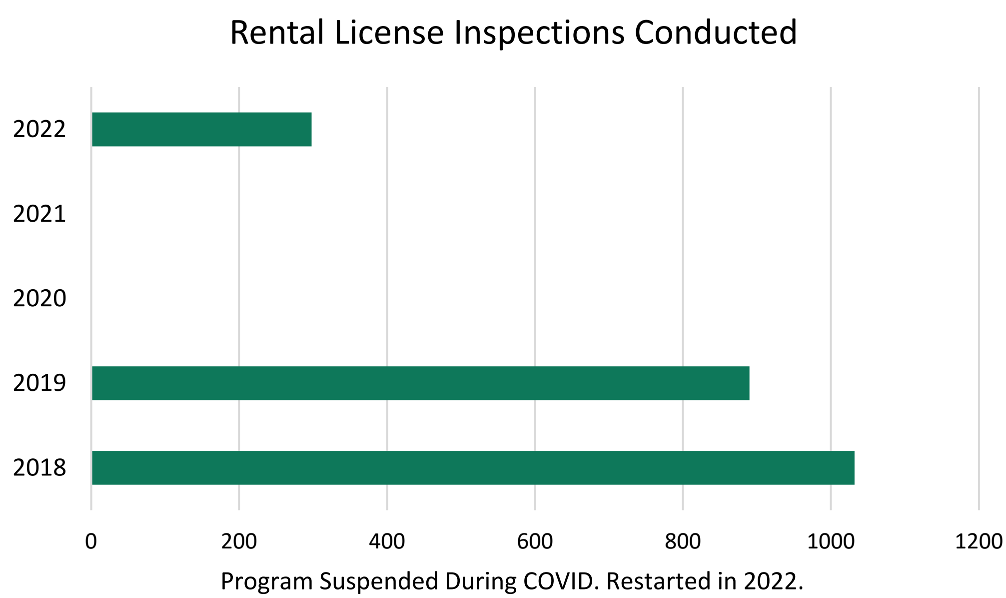
- Responsible for marketing development opportunities within the City and creating an interest in Rosemount, with emphasis in commercial development.
- Responsible for creating and coordinating the establishment of tax increment districts and other economic incentives.
- Responsible for coordinating the state, county and local approval processes to insure the proponent's requests are met in a timely fashion.
- Responsible for staffing most functions of the Rosemount Port Authority.
- Involved with state and regional economic development organizations and functions.
- Responsible for communicating Federal, State and Local programs to assist businesses with operations; whether financial, employment, or regulatory.

Performance Measures






Building Inspections Conducted
10,000
9,000
8,000
7,000
6,000
5,000
4,000
3,000
2,000
1,000
0
2015
2016
2017
2018
2019
2020
2021
2022
5,467
5,927
5,425
6,317
8,001
8,198
9,531
9,605


Rental License Inspections Conducted
2022
2021
2020
2019
2018
0
200
400
600
800
1000
1200
Program Suspended During COVID. Restarted in 2022.

2024 BUDGET WORKSHEETS
COMMUNITY DEVELOPMENT

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
101 41910	101.00	Salaries & Benefits	991,772	1,116,129	1,095,058	1,059,214	577,600	585,100	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
101 41910 01	102.00	Full-Time Overtime	33	-	-	156	1,000	1,000	
101 41910 99	103.00	Part-Time Salaries & Benefits	21,462	11,190	13,527	22,947	2,500	2,500	
101 41910 01	201.00	Office Accessories	-	-	-	34	-	-	
101 41910 01	202.00	Duplicating & Copying	5,000	5,000	5,657	-	2,000	1,000	Includes Comp Plan Printing
101 41910 01	203.00	Printed Forms & Paper	723	-	671	169	100	100	Forms, Stickers, Tags, etc.
101 41910 01	208.00	Miscellaneous Supplies	45	-	-	-	-	-	
101 41910 01	209.00	Other Office Supplies	971	1,487	2,541	390	750	750	
101 41910 01	219.00	Other Operating Supplies	567	47	2,754	-	1,000	1,000	
101 41910 01	241.00	Small Tools	266	153	-	-	-	-	
101 41910 01	312.00	Contract Fees	-	-	-	3,585	-	-	
101 41910 01	319.00	Other Professional Services	182	2,560	8,067	39,370	15,000	15,000	Consultant
101 41910 01	329.00	Other Communication Costs	3,949	4,607	4,683	4,839	1,000	1,000	Cell Phones
101 41910 01	331.00	Travel Expense	447	8	22	517	400	400	
101 41910 01	391.00	P.C. Maintenance	4,374	4,085	4,241	1,250	700	5,700	ESRI and Cartegraph
101 41910 01	392.00	P.C. Accessories & Supplies	37	866	222	1,374	500	500	
101 41910 01	393.00	P.C. Hardware Purchases	-	-	1,044	-	-	-	
101 41910 01	394.00	P.C. Software Purchases	-	-	975	1,325	-	-	
101 41910 01	409.00	Other Contracted Repair & Maint.	988	575	2,925	2,795	-	-	
101 41910 01	433.00	Dues & Subscriptions	-	-	520	698	1,850	1,750	
101 41910 01	433.01	APA/AICP	1,379	1,698	1,069	599	-	-	
101 41910 01	433.02	ICC	225	280	-	145	-	-	
101 41910 01	433.04	10,000 Lakes	125	160	-	-	-	-	
101 41910 01	433.08	Sensible Land Use Coalition	-	-	450	450	-	-	
101 41910 01	433.10	Other Dues & Subscriptions	383	543	80	85	-	-	
101 41910 01	435.00	Books & Pamphlets	-	2,321	-	120	300	300	Manuals, References, IBC Books
101 41910 01	437.00	Conferences & Seminars	-	-	-	-	5,000	5,000	National APA Conf. MPLS 2024
101 41910 01	437.01	State Bldg Official School	890	133	-	580	-	-	
101 41910 01	437.02	Spring & Fall Code Updates	-	50	-	-	-	-	
101 41910 01	437.03	Building Inspector Training	990	737	2,507	594	-	-	
101 41910 01	437.05	Clerical Seminars	-	-	-	40	-	-	
101 41910 01	437.06	Planning Seminars	2,198	468	168	459	-	-	
101 41910 01	437.07	ISTS Training	520	390	2,513	1,965	-	-	
101 41910 01	437.08	State Planning Conference (2)	1,374	-	-	1,549	-	-	
101 41910 01	437.10	Gen'l Seminars	511	165	1,123	48	-	-	
101 41910 01	439.00	Other Miscellaneous Charges	69	7	39	18	300	300	
101 41910 01	586.00	Computer Equipment Purchases	-	-	-	-	-	-	Tablets for Employees
		DEPARTMENT TOTALS	1,039,480	1,153,660	1,150,856	1,145,316	610,000	621,400	

2024 BUDGET WORKSHEETS
BUILDING INSPECTIONS

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
101 42230	101.00	Salaries & Benefits	991,772	1,116,129	1,095,058	1,059,214	642,300	698,500	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
101 42230 01	102.00	Full-Time Overtime	33	-	-	156	1,000	1,000	Added new inspector in 2023
101 42230 99	103.00	Part-Time Salaries & Benefits	21,462	11,190	13,527	22,947	12,000	12,000	
101 42230 01	201.00	Office Accessories	-	-	-	34	-	-	
101 42230 01	202.00	Duplicating & Copying	5,000	5,000	5,657	-	-	-	
101 42230 01	203.00	Printed Forms & Paper	723	-	671	169	400	400	Forms, Stickers, Tags, etc.
101 42230 01	208.00	Miscellaneous Supplies	45	-	-	-	-	-	
101 42230 01	209.00	Other Office Supplies	971	1,487	2,541	390	750	750	
101 42230 01	219.00	Other Operating Supplies	567	47	2,754	-	1,000	1,000	
101 42230 01	241.00	Small Tools	266	153	-	-	800	800	Inspectors' Tools
101 42230 01	312.00	Contract Fees	-	-	-	3,585	-	-	
101 42230 01	319.00	Other Professional Services	182	2,560	8,067	39,370	16,200	16,200	Building Ins Services
101 42230 01	329.00	Other Communication Costs	3,949	4,607	4,683	4,839	3,500	4,000	Cell Phones
101 42230 01	331.00	Travel Expense	447	8	22	517	400	400	
101 42230 01	391.00	P.C. Maintenance	4,374	4,085	4,241	1,250	5,000	5,000	Permitworks + Bluebeam Supp.
101 42230 01	392.00	P.C. Accessories & Supplies	37	866	222	1,374	500	500	
101 42230 01	393.00	P.C. Hardware Purchases	-	-	1,044	-	-	-	
101 42230 01	394.00	P.C. Software Purchases	-	-	975	1,325	-	-	
101 42230 01	409.00	Other Contracted Repair & Maint.	988	575	2,925	2,795	2,000	3,000	Mow Weeds-From Street Maint.
101 42230 01	433.00	Dues & Subscriptions	-	-	520	698	1,850	1,750	
101 42230 01	433.01	APA/AICP	1,379	1,698	1,069	599	-	-	
101 42230 01	433.02	ICC	225	280	-	145	-	-	
101 42230 01	433.04	10,000 Lakes	125	160	-	-	-	-	
101 42230 01	433.08	Sensible Land Use Coalition	-	-	450	450	-	-	
101 42230 01	433.10	Other Dues & Subscriptions	383	543	80	85	-	-	
101 42230 01	435.00	Books & Pamphlets	-	2,321	-	120	500	500	Manuals, References, IBC Books
101 42230 01	437.00	Conferences & Seminars	-	-	-	-	9,200	11,700	Additional Inspector Training
101 42230 01	437.01	State Bldg Official School	890	133	-	580	-	-	
101 42230 01	437.02	Spring & Fall Code Updates	-	50	-	-	-	-	
101 42230 01	437.03	Building Inspector Training	990	737	2,507	594	-	-	
101 42230 01	437.05	Clerical Seminars	-	-	-	40	-	-	
101 42230 01	437.06	Planning Seminars	2,198	468	168	459	-	-	
101 42230 01	437.07	ISTS Training	520	390	2,513	1,965	-	-	
101 42230 01	437.08	State Planning Conference (2)	1,374	-	-	1,549	-	-	
101 42230 01	437.10	Gen'l Seminars	511	165	1,123	48	-	-	
101 42230 01	439.00	Other Miscellaneous Charges	69	7	39	18	100	100	
101 42230 01	586.00	Computer Equipment Purchases	-	-	-	-	-	-	Tablets for Employees
		DEPARTMENT TOTALS	1,039,480	1,153,660	1,150,856	1,145,316	697,500	757,600	

Police Department

The Police Department is responsible for policing services to the community to ensure safety and response to service calls. A mission statement guides the actions of the Department: "In partnership with the community, the Rosemount Police Department assists and educates the public, resolves problems, prevents crimes and enforces laws. We pursue our mission and serve with honor, integrity and courage." Staffing levels are continually evaluated to meet the needs of a growing community. The specific service functions within the Police Department are described below.

Police Administration

This budget provides for the overall leadership, planning, coordination and management of personnel and administration of activities within the Police Department. This includes the collection, preparation and filing of crime data and miscellaneous reports with the State of Minnesota; preparation and oversight of the operating and capital improvements budgets; and strategic planning for the future needs of the Department and the community. Police Department leadership is also involved in many consolidated services governance boards that contribute to policing services for the city. The Dakota Communications Center (DCC), Criminal Justice Network (CJN), Local Government Information Systems (LOGIS), Dakota County Drug Task Force, South Metro SWAT, Dakota County Domestic Preparedness Committee, the Dakota County Coordinated Response program, and the Dakota County Electronic Crimes Unit are consolidated services organizations that contribute to Rosemount's policing services.

Records Unit

The Police Department's Records Unit is responsible for the processing of over 2,000 case reports each year. Reports require transcription and compilation for transmittal to the City or County prosecutor's office or any other agency (i.e. Social Services, Department of Human Services, etc.) requiring information for service to the community. Records staff ensure the Police Department is compliant with all Minnesota Bureau of Criminal Apprehension data management laws, regulations and reporting requirements. Administrative support is provided to the entire Police Department for gun permit applications, criminal background checks, city licensing requirements and data requests among others.

Patrol Operations

Uniformed patrol is the core function of the Police Department and the most visible in the community. Through 24-hour daily patrols in marked police vehicles, patrol officers respond to calls for service, investigate traffic accidents, regulate traffic control, conduct preliminary criminal investigations, enforce traffic laws, enforce criminal laws, perform foot/bike patrol and provide general and specific deterrence to crime. In addition, Patrol Officers respond to medical calls as trained in First Aid and CPR. Through patrol operations the Police Department meets its goal of the protection of life and property and creating a sense of safety and security in the community. Equally important, a significant amount of time is spent developing relationships within the community and partnering with members of community organizations. Patrol Officers perform additional specialty assignments as Crime Scene Technicians, Use-of-Force Instructors, South Metro SWAT Tactical Officers, Drug Recognition Experts, Special Operations Team operators (SOT), Community Resource Officer (CRO), School Resource Officer (SRO), Field Training Officers and as various committee members (i.e. Uniform Committee, Recognition Committee, Technology, etc.).

Criminal Investigation

Patrol Officers and investigators are responsible for the investigation of criminal incidents through evidence gathering and analysis, witness and suspect interviews, and court preparation and testimony. Complex investigations or those requiring a multi-jurisdictional or agency involvement are coordinated by the investigator. This is accomplished by working cooperatively with other police agencies, the County Attorney's Office, Dakota County Social Services, victim services and other local, state and federal law enforcement agencies. One investigator is assigned to the Dakota County Drug Task Force, a multi-jurisdictional joint powers entity, whose mission is to investigate drug crimes in the City and throughout Dakota County.

Crime Prevention and Community Education Programs

A significant effort is made by the Police Department to build relationships with the community to build trust, share perspectives and create partnerships to serve the community together. Moreover, the Police Department works to inform residents of crime within the community, methods/strategies to help prevent crimes and keep open channels of communications to receive input/feedback about crime that is occurring. While these objectives are part of each officer's daily responsibilities, there are specific programs that are more associated with community policing; these programs emphasize the need for the police and citizens to work together to prevent criminal activity and reduce the opportunities for criminals to commit crimes.

- School Resource Officer (SRO) – Officers serve as a liaison to the Rosemount Middle and the Rosemount High School. The liaison officer investigates criminal incidents that occur at the schools or that involve students at the schools. In addition, the liaisons work with the school staff to enhance the safety and security for both staff and students, specifically providing school safety planning, and hostile event prevention and response planning. Presentations on a variety of topics are made by the liaison to classes at all grade levels.

- Community Resource Officer (CRO) – In order to work together with the community, the Police Department must share information concerning criminal activity and crime prevention with the community. While all officers are available to make presentations to community groups and organizations on a variety of topics, the Community Resource Officer focuses on acting as a primary liaison to the community. Several events are also held throughout the year to build relationships with the residents and local businesses. These include Night-to-Unite block parties, Neighborhood Watch meetings, Shop with a Cop, Cops for Kicks, Guns vs. Hoses Hockey Game, Ballin' in Dakota County Basketball Tournament, Pink Patch Project, Warrior 196 Run, Public Safety in the Park, and several events throughout the annual Leprechaun Days events (i.e. Kids Dance, Police Booth, etc.). Finally, the Rosemount Police Department also utilizes a Facebook page to inform the community on a variety of issues surrounding the community and public safety.

- Coordinated Community Response (CCR) – One part-time officer is assigned to partner with an embedded social worker from Dakota County Social Services. The model provides a coordinated response by the parties to address increased law enforcement involvement in calls for service that may require the need for services and programs offered by the County. This collaboration of a police officer and embedded social services allows for better follow-up, service coordination and crisis stabilization services following a mental health crisis event. In 2022, the "CCR" team followed up on nearly 400 calls to bring services and help provide voluntary resources for short and long-term stabilization that are an essential component of an effective crisis services continuum.

- Officer Wellness and Peer Support Program - The Rosemount Police Department recognizes the significant stressors that officers face and the serious implications they can have on health and longevity. The Department continues to build out wellness programming to enhance resiliency, improve heart health, and offer support to everyday stressors of the public safety profession. Specifically, the Department hires a professional mental health consultant that offers a confidential POWER (Police Officer Wellness through Enhanced Resiliency) program. Officers are provided up to six confidential therapy sessions a year, critical incident follow-up, and other on-site services. In addition, a Peer Support Counseling Program allows selected and specially trained officers to confidentially help and support their peers when personal or professional matters may negative affect their work performance, family unit, or self. Lastly, the Department offers opportunities to physically work out and a law-enforcement focused heart health monitoring program.

- Reserve Officer Program – Reserve officers are volunteers who supplement the staff of sworn officers of the Department to serve the mission. The Reserve Officers are utilized to handle traffic and crowd control duties at accident scenes, city festivals, community gatherings or other emergencies. The Reserve Officers work a variety of community events (i.e. Leprechaun Days, Food Truck Festival, high school football games, etc.), hazardous materials spills or leaks, damage resulting from tornadoes or other severe weather and major criminal incidents. Reserve Officers patrol on some evenings, handle calls for service such as motorist assists and animal complaints, and they often help with arrestee transports. Reserve Officers regularly provide crime prevention information to citizens at community events or through other programs.

- Chaplain Program – The Police Chaplains assist in a variety of situations in which individuals or families are having difficulties. Chaplains provide support to persons that are experiencing stress as a result of the death of a loved one, marital or family problems, financial struggles or any other event. By utilizing the chaplains to console and counsel persons in crisis, police officers can focus on their primary duties, while the chaplains are able to remain with the persons involved in the crisis.

- Adult Citizen Academy Program – The Rosemount Police Department partners with the Apple Valley Police Department to conduct an Adult Citizen Academy. It is a way to offer those who live or work in Rosemount an inside look at the operation of their police department. It also allows them an opportunity to meet the officers who serve them. The academy covers topics such as recruiting, ethics, criminal investigations, the charging process, drug task force, use of force, traffic enforcement, forensics, and includes a citizen ride-along with a patrol officer. As such, it helps fulfill the department's educational mission.

- Teen Citizen Academy Program –The Rosemount Police Department partners with the Apple Valley Police Department to conduct a Teen Citizen Academy. The academy covers topics similar to the Adult Citizen Academy, but it is geared towards teens.

Animal Control

The Police Department is responsible for the enforcement of ordinances related to the control and care of domestic animals. These tasks are mainly handled by Community Service Officers. Their duties include the licensing of dogs and ferrets, assisting in the handling of stray, lost or injured animals and other complaints of animals causing a nuisance.

Code Enforcement

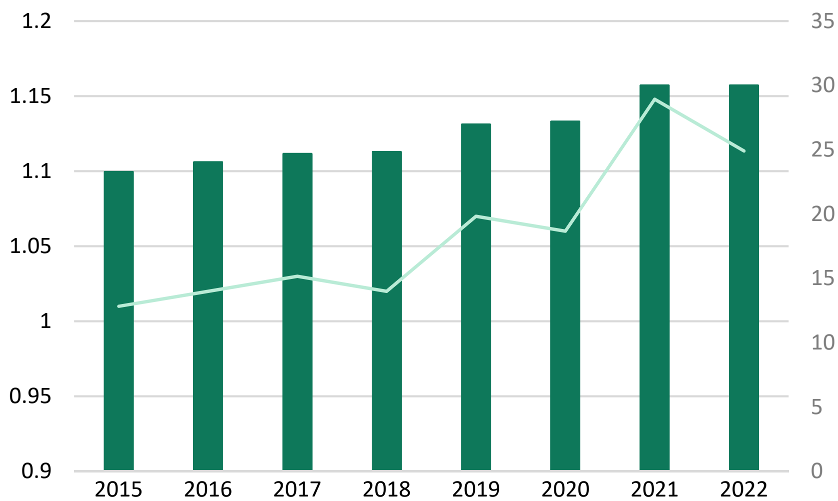
The Police Department assists the Community Development Department with code enforcement of city ordinances related to property maintenance and outside storage. The Department's Community Service Officers primarily handle this effort. Property owners that are observed to be in violation of an ordinance are notified of the violation and explained how to remedy the violation. The enforcement of city ordinances is important to maintain community standards, which help the City attain provide a safe, healthy, and pleasant community.

Emergency Management

The City has an all-hazards emergency plan and the Chief of Police serves as the City's Emergency Manager. The Emergency Manager is responsible for the development of emergency plans in the event of a chemical, technical or natural disaster in the community (e.g. tornado, flooding, school shooting, or hazardous materials release). The Chief of Police represents the City of Rosemount on the Dakota County Domestic Preparedness Committee (DCDPC). The DCDPC is comprised of police, fire, dispatch, EMS, public health, and medical facility representatives to aid all Dakota County cities and Dakota County with all-hazards emergency planning and leadership.

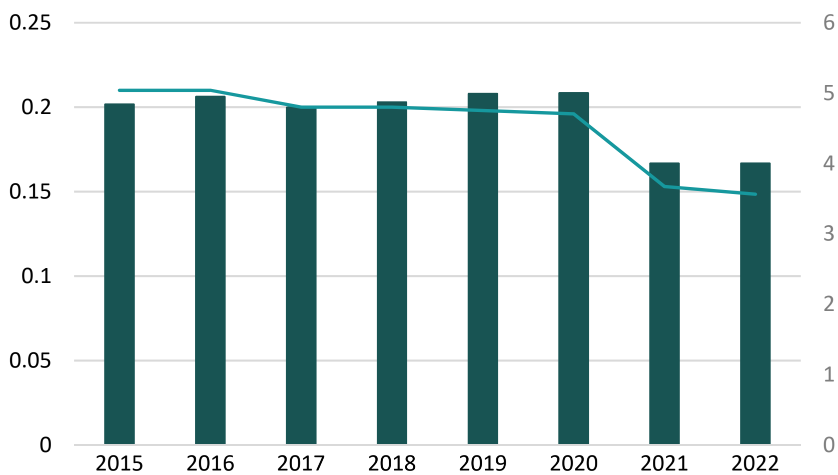
Performance Measures

Licensed Police Department Employees

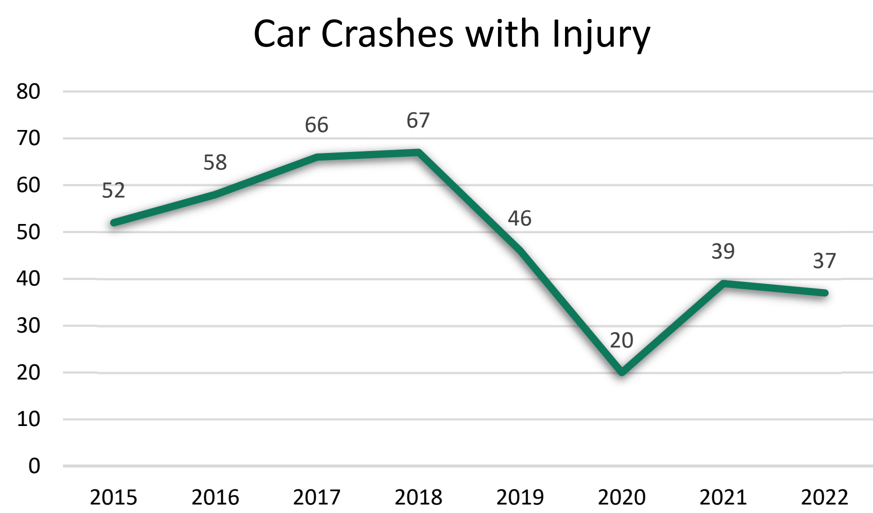


	2015	2016	2017	2018	2019	2020	2021	2022
Officers	23	24	25	25	27	27	30	30
Per 1,000 Residents	1.01	1.02	1.03	1.02	1.07	1.06	1.15	1.11

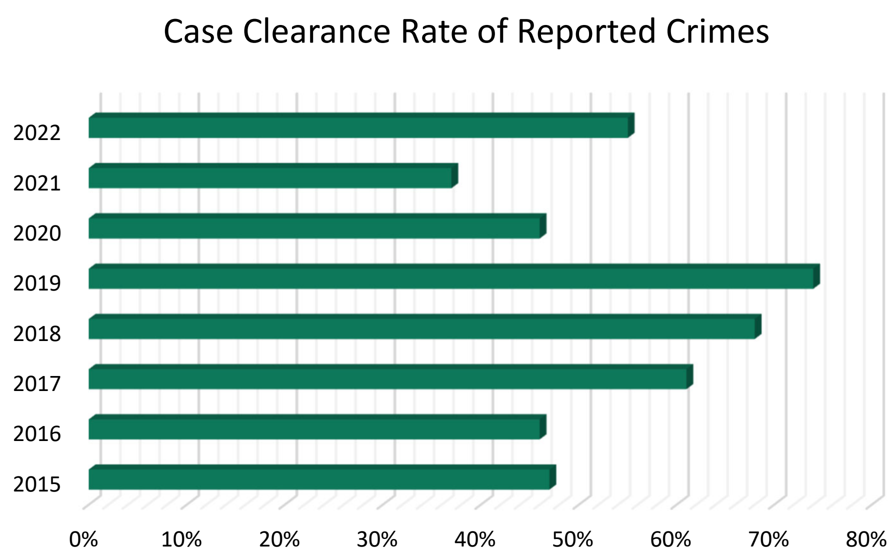
Non-Licensed Police Department Employees



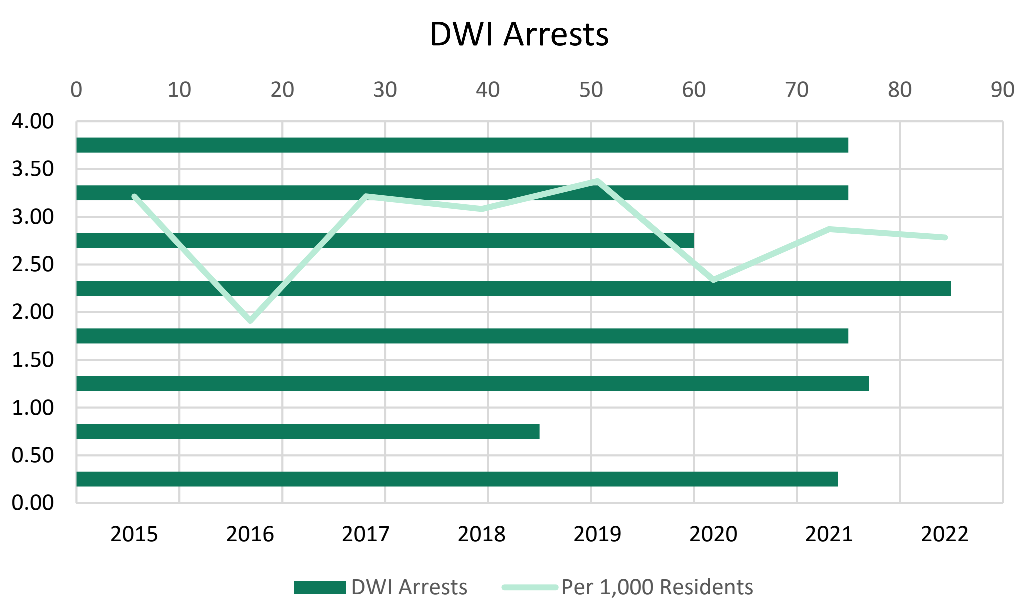
	2015	2016	2017	2018	2019	2020	2021	2022
Employees	5	5	5	5	5	5	4	4
Per 1,000 Residents	0.21	0.21	0.2	0.2	0.20	0.20	0.15	0.15



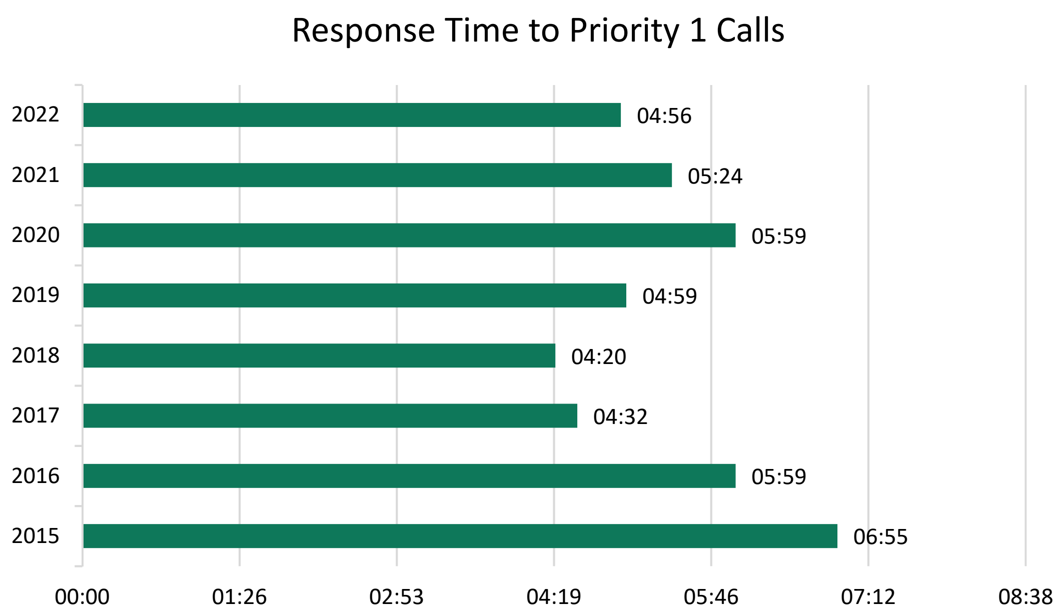
Car Crashes with Injury
80
70
60
50
40
30
20
10
0
52
58
66
67
46
20
39
37
2015
2016
2017
2018
2019
2020
2021
2022

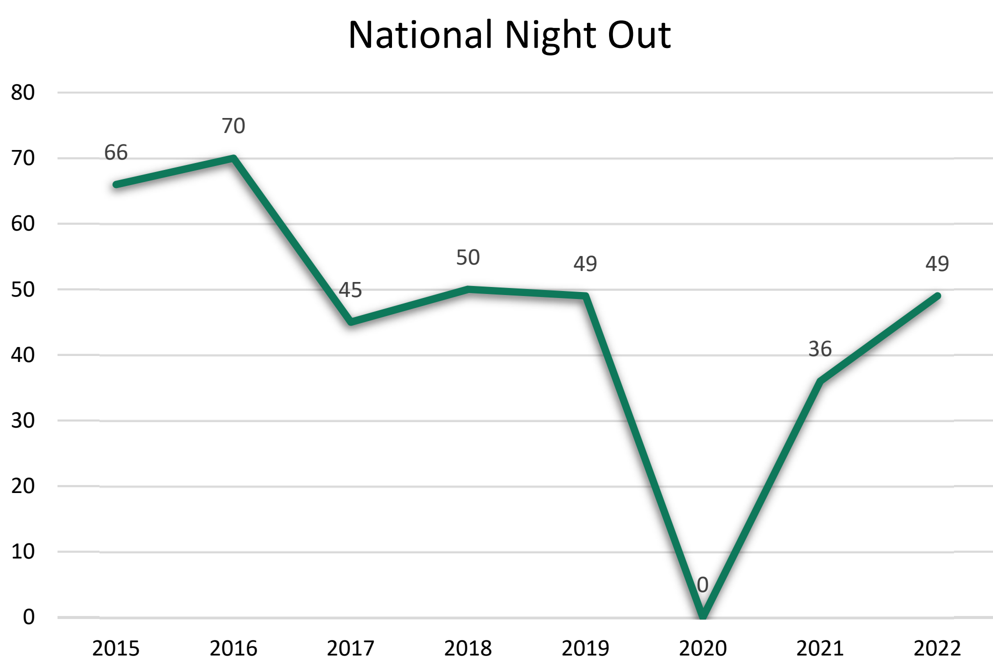


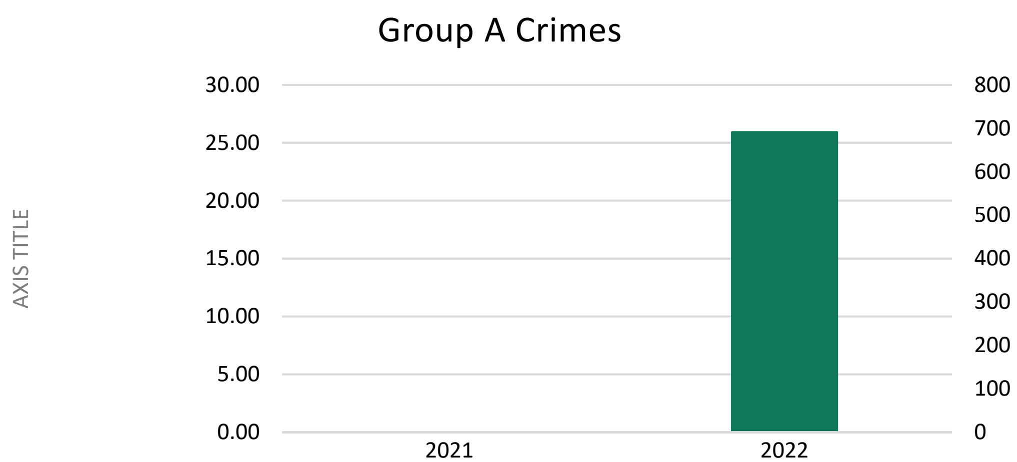
Case Clearance Rate of Reported Crimes
2022
2021
2020
2019
2018
2017
2016
2015
0%
10%
20%
30%
40%
50%
60%
70%
80%



DWI Arrests
0
10
20
30
40
50
60
70
80
90
4.00
3.50
3.00
2.50
2.00
1.50
1.00
0.50
0.00
2015
2016
2017
2018
2019
2020
2021
2022
DWI Arrests
Per 1,000 Residents

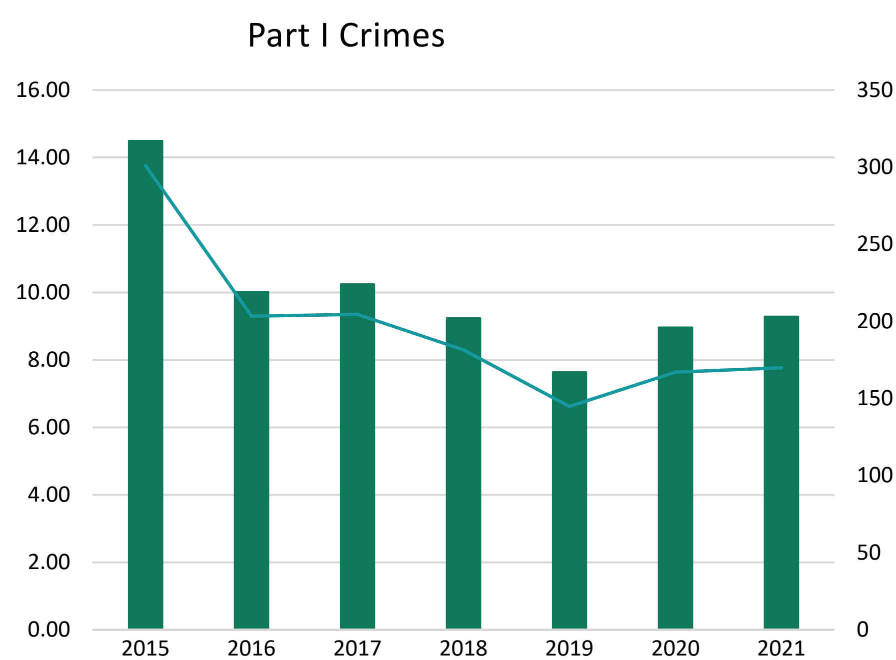

Response Time to Priority 1 Calls
2022
2021
2020
2019
2018
2017
2016
2015
04:56
05:24
05:59
04:59
04:20
04:32
05:59
06:55
00:00
01:26
02:53
04:19
05:46
07:12
08:38


National Night Out
80
70
60
50
40
30
20
10
0
66
70
45
50
49
0
36
49
2015
2016
2017
2018
2019
2020
2021
2022



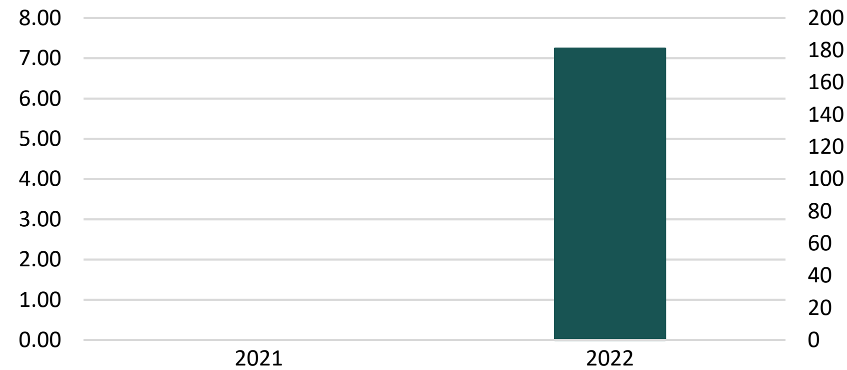
	2021	2022
Group A Crimes		691
Per 1,000 Residents		25.65

Reporting has changed from Part I to Group A. The types of crimes reported in each group are not identical.



