

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. APPROVAL OF AGENDA

3. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGMENTS

- a. Public Service Week Recognition
- b. National Cities, Towns, and Villages Month Recognition
- c. National Police Week Recognition

4. RESPONSE TO PUBLIC COMMENT

5. PUBLIC COMMENT

Individuals will be allowed to address the Council on subjects that are not a part of the meeting agenda. Typically, replies to the concerns expressed will be made via letter or phone call within a week or at the following council meeting.

6. CONSENT AGENDA

- a. Bill Listings
- b. Minutes of the April 16, 2024 Special Meeting Minutes
- c. Minutes of the April 16, 2024 Regular Meeting Minutes
- d. Youth Commission Appointments
- e. Approval of Council Travel
- f. Life Time Facility – Change Order #5 and #6
- g. Removal of Land from Ag Preserve Program
- h. Request by LTF Construction Company, LLC., for a Minor Amendment to the Prestwick Place Planned Unit Development Agreement
- i. Award Contract - Municipal Well No. 17 Construction
- j. Approval of the ICPOET Grant Agreement
- k. UMore Ballfield Park Building – Professional Services Contract
- l. Authorize Creation of the Communication Specialist
- m. Request by Akron 42 LLC for the approval of Prestwick Place 25th Addition

7. PUBLIC HEARINGS

- a. 2024 Street Improvement Project Assessment Hearing and Adopt Assessment Roll
- b. Liquor License Revocation

8. UNFINISHED BUSINESS

9. NEW BUSINESS

- a. Dunmore Park – General Improvement Bids
- b. Playground Proposals – Camfield, Talamore and Dunmore Parks

10. ANNOUNCEMENTS

- a. City Staff Updates
- b. Upcoming Community Calendar

11. ADJOURNMENT

City Council Regular Meeting: May 7, 2024

AGENDA ITEM: Public Service Week Recognition	AGENDA SECTION: PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGMENTS
PREPARED BY: Logan Martin, City Administrator	AGENDA NO. 3.a.
ATTACHMENTS: Proclamation	APPROVED BY: LJM
RECOMMENDED ACTION: Information only.	

BACKGROUND

Public Service Recognition Week is May 5-11, 2024. The City Council would like to thank all of the hardworking and dedicated public servants for serving our community and helping to shape a better future for Rosemount.

This week is designated by Congress and we honor the public servants who serve our nation as federal, state, county and local government employees. The hard work done here at the City does not go unnoticed and we are proud to serve and partner with the employees who work here.

To all of the public employees – you are appreciated, you make a difference every day and we honor the work you do. We are grateful for your service, your remarkable contributions and achievements, and your commitment to the community by supporting the whole person - mind, body, and spirit, our officers are better prepared to serve the community with kindness, professionalism, and respect. Thank you for your dedication and helping us provide superior service to our residents! The City of Rosemount is better with you on our team!

RECOMMENDATION

Presentation of Appreciation.

PROCLAMATION

Whereas, Americans are served every single day by public servants at the federal, state, county and city levels. These unsung heroes do the work that keeps our nation working;

Whereas, Public employees take not only jobs, but oaths;

Whereas, Many public servants, including military personnel, police officers, firefighters, health care professionals and others, risk their lives each day in service to the people of the United States and around the world;

Whereas, Day in and day out they provide the diverse services demanded by the American people of their government with efficiency and integrity; and

Whereas, Without these public servants at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials;

Now, Therefore, I, Jeffery D. Weisensel Mayor of Rosemount Minnesota, do hereby proclaim May 5 through 11, 2024 as Public Service Recognition Week, in the City of Rosemount. All citizens are encouraged to recognize the accomplishments and contributions of government employees at all levels — federal, state, county and city.

Dated this 7th day of May, 2024.

Mayor _____

City Council Regular Meeting: May 7, 2024

AGENDA ITEM: National Cities, Towns, and Villages Month Recognition	AGENDA SECTION: PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGMENTS
PREPARED BY: Logan Martin, City Administrator	AGENDA NO. 3.b.
ATTACHMENTS: Proclamation	APPROVED BY: LJM
RECOMMENDED ACTION: Recognize National Cities, Towns, and Villages Month.	

BACKGROUND

The National League of Cities (NLC) is celebrating its 100th anniversary this year. The NLC, which is the oldest and largest organization representing municipal governments in the United States, was founded in 1924. To mark this centennial milestone, various events and proclamations are taking place across the country.

Staff requests to join NLC in commemorating its 100th anniversary and the incredible contributions of America's local governments during May for National Cities, Towns and Villages Month. This anniversary is a testament to the NLC's century-long commitment to strengthening local leadership, driving innovation, and influencing policies that impact local programs and operations.

RECOMMENDATION

Recognize National Cities, Towns, and Villages Month.

PROCLAMATION

Whereas, the National League of Cities was founded in 1924 in Lawrence, Kansas, as the American Municipal Association by state municipal leagues seeking more coordination and national representation as cities, towns, and villages expanded rapidly; and

Whereas, the nonpartisan National League of Cities is the oldest and largest organization representing municipal governments throughout the United States, representing the interests of more than 19,000 cities, towns, and villages across the country; and

Whereas, the National League of Cities works in partnership with 49 state municipal leagues across the country to strengthen local leadership, drive innovation, and influence the federal policies that impact local programs and operations; and

Whereas, as the voice of cities, towns, and villages in Washington, DC, the National League of Cities has successfully championed federal legislative solutions that support municipalities and has worked closely with Congress and the Executive Branch to educate policymakers on the realities of local implementation; and

Whereas, local governments are the bedrock of American democracy, providing 336 million residents with the most accountable, responsive, inclusive, ethical, and transparent government in the world; and

Whereas, from the nation's smallest villages to its largest cities, America's local governments have been essential in transforming the United States of America into the greatest, most influential nation in world history; and

Whereas, Rosemount is proudly served today by a City Council and a municipal workforce of many dedicated public servants.

Now, Therefore, I, Jeffery D. Weisensel, Mayor of Rosemount Minnesota, do hereby proclaim hereby proclaims May 2024 as **National Cities, Towns, and Villages Month** in celebration of America's local governments and the National League of Cities' historic centennial anniversary.

Dated this 5th day of May, 2024.

Mayor _____

City Council Regular Meeting: May 7, 2024

AGENDA ITEM: National Police Week Recognition	AGENDA SECTION: PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGMENTS
PREPARED BY: Mikael Dahlstrom, Police Chief	AGENDA NO. 3.c.
ATTACHMENTS: Proclamation	APPROVED BY: LJM
RECOMMENDED ACTION: Recognize National Police Week	

BACKGROUND

In 1962, President Kennedy proclaimed May 15 as National Peace Officers Memorial Day and the calendar week in which May 15 falls, as National Police Week. Established by a joint resolution of Congress in 1962, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others. National Police Week is a collaborative effort of many organizations dedicated to honoring America's law enforcement community.

Attached is a proclamation by the City of Rosemount identifying May 15th to 21st as Police Week. The proclamation will recognize the public service work performed by the dedicated members of the Rosemount Police Department.

RECOMMENDATION

Recognize National Police Week.

PROCLAMATION

Whereas, in 1962, President Kennedy proclaimed May 15 as National Peace Officers Day and the calendar week in which May 15 falls, as National Police Week. Established by a joint resolution of Congress in 1962, National Police Week pays special recognition to those law enforcements officers who have lost their lives in the line of duty for the safety and protection of others; and

Whereas, the members of the Rosemount Police Department play an essential role in safeguarding the rights and freedoms of the citizens of the City of Rosemount; and

Whereas, It is important that all citizens know and understand the duties, responsibilities, hazards and sacrifices of their law enforcement agency and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property and by protecting all citizens against violence and disorder; and

Whereas, The men and women of the Rosemount Police Department unceasingly provide a vital public service.

Now, Therefore, I, Jeffery D. Weisensel, Mayor of Rosemount Minnesota, do hereby proclaim May 15 through 21, 2024 as “National Police Week” within the City of Rosemount and herby publicly salute the services of law enforcement officers in our community and in communities across the nation. Throughout the City of Rosemount, we urge and encourage all citizens to take time to appreciate our public safety officers and honor all peace officers who have made the ultimate sacrifice in the line of duty.

Dated this 5th day of May, 2024.

