



AGENDA

Parks & Recreation Commission

Regular Meeting

Monday, February 26, 2024

7:00 PM

RCC - Parks and Recreation Office

- 1. CALL MEETING TO ORDER**
- 2. ADDITIONS OR CORRECTIONS TO AGENDA**
- 3. APPROVAL OF MINUTES**
 - a. Minutes of the January 22, 2024 Regular Meeting
- 4. AUDIENCE INPUT**
- 5. DISCUSSION (Response to Audience Input):**
- 6. UNFINISHED BUSINESS**
- 7. NEW BUSINESS**
 - a. Park Project Updates
 - b. Upcoming Events and Activities
 - c. Change Order - Pickle Ball Court Project
 - d. Changes to the Parks and Recreation Commission By-Laws
 - e. Director's Report
- 8. ADJOURNMENT**

**ROSEMOUNT PARKS & RECREATION COMMISSION
REGULAR MEETING PROCEEDINGS
JANUARY 22, 2024**

CALL MEETING TO ORDER

Pursuant to due call and notice thereof, a regular meeting of the Parks and Recreation Commission was held on Monday, January 22, 2024, at 7:00 PM. in Rosemount Council Chambers, 2875 145th Street West.

Chairperson Eliason called the meeting to order with Commissioners DeBettignies, Bonkoski, McDonald, Speich, Young and Edminson. Commissioner Angell was absent.

Staff present included the following;

Parks and Recreation Director Dan Schultz and Recording Secretary Michelle Rambo

ADDITIONS OR CORRECTIONS TO AGENDA

APPROVAL OF MINUTES

- a. Minutes of the December 18, 2023 Regular Meeting

Motion by DeBettignies Second by Young

Motion to approve minutes of the December 18, 2023 Regular Meeting

Ayes: 7.

Nays: None. Motion carried.

AUDIENCE INPUT

DISCUSSION (Response to Audience Input):

UNFINISHED BUSINESS

- a. Central Park/Public Works Master Plan

Director Schultz shared two master plan concepts showing a combined Central Park and former Public Works Campus based on input from the review of earlier plans. This area is already home to the band shell/amphitheater, Central Park shelter, playground, outdoor skating, splash pad, sun shelter, veteran's memorials and walking trails. The concept plans show expanded parking areas, additional trails, a new playground space, phase 2 of the splash pad, reuse of a garage as a recreation facility and much more. Staff discussed the two concept plans in detail with the Commission and provided examples of amenities options for the future park expansion.

NEW BUSINESS

- a. Access Trails – Flint Hills Athletic Complex/Trailhead Building

Motion by DeBettignies Second by Young

Motion to recommend the City enter into a JPA with Dakota County for the access trail projects at the Flint Hills Complex

Ayes: 7.

Nays: None. Motion carried.

- b. Director's Report

Park Improvement Fund Balance as of December 31, 2023: \$4,071,892.36

Inflows to the Park Improvement fund last month were as follows:

Dedication fees - \$414,085.00

Grants/Other - \$398,989.00

Interest - \$62.53

Donations - \$0

Expenditures - \$215,386.27 (Park planning and project costs)

ADJOURNMENT

There being no further business to come before the Parks and Recreation Commission at the regular meeting and upon a motion by Bonkoski and a second by Young, the meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Michelle Rambo
Recording Secretary

Parks & Recreation Commission Regular Meeting: February 26, 2024

AGENDA ITEM: Park Project Updates	AGENDA SECTION: NEW BUSINESS
PREPARED BY: Dan Schultz, Parks & Recreation Director	AGENDA NO. 7.a.
ATTACHMENTS:	APPROVED BY: DLS
RECOMMENDED ACTION: None, discussion only	

BACKGROUND

Central Park/Public Works Campus Master Planning – Staff are in the process of completing concept plans and are preparing for a joint Parks and Recreation Commission and City Council meeting to take place hopefully in March to discuss the project.

Life Time Project - Things are moving along as expected. The walls are up, structural steel has been placed and the floors are being poured. Still looking at a December 2024 completion date.

Bonaire Path Trail Design – The consultant for this project is finishing up the plans and this spring staff will hold a neighborhood meeting to discuss the future improvements.

UMore Ballfields Park Building – Oertel Architects are finishing up the concept plans and staff will be looking to share the design with the Parks and Recreation Commission and City Council at a meeting in March.

Dunmore Park – LHB (consulting landscape architects) are finishing up the project plans and specifications and we expect that project to bid out in March with construction starting in the spring.

Talamore Park – WSB (consulting landscape architects) are working with staff to get this project out to bid in late February and start construction in the spring.