	2015	2016	2017	2018	2019	2020	2021
Part I Crimes	317	219	224	202	167	196	203
Per 1,000 Residents	13.76	9.30	9.35	8.30	6.62	7.64	7.77

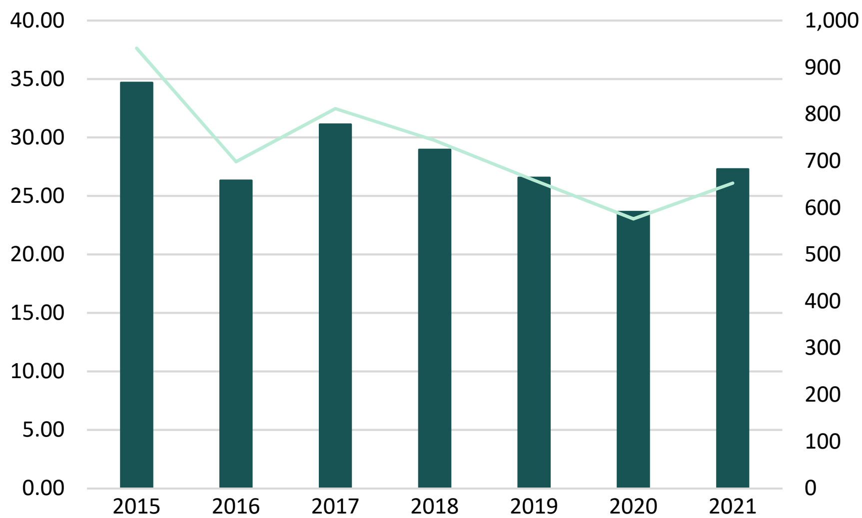
Group B Crimes



	2021	2022
Group B Crimes		181
Per 1,000 Residents		6.72

Reporting has changed from Part II to Group B. The types of crimes reported in each group are not identical.

Part II Crimes



	2015	2016	2017	2018	2019	2020	2021
Part II Crimes	867	658	778	724	664	591	682
Per 1,000 Residents	37.63	27.93	32.46	29.74	26.35	23.04	26.10

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
101 42110	101.00	Salaries & Benefits	3,338,237	3,607,765	4,061,763	4,424,889	4,841,900	5,470,300	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
101 42110 01	102.00	Full-Time Overtime	121,391	67,137	113,230	172,350	118,125	145,000	
101 42110 99	103.00	Part-Time Salaries & Benefits	39,758	26,134	34,599	40,513	52,000	57,500	
101 42110 01	203.00	Printed Forms & Paper	1,950	1,742	1,773	2,527	2,300	2,600	Shred-It, Gun Pmts, Newspaper
101 42110 01	204.00	Envelopes & Letterheads	320	33	-	-	-	-	
101 42110 01	207.00	Training & Instructional Supplies	-	-	-	-	11,800	11,800	
101 42110 01	207.01	Practice Ammunition	4,804	5,330	228	4,862	-	-	
101 42110 01	207.02	Service Ammunition	1,013	1,938	-	-	-	-	
101 42110 01	207.03	Other Supplies	-	103	-	304	-	-	
101 42110 01	207.04	SWAT Ammunition	1,170	3,140	-	-	-	-	
101 42110 01	208.00	Miscellaneous Supplies	-	-	-	-	-	-	Donated & Forfeited Funds
101 42110 01	208.02	Equipment Donations/Forfeitures	17,412	12,139	29,987	3,032	-	-	
101 42110 01	209.00	Other Office Supplies	239	175	12	450	1,100	1,100	
101 42110 01	211.00	Cleaning Supplies	-	-	-	606	3,500	4,000	Increase in Fees / # of Squads
101 42110 01	211.02	Squad Cleaning	1,118	2,837	3,494	2,886	-	-	
101 42110 01	212.00	Motor Fuels	-	-	-	35	-	-	
101 42110 01	217.00	Uniform/Equipment Expenses	-	-	-	-	7,700	7,700	
101 42110 01	217.01	CSO's	2,141	194	1,621	2,240	-	-	
101 42110 01	217.02	Reserves	2,252	133	864	-	-	-	
101 42110 01	217.03	Other Supplies	3,072	2,109	456	4,989	-	-	
101 42110 01	219.00	Other Operating Supplies	-	-	15	839	14,000	14,000	Adding Lexis Nexis Data Analytics
101 42110 01	219.01	Evidence Bags, Drug Kits, Misc.	651	1,937	2,057	1,840	-	-	
101 42110 01	219.02	Investigation Software	2,551	3,037	4,645	8,218	-	-	
101 42110 01	221.00	Equipment Parts	4,504	6,424	2,928	9,243	4,500	8,000	
101 42110 01	241.00	Small Tools	-	-	-	-	2,800	2,800	
101 42110 01	241.01	Evidence Processing Equipment	1,997	870	431	58	-	-	
101 42110 01	241.02	Camera and Video Supplies	1,094	778	56	-	-	-	
101 42110 01	241.03	Winscribe	241	1,305	-	-	-	-	
101 42110 01	242.00	Minor Equipment	-	-	-	-	5,100	6,000	Training Supplies, Taser Batteries
101 42110 01	242.01	Less Lethal Tactical Equipment	1,466	6,765	5,968	1,110	-	-	
101 42110 01	242.02	MAAG Equipment	467	1,551	457	-	-	-	
101 42110 01	242.03	Drug Task Force Equipment	2,600	-	-	-	-	-	
101 42110 01	304.00	Legal Fees	68,972	71,022	131,283	120,528	120,000	130,000	New legal prosecution
101 42110 01	305.00	Medical & Dental Fees	-	-	-	-	3,000	3,000	Blood Draws
101 42110 01	305.01	Physicals	2,000	2,331	1,728	3,010	-	-	
101 42110 01	305.02	Seized Narcotic Testing	647	276	205	649	-	-	
101 42110 01	306.00	Personnel Testing & Recruitment	2,703	2,812	1,396	3,389	1,800	3,000	Psychological
101 42110 01	313.00	Temporary Service Fees	74	1,342	179	488	800	800	Interpreter Services
101 42110 01	316.00	Animal Care Services	-	-	-	-	3,000	3,000	
101 42110 01	316.01	Impound & Care Fees	2,536	843	1,042	1,217	-	-	
101 42110 01	319.00	Other Professional Services	-	-	-	4,200	450,779	480,000	Lexipol, Increase in Membership
101 42110 01	319.01	Dispatch Services - Operations	440,448	430,560	400,116	346,474	-	-	
101 42110 01	319.02	Policy Development & Training	-	-	13,894	14,991	-	-	
101 42110 01	319.04	Electronic Crimes Unit Fees	18,000	18,000	18,000	21,000	-	-	
101 42110 01	321.00	Telephone Costs	-	-	-	-	16,000	16,500	
101 42110 01	321.01	Cell Phones	14,023	14,426	14,738	15,480	-	-	
101 42110 01	323.00	Radio Units	-	-	-	-	15,600	15,600	800 MHz Subscriber Fees-Increase
101 42110 01	323.01	Radios	13,671	11,665	13,457	13,345	-	-	
101 42110 01	323.02	Radars	450	474	524	546	-	-	
101 42110 01	331.00	Travel Expense	-	-	-	-	9,600	11,000	
101 42110 01	331.01	MN Chief's Spring Conference	950	-	1,320	510	-	-	
101 42110 01	331.03	Outstate Investigations & Conf.	1,034	760	807	2,505	-	-	
101 42110 01	331.04	SWAT Conference	940	-	975	350	-	-	
101 42110 01	331.05	CAN-AM Narcotic Conference	460	-	474	479	-	-	
101 42110 01	331.06	Juvenile Officers Conference	-	-	275	399	-	-	
101 42110 01	331.07	Meeting Reimbursements	441	474	752	276	-	-	
101 42110 01	333.00	Freight & Express Expenses	113	81	87	12	200	200	
101 42110 01	392.00	P.C. Accessories & Supplies	-	-	33	2,709	-	-	
101 42110 01	394.00	P.C. Software Purchases	-	-	165	312	67,100	78,700	Full CJN, DCLEA, JPA for EOP Revisio
101 42110 01	394.03	CJN/EFORMS	4,974	5,118	12,725	19,088	-	-	
101 42110 01	394.04	DCLEA Phoenix Pro	78,236	78,384	66,651	34,202	-	-	
101 42110 01	394.05	Guardian Tracking Software	1,344	1,344	1,612	1,612	-	-	
101 42110 01	394.06	Vitals	2,167	2,167	3,000	3,000	-	-	
101 42110 01	394.07	Emergency Management Services	-	5,720	-	-	-	-	
101 42110 01	396.00	Computer Maintenance	-	-	-	195	43,200	43,200	State of MN CJDN, LOGIS, Scheduling
101 42110 01	396.01	LOGIS Apps Support	-	-	-	228	-	-	
101 42110 01	396.02	CJDN Connection Charges	2,520	2,520	2,520	4,230	-	-	
101 42110 01	396.03	MCD Connection Charges	3,274	1,800	1,350	2,700	-	-	
101 42110 01	396.04	MCD Maintenance & Cellular	29,448	31,514	32,016	31,297	-	-	
101 42110 01	396.05	LOGIS Fees/Development	3,752	3,900	3,744	5,625	-	-	

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
101 42110 01	396.06	Evidence.com Data Storage	-	3,793	-	-	-	-	
101 42110 01	396.07	Schedule Anywhere	538	595	672	-	-	-	
101 42110 01	433.00	Dues & Subscriptions	-	-	-	-	18,000	23,000	Increase in Dues
101 42110 01	433.01	South Metro SWAT Dues	8,300	8,300	10,000	12,500	-	-	
101 42110 01	433.02	IACP Chiefs	190	-	190	190	-	-	
101 42110 01	433.03	MN Chiefs of Police	314	351	886	406	-	-	
101 42110 01	433.04	Dakota Cty Chiefs of Police	400	400	400	400	-	-	
101 42110 01	433.08	Tri-County Investigators	75	-	75	75	-	-	
101 42110 01	433.10	P.O.S.T. Licenses	900	632	1,172	994	-	-	
101 42110 01	433.12	Miscellaneous	20	20	-	-	-	-	
101 42110 01	435.00	Community Engagement Supplies	2,796	1,952	4,608	3,160	2,800	4,000	Crime Prevention Materials
101 42110 01	436.00	Towing Charges	-	241	85	139	200	200	Disabled Squads/Search Warrants
101 42110 01	437.00	Conferences & Seminars	-	-	-	1,420	37,550	39,000	Cost increases, range rental, increased
101 42110 01	437.01	Firearms - Range	3,173	3,775	2,395	5,030	-	-	
101 42110 01	437.02	Chiefs Spring Conference	825	-	-	649	-	-	
101 42110 01	437.03	Investigations	1,722	2,014	2,203	2,450	-	-	
101 42110 01	437.05	Supervision/Leadership Training	9,559	6,371	5,514	2,363	-	-	
101 42110 01	437.06	Use of Force	1,975	1,288	896	92	-	-	
101 42110 01	437.07	Emergency Driving	825	1,525	4,300	-	-	-	
101 42110 01	437.08	First Aid	2,171	2,379	10,281	6,133	-	-	
101 42110 01	437.10	Tactical	1,176	1,095	1,471	962	-	-	
101 42110 01	437.11	Support Services	200	665	763	1,315	-	-	
101 42110 01	437.12	Patrol Operations/Training	10,045	3,664	9,332	6,045	-	-	
101 42110 01	437.14	SRO / CRO	-	-	750	503	-	-	
101 42110 01	437.16	360 Communities Annual Banquet	240	-	-	-	-	-	
101 42110 01	439.00	Other Miscellaneous Charges	1,202	741	1,130	7,024	1,200	1,200	Hosting Meetings & Training
101 42110 01	580.00	Other Equipment Purchases	1,164	1,368	853	9,301	2,000	2,500	
101 42110 01	599.00	Employee Recognition Costs	2,116	2,297	2,395	3,509	2,250	2,250	Recognition Banquet/Plaques/Awards
		DEPARTMENT TOTALS	4,293,550	4,484,573	5,050,024	5,400,700	5,859,904	6,587,950	

Fire Department

Mission / Vision / Goals

The Rosemount Fire Department's mission is an intricate component of the overall mission of the City of Rosemount in that the Fire Department is dedicated to the saving of life and property. This component which the Fire Department provides compliments and provides a necessary service so that the City may reach its broader mission of providing a safe, healthy and pleasant community in which to live and work. This service is provided by a paid-on-call department, which is the most fiscally sound method of delivery at this point in the City of Rosemount's development.

The Rosemount Fire Department enhances the overall vision that is set for the City of Rosemount in that it provides the opportunity for individuals to demonstrate their pride in the community by serving on a "volunteer" fire department and assisting their neighbors. The "volunteer" Fire Department has historically been associated with the kind of small town character that Rosemount is striving to maintain. As the City continues to grow, so will the needs of the Fire Department and at some point, full-time staff will need to be added.

Administrative / Management

Provides for the overall administration and management of the Fire Department. Included is the collection, preparation and dissemination of information; the preparation of operating budgets, Capital Improvement Projects (CIP) budgets and state reports; and planning for the long and short term needs with respect to training, fire protection, emergency medical response, facilities, staffing and the acquisition and maintenance of equipment, along with the coordination of efforts between other emergency response agencies and those of the City of Rosemount.

Fire Suppression / Investigation

- Provides for the controlling and extinguishing of all types of fires in order to minimize injury, loss of life and loss of property within the City of Rosemount, both to its citizens and visitors.

- Provides for the controlling and extinguishing of all types of fires in order to minimize injury, loss of life and loss of property within the contracted areas of Coates and the University of Minnesota, along with the railroad right-of-ways.

- Provides for the provision of all these fire services to all the cities of Dakota County and many of the cities of Washington County via a mutual aid agreement by which these services can be reciprocated on an as needed basis.

- Provides for the investigation of fires by the Rosemount Fire Marshal. Also provides for the coordination of joint investigations by the local Fire Marshal and the State Fire Marshal.

Rescue Squad

- Provides for emergency operations pertaining to bodily injury or serious illness requiring emergency services within the City of Rosemount, both to its citizens and visitors.

- Provides for emergency operations pertaining to bodily injury or serious illness requiring emergency services within the contracted areas of Coates and the University of Minnesota.

- Provides for the provision of all these emergency operations to all the cities of Dakota County and many of the cities of Washington County via a mutual aid agreement by which these services can be reciprocated on an as needed basis.

Hazardous Material Response / Confined Space Response

- Provides a team of Operations Level, Technician Level and Specialists, trained to respond to hazardous material accidents, identify, secure and coordinate the efforts of outside agencies that are trained to contain, mitigate and clean up the spill.

- Trains all Firefighters to respond to confined space incidents, evaluate the situation and mitigate or coordinate the rescue effort.

- Incorporates members of the department with the Dakota County Special Operations Team (S.O.T.). Ensure to have representation from the fire department on the SOT team structure.

Water / Ice Rescue

- Provide technical water rescue during emergency situations to include the use of throwing devices, water rescue suits and row boats.

- Annual training is conducted to ensure that staff can respond to all types of water rescue and conditions and work collaboratively with other County agencies to provide an emergency response.

- Provide the necessary equipment that allows staff to perform a safe and effective rescue should the need arise.

Training / Education

- Provides for the necessary monthly and annual training requirements required by the State to meet qualification and certification to maintain proper licensure.

- Allows for training in areas above those that are required, in order that fire and rescue personnel may sharpen existing skills and acquire new skills.

- Provides the necessary training to ensure staff has the needed skillset to properly identify the hazards associated with the job as well as to properly protect themselves from those hazards.

- Allows for training of firefighters to prepare themselves for the acceptance of a position of leadership within the Fire Department.

Health Testing

- Provides for the screening and medical certification of potential new firefighters prior to employment.

- Allows for the continuous health monitoring of existing personnel in hopes to catch and prevent any job-related health issues or concerns. This will be accomplished by annual required health testing provided by an outside vendor.

- Provides for the protection of personnel from blood-borne pathogens and communicable disease.

Equipment / Maintenance

- Allows for the replacement or addition of equipment necessary for fire and medical response, including both consumable and nonconsumable items.

- Provides for the emergency contracting with outside providers for repairs of fire vehicles and specialized equipment.

- Conduct monthly truck and equipment checks by staff to ensure all equipment is operating as it should and in a safe manner.

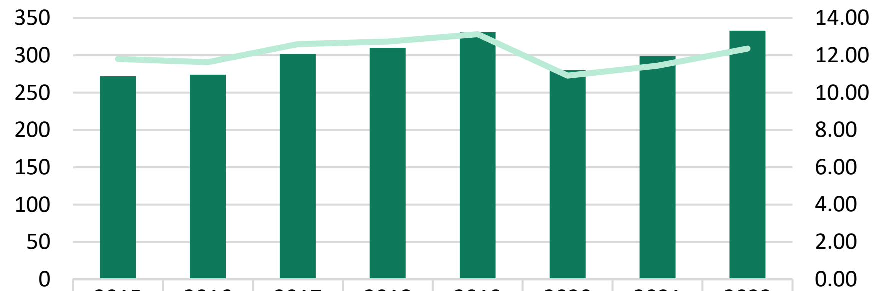
- Address any truck or equipment repairs when they are observed by staff to ensure that the repairs are made in a timely manner or if equipment needs to be replaced.

Staffing

In 2022, the Fire Department added ten new members to the department however we lost three of them before they reached their first six months of service. The three losses were a result of life changes they encountered that hampered their ability to respond to calls or attend training. A big change occurred for the fire department command staff when Assistant Chief Jim Voelker retired in September after 25 years of service. His retirement created a ripple effect across the board from top to bottom. Along with replacing Jim, we also added two new Battalion Chief positions which in turn created additional movement in the command staff structure. We were eventually able to make all the moves to put new command staff in place. Along with Jim's retirement came the retirement of Firefighter Leigh Anderson shortly thereafter at the end of November. Leigh served on the department for 30 years in many different roles and left a large void on our staff. The stresses of the pandemic started to wind down in 2022 which brought forth a huge relief on staff not only from a call response standpoint but also the fears of bringing home an illness to their own personal families. This past year also saw a record response for calls for service for the fire department responding to 1,103 calls. The department will be looking at a different call response as we move into the next year or so to hopefully ease up on the demand for our firefighter response to calls for service.

Performance Measures

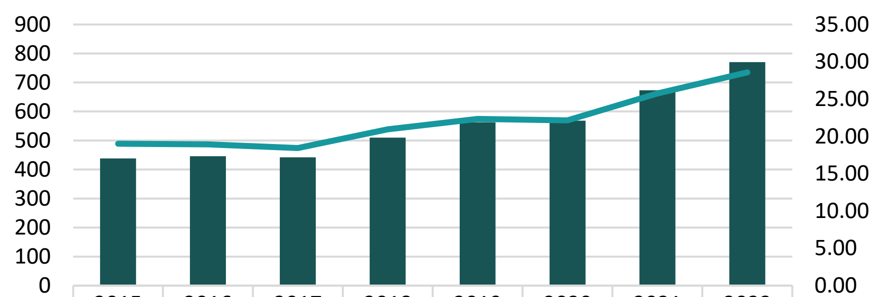
Total Paged Fire Calls



	2015	2016	2017	2018	2019	2020	2021	2022
Calls	272	274	302	310	331	280	299	333
Per 1,000	11.80	11.63	12.60	12.74	13.13	10.92	11.44	12.36

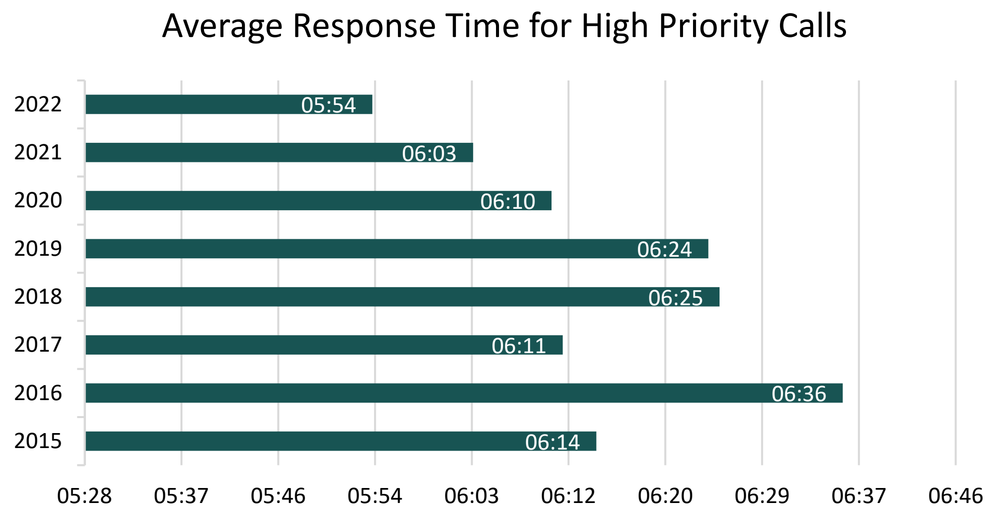
Calls   Per 1,000

Total Paged Medical Calls

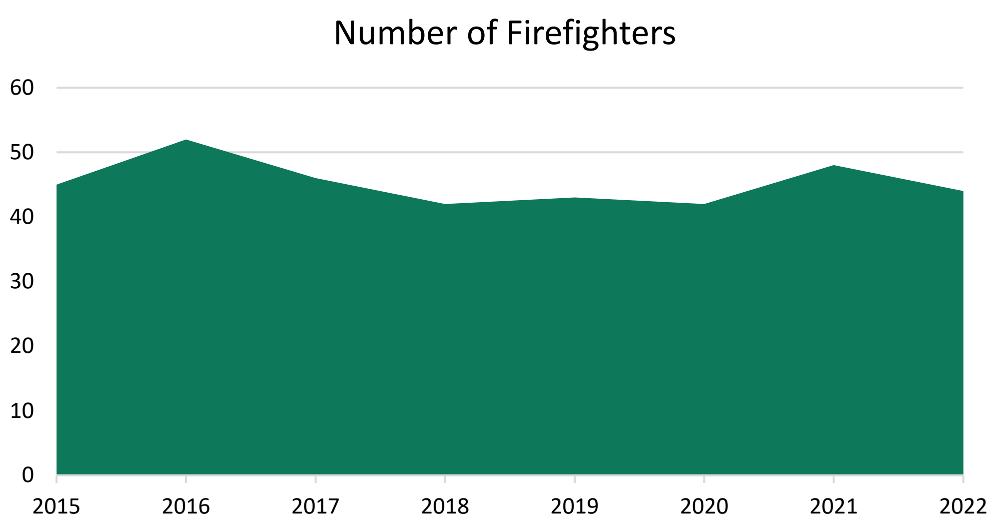


	2015	2016	2017	2018	2019	2020	2021	2022
Calls	438	446	442	510	563	568	673	770
Per 1,000	19.01	18.93	18.44	20.95	22.34	22.14	25.75	28.58

Calls   Per 1,000



Insurance Industry Rating of Fire Services (ISO Rating)								
	2015	2016	2017	2018	2019	2020	2021	2022
City	4/5	4/5	4/6	4/6	4/6	4/6	4/6	4/6
Rural	10	10	10	10	10	10	10	10



2024 BUDGET WORKSHEETS
FIRE

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
101 42210	101.00	Salaries & Benefits	-	-	-	-	-	55,000	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
101 42210 01	102.00	Full-Time Overtime	-	-	-	-	-	-	
101 42210 02	103.00	Part-Time Salaries & Benefits	279,004	334,251	414,644	431,813	390,000	415,000	
101 42210 01	202.00	Duplicating & Copying	-	-	-	-	-	-	
101 42210 01	202.02	Computer Printers	-	-	-	46	-	-	
101 42210 01	204.00	Envelopes & Letterhead	-	-	-	-	500	500	
101 42210 01	211.00	Cleaning Supplies	-	-	-	-	800	800	
101 42210 01	211.01	Soaps	-	68	150	784	-	-	
101 42210 01	211.04	SCBA Cleaner	66	-	-	-	-	-	
101 42210 01	218.00	Fire Department Clothing	-	-	-	-	9,200	9,200	Uniforms for New Hires, $150 per Year $
101 42210 01	218.01	Uniforms	790	48	1,627	2,375	-	-	
101 42210 01	218.02	Station Wear (2015)	599	3,312	2,771	4,178	-	-	
101 42210 01	219.00	Other Operating Supplies	-	-	-	-	13,300	13,300	Medical Supplies, Added O2 Cascade @
101 42210 01	219.01	Gloves	-	-	1,088	2,823	-	-	
101 42210 01	219.03	Equipment	5,369	1,190	625	4,143	-	-	
101 42210 01	219.04	Tyvek Suits	-	-	-	1,275	-	-	
101 42210 01	219.05	Consummable Medical	3,312	4,504	5,298	5,674	-	-	
101 42210 01	219.06	Oxygen	-	-	-	827	-	-	
101 42210 01	229.00	Other Maintenance Supplies	-	-	-	-	7,100	7,100	Replace Aging Light Bars
101 42210 01	229.01	Vehicle Repairs	-	54	131	279	-	-	
101 42210 01	229.04	Vehicle Modifications	-	2,443	3,778	7,274	-	-	
101 42210 01	230.00	Equipment Repair Materials	-	-	-	-	1,600	5,600	Aging equip, upkeep of gas meters
101 42210 01	230.02	Smoke Machines	-	-	-	600	-	-	
101 42210 01	230.03	Lanterns & Miscellaneous	1,706	45	114	-	-	-	
101 42210 01	230.04	Small Tool Repairs	948	544	689	2,078	-	-	
101 42210 01	230.06	Station	200	-	359	-	-	-	
101 42210 01	241.00	Small Tools	-	-	-	30	6,400	6,400	Replace Aging Tools
101 42210 01	241.01	Axes, Bars & Other	425	-	62	313	-	-	
101 42210 01	241.03	Hand Tools	656	528	11,817	884	-	-	
101 42210 01	305.00	Medical & Dental Fees	5,513	5,360	6,394	6,795	6,500	6,500	
101 42210 01	306.00	Personnel Testing & Recruitment	-	-	-	57	7,800	15,800	New Hires + start psych test, Medical co
101 42210 01	306.01	New Physicals (4)	5,251	4,170	3,906	568	-	-	
101 42210 01	306.02	Hepatitis Shots (4)	-	-	1,300	-	-	-	
101 42210 01	306.03	Background Checks (4)	477	367	366	257	-	-	
101 42210 01	306.05	Firefighter Recruitment Costs	901	40	-	-	-	-	
101 42210 01	308.00	Instructors' Fees	-	-	-	-	21,400	29,400	Start EMT licensing
101 42210 01	308.01	Fire Fighter 1 (4)	460	3,130	2,550	6,695	-	-	
101 42210 01	308.02	Fire Fighter 1 Certificates (4)	600	-	-	-	-	-	
101 42210 01	308.03	Fire Fighter Re-Certificates (14)	-	550	125	575	-	-	
101 42210 01	308.05	First Responder Refresher (1/2)	-	-	6,050	6,050	-	-	
101 42210 01	308.06	Outside Schools	14,495	12,530	14,477	9,611	-	-	
101 42210 01	308.07	Haz-Mat Training (4)	330	1,020	1,150	-	-	-	
101 42210 01	310.00	Testing Services	-	-	-	-	8,300	8,300	New Mask Requirement, Increase in Fe
101 42210 01	310.01	Aerial	775	2,333	2,023	-	-	-	
101 42210 01	310.02	Ladders	445	536	598	1,674	-	-	
101 42210 01	310.03	Pumpers (3)	1,060	1,460	2,018	1,120	-	-	
101 42210 01	310.04	SCBA Mask Testing	-	-	2,385	-	-	-	
101 42210 01	313.00	Temporary Service Fees	-	-	-	-	15,300	15,300	Added SCBA Compressor-FS #2
101 42210 01	313.01	SCBA Maintenance	2,845	5,349	3,777	5,524	-	-	
101 42210 01	313.02	SCBA Flow Test	2,364	2,688	1,958	3,115	-	-	
101 42210 01	313.05	SOT Joint Powers	7,044	7,049	7,107	7,277	-	-	
101 42210 01	314.00	Annual Fire Relief Contribution	30,000	30,000	30,000	30,000	30,000	30,000	
101 42210 01	319.00	Other Professional Services	-	-	-	-	1,900	1,900	Fire Prevention Education
101 42210 01	319.01	School Literature	345	-	-	495	-	-	
101 42210 01	319.03	Fire Prevention Week Promos	809	-	590	710	-	-	
101 42210 01	319.06	National Night Out	-	-	455	682	-	-	
101 42210 01	321.00	Telephone Costs	-	-	330	-	5,300	5,300	Active 911 Subscriptions
101 42210 01	321.01	Cell Phones	2,548	2,936	4,337	4,586	-	-	
101 42210 01	322.00	Postage Costs	2	-	-	-	100	100	UPS Costs
101 42210 01	329.00	Other Communication Costs	-	-	-	-	23,000	23,000	Warranty Plan to be Added
101 42210 01	329.02	Pager Repairs	-	300	782	616	-	-	
101 42210 01	329.05	800 MHZ User Fee	13,905	12,132	13,345	13,345	-	-	
101 42210 01	329.06	Mobile Computers	2,472	2,664	3,504	2,856	-	-	
101 42210 01	331.00	Travel Expense	-	-	-	-	8,600	8,600	FDYC Training Added
101 42210 01	331.01	Minnesota Chief's Conference	-	-	2,451	300	-	-	
101 42210 01	331.02	Fire Department Association	-	-	450	450	-	-	
101 42210 01	331.03	Outside Schools	240	-	875	460	-	-	
101 42210 01	433.00	Dues & Subscriptions	-	-	-	-	7,100	13,400	Annual Sub-50 FF's, Guardian Track, Ap
101 42210 01	433.01	Capital City	50	50	50	50	-	-	

2024 BUDGET WORKSHEETS
FIRE

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
101 42210 01	433.02	VFBA Insurance	295	-	950	140	-	-	
101 42210 01	433.03	State Fire	801	910	340	-	-	-	
101 42210 01	433.05	DCFC	100	100	100	100	-	-	
101 42210 01	433.06	WAKOTA Mutual Aid	50	-	50	-	-	-	
101 42210 01	433.07	On-Line Training/Tracking Tool	-	4,044	4,703	4,833	-	-	
101 42210 01	437.00	Conferences & Seminars	-	-	-	-	1,900	1,900	
101 42210 01	437.01	State Fire Conference	587	-	460	-	-	-	
101 42210 01	437.02	State Chief's Conference	3,129	-	870	2,182	-	-	
101 42210 01	439.00	Other Miscellaneous Charges	-	-	-	299	4,100	4,100	
101 42210 01	439.01	Food & Coffee	468	273	421	900	-	-	
101 42210 01	439.02	Extinguisher	-	208	-	270	-	-	
101 42210 01	439.03	Plaques	547	226	226	1,099	-	-	
101 42210 01	439.05	Station Needs	1,525	1,220	2,616	2,440	-	-	
101 42210 01	580.00	Other Equipment Purchases	-	-	-	-	55,000	60,000	Add 2nd sets of gear/10 per yr, aging nc
101 42210 01	580.01	Bunker Gear (8)	12,654	20,114	18,901	18,130	-	-	
101 42210 01	580.02	Pagers	559	-	3,170	-	-	-	
101 42210 01	580.03	Hose & Fittings	-	648	1,371	1,729	-	-	
101 42210 01	580.04	Replace Damaged Items	2,176	739	1,766	3,782	-	-	
		DEPARTMENT TOTALS	408,896	470,132	592,449	605,170	625,200	736,500	

Public Works

The Public Works Department has a mission to enhance the quality of life through responsive, efficient, and cost-effective delivery of services consistent with community values. With sound management, fiscal responsibility and professional care, the Department will preserve and protect the infrastructure resources and many of the physical assets of the City, creating a safe, clean and enjoyable environment for residents and businesses.