Mayor _____

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-040435 DAKOTA ELECTRIC ASSOCIATION									
I 200001066414	3/24	STREET LIGHTS	APBNK	4/19/2024	R	4/03/2024	6,283.91	6,283.91CR	
		G/L ACCOUNT		CK: 155278			6,283.91		
	608	49508-01-381.00	ELECTRIC UTILITIES			6,283.91	STREET LIGHTS		
I 200001519073	3/24	SIREN #10	APBNK	4/19/2024	R	4/03/2024	5.00	5.00CR	
		G/L ACCOUNT		CK: 155278			5.00		
	101	43121-01-381.00	ELECTRIC UTILITIES			5.00	SIREN #10		
I 200001834654	3/24	LIFT STATION #4	APBNK	4/19/2024	R	4/03/2024	181.68	181.68CR	
		G/L ACCOUNT		CK: 155278			181.68		
	602	49454-01-381.00	ELECTRIC UTILITIES			181.68	LIFT STATION #4		
I 200002004786	3/24	CONNEMARA PARK SHELTER/LIGH	APBNK	4/19/2024	R	4/03/2024	19.91	19.91CR	
		G/L ACCOUNT		CK: 155278			19.91		
	101	45202-01-381.00	ELECTRIC UTILITIES			19.91	CONNEMARA PARK SHELTER/LIGHTS		
I 200002007870	3/24	IRRIGATION PUMP/SP CONTROL	APBNK	4/19/2024	R	4/03/2024	19.07	19.07CR	
		G/L ACCOUNT		CK: 155278			19.07		
	101	45202-01-381.00	ELECTRIC UTILITIES			19.07	IRRIGATION PUMP/SP CONTROL BLD		
I 200002009231	3/24	WELL #8	APBNK	4/19/2024	R	4/03/2024	117.69	117.69CR	
		G/L ACCOUNT		CK: 155278			117.69		
	601	49408-01-381.00	ELECTRIC UTILITIES			117.69	WELL #8		
I 200002009496	3/24	WATER TOWER #2	APBNK	4/19/2024	R	4/03/2024	224.28	224.28CR	
		G/L ACCOUNT		CK: 155278			224.28		
	601	49416-01-381.00	ELECTRIC UTILITIES			224.28	WATER TOWER #2		
I 200002079739	3/24	JAYCEE PARK SHELTER/LIGHTS	APBNK	4/19/2024	R	4/03/2024	70.60	70.60CR	
		G/L ACCOUNT		CK: 155278			70.60		
	101	45202-01-381.00	ELECTRIC UTILITIES			70.60	JAYCEE PARK SHELTER/LIGHTS		
I 200002080539	3/24	LIFT STATION #3	APBNK	4/19/2024	R	4/03/2024	217.67	217.67CR	
		G/L ACCOUNT		CK: 155278			217.67		
	602	49453-01-381.00	ELECTRIC UTILITIES			217.67	LIFT STATION #3		
I 200002112506	3/24	JAYCEE PARK TRAIL LIGHTS	APBNK	4/19/2024	R	4/03/2024	173.60	173.60CR	
		G/L ACCOUNT		CK: 155278			173.60		
	101	45202-01-381.00	ELECTRIC UTILITIES			173.60	JAYCEE PARK TRAIL LIGHTS		
I 200002868701	3/24	STORM DRAIN LIFT STATION #3	APBNK	4/19/2024	R	4/03/2024	137.87	137.87CR	
		G/L ACCOUNT		CK: 155278			137.87		
	603	49513-01-381.00	ELECTRIC UTILITIES			137.87	STORM DRAIN LIFT STATION #3		
I 200003329984	3/24	SDLS #4/LS #6	APBNK	4/19/2024	R	4/03/2024	143.62	143.62CR	
		G/L ACCOUNT		CK: 155278			143.62		
	603	49514-01-381.00	ELECTRIC UTILITIES			28.72	SDLS #4/LS #6		

PACKET: 06990 04/19/2024 AP CHECK RUN

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
		602 49456-01-381.00	ELECTRIC UTILITIES			114.90	SDLS #4/LS #6		
I 200003564457	3/24	METERED TUNNEL LIGHTS	APBNK	4/19/2024	R	4/03/2024	17.60	17.60CR	
		G/L ACCOUNT		CK: 155278			17.60		
		608 49508-01-381.00	ELECTRIC UTILITIES			17.60	METERED TUNNEL LIGHTS		
I 200003949690	3/24	LIFT STATION #9	APBNK	4/19/2024	R	4/03/2024	141.17	141.17CR	
		G/L ACCOUNT		CK: 155278			141.17		
		602 49457-01-381.00	ELECTRIC UTILITIES			141.17	LIFT STATION #9		
I 200004097754	3/24	STORM DRAIN LIFT STATION #6	APBNK	4/19/2024	R	4/03/2024	46.88	46.88CR	
		G/L ACCOUNT		CK: 155278			46.88		
		603 49516-01-381.00	ELECTRIC UTILITIES			46.88	STORM DRAIN LIFT STATION #6		
I 200010038900	3/24	STORM DRAIN LIFT STATION #8	APBNK	4/19/2024	R	4/03/2024	28.42	28.42CR	
		G/L ACCOUNT		CK: 155278			28.42		
		603 49518-01-381.00	ELECTRIC UTILITIES			28.42	STORM DRAIN LIFT STATION #8		
I 200010054799	3/24	LIFT STATION #5	APBNK	4/19/2024	R	4/03/2024	329.98	329.98CR	
		G/L ACCOUNT		CK: 155278			329.98		
		602 49455-01-381.00	ELECTRIC UTILITIES			329.98	LIFT STATION #5		
I 200010057891	3/24	LIFT STATION #12	APBNK	4/19/2024	R	4/03/2024	66.45	66.45CR	
		G/L ACCOUNT		CK: 155278			66.45		
		602 49462-01-381.00	ELECTRIC UTILITIES			66.45	LIFT STATION #12		
			REG. CHECK			1	8,225.40	8,225.40CR	0.00
							8,225.40	0.00	
01-005066 MARCO TECHNOLOGIES LLC									
I 526670344		MX-3071 COPIER CONTRACT	APBNK	4/19/2024	R	4/07/2024	178.30	178.30CR	
		G/L ACCOUNT		CK: 155280			178.30		
		101 41810-01-202.00	DUPLICATING & COPYING COSTS			178.30	MX-3071 COPIER CONTRACT		
			REG. CHECK			1	178.30	178.30CR	0.00
							178.30	0.00	
01-003048 US BANK EQUIPMENT FINANCE									
I 526299268		RICOH C3500 COPIER CONTRACT	APBNK	4/19/2024	R	4/05/2024	173.00	173.00CR	
		G/L ACCOUNT		CK: 155281			173.00		
		101 41810-01-202.00	DUPLICATING & COPYING COSTS			173.00	RICOH C3500 COPIER CONTRACT		
			REG. CHECK			1	173.00	173.00CR	0.00
							173.00	0.00	

PACKET: 06990 04/19/2024 AP CHECK RUN

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-240010 XCEL ENERGY										
I	6870492-3	4/24 NON METERED STREET LIGHTS	APBNK	4/19/2024	R	4/03/2024		10,834.76	10,834.76	CR
		G/L ACCOUNT		CK: 155282				10,834.76		
		608 49508-01-381.00	ELECTRIC UTILITIES				10,834.76	NON METERED STREET LIGHTS		
			REG. CHECK				1	10,834.76	10,834.76	CR
								10,834.76	0.00	0.00

PACKET: 06990 04/19/2024 AP CHECK RUN

VENDOR SET: 01

===== R E P O R T T O T A L S =====

F U N D D I S T R I B U T I O N

FUND NO#	FUND NAME	AMOUNT
101	GENERAL FUND	639.48CR
601	WATER UTILITY FUND	341.97CR
602	SEWER UTILITY FUND	1,051.85CR
603	STORM WATER UTILITY FUND	241.89CR
608	STREET LIGHT UTILITY FUND	17,136.27CR
** TOTALS **		19,411.46CR

----- TYPE OF CHECK TOTALS -----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00 0.00	0.00 0.00	0.00
DRAFTS		0.00 0.00	0.00 0.00	0.00
REG-CHECKS	4	19,411.46 19,411.46	19,411.46CR 0.00	0.00
EFT		0.00 0.00	0.00 0.00	0.00
NON-CHECKS		0.00 0.00	0.00 0.00	0.00
ALL CHECKS	4	19,411.46 19,411.46	19,411.46CR 0.00	0.00