Dunmore Greenway Trail – Staff are working with Dakota County to secure the necessary land needed for the southern portion of the trail. We hope to have this work done by June 1, 2024. SRF (consulting engineers) are under contract to finish up the design for the greenway trail and prepare the project for bid in 2025 once the property needs for the trail have been met.

Amber Fields Pickle Ball Project – The project is under construction and work has slowed down for the winter, but we expect the project to be complete early this summer.

Amber Fields Public Parks (developer installed) - Maplewood Development continues to work towards having the public parks improvements installed this spring/summer. This includes the playgrounds,

sundial, trails, sun shelters and landscaping.

RECOMMENDATION

None, discussion only

Parks & Recreation Commission Regular Meeting: February 26, 2024

AGENDA ITEM: Upcoming Events and Activities	AGENDA SECTION: NEW BUSINESS
PREPARED BY: Dan Schultz, Parks & Recreation Director	AGENDA NO. 7.b.
ATTACHMENTS:	APPROVED BY: DLS
RECOMMENDED ACTION: None, discussion only	

BACKGROUND

The City has several community activities taking place in the next few months, listed below are some activities that might be of interest to the Commission.

City Expo – Saturday, March 2 from 9:30am – 2:30pm – RCC

Lion’s Egg Hunt - Saturday, March 23 at 10:00 AM – Ames Soccer Complex

Community Tennis Night - Friday, April 26 starting at 5pm - Erickson Park Tennis Courts

Arbor Day Tree Giveaway – Saturday, April 27th, 2024 at 10:00 a.m. - Rosemount Public Works Facility

City Wide Garage Sales - May 9 – 11

Memorial Day Event - May 27 at 11am – Central Park

RECOMMENDATION

None, discussion only

Parks & Recreation Commission Regular Meeting: February 26, 2024

AGENDA ITEM: Change Order - Pickle Ball Court Project	AGENDA SECTION: NEW BUSINESS
PREPARED BY: Dan Schultz, Parks & Recreation Director	AGENDA NO. 7.c.
ATTACHMENTS: Rosemount Pickleball - Phase 1 & Future 11 14 23	APPROVED BY: DLS
RECOMMENDED ACTION: To be discussed at the meeting.	

BACKGROUND

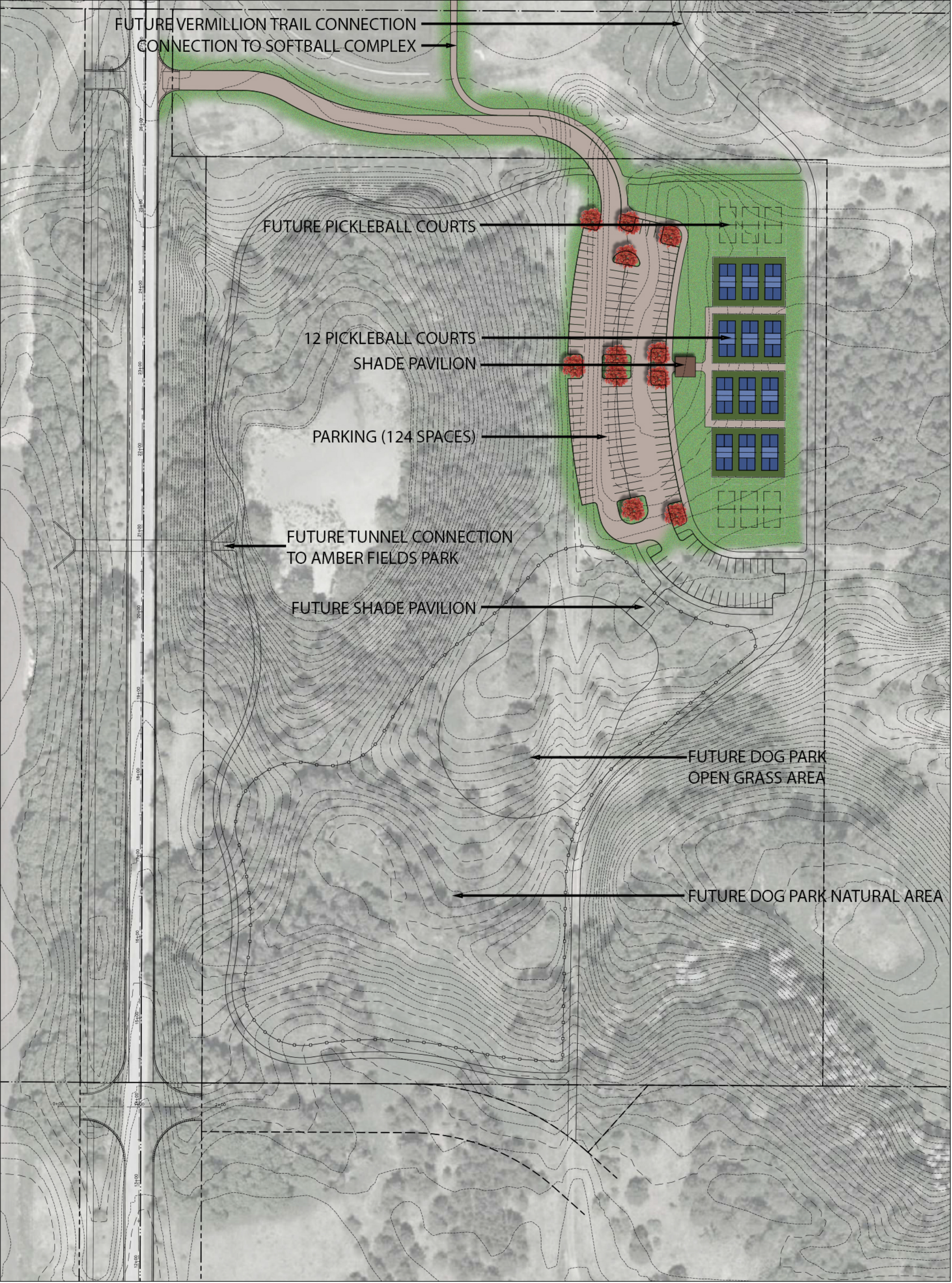
Staff have been working with our consulting landscape architect on preparing for the consideration of a change order to the pickle ball project located south of UMore Ballfields. We have asked the contractor to provide pricing to add sports lighting to the pickle ball courts. We are hoping to have contractor's pricing to share with the Commission at the meeting on Monday.