The Public Works Department consists of seven different divisions that encompass a wide variety of services for the public, as well as in support of other city operations: Engineering, GIS, Streets Maintenance, Utilities Operations & Maintenance, Parks Maintenance, Facilities Maintenance, and Fleet Maintenance. The department's workforce currently includes 28 full-time positions. The department also supplements this workforce with summertime/seasonal maintenance positions.

The Department manages its expenditures and revenues through the following four (4) maintenance funds and three (4) enterprise funds:

- Government Buildings
- Fleet Maintenance
- Street Maintenance
- Parks Maintenance
- Water Fund*
- Sewer Fund*
- Street Light Utility Fund*
- Storm Water Fund*

* Separate Enterprise Fund Budgets from those included here under the advisement of the Utility Commission of the City of Rosemount.

Government Buildings

This budget provides for the management, operation, maintenance and repair of the City's buildings. This includes City Hall, the MN DOT garage, the three Public Works buildings and pole barn, Parks trailer, and two Fire Stations. It also includes three (3) park shelters and the Family Resource Center. Maintenance and operation of the Community Center / Steeple Center / Ice Arena is not included in this budget.

Fleet Maintenance

This budget provides for the maintenance of all City-owned vehicles and roughly 300 units of large and small equipment. It provides funding for all fuels, oils, parts, tires, shop supplies, and contracted vehicle maintenance.

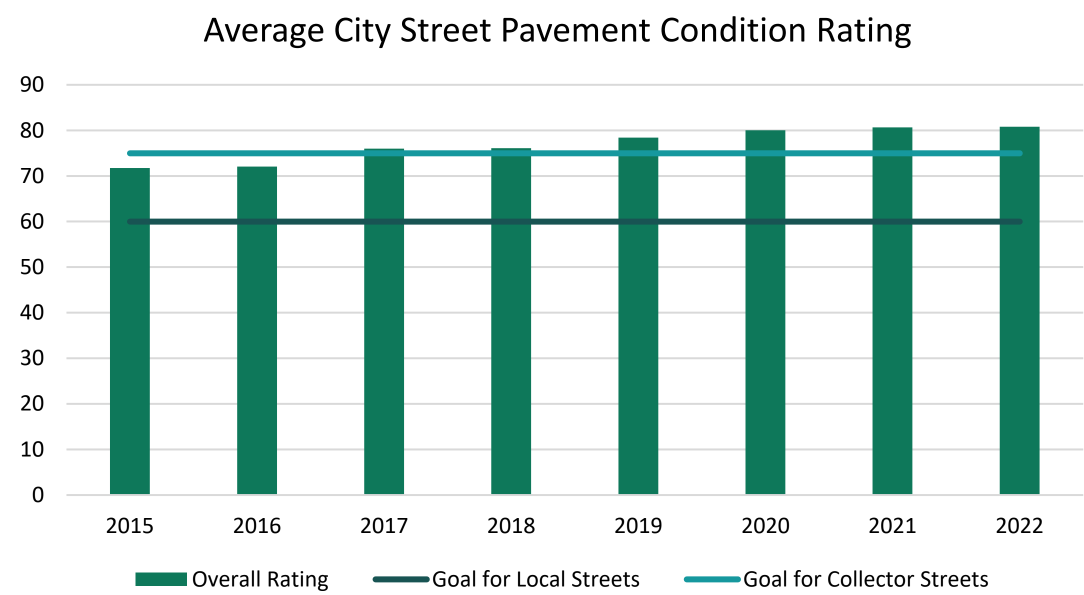
Street Maintenance

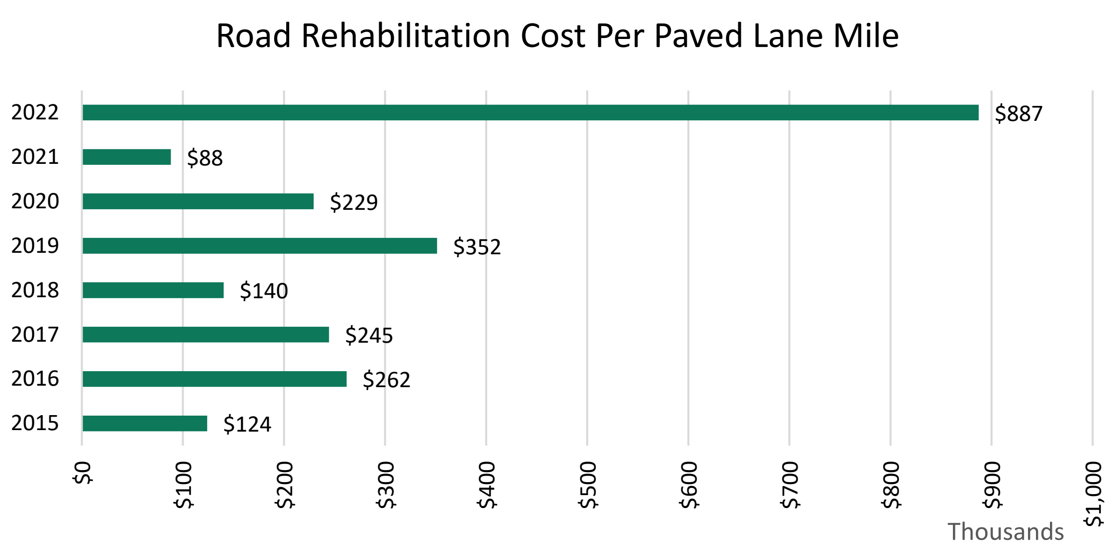
This budget provides for the maintenance and preservation of 130+ miles of City roads, 111 miles of sidewalks and bike trails, and 25 parking lots. Standard maintenance includes grading, graveling, dust control, patching, sealing, overlays, pavement markings, sweeping, and snow and ice control. This budget also provides for street signs, signal light maintenance and power, and all the hanging flower baskets, planters, park signs, entrance monuments and gardens at City facilities and throughout the downtown area.

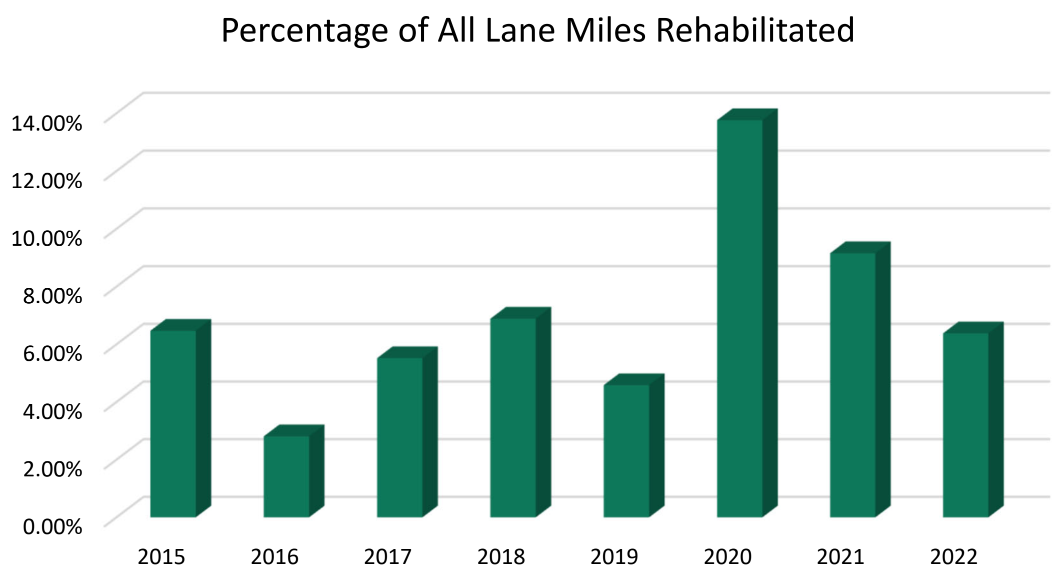
Parks Maintenance

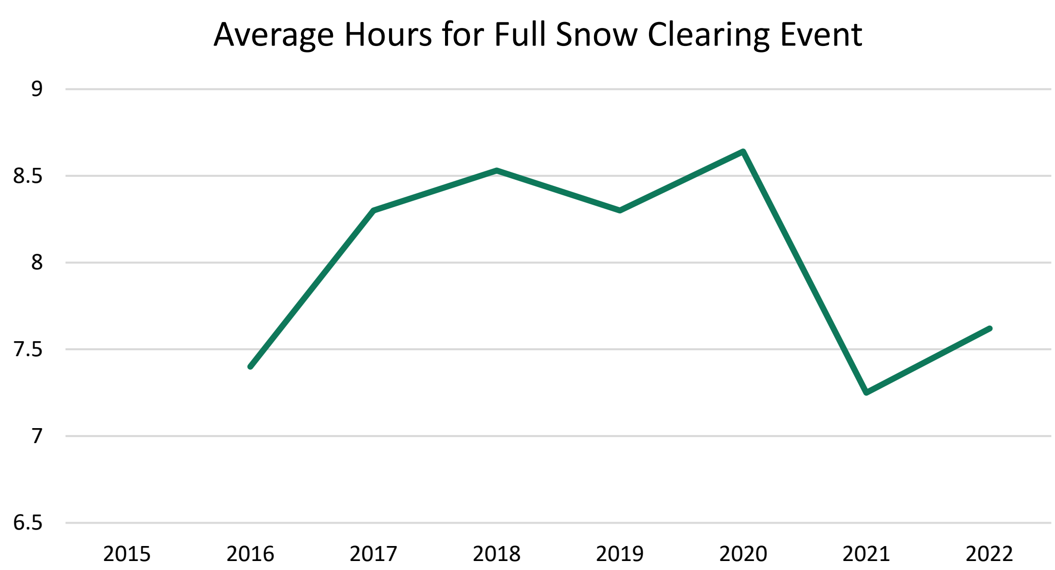
This budget provides for the maintenance of over 767 acres of park space in 31 locations, including 19 parks with turf athletic fields, 16 parks with shelters or pavilions, and numerous athletic fields at DCTC, UMore, and the Flint Hills Athletic Complex. It includes the maintenance of all park trails and 12 other municipal areas, including City Hall, two Fire Stations and the Community Center. It also includes the installation and maintenance of 21 irrigation systems, 24 playgrounds, 5 outdoor ice rinks, and other miscellaneous construction activities. The horticulturist coordinates and maintains 4 community gardens, 22 park signs, 4 entrance monuments, 64 hanging baskets, and 25 RCC & downtown planters and all other landscaping projects.

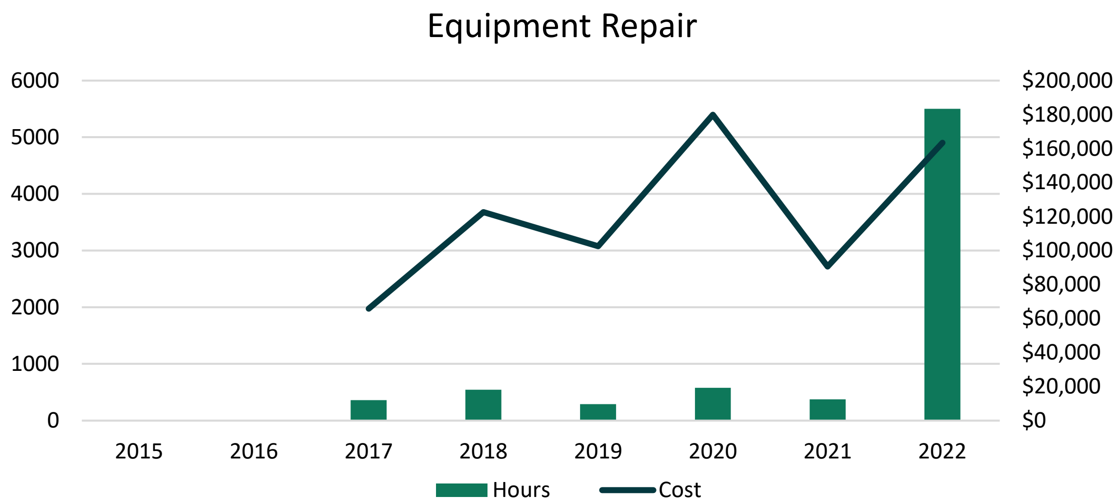
Performance Measures



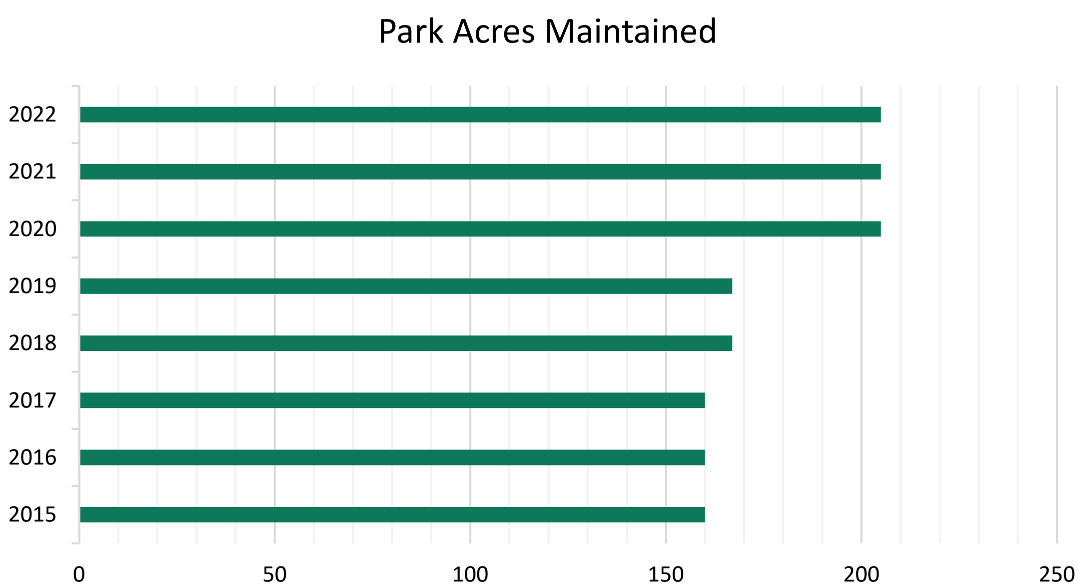



Percentage of All Lane Miles Rehabilitated
14.00%
12.00%
10.00%
8.00%
6.00%
4.00%
2.00%
0.00%
2015
2016
2017
2018
2019
2020
2021
2022


Average Hours for Full Snow Clearing Event
9
8.5
8
7.5
7
6.5
2015
2016
2017
2018
2019
2020
2021
2022



New Metric in 2017



2024 BUDGET WORKSHEETS
GOVERNMENT BUILDINGS

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
									All Salary Costs Inclusive of Salary,
101 41940 77	101.00	Salaries & Benefits	8,207	8,606	8,500	8,225	8,700	-	Taxes, PERA & Benefits
101 41940 77	102.00	Full-Time Overtime	-	-	-	-	-	-	
101 41940 79	101.00	Salaries & Benefits	114,936	116,467	121,355	128,665	148,280	137,605	
101 41940 79	102.00	Full-Time Overtime	5,366	3,298	4,178	4,535	3,000	3,000	
101 41940 99	103.00	Part-Time Salaries & Benefits	-	1,846	2,562	2,110	-	-	
101 41940 01	208.00	Miscellaneous Supplies	17,544	14,930	18,926	16,999	23,000	24,500	Cleaning, Paper Prod., Coffee
101 41940 01	209.00	Other Office Supplies	-	-	106	-	-	-	
101 41940 01	219.00	Flags & Flagpole Maintenance	4,847	1,544	1,479	2,918	3,000	4,000	Flags & Flag pole maintenance/repairs
101 41940 01	223.00	Building Repair Supplies	9,378	9,838	6,662	8,069	12,000	12,000	Light Bulbs, Locks, etc.
101 41940 01	225.00	Landscaping Materials	1,500	754	2,167	813	2,000	5,000	CH Landscape, Trees & Shrubs
101 41940 01	241.00	Small Tools	411	620	549	604	700	1,000	Carpentry, Bits, Blades, etc.
101 41940 01	242.00	Minor Equipment	385	948	1,141	1,186	1,200	1,200	
101 41940 01	319.00	Other Professional Services	-	-	-	-	110,800	120,000	2024 price increases for many vendor/co
101 41940 01	319.01	Elevator Maintenance	3,657	2,005	2,081	2,160	-	-	
101 41940 01	319.02	Heating/Cooling Maint Contract	4,321	10,339	4,459	11,669	-	-	
101 41940 01	319.03	Annual Boiler Inspections / Maint.	50	50	1,955	50	-	-	
101 41940 01	319.04	Pest Control	3,085	3,164	3,215	3,265	-	-	
101 41940 01	319.05	Fire Extinguishers	1,562	1,060	1,858	852	-	-	
101 41940 01	319.06	Fire Suppression System Check	4,021	3,230	4,105	4,269	-	-	
101 41940 01	319.07	Janitorial Service-Fire Stations	11,000	11,000	12,514	14,296	-	-	
101 41940 01	319.08	Janitorial Service-P.W. Building	12,000	12,000	13,292	14,914	-	-	
101 41940 01	319.09	Janitorial Service-City Hall	28,000	28,000	31,494	35,390	-	-	
101 41940 01	319.10	Floor Mats - Monthly Charges	5,540	5,836	5,631	6,804	-	-	
101 41940 01	319.11	Other Janitorial Services	10,136	8,193	13,516	11,759	-	-	
101 41940 01	319.12	Bronze Monument Maintenance	1,075	1,075	1,075	1,075	-	-	
101 41940 01	321.00	Telephone Costs	892	992	899	921	1,000	1,000	Air Card for iPad-Monthly Chgs
101 41940 01	381.00	Electric Utilities	58,319	62,251	66,476	75,009	70,000	70,000	Energy Costs & Uses Rising + New PW
101 41940 01	383.00	Gas Utilities	48,711	39,198	47,257	79,523	50,000	60,000	Energy Costs & Uses Rising + New PW
101 41940 01	384.00	Refuse Disposal	-	-	-	-	75,000	75,000	Waste Disposal & Recycling Costs Risir
101 41940 01	384.01	General Buildings & Parks	31,960	37,080	39,917	40,627	-	-	
101 41940 01	384.02	Recycling/Cleanup	28,086	33,036	34,394	48,063	-	-	
101 41940 01	389.00	Other Utility Services	-	-	-	-	-	-	
101 41940 01	393.00	P.C. Hardware Purchases	107	-	-	-	100	100	
101 41940 01	394.00	P.C. Software Purchases	4,114	3,968	4,098	4,253	9,000	5,000	Cartegraph & ESRI GIS Software/Suppt
101 41940 01	401.00	Contracted Building Repairs	-	-	3,571	-	64,500	64,500	
101 41940 01	401.01	Electrical Repairs	13,952	9,044	3,314	7,491	-	-	
101 41940 01	401.02	Siren Operations & Maintenance	2,982	15,686	3,196	-	-	-	
101 41940 01	401.03	Miscellaneous Repairs	29,357	26,808	40,059	26,516	-	-	
101 41940 01	401.04	HVAC Repairs	14,471	13,178	7,099	20,542	-	-	
101 41940 01	402.00	Security Card System Maintenance	2,631	5,042	2,140	3,144	6,000	7,500	Updates, Preventative Maint, Tech Sup
101 41940 01	416.00	Machinery Rental	806	650	614	340	1,500	1,500	Lift Rental
101 41940 01	437.00	Conferences & Seminars	321	147	647	773	500	1,000	License Continuing Ed
101 41940 01	439.00	Other Miscellaneous Charges	5,950	2,790	18,805	28,740	25,000	25,000	Park Shltrs, Irrigtn Sheds, LED swap
101 41940 01	530.00	Improvements Other Than Bldgs	159,964	575,000	58,500	120,081	50,000	50,000	From Long-Term Plan
		DEPARTMENT TOTALS	649,644	1,069,673	593,806	736,649	665,280	668,905	

2024 BUDGET WORKSHEETS
FLEET MAINTENANCE

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
101 43100 77	101.00	Salaries & Benefits	28,929	30,510	57,167	58,166	61,295	99,800	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
101 43100 77	102.00	Full-Time Overtime	-	-	-	-	-	-	
101 43100 78	101.00	Salaries & Benefits	11,625	8,263	-	-	-	-	
101 43100 78	102.00	Full-Time Overtime	-	-	-	-	-	-	
101 43100 79	101.00	Salaries & Benefits	193,488	198,793	207,994	220,921	339,305	373,505	
101 43100 79	102.00	Full-Time Overtime	10,720	7,623	7,437	8,239	7,000	7,500	
101 43100 99	103.00	Part-Time Salaries & Benefits	-	-	-	-	-	-	
101 43100 01	211.00	Cleaning Supplies	3,462	1,722	2,901	3,240	4,000	4,000	Shop & Vehicles
101 43100 01	212.00	Motor Fuels	136,181	126,529	132,687	186,022	144,000	150,000	92.5% of Fuel Covered by Fleet
101 43100 01	213.00	Lubricants & Additives	8,173	9,583	9,057	11,891	12,000	12,000	
101 43100 01	215.00	Shop Materials	15,784	17,867	19,363	17,926	22,000	22,000	
101 43100 01	221.00	Equipment Parts	128,114	149,397	105,611	135,463	115,000	125,000	
101 43100 01	222.00	Tires	26,401	29,180	32,645	30,329	35,000	35,000	More police squads in fleet.
101 43100 01	241.00	Small Tools	6,018	4,263	4,892	5,629	6,000	6,000	Replace Old Tools
101 43100 01	242.00	Minor Equipment	14,733	14,477	12,011	10,376	10,000	10,000	
101 43100 01	318.00	Contract Engineer	-	-	-	-	-	-	
101 43100 01	321.00	Telephone Costs	-	277	1,083	1,096	-	400	Air Card for iPad-Monthly Chgs
101 43100 01	323.00	Radio Units (Warranty & Batteries)	536	-	-	-	1,000	1,000	New Chargers in 2019
101 43100 01	384.00	Refuse Disposal	-	-	-	-	-	-	Oil and Filter Disposal
101 43100 01	394.00	P.C. Software Purchases	-	-	-	-	11,000	11,000	CarteGraph OMS
101 43100 01	394.01	Licensing & Maintenance	4,114	3,968	4,813	5,044	-	-	
101 43100 01	394.02	Online Subscriptions	3,110	5,645	2,597	3,724	-	-	
101 43100 01	394.03	New Software Purchases	4,001	-	1,289	-	-	-	
101 43100 01	404.00	Contracted Mach & Equip Services				1,159	47,000	50,000	Repair Costs and Volume are both incre
101 43100 01	404.01	Contracted Services	31,667	53,126	43,734	49,198	-	-	
101 43100 01	404.02	Contracted Preventative Maint.	10,000	4,999	12,700	-	-	-	
101 43100 01	416.00	Machinery Rental	-	-	-	-	500	-	
101 43100 01	433.00	Dues/Subscriptions/Certifications	294	371	-	10	400	-	
101 43100 01	435.00	Books & Pamphlets	80	80	85	65	100	100	
101 43100 01	437.00	Conferences & Seminars	623	-	727	-	800	800	
		DEPARTMENT TOTALS	638,053	666,673	658,794	748,499	816,400	908,105	

2024 BUDGET WORKSHEETS
STREET MAINTENANCE

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
									All Salary Costs Inclusive of Salary,
101 43121 77	101.00	Salaries & Benefits	89,473	92,136	100,260	148,804	122,635	151,500	Taxes, PERA & Benefits
101 43121 77	102.00	Full-Time Overtime	-	-	-	-	-	-	
101 43121 78	101.00	Salaries & Benefits	34,656	33,245	44,300	130,738	165,800	166,000	
101 43121 78	102.00	Full-Time Overtime	109	-	-	142	-	-	
101 43121 79	101.00	Salaries & Benefits	464,628	487,134	520,236	541,209	566,005	693,205	
101 43121 79	102.00	Full-Time Overtime	21,018	11,443	7,512	14,450	14,000	14,000	
101 43121 99	103.00	Part-Time Salaries & Benefits	23,085	26,277	34,585	32,888	33,000	33,000	
101 43121 01	201.00	Office Accessories	-	-	-	-	100	100	
101 43121 01	205.00	Drafting Supplies			-	-	400	400	
101 43121 01	205.04	Miscellaneous Tools	-	-	-	507	-	-	
101 43121 01	209.00	Other Office Supplies	411	408	244	197	700	700	
101 43121 01	216.00	Chemical & Chemical Products	72,382	89,862	81,821	133,660	100,000	115,000	Salt and Pretreatment Brine
101 43121 01	224.00	Street Maintenance Materials				-	18,800	18,800	Tree Lghtg, Banners, Contracted Décor, F
101 43121 01	224.01	Paint	-	7	231	335	-	-	
101 43121 01	224.02	Mail Boxes	5,596	2,447	1,061	3,755	-	-	
101 43121 01	224.03	Light Bulbs/Lenses	696	-	-	-	-	-	
101 43121 01	224.04	Holiday Decorations	14,791	9,294	11,250	11,332	-	-	
101 43121 01	224.05	Miscellaneous	2,148	1,915	4,506	4,229	-	-	
101 43121 01	225.00	Landscaping Materials				252	22,000	22,000	Blvd Plow Dmg Rprs, Baskets, Planters
101 43121 01	225.01	Turf Restoration Material	2,098	644	2,879	5,177	-	-	
101 43121 01	225.03	Flowers	-	16,267	15,902	15,520	-	-	
101 43121 01	225.04	Trees	1,625	1,233	1,528	109	-	-	
101 43121 01	225.05	Hanging Baskets	2,944	-	41	-	-	-	
101 43121 01	225.06	Entrance Monuments	1,349	-	-	-	-	-	
101 43121 01	225.07	Downtown Planters	1,642	-	-	-	-	-	
101 43121 01	225.08	Park Signs, Central Park	5,381	-	-	-	-	-	
101 43121 01	225.09	City Facilities	3,211	-	-	-	-	-	
101 43121 01	225.10	Banners/Flag Components	-	159	-	588	-	1,500	2024 145th Street Flag Replacements
101 43121 01	226.00	Sign Repair Materials				-	20,500	25,000	Repairs & Replacements/Retroreflectivity
101 43121 01	226.01	Signs and Posts	9,436	13,762	12,287	24,204	-	-	
101 43121 01	226.02	Solar Batteries	697	65	-	280	-	-	
101 43121 01	231.00	Bituminous Patching Materials	54,573	18,064	9,832	8,989	23,000	30,000	Street & Trail Patching
101 43121 01	232.00	Crushed Rock	27,867	29,504	21,925	13,174	23,000	23,000	Biscayne Base/Sfce Rprs near Hwy 3 '23
101 43121 01	233.00	Dust Control Materials	27,943	26,128	31,734	39,095	31,000	37,000	Chloride Treatments - State Bid (Prices in
101 43121 01	234.00	De-Icing Sand / Rock	1,052	1,531	563	495	3,500	3,500	Gravel Road Ice Control (Chip Rock)
101 43121 01	240.00	Safety Equipment & PPE	-	295	497	710	1,000	1,000	Vests, Glasses, Gloves, Hardhats, etc.
101 43121 01	241.00	Small Tools	1,151	1,161	2,525	1,527	1,200	1,200	Shovels, Brooms, etc.
101 43121 01	242.00	Minor Equipment	3,034	14,985	23,684	1,142	-	5,000	2024 Add Comm. Radio for Street Sweepe
101 43121 01	303.00	Engineering Fees			4,178	59,573	9,000	9,000	
101 43121 01	303.01	General Non-Project Related	5,514	23,168	48,837	28,251	-	-	
101 43121 01	304.00	Legal Fees	7,660	1,341	1,954	1,531	3,000	3,000	
101 43121 01	318.00	Contract Engineer	-	-	-	-	-	-	
101 43121 01	319.00	Other Professional Services	-	-	-	-	1,500	1,500	1/5 GIS Consulting, Fiber Locates
101 43121 01	321.00	Telephone Costs	2,264	3,203	2,480	2,637	5,000	5,000	Includes Wireless Technology
101 43121 01	323.00	Radio Units	6,282	5,538	1,409	1,442	1,000	1,000	
101 43121 01	331.00	Travel Expense	92	57	17	-	200	200	
101 43121 01	381.00	Electric Utilities	-	-	-	-	3,100	3,100	
101 43121 01	381.01	Street Lights	174,628	-	-	-	-	-	Moved to Separate Utility
101 43121 01	381.02	Signal Lights & Sirens	2,534	2,399	2,578	4,658	-	-	
101 43121 01	384.00	Refuse Disposal	-	-	-	-	3,000	3,000	Increasing demand/costs from dispos vnd
101 43121 01	384.01	Hazardous Waste Disposal	-	230	-	-	-	-	
101 43121 01	384.02	Roadside Garbage	1,044	1,901	1,817	1,815	-	-	
101 43121 01	391.00	P.C. Maintenance	-	-	-	-	800	1,000	Dakota CoOnline ROW Permit System
101 43121 01	391.04	R-O-W Permit On-Line Service	710	593	659	768	-	-	
101 43121 01	392.00	P.C. Accessories & Supplies	-	16	-	-	-	-	
101 43121 01	393.00	P.C. Hardware Purchases	-	299	775	734	-	-	
101 43121 01	394.00	P.C. Software Purchases	-	-	-	-	11,000	17,000	ESRI, Cartegraph, DataFi Licenses
101 43121 01	394.01	Licensing & Maintenance	9,714	9,216	9,198	9,843	-	-	
101 43121 01	402.00	Parking Lot Maintenance	89,785	370,048	20,817	22,832	75,000	75,000	From Long-Term Plan
101 43121 01	403.00	Contracted Repair & Maintenance	-	-	-	-	16,500	16,500	
101 43121 01	403.01	Street Lights	6,691	-	741	-	-	-	Moved to Separate Utility
101 43121 01	403.02	Signal Lights	507	544	2,425	-	-	-	
101 43121 01	403.04	Miscellaneous Repairs	-	11,464	7,670	10,416	-	-	Curb Painting, etc.
101 43121 01	404.00	Railroad Administration/Mgmt.	-	1,025	-	-	10,000	13,000	Bonaire Path & Pine Bend RR Crossings M
101 43121 01	405.00	Street Striping	25,523	-	8,558	-	-	-	
101 43121 01	407.00	Bituminous Overlays	-	-	11,367	-	-	-	
101 43121 01	408.00	Crackseal, Sealcoat, Patch, Stripe	214,417	238,329	284,153	276,985	300,000	320,000	Needs and costs continue to increase with
101 43121 01	409.00	Tree Trimming	19,677	24,311	46,253	43,139	35,000	40,000	
101 43121 01	410.00	Concrete Sidewalk/Curb Repairs	-	-	-	-	20,000	20,000	
101 43121 01	410.01	General Repairs	13,605	11,086	14,990	12,822	-	-	
101 43121 01	411.00	Contracted Snow Removal	-	-	-	5,030	18,000	18,000	
101 43121 01	411.04	Dakota County Library	22,092	6,044	5,741	8,781	-	-	
101 43121 01	415.00	Equipment Rental	12,268	24,543	21,141	11,956	25,000	25,000	Umore, Track-Hoe, Lift, Skid Steer, etc.
101 43121 01	433.00	Dues & Subscriptions	-	-	-	-	1,800	3,900	APWA Membership, Add Assist Eng

Account #	Description		2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
101 43121 01	433.01	American Public Works Ass'n	955	900	1,250	-	-	-	
101 43121 01	433.03	City Engineers' Association	-	400	375	183	-	-	
101 43121 01	433.07	MN Street Superintendent Ass'n	150	200	-	-	-	-	
101 43121 01	433.09	MN Transportation Alliance	-	-	219	-	-	-	
101 43121 01	437.00	Conferences & Seminars	-	-	335	112	9,900	11,000	Spring Conf, Fall Conf, & PWX (National)
101 43121 01	437.01	APWA	510	-	335	3,789	-	-	
101 43121 01	437.05	Maintenance Expo	-	-	180	270	-	-	
101 43121 01	437.06	Cartegraph, ESRI, GIS	-	326	934	-	-	-	
101 43121 01	437.08	MN Dot	369	-	-	-	-	-	
101 43121 01	437.09	Miscellaneous Training	1,165	2,151	944	2,080	-	-	
101 43121 01	439.00	Other Miscellaneous Charges	832	314	281	723	800	800	CONDAC Lunch, CDL Licenses
101 43121 01	570.00	Office Equipment & Furnishings	-	-	-	-	-	-	
		DEPARTMENT TOTALS	1,491,982	1,617,615	1,432,014	1,643,879	1,696,240	1,928,905	