ERRORS: 0

WARNINGS: 0

Jeah Malecho

4/22/2024

PACKET: 06993 04/25/2023 AP CHECK RUN

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-004026 ALERUS									
I	C154974	COBRA MONTHLY SRV FEE-MAR 2	APBNK	4/22/2024	D	4/05/2024	42.00	42.00CR	
		G/L ACCOUNT		CK: 001869			42.00		
	101	41320-31-319.00	OTHER	PROFESSIONAL SERVICES			42.00	COBRA MONTHLY SRV FEE-MAR 2024	
			DRAFTS			1	42.00	42.00CR	0.00
							42.00	0.00	

01-005942 ALEX AIR APPARATUS 2 LLC									
I	8078	QUARTERLY AIR TESTING-FS #2	APBNK	4/25/2024	R	4/02/2024	311.04	311.04CR	
		G/L ACCOUNT		CK: 155283			311.04		
	101	42210-01-219.00	OTHER	OPERATING SUPPLIES			311.04	QUARTERLY AIR TESTING-FS #2	
			REG. CHECK			1	311.04	311.04CR	0.00
							311.04	0.00	

01-011644 APPLE FORD LINCOLN AV									
I	A1W660024	PARTS	APBNK	4/25/2024	R	3/29/2024	63.80	63.80CR	
		G/L ACCOUNT		CK: 155284			63.80		
	101	43100-01-221.00	EQUIPMENT	PARTS			63.80	PARTS	
I	A1W662224	PARTS	APBNK	4/25/2024	R	4/15/2024	107.80	107.80CR	
		G/L ACCOUNT		CK: 155284			107.80		
	101	43100-01-221.00	EQUIPMENT	PARTS			107.80	PARTS	
			REG. CHECK			1	171.60	171.60CR	0.00
							171.60	0.00	

01-002377 ASPEN MILLS									
I	330357	FIREFIGHTER UNIFORM-FEEDER	APBNK	4/25/2024	R	3/26/2024	58.80	58.80CR	
		G/L ACCOUNT		CK: 155285			58.80		
	101	42210-01-218.00	FIRE	DEPARTMENT CLOTHING			58.80	FIREFIGHTER UNIFORM-FEEDER	
I	330467	FIREFIGHTER UNIFORM BADGES	APBNK	4/25/2024	R	3/27/2024	1,157.12	1,157.12CR	
		G/L ACCOUNT		CK: 155285			1,157.12		
	101	42210-01-218.00	FIRE	DEPARTMENT CLOTHING			1,157.12	FIREFIGHTER UNIFORM BADGES	
			REG. CHECK			1	1,215.92	1,215.92CR	0.00
							1,215.92	0.00	

PACKET: 06993 04/25/2023 AP CHECK RUN

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-005657 AT&T MOBILITY									
I	X04032024	PD	MOBILITY SERVICES	APBNK	4/25/2024	R	3/25/2024	2,304.54	2,304.54CR
			G/L ACCOUNT		CK: 155286		2,304.54		
	101	42110-01-329.00	OTHER COMMUNICATION COSTS				2,304.54	MOBILITY SERVICES	
I	X04032024	PW	SCADA FOR WELLS,TOWERS,LIFT	APBNK	4/25/2024	R	3/25/2024	524.56	524.56CR
			G/L ACCOUNT		CK: 155286		524.56		
	601	49400-01-321.00	TELEPHONE COSTS				174.85	SCADA FOR WELLS,TOWERS,LIFTS	
	603	49500-01-321.00	TELEPHONE COSTS				174.85	SCADA FOR WELLS,TOWERS,LIFTS	
	602	49450-01-321.00	TELEPHONE COSTS				174.86	SCADA FOR WELLS,TOWERS,LIFTS	
			REG. CHECK			1	2,829.10	2,829.10CR	0.00
							2,829.10	0.00	

01-006053 B&D ASSOCIATES LLC									
I	2024-0215		RSMT LIFETIME ATHLETIC PROJ	APBNK	4/25/2024	R	3/31/2024	280,250.00	280,250.00CR
			G/L ACCOUNT		CK: 155287		280,250.00		
	476	48000-01-521.00	BUILDING & STRUCTURE PURCHASES				280,250.00	RSMT LIFETIME ATHLETIC PROJ	
			REG. CHECK			1	280,250.00	280,250.00CR	0.00
							280,250.00	0.00	

01-006126 BEAUDRY OIL & PROPANE									
I	2612002		1,800 GAL DIESEL FUEL	APBNK	4/25/2024	R	4/08/2024	5,881.63	5,881.63CR
			G/L ACCOUNT		CK: 155288		5,881.63		
	101	43100-01-212.00	MOTOR FUELS				5,881.63	1,800 GAL DIESEL FUEL	
I	2612004		3,600 GAL UNLEADED FUEL	APBNK	4/25/2024	R	4/05/2024	9,508.98	9,508.98CR
			G/L ACCOUNT		CK: 155288		9,508.98		
	101	43100-01-212.00	MOTOR FUELS				9,508.98	3,600 GAL UNLEADED FUEL	
I	2617441		100 GAL DIESEL FUEL	APBNK	4/25/2024	R	4/08/2024	328.35	328.35CR
			G/L ACCOUNT		CK: 155288		328.35		
	101	43100-01-212.00	MOTOR FUELS				328.35	100 GAL DIESEL FUEL	
			REG. CHECK			1	15,718.96	15,718.96CR	0.00
							15,718.96	0.00	

PACKET: 06993 04/25/2023 AP CHECK RUN

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-003889 BERRY COFFEE COMPANY									
I	1000666	COFFEE SUPPLIES FOR SC	APBNK	4/25/2024	R	4/04/2024	83.70	83.70CR	
		G/L ACCOUNT		CK: 155289			83.70		
	101	45100-30-219.00	OTHER	OPERATING SUPPLIES			83.70	COFFEE SUPPLIES FOR SC	
I	1001358	COFFEE SUPPLIES FOR SC	APBNK	4/25/2024	R	4/04/2024	128.40	128.40CR	
		G/L ACCOUNT		CK: 155289			128.40		
	101	45100-30-219.00	OTHER	OPERATING SUPPLIES			128.40	COFFEE SUPPLIES FOR SC	
I	1002985	COFFEE SUPPLIES FOR SC	APBNK	4/25/2024	R	4/18/2024	45.38	45.38CR	
		G/L ACCOUNT		CK: 155289			45.38		
	101	45100-30-219.00	OTHER	OPERATING SUPPLIES			45.38	COFFEE SUPPLIES FOR SC	
				REG. CHECK		1	257.48	257.48CR	0.00
							257.48	0.00	

01-005485 BLUE WATER SCIENCE									
I	2024-0207	WENNSMAN POND CLP SURVEY	APBNK	4/25/2024	R	4/04/2024	850.00	850.00CR	
		G/L ACCOUNT		CK: 155290			850.00		
	603	49500-01-403.00	CONTRACTED R & M-OTHER IMPROV				850.00	WENNSMAN POND CLP SURVEY	
				REG. CHECK		1	850.00	850.00CR	0.00
							850.00	0.00	

01-005738 BOARMAN KROOS VOGEL GROUP I									
I	63259	PD/PW DESIGN SVCS THRU 1/10	APBNK	4/25/2024	R	1/10/2024	40,649.10	40,649.10CR	
		G/L ACCOUNT		CK: 155291			40,649.10		
	421	48000-01-302.00	ARCHITECTS' FEES				40,649.10	PD/PW DESIGN SVCS THRU 1/10/24	
I	63720	PD/PW ARCHITECT THRU 4/10/2	APBNK	4/25/2024	R	4/10/2024	40,771.69	40,771.69CR	
		G/L ACCOUNT		CK: 155291			40,771.69		
	421	48000-01-302.00	ARCHITECTS' FEES				40,771.69	PD/PW ARCHITECT THRU 4/10/24	
				REG. CHECK		1	81,420.79	81,420.79CR	0.00
							81,420.79	0.00	

