

**ROSEMOUNT CITY COUNCIL
WORK SESSION PROCEEDINGS
FEBRUARY 6, 2024**

CALL TO ORDER

Pursuant to due call and notice thereof, a regular meeting of the Rosemount City Council was held on Tuesday, February 6, 2024, at 5:00 PM. in Rosemount Council Chambers, 2875 145th Street West.

City Administrator called the meeting to order with Councilmembers Freske, Essler, Theisen and Klimpel. Mayor Weisensel arrived at 5:09 p.m.

The following planning commissioner members were present; Reed, Kenninger, Thiagarajan and Rivera.

a. FOLLOWING THE CITY COUNCIL REGULAR MEETING:

The Council may choose to reconvene the work session after the adjournment of the regular meeting if the business of the work session is unable to be completed in the allotted time.

DISCUSSION

a. Zoning Code Update Discussion

HKGI consultants were present to provide an update on the latest details of the zoning code update.

The following items were discussed; the opportunity to be proactive towards businesses that are not in compliance with the code and communicate the requirements to these businesses. The importance of building a connection with all homeowners' associations to communicate any requirements regarding the zoning update to the homeowners as well. Councilmember and Commissioners also suggested ensuring there is education taking place, outreach to residents about the updates and a road map of how this process will be shared prior to the public hearing at the Planning Commission.

The next steps will be for the Planning Commission to have a work session to discuss the full update on February 26th and a public hearing at Planning Commission in March. Planning Commissioners requested a copy of the draft as soon as possible in order for the Planning Commission to have time to fully review the updates.

b. Code Enforcement Procedures

Community Development Director Kienberger provided an overview of the current code enforcement procedures and staffs' proposed procedures moving forward. Staff discussed the current challenge the City faces under our current procedures.

Staff noted the ultimate goal is compliance. Staff proposes an administrative citations program where staff would have the authority to implement a program from violators to comply with. If violators do

not comply, failure to pay, etc. there will be further measures in place to ensure compliance. The administrative citations program would be a change to the city code which would require the City Council to approve.

Staff noted the intent is not for staff to enforce differently, but the program will allow staff to have a procedure in place to enforce the city code and to follow through with it. Staff will create information in future newsletters about the code enforcement update.

Motion by Weisensel

Motion to recess the work session at 6:48 p.m.

Ayes: 4.

Nays: None. Motion carried.

UPDATES

a. 2024-2033 Capital Improvement Plan

Mayor Weisensel called the meeting to order at 8:06 p.m.

City Administrator Martin and Administrative Services Director Malecha reviewed the 2024-2033 Capital Improvement Plan (CIP). Ms. Malecha further discussed the spreadsheet that details the funding and noted several larger projects on the radar for the future years, i.e. Water Treatment Plant.

City Council members requested a more frequent check-in on the CIP going forward.

b. Staff Reports

Community Development Director Kienberger provided project updates and upcoming events, i.e. Roer's Apartments Groundbreaking and Planning Commission agenda items for February.

Council member Freske requested more information on the City website regarding the new apartments in town for those interested in living there. Staff confirmed there is a page for new developments on the web page. However, staff will ensure the information is as up-to-date as possible.

Public Works Director Egger noted there is money budgeted for a study for the area of County 42/Highway 3 in Dakota County's 2024 budget.

City Clerk Fasbender noted commissioner applications are due February 16th and stated there are several openings for terms beginning April 1st.

Parks and Recreation Director Schultz discussed a potential change in the size of the Parks & Recreation Commission due to the challenges of getting quorum each month.

Council member Essler noted Minnesota Valley Transit Authority (MVTA) will attend the April work session to discuss the latest updates for MVTA.

ADJOURNMENT

There being no further business to come before the City Council at the work session and upon a motion by Weisensel and a second by Essler the meeting was adjourned at 9:43 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Erin Fasbender". The signature is fluid and cursive, with the first name "Erin" and last name "Fasbender" clearly distinguishable.

Erin Fasbender
City Clerk