2024 BUDGET WORKSHEETS
PARKS & GROUNDS MAINTENANCE

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
101 45202 77	101.00	Salaries & Benefits	38,507	39,916	48,700	49,940	52,600	-	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
101 45202 77	102.00	Full-Time Overtime	-	-	-	-	-	-	
101 45202 78	101.00	Salaries & Benefits	23,249	16,526	-	-	-	-	
101 45202 78	102.00	Full-Time Overtime	-	-	-	-	-	-	
101 45202 79	101.00	Salaries & Benefits	406,776	478,693	517,413	530,005	463,455	465,305	
101 45202 79	102.00	Full-Time Overtime	15,749	12,667	14,307	15,746	8,000	11,000	
101 45202 99	103.00	Part-Time Salaries & Benefits	68,789	61,757	77,784	77,353	76,000	78,000	
101 45202 01	205.00	Plotter Ink and Paper	-	-	-	-	400	400	
101 45202 01	216.00	Chemical & Chemical Products	43,427	42,265	49,815	52,638	60,000	60,000	Fertilizer & POA Control
101 45202 01	216.02	Fertilizer	-	-	165	120	-	-	
101 45202 01	219.00	Other Operating Supplies	-	-	300	-	55,000	55,000	For Topdressing and Natural Settings
101 45202 01	219.01	Seed, Sod, etc.	1,948	4,123	8,291	9,407	-	-	
101 45202 01	219.02	Red Rock, Sand, Gravel, etc.	21,219	17,122	12,223	19,305	-	-	
101 45202 01	219.05	Wood Chips	18,000	20,000	20,000	26,000	-	-	
101 45202 01	220.00	Splash Pad Maintenance	3,488	13,196	1,470	1,685	-	2,000	
101 45202 01	221.00	Equipment Parts	-	-	-	-	38,000	30,000	Repairs on Aging Equipment
101 45202 01	221.01	Playground Equipment Repair	15,338	25,170	13,370	8,374	-	-	
101 45202 01	221.02	Irrigation Repair(In-House)	5,920	8,142	9,468	9,166	-	-	
101 45202 01	221.03	Miscellaneous	3,107	1,678	3,762	3,223	-	-	
101 45202 01	221.04	Park Sign Replacements	474	-	-	-	-	-	
101 45202 01	223.00	Shelter Repair Supplies	-	-	-	-	2,100	2,100	
101 45202 01	223.01	Paint, Stain, etc.	12	132	441	313	-	-	
101 45202 01	223.02	Shingles, Boards, etc.	597	147	1,391	549	-	-	
101 45202 01	223.03	Miscellaneous	510	1,353	460	271	-	-	
101 45202 01	225.00	Landscaping Materials	-	-	-	-	3,500	6,000	Additional funds needed in 2024 for Tree S
101 45202 01	225.01	Trees, Shrubs, etc.	2,085	2,000	717	1,330	-	-	
101 45202 01	225.02	Timbers, Fence, etc.	-	243	1,362	654	-	-	
101 45202 01	226.00	Sign Repair Materials	-	-	36	205	500	500	
101 45202 01	229.00	Other Maintenance Supplies	10,711	19,308	18,636	31,841	20,000	30,000	Paint, Chalk, Field Dry, Etc.
101 45202 01	240.00	Safety Equipment & PPE	-	491	407	910	1,000	1,000	Vests, Glasses, Gloves, Hardhats, etc.
101 45202 01	241.00	Small Tools	1,950	2,418	2,370	2,235	2,500	2,500	Hand Tools, Blades, Bits, etc.
101 45202 01	242.00	Minor Equipment	4,725	4,276	3,425	6,624	7,500	7,500	Battery Backpack, Blower, etc.
101 45202 01	303.00	Engineering Fees (GIS)	-	-	4,605	1,689	1,000	1,000	$5,000 Split 5 Ways
101 45202 01	318.00	Contract Engineer	-	-	-	-	-	-	
101 45202 01	319.00	Other Professional Services	-	-	-	-	26,000	26,000	Contracted assistance with small projects
101 45202 01	319.01	Maintenance of Open Spaces	8,930	14,774	14,650	13,866	-	-	
101 45202 01	319.02	Landscaping & Flower Beds	5,985	6,000	11,776	7,791	-	-	
101 45202 01	321.00	Telephone Costs	3,955	4,625	4,781	4,671	6,500	6,500	All Wireless, iPads, Irrig. Controls
101 45202 01	323.00	Radio Units	6,282	7,492	1,409	1,442	1,000	1,000	
101 45202 01	381.00	Electric Utilities	-	-	26	197	25,000	25,000	Anticipated Rate Increase, Flint Hills & UM
101 45202 01	381.01	Skating Rinks	6,832	6,193	6,199	7,263	-	-	
101 45202 01	381.02	Softball Fields	6,292	6,223	6,905	7,881	-	-	
101 45202 01	381.03	Irrigation	7,524	9,670	12,734	19,583	-	-	
101 45202 01	383.00	Gas Utilities	1,787	1,669	1,746	3,521	-	-	
101 45202 01	393.00	P.C. Hardware Purchases	-	-	-	-	2,500	2,500	
101 45202 01	394.00	P.C. Software Purchases	-	-	-	-	20,500	17,500	DakCo GIS Data Cost Share (Cyclomedia
101 45202 01	394.01	Licensing & Maintenance	9,214	11,716	17,759	9,843	-	-	ESRI, Cartegraph, DataFi Licenses
101 45202 01	403.00	Contracted Repair & Maintenance	-	-	-	-	22,500	25,000	Required RPZ Inspections & Repairs
101 45202 01	403.01	Irrigation Repairs	7,160	7,033	7,737	6,469	-	-	
101 45202 01	403.02	Electrical Repairs	6,331	4,854	736	3,154	-	-	
101 45202 01	403.03	Miscellaneous Repairs	6,003	2,181	5,380	6,974	-	-	
101 45202 01	403.04	Playground Repairs	-	5,590	-	4,267	-	-	
101 45202 01	409.00	Other Contracted Repair & Maint	-	-	-	-	17,800	17,800	Dethatching, Flower Beds, Mowing/Chemi
101 45202 01	409.01	Spring Clean Up	500	500	250	1,628	-	-	
101 45202 01	409.02	Library / Steeple Center / RCC	8,487	8,547	8,541	9,768	-	-	
101 45202 01	409.05	City Hall	2,829	2,849	2,847	-	-		
101 45202 01	409.06	UMore Baseball Fields	2,400	-	2,500	2,490	-	-	
101 45202 01	409.07	FHR Soccer Fields	94	-	2,500	3,000	-	-	
101 45202 01	416.00	Machinery Rental	-	-	592	-	38,000	38,000	Umore, Compr, Mower, Truck Ren, Parks
101 45202 01	416.01	Mower Leases	21,200	21,352	21,200	21,200	-	-	
101 45202 01	416.02	Miscellaneous Rentals	3,161	5,000	12,157	12,558	-	-	
101 45202 01	433.00	Dues & Subscriptions	-	-	2,325	-	400	400	
101 45202 01	433.01	MN Park Supervisors Ass'n	288	-	138	-	-	-	
101 45202 01	433.02	Miscellaneous Dues	80	185	20	258	-	-	
101 45202 01	435.00	Books & Pamphlets	-	53	-	-	-	-	
101 45202 01	437.00	Conferences & Seminars	-	-	-	1,537	6,000	6,000	Green Expo, MPSA, Playgrounds, Turf Sc
101 45202 01	437.01	Seminars & Workshops	1,045	1,443	1,307	1,227	-	-	
101 45202 01	437.02	School & Tuition	1,988	665	1,332	1,426	-	-	
101 45202 01	437.03	CarteGraph, ESRI, GIS	-	326	934	-	-	-	
101 45202 01	439.00	Other Miscellaneous Charges	38	66	-	-	200	200	
101 45202 01	530.00	Improvements Other Than Bldgs	299,441	670,144	288,771	109,398	100,000	125,000	
		DEPARTMENT TOTALS	1,104,428	1,570,775	1,248,169	1,110,992	1,057,955	1,043,205	

Parks and Recreation Department

The Parks and Recreation Department works together with citizens to provide a safe, healthy and pleasant community. Parks and recreation are essential services that can impact health, crime prevention, the environment, the economy and the quality of life for Rosemount residents.

Administration

Provides for overall planning, coordination, management of personnel and administration of activities within the department of Parks and Recreation. This department provides a diversified range of activities and facilities for the residents of Rosemount. The long-range planning, budget preparation and development of parks and coordination with other service agencies are ongoing activities. Administrative services also provide the residents of Rosemount an opportunity to reserve facilities and register for programs.

Recreation

Provides the Rosemount resident a variety of recreational activities serving all ages. Program offerings are based on the needs of residents as determined and evaluated by the Parks and Recreation Commission and staff. Coordination with other service agencies encourages a comprehensive, quality and efficient base of programs.

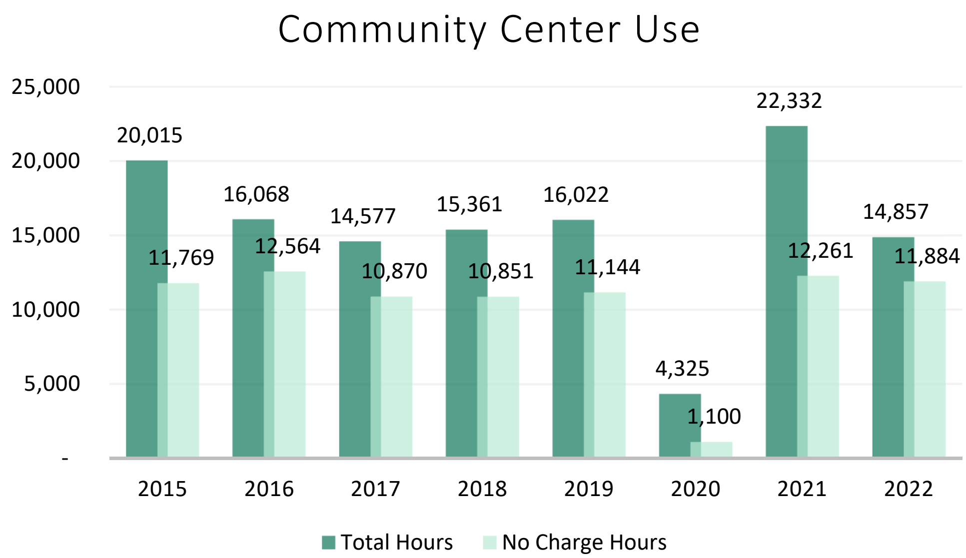
Community Center

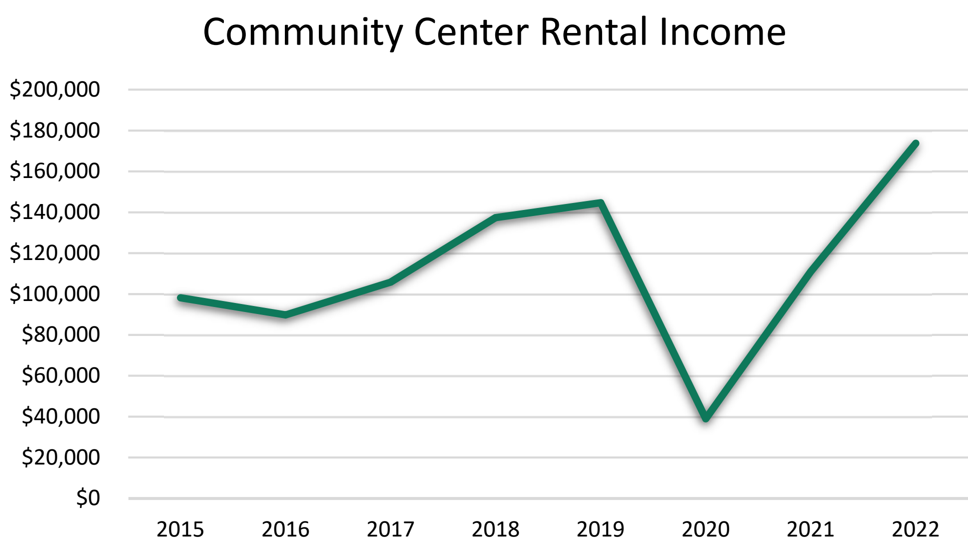
Provides for operation of a multi-purpose Community Center, which offers facilities for recreational programs, banquets, meetings, events, theatrical productions, seminars and exercise. The Community Center provides services in the form of meeting space, gym space for community groups and sponsorship of community events. The Parks and Recreation Department provides ongoing, preventive maintenance and janitorial services of the Community Center and portions of the National Guard facilities.

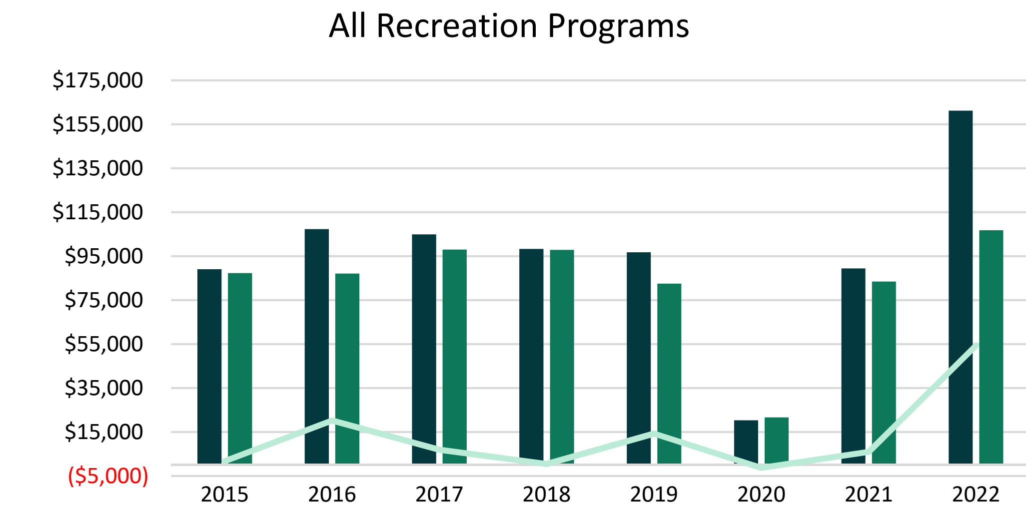
Steeple Center

Provides the operations of the Steeple Center which opened in 2010 in the former St. Joseph’s church building at the north end of Downtown Rosemount. The Center is available for weddings, banquets, meetings, parties, performances and special events. Staff coordinates the rentals, maintenance and capital improvement projects of the facility. In 2015, a 10,000 square foot addition which features a lobby area with a beautiful fireplace, gorgeous floor to ceiling windows and café-style seating, which is open to the general public. It is a great place to stop in for a cup of coffee, play a card or board game with a friend. The Steeple Center is home to the Rosemount Area Seniors and all senior programming as well as many classes and events hosted by the Rosemount Area Arts Council.

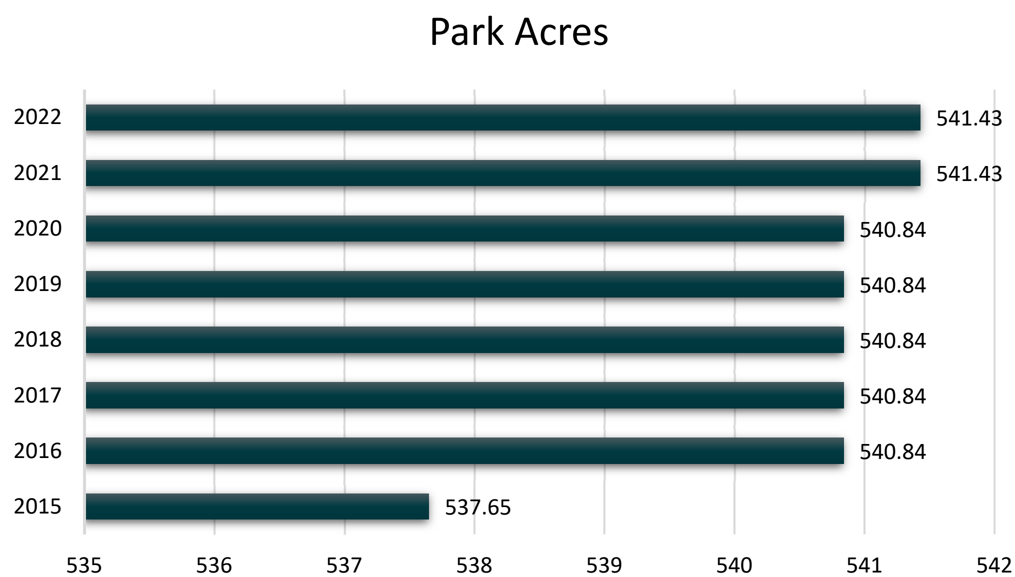
Performance Measures







	2015	2016	2017	2018	2019	2020	2021	2022
Revenues	$89,022	$107,314	$104,927	$98,274	$96,736	$20,276	$89,432	$161,208
Expenses	$87,272	$87,098	$98,017	$97,826	$82,492	$21,587	$83,459	$106,814
Net	$1,750	$20,216	$6,921	$421	$14,244	($1,311)	$5,973	$54,394



2024 BUDGET WORKSHEETS
PARKS & RECREATION

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
101 45100	101.00	Salaries & Benefits	882,233	863,674	939,123	1,065,763	1,106,700	1,197,200	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
101 45100	102.00	Full-Time Overtime	1,980	1,633	3,481	4,071	5,000	5,000	
101 45100	103.00	Part-Time Salaries & Benefits	255,209	220,218	247,409	276,179	299,000	308,500	
101 45100 01	205.00	Drafting Supplies	500	300	435	500	500	500	
101 45100 01	208.00	Miscellaneous Supplies	500	192	-	-	-	-	
101 45100 01	209.00	Other Office Supplies	235	375	23	745	500	500	
101 45100 01	211.00	Cleaning Supplies	4,417	4,468	4,356	4,561	4,500	4,500	
101 45100 01	219.00	Other Operating Supplies	10,500	12,310	8,723	11,449	10,000	12,000	Rec Programs, 1st Aid Sup, etc.
101 45100 01	221.00	Equipment Parts	11,138	6,012	8,096	10,842	8,000	8,000	
101 45100 01	223.00	Building Repair Supplies	1,182	1,034	1,587	1,656	1,500	1,500	
101 45100 01	225.00	Landscaping Materials	-	-	-	-	-	-	
101 45100 01	229.00	Other Maintenance Supplies	2,622	2,913	2,919	13,161	3,000	3,000	Tournament Supplies
101 45100 01	312.00	Custodial Services	8,960	700	6,160	11,860	6,000	6,000	Custodial Services-Banquet Rm
101 45100 01	315.00	Special Programs	-	-	-	-	52,600	52,600	Includes community events
101 45100 01	315.01	Movies/Concerts	5,884	7,419	11,057	5,929	-	-	
101 45100 01	315.02	Leprechaun Days	562	-	755	332	-	-	
101 45100 01	315.03	Umore Maint. Agreement	2,156	2,156	2,339	-	-	-	
101 45100 01	315.04	Ground Pounders(Running)	-	-	200	-	-	-	
101 45100 01	315.05	Nature Programs (Arbor Day)	-	-	-	283	-	-	
101 45100 01	315.06	Puppet Programs	-	-	-	-	-	-	
101 45100 01	315.07	Special Events	12,568	3,926	11,038	13,095	-	-	
101 45100 01	315.08	Adopt-A-Park Program	-	164	48	179	-	-	
101 45100 01	315.09	Miscellaneous Programs	9,644	5,335	8,535	11,839	-	-	
101 45100 01	315.10	ADA Programs	-	-	-	-	-	-	
101 45100 01	315.11	Senior Programs	705	1,634	141	(83)	-	-	
101 45100 01	319.00	Other Professional Services	5,770	13,110	5,147	5,345	6,000	6,000	ADA Services/Eng.LA Serv Test
101 45100 01	321.00	Telephone Costs	4,620	4,112	3,918	6,931	4,500	7,000	Cellular Phones
101 45100 01	331.00	Travel Expense	355	10	-	198	1,000	1,000	
101 45100 01	349.00	Other Advertising	-	-	900	900	42,000	42,000	City Newsletter (3 Per Year)
101 45100 01	349.01	Brochures	34,284	33,235	35,099	47,022	-	-	
101 45100 01	349.03	Special Marketing	5,879	1,110	5,600	4,480	-	-	
101 45100 01	381.00	Electric Utilities	28,067	27,913	32,119	34,862	30,000	32,000	
101 45100 01	383.00	Gas Utilities	21,051	15,315	20,090	29,418	20,000	25,000	
101 45100 01	384.00	Refuse Disposal	2,844	2,774	2,774	2,844	3,200	3,200	
101 45100 01	401.00	Contracted Building Repairs	9,041	7,031	13,808	4,271	8,000	8,000	
101 45100 01	404.00	Contracted Mach & Equip Repairs	29,919	27,756	23,114	48,723	18,000	25,000	
101 45100 01	409.00	Other Contracted Repair & Maint	23,364	26,919	19,250	18,060	24,000	18,000	Air Handler Maintenance Contract
101 45100 01	411.00	Contracted Snow Removal	32,524	19,230	14,296	24,716	22,000	22,000	Community Center
101 45100 01	412.00	Building Rental	16,800	36,960	20,160	20,160	22,000	22,000	Monthly Rent Payments to Guard
101 45100 01	415.00	Other Equipment Rental	27,254	24,421	40,732	44,515	28,000	28,000	Portable Toilets & Other(New Pks)
101 45100 01	433.00	Dues & Subscriptions	-	-	606	336	22,100	17,000	Minn Recreation & Parks Ass'n, Paper, I
101 45100 01	433.01	MRPA Dues	1,619	2,124	1,619	1,699	-	-	
101 45100 01	433.02	Miscellaneous	2,762	7,353	8,754	9,368	-	-	
101 45100 01	433.03	On-Line Registrat'n Subscription	869	2,565	-	13,260	-	-	
101 45100 01	437.00	Conferences & Seminars	-	-	372	145	7,000	7,000	
101 45100 01	437.01	MRPA State Conference	1,192	450	475	1,910	-	-	
101 45100 01	437.03	Workshops, Schools, & Tuition	1,966	109	772	680	-	-	
101 45100 01	439.00	Other Miscellaneous Charges	5,278	3,999	8,107	1	-	-	
101 45100 01	530.00	Improvements Other Than Bldgs	15,092	-	-	-	-	-	
		DEPARTMENT TOTALS	1,481,544	1,390,961	1,514,139	1,752,204	1,755,100	1,862,500	

2024 BUDGET WORKSHEETS
PARKS & RECREATION

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
		PARKS & RECREATION - STEEPLE CENTER							
101 45100 30	103.00	Building Attendants	86,975	37,143	61,564	78,899	65,000	78,000	Salary, Taxes, PERA & Benefits
101 45100 30	211.00	Cleaning Supplies	3,413	464	1,597	3,054	3,500	3,500	
101 45100 30	219.00	Other Operating Supplies	6,344	2,410	3,332	7,350	6,000	6,000	Events Supplies
101 45100 30	221.00	Equipment Parts	2,682	1,045	2,476	1,115	3,000	3,000	
101 45100 30	223.00	Building Repair Supplies	3,125	1,595	702	4,861	4,000	4,000	
101 45100 30	241.00	Small Tools	-	45	-	-	-	-	
101 45100 30	242.00	Minor Equipment	1,489	-	-	-	1,000	1,000	
101 45100 30	312.00	Custodial Services	1,400	-	1,120	3,500	1,000	1,000	
101 45100 30	321.00	Telephone Costs	601	570	476	497	500	500	
101 45100 30	349.00	Other Advertising	900	900	900	900	1,500	900	
101 45100 30	381.00	Electric Utilities	16,147	14,907	18,706	29,546	17,000	20,000	
101 45100 30	383.00	Gas Utilities	8,540	3,357	3,087	4,916	7,500	5,000	
101 45100 30	384.00	Refuse Disposal	899	775	901	970	900	900	
101 45100 30	401.00	Contracted Building Repairs	8,162	2,514	12,199	15,529	4,000	4,000	
101 45100 30	404.00	Contracted Mach & Equip Repairs	15,941	29,454	33,197	26,704	20,000	20,000	
101 45100 30	409.00	Other Contracted Repairs & Main	2,500	701	-	-	2,500	2,500	
101 45100 30	411.00	Contracted Snow Removal	27,962	6,794	5,171	7,341	10,000	10,000	Steeple Center
101 45100 30	415.00	Other Equipment Rental	-	-	-	-	-	-	
101 45100 30	439.00	Other Miscellaneous Charges	-	-	-	-	-	-	
		TOTAL STEEPLE CENTER EXPENDITURES:	187,079	102,675	145,427	185,183	147,400	160,300	

2024 BUDGET WORKSHEETS
PARKS & RECREATION

Account #	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
	PARKS & RECREATION - SPECIAL PROGRAMS							
101 45100 81	Softball	-	-	480	-	-	-	
101 45100 81 103.00	*Part-Time Salaries*	-	-	-	-	-	-	
101 45100 81 219.00	*Operating Supplies*	-	-	*480*	-	-	-	
101 45100 81 311.00	*Officiating Fees*	-	-	-	-	-	-	
101 45100 81 319.00	*Other Professional Services*	-	-	-	-	-	-	
101 45100 84	Tennis	1,521	-	1,191	1,011	2,200	2,200	
101 45100 84 103.00	*Part-Time Salaries*	*1,475*	-	*1,191*	*1,011*	*1,700*	*1,700*	
101 45100 84 219.00	*Operating Supplies*	*46*	-	-	-	*500*	*500*	
101 45100 84 311.00	*Officiating Fees*	-	-	-	-	-	-	
101 45100 84 319.00	*Other Professional Services*	-	-	-	-	-	-	
101 45100 86	Rosettes	1,344	-	-	-	-	-	
101 45100 86 103.00	*Part-Time Salaries*	*490*	-	-	-	-	-	
101 45100 86 219.00	*Operating Supplies*	*855*	-	-	-	-	-	
101 45100 86 311.00	*Officiating Fees*	-	-	-	-	-	-	
101 45100 86 319.00	*Other Professional Services*	-	-	-	-	-	-	
101 45100 87	Senior Programs	12,752	3,713	10,614	22,146	14,000	14,000	
101 45100 87 103.00	*Part-Time Salaries*	-	-	-	-	-	-	
101 45100 87 219.00	*Operating Supplies*	-						
101 45100 87 219.01	*Youth/Teen Trips Supplies*	-	-	-	-	-	-	
101 45100 87 219.02	*Adult/Senior Supplies*	*12,752*	*3,713*	*10,614*	*22,146*	*14,000*	*14,000*	
101 45100 87 311.00	*Officiating Fees*	-	-	-	-	-	-	
101 45100 87 319.00	*Other Professional Services*	-	-	-	-	-	-	
101 45100 90	Run for the Gold	3,559	-	3,300	5,093	6,000	6,000	
101 45100 90 103.00	*Part-Time Salaries*	-	-	-	-	-	-	
101 45100 90 219.00	*Operating Supplies*	*3,559*	-	*3,300*	*5,093*	*6,000*	*6,000*	
101 45100 90 311.00	*Officiating Fees*	-	-	-	-	-	-	
101 45100 90 319.00	*Other Professional Services*	-	-	-	-	-	-	
101 45100 91	Camps	37,382	9,765	46,957	49,265	40,000	50,000	
101 45100 91 103.00	*Part-Time Salaries*	*9,390*	*7,116*	*21,807*	*13,064*	*18,000*	*20,000*	
101 45100 91 219.00	*Operating Supplies*	*27,992*	*2,649*	*25,150*	*36,200*	*22,000*	*30,000*	
101 45100 91 311.00	*Officiating Fees*	-	-	-	-	-	-	
101 45100 91 319.00	*Other Professional Services*	-	-	-	-	-	-	
101 45100 92	Adult Basketball	-	-	-	-	-	-	
101 45100 92 103.00	*Part-Time Salaries*	-	-	-	-	-	-	
101 45100 92 219.00	*Operating Supplies*	-	-	-	-	*600*	*600*	
101 45100 92 311.00	*Officiating Fees*	-	-	-	-	-	-	
101 45100 93	Other Programs	18,910	8,109	15,921	23,720	14,000	23,000	
101 45100 93 103.00	*Part-Time Salaries*	*2,370*	-	*2,839*	*2,387*	*3,000*	*5,000*	
101 45100 93 219.00	*Operating Supplies*	*16,540*	*8,109*	*13,082*	*21,333*	*11,000*	*18,000*	
101 45100 93 311.00	*Officiating Fees*	-	-	-	-	-	-	
101 45100 95	T-Ball	4,012	-	2,177	2,729	5,000	3,000	
101 45100 95 103.00	*Part-Time Salaries*	*2,762*	-	*1,303*	*1,947*	*3,500*	*2,000*	
101 45100 95 219.00	*Operating Supplies*	*1,250*	-	*874*	*782*	*1,500*	*1,000*	
101 45100 95 311.00	*Officiating Fees*	-	-	-	-	-	-	
101 45100 96	Adult Enrichment	-	-	-	-	-	-	
101 45100 96 103.00	*Part-Time Salaries*	-	-	-	-	-	-	
101 45100 96 219.00	*Operating Supplies*	-	-	-	-	*500*	*500*	
101 45100 96 311.00	*Officiating Fees*	-	-	-	-	-	-	
101 45100 97	Adult Exercise Classes	-	-	620	-	-	-	
101 45100 97 103.00	*Part-Time Salaries*	-	-	-	-	-	-	
101 45100 97 219.00	*Operating Supplies*	-	-	*620*	-	*500*	*500*	
101 45100 97 311.00	*Officiating Fees*	-	-	-	-	-	-	
101 45100 98	Youth Soccer Lessons	3,012	-	2,198	2,851	2,800	2,800	
101 45100 98 103.00	*Part-Time Salaries*	*2,193*	-	*1,356*	*1,923*	*1,800*	*1,800*	
101 45100 98 219.00	*Operating Supplies*	*819*	-	*841*	*927*	*1,000*	*1,000*	
101 45100 98 311.00	*Officiating Fees*	-	-	-	-	-	-	
	TOTAL SPECIAL PROGRAMS EXPENDITURES:	82,492	21,587	83,459	106,814	84,000	101,000	
	GRAND TOTAL PARKS & RECREACTION:	1,751,115	1,515,223	1,743,025	2,044,202	1,986,500	2,123,800	

Other Financing Uses – Transfers

This is a transfer set up beginning in 2007 for the assistance from the General Fund to the Arena Fund for the operations of the arena.

2024 BUDGET WORKSHEETS
OTHER FINANCING USES

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
101 49300 01	710.00	Transfers	130,000	130,000	130,000	130,000	130,000	130,000	
101 49300 01	710.01	Arena Operations Assistance	-	-	-	-	-	-	
101 49300 01	710.02	Debt Service Levies	-	-	-	-	-	-	
101 49300 01	720.00	Transfers	169,000	135,000	-	-	-	-	
		DEPARTMENT TOTALS	299,000	265,000	130,000	130,000	130,000	130,000	

10-Year Capital Improvement Plan (CIP)

Background

Historically, the City of Rosemount has usually had a 5-year CIP in place to utilize for its capital improvements. There have been times where just a single year's capital improvements have been addressed and funded. As the City continues to grow, we believe that the careful development and continuous utilization of a realistic Capital Improvement Plan is essential to the proper management of the City. As we looked at developing a new 5-year CIP, it became apparent that the dilemma that the City of Rosemount faces is one of continued growth combined with restoration/reconstruction of the older portions of our city. This being the case, it was almost impossible to develop a plan for a 5-year period that was very realistic. As work continued on the plan, we decided to explore the possibility of looking out farther and developing a longer plan that would more realistically allow us to plan for the City's future. This evolved into a 10-year Capital Improvement Plan. We believe that great strides have been made to more accurately plan for the future of the City of Rosemount. This document is only a working guide that is utilized by the City Council and its staff to prepare for the future. The first year of the plan will be included as part of the formal budget that is prepared yearly as part of our Truth-in-Taxation process with the following years developed as a working tool for future years' discussions.

General / Administrative

The CIP provides for specific funding of items, the nature of which is not considered "current" in their use or life expectancy. These items are generally of a higher estimated cost than $5,000 and will have a life expectancy of three years or greater. The source of funding for these expenditures is typically the general tax levy. In some instances, other funding is utilized. For example, beginning in 1996, revenues received from user fees are being designated in various CIP funds for capital improvement and equipment purchases. If these revenues are realized, the equipment or project will be completed and if the revenue is not realized the equipment will not be purchased. Individual departments are designated for each item proposed for purchase in this plan.

Types of Capital Improvement Funds

Another area of change for the CIP is the implementation of three separate funds to isolate and better track the types of capital improvements being planned for. The following briefly describes each of the three:

- Building & Facilities CIP Fund **-** This fund is used to account for the on-going capital improvements and possible additions to government buildings and other facilities.

- Street CIP Fund **-** This fund is used to account for the on-going street construction and reconstruction projects within the City and all other major maintenance items related to both paved and unpaved streets including, but not limited to, street lights, signal lights, sidewalks and gravel road resurfacing.

- Equipment CIP Fund **-** This fund is used to account for the on-going replacement of and additions to City equipment.