01-006161 BOELTER LLC									
I	2024-0216	RSMT LIFETIME ATHLETIC PROJ	APBNK	4/25/2024	R	3/31/2024	55,100.00	55,100.00CR	
		G/L ACCOUNT		CK: 155292			55,100.00		
	476	48000-01-521.00	BUILDING & STRUCTURE PURCHASES				55,100.00	RSMT LIFETIME ATHLETIC PROJ	

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VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
				REG. CHECK		1		55,100.00	55,100.00CR	0.00
								55,100.00	0.00	
01-004012 BOLTON & MENK INC										
I 0334230		SANITARY SEWER MODEL UPDATE	APBNK	4/25/2024	R	4/19/2024		2,126.00	2,126.00CR	
		G/L ACCOUNT		CK: 155293				2,126.00		
	602 49450-01-303.00	ENGINEERING FEES					2,126.00	SANITARY SEWER MODEL UPDATE		
				REG. CHECK		1		2,126.00	2,126.00CR	0.00
								2,126.00	0.00	
01-021815 BRAUN INTERTEC CORP										
I B325034		CP 2022-15 - MATERIAL TESTI	APBNK	4/25/2024	R	2/26/2024		6,185.50	6,185.50CR	
		G/L ACCOUNT		CK: 155294				6,185.50		
	628 48000-01-310.00	TESTING SERVICES					6,185.50	CP 2022-15 - MATERIAL TESTING		
I B342750		CP 2022-15 - MATERIAL TESTI	APBNK	4/25/2024	R	2/26/2024		2,506.00	2,506.00CR	
		G/L ACCOUNT		CK: 155294				2,506.00		
	628 48000-01-310.00	TESTING SERVICES					2,506.00	CP 2022-15 - MATERIAL TESTING		
I B347147		CP 2022-15 - MATERIAL TESTI	APBNK	4/25/2024	R	2/26/2024		1,647.50	1,647.50CR	
		G/L ACCOUNT		CK: 155294				1,647.50		
	628 48000-01-310.00	TESTING SERVICES					1,647.50	CP 2022-15 - MATERIAL TESTING		
I B352278		CP2022-15 - MATERIAL TESTIN	APBNK	4/25/2024	R	2/26/2024		6,592.00	6,592.00CR	
		G/L ACCOUNT		CK: 155294				6,592.00		
	628 48000-01-310.00	TESTING SERVICES					6,592.00	CP2022-15 - MATERIAL TESTING		
				REG. CHECK		1		16,931.00	16,931.00CR	0.00
								16,931.00	0.00	
01-002665 BRIDGE TOWER OPCO, LLC										
I 745687227		RFB: ASPEN AVE EXTENSION	APBNK	4/25/2024	R	4/03/2024		323.40	323.40CR	
		G/L ACCOUNT		CK: 155295				323.40		
	493 48000-01-351.00	LEGAL NOTICES PUBLISHING					323.40	RFB: ASPEN AVE EXTENSION		
				REG. CHECK		1		323.40	323.40CR	0.00
								323.40	0.00	

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-004103 BUSINESS ESSENTIALS									
I	WO-1290693-1	MISC OFFICE SUPPLIES-STOCK	APBNK	4/25/2024	R	4/01/2024	90.32	90.32CR	
		G/L ACCOUNT		CK: 155296			90.32		
	101 41810-01-209.00	OTHER OFFICE SUPPLIES				90.32	MISC OFFICE SUPPLIES-STOCK		
				REG. CHECK		1	90.32	90.32CR	0.00
							90.32	0.00	

01-004067 CALIBRE PRESS									
I	102297	OFFICER TRAINING-COUGH LIN	APBNK	4/25/2024	R	3/27/2024	199.00	199.00CR	
		G/L ACCOUNT		CK: 155297			199.00		
	101 42110-01-437.00	CONFERENCES & SEMINARS				199.00	OFFICER TRAINING-COUGH LIN		
I	24102297	OFFICER TRAINING	APBNK	4/25/2024	R	3/27/2024	199.00	199.00CR	
		G/L ACCOUNT		CK: 155297			199.00		
	101 42110-01-437.00	CONFERENCES & SEMINARS				199.00	OFFICER TRAINING		
				REG. CHECK		1	398.00	398.00CR	0.00
							398.00	0.00	

01-003796 CAMPBELL KNUTSON PA									
I	2024-0208	MARCH LEGAL SERVICES	APBNK	4/25/2024	R	3/31/2024	8,131.41	8,131.41CR	
		G/L ACCOUNT		CK: 155298			8,131.41		
	101 42110-01-304.00	LEGAL FEES				8,131.41	MARCH LEGAL SERVICES		
I	2024-0209	FORFEITURE FEES CF#21001262	APBNK	4/25/2024	R	4/09/2024	55.32	55.32CR	
		G/L ACCOUNT		CK: 155298			55.32		
	208 49008-01-304.00	LEGAL FEES				55.32	FORFEITURE FEES CF#21001262		
				REG. CHECK		1	8,186.73	8,186.73CR	0.00
							8,186.73	0.00	

01-002078 CDW GOVERNMENT INC									
I	QT02790	KEYBOARD-ROXIE	APBNK	4/25/2024	R	4/17/2024	84.38	84.38CR	
		G/L ACCOUNT		CK: 155299			84.38		
	101 41520-01-392.00	P.C. ACCESSORIES & SUPPLIES				84.38	KEYBOARD-ROXIE		
I	QT14762	UPS REPLACEMENT - P&R	APBNK	4/25/2024	R	4/17/2024	737.34	737.34CR	
		G/L ACCOUNT		CK: 155299			737.34		
	101 41320-01-580.00	OTHER EQUIPMENT PURCHASES				737.34	UPS REPLACEMENT - P&R		

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
				REG. CHECK		1		821.72	821.72CR	0.00
								821.72	0.00	
01-006010 CEDAR RIDGE LANDSCAPING INC										
I 2024-0217		RSMT LIFETIME ATHLETIC PROJ	APBNK	4/25/2024	R	3/31/2024		40,168.98	40,168.98CR	
		G/L ACCOUNT		CK: 155300				40,168.98		
	476 48000-01-521.00	BUILDING & STRUCTURE PURCHASES					37,468.98	RSMT LIFETIME ATHLETIC PROJ		
	476 20600	CONTRACTS PAYABLE					2,700.00	RSMT LIFETIME ATHLETIC PROJ		
				REG. CHECK		1		40,168.98	40,168.98CR	0.00
								40,168.98	0.00	
01-006054 CENTRAL ROOFING COMPANY										
I 2024-0218		RSMT LIFETIME ATHLETIC PROJ	APBNK	4/25/2024	R	3/31/2024		362,035.50	362,035.50CR	
		G/L ACCOUNT		CK: 155301				362,035.50		
	476 48000-01-521.00	BUILDING & STRUCTURE PURCHASES					362,035.50	RSMT LIFETIME ATHLETIC PROJ		
				REG. CHECK		1		362,035.50	362,035.50CR	0.00
								362,035.50	0.00	
01-005542 CHARTER COMMUNICATIONS										
I 175314201032124		FIRE STATION 1 CABLE	APBNK	4/25/2024	R	3/21/2024		50.40	50.40CR	
		G/L ACCOUNT		CK: 155302				50.40		
	101 42210-01-439.00	OTHER MISCELLANEOUS CHARGES					50.40	FIRE STATION 1 CABLE		
				REG. CHECK		1		50.40	50.40CR	0.00
								50.40	0.00	
01-006160 JANE CHRISTIANSON										
I 2024-0211		LION KING TRIP REFUND	APBNK	4/25/2024	R	4/16/2024		125.00	125.00CR	
		G/L ACCOUNT		CK: 155303				125.00		
	101 22005	REFUNDS PAYABLE - P&R					125.00	LION KING TRIP REFUND		
				REG. CHECK		1		125.00	125.00CR	0.00
								125.00	0.00	

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-006162 THOMAS CHRISTIANSON									
I 2024-0232		LION KING TRIP REFUND	APBNK	4/25/2024	R	4/16/2024	125.00	125.00CR	
		G/L ACCOUNT		CK: 155304			125.00		
	101 22005	REFUNDS PAYABLE - P&R				125.00	LION KING TRIP REFUND		
				REG. CHECK		1	125.00	125.00CR	0.00
							125.00	0.00	