Staff feels this would be an addition to the project that would be very valuable to pickle ballplayers and would expand the availability of the courts. We see some our highest use at Erickson Park tennis courts after sundown. We expect the same thing to happen at the new pickle ball courts.

Staff will provide an update on the project at the meeting on Monday.

RECOMMENDATION

To be discussed at the meeting.



NOTE: DETAILS SUCH AS PERIMETER FENCING AREAS AND AREAS FOR RECREATION WILL BE DEFINED ONCE SCHEMATIC LAYOUT IS SELECTED

Parks & Recreation Commission Regular Meeting: February 26, 2024

AGENDA ITEM: Changes to the Parks and Recreation Commission By-Laws	AGENDA SECTION: NEW BUSINESS
PREPARED BY: Dan Schultz, Parks & Recreation Director	AGENDA NO. 7.d.
ATTACHMENTS:	APPROVED BY: DLS
RECOMMENDED ACTION: None, discussion only	

BACKGROUND

Due to the challenges with having a quorum at several of our meetings in 2023, I have asked the City Council to consider changing our Commission from a nine person to a seven person Commission. This would require a change in our bylaws. I feel that with the recent resignations that have taken place on the Commission, now would be a good time to make the transition back to a seven person Commission.

We are currently recruiting for 1 new Commission member. If you know of someone who may be interested, please have them consider applying.

RECOMMENDATION

None, discussion only

Parks & Recreation Commission Regular Meeting: February 26, 2024

AGENDA ITEM: Director's Report	AGENDA SECTION: NEW BUSINESS
PREPARED BY: Dan Schultz, Parks & Recreation Director	AGENDA NO. 7.e.
ATTACHMENTS:	APPROVED BY: DLS
RECOMMENDED ACTION: None, discussion only.	

BACKGROUND

Park Improvement Fund Balance as of January 31, 2024: \$4,842,913.22

Inflows to the Park Improvement Fund last month were as follows:

Dedication fees – \$280,000.00

Grants/Other - \$300,000.00

Interest - \$7,662.21

Donations - \$0

Expenditures – \$3,545.37 (Park planning and project costs)

National Guard Remodel – Staff have been informed that the National Guard remodel project will start on March 4, 2024. It is expected that the project will take up to 24 months to complete. More to come next month regarding the project.

National Hot Chocolate Day - We celebrated National Hot Chocolate Day at the Steeple Center on Wednesday, January 31st with our 3rd annual hot chocolate bar. Despite the unseasonably warm weather, we served approximately 75 cups of hot chocolate with a variety of fun toppings to our seniors! In conjunction with our hot chocolate celebration, we hosted an Open House showcasing the many programs, activities and groups that the Steeple Center hosts for the 55+ community. The event was very well received, and we had several first-time visitors to the Steeple Center.

An Evening in Paris Event - The Parks & Recreation Department hosted the annual adult/child dance entitled "An Evening in Paris" on Friday, February 2. About 200 people enjoyed dancing, crafts, a photo booth and selfie station along with snacks and a visit from Princess Belle and Fancy Nancy (who spoke French). A special thank you goes out to the high school student volunteers from the RHS National Honor Society who helped out.

RECOMMENDATION

None, discussion only.