2024 BUDGET WORKSHEETS
BUILDING CIP

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
202 31010.00		Current Ad Valorem Taxes	-	-	-	-	-	-	
202 33100.00		Federal Grants & Aids	-	-	-	-	-	-	
202 33425.00		Other State Grants & Aids	423,123	26,877	-	-	-	-	
202 34150.00		SKB User Fees - C & D Cells	427,621	529,125	513,253	514,515	-	-	
202 34151.00		SKB User Fees - Excess Trust	-	-	-	-	-	-	
202 34152.00		SKB User Fees - MSW Ash	68,778	96,830	98,712	112,164	-	-	
202 34153.00		SKB User Fees - Base Charges	1,135,321	1,230,097	1,365,420	1,426,938	-	-	
202 36101.00		Principal - Special Assessments	-	-	-	-	-	-	
202 36102.00		Penalties & Interest - S/A	-	-	-	-	-	-	
202 36210.00		Interest Earnings - Investments	69,977	48,596	(53,680)	(238,400)	27,500	20,000	
202 36214.00		Net Change in FV-Investments	(702)	(1,538)	-	-	-	-	
202 36215.00		Interest Earnings	6,745	3,954	1,444	452	-	-	
202 36230.00		Contributions/Donations	-	-	-	-	-	-	
202 36260.00		Other Revenue	-	-	-	-	-	-	
202 39201.00		Transfer From General Fund	169,000	-	-	-	-	-	
		DEPARTMENT REVENUES	2,299,864	1,933,939	1,925,148	1,815,670	27,500	20,000	
202 49002 01	317.00	General Fund Administrative Fees	2,500	2,500	2,500	2,500	2,500	2,500	Yearly Fee Per Policy F-3
202 49002 01	319.00	Other Professional Services	-	-	-	-	-	-	
202 49002 01	510.00	Land Purchases	171,249	20,102	-	100,000	-	-	
202 49002 01	521.00	Building & Structure Purchases	6,868	-	13,316	-	-	-	
202 49002 01	522.00	Building & Structure Purchases	-	-	-	655,019	-	-	
202 49002 01	523.00	Building & Structure Purchases	-	-	-	-	18,000	-	
202 49002 01	524.00	Building & Structure Purchases	-	-	-	-	30,000	-	
202 49002 01	525.00	Building & Structure Purchases	-	-	-	-	-	-	
202 49002 01	526.00	Building & Structure Purchases	-	-	-	-	-	-	
202 49002 01	527.00	Building & Structure Purchases	-	-	-	-	-	-	
202 49002 01	528.00	Building & Structure Purchases	-	-	-	-	-	-	
202 49002 01	529.00	Building & Structure Purchases	-	-	-	-	-	-	
202 49002 01	530.00	Improvements Other Than Bldgs	3,698	15,000	8,019	-	300,000	40,000	Replace Central Park Shelter Windows
202 49002 01	531.00	Improvements Other Than Bldgs	30,000	24,997	28,355	-	-	60,000	Central Park Site Improvement Design
202 49002 01	532.00	Improvements Other Than Bldgs	1,074,174	150,000	-	-	-	-	
202 49002 01	533.00	Improvements Other Than Bldgs	-	68,687	2,632,008	74,995	-	-	
202 49002 01	534.00	Improvements Other Than Bldgs	40,852	861	-	-	-	-	
202 49002 01	535.00	Improvements Other Than Bldgs	-	42,848	-	-	-	-	
202 49002 01	536.00	Improvements Other Than Bldgs	-	-	-	-	-	-	
202 49002 01	537.00	Improvements Other Than Bldgs	-	-	16,321	-	-	-	
202 49002 01	538.00	Improvements Other Than Bldgs	9,957	9,966	3,080	12,190	-	-	
202 49002 01	539.00	Improvements Other Than Bldgs	24,705	24,995	24,960	25,000	25,000	25,000	Bleachers Replacement Program
202 49002 01	540.00	Improvements Other Than Bldgs	-	-	-	-	-	-	
202 49002 01	542.00	Improvements Other Than Bldgs	-	242,225	-	-	-	-	2020 - Aerial Truck Down Pymt
202 49002 01	560.00	Furniture & Fixture Purchases	-	-	-	-	-	-	
202 49002 01	570.00	Office Equipment & Furnishings	-	-	-	-	-	-	
202 49002 01	580.00	Other Equipment Purchases	-	27,190	-	-	-	-	
202 49002 01	611.00	Interest on Lease Payments	-	-	-	-	-	-	
202 49002 01	710.00	Transfers	-	-	-	-	-	-	
		DEPARTMENT EXPENDITURES	1,364,002	629,370	2,728,560	869,703	375,500	127,500	

NOTE: 2024's Proposed Budget Includes $2,500 for General Fund Admin Fees Not Included in Levy Amount
(Covered by Interest Earnings)

2024 BUDGET WORKSHEETS
STREETS CIP

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
203 31010.00		Current Ad Valorem Taxes	852,327	877,897	904,234	931,361	959,302	988,081	
203 33419.00		MSA for Streets - Construction	-	-	-	-	-	-	
203 33620.00		Other County Grants & Aids	-	-	-	-	-	-	
203 34150.00		SKB User Fees - C & D Cells	-	979	47,019	43,333	125,000	125,000	First $375,000 to Gen'l Fund
203 34152.00		SKB User Fees - MSW Ash	-	5,339	11,555	8,333	-	-	
203 34153.00		SKB User Fees - Base Charges	125,000	118,682	66,427	73,333	-	-	
203 36101.00		Principal - Special Assessments	328,613	1,493,467	18,369	(20,815)	150,000	125,000	
203 36101.01		Principal - Special Assessments	-	-	213,377	225,553	-	-	
203 36101.02		Principal - Special Assessments	-	-	66,566	35,358	-	-	
203 36101.04		Principal - Special Assessments	-	-	92,654	13,988	-	-	
203 36101.05		Principal - Special Assessments	-	-	8,245	-	-	-	
203 36101.06		Principal - Special Assessments	-	-	156,397	182,185	-	-	
203 36101.08		Principal - Special Assessments	-	-	11,419	8,561	-	-	
203 36101.11		Principal - Special Assessments	-	-	1,903	297	-	-	
203 36102.00		Penalties & Interest - S/A	579	356	297	673	-	-	
203 36210.00		Interest Earnings - Investments	93,310	38,437	28,491	(74,777)	25,000	25,000	
203 36214.00		Net Change in FV-Investments	30,224	19,100	(19,100)	-	-	-	
203 36215.00		Interest Earnings	6,649	4,928	1,177	237	-	-	
203 36260.00		Other Revenue	-	337,256	-	257	-	-	
203 39201.00		Transfer From General Fund	-	-	-	2,800,000	-	-	
203 39203.00		Transfer From_________________	68,182	-	209,746	172,064	-	-	
		DEPARTMENT REVENUES	1,504,884	2,896,441	1,818,777	4,399,941	1,259,302	1,263,081	
203 49003 01	303.00	Engineering Fees	-	-	-	-	-	-	
203 49003 01	317.00	General Fund Administrative Fees	2,500	2,500	2,500	2,500	2,500	2,500	Yearly Fee Per Policy F-3
203 49003 01	319.00	Other Professional Services	-	-	-	-	-	-	
203 49003 01	530.00	Improvements Other Than Bldgs	-	-	-	148,804	950,000	-	
203 49003 01	531.00	Improvements Other Than Bldgs	-	-	-	-	-	-	
203 49003 01	531.00	Pavement Management Program							
203 49003 01	532.00	Improvements Other Than Bldgs	123,812	125,000	40,677	48,655	125,000	125,000	Pedestrian Improvements Program
203 49003 01	533.00	Improvements Other Than Bldgs	-	-	-	-	1,500,000	-	
203 49003 01	534.00	Improvements Other Than Bldgs	-	-	-	-	-	825,000	O'Leary Hills Street Improvement
203 49003 01	535.00	Improvements Other Than Bldgs	-	-	116,351	-	-	-	
203 49003 01	536.00	Improvements Other Than Bldgs	-	-	-	-	-	-	
203 49003 01	537.00	Improvements Other Than Bldgs	-	-	-	-	-	-	
203 49003 01	538.00	Improvements Other Than Bldgs	-	-	-	-	-	-	
203 49003 01	539.00	Improvements Other Than Bldgs	-	-	-	-	-	-	
203 49003 01	540.00	Improvements Other Than Bldgs	-	-	-	-	-	-	
203 49003 01	710.00	Transfers	-	441,206	-	1,032,821	-	-	
203 49003 01	720.00	Transfers	1,226,004	2,165,065	3,593,812	-	-	-	
		DEPARTMENT EXPENDITURES	1,352,316	2,733,771	3,753,340	1,232,781	2,577,500	952,500	

NOTE: 2024's Proposed Budget Includes $2,500 for General Fund Admin Fees Not Included in Levy Amount
(Covered by Interest Earnings)

2024 BUDGET WORKSHEETS
EQUIPMENT CIP

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
207 31010.00		Current Ad Valorem Taxes	620,000	640,000	813,200	809,712	900,000	873,200	
207 33100.00		Federal Grants & Aids	-	-	-	-	-	-	
207 33425.00		Other State Grants & Aids	-	-	-	-	-	-	
207 33620.00		Other County Grants and Aids	-	-	-	-	-	-	
207 33720.00		Other Organization Grants	-	-	-	-	-	-	
207 36210.00		Interest Earnings - Investments	25,724	2,999	-	11,791	10,000	10,000	
207 36214.00		Net Change in FV-Investments	3,619	-	-	-	-	-	
207 36215.00		Interest Earnings	687	1,299	258	112	-	-	
207 36260.00		Other Revenue	1,589	1,479	3,636	1,919	-	-	
207 36262.00		Special Settlements	-	-	-	-	-	-	
207 38000.00		Proceeds for Capital Leases	-	-	300,222	176,756	-	-	
207 39101.00		Sale of General Fixed Assets	1,789	129,594	92,443	73,014	80,000	80,000	Sell Back Vehicles
207 39201.00		Transfer From General Fund	-	135,000	-	-	-	-	
207 39203.00		Transfer From_________________	-	-	-	-	-	-	
207 39310.00		Bond Proceeds	-	-	-	-	-	-	
		DEPARTMENT REVENUES	653,408	910,371	1,209,758	1,073,305	990,000	963,200	
207 49007 01	317.00	General Fund Administrative Fees	2,500	2,500	2,500	2,500	2,500	2,500	Yearly Fee Per Policy F-3
207 49007 01	319.00	Other Professional Services	-	-	-	-	-	-	
207 49007 01	540.00	Heavy Machinery Purchases	54,150	-	47,298	231,501	-	-	
207 49007 01	541.00	Heavy Machinery Purchases	82,990	169,033	239,693	-	-	-	
207 49007 01	542.00	Heavy Machinery Purchases	-	-	238,809	3,235	100,000	26,513	Groundmaster Mower
207 49007 01	543.00	Heavy Machinery Purchases	-	925,671	-	228,892	-	-	
207 49007 01	544.00	Heavy Machinery Purchases	-	-	-	-	125,000	-	
207 49007 01	545.00	Heavy Machinery Purchases	-	-	-	-	-	290,000	Single-Axle Fump Truck
207 49007 01	548.00	Lease Program - PW Vehicles	118,669	62,425	106,933	75,368	175,000	153,309	Year 7 of Program
207 49007 01	549.00	Lease Program - Police Vehicles	55,795	57,293	193,385	121,182	100,000	132,732	Year 7 of Program
207 49007 01	550.00	Lease Program - Fire Vehicles	-	-	-	59,577	-	8,000	Utility Truck #21
207 49007 01	551.00	Motor Vehicle Purchases	-	-	-	-	-	-	
207 49007 01	552.00	Motor Vehicle Purchases	-	-	-	-	-	-	
207 49007 01	553.00	Motor Vehicle Purchases	-	-	-	-	-	-	
207 49007 01	554.00	Motor Vehicle Purchases	-	-	-	-	-	-	
207 49007 01	555.00	Motor Vehicle Purchases	-	-	-	-	-	-	
207 49007 01	559.00	Motor Vehicle Purchases	-	-	-	-	-	-	
207 49007 01	572.00	Other Equipment Purchases	67,618	-	-	-	-	68,000	Encrypt Fire Radios
207 49007 01	573.00	Other Equipment Purchases	79,695	-	-	2,813	-	-	
207 49007 01	574.00	Other Equipment Purchases	55,240	-	-	20,397	-	-	
207 49007 01	575.00	Other Equipment Purchases	8,180	10,000	32,303	31,637	21,000	32,850	Year 5 of 5 - Body Cameras & Storage
207 49007 01	576.00	Other Equipment Purchases	29,647	29,992	64,051	31,262	30,000	40,000	Squad Set Up & Equipment Installation
207 49007 01	577.00	Other Equipment Purchases	7,189	7,949	23,648	21,846	18,000	25,450	Year 4 of 6 - Squad Camera Video Stora
207 49007 01	578.00	Other Equipment Purchases	8,046	15,000	-	-	19,200	-	
207 49007 01	579.00	Other Equipment Purchases	24,300	39,379	16,400	2,155	9,000	-	
207 49007 01	580.00	Other Equipment Purchases	169,188	11,995	51,037	-	-	-	
207 49007 01	581.00	Other Equipment Purchases	5,385	38,552	12,000	-	-	-	
207 49007 01	582.00	Other Equipment Purchases	-	-	-	-	25,000	-	
207 49007 01	583.00	Other Equipment Purchases	-	-	9,887	-	9,000	-	
207 49007 01	584.00	Other Equipment Purchases	-	-	-	-	-	110,000	Hydro-Seeder
207 49007 01	585.00	Other Equipment Purchases	-	11,156	-	-	-	-	
207 49007 01	586.00	Computer Equipment Purchases	-	10,497	7,865	-	10,000	10,000	City-Wide Storage
207 49007 01	587.00	Computer Equipment Purchases	34,484	20,317	26,781	-	-	-	
207 49007 01	588.00	Computer Equipment Purchases	24,893	24,381	51,541	-	25,000		
207 49007 01	589.00	Computer Equipment Purchases	93,413	27,528	89,901	50,152	90,000	-	
207 49007 01	590.00	Computer Equipment Purchases	-	35,000	-	29,046			
207 49007 01	591.00	Computer Equipment Purchases	-	-	-	-	-	-	
207 49007 01	601.00	Principal on Lease Payments	-	-	101,190	126,843	130,900	135,076	Year 4 of 7 - Aerial Fire Truck
207 49007 01	602.00	Principal Payments on Leases	-	-	191,135	199,932	-	-	
207 49007 01	611.00	Interest on Lease Payments	-	-	74,419	47,617	22,300	18,102	Year 4 of 7 - Aerial Fire Truck
		DEPARTMENT EXPENDITURES	921,381	1,498,668	1,580,776	1,285,954	911,900	1,052,532	

NOTE: 2024's Proposed Budget Includes $2,500 for General Fund Admin Fees Not Included in Levy Amount (Covered by Interest Earnings)

2024 BUDGET WORKSHEETS
PARK IMPROVEMENT FUND

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
205 33100.00		Federal Grants & Aids	-	-	-	-	-	-	
205 33130.00		Federal Grants - CDBG	-	26,228	-	-	-	-	
205 33620.00		Other County Grants and Aids	-	127,300	-	15,000	-	-	
205 33630.00		Other County Grants and Aids	250,000	-	-	-	-	-	
205 34791.00		Park Dedication Fees	877,937	1,305,654	1,113,800	1,441,750	-	850,000	
205 34795.00		Donations	-	-	46,565	6,360	-	-	
205 36101.01		Cnty Pymts Cert Prior Year	-	-	-	3,330	-	-	
205 36102.00		Penalties & Interest - S/A	-	-	-	69	-	-	
205 36210.00		Interest Earnings - Investments	6,037	15,250	9,534	(138,381)	-	15,000	
205 36214.00		Net Change in FV-Investments	-	-	-	-	-	-	
205 36215.00		Interest Earnings	5,458	2,590	901	373	-	-	
205 36260.00		Other Revenue	269,600	-	-	-	-	-	
205 36262.00		Special Settlements	-	-	-	-	-	-	
205 39201.00		Transfer From General Fund	-	-	-	-	-	-	
205 39203.00		Transfer From_________________	-	-	-	-	-	-	
205 39310.00		Bond Proceeds	-	-	-	-	-	-	
		DEPARTMENT REVENUES	1,409,031	1,477,022	1,170,800	1,328,501	-	865,000	
205 49005 01	317.00	General Fund Administrative Fees	-	-	-	-	-	-	
205 49005 01	319.00	Other Professional Services	-	-	-	-	-	-	
205 49005 01	439.00	Other Miscellaneous Charges	-	-	-	46,748	-	-	
205 49005 01	530.00	Improvements Other Than Buildings	67,198	54,104	35,894	229,231	-	35,000	Dunmore Greenway Trail Construction
205 49005 01	532.00	Improvements Other Than Buildings	6,340	-	-	-	-	90,000	Umore Ballfield Building-Plan & Specs
205 49005 01	533.00	Improvements Other Than Buildings	13,225	76,775	-	-	-	550,000	New Neighborhood Park-Dunmore
205 49005 01	534.00	Improvements Other Than Buildings	113,528	20,425	6,351	75,577	-	550,000	New Neighborhood Park-Talamore
205 49005 01	535.00	Improvements Other Than Buildings	13,250	-	1,029	-	-	40,000	McMenomy Woods Park Improvement
205 49005 01	536.00	Improvements Other Than Buildings	34,333	8,823	-	-	-	35,000	Greenway Trail-North 20 Segment
205 49005 01	537.00	Improvements Other Than Buildings	-	-	55,973	481,756	-	-	
205 49005 01	538.00	Improvements Other Than Buildings	-	331,059	220,279	819,022	-	-	
205 49005 01	539.00	Improvements Other Than Buildings	-	-	-	5,016	-	-	
205 49005 01	540.00	Improvements Other Than Buildings	-	249,441	21,942	-	-	-	
205 49005 01	541.00	Improvements Other Than Buildings	-	26,228	-	-	-	-	
		DEPARTMENT EXPENDITURES	247,875	766,855	341,468	1,657,350	-	1,300,000	

Year		Item - Description	Department	Building & Facilities CIP	Street CIP	Equipment CIP	Assess	Park Imp Fund	MSA Funds From State	Water Core	Sewer Core	Storm Core	Water Utility	Sewer Utility	Storm Utility	Other		11/20/23 Total Cost
2024	1	Ice Edger - Battery (last 2017, every 7 years)	Arena													10,000	1	10,000
2024	2	Door #3 Upper Arena Door Repairs	Arena													10,000	1	10,000
2024	3	Arena Glass on North End to 6' high, 5/8" thick	Arena													15,000	1	15,000
2024	4	Upgrade Press Box/Accessible Seating Area	Arena													10,000	1	10,000
2024	5	City-Wide Storage	Finance			10,000												10,000
2024	6	Aerial Platform Truck Replacement Payment (Year 4 of 7)	Fire			153,200												153,200
2024	7	Encrypt Fire Department Radios	Fire			68,000												68,000
2024	8	Replace Utility Truck #21 (Purchased in 1998)	Fire			8,000												8,000
2024	9	Bonaire Path Trail Construction	Park & Rec													700,000		700,000
2024	10	Dunmore Greenway Trail Construction	Park & Rec					35,000								400,000		435,000
2024	11	Central Park and Former PW Site Improvements - Design	Park & Rec	60,000														60,000
2024	12	UMore Ballfield Building - Plans and Specs	Park & Rec					90,000										90,000
2024	13	New Neighborhood Park in Dunmore - Construction	Park & Rec					550,000										550,000
2024	14	Neighborhood Park in Talamore - Construction	Park & Rec					550,000										550,000
2024	15	McMenomy Woods Park Improvements - Design	Park & Rec					40,000										40,000
2024	16	Greenway Trail - North 20 Segment - Design	Park & Rec					35,000										35,000
2024	17	Squad Camera Video Storage (Year 4 of 6)	Police			25,450												25,450
2024	18	Body Worn Cameras and Storage (Year 5 of 5)	Police			32,850												32,850
2024	19	Squad Set Up and Equipment Installation	Police			40,000												40,000
2024	20	**Lease Program - Year 7**	Police			132,732											2	132,732
2024	21	Pedestrian Improvements Program	Pub Works		125,000													125,000
2024	22	Street Improvement Program (O'Leary Hills Neighborhood)	Pub Works		825,000		450,000						75,000	75,000	75,000			1,500,000
2024	23	CSAH 42 / Akron Avenue Traffic Signal / Water Main Extension	Pub Works						200,000								3	200,000
2024	24	Stormwater Improvement Program	Pub Works												200,000			200,000
2024	25	**Lease Program - Year 7**	Pub Works			153,309							38,327	38,327	25,552		2	255,515
2024	26	Groundsmaster Mower (Replace #8068) (Purchased 2018)	Pub Works			16,513										10,000	4	26,513
2024	27	Single-Axle Dump Truck (Replace #8432) (2012 Vehicle)	Pub Works			250,000										40,000	4	290,000
2024	28	Well #17 Construction	Pub Works							2,500,000								2,500,000
2024	29	Sanitary Sewer Lining Program (Year 2 of 2)	Pub Works											225,000				225,000
2024	30	Large Diameter Sanitary Sewer Cleaning	Pub Works											80,000				80,000
2024	31	Bleachers Replacement Program (Takes Place of Picnic Table Program)	Pub Works	25,000														25,000
2024	32	Replace Central Park Shelter Windows	Pub Works	40,000														40,000
2024	33	Cold Planer Attachment for Skid Loader (Street Repairs)	Pub Works			30,000												30,000
2024	34	Aspen Avenue Extension	Pub Works										150,000	200,000	250,000			600,000
2024	35	Evermoor Parkway to Danube Trail Culvert	Pub Works									5,000						5,000
2024	36	CSAH 42 & Blaine Ave Trunk WM & PRV Relocation	Pub Works							1,625,000						1,625,000	5	3,250,000
				125,000	950,000	920,054	450,000	1,300,000	200,000	4,125,000	0	5,000	263,327	618,327	550,552	2,820,000		12,327,260
				-		873,200												
		Total CIP Funding Requirements - Year 2024			$1,995,054													
(#)		These items will be funded with the issuance of Equipment Certificates.			$0													
1		Funding comes from Arena Fund operations/reserves.																
2		Bold items are part of a lease program. This is a summary of the total for the year.																
3		County advance funding requested. Rosemount will pay back in 2022 - 2024.																
4		Other funding for Public Works equipment comes from trade-in value of old vehicles.																
5		Funding for CSAH 42 & Blaine WM & PRV Relocation from Water Core Funds and Developer Contributions (Other)																

Total Building CIP levy for 2024 is $0. If there is a difference, the difference between this number and the number from above is a result of a 10-year funding program and other funding alternatives (such as potential SKB revenues).

Total Street CIP levy for 2024 is $988,081. If there is a difference, the difference between this number and the number from above is a result of a 10-year funding program and other funding alternatives (such as potential SKB revenues).

Total Equipment CIP levy for 2024 is $873,200. $153,200 is for year 4 of the Aerial Fire Truck lease-purchase. If there is a difference, the difference between this number and the number from above is a result of a 10-year funding program and other funding alternatives.

Insurance

General / Administrative

Provides for the funding of the City's Worker's Compensation Insurance and General Liability Insurance. Currently, both insurances are provided through the League of Minnesota Cities Insurance Trust. This agency allows the City to have thorough, yet affordable insurance.

In 1995, we set up a separate Internal Service Fund for insurance purposes. The amount levied was, and will be, the same as it would have been if the Insurance budget had been in the General Fund, as it has been in the past. This allows us to build a special fund for insurance purposes that will allow the City to move towards self-insurance, and ultimately, lower rates. We do not anticipate ever being totally self-insured, but by raising our deductibles we approach that point and allow ourselves to save substantially on our annual insurance premiums. Doing so will allow the City to operate more efficiently and save the taxpayers money without taking undue risks.

2024 BUDGET WORKSHEETS
INSURANCE

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
206 31010.00		Current Ad Valorem Taxes	380,000	425,000	450,000	450,000	450,000	500,000	
206 33100.00		Federal Grants & Aids	-	-	-	-	-	-	
206 36210.00		Interest Earnings-Investments	-	-	-	3,132	500	700	
206 36214.00		Net Change in FV-Investments	-	-	-	-	-	-	Annual Market Value Changes
206 36215.00		Interest Earnings	1,074	230	58	23	-	-	
206 36260.00		Other Revenue	16,775	29,565	57,689	41,278	19,000	30,000	Insurance Refunds/Dividends
206 36265.00		Use of Reserve Funds	-	-	-	-	-	-	
206 39201.00		Transfer from General Fund	-	-	-	100,000	-	-	
		DEPARTMENT REVENUES	397,849	454,795	507,746	594,433	469,500	530,700	
206 49006 01	221.00	Equipment Parts	155	-	2,118	29,570	1,000	1,000	Liability & Auto Deductible Pymts
206 49006 01	304.00	Legal Fees	1,000	-	-	6,711	1,000	1,000	Unreimbursable Legal Fees
206 49006 01	305.00	Medical & Dental Fees	14,992	6,244	10,781	14,255	10,000	11,000	Work Comp Deductible Pymts
206 49006 01	317.00	General Fund Administrative Fees	2,500	2,500	2,500	2,500	2,500	2,500	Yearly Fee Per Policy F-3
206 49006 01	319.00	Other Professional Services	-	-	-	-	30,000	20,000	
206 49006 01	319.01	Risk Management Consultant	8,213	4,500	-	-	-	-	
206 49006 01	319.02	Safe Assure Consultant	18,122	9,333	9,520	10,377	-	-	
206 49006 01	365.00	Worker's Compensation Insurance	234,163	240,843	264,939	291,841	245,000	300,000	Annual Premium
206 49006 01	369.00	Other Insurance	133,195	135,574	154,176	148,608	140,000	155,000	Annual Premium-General Liability
206 49006 01	403.00	Contracted R & M-Other Impr.	-	-	-	-	-	-	
206 49006 01	409.00	Other Contracted Repair & Maint	51,196	37,429	22,505	58,505	40,000	40,000	Liability & Auto Deductible Pymts
206 49006 01	436.00	Towing Charges	-	-	-	1,103	-	-	_
206 49006 01	439.00	Other Miscellaneous Charges	-	-	-	100	-	-	_
206 49006 01	550.00	Motor Vehicle Purchases	-	-	-	-	-	-	
		DEPARTMENT EXPENDITURES	463,535	436,424	466,538	563,570	469,500	530,500	

Port Authority

General / Administrative

- The Rosemount Port Authority is responsible for both economic development and redevelopment activities in the City.

- The Port Authority concentrates much of its activity on business attraction, retention, and expansion, focusing on industrial businesses to bring head of household jobs to Rosemount, and on redevelopment opportunities in Downtown Rosemount.

- The Port Authority will continue to work on other development and redevelopment projects related to commercial and industrial development, including but not limited to, targeted redevelopment and additional retailing opportunities on lands designated for commercial use.

- The Port Authority also focuses on marketing of the community to current and future residents and businesses using various means include social media and the City's website.

2024 BUDGET WORKSHEETS
PORT AUTHORITY

Account #	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
201 31010.00	Current Ad Valorem Taxes	105,000	112,000	168,000	170,900	170,900	170,900	Operating Levy
201 31050.00	Tax Increments	-	-	-	-	-	-	Admin Fees Portion Only
201 32280.00	Fiber License Fees	1,200	1,200	1,200	1,500	1,200	1,200	
201 33130.00	Federal Grants-CDBG	-	-	-	-	-	-	
201 33425.00	Other State Grants & Aids	-	-	-	-	-	-	LCA Grant-Land/Bldg Acquisition
201 33620.00	Other County Grants & Aids	-	-	-	109,555	-	-	
201 34109.00	Other Charges for Services	7,225	(2,675)	14,900	6,950	12,000	12,000	Business Expo
201 36210.00	Interest Earnings - Investments	457	3,405	452	8,042	1,700	2,300	
201 36215.00	Interest Earnings	2,231	502	129	57			
201 36230.00	Contributions/Donations	-	-	-	-	-	-	
201 36260.00	Other Revenue	-	-	-	2,880	-	-	
201 36265.00	Use of Reserve Funds	-	-	-	-	-	-	
201 39101.00	Sales of General Fixed Assets	268,114	15,000	-	-	-	-	
	DEPARTMENT REVENUES	384,228	129,432	184,681	299,884	185,800	186,400	
201 46300 02 101.00	Salaries & Benefits	-	1,072	78,954	83,658	89,600	96,700	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
201 46300 99 103.00	Salaries & Benefits	2,575	3,287	2,950	2,425	4,000	4,000	
201 46300 01 209.00	Other Office Supplies	-	-	1,342	-	-	-	
201 46300 01 219.00	Other Operating Supplies	6,923	5,254	10,969	8,719	12,000	12,000	Business Expo
201 46300 01 303.00	Engineering Fees	332	-	-	-	-	-	
201 46300 01 304.00	Legal Fees	3,468	-	-	-	4,000	5,000	
201 46300 01 317.00	General Fund Administrative Fees	6,000	6,000	6,000	6,000	6,000	6,000	Yearly Fee Per Policy F-3
201 46300 01 319.00	Other Professional Services	-	-	-	3,696	45,200	45,500	Downtown Façade Grants/SAC Grants
201 46300 01 319.01	Project Management Consultant	-	-	-	-	-	-	
201 46300 01 319.02	Marketing - REDE - City Share	11,068	12,500	11,637	15,869	-	-	
201 46300 01 319.04	P/A Property Tax Payments	-	-	-	-	-	-	
201 46300 01 319.05	Other Consultants	1,750	2,856	-	1,031	-	-	
201 46300 01 319.06	Grant Reimbursement Expenses	-	-	5,000	132,635	-	-	
201 46300 01 319.07	Retail Strategies	45,000	33,920	26,580	-	-	-	
201 46300 01 319.08	Open to Business (OTB)	-	-	-	5,200	-	-	
201 46300 01 322.00	Postage Costs	-	-	-	-	-	-	
201 46300 01 331.00	Travel Expense	293	-	74	277	500	500	
201 46300 01 349.00	Other Advertising	9,077	10,006	15,001	2,880	15,000	15,000	Additional Marketing Opportunities
201 46300 01 359.00	Other Printing & Binding Costs	2	-	-	-	200	200	Vision boards, displays etc
201 46300 01 365.00	Workers Comp Insurance	140	139	340	2,585	200	200	Commissioners
201 46300 01 369.00	Other Insurance	555	560	643	667	600	600	Property Insurance
201 46300 01 381.00	Electric Utilities	171	186	226	270	400	400	Business Park & Other Properties
201 46300 01 383.00	Gas Utilities	-	-	-	-	-	-	Other Properties
201 46300 01 389.00	Other Utility Services	-	-	-	-	1,000	1,000	Utility Fees / Fiber Maintenance
201 46300 01 403.00	Contracted Repairs & Maintenance	-	-	-	-	2,000	2,000	Contracts for Fiber
201 46300 01 433.00	Dues & Subscriptions	-	-	-	-	2,500	2,500	Prof Organizations/Journals
201 46300 01 433.01	Professional Organizations/Journals	2,217	1,063	91	1,613			
201 46300 01 433.02	Foreign Trade Zone Commission	-	-	-				
201 46300 01 437.00	Conferences & Seminars	3,300	2,681	2,650	2,146	5,000	5,000	EDAM/DEED/IEDC
201 46300 01 439.00	Other Miscellaneous Charges	3,689	30	-	445	500	500	
201 46300 01 521.00	Building & Structure Purchases	-	-	-	-	-	-	
201 46300 01 525.00	Building & Structure Purchases	-	-	-	-	-	-	
201 46300 01 530.00	Improvements Other Than Bldgs	-	-	-	-	-	-	
201 46300 01 710.00	Transfers	-	-	-	-	-	-	
	DEPARTMENT EXPENDITURES	96,560	79,554	162,457	270,117	188,700	197,100	

2024 BUDGET WORKSHEETS
KEN ROSE DISTRICT (0136)

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
241 31010.00		Current Ad Valorem Taxes	-	-	-	-	-	-	
241 31050.00		Tax Increments	-	-	-	-	-	400,000	
241 33400.00		State Grants & Aids	-	-	-	-	-	-	
241 33425.00		Other State Grants & Aids	-	-	-	-	-	-	
241 33620.00		Other County Grants & Aids	-	-	-	-	-	-	
241 36210.00		Interest Earnings - Investments	-	-	-	-	-	-	
241 36215.00		Interest Earnings	-	-	-	-	-	-	
241 36220.00		Rents & Royalties	-	-	-	-	-	-	
241 36230.00		Other Revenue	-	-	-	-	-	-	
241 36260.00		Contribution/Donation-Private	-	-	-	-	-	-	
241 39101.00		Sale of General Fixed Assets	-	-	-	-	-	-	
241 39310.00		Bond Proceeds	-	-	-	-	-	-	
		DEPARTMENT REVENUES	-	-	-	-	-	400,000	
241 49041 01	303.00	Engineering Fees	-	-	-	-	-	-	
241 49041 01	304.00	Legal Fees	-	-	1,850	2,251	-	-	
241 49041 01	319.00	Other Professional Services	-	-	-	-	18,000	18,000	County TIF Charges
241 49041 01	510.00	Land Purchases	-	-	-	-	-	-	
241 49041 01	522.00	Building & Structure Purchases	-	-	-	-	-	-	
241 49041 01	530.00	Improvements Other Than Buildings	-	-	-	-	-	-	
241 49041 01	533.00	Improvements Other Than Buildings	-	-	-	-	-	-	
241 49041 01	536.00	Improvements Other Than Buildings	-	-	-	-	-	-	
241 49041 01	538.00	Improvements Other Than Buildings	-	-	-	-	-	-	
241 49041 01	601.00	Principal on The Morrison PAYG	-	-	-	-	150,000	157,044	The Morrison Pay-As-You-Go
241 49041 01	611.00	Interest on The Morrison PAYG	-	-	-	-	150,000	157,044	The Morrison Pay-As-You-Go
241 49041 01	710.00	Transfers	-	-	-	-	-	-	P & I for 2008A & 2015A Issues
		DEPARTMENT EXPENDITURES	-	-	1,850	2,251	318,000	332,087	

2024 BUDGET WORKSHEETS
DOWNTOWN/BROCKWAY DISTRICT (0108)

Account #	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
242 31010.00	Current Ad Valorem Taxes	-	-	-	-	-	-	
242 31050.00	Tax Increments	865,476	959,586	1,076,647	1,138,526	1,100,000	1,135,000	
242 33400.00	State Grants & Aids	-	-	-	-	-	-	
242 33425.00	Other State Grants & Aids	-	-	-	-	-	-	
242 33620.00	Other County Grants & Aids	-	-	-	-	-	-	
242 36210.00	Interest Earnings - Investments	15,491	18,598	3,693	23,977	10,000	10,000	
242 36215.00	Interest Earnings	2,149	902	354	215	-	-	
242 36220.00	Rents & Royalties	-	-	-	-	-	-	
242 36230.00	Other Revenue	-	-	-	-	-	-	
242 36260.00	Contribution/Donation-Private	-	-	-	-	-	-	
242 39101.00	Sale of General Fixed Assets	-	-	-	-	-	-	
242 39310.00	Bond Proceeds	-	-	-	-	-	-	
	DEPARTMENT REVENUES	883,115	979,087	1,080,694	1,162,718	1,110,000	1,145,000	
242 49042 01 303.00	Engineering Fees	-	-	-	-	-	-	
242 49042 01 304.00	Legal Fees	-	-	-	333	-	-	
242 49042 01 319.00	Other Professional Services	19,983	14,734	16,504	17,034	20,000	20,000	County TIF Charges
242 49042 01 510.00	Land Purchases	-	600,000	-	-	-	-	
242 49042 01 522.00	Building & Structure Purchases	-	-	-	-	-	-	
242 49042 01 530.00	Improvements Other Than Buildings	-	-	-	-	-	-	
242 49042 01 533.00	Improvements Other Than Buildings	-	-	-	-	-	-	
242 49042 01 536.00	Improvements Other Than Buildings	-	-	-	-	-	-	
242 49042 01 538.00	Improvements Other Than Buildings	-	-	-	-	-	-	
242 49042 01 601.00	Principal on Waterford PAYG	81,460	70,480	63,425	75,513	76,328	86,339	Waterford Pay-As-You-Go
242 49042 01 611.00	Interest on Waterford PAYG	63,673	59,557	56,418	53,086	49,437	45,096	Waterford Pay-As-You-Go
242 49042 01 710.00	Transfers	600,000	600,000	600,000	2,400,000	600,000	475,000	P & I for 2008A & 2015A Issues
	DEPARTMENT EXPENDITURES	765,116	1,344,771	736,347	2,545,966	745,765	626,435	

2024 BUDGET WORKSHEETS
OSPREY DISTRICT (0143)

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
241 31010.00		Current Ad Valorem Taxes	-	-	-	-	-	-	
241 31050.00		Tax Increments	-	-	-	-	-	400,000	
241 33400.00		State Grants & Aids	-	-	-	-	-	-	
241 33425.00		Other State Grants & Aids	-	-	-	-	-	-	
241 33620.00		Other County Grants & Aids	-	-	-	-	-	-	
241 36210.00		Interest Earnings - Investments	-	-	-	-	-	-	
241 36215.00		Interest Earnings	-	-	-	-	-	-	
241 36220.00		Rents & Royalties	-	-	-	-	-	-	
241 36230.00		Other Revenue	-	-	-	-	-	-	
241 36260.00		Contribution/Donation-Private	-	-	-	-	-	-	
241 39101.00		Sale of General Fixed Assets	-	-	-	-	-	-	
241 39310.00		Bond Proceeds	-	-	-	-	-	-	
		DEPARTMENT REVENUES	-	-	-	-	-	400,000	
241 49041 01	303.00	Engineering Fees	-	-	-	-	-	-	
241 49041 01	304.00	Legal Fees	-	-	-	-	-	-	
241 49041 01	319.00	Other Professional Services	-	-	-	-	-	18,000	County TIF Charges
241 49041 01	510.00	Land Purchases	-	-	-	-	-	-	
241 49041 01	522.00	Building & Structure Purchases	-	-	-	-	-	-	
241 49041 01	530.00	Improvements Other Than Buildings	-	-	-	-	-	-	
241 49041 01	533.00	Improvements Other Than Buildings	-	-	-	-	-	-	
241 49041 01	536.00	Improvements Other Than Buildings	-	-	-	-	-	-	
241 49041 01	538.00	Improvements Other Than Buildings	-	-	-	-	-	-	
241 49041 01	601.00	Principal on Osprey PAGO	-	-	-	-	-	75,000	
241 49041 01	611.00	Interest on Osprey PAGO	-	-	-	-	-	75,000	
241 49041 01	710.00	Transfers	-	-	-	-	-	-	
		DEPARTMENT EXPENDITURES	-	-	-	-	-	168,000	

Debt Service Funds

General - Administrative

Debt Service Funds are Governmental Funds set up to provide for the repayment of debt of the City. This debt is normally accomplished through the issuance of bonds secured by the full faith and credit of the City. Repayment of the debt is usually accomplished through the collection of special assessments; general levies of the City collected through property taxes; tax increment funds; core funds; transfers from Enterprise Funds (Revenue Debt Issues) and transfers from other areas.