01-030908 CITY OF APPLE VALLEY									
I 7898		REIMBURSEMENT ISD 196	APBNK	4/25/2024	R	4/17/2024	4,403.53	4,403.53CR	
		G/L ACCOUNT		CK: 155305			4,403.53		
	220 49020-01-580.00	OTHER EQUIPMENT PURCHASES				4,403.53	REIMBURSEMENT ISD 196		
				REG. CHECK		1	4,403.53	4,403.53CR	0.00
							4,403.53	0.00	

01-004639 CLEARWAY COMMUNITY SOLAR LL									
I ROSEMNT-12404		FEBRUARY SOLAR SUBSCRIPTION	APBNK	4/25/2024	R	4/08/2024	12,381.95	12,381.95CR	
		G/L ACCOUNT		CK: 155306			12,381.95		
	101 11510	NATIONAL GUARD A/R				7,606.58	FEBRUARY SOLAR SUBSCRIPTIONS		
	101 41940-01-381.00	ELECTRIC UTILITIES				204.02	FEBRUARY SOLAR SUBSCRIPTIONS		
	101 43121-01-381.00	ELECTRIC UTILITIES				33.24	FEBRUARY SOLAR SUBSCRIPTIONS		
	101 45100-01-381.00	ELECTRIC UTILITIES				3,259.96	FEBRUARY SOLAR SUBSCRIPTIONS		
	101 45202-01-381.00	ELECTRIC UTILITIES				136.81	FEBRUARY SOLAR SUBSCRIPTIONS		
	201 46300-01-381.00	ELECTRIC UTILITIES				4.56	FEBRUARY SOLAR SUBSCRIPTIONS		
	601 49406-01-381.00	ELECTRIC UTILITIES				175.57	FEBRUARY SOLAR SUBSCRIPTIONS		
	601 49417-01-381.00	ELECTRIC UTILITIES				341.10	FEBRUARY SOLAR SUBSCRIPTIONS		
	601 49418-01-381.00	ELECTRIC UTILITIES				304.44	FEBRUARY SOLAR SUBSCRIPTIONS		
	602 49452-01-381.00	ELECTRIC UTILITIES				47.63	FEBRUARY SOLAR SUBSCRIPTIONS		
	602 49458-01-381.00	ELECTRIC UTILITIES				28.43	FEBRUARY SOLAR SUBSCRIPTIONS		
	602 49460-01-381.00	ELECTRIC UTILITIES				17.20	FEBRUARY SOLAR SUBSCRIPTIONS		
	603 49511-01-381.00	ELECTRIC UTILITIES				9.97	FEBRUARY SOLAR SUBSCRIPTIONS		
	608 49508-01-381.00	ELECTRIC UTILITIES				212.44	FEBRUARY SOLAR SUBSCRIPTIONS		
				REG. CHECK		1	12,381.95	12,381.95CR	0.00
							12,381.95	0.00	

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-031370 COLLINS ELECTRICAL

I 2430954.1		STREETLIGHT WIRE REPAIR	APBNK	4/25/2024	R	4/17/2024		3,975.00	3,975.00CR	
		G/L ACCOUNT		CK: 155308				3,975.00		
	608	49508-01-409.00	OTHER	CONTRACTED REPAIR & MAIN			3,975.00	STREETLIGHT WIRE REPAIR		
I 2430954.2		DIRECTIONAL BORING WIRE	APBNK	4/25/2024	R	4/17/2024		3,975.00	3,975.00CR	
		G/L ACCOUNT		CK: 155308				3,975.00		
	608	49508-01-409.00	OTHER	CONTRACTED REPAIR & MAIN			3,975.00	DIRECTIONAL BORING WIRE		
I 2431238.01		REPAIR ALARM-CITY HALL	APBNK	4/25/2024	R	4/09/2024		161.50	161.50CR	
		G/L ACCOUNT		CK: 155308				161.50		
	101	41940-01-319.00	OTHER	PROFESSIONAL SERVICES			161.50	REPAIR ALARM-CITY HALL		
				REG. CHECK			1	8,111.50	8,111.50CR	0.00
								8,111.50	0.00	

01-031530 COMPUTER INTEGRATION TECH

I 372705		MAY'24 SAAS BACKUP	APBNK	4/25/2024	R	4/15/2024		771.00	771.00CR	
		G/L ACCOUNT		CK: 155309				771.00		
	101	41320-01-391.00	P.C.	MAINTENANCE			771.00	MAY'24 SAAS BACKUP		
I 372758		MAY'24 MANAGED SERVER BACKU	APBNK	4/25/2024	R	4/15/2024		2,655.00	2,655.00CR	
		G/L ACCOUNT		CK: 155309				2,655.00		
	101	41320-01-391.00	P.C.	MAINTENANCE			2,655.00	MAY'24 MANAGED SERVER BACKUP		
I 373992		CABLES FOR JON PHELPS OFFIC	APBNK	4/25/2024	R	4/19/2024		128.00	128.00CR	
		G/L ACCOUNT		CK: 155309				128.00		
	101	41910-01-392.00	P.C.	ACCESSORIES & SUPPLIES			128.00	CABLES FOR JON PHELPS OFFICE		
				REG. CHECK			1	3,554.00	3,554.00CR	0.00
								3,554.00	0.00	

01-004277 CORE & MAIN LP

I U677764		T2 RETROFIT KIT	APBNK	4/25/2024	R	4/10/2024		451.84	451.84CR	
		G/L ACCOUNT		CK: 155310				451.84		
	601	49400-01-220.00	METER	PURCHASES			451.84	T2 RETROFIT KIT		
I U692387		T2 RETROFIT KIT	APBNK	4/25/2024	R	4/12/2024		451.84	451.84CR	
		G/L ACCOUNT		CK: 155310				451.84		
	601	49400-01-220.00	METER	PURCHASES			451.84	T2 RETROFIT KIT		
				REG. CHECK			1	903.68	903.68CR	0.00
								903.68	0.00	

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-031577 CORPORATE MECHANICAL INC									
I	W73831	PR HVAC SERVICE CALL	APBNK	4/25/2024	R	4/10/2024	357.00	357.00CR	
		G/L ACCOUNT		CK: 155311			357.00		
	101	45100-01-404.00	CONTRACTED MACH & EQUIP R & M			357.00	PR HVAC SERVICE CALL		
			REG. CHECK			1	357.00	357.00CR	0.00
							357.00	0.00	

01-003537 DAK CNTY PROP TAXATION/RECO									
I	SA34-2024	2024 SPECIAL ASSESSMENTS FE	APBNK	4/25/2024	R	4/15/2024	8,778.00	8,778.00CR	
		G/L ACCOUNT		CK: 155312			8,778.00		
	101	41810-01-301.00	AUDITING & ACCOUNTING SERVICES			8,778.00	2024 SPECIAL ASSESSMENTS FEE		
			REG. CHECK			1	8,778.00	8,778.00CR	0.00
							8,778.00	0.00	

01-040040 DAKOTA AWARDS & ENGRAVING									
I	27572	NAME BADGE	APBNK	4/25/2024	R	3/21/2024	12.00	12.00CR	
		G/L ACCOUNT		CK: 155313			12.00		
	101	41910-01-219.00	OTHER OPERATING SUPPLIES			12.00	NAME BADGE		
I	27627	P.C. BADGES & PLATES	APBNK	4/25/2024	R	4/03/2024	66.00	66.00CR	
		G/L ACCOUNT		CK: 155313			66.00		
	101	41910-01-219.00	OTHER OPERATING SUPPLIES			66.00	P.C. BADGES & PLATES		
I	27651	PC NAME PLATES	APBNK	4/25/2024	R	4/10/2024	30.00	30.00CR	
		G/L ACCOUNT		CK: 155313			30.00		
	101	41910-01-219.00	OTHER OPERATING SUPPLIES			30.00	PC NAME PLATES		
			REG. CHECK			1	108.00	108.00CR	0.00
							108.00	0.00	

01-040355 DAKOTA COUNTY FINANCE									
I	5501955	FEB / MARCH 2024 SALT	APBNK	4/25/2024	R	4/09/2024	1,900.59	1,900.59CR	
		G/L ACCOUNT		CK: 155314			1,900.59		
	101	43121-01-216.00	CHEMICALS & CHEMICAL PRODUCTS			1,900.59	FEB / MARCH 2024 SALT		
			REG. CHECK			1	1,900.59	1,900.59CR	0.00
							1,900.59	0.00	

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-040357 DAKOTA COUNTY FINANCE									
I 5501967		Q1 2024 UTILITIES	APBNK	4/25/2024	R	4/09/2024	287.84	287.84CR	
		G/L ACCOUNT		CK: 155315			287.84		
	101 43121-01-381.00	ELECTRIC UTILITIES				287.84	Q1 2024 UTILITIES		
				REG. CHECK		1	287.84	287.84CR	0.00
							287.84	0.00	

01-040825 DICK'S VALLEY SERVICE INC									
I 2024-0210		FORFEITURE FEES CF#21001262	APBNK	4/25/2024	R	4/09/2024	225.18	225.18CR	
		G/L ACCOUNT		CK: 155316			225.18		
	208 49008-01-436.00	TOWING CHARGES				225.18	FORFEITURE FEES CF#21001262		
				REG. CHECK		1	225.18	225.18CR	0.00
							225.18	0.00	

01-050213 EARL F ANDERSEN INC									
I 0135908-IN		ADOPT A PARK SIGNS	APBNK	4/25/2024	R	4/17/2024	95.85	95.85CR	
		G/L ACCOUNT		CK: 155317			95.85		
	101 45100-01-315.00	SPECIAL PROGRAMS				95.85	ADOPT A PARK SIGNS		
				REG. CHECK		1	95.85	95.85CR	0.00
							95.85	0.00	

01-050329 ECM PUBLISHERS INC									
I 993161		ZONING ORDINANCE PH	APBNK	4/25/2024	R	4/05/2024	62.00	62.00CR	
		G/L ACCOUNT		CK: 155318			62.00		
	101 41810-01-351.00	LEGAL NOTICES PUBLISHING				62.00	ZONING ORDINANCE PH		
I 993162		ADMIN CITATIONS PH	APBNK	4/25/2024	R	4/05/2024	38.75	38.75CR	
		G/L ACCOUNT		CK: 155318			38.75		
	101 41810-01-351.00	LEGAL NOTICES PUBLISHING				38.75	ADMIN CITATIONS PH		
I 994033		RFB: ASPEN AVENUE	APBNK	4/25/2024	R	4/12/2024	286.74	286.74CR	
		G/L ACCOUNT		CK: 155318			286.74		
	493 48000-01-351.00	LEGAL NOTICES PUBLISHING				286.74	RFB: ASPEN AVENUE		
I 994034		2024 SIP ASSESSMENT HEARING	APBNK	4/25/2024	R	4/12/2024	186.00	186.00CR	
		G/L ACCOUNT		CK: 155318			186.00		
	492 48000-01-351.00	LEGAL NOTICES PUBLISHING				186.00	2024 SIP ASSESSMENT HEARING		

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 994035		XCEL ENERGY PHN	APBNK	4/25/2024	R	4/12/2024		81.37	81.37CR	
		G/L ACCOUNT		CK: 155318				81.37		
	101	41810-01-351.00	LEGAL NOTICES PUBLISHING				81.37	XCEL ENERGY PHN		
I 994036		AKRON 42/1ST STATE BANK PHN	APBNK	4/25/2024	R	4/12/2024		46.50	46.50CR	
		G/L ACCOUNT		CK: 155318				46.50		
	101	41810-01-351.00	LEGAL NOTICES PUBLISHING				46.50	AKRON 42/1ST STATE BANK PHN		
I 994037		KJ WALK ROSEWOOD 3RD PHN	APBNK	4/25/2024	R	4/12/2024		46.50	46.50CR	
		G/L ACCOUNT		CK: 155318				46.50		
	101	41810-01-351.00	LEGAL NOTICES PUBLISHING				46.50	KJ WALK ROSEWOOD 3RD PHN		
I 994038		KJ WALK ROSEWOOD 2ND PHN	APBNK	4/25/2024	R	4/12/2024		46.50	46.50CR	
		G/L ACCOUNT		CK: 155318				46.50		
	101	41810-01-351.00	LEGAL NOTICES PUBLISHING				46.50	KJ WALK ROSEWOOD 2ND PHN		
			REG. CHECK				1	794.36	794.36CR	0.00
								794.36	0.00	
01-050340 ECOLAB PEST										
I 2283267		PEST CONTROL-WELL HOUSES	APBNK	4/25/2024	R	4/10/2024		925.00	925.00CR	
		G/L ACCOUNT		CK: 155319				925.00		
	601	49400-01-319.00	OTHER PROFESSIONAL SERVICES				925.00	PEST CONTROL-WELL HOUSES		
I 5092149		PEST CONTROL-MN DOT	APBNK	4/25/2024	R	4/16/2024		46.16	46.16CR	
		G/L ACCOUNT		CK: 155319				46.16		
	101	41940-01-319.00	OTHER PROFESSIONAL SERVICES				46.16	PEST CONTROL-MN DOT		
I 5092150		PEST CONTROL-CH,SHOP,PW	APBNK	4/25/2024	R	4/16/2024		132.73	132.73CR	
		G/L ACCOUNT		CK: 155319				132.73		
	101	41940-01-319.00	OTHER PROFESSIONAL SERVICES				132.73	PEST CONTROL-CH,SHOP,PW		
			REG. CHECK				1	1,103.89	1,103.89CR	0.00
								1,103.89	0.00	
01-050812 EHLERS										
I 97388		PROJECT FALCON CDA MTG	APBNK	4/25/2024	R	4/09/2024		300.00	300.00CR	
		G/L ACCOUNT		CK: 155320				300.00		
	201	46300-01-319.00	OTHER PROFESSIONAL SERVICES				300.00	PROJECT FALCON CDA MTG		
			REG. CHECK				1	300.00	300.00CR	0.00
								300.00	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-001139 ELECTRIC PUMP									
I	0077870-IN	INSTALLED NEW PUMP-LS #8	APBNK	4/25/2024	R	4/02/2024	997.50	997.50CR	
		G/L ACCOUNT		CK: 155321			997.50		
	602 49458-01-403.00	CONTRACTED R & M - OTHER IMPR				997.50	INSTALLED NEW PUMP-LS #8		
				REG. CHECK		1	997.50	997.50CR	0.00
							997.50	0.00	

01-051340 EMERGENCY AUTOMOTIVE TECH									
I	OAK24001A	CHIEF'S RAM	APBNK	4/25/2024	R	4/16/2024	4,345.16	4,345.16CR	
		G/L ACCOUNT		CK: 155322			4,345.16		
	207 49007-01-576.00	OTHER EQUIPMENT PURCHASES				4,345.16	CHIEF'S RAM		
				REG. CHECK		1	4,345.16	4,345.16CR	0.00
							4,345.16	0.00	

01-000598 ESS BROTHERS & SONS INC									
I	EE1574	MH LIDS AND HIGH IRON RINGS	APBNK	4/25/2024	R	4/04/2024	1,254.00	1,254.00CR	
		G/L ACCOUNT		CK: 155323			1,254.00		
	602 49450-01-227.00	UTILITY SYSTEM MAINT SUPPLIES				1,254.00	MH LIDS AND HIGH IRON RINGS		
				REG. CHECK		1	1,254.00	1,254.00CR	0.00
							1,254.00	0.00	

01-000480 FEDEX									
I	8-450-99536	SHIPPING EVIDENCE	APBNK	4/25/2024	R	3/27/2024	27.12	27.12CR	
		G/L ACCOUNT		CK: 155324			27.12		
	101 42110-01-333.00	FREIGHT & EXPRESS EXPENSES				27.12	SHIPPING EVIDENCE		
				REG. CHECK		1	27.12	27.12CR	0.00
							27.12	0.00	

01-003798 FIRST ADVANTAGE OCCUPATIONA									
I	2510882403	ENROLL/MAINT. FEES	APBNK	4/25/2024	R	3/31/2024	330.39	330.39CR	
		G/L ACCOUNT		CK: 155325			330.39		
	101 41320-31-305.00	MEDICAL & DENTAL FEES				330.39	ENROLL/MAINT. FEES		
				REG. CHECK		1	330.39	330.39CR	0.00
							330.39	0.00	

PACKET: 06993 04/25/2023 AP CHECK RUN

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-005866 FIRST ARRIVING IO, INC