2024 BUDGET WORKSHEETS
DEBT SERVICE FUND 381 - G.O. TAXABLE TIF 2008A

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
381	31010.00	Current Ad Valorem Taxes	-	-	-	-	-	-	
381	31050.00	Tax Increments	-	-	-	-	-	-	
381	36101.00	Principal - Special Assessments	-	-	-	-	-	-	
381	36102.00	Penalties & Interest - S/A	-	-	-	-	-	-	
381	36210.00	Interest Earnings - Investments	2,135	5,636	447	10,449	-	-	
381	36215.00	Interest Earnings	904	166	78	41	-	-	
381	36265.00	Use of Reserve Funds	-	-	-	-	-	-	
381	37145.00	Surcharge on Water Revenues	-	-	-	-	-	-	
381	37160.00	Penalties - Surcharge Revenues	-	-	-	-	-	-	
381	39201.00	Transfer From General Fund	-	-	-	-	-	-	
381	39202.00	Contribution From Enterprises	-	-	-	-	-	-	
381	39203.00	Transfer From________________	-	-	-	-	-	-	
381	39204.00	Transfer From Water Core	-	-	-	-	-	-	
381	39205.00	Transfer From Sewer Core	-	-	-	-	-	-	
381	39206.00	Transfer From Storm Core	-	-	-	-	-	-	
381	39207.00	Transfer From Port Authority	400,000	400,000	400,000	200,000	400,000	325,000	Will only transfer actual needed
381	39310.00	Bond Proceeds	-	-	-	-	-	-	
		DEPARTMENT REVENUES	403,039	405,802	400,524	210,490	400,000	325,000	
381 47000 01	317.00	General Fund Admin Fees	-	-	-	-	-	-	
381 47000 01	319.00	Other Professional Services	-	-	-	-	-	-	
381 47000 01	601.00	Bond Principal	260,000	270,000	285,000	300,000	315,000	295,000	Final Pay Year
381 47000 01	611.00	Bond Interest	86,063	72,644	57,888	41,800	24,888	8,113	
381 47000 01	621.00	Bond Paying Agent Fees	500	500	500	943	1,250	1,250	Fiscal agent, arbitrage, & CD services
381 47000 01	710.00	Transfers	-	-	-	175,000	-	-	
		DEPARTMENT EXPENDITURES	346,563	343,144	343,388	517,743	341,138	304,363	

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
330	31010.00	Current Ad Valorem Taxes	-	-	-	-	-	-	Remainder Paid via Fund Balance
330	36101.00	Principal - Special Assessments	28,201	8,528	-	-	-	-	
330	36101.01	Principal - Special Assessments	-	-	8,272	8,017	-	-	
330	36102.00	Penalties & Interest - S/A	-	-	-	-	-	-	
330	36210.00	Interest Earnings - Investments	8,501	14,949	7,439	9,442	-	1,900	
330	36215.00	Interest Earnings	114	60	10	46	-	-	
330	36265.00	Use of Reserve Funds	-	-	-	-	-	-	
330	37145.00	Surcharge on Water Revenues	-	-	-	-	-	-	
330	37160.00	Penalties - Surcharge Revenues	-	-	-	-	-	-	
330	39201.00	Transfer From General Fund	-	-	-	-	-	-	
330	39202.00	Contribution From Enterprises	-	-	-	-	-	-	
330	39203.00	Transfer From________________	-	-	-	-	-	-	
330	39204.00	Transfer From Water Core	72,000	71,000	70,000	68,000	68,000	62,000	
330	39205.00	Transfer From Sewer Core	-	-	-	-	-	-	
330	39206.00	Transfer From Storm Core	-	-	-	-	-	-	
330	39208.00	Transfer From Street CIP	-	-	-	-	-	-	
330	39310.00	Bond Proceeds	-	-	-	-	-	-	
		DEPARTMENT REVENUES	108,816	94,537	85,722	85,504	68,000	63,900	
330 47000 01	317.00	General Fund Admin Fees	-	-	-	-	-	-	
330 47000 01	319.00	Other Professional Services	-	-	-	-	-	-	
330 47000 01	601.00	Bond Principal	400,000	410,000	80,000	80,000	85,000	85,000	2025 Final Pay Year
330 47000 01	611.00	Bond Interest	16,385	11,520	8,095	6,575	5,008	3,180	
330 47000 01	621.00	Bond Paying Agent Fees	500	500	500	993	4,000	4,000	Fiscal agent, arbitrage, & CD services
330 47000 01	710.00	Transfers	-	-	-	-	-	-	
		DEPARTMENT EXPENDITURES	416,885	422,020	88,595	87,568	94,008	92,180	

2024 BUDGET WORKSHEETS
DEBT SERVICE FUND 612 - G.O. UTILITY REVENUE BONDS, 2015A

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
612	31010.00	Current Ad Valorem Taxes	-	-	-	-	-	-	
612	36101.00	Principal - Special Assessments	-	-	-	-	-	-	
612	36102.00	Penalties & Interest - S/A	-	-	-	-	-	-	
612	36210.00	Interest Earnings - Investments	-	-	-	455	-	-	
612	36215.00	Interest Earnings	123	61	9	3	-	-	
612	36265.00	Use of Reserve Funds	-	-	-	-	-	-	
612	37145.00	Surcharge on Water Revenues	-	-	-	-	-	-	
612	37160.00	Penalties - Surcharge Revenues	-	-	-	-	-	-	
612	39201.00	Transfer From General Fund	-	-	-	-	-	-	
612	39202.00	Contribution From Enterprises	-	-	-	-	-	-	
612	39203.00	Transfer From________________	-	-	-	-	-	-	
612	39204.00	Transfer From Water Core	178,000	180,000	176,000	178,000	180,000	180,000	
612	39205.00	Transfer From Sewer Core	-	-	-	-	-	-	
612	39206.00	Transfer From Storm Core	-	-	-	-	-	-	
612	39207.00	Transfer From Port Authority	-	-	-	-	-	-	
612	39310.00	Bond Proceeds	-	-	-	-	-	-	
		DEPARTMENT REVENUES	178,123	180,061	176,009	178,458	180,000	180,000	
612 47000 01	317.00	General Fund Admin Fees	-	-	-	-	-	-	
612 47000 01	319.00	Other Professional Services	-	-	-	-	-	-	
612 47000 01	601.00	Bond Principal	145,000	145,000	-	-	160,000	165,000	2026 Final Pay Year
612 47000 01	611.00	Bond Interest	22,554	19,292	14,865	11,046	16,705	12,154	
612 47000 01	614.00	Amortization of Bond Discount	-	-	-	-	-	-	
612 47000 01	621.00	Bond Paying Agent Fees	500	500	500	993	1,250	1,250	Fiscal agent, arbitrage, & CD services
612 47000 01	710.00	Transfers	-	-	-	-	-	-	
		DEPARTMENT EXPENDITURES	168,054	164,792	15,365	12,039	177,955	178,404	

2024 BUDGET WORKSHEETS
DEBT SERVICE FUND 384 - G.O. PORT AUTHORITY TAX INCREMENT REFUNDING BONDS, 2015A (2008B)

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
384	31010.00	Current Ad Valorem Taxes	-	-	-	-	-	-	
384	36101.00	Principal - Special Assessments	-	-	-	-	-	-	
384	36210.00	Interest Earnings - Investments	1,294	4,190	670	8,539	-	1,900	
384	36214.00	Net Change in FV-Investments	-	-	-	-	-	-	
384	36215.00	Interest Earnings	631	110	44	56	-	-	
384	36260.00	Other Revenue	-	-	-	-	-	-	
384	36265.00	Use of Reserve Funds	-	-	-	-	-	-	
384	37145.00	Surcharge on Water Revenues	-	-	-	-	-	-	
384	39101.00	Sale of General Fixed Assets	-	-	-	-	-	-	
384	39201.00	Transfer From General Fund	-	-	-	-	-	-	
384	39202.00	Contribution From Enterprises	-	-	-	-	-	-	
384	39203.00	Transfer From________________	-	-	-	-	-	-	
384	39204.00	Transfer From Water Core	-	-	-	-	-	-	
384	39205.00	Transfer From Sewer Core	-	-	-	-	-	-	
384	39206.00	Transfer From Storm Core	-	-	-	-	-	-	
384	39207.00	Transfer From Port Authority	200,000	200,000	200,000	100,000	200,000	150,000	
384	39310.00	Bond Proceeds	-	-	-	-	-	-	
		DEPARTMENT REVENUES	201,925	204,300	200,714	108,595	200,000	151,900	
384 47000 01	317.00	General Fund Admin Fees	-	-	-	-	-	-	
384 47000 01	319.00	Other Professional Services	-	-	-	-	-	-	
384 47000 01	601.00	Bond Principal	10,000	15,000	15,000	15,000	15,000	50,000	
384 47000 01	611.00	Bond Interest	89,900	89,525	89,075	88,625	88,175	87,200	
384 47000 01	621.00	Bond Paying Agent Fees	450	450	450	943	1,250	1,250	Fiscal agent, arbitrage, & CD services
384 47000 01	710.00	Transfers	-	-	-	445,000	-	-	
		DEPARTMENT EXPENDITURES	100,350	104,975	104,525	549,568	104,425	138,450	

2024 BUDGET WORKSHEETS
DEBT SERVICE FUND 302 - G.O. CAPITAL IMPROVEMENT PLAN (CIP) REFUNDING BONDS, 2015B (OLD 2005A)

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
302 31010.00		Current Ad Valorem Taxes	174,116	180,941	177,004	183,172	183,803	183,855	Final Collect Year
302 36101.00		Principal - Special Assessments	-	-	-	-	-	-	
302 36102.00		Penalties & Interest - S/A	-	-	-	-	-	-	
302 36210.00		Interest Earnings - Investments	949	997	-	5,361	-	900	
302 36215.00		Interest Earnings	412	103	71	22	-	-	
302 36265.00		Use of Reserve Funds	-	-	-	-	-	-	
302 37145.00		Surcharge on Water Revenues	-	-	-	-	-	-	
302 37160.00		Penalties - Surcharge Revenues	-	-	-	-	-	-	
302 39201.00		Transfer From General Fund	-	-	-	-	-	-	
302 39202.00		Contribution From Enterprises	-	-	-	-	-	-	
302 39203.00		Transfer From________________	-	79,851	-	-	-	-	
302 39204.00		Transfer From Water Core	-	-	-	-	-	-	
302 39205.00		Transfer From Sewer Core	-	-	-	-	-	-	
302 39206.00		Transfer From Storm Core	-	-	-	-	-	-	
302 39207.00		Transfer From Port Authority	-	-	-	-	-	-	
302 39310.00		Bond Proceeds	-	-	-	-	-	-	
		DEPARTMENT REVENUES	175,477	261,892	177,075	188,555	183,803	184,755	
302 47000 01	317.00	General Fund Admin Fees	-	-	-	-	-	-	
302 47000 01	319.00	Other Professional Services	-	-	-	-	-	-	
302 47000 01	601.00	Bond Principal	140,000	140,000	150,000	150,000	160,000	165,000	2025 Final Pay Year
302 47000 01	611.00	Bond Interest	27,225	24,075	20,450	16,513	12,250	7,575	
302 47000 01	621.00	Bond Paying Agent Fees	500	500	500	993	1,250	1,250	Fiscal agent, arbitrage, & CD services
302 47000 01	710.00	Transfers	-	-	-	-	-	-	
		DEPARTMENT EXPENDITURES	167,725	164,575	170,950	167,505	173,500	173,825	

2024 BUDGET WORKSHEETS
DEBT SERVICE FUND 332 - G.O. IMPROVEMENT BONDS, 2018A

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
332 31010.00		Current Ad Valorem Taxes	-	-	-	-	-	-	Paid via Fund Balance
332 36101.00		Principal - Special Assessments	5,202	990,466	-	-	-	-	
332 36101.01		Principal - Special Assessments	-	-	4,705	-	-	-	
332 36101.04		Principal - Special Assessments	-	-	8,358	-	-	-	
332 36102.00		Penalties & Interest - S/A	416	-	-	-	-	-	
332 36210.00		Interest Earnings - Investments	1,496	11,967	4,341	710	-	-	
332 36215.00		Interest Earnings	1,467	55	11	4	-	-	
332 36265.00		Use of Reserve Funds	-	-	-	-	-	-	
332 37145.00		Surcharge on Water Revenues	-	-	-	-	-	-	
332 37160.00		Penalties - Surcharge Revenues	-	-	-	-	-	-	
332 39201.00		Transfer From General Fund	-	-	-	-	-	-	
332 39202.00		Contribution From Enterprises	-	-	-	-	-	-	
332 39203.00		Transfer From________________	-	-	-	-	-	-	
332 39204.00		Transfer From Water Core	-	-	-	-	-	-	
332 39205.00		Transfer From Sewer Core	-	-	-	-	-	-	
332 39206.00		Transfer From Storm Core	-	-	-	-	-	-	
332 39208.00		Transfer From Street CIP	-	-	-	-	-	-	
332 39310.00		Bond Proceeds	-	-	-	-	-	-	
		DEPARTMENT REVENUES	8,581	1,002,488	17,415	714	-	-	
332 47000 01	317.00	General Fund Admin Fees	-	-	-	-	-	-	
332 47000 01	319.00	Other Professional Services	-	-	-	-	-	-	
332 47000 01	601.00	Bond Principal	-	140,000	160,000	170,000	180,000	185,000	2024 Final Pay Year
332 47000 01	611.00	Bond Interest	37,691	38,250	30,750	22,500	13,750	4,625	
332 47000 01	621.00	Bond Paying Agent Fees	500	500	500	993	5,250	5,250	Fiscal agent, arbitrage, & CD services
332 47000 01	710.00	Transfers	-	-	-	-	-	-	
		DEPARTMENT EXPENDITURES	38,191	178,750	191,250	193,493	199,000	194,875	

2024 BUDGET WORKSHEETS
DEBT SERVICE FUND 382 - G.O. IMPROVEMENT BONDS, 2023A

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
382	31010.00	Current Ad Valorem Taxes	-	-	-	-	-	666,658	
382	34150.00	SKB User Fees - C & D Cells	-	-	-	-	-	-	
382	36101.00	Principal - Special Assessments	-	-	-	-	-	33,600	
382	36101.01	Principal - Special Assessments	-	-	-	-	-	-	
382	36101.04	Principal - Special Assessments	-	-	-	-	-	-	
382	36102.00	Penalties & Interest - S/A	-	-	-	-	-	-	
382	36210.00	Interest Earnings - Investments	-	-	-	-	-	-	
382	36215.00	Interest Earnings	-	-	-	-	-	-	
382	36265.00	Use of Reserve Funds	-	-	-	-	-	-	
382	37145.00	Surcharge on Water Revenues	-	-	-	-	-	-	
382	37160.00	Penalties - Surcharge Revenues	-	-	-	-	-	-	
382	39201.00	Transfer From General Fund	-	-	-	-	-	-	
382	39202.00	Contribution From Enterprises	-	-	-	-	-	-	
382	39203.00	Transfer From________________	-	-	-	-	-	-	
382	39204.00	Transfer From Water Utility	-	-	-	-	-	539,425	
382	39205.00	Transfer From Sewer Utility	-	-	-	-	-	546,950	
382	39206.00	Transfer From Storm Utility	-	-	-	-	-	122,775	
382	39208.00	Transfer From Street CIP	-	-	-	-	-	-	
382	39310.00	Bond Proceeds	-	-	-	-	2,020,000	-	
		DEPARTMENT REVENUES	-	-	-	-	2,020,000	1,909,408	
382 47000 01	317.00	General Fund Admin Fees	-	-	-	-	-	-	
382 47000 01	319.00	Other Professional Services	-	-	-	-	-	-	
382 47000 01	601.00	Bond Principal	-	-	-	-	-	-	
382 47000 01	611.00	Bond Interest	-	-	-	-	-	-	
382 47000 01	621.00	Bond Paying Agent Fees	-	-	-	-	-	5,000	Fiscal agent, arbitrage, & CD services
382 47000 01	710.00	Transfers	-	-	-	-	-	-	
		DEPARTMENT EXPENDITURES	-	-	-	-	-	5,000	

2024 BUDGET WORKSHEETS
DEBT SERVICE FUND 301 (LT) - G.O. PA IMPROVEMENT BONDS, 2023B

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
301 31010.00		Current Ad Valorem Taxes	-	-	-	-	-	-	
301 34150.00		SKB User Fees - C & D Cells	-	-	-	-	-	-	
301 36101.00		Principal - Special Assessments	-	-	-	-	-	-	
301 36101.01		Principal - Special Assessments	-	-	-	-	-	-	
301 36101.04		Principal - Special Assessments	-	-	-	-	-	-	
301 36102.00		Penalties & Interest - S/A	-	-	-	-	-	-	
301 36210.00		Interest Earnings - Investments	-	-	-	-	-	-	
301 36215.00		Interest Earnings	-	-	-	-	-	-	
301 36220.00		Rents & Royalties	-	-	-	-	-	-	
301 36265.00		Use of Reserve Funds	-	-	-	-	-	-	
301 37145.00		Surcharge on Water Revenues	-	-	-	-	-	-	
301 37160.00		Penalties - Surcharge Revenues	-	-	-	-	-	-	
301 39201.00		Transfer From General Fund	-	-	-	-	-	-	
301 39202.00		Contribution From Enterprises	-	-	-	-	-	-	
301 39203.00		Transfer From________________	-	-	-	-	-	-	
301 39204.00		Transfer From Water Core	-	-	-	-	-	-	
301 39205.00		Transfer From Sewer Core	-	-	-	-	-	-	
301 39206.00		Transfer From Storm Core	-	-	-	-	-	-	
301 39208.00		Transfer From Street CIP	-	-	-	-	-	-	
301 39310.00		Bond Proceeds	-	-	-	-	1,801,827	-	
		DEPARTMENT REVENUES	-	-	-	-	1,801,827	-	
301 47000 01	317.00	General Fund Admin Fees	-	-	-	-	-	-	
301 47000 01	319.00	Other Professional Services	-	-	-	-	-	-	
301 47000 01	601.00	Bond Principal	-	-	-	-	-	-	
301 47000 01	611.00	Bond Interest	-	-	-	-	-	1,165,889	
301 47000 01	621.00	Bond Paying Agent Fees	-	-	-	-	-	5,000	Fiscal agent, arbitrage, & CD services
301 47000 01	710.00	Transfers	-	-	-	-	-	-	
		DEPARTMENT EXPENDITURES	-	-	-	-	-	1,170,889	

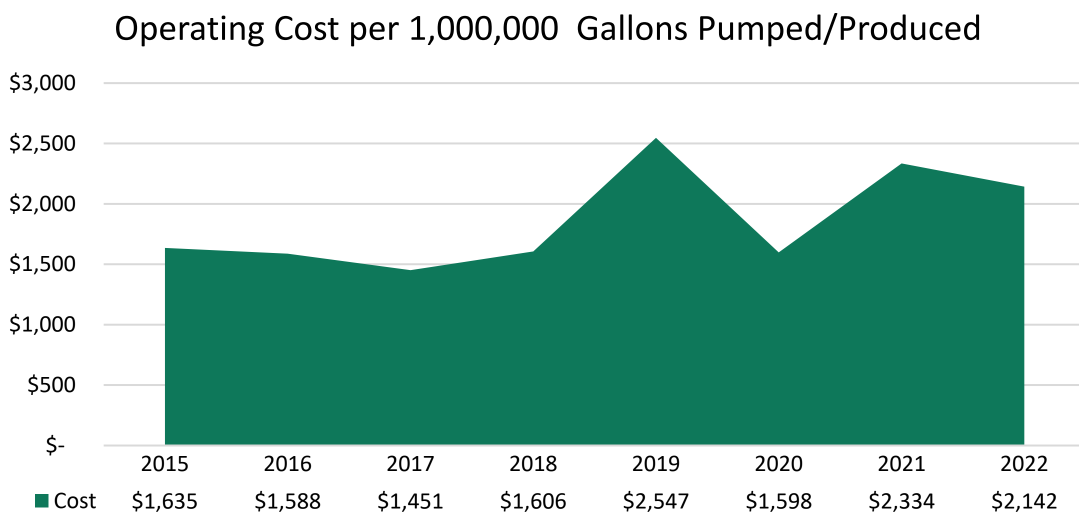
2024 BUDGET WORKSHEETS
DEBT SERVICE FUND 303 (City) - G.O. PA IMPROVEMENT BONDS, 2023B

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
303	31010.00	Current Ad Valorem Taxes	-	-	-	-	-	-	
303	34150.00	SKB User Fees - C & D Cells	-	-	-	-	1,300,000	2,000,000	
303	36101.00	Principal - Special Assessments	-	-	-	-	-	-	
303	36101.01	Principal - Special Assessments	-	-	-	-	-	-	
303	36101.04	Principal - Special Assessments	-	-	-	-	-	-	
303	36102.00	Penalties & Interest - S/A	-	-	-	-	-	-	
303	36210.00	Interest Earnings - Investments	-	-	-	-	-	-	
303	36215.00	Interest Earnings	-	-	-	-	-	-	
303	36265.00	Use of Reserve Funds	-	-	-	-	-	-	
303	37145.00	Surcharge on Water Revenues	-	-	-	-	-	-	
303	37160.00	Penalties - Surcharge Revenues	-	-	-	-	-	-	
303	39201.00	Transfer From General Fund	-	-	-	-	-	-	
303	39202.00	Contribution From Enterprises	-	-	-	-	-	-	
303	39203.00	Transfer From________________	-	-	-	-	-	-	
303	39204.00	Transfer From Water Core	-	-	-	-	-	-	
303	39205.00	Transfer From Sewer Core	-	-	-	-	-	-	
303	39206.00	Transfer From Storm Core	-	-	-	-	-	-	
303	39208.00	Transfer From Street CIP	-	-	-	-	-	-	
303	39310.00	Bond Proceeds	-	-	-	-	-	-	
		DEPARTMENT REVENUES	-	-	-	-	1,300,000	2,000,000	
303 47000 01	317.00	General Fund Admin Fees	-	-	-	-	-	-	
303 47000 01	319.00	Other Professional Services	-	-	-	-	-	-	
303 47000 01	601.00	Bond Principal	-	-	-	-	-	-	
303 47000 01	611.00	Bond Interest	-	-	-	-	-	996,930	
303 47000 01	621.00	Bond Paying Agent Fees	-	-	-	-	-	5,000	Fiscal agent, arbitrage, & CD services
303 47000 01	710.00	Transfers	-	-	-	-	-	-	
		DEPARTMENT EXPENDITURES	-	-	-	-	-	1,001,930	

Water Fund

This is an Enterprise Fund consisting of revenues from water sales that provides for the operation and maintenance of the City's wells, towers and distribution system. The City currently has four water towers and nine wells. This fund covers the operation of over 1,700 fire hydrants, more than 3,700 water valves, more than 8,155 meter connections, and 148 miles of water main.

Performance Measures



2019 includes Chippendale tower recoat for $763/million gallons
2021 moderate drought conditions required additional pumping

2024 BUDGET WORKSHEETS
WATER UTILITY

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
601 33130.00		Federal Grants - CDBG	-	-	-	-	-	-	MCES Water Efficiency Grant
601 33425.00		Other State Grants & Aids	720	6,302	3,348	11,489	1,000	5,000	
601 33620.00		Other County Grants & Aids	-	-	-	-	-	-	
601 34107.00		Assessment Fees	21,497	22,519	21,356	22,166	20,000	20,000	
601 34108.00		Administrative Fees-Other Funds	9,327	11,753	11,890	27,870	6,300	15,000	5% of 5% Fees-Const Projects
601 34109.00		Other Gen'l Govt Chgs for Services	17,261	21,709	30,900	2,900	-	-	
601 36101.00		Principal - Special Assessments	53,808	49,369	6,561	3,952	50,000	50,000	
601 36101.01		Principal - Special Assessments	-	-	47,671	52,115	-	-	
601 36101.03		Principal - Special Assessments	-	-	2,129	3,182	-	-	
601 36101.05		Principal - Special Assessments	-	-	180	975	-	-	
601 36101.11		Principal - Special Assessments	-	-	470	965	-	-	
601 36102.00		Penalties & Interest - S/A	719	1,222	(566)	4,434	-	-	
601 36210.00		Interest Earnings - Investments	177,969	146,937	68,993	(579,292)	100,000	150,000	
601 36214.00		Net Change in FV-Investments	39,042	94,366	(94,203)	-	-	-	Annual Market Value Changes
601 36215.00		Interest Earnings	3,358	2,623	1,038	515	-	-	
601 36220.00		Rents & Royalties	161,211	163,151	167,373	173,319	178,000	186,000	Wireless Carrier Leases
601 36260.00		Other Revenues	-	-	1,368	4,366	-	-	
601 36270.00		Capital Contributions	-	-	1,462,407	4,241,056	-	-	
601 36275.00		Refunds & Reimbursements	-	-	-	3,805	-	-	
601 37110.00		Residential Water Revenues	1,274,288	1,686,424	2,076,131	2,103,758	1,700,000	2,250,000	
601 37120.00		Apartment Water Revenues	121,359	128,711	139,761	153,596	132,000	170,000	
601 37125.00		Institutional Water Revenues	83,160	75,527	113,535	135,972	80,000	150,000	
601 37130.00		Commercial Water Revenues	95,413	103,899	125,238	138,955	105,000	145,000	
601 37140.00		Industrial Water Revenues	135,704	143,753	181,836	196,961	150,000	215,000	
601 37160.00		Penalties - Water Revenues	12,012	8,235	16,715	18,672	12,000	19,000	
601 37165.00		Meter Maint Water Revenues	-	-	-	-	-	-	
601 37170.00		Other Water Revenues	(29,682)	(350)	-	111	-	-	2nd Meter Refunds
601 37180.00		Water Meter Sales Revenue	96,658	117,612	140,157	119,868	90,000	120,000	
601 39103.00		Gain or Loss from F/A Disposal	-	(378)	-	(9,110)	-	-	
601 39203.00		Transfer From______________	-	-	203,688	-	-	-	
		DEPARTMENT REVENUES	2,273,824	2,783,383	4,727,975	6,832,598	2,624,300	3,495,000	
601 49400 77	101.00	Salaries & Benefits - Administrative	162,237	162,556	139,627	250,779	198,935	212,800	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
601 49400 77	102.00	Full-Time Overtime - Administrative	-	-	-	-	-	-	
601 49400 78	101.00	Salaries & Benefits - Technical/Clerica	169,268	179,462	177,341	175,932	205,250	213,400	
601 49400 78	102.00	Full-Time Overtime - Technical/Clerica	486	670	659	213	-	-	
601 49400 79	101.00	Salaries & Benefits - Maintenance	183,174	151,204	163,210	173,085	192,675	203,200	
601 49400 79	102.00	Full-Time Overtime - Maintenance	15,957	10,096	8,801	10,576	9,500	9,500	
601 49400 99	103.00	Part-Time Salaries & Benefits	7,975	10,305	10,018	5,893	10,700	10,700	
601 49400 01	203.00	Printed Forms & Paper	70	-	155	-	100	75	Outsource Bill Printing (313.00)
601 49400 01	205.00	Plotter Ink & Paper	-	-	-	-	400	300	
601 49400 01	209.00	Other Office Supplies	134	592	151	414	200	200	
601 49400 01	212.00	Motor Fuels	3,912	3,900	5,100	3,900	3,900	3,900	2.5% Covered by Water Utility
601 49400 01	216.00	Chemicals & Chemical Products	60,654	62,672	71,561	82,586	80,000	84,000	Chlorine/Flouride/Poly - Consumption a
601 49400 01	219.00	Other Operating Supplies	1,174	487	434	90	500	500	Maintenance Supplies
601 49400 01	220.00	Water Meter Purchases	-	-	-	-	-	200,000	Meters, MIU's & CU Horns
601 49400 01	220.01	For Replacements	78,315	67,073	56,774	61,259	100,000	-	
601 49400 01	220.02	For New Homes	52,209	44,716	31,915	41,790	100,000	-	
601 49400 01	224.00	Street Maintenance Materials	4,769	1,414	879	-	2,500	2,500	Patching for Breaks
601 49400 01	225.00	Landscaping Materials	108	707	242	-	1,000	1,000	Topsoil, Seed & Sod
601 49400 01	228.00	Meter Repair Materials	105	79	-	-	-	-	
601 49400 01	229.00	Other Maintenance Supplies	-	-	-	845	-	23,000	Hydrant and hydrant parts for repairs an
601 49400 01	229.01	Supplies for Hydrants	6,939	2,946	9,999	6,379	10,000	-	
601 49400 01	229.02	Curb Shutoffs	-	196	-	-	1,000	-	
601 49400 01	229.03	GV Repair/Replacement	13,526	767	7,696	724	6,000	-	
601 49400 01	229.04	Miscellaneous Supplies	685	2,810	3,703	3,047	4,000	-	
601 49400 01	240.00	Safety Equipment & PPE	-	509	808	495	1,000	1,000	Vests, Glasses, Gloves, Hardhats, etc.
601 49400 01	241.00	Small Tools	1,782	2,254	2,259	28	2,500	2,500	Wrenches, Shovels, etc.
601 49400 01	242.00	Minor Equipment	6,052	13,400	10,750	-	7,500	12,500	Increase to support purchases of replace
601 49400 01	303.00	Engineering Fees	-	-	183,952	6,118	-	26,000	Groundwater Plan Implementation
601 49400 01	303.01	WHPP	21,302	-	-	-	5,000	-	
601 49400 01	303.02	GIS	-	-	-	-	1,000	-	
601 49400 01	303.03	Rate Study	19,172	-	-	-	5,000	-	
601 49400 01	303.04	Miscellaneous Fees	2,745	30,635	9,403	22,357	15,000	-	
601 49400 01	304.00	Legal Fees	1,226	242	511	18	1,000	1,000	
601 49400 01	310.00	Testing Services	-	-	-	-	-	87,500	MN, Radon, Tri-Chl., Pesticides, Etc.
601 49400 01	310.01	Bacteria & Water Quality	3,572	2,776	3,170	3,930	6,000	-	
601 49400 01	310.03	MDH Service Connection Fee	49,186	77,030	80,043	76,512	80,000	-	
601 49400 01	312.00	Gopher State One-Call	1,794	1,824	3,490	3,666	3,500	3,500	$10,500 Annually Split 1/3 Each Utility
601 49400 01	313.00	Outsource Bill Printing/Mailing	6,618	6,221	6,438	6,845	8,300	8,300	
601 49400 01	318.00	Contract Engineer	-	-	-	-	-	-	
601 49400 01	319.00	Other Professional Services	-	-	-	-	-	47,500	Citywide Annual Leak Detection Survey
601 49400 01	319.01	Thaw Pipes, Check Leaks, etc.	-	615	938	-	10,000	-	
601 49400 01	319.02	Supervisory Controls	2,053	2,705	1,885	628	5,000	-	