I 3230		ADD LICNS (5) 7/14/24-11/17	APBNK	4/25/2024	R	4/16/2024		68.55	68.55CR	
		G/L ACCOUNT		CK: 155326				68.55		
	101	41810-01-394.00	P.C. SOFTWARE PURCHASES				68.55	ADD LICNS (5) 7/14/24-11/17/24		
			REG. CHECK			1		68.55	68.55CR	0.00
								68.55	0.00	

01-005314 FLEET SERVICES

I 2024090020		MAR'24 PD/PW LEASE	APBNK	4/25/2024	R	4/09/2024		18,368.48	18,368.48CR	
		G/L ACCOUNT		CK: 155327				18,368.48		
	207	49007-01-548.00	LEASE PROGRAM-P.W. VEHICLES			10,528.75		MAR'24 PD/PW LEASE		
	207	49007-01-549.00	LEASE PROGRAM-POLICE VEHICLES			6,561.97		MAR'24 PD/PW LEASE		
	601	49400-01-548.00	LEASE PROGRAM-P.W. VEHICLES			425.92		MAR'24 PD/PW LEASE		
	602	49450-01-548.00	LEASE PROGRAM-P.W. VEHICLES			425.92		MAR'24 PD/PW LEASE		
	603	49500-01-548.00	LEASE PROGRAM-P.W. VEHICLES			425.92		MAR'24 PD/PW LEASE		
			REG. CHECK			1		18,368.48	18,368.48CR	0.00
								18,368.48	0.00	

01-006138 FORESTAR (USA) REAL ESTATE

I 2024-0219		CP 2019-04 CLOSE OUT	APBNK	4/25/2024	R	4/16/2024		201,358.72	201,358.72CR	
		G/L ACCOUNT		CK: 155328				201,358.72		
	454	48000-01-439.00	OTHER MISCELLANEOUS CHARGES			201,358.72		CP 2019-04 CLOSE OUT		
			REG. CHECK			1		201,358.72	201,358.72CR	0.00
								201,358.72	0.00	

01-005768 FP MAILING SOLUTIONS

I 2024-0205		4/4 POSTAGE MACHINE REFILL	APBNK	4/25/2024	D	4/04/2024		500.00	500.00CR	
		G/L ACCOUNT		CK: 001870				500.00		
	101	41810-01-322.00	POSTAGE COSTS			500.00		4/4 POSTAGE MACHINE REFILL		
I 2024-0220		4/17 POSTAGE MACHINE REFILL	APBNK	4/25/2024	D	4/17/2024		600.00	600.00CR	
		G/L ACCOUNT		CK: 001870				600.00		
	101	41810-01-322.00	POSTAGE COSTS			600.00		4/17 POSTAGE MACHINE REFILL		
			DRAFTS			1		1,100.00	1,100.00CR	0.00
								1,100.00	0.00	

PACKET: 06993 04/25/2023 AP CHECK RUN

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-005014 CYNTHIA FRANK									
I	2024-0214	ANOKA HISTORY TOUR REFUND	APBNK	4/25/2024	R	4/17/2024	85.00	85.00CR	
		G/L ACCOUNT		CK: 155329			85.00		
	101 22005	REFUNDS PAYABLE - P&R				85.00	ANOKA HISTORY TOUR REFUND		
				REG. CHECK		1	85.00	85.00CR	0.00
							85.00	0.00	

01-000677 GERTEN GREENHOUSES INC-4461									
I	215686/12	TREE FERTILIZER	APBNK	4/25/2024	R	4/18/2024	695.30	695.30CR	
		G/L ACCOUNT		CK: 155330			695.30		
	101 45202-01-216.00	CHEMICALS & CHEMICAL PRODUCTS				695.30	TREE FERTILIZER		
I	216331/12	CLAY FOR PITCHERS MOUNDS	APBNK	4/25/2024	R	4/08/2024	138.00	138.00CR	
		G/L ACCOUNT		CK: 155330			138.00		
	101 45202-01-219.00	OTHER OPERATING SUPPLIES				138.00	CLAY FOR PITCHERS MOUNDS		
I	217426/12	SEED & STARTER FERTILIZER	APBNK	4/25/2024	R	4/19/2024	1,130.85	1,130.85CR	
		G/L ACCOUNT		CK: 155330			1,130.85		
	101 45202-01-219.00	OTHER OPERATING SUPPLIES				1,130.85	SEED & STARTER FERTILIZER		
I	932004/1	PEAT MOSS FOR SEEDING	APBNK	4/25/2024	R	4/08/2024	37.90	37.90CR	
		G/L ACCOUNT		CK: 155330			37.90		
	101 43121-01-225.00	LANDSCAPING MATERIALS				37.90	PEAT MOSS FOR SEEDING		
				REG. CHECK		1	2,002.05	2,002.05CR	0.00
							2,002.05	0.00	

01-006038 GLOBAL SPECIALTY CONTRACTOR									
I	2024-0221	RSMT LIFETIME ATHLETIC PROJ	APBNK	4/25/2024	R	3/31/2024	309,700.00	309,700.00CR	
		G/L ACCOUNT		CK: 155331			309,700.00		
	476 48000-01-521.00	BUILDING & STRUCTURE PURCHASES				309,700.00	RSMT LIFETIME ATHLETIC PROJ		
				REG. CHECK		1	309,700.00	309,700.00CR	0.00
							309,700.00	0.00	

01-071220 GRAINGER									
I	9089431788	WASP SPRAY	APBNK	4/25/2024	R	4/17/2024	288.48	288.48CR	
		G/L ACCOUNT		CK: 155332			288.48		
	101 45202-01-229.00	OTHER MAINTENANCE SUPPLIES				288.48	WASP SPRAY		

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VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
				REG. CHECK		1	288.48 288.48	288.48CR 0.00	0.00
01-001956 GRAPHIC DESIGN INC									
I QB53224		NOW HIRING SIGNS	APBNK	4/25/2024	R	3/19/2024	204.00	204.00CR	
		G/L ACCOUNT		CK: 155333			204.00		
	101 42210-01-219.00	OTHER OPERATING SUPPLIES				204.00	NOW HIRING SIGNS		
				REG. CHECK		1	204.00 204.00	204.00CR 0.00	0.00
01-005693 GREAT AMERICA FINANCIAL SVC									
I 36225091		POSTAGE EQUIPMENT	APBNK	4/20/2024	D	3/26/2024	192.41	192.41CR	
		G/L ACCOUNT		CK: 001871			192.41		
	101 41810-01-413.00	OFFICE EQUIPMENT RENTAL				192.41	POSTAGE EQUIPMENT		
				DRAFTS		1	192.41 192.41	192.41CR 0.00	0.00
01-006159 HALLBERG ENGINEERING									
I 34246		PW / PD CAMPUS PROJECT	APBNK	4/25/2024	R	3/31/2024	3,000.00	3,000.00CR	
		G/L ACCOUNT		CK: 155334			3,000.00		
	421 48000-01-303.00	ENGINEERING FEES				3,000.00	PW / PD CAMPUS PROJECT		
				REG. CHECK		1	3,000.00 3,000.00	3,000.00CR 0.00	0.00
01-006057 HARTY MECHANICAL INC									
I 2024-0222		RSMT LIFETIME ATHLETIC PROJ	APBNK	4/25/2024	R	3/31/2024	579,499.05	579,499.05CR	
		G/L ACCOUNT		CK: 155335			579,499.05		
	476 48000-01-521.00	BUILDING & STRUCTURE PURCHASES				579,499.05	RSMT LIFETIME ATHLETIC PROJ		
				REG. CHECK		1	579,499.05 579,499.05	579,499.05CR 0.00	0.00

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-005432 JILL HAWTHORNE									
I	2024-0212	SENIOR YOGA CLASS SUB	APBNK	4/25/2024	R	4/04/2024	114.00	114.00CR	
		G/L ACCOUNT		CK: 155336			114.00		
	101 45100-93-219.00	OTHER OPERATING SUPPLIES				114.00	SENIOR YOGA CLASS SUB		
				REG. CHECK		1	114.00	114.00CR	0.00
							114.00	0.00	