2024 BUDGET WORKSHEETS
WATER UTILITY

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
601 49400 01	319.03	Hazardous Chemical Permits	800	800	825	825	1,000	-	
601 49400 01	319.06	Contracted Hydrant Painting	9,212	-	7,260	10,000	11,000	-	
601 49400 01	319.07	Antenna Expenses	3,842	49,645	17,846	6,600	20,000	-	
601 49400 01	319.09	HVAC Maintenance Contract	1,702	1,788	2,968	3,063	5,000	-	
601 49400 01	319.10	Landscape Maintenance	2,655	-	1,716	-	4,000	-	
601 49400 01	319.11	Pest Control	539	574	69	1,850	1,000	-	
601 49400 01	320.00	Credit Card Activity Fees	9,409	11,248	2,152	1,172	9,500	8,000	1/3 Cost of C/C Pymt Processing
601 49400 01	321.00	Telephone Costs	4,134	4,163	4,402	6,287	7,000	7,000	Cell Phones, Modesm, GPS
601 49400 01	322.00	Postage Costs	369	270	252	312	400	400	Outsource Mailing (313.00)
601 49400 01	323.00	Radio Units	6,282	5,255	1,409	1,442	1,000	1,500	
601 49400 01	352.00	General Notices & Public Info	36	79	311	-	-	-	
601 49400 01	365.00	Workers Comp Insurance	13,863	15,088	15,572	16,524	12,000	25,000	Water's Share of Premiums
601 49400 01	369.00	Other Insurance	7,249	7,741	9,006	8,778	7,000	9,000	Water's Share of Premiums
601 49400 01	391.00	P.C. Maintenance	-	-	-	-	-	50,700	New Antenna Read (AMI System) Annua
601 49400 01	391.01	U/B Software Maintenance	2,372	2,203	2,227	2,227	2,200	-	
601 49400 01	391.02	Auto Read Software Support	650	808	800	850	700	-	
601 49400 01	392.00	P.C. Accessories & Supplies	33	251	149	-	200	200	
601 49400 01	393.00	P.C. Hardware Purchases	361	383	134	391	3,000	3,000	
601 49400 01	394.00	P.C. Software Purchases	-	-	-	-	-	30,300	ESRI, Cartegraph, DataFi Licenses, Ora
601 49400 01	394.01	Licensing & Maintenance	9,715	10,633	13,354	10,057	10,500	-	
601 49400 01	394.02	Online Subscriptions	-	-	-	-	300	-	
601 49400 01	394.03	New Software Purchases	983	-	-	-	200	-	
601 49400 01	403.00	Contracted R & M - Other Impr	52,829	44,985	30,176	19,277	50,000	30,000	Main Breaks, Gate Valves, Etc.
601 49400 01	421.00	Depreciation Expense	-	-	886,317	867,883	-	-	
601 49400 01	433.00	Dues & Subscriptions	250	300	2,695	2,294	500	3,000	Suburban Utility Supt Assn, MRWA
601 49400 01	435.00	Books & Pamphlets	-	217	109	-	200	200	Reference Materials
601 49400 01	437.00	Conferences & Seminars	-	-	-	46		10,100	Operator Licensing Training/Continuing
601 49400 01	437.01	MDH Training (Water School)	2,066	624	3,488	525	4,000	-	
601 49400 01	437.02	AWWA Conference	-	58	1,158	-	2,000	-	
601 49400 01	437.03	CarteGraph, ESRI, GIS	-	491	1,167	275	1,500	-	
601 49400 01	437.04	Miscellaneous Training	458	135	1,416	1,234	2,000	-	
601 49400 01	439.00	Other Miscellaneous Charges	11,878	16,087	21,100	32,230	20,000	35,000	DNR Annual Water Appropriation Permit
601 49400 01	450.00	Sales Tax on Purchases	-	-	-	-	-	-	
601 49400 01	521.00	Building & Structure Purchases	-	-	-	-	-	-	
601 49400 01	530.00	Improvements Other Than Bldgs	-	-	-	-	-	225,000	Street Imp Prgm Water Replacements
601 49400 01	530.01	Well Inspections	-	800	-	-	1,500	-	
601 49400 01	530.02	Miscellaneous Improvements	13,156	4,046	13,996	41,161	20,000	-	
601 49400 01	530.03	CRP of Watermain	-	-	-	-	50,000	-	
601 49400 01	530.04	Inspection & Maintenance	601,050	141,920	4,243	3,100	75,000	-	
601 49400 01	540.00	Heavy Machinery Purchases	-	-	-	-	160,000	-	No Water Equipment in CIP for 2024
601 49400 01	548.00	Lease Program-P.W. Vehicles	6,740	8,145	242	125	15,000	38,327	Vehicle Leases
601 49400 01	550.00	Motor Vehicle Purchases	43,080	-	-	-	-	-	
601 49400 01	570.00	Office Equipment Purchases	-	-	-	-	500	500	
601 49400 01	580.00	Other Equipment Purchases	-	-	-	80	-	-	
601 49400 01	611.00	Interest on Lease Payments	824	1,211	1,531	1,534	-	-	P.W. Building Expansion
601 49400 01	710.00	Transfers	57,500	39,338	202,168	384	-	-	Transfers for Other Improvements
		OPERATING EXPENDITURES	1,741,237	1,210,149	2,242,168	1,978,634	1,575,660	1,632,102	
601 49406 01	221.00	Equipment Parts	379	278	1,007	-	200	200	This PRV is being relocated in 2024 as part of CSAH 42 & Blaine Trunk WM Project
601 49406 01	223.00	Building Repair Supplies	-	-	-	-	200	200	
601 49406 01	319.00	Other Professional Services	-	560	2,396	478	1,000	1,000	
601 49406 01	381.00	Electric Utilities	1,846	2,442	398	2,928	1,300	1,300	Operation
		TOTAL PRV EXPENDITURES	2,225	3,279	3,801	3,406	2,700	2,700	
601 49407 01	221.00	Equipment Parts	196	-	3,761	46,109	1,500	1,500	
601 49407 01	223.00	Building Repair Supplies	-	-	-	-	200	200	
601 49407 01	319.00	Other Professional Services	-	-	14,197	2,913	-	-	
601 49407 01	321.00	Telephone Costs	211	211	211	211	300	300	
601 49407 01	381.00	Electric Utilities	16,267	1,906	13,434	23,262	33,000	25,000	Pump & Lighting Operation
601 49407 01	409.00	Other Contracted Repairs & Maint	4,715	19,042	26,856	7,973	2,000	2,000	
601 49407 01	439.00	Other Miscellaneous Charges	-	-	-	2,300	100	100	
601 49407 01	530.00	Improvements Other Than Bldgs	1,853	-	2,570	-	2,000	2,000	
		TOTAL WELL #7 EXPENDITURES	23,241	21,158	61,029	82,768	39,100	31,100	
601 49408 01	221.00	Equipment Parts	-	3,995	15,795	2,456	1,500	1,500	
601 49408 01	223.00	Building Repair Supplies	-	-	-	-	200	200	
601 49408 01	319.00	Other Professional Services	-	-	-	-	-	-	
601 49408 01	381.00	Electric Utilities	19,796	20,340	23,979	24,386	25,000	25,000	Pump & Lighting Operation
601 49408 01	383.00	Gas Utilities	365	383	556	1,178	600	600	Heat Only
601 49408 01	409.00	Other Contracted Repairs & Maint	2,005	350	5,049	1,398	2,000	85,000	Well Electrical Controls & Motor Replace

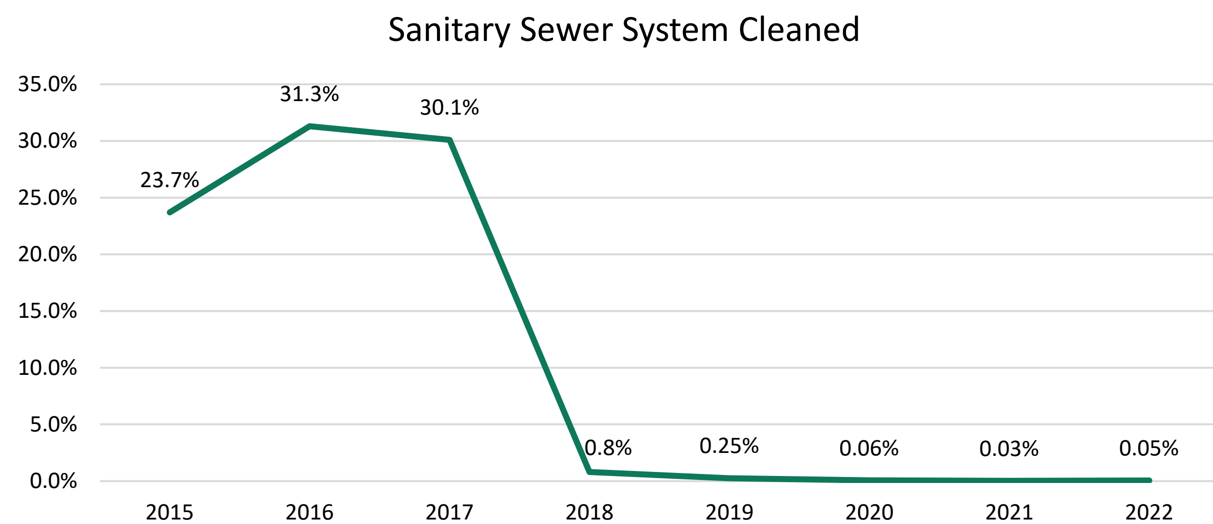
Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
601 49408 01	439.00	Other Miscellaneous Charges	-	-	-	-	100	100	
		TOTAL WELL #8 EXPENDITURES	22,166	25,068	45,379	29,418	29,400	112,400	
601 49409 01	221.00	Equipment Parts	196	-	2,449	-	1,500	1,500	
601 49409 01	223.00	Building Repair Supplies	-	-	-	-	200	200	
601 49409 01	319.00	Other Professional Services	-	-	-	-	-	-	
601 49409 01	381.00	Electric Utilities	28,305	28,820	26,994	34,721	32,000	35,000	Pump & Lighting Operation
601 49409 01	383.00	Gas Utilities	664	561	726	1,069	1,500	1,500	Heat Only
601 49409 01	409.00	Other Contracted Repairs & Maint	1,719	1,664	6,018	6,763	4,000	4,000	Paint Generator in 2020
601 49409 01	439.00	Other Miscellaneous Charges	-	34	-	-	100	100	
601 49409 01	530.00	Improvements Other Than Bldgs	-	-	-	-	-	-	
		TOTAL WELL #9 EXPENDITURES	30,884	31,079	36,187	42,553	39,300	42,300	
601 49410 01	219.00	Other Operating Supplies	-	-	-	-	500	500	
601 49410 01	221.00	Equipment Parts	6,557	75	-	-	4,500	1,500	
601 49410 01	223.00	Building Repair Supplies	-	-	-	-	200	200	
601 49410 01	321.00	Telephone Costs	765	765	765	765	-	-	
601 49410 01	381.00	Electric Utilities	14,345	15,886	16,861	19,164	17,000	20,000	Pump & Lighting Operation
601 49410 01	409.00	Other Contracted Repairs & Maint	403	5,827	268	782	2,000	30,000	2024 Pump Rehabilitation
601 49410 01	439.00	Other Miscellaneous Charges	-	-	-	-	100	100	
601 49410 01	530.00	Improvements Other Than Bldgs	-	-	-	-	-	-	
		TOTAL WELL #10/RURAL WELL #1 EXPENDITURES	22,069	22,552	17,894	20,711	24,300	52,300	
601 49411 01	221.00	Equipment Parts	-	-	-	-	4,500	1,500	
601 49411 01	439.00	Other Miscellaneous Charges	-	-	-	-	-	-	
		TOTAL WELL #11/RURAL WELL #2 EXPENDITURES	-	-	-	-	4,500	1,500	
601 49412 01	221.00	Equipment Parts	434	7,157	7,641	65	1,500	1,500	
601 49412 01	223.00	Building Repair Supplies	-	723	-	-	200	200	
601 49412 01	319.00	Other Professional Services	-	-	-	-	-	-	
601 49412 01	381.00	Electric Utilities	24,403	34,825	30,339	26,943	28,000	28,000	Pump & Lighting Operation
601 49412 01	409.00	Other Contracted Repairs & Maint	8,680	874	23,489	2,252	2,000	2,000	
601 49412 01	439.00	Other Miscellaneous Charges	-	-	-	-	100	100	
		TOTAL WELL #12 EXPENDITURES	33,516	43,579	61,469	29,260	31,800	31,800	
601 49414 01	221.00	Equipment Parts	-	9,832	-	5,040	1,500	1,500	
601 49414 01	223.00	Building Repair Supplies	-	225	-	-	200	200	
601 49414 01	319.00	Other Professional Services	-	-	-	-	1,000	1,000	
601 49414 01	381.00	Electric Utilities	19,012	36,253	34,163	42,100	28,000	45,000	Pump & Lighting Operation
601 49414 01	409.00	Other Contracted Repairs & Maint	27,476	2,216	3,218	2,609	2,000	30,000	2024 Pump Rehabilitation
601 49414 01	439.00	Other Miscellaneous Charges	-	-	-	526	100	100	
		TOTAL WELL #14 EXPENDITURES	46,488	48,526	37,381	50,276	32,800	77,800	
601 49425 01	221.00	Equipment Parts	559	361	-	-	1,500	1,500	
601 49425 01	223.00	Building Repair Supplies	28	723	-	-	200	200	
601 49425 01	319.00	Other Professional Services	-	-	964	-	500	500	
601 49425 01	381.00	Electric Utilities	17,999	30,971	37,744	31,727	30,000	33,000	Pump & Lighting Operation
601 49425 01	409.00	Other Contracted Repairs & Maint	1,742	14,898	6,035	8,431	2,000	2,000	
601 49425 01	439.00	Other Miscellaneous Charges	-	-	339	-	100	100	
		TOTAL WELL #15 EXPENDITURES	20,327	46,952	45,082	40,158	34,300	37,300	
601 49426 01	221.00	Equipment Parts	260	409	-	-	1,500	1,500	
601 49426 01	223.00	Building Repair Supplies	-	22	-	-	200	200	
601 49426 01	319.00	Other Professional Services	-	-	-	-	500	500	
601 49426 01	381.00	Electric Utilities	22,821	27,748	33,845	28,431	28,000	30,000	Pump & Lighting Operation
601 49426 01	383.00	Gas Utilities	-	-	-	-	-	-	
601 49426 01	409.00	Other Contracted Repairs & Maint	978	-	3,186	450	1,000	30,000	2024 Pump Rehabilitation
601 49426 01	439.00	Other Miscellaneous Charges	-	-	-	-	100	100	
		TOTAL WELL #16 EXPENDITURES	24,059	28,179	37,031	28,881	31,300	62,300	
601 49415 01	221.00	Equipment Parts	-	60	500	-	500	500	
601 49415 01	319.00	Other Professional Services	-	-	-	160	-	-	
601 49415 01	409.00	Other Contracted Repairs & Maint	7,390	-	500	-	500	15,000	2024 Replace Mixer & Power Wash
601 49415 01	439.00	Other Miscellaneous Charges	-	-	200	-	200	200	
		TOTAL WATER TOWER #1/CHIPPENDALE EXPENDITURES	7,390	60	1,200	160	1,200	15,700	
601 49416 01	221.00	Equipment Parts	10	-	500	-	500	500	
601 49416 01	319.00	Other Professional Services	-	-	-	-	-	4,000	2024 Inspection

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
601 49416 01	381.00	Electric Utilities	2,675	2,898	4,500	3,139	4,500	4,500	
601 49416 01	409.00	Other Contracted Repairs & Maint	4,884	16,890	500	-	500	5,000	2024 Replace Mixer
601 49416 01	439.00	Other Miscellaneous Charges	-	-	200	-	200	200	
		TOTAL WATER TOWER #2/CONNEMARA EXPENDITURES	7,569	19,788	5,700	3,139	5,700	14,200	
601 49417 01	221.00	Equipment Parts	10	1,920	500	-	500	500	
601 49417 01	319.00	Other Professional Services	-	-	-	-	-	-	
601 49417 01	381.00	Electric Utilities	1,881	1,560	6,000	2,049	6,000	6,000	
601 49417 01	409.00	Other Contracted Repairs & Maint	1,052	746	500	-	500	5,000	2024 Replace Mixer
601 49417 01	439.00	Other Miscellaneous Charges	-	-	200	-	200	200	
		TOTAL WATER TOWER #4/BACARDI EXPENDITURES	2,943	4,225	7,200	2,049	7,200	11,700	
601 49418 01	221.00	Equipment Parts	-	-	500	-	500	500	
601 49418 01	319.00	Other Professional Services	-	-	-	-	-	4,000	2024 Inspection
601 49418 01	381.00	Electric Utilities	1,867	1,566	4,000	3,070	4,000	4,000	
601 49418 01	409.00	Other Contracted Repairs & Maint	-	1,927	500	837	500	5,000	2024 Replace Mixer
601 49418 01	439.00	Other Miscellaneous Charges	-	-	200	-	200	200	
		TOTAL WATER TOWER #3/EAST SIDE EXPENDITURES	1,867	3,493	5,200	3,907	5,200	13,700	
		WATER UTILITY DEPARTMENT TOTALS	1,985,979	1,508,088	2,606,721	2,315,319	1,864,460	2,138,902	

Sewer Fund

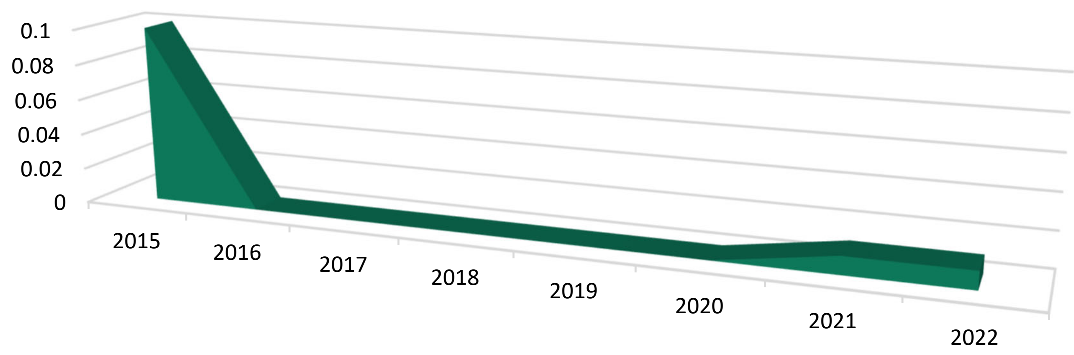
This is an Enterprise Fund consisting of revenues from sewer charges which provides for the operation and maintenance of 11 lift stations, 125 miles of sanitary sewer lines and over 8,000 service connections for the collection and treatment of sewage. $1,653,500 covers one-line item of the 2023 Sewer Fund budget for the charges paid to the Metropolitan Council for the City's share of the operations and debt for wastewater treatment plants within the metropolitan area. These charges, which make up 52 percent of the Sewer Fund budget, are based on sewage flows into the Metropolitan Council treatment plant.

Performance Measures



In 2018, we began a program to televise 1/3 of the city every year and only clean the lines that need it (less than one mile needed cleaning in 2018). We anticipate this will save approximately 500-600 staff hours per year and will extend the life of the

City System Sewer Blockages per 100 Connections



	2015	2016	2017	2018	2019	2020	2021	2022
Sewer Blockages	0.1	0	0	0	0	0	0.01	0.01

2024 BUDGET WORKSHEETS
SEWER UTILITY

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
602 33425.00		Other State Grants & Aids	712	926	593	1,990	-	-	
602 34108.00		Administrative Fees-Other Funds	9,327	11,753	11,890	27,870	6,300	15,000	5% of 5% Fees-Const Projects
602 36101.00		Principal - Special Assessments	74,262	78,437	1,055	3,896	75,000	78,000	
602 36101.01		Principal - Special Assessments	-	-	73,987	72,920	-	-	
602 36101.03		Principal - Special Assessments	-	-	2,801	4,108	-	-	
602 36101.05		Principal - Special Assessments	-	-	239	1,029	-	-	
602 36101.11		Principal - Special Assessments	-	-	656	1,589	-	-	
602 36102.00		Penalties & Interest - S/A	976	1,241	(602)	4,740	-	-	
602 36210.00		Interest Earnings - Investments	35,973	17,929	12	1,809	22,000	20,000	
602 36214.00		Net Change in FV-Investments	9,532	-	-	-	-	-	Annual Market Value Changes
602 36215.00		Interest Earnings	2,454	1,182	576	259	-	-	
602 36260.00		Other Revenues	-	-	-	869	-	-	
602 36270.00		Capital Contributions	-	-	1,396,128	2,390,703	-	-	
602 36275.00		Refunds & Reimbursements	-	-	-	97	-	-	
602 37210.00		Residential Sewer Revenues	1,462,480	1,708,988	1,750,809	1,866,773	1,700,000	2,000,000	
602 37220.00		Apartment Sewer Revenues	185,515	322,401	346,454	378,488	210,000	400,000	
602 37225.00		Institutional Sewer Revenues	30,960	36,465	46,594	59,677	35,000	65,000	
602 37230.00		Commercial Sewer Revenues	104,954	153,611	171,922	185,766	140,000	200,000	
602 37240.00		Industrial Sewer Revenues	153,486	217,021	246,277	236,077	160,000	250,000	
602 37260.00		Penalties - Sewer Revenues	15,648	7,703	19,506	20,958	15,000	20,000	
602 39103.00		Gain or Loss from F/A Disposal	-	-	-	(4,410)	-	-	
602 39203.00		Transfer From_______________	-	-	(43,488)	-	-	-	
		DEPARTMENT REVENUES	2,086,280	2,557,656	4,025,410	5,255,207	2,363,300	3,048,000	
602 49450 77	101.00	Salaries & Benefits - Administrative	154,976	156,249	142,872	250,867	198,985	212,300	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
602 49450 77	102.00	Full-Time Overtime - Administrative	-	-	-	-	-	-	
602 49450 78	101.00	Salaries & Benefits - Technical/Clerica	169,268	179,462	177,341	175,932	205,200	213,700	
602 49450 78	102.00	Full-Time Overtime - Technical/Clerica	486	670	659	213	-	-	
602 49450 79	101.00	Salaries & Benefits - Maintenance	183,174	151,204	163,211	173,085	192,690	202,900	
602 49450 79	102.00	Full-Time Overtime - Maintenance	15,957	10,096	8,801	10,576	9,500	10,200	
602 49450 99	103.00	Part-Time Salaries & Benefits	8,479	4,011	10,160	6,827	9,200	9,200	
602 49450 01	203.00	Printed Forms & Paper	-	-	-	-	100	75	Outsource Bill Printing (313.00)
602 49450 01	205.00	Plotter Ink & Paper	-	-	-	-	400	300	
602 49450 01	209.00	Other Office Supplies	25	386	149	42	200	200	
602 49450 01	212.00	Motor Fuels	3,100	3,100	4,400	3,103	3,100	3,100	2% Covered by Sewer Utility
602 49450 01	216.00	Chemicals & Chemical Products	-	-	-	-	500	500	Root Killer, Degreaser
602 49450 01	219.00	Other Operating Supplies	549	-	441	-	200	200	
602 49450 01	224.00	Street Maintenance Materials	2,113	3,486	624	-	2,500	2,500	Patching
602 49450 01	225.00	Landscaping Materials	-	-	42	-	400	400	Topsoil, Seed & Sod
602 49450 01	227.00	Utility System Maintenance Supplies	1,894	682	1,791	1,905	5,000	4,000	MH Castings Stock
602 49450 01	240.00	Safety Equipment & PPE	-	539	629	667	500	500	Vests, Glasses, Gloves, Hardhats, etc.
602 49450 01	241.00	Small Tools	635	653	477	1,487	1,000	1,000	Wrenches, Shovels, etc.
602 49450 01	242.00	Minor Equipment	2,741	1,588	1,753	-	2,500	12,500	Increase to support purchases of replac
602 49450 01	303.00	Engineering Fees	-	-	-	-	-	6,000	$5,000 Split 5 Ways
602 49450 01	303.01	GIS	-	-	1,087	-	1,000	-	
602 49450 01	303.02	Rate Study	34,043	300	-	-	-	-	
602 49450 01	303.04	Miscellaneous	13,569	508	26,088	14,184	5,000	-	
602 49450 01	312.00	Gopher State One-Call	1,794	1,824	3,490	3,666	3,500	3,500	$10,500 Annually Split 1/3 Each Utility
602 49450 01	313.00	Outsource Bill Printing/Mailing	6,618	6,221	6,438	6,845	8,300	8,300	
602 49450 01	318.00	Contract Engineer	-	-	-	-	-	-	
602 49450 01	319.00	Other Professional Services	-	-	-	-	-	87,000	3-Year Citywide Televising Program
602 49450 01	319.01	Televising	56,634	58,697	66,594	66,849	60,000	-	
602 49450 01	319.02	Root Control	-	-	-	-	2,000	-	
602 49450 01	319.03	Supervisory Controls(Maint Cont)	818	1,265	162	-	5,000	-	
602 49450 01	319.04	Lift Station Inspection	-	-	3,330	-	3,500	-	
602 49450 01	319.05	Landscape Maintenance	-	-	-	-	1,500	-	
602 49450 01	320.00	Credit Card Activity Fees	9,409	11,248	2,152	1,172	9,500	8,000	1/3 Cost of C/C Pymt Processing
602 49450 01	321.00	Telephone Costs	3,819	3,826	4,157	6,227	7,000	7,000	Cell Phones, Modesm, GPS
602 49450 01	322.00	Postage Costs	310	265	252	312	400	400	Outsource Mailing (313.00)
602 49450 01	323.00	Radio Units	6,282	5,255	1,409	1,442	1,000	1,500	
602 49450 01	365.00	Workers Comp Insurance	13,717	14,931	15,409	16,511	12,000	25,000	Sewer's Share of Premiums
602 49450 01	369.00	Other Insurance	11,006	10,056	11,585	11,557	17,000	12,000	Sewer's Share of Premiums
602 49450 01	391.00	P.C. Maintenance	-	-	-	-	-	2,900	
602 49450 01	391.01	U/B Software Maintenance	2,372	2,203	2,227	2,227	2,200	-	
602 49450 01	391.02	Auto Read Software Support	650	808	800	850	700	-	
602 49450 01	392.00	P.C. Accessories & Supplies	-	-	13	-	200	200	
602 49450 01	393.00	P.C. Hardware Purchases	361	696	134	391	3,000	3,000	
602 49450 01	394.00	P.C. Software Purchases	-	-	-	-	-	30,300	ESRI, Cartegraph, DataFi Licenses, Ora
602 49450 01	394.01	Licensing & Maintenance	9,715	10,420	9,372	10,057	10,500	-	
602 49450 01	394.02	Online Subscriptions	-	-	-	-	300	-	
602 49450 01	394.03	New Software Purchases	983	1,650	-	-	200	-	
602 49450 01	403.00	Contracted R & M - Other Impr	11,769	(71)	10,478	4,676	25,000	25,000	MH Castings Replacement Program
602 49450 01	415.00	Other Equipment Rental	-	1,078	-	-	200	200	

2024 BUDGET WORKSHEETS
SEWER UTILITY

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
602 49450 01	416.00	Machinery Rental	518	-	592	3,920	2,000	2,000	
602 49450 01	421.00	Depreciation Expense	-	-	960,190	964,044	-	-	
602 49450 01	433.00	Dues & Subscriptions	127	-	-	-	300	300	SUSA Split w/603
602 49450 01	435.00	Books & Pamphlets	-	-	-	-	300	300	Reference Materials
602 49450 01	437.00	Conferences & Seminars	-	-	-	46	-	5,600	Operator Licensure $400 each (M)
602 49450 01	437.01	MPCA Training (Sewer School)	803	23	203	1,696	2,500	-	
602 49450 01	437.03	CarteGraph, ESRI, GIS	-	491	1,167	270	1,500	-	
602 49450 01	437.04	Miscellaneous Training	496	215	667	542	1,000	-	
602 49450 01	439.00	Other Miscellaneous Charges	126	317	3,371	1,761	300	300	
602 49450 01	521.00	Building & Structure Purchases	-	-	-	-	-	-	
602 49450 01	530.00	Improvements Other Than Bldgs	-	-	-	-	-	580,000	Street Imp Prgm, Cleaning, Lining
602 49450 01	530.01	Miscellaneous Improvements	7,695	3,484	175,817	53,401	300,000	-	
602 49450 01	530.03	CRP of Sewermain	-	30,600	-	-	175,000	-	
602 49450 01	540.00	Heavy Machinery Purchases	4,538	1,366	-	-	45,000	-	
602 49450 01	548.00	Lease Program-P.W. Vehicles	-	-	242	81	7,000	38,327	Vehicle Leases
602 49450 01	550.00	Motor Vehicle Purchases	43,090	-	-	-	-	-	
602 49450 01	560.00	Furniture & Fixture Purchases	-	-	218	-	500	500	
602 49450 01	570.00	Office Equipment Purchases	-	-	-	-	500	500	
602 49450 01	580.00	Other Equipment Purchases	-	-	-	-	100,000	-	
602 49450 01	602.00	Sewer Service Charges	1,303,112	1,386,562	1,311,672	1,546,939	1,653,500	1,808,003	MWCC Chgs (Matches Rate Model)
602 49450 01	611.00	Interest on Lease Payments	-	117	437	440	-	-	
602 49450 01	710.00	Transfers	-	38,025	75,561	1,587	-	-	Transfers for Other Improvements
		OPERATING EXPENDITURES	2,087,775	2,104,507	3,208,665	3,346,396	3,100,375	3,329,705	
602 49451 01	219.00	Other Operating Supplies	-	3,310	-	-	3,200	3,200	
602 49451 01	221.00	Equipment Parts	760	-	-	-	800	800	
602 49451 01	229.00	Other Maintenance Supplies	-	-	-	-	200	200	
602 49451 01	303.00	Engineering Fees	-	-	-	-	-	-	
602 49451 01	381.00	Electric Utilities	2,750	2,925	2,825	3,000	3,000	3,000	
602 49451 01	403.00	Contracted R & M - Other Impr	-	347	26,478	395	2,000	2,000	
602 49451 01	439.00	Other Miscellaneous Charges	-	-	-	-	100	100	
		TOTAL LIFT STATION #1 EXPENDITURES	3,510	6,582	29,303	3,395	9,300	9,300	
602 49452 01	219.00	Other Operating Supplies	-	-	-	-	100	100	
602 49452 01	221.00	Equipment Parts	3,361	-	-	-	800	800	
602 49452 01	229.00	Other Maintenance Supplies	-	31	-	-	200	200	
602 49452 01	381.00	Electric Utilities	417	518	485	661	700	700	
602 49452 01	403.00	Contracted R & M - Other Impr	471	1,323	4,368	-	2,000	2,000	
602 49452 01	439.00	Other Miscellaneous Charges	-	-	-	-	100	100	
		TOTAL LIFT STATION #7 EXPENDITURES	4,249	1,872	4,853	661	3,900	3,900	
602 49453 01	219.00	Other Operating Supplies	-	3,310	-	-	100	100	
602 49453 01	221.00	Equipment Parts	3,694	-	-	-	800	800	
602 49453 01	229.00	Other Maintenance Supplies	-	-	-	-	200	200	
602 49453 01	381.00	Electric Utilities	3,572	4,330	2,799	2,799	4,000	4,000	
602 49453 01	403.00	Contracted R & M - Other Impr	27,983	118,426	4,035	520	2,000	2,000	
602 49453 01	439.00	Other Miscellaneous Charges	568	-	-	-	100	100	
		TOTAL LIFT STATION #3 EXPENDITURES	35,817	126,066	6,834	3,319	7,200	7,200	
602 49454 01	219.00	Other Operating Supplies	-	-	-	-	100	100	
602 49454 01	221.00	Equipment Parts	-	-	-	-	800	800	
602 49454 01	229.00	Other Maintenance Supplies	-	-	-	-	200	200	
602 49454 01	381.00	Electric Utilities	5,612	4,610	2,898	2,259	6,000	6,000	
602 49454 01	403.00	Contracted R & M - Other Impr	142	41,931	275	-	2,000	2,000	
602 49454 01	439.00	Other Miscellaneous Charges	-	-	-	-	100	100	
		TOTAL LIFT STATION #4 EXPENDITURES	5,754	46,541	3,173	2,259	9,200	9,200	
602 49455 01	219.00	Other Operating Supplies	-	-	-	-	100	100	
602 49455 01	221.00	Equipment Parts	-	-	-	-	800	800	
602 49455 01	229.00	Other Maintenance Supplies	-	-	-	-	200	200	
602 49455 01	303.00	Engineering Fees	-	-	-	-	-	-	
602 49455 01	310.00	Testing Services	-	-	-	-	-	-	
602 49455 01	381.00	Electric Utilities	5,062	5,822	4,034	5,062	6,000	6,000	
602 49455 01	403.00	Contracted R & M - Other Impr	2,658	74,926	3,135	-	2,000	2,000	
602 49455 01	439.00	Other Miscellaneous Charges	-	-	-	-	100	100	
		TOTAL LIFT STATION #5 EXPENDITURES	7,720	80,747	7,169	5,062	9,200	9,200	
602 49456 01	219.00	Other Operating Supplies	-	-	-	-	100	100	
602 49456 01	221.00	Equipment Parts	-	-	-	-	800	800	

2024 BUDGET WORKSHEETS
SEWER UTILITY

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
602 49456 01	229.00	Other Maintenance Supplies	-	-	-	-	200	200	
602 49456 01	381.00	Electric Utilities	6,360	3,557	1,738	1,333	6,000	6,000	
602 49456 01	403.00	Contracted R & M - Other Impr	415	347	3,859	15,950	2,000	2,000	
602 49456 01	439.00	Other Miscellaneous Charges	-	-	-	-	100	100	
		TOTAL LIFT STATION #6 EXPENDITURES	6,775	3,904	5,597	17,283	9,200	9,200	
602 49457 01	219.00	Other Operating Supplies	-	-	-	-	100	100	
602 49457 01	221.00	Equipment Parts	12	-	-	26,342	500	500	
602 49457 01	229.00	Other Maintenance Supplies	-	-	-	-	200	200	
602 49457 01	381.00	Electric Utilities	1,371	1,539	1,578	1,553	1,200	1,200	
602 49457 01	403.00	Contracted R & M - Other Impr	5,410	1,053	-	-	2,000	2,000	
602 49457 01	439.00	Other Miscellaneous Charges	-	-	-	-	100	100	
		TOTAL LIFT STATION #9 EXPENDITURES	6,793	2,593	1,578	27,895	4,100	4,100	
602 49458 01	219.00	Other Operating Supplies	-	-	-	-	100	100	
602 49458 01	221.00	Equipment Parts	-	-	-	3,921	500	500	
602 49458 01	229.00	Other Maintenance Supplies	-	-	-	-	200	200	
602 49458 01	381.00	Electric Utilities	421	448	472	519	800	800	
602 49458 01	403.00	Contracted R & M - Other Impr	-	347	135	-	2,000	2,000	
602 49458 01	439.00	Other Miscellaneous Charges	-	-	-	-	100	100	
		TOTAL LIFT STATION #8 EXPENDITURES	421	796	607	4,440	3,700	3,700	
602 49460 01	219.00	Other Operating Supplies	-	-	-	-	100	100	
602 49460 01	221.00	Equipment Parts	-	500	-	-	500	500	
602 49460 01	229.00	Other Maintenance Supplies	-	-	-	-	200	200	
602 49460 01	381.00	Electric Utilities	339	304	346	449	400	400	
602 49460 01	403.00	Contracted R & M - Other Impr	-	22,583	-	-	2,000	2,000	
602 49460 01	439.00	Other Miscellaneous Charges	-	-	-	-	100	100	
		TOTAL LIFT STATION #10 EXPENDITURES	339	23,387	346	449	3,300	3,300	
602 49461 01	219.00	Other Operating Supplies	-	-	-	-	100	100	
602 49461 01	221.00	Equipment Parts	-	-	-	-	500	500	
602 49461 01	229.00	Other Maintenance Supplies	-	-	-	-	200	200	
602 49461 01	381.00	Electric Utilities	-	-	-	-	400	400	
602 49461 01	403.00	Contracted R & M - Other Impr	-	2,102	-	-	2,000	2,000	
602 49461 01	439.00	Other Miscellaneous Charges	-	-	-	-	100	100	
		TOTAL LIFT STATION #11 EXPENDITURES	-	2,102	-	-	3,300	3,300	
602 49462 01	219.00	Other Operating Supplies	-	-	-	-	100	100	
602 49462 01	221.00	Equipment Parts	-	-	-	-	500	500	
602 49462 01	229.00	Other Maintenance Supplies	-	-	-	-	200	200	
602 49462 01	381.00	Electric Utilities	-	363	485	614	400	400	
602 49462 01	403.00	Contracted R & M - Other Impr	-	347	681	-	2,000	2,000	
602 49462 01	439.00	Other Miscellaneous Charges	-	-	-	-	100	100	
		TOTAL LIFT STATION #12 EXPENDITURES	-	711	1,166	614	3,300	3,300	
		SEWER UTILITY DEPARTMENT TOTALS	2,159,153	2,399,809	3,269,291	3,411,774	3,166,075	3,395,405	

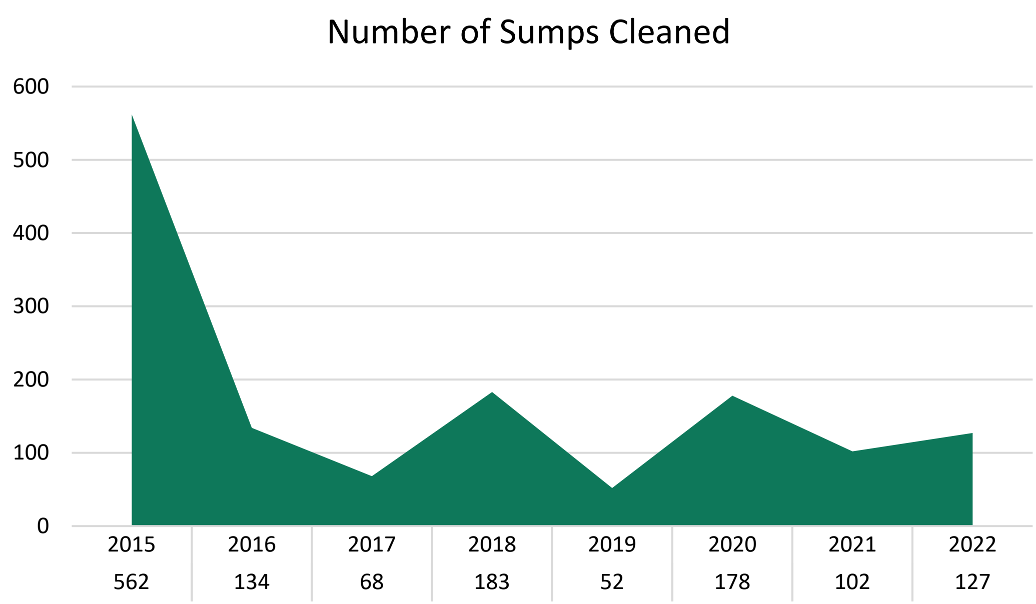
Storm Water Fund

This is an Enterprise Fund consisting of revenues from storm water utility charges that provides for the operation and maintenance of the City's storm water facilities, which includes:

- 11 lift stations
- 5,195 catch basins
- 153 miles of storm sewer
- More than 70 storm water treatment ponds

This fund pays for cleaning storm drain sumps in manholes and catch basins, and for ditching in rural areas. It funds wetland investigations and the assimilation of a wetland inventory for the City. Most of the remaining operating budget is used to pay for large projects in which debt is issued. Repayment of this debt is accomplished through fund transfers to the appropriate debt service funds.

Performance Measures



Prior to 2018, all sumps were inspected every year. Sumps that were more than half-full were also cleaned. In 2015, many sumps that had rated just below the cleaning threshold for several years were finally cleaned, causing the large spike in numbers that year. Starting in 2018, it was determined that sumps that have been less than half-full for each of the previous two years do not need to be inspected; however, all sumps will be inspected at least once every three years and cleaned as needed when more than half-full.

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
603 33400.00		State Grants & Aids	596	839	-	-	-	-	
603 33425.00		Other State Grants & Aids	-	-	574	1,878	-	-	
603 33620.00		Other County Grants & Aids	125	-	-	32,734	-	-	
603 34108.00		Administrative Fees-Other Funds	9,327	11,753	11,890	27,870	6,300	6,300	5% of 5% Fees-Const Projects
603 34115.00		Buffer Monumentation	1,800	2,450	-	-	2,000	2,000	
603 36101.00		Principal - Special Assessments	23,418	24,414	1,805	6,897	25,000	27,000	
603 36101.01		Principal - Special Assessments	-	-	23,038	24,088	-	-	
603 36101.03		Principal - Special Assessments	-	-	947	1,652	-	-	
603 36101.05		Principal - Special Assessments	-	-	81	423	-	-	
603 36101.11		Principal - Special Assessments	-	-	217	482	-	-	
603 36102.00		Penalties & Interest - S/A	366	417	(223)	1,517	-	-	
603 36210.00		Interest Earnings - Investments	126,227	83,834	89,058	(232,868)	70,000	75,000	
603 36214.00		Net Change in FV-Investments	(2,944)	78,746	(78,746)	-	-	-	Annual Market Value Changes
603 36215.00		Interest Earnings	3,826	2,076	746	220	-	-	
603 36260.00		Other Revenues	-	-	3,938	4,509	-	-	
603 36262.00		Special Settlements	-	-	-	-	-	-	
603 36270.00		Capital Contributions	-	-	2,563,806	6,459,230	-	-	
603 36275.00		Refunds & Reimbursements	-	-	-	21,598	-	-	
603 37300.00		Storm Water Utility Revenues	1,295,790	1,422,689	1,462,178	1,512,347	1,740,000	1,790,000	Based on rate model
603 37360.00		Penalties - Storm Water Utility	6,272	3,118	9,639	11,533	7,000	11,000	
603 39103.00		Gain or Loss from F/A Disposal	-	-	-	(4,410)	-	-	
603 39203.00		Transfer From______________	492,427	81,291	33,263	28,816	-	-	
		DEPARTMENT REVENUES	1,957,229	1,711,626	4,122,210	7,898,516	1,850,300	1,911,300	
603 49500 77	101.00	Salaries & Benefits - Administrative	153,628	230,897	193,161	210,035	177,340	190,000	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
603 49500 77	102.00	Full-Time Overtime - Administrative	-	-	-	-	-	-	
603 49500 78	101.00	Salaries & Benefits - Technical/Clerica	196,703	230,385	239,213	249,410	260,360	274,900	
603 49500 78	102.00	Full-Time Overtime - Technical/Clerica	390	634	638	142	-	-	
603 49500 79	101.00	Salaries & Benefits - Maintenance	110,285	96,455	104,955	101,878	125,250	136,000	
603 49500 79	102.00	Full-Time Overtime - Maintenance	9,183	6,501	5,591	5,757	6,600	6,600	
603 49500 99	103.00	Part-Time Salaries & Benefits	7,596	3,713	9,999	4,652	9,200	9,200	
603 49500 01	203.00	Printed Forms & Paper	-	75	-	-	100	75	Outsource Bill Printint (313.00)
603 49500 01	205.00	Plotter Ink & Paper	-	-	-	-	400	300	
603 49500 01	208.00	Miscellaneous Supplies	-	704	157	-	500	400	Stakes, Ribbons, Level, etc.
603 49500 01	209.00	Other Office Supplies	-	-	48	-	-	-	
603 49500 01	212.00	Motor Fuels	4,700	4,700	1,180	4,715	4,700	4,700	3% Covered by Storm Utility
603 49500 01	224.00	Street Maintenance Materials	1,775	3,046	311	-	3,000	3,000	Patching Material for Washouts
603 49500 01	225.00	Landscaping Materials	-	-	-	-	-	4,000	
603 49500 01	225.01	Rip-Rap, Matting, Rock, etc.	765	703	-	-	3,000	-	
603 49500 01	225.02	Black Dirt, Seed, Sod, etc.	240	1,217	1,457	-	1,000	-	
603 49500 01	226.00	Sign Repair Materials	4,443	-	-	-	3,000	3,000	Wetland Buffer Signs
603 49500 01	230.00	Repair Materials & Supplies	1,368	2,598	2,140	1,051	3,000	3,000	Culverts, Catch Basins, Structures
603 49500 01	240.00	Safety Equipment & PPE	-	509	453	152	1,000	1,000	Vests, Glasses, Gloves, Hardhats, etc.
603 49500 01	241.00	Small Tools	923	309	1,536	486	1,500	1,500	
603 49500 01	242.00	Minor Equipment	2,972	7,508	1,290	-	3,500	6,000	Increase to support purchases of replace
603 49500 01	303.00	Engineering Fees	-	-	-	28,083	-	29,000	
603 49500 01	303.01	Problem Area Investigations	-	-	-	-	5,000	-	
603 49500 01	303.02	NPDES Phase II	14,197	5,866	4,674	3,373	5,000	-	
603 49500 01	303.03	CSMP Update	12,965	-	-	450	2,000	-	
603 49500 01	303.04	Miscellaneous	45,435	99,045	88,690	11,436	10,000	-	
603 49500 01	303.05	GIS	-	-	-	-	1,000	-	
603 49500 01	304.00	Legal Fees	34	425	722	440	2,000	2,000	
603 49500 01	310.00	Testing Services	-	-	-	-	-	17,025	Water Quality Tests & Monitoring (2023
603 49500 01	312.00	Gopher State One-Call	1,794	1,824	3,490	3,666	3,500	3,500	$10,500 Annually Split 1/3 Each Utility
603 49500 01	313.00	Outsource Bill Printing/Mailing	6,618	6,221	6,438	6,845	8,300	8,300	
603 49500 01	315.00	Special Programs	4,500	2,700	4,500	8,279	10,000	10,000	WHEP, CAMP, MCSC, Adopt A Drain, N
603 49500 01	318.00	Contract Engineer	-	-	-	-	-	-	
603 49500 01	319.00	Other Professional Services	-	-	-	-	-	10,000	Pump Inspection at All Lift Stations
603 49500 01	319.01	SCADA	4,223	1,265	819	-	5,000	-	
603 49500 01	319.02	Lift Station Inspection	-	-	3,330	-	3,500	-	
603 49500 01	319.03	Landscape Maintenance	-	-	-	-	1,500	-	
603 49500 01	320.00	Credit Card Activity Fees	9,409	11,248	2,152	1,172	9,500	5,000	1/3 Cost of C/C Pymt Processing
603 49500 01	321.00	Telephone Costs	4,266	4,857	5,418	7,557	7,000	7,000	Cell Phones, Modesm, GPS
603 49500 01	322.00	Postage Costs	310	265	252	312	400	400	Outsource Mailing (313.00)
603 49500 01	323.00	Radio Units	6,282	5,255	1,409	1,442	1,000	1,500	
603 49500 01	351.00	Legal Notices Publishing	-	-	216	-	-	-	
603 49500 01	352.00	General Notices & Public Info	-	1,234	980	94	1,000	1,000	
603 49500 01	365.00	Workers Comp Insurance	10,255	11,658	14,520	15,966	6,000	16,000	Storm Water's Share of Premiums
603 49500 01	369.00	Other Insurance	1,814	1,935	2,194	2,245	2,500	2,500	Storm Water's Share of Premiums
603 49500 01	391.00	P.C. Maintenance	-	-	-	-	-	2,900	
603 49500 01	391.01	U/B Software Maintenance	2,372	2,203	2,227	2,227	2,200	-	
603 49500 01	391.02	Auto Read Software Support	650	808	800	850	700	-	
603 49500 01	393.00	P.C. Hardware Purchases	361	1,487	134	391	3,000	3,000	
603 49500 01	394.00	P.C. Software Purchases	-	-	-	-	-	30,300	ESRI, Cartegraph, DataFi Licenses, Ora

2024 BUDGET WORKSHEETS
STORM WATER UTILITY

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
603 49500 01	394.01	Licensing & Maintenance	9,714	10,420	9,372	10,057	10,500	-	
603 49500 01	394.02	Online Subscriptions	-	-	-	-	300	-	
603 49500 01	394.03	New Software Purchases	983	-	-	-	200	-	
603 49500 01	403.00	Contracted R & M - Other Impr	-	-	-	-	-	505,000	Ditch grading/restoration
603 49500 01	403.01	Ditching	-	1,325	-	1,434	10,000	-	
603 49500 01	403.02	Catch Basins, Manholes, Etc.	93,304	33,076	176,636	1,650	165,000	-	
603 49500 01	403.03	Pond Inspection & Maintenance	-	57,384	3,000	-	225,000	-	
603 49500 01	405.00	MS4 Permit Compliance	-	-	-	7,834	-	140,000	Inspection, GIS, Guidance, Etc.
603 49500 01	405.01	Engineering Fees	43,408	30,282	68,582	37,322	45,000	-	
603 49500 01	405.02	Equipment Rental	72,789	18,514	332	-	20,000	-	
603 49500 01	405.03	Dirt, Seed, Rip Rap, Etc.	607	-	1,800	-	5,000	-	
603 49500 01	405.04	Contracted Maintenance	59,671	45,200	10,717	4,960	70,000	-	
603 49500 01	416.00	Machinery Rental	-	373	593	3,920	2,500	4,000	Pump Rental
603 49500 01	421.00	Depreciation Expense	-	-	813,384	833,752	-	-	
603 49500 01	433.00	Dues & Subscriptions	994	2,600	2,600	2,600	3,200	3,200	SUSA w/602, MN SW Coal, WS Part
603 49500 01	435.00	Books & Pamphlets	81	-	-	717	500	500	Utility Information
603 49500 01	437.00	Conferences & Seminars	-	-	-	420	-	5,800	MECA, Salt Symposium, MN Water Res
603 49500 01	437.01	Storm Water Management	737	360	-	-	1,200	-	
603 49500 01	437.04	Cartegraph, ESRI, GIS	-	491	662	-	1,500	-	
603 49500 01	437.05	Miscellaneous Training	583	250	1,472	624	2,500	-	
603 49500 01	439.00	Other Miscellaneous Charges	421	392	351	11	300	300	
603 49500 01	530.00	Improvements Other Than Bldgs				817		525,000	Street Imp Prgm, Storm Imp Prgm
603 49500 01	530.01	CRP of Storm Sewer	-	-	-	-	60,000	-	
603 49500 01	530.02	Stormwater System Improvements	-	197,227	109,999	108,380	200,000	-	
603 49500 01	540.00	Heavy Machinery Purchases	4,538	26,327	-	-	170,500		
603 49500 01	548.00	Lease Program-P.W. Vehicles	-	1,366	242	81	7,000	25,552	Vehicle Leases
603 49500 01	550.00	Motor Vehicle Purchases	43,070	-	-	-	-	-	
603 49500 01	560.00	Furniture & Fixture Purchases	-	-	218	-	500	500	
603 49500 01	580.00	Other Equipment Purchases	-	2,886	-	-	-	-	
603 49500 01	586.00	Computer Equipment Purchases	-	-	-	-	500	500	
603 49500 01									
603 49500 01	611.00	Interest on Lease Payment	-	117	437	440	-	-	
603 49500 01									
603 49500 01	710.00	Transfers				159,827	-	-	
603 49500 01	710.06	1/2 of 2018 P & I Payments(2010A)	-	-	-				
603 49500 01	710.10	Projects	296,254	243,765	127,073				
		OPERATING EXPENDITURES	1,247,610	1,420,608	2,032,561	1,847,950	1,694,750	2,003,452	
603 49511 01	221.00	Equipment Parts	-	-	-	-	500	500	
603 49511 01	381.00	Electric Utilities	312	289	211	283	500	500	
603 49511 01	403.00	Contracted Repair & Maintenance	1,197	347	-	-	1,000	1,000	
		TOTAL LIFT STATION #1/COPPER POND EXPENDITURES	1,508	637	211	283	2,000	2,000	
603 49512 01	221.00	Equipment Parts	-	-	-	-	500	500	
603 49512 01	381.00	Electric Utilities	-	-	-	-	500	500	
603 49512 01	403.00	Contracted Repair & Maintenance	140	80,211	2,971	-	1,000	1,000	
		TOTAL LIFT STATION #2/SCHWARZ POND EXPENDITURES	140	80,211	2,971	-	2,000	2,000	
603 49513 01	221.00	Equipment Parts	9	-	-	-	500	500	
603 49513 01	381.00	Electric Utilities	8,784	8,342	2,696	2,697	7,200	7,200	
603 49513 01	403.00	Contracted Repair & Maintenance	1,477	347	4,723	-	1,000	1,000	
		TOTAL LIFT STATION #3/BIRGER POND EXPENDITURES	10,269	8,689	7,418	2,697	8,700	8,700	
603 49514 01	221.00	Equipment Parts	-	-	236	-	500	500	
603 49514 01	381.00	Electric Utilities	2,008	889	434	333	2,500	2,500	
603 49514 01	403.00	Contracted Repair & Maintenance	817	747	-	-	1,000	10,000	2024 Pump System Redesign Analysis
		TOTAL LIFT STATION #4/MARCOTT POND EXPENDITURES	2,824	1,637	670	333	4,000	13,000	
603 49515 01	221.00	Equipment Parts	-	-	-	-	500	15,000	
603 49515 01	381.00	Electric Utilities	-	-	-	-	500	500	
603 49515 01	403.00	Contracted Repair & Maintenance	-	347	-	-	1,000	1,000	2024 Install 2nd Pump for Redundancy
		TOTAL LIFT STATION #5/HAWKINS POND EXPENDITURES	-	347	-	-	2,000	16,500	
603 49516 01	221.00	Equipment Parts	144	-	-	-	500	500	
603 49516 01	381.00	Electric Utilities	468	465	488	532	500	500	
603 49516 01	403.00	Contracted Repair & Maintenance	507	1,467	-	-	1,000	1,000	
		OTAL LIFT STATION #6/GLENDALOUGH POND EXPENDITURES	1,119	1,932	488	532	2,000	2,000	
603 49517 01	221.00	Equipment Parts	-	-	-	-	500	500	

2024 BUDGET WORKSHEETS
STORM WATER UTILITY

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
603 49517 01	381.00	Electric Utilities	992	720	429	496	500	500	
603 49517 01	403.00	Contracted Repair & Maintenance	160	1,251	-	-	1,000	1,000	
		TOTAL LIFT STATION #7/HORSESHOE POND EXPENDITURES	1,152	1,971	429	496	2,000	2,000	
603 49518 01	221.00	Equipment Parts	-	-	-	-	500	500	
603 49518 01	381.00	Electric Utilities	-	224	207	492	500	500	
603 49518 01	403.00	Contracted Repair & Maintenance	-	2,102	-	-	1,000	1,000	
		TOTAL LIFT STATION #8/DUNMORE POND EXPENDITURES	-	2,326	207	492	2,000	2,000	
		STORM WATER UTILITY DEPARTMENT TOTALS	1,264,623	1,518,357	2,044,955	1,852,783	1,719,450	2,051,652	

Street Light Utility Fund

This is an Enterprise Fund consisting of revenues from street light utility charges which provides for the electricity, operation and maintenance of 1,705 street lights. The City is responsible for repair and maintenance of 156 of the street lights, while Dakota Electric and Xcel Energy perform the repair and maintenance on the remaining 1,549 lights. The City pays for the electrical costs for all lights. Approximately 20 – 25 new street lights are added each year through new development.

2024 BUDGET WORKSHEETS
STREET LIGHT UTILITY

Account #	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
608 31010.00	Current Ad Valorem Taxes	-	-	-	-	-	-	
608 31020.00	Tax Increments	-	-	-	-	-	-	
608 34306.00	Other Highway & Street Revenue	-	19,008	24,912	60,480	-	-	
608 36101.00	Principal - Special Assessments	-	3,620	2,913	811	-	-	
608 36101.01	Principal - Special Assessments	-	-	3,306	6,009	-	-	
608 36101.03	Principal - Special Assessments	-	-	229	363	-	-	
608 36101.05	Principal - Special Assessments	-	-	20	91	-	-	
608 36101.11	Cnty Pymts - Delinquents	-	-	-	77	-	-	
608 36102.00	Penalties & Interest - S/A	-	-	5	141	-	-	
608 36210.00	Interest Earnings - Investments	-	-	-	1,967	-	500	
608 36215.00	Interest Earnings	-	9	20	11	-	-	
608 36220.00	Rents & Royalties	-	-	-	-	-	-	
608 36260.00	Other Revenue	-	-	-	-	-	-	
608 36270.00	Capital Contributions	-	-	-	-	-	-	
608 37400.00	Street Light Revenues	-	226,771	208,925	215,046	220,000	250,000	
608 37460.00	Penalties - Street Light Revenues	-	775	1,804	1,674	-	-	
608 37470.00	Other Street Light Revenues	-	-	-	-	-	-	
608 39201.00	Transfer from General Fund	-	-	-	-	-	-	
608 39202.00	Contribution from Enterprises	-	-	-	-	-	-	
608 39203.00	Transfer from________________	-	-	-	-	-	-	
	DEPARTMENT REVENUES	-	250,183	242,134	286,671	220,000	250,500	
608 49508 77 101.00	Salaries & Benefits - Administrative	-	-	-	-	-	-	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
608 49508 77 102.00	Full-Time Overtime - Administrative	-	-	-	-	-	-	
608 49508 78 101.00	Salaries & Benefits - Technical/Clerica	-	-	-	-	-	-	
608 49508 78 102.00	Full-Time Overtime - Technical/Clerica	-	-	-	-	-	-	
608 49508 79 101.00	Salaries & Benefits - Maintenance	-	-	-	-	-	-	
608 49508 79 102.00	Full-Time Overtime - Maintenance	-	-	-	-	-	-	
608 49508 99 103.00	Part-Time Salaries & Benefits	-	-	-	-	-	-	
608 49508 01 219.00	Other Operating Supplies	-	-	674	-	-	-	
608 49508 01 221.00	Equipment Parts	-	1,602	-	-	-	-	
608 49508 01 304.00	Legal Fees	-	-	-	-	-	-	
608 49508 01 313.00	Outsource Bill Print/Mail	-	1,715	2,146	2,282	-	-	
608 49508 01 317.00	General Fund Admin Fees	-	-	-	-	-	-	
608 49508 01 319.00	Other Professional Services	-	-	-	-	-	-	
608 49508 01 322.00	Postage Costs	-	39	84	104	-	-	
608 49508 01 352.00	General Notices & Public Info	-	-	-	-	-	-	
608 49508 01 381.00	Electric Utilities	-	183,624	192,098	219,738	192,400	230,000	New developments
608 49508 01 394.00	P.C. Software Purchases	-	750	-	-	-	-	
608 49508 01 409.00	Other Contracted Repair & Maint.	-	5,384	6,400	8,627	15,600	15,600	LED Conversions, Intersection Lights on
608 49508 01 421.00	Depreciation Expense	-	-	-	-	-	-	
608 49508 01 439.00	Other Miscellaneous Charges	-	-	-	378	-	-	
608 49508 01 530.00	Improvements Other Than Buildings	-	-	4,714	26,873	20,800	20,800	
608 49508 01 710.00	Transfers	-	-	-	-	-	-	
608 49508 01 720.00	Transfers	-	-	-	-	-	-	
	OPERATING EXPENDITURES	-	193,113	206,116	258,002	228,800	266,400	

Ice Arena

Administration

The Parks and Recreation Department administer the Ice Arena. Scheduling and invoicing of ice are the main administrative duties of ice arena operations. The scheduling of prime-time ice is coordinated with Independent School District #196 and Rosemount Area Hockey Association for practices, games and tournament play. The Parks and Recreation Department provides overall planning, coordination, management of personnel and administration of ice arena activities.

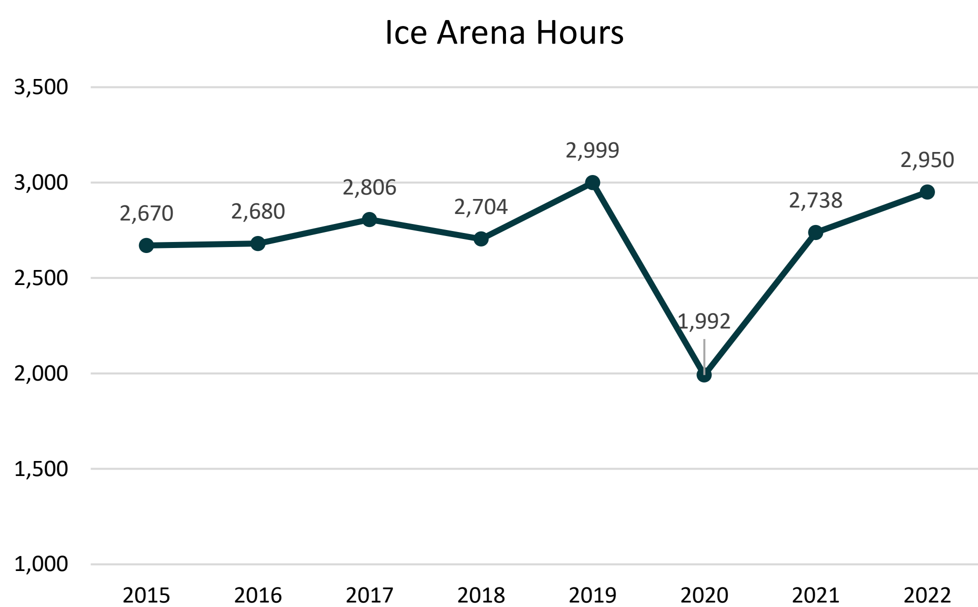
Community Use

Provides recreational open skating for the residents of Rosemount as well as learning to skate and figure skating programs.

Maintenance

Provides ongoing and preventative maintenance of the ice arena building structure and its mechanical components. Ensures ice is maintained at optimal efficiency.

Performance Measures



2024 BUDGET WORKSHEETS
ARENA

Account #		Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Proposed Budget	Comments
650 33425.00		Other State Grants & Aids	314	343	254	827	-	-	
650 36210.00		Interest Earnings - Investments	7,378	1,929	2,468	12,908	100	2,600	
650 36215.00		Interest Earnings	2,261	913	218	83	100	100	
650 36230.00		Contributions/Donations	-	-	-	-	-	-	
650 36260.00		Other Revenue - Learn to Skate	38,284	7,362	29,945	22,880	32,000	32,000	Learn to Skate Program (LTS)
650 36262.00		Special Settlements	1,500	-	-	-	-	-	
650 38060.00		Prime Time Ice Fees	262,934	186,192	254,959	302,722	260,000	310,000	
650 38061.00		Non-Prime Time Ice Fees	98,480	90,409	131,394	102,031	131,000	115,000	
650 38063.00		Open Skating Ice Fees	9,322	2,132	4,465	8,234	5,000	6,000	
650 38065.00		Other Events - Arena	-	-	-	-	-	-	Dry Floor Events
650 38066.00		Advertising Revenue - Arena	17,625	22,393	17,000	25,800	21,000	25,000	
650 38067.00		Skate Sharpening Revenue-Arena	2,490	962	545	1,352	3,000	1,500	
650 38090.00		Concessions	1,500	-	1,500	-	1,500	1,500	
650 38091.00		Vending Machine Revenues	4,719	2,929	3,072	4,866	5,000	5,000	
650 38095.00		Pro Shop Revenues	988	364	473	478	1,500	500	Tape, Laces, Mouthguards, etc.
650 39103.00		Gain or Loss from F/A Disposal	-	-	-	(6,548)	-	-	
650 39201.00		Transfer From General Fund	130,000	130,000	130,000	130,000	130,000	130,000	Subsidy for Operations
		DEPARTMENT REVENUES	577,794	445,927	576,292	605,633	590,200	629,200	
650 45130 77	101.00	Salaries & Benefits - Administrative	38,830	29,399	25,470	61,108	44,275	47,000	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
650 45130 77	102.00	Full-Time Overtime - Administrative	-	-	-	-	-	-	
650 45130 78	101.00	Salaries & Benefits - Technical/Clerica	56,049	57,375	60,148	62,578	67,425	72,100	
650 45130 78	102.00	Full-Time Overtime - Technical/Clerica	62	559	736	10	-	-	
650 45130 79	101.00	Salaries & Benefits - Maintenance	94,123	65,011	92,139	112,308	119,250	118,300	
650 45130 79	102.00	Full-Time Overtime - Maintenance	-	-	126	890	2,000	2,000	
650 45130	103.00	Part-Time Salaries & Benefits	55,421	42,507	51,572	49,116	56,000	59,000	
650 45130 01	207.00	Training & Instructional Supplies	-	-	-	-	100	100	
650 45130 01	208.00	Miscellaneous Supplies	-	-	-	-	700	700	
650 45130 01	209.00	Other Office Supplies	34	-	234	537	500	500	Learn to Skate Program Supplies
650 45130 01	211.00	Cleaning Supplies	3,993	4,422	4,336	4,285	4,000	4,000	
650 45130 01	216.00	Chemicals & Chemical Products	2,485	1,237	3,778	3,845	6,000	4,000	Cooling Tower
650 45130 01	219.00	Other Operating Supplies	2,284	140	160	142	500	500	Events Supplies
650 45130 01	221.00	Equipment Parts	12,030	5,286	9,663	8,773	9,000	9,000	
650 45130 01	223.00	Building Repair Supplies	583	2,414	1,252	4,253	3,500	3,500	
650 45130 01	265.00	Other Items for Resale	1,067	-	992	526	1,000	1,000	Pro Shop Supplies
650 45130 01	317.00	General Fund Admin Fees	6,000	6,000	6,000	6,000	6,000	6,000	Yearly Fee Per Admin Fee Policy
650 45130 01	321.00	Telephone Costs	1,000	1,000	1,000	1,000	1,300	1,300	
650 45130 01	349.00	Other Advertising	1,725	1,000	2,928	1,405	2,800	2,800	
650 45130 01	365.00	Workers Comp Insurance	6,611	6,779	7,442	7,956	3,500	8,000	
650 45130 01	369.00	Other Insurance	3,782	4,102	5,084	4,947	4,500	5,000	
650 45130 01	381.00	Electric Utilities	119,940	112,115	121,350	136,340	115,000	125,000	
650 45130 01	383.00	Gas Utilities	21,051	15,315	20,088	29,418	20,000	25,000	
650 45130 01	384.00	Refuse Disposal	2,615	2,743	2,615	2,615	3,000	3,000	
650 45130 01	401.00	Contracted Building Repairs	6,588	6,610	11,703	11,295	10,000	11,000	
650 45130 01	404.00	Contracted Mach & Equip Repairs	20,026	35,118	26,232	49,645	23,000	25,000	
650 45130 01	415.00	Other Equipment Rental	-	-	-	-	300	300	
650 45130 01	421.00	Depreciation Expense	-	-	63,360	62,338	-	-	
650 45130 01	433.00	Dues & Subscriptions	475	675	475	1,530	1,000	1,500	MIAMA & MRPA Dues
650 45130 01	437.00	Conferences & Seminars	2,770	595	575	3,048	3,000	3,000	MIAMA & MRPA Seminars
650 45130 01	439.00	Other Miscellaneous Charges	-	-	-	-	-	-	
650 45130 01	521.00	Building & Structure Purchases	30,269	32,749	18,202	15,000	15,000	45,000	misc. improvements - CIP
650 45130 01	522.00	Building & Structure Purchases	-	29,200	2,710	21,618	20,000	-	
650 45130 01	580.00	Other Equipment Purchases	-	-	-	-	-	-	
650 45130 01	581.00	Other Equipment Purchases	-	-	-	-	-	-	
650 45130 01	710.00	Transfers						3,500	
650 45130 01	710.01	Yearly Maintenance	3,500	3,500	3,500	3,500	3,500	-	
		DEPARTMENT EXPENDITURES	493,314	465,850	543,869	666,027	546,150	587,100	

December 2023

Su	M	Tu	W	Th	F	Sa
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

Main Calendar

City Council Work Session Meeting
December 5, 2023, 5:00 PM - 6:00 PM
More Details

City Council Meeting
December 5, 2023, 7:00 PM - 8:00 PM
More Details

Planning Commission Meeting
December 18, 2023, 6:30 PM - 8:00 PM
More Details

Planning Commission Meeting - UPDATED
December 18, 2023, 6:30 PM - 7:30 PM
More Details

Parks and Recreation Regular Meeting - MOVED
December 18, 2023, 7:00 PM - 8:00 PM
More Details

Port Authority Meeting
December 19, 2023, 6:00 PM - 7:00 PM
More Details

City Council Meeting
December 19, 2023, 7:00 PM - 8:00 PM
More Details

Youth Commission Meeting
December 20, 2023, 3:45 PM - 4:45 PM
More Details

CITY HALL CLOSED - Christmas Observed
December 25, 2023 - December 26, 2023
More Details