01-081575 HOME DEPOT CREDIT SERVICE									
I	8030884	CONCRETE	APBNK	4/25/2024	R	4/08/2024	55.48	55.48CR	
		G/L ACCOUNT		CK: 155337			55.48		
	101 45100-01-219.00	OTHER OPERATING SUPPLIES				55.48	CONCRETE		
I	9032406	MAILBOX HARDWARE	APBNK	4/25/2024	R	4/17/2024	71.89	71.89CR	
		G/L ACCOUNT		CK: 155337			71.89		
	101 43121-01-224.00	STREET MAINTENANCE MATERIALS				71.89	MAILBOX HARDWARE		
				REG. CHECK		1	127.37	127.37CR	0.00
							127.37	0.00	

01-003217 HOSE/CONVEYORS INC									
I	00108159	BRINE HOSE	APBNK	4/25/2024	R	4/04/2024	105.68	105.68CR	
		G/L ACCOUNT		CK: 155338			105.68		
	101 43121-01-216.00	CHEMICALS & CHEMICAL PRODUCTS				105.68	BRINE HOSE		
				REG. CHECK		1	105.68	105.68CR	0.00
							105.68	0.00	

01-006139 HUEBSCH									
I	20308535	MATS & AIR FRESHENER @ FS #	APBNK	4/25/2024	R	4/10/2024	35.76	35.76CR	
		G/L ACCOUNT		CK: 155339			35.76		
	101 41940-01-319.00	OTHER PROFESSIONAL SERVICES				35.76	MATS & AIR FRESHENER @ FS #1		
I	20308542	MATS & AIR FRESHENER @ PD &	APBNK	4/25/2024	R	4/10/2024	203.12	203.12CR	
		G/L ACCOUNT		CK: 155339			203.12		
	101 41940-01-319.00	OTHER PROFESSIONAL SERVICES				203.12	MATS & AIR FRESHENER @ PD & CH		
I	20308543	MATS @ PW SOUTH	APBNK	4/25/2024	R	4/10/2024	16.27	16.27CR	
		G/L ACCOUNT		CK: 155339			16.27		
	101 41940-01-319.00	OTHER PROFESSIONAL SERVICES				16.27	MATS @ PW SOUTH		

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VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 20308544		MATS & TOWELS @ PW CENTRAL	APBNK	4/25/2024	R	4/10/2024	46.27	46.27CR	
		G/L ACCOUNT		CK: 155339			46.27		
	101	41940-01-319.00 OTHER PROFESSIONAL SERVICES				46.27	MATS & TOWELS @ PW CENTRAL		
I 20308545		MATS & AIR FRESHENER @ PW N	APBNK	4/25/2024	R	4/10/2024	81.25	81.25CR	
		G/L ACCOUNT		CK: 155339			81.25		
	101	41940-01-319.00 OTHER PROFESSIONAL SERVICES				81.25	MATS & AIR FRESHENER @ PW N		
I 20308547		MATS & AIR FRESHENER @ FS #	APBNK	4/25/2024	R	4/10/2024	31.76	31.76CR	
		G/L ACCOUNT		CK: 155339			31.76		
	101	41940-01-319.00 OTHER PROFESSIONAL SERVICES				31.76	MATS & AIR FRESHENER @ FS #2		
		REG. CHECK				1	414.43	414.43CR	0.00
							414.43	0.00	
01-002655 INTERSTATE BATTERY SYSTEMS									
I 220073195		PARTS	APBNK	4/25/2024	R	4/11/2024	295.95	295.95CR	
		G/L ACCOUNT		CK: 155340			295.95		
	101	43100-01-221.00 EQUIPMENT PARTS				295.95	PARTS		
		REG. CHECK				1	295.95	295.95CR	0.00
							295.95	0.00	
01-001163 JEFFERSON FIRE & SAFETY INC									
I IN312929		FIRE GLOVES	APBNK	4/25/2024	R	3/20/2024	3,516.12	3,516.12CR	
		G/L ACCOUNT		CK: 155341			3,516.12		
	101	42210-01-580.00 OTHER EQUIPMENT PURCHASES				3,516.12	FIRE GLOVES		
		REG. CHECK				1	3,516.12	3,516.12CR	0.00
							3,516.12	0.00	
01-006080 JERRY'S FLOOR STORE									
I 2024-0223		RSMT LIFETIME ATHLETIC PROJ	APBNK	4/25/2024	R	3/31/2024	169,373.63	169,373.63CR	
		G/L ACCOUNT		CK: 155342			169,373.63		
	476	48000-01-521.00 BUILDING & STRUCTURE PURCHASES				169,373.63	RSMT LIFETIME ATHLETIC PROJ		
		REG. CHECK				1	169,373.63	169,373.63CR	0.00
							169,373.63	0.00	

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VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-110314 KENNEDY & GRAVEN CHARTERED										
I 180783		FINANCE RETAINER - MARCH	APBNK	4/25/2024	R	4/15/2024		34.37	34.37CR	
		G/L ACCOUNT		CK: 155343				34.37		
	101	41810-01-304.00	LEGAL FEES				34.37	FINANCE RETAINER - MARCH		
I 180784		PLANNING RETAINER - MARCH	APBNK	4/25/2024	R	4/15/2024		1,288.80	1,288.80CR	
		G/L ACCOUNT		CK: 155343				1,288.80		
	101	41810-01-304.00	LEGAL FEES				1,288.80	PLANNING RETAINER - MARCH		
I 180785		POLICE DEPT RETAINER MARCH	APBNK	4/25/2024	R	4/15/2024		34.37	34.37CR	
		G/L ACCOUNT		CK: 155343				34.37		
	101	41810-01-304.00	LEGAL FEES				34.37	POLICE DEPT RETAINER MARCH		
I 180787		MARCH NON RETAINER	APBNK	4/25/2024	R	4/15/2024		7,436.01	7,436.01CR	
		G/L ACCOUNT		CK: 155343				7,436.01		
	101	41810-01-304.00	LEGAL FEES				4,225.01	MARCH NON RETAINER		
	101	41810-01-304.00	LEGAL FEES				38.00	MARCH NON RETAINER		
	471	48000-01-304.00	LEGAL FEES				218.50	MARCH NON RETAINER		
	439	48000-01-304.00	LEGAL FEES				437.00	MARCH NON RETAINER		
	474	48000-01-304.00	LEGAL FEES				1,837.50	MARCH NON RETAINER		
	101	41810-01-304.00	LEGAL FEES				47.50	MARCH NON RETAINER		
	201	46300-01-304.00	LEGAL FEES				47.50	MARCH NON RETAINER		
	101	41810-01-304.00	LEGAL FEES				585.00	MARCH NON RETAINER		
I 180789		MARCH RETAINER ADMIN	APBNK	4/25/2024	R	4/15/2024		2,242.46	2,242.46CR	
		G/L ACCOUNT		CK: 155343				2,242.46		
	101	41810-01-304.00	LEGAL FEES				2,242.46	MARCH RETAINER ADMIN		
			REG. CHECK				1	11,036.01	11,036.01CR	0.00
								11,036.01	0.00	

01-005999 KRAUS-ANDERSON CONSTRUCTION										
I 62940		CONST MGMT THRU 1/31/24	APBNK	4/25/2024	R	2/09/2024		138,734.20	138,734.20CR	
		G/L ACCOUNT		CK: 155344				138,734.20		
	421	48000-01-319.00	OTHER PROFESSIONAL SERVICES				138,734.20	CONST MGMT THRU 1/31/24		
			REG. CHECK				1	138,734.20	138,734.20CR	0.00
								138,734.20	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-005498 LABRASH PLUMBING & HEATING									
I 17900561		IRRIGATION METER REMOVAL	APBNK	4/25/2024	R	4/12/2024	480.95	480.95CR	
		G/L ACCOUNT		CK: 155345			480.95		
	601 49400-01-403.00	CONTRACTED R & M-OTHER IMPROV				480.95	IRRIGATION METER REMOVAL		
				REG. CHECK		1	480.95	480.95CR	0.00
							480.95	0.00	

01-006123 LAKE VOLNEY SKI AND SIGNS									
I 8		PARTS	APBNK	4/25/2024	R	4/04/2024	80.00	80.00CR	
		G/L ACCOUNT		CK: 155346			80.00		
	101 43100-01-221.00	EQUIPMENT PARTS				80.00	PARTS		
				REG. CHECK		1	80.00	80.00CR	0.00
							80.00	0.00	

01-120512 LEAGUE OF MN CITIES									
I 397898		PATROL ONLINE SUBSCRIPTION	APBNK	4/25/2024	R	1/02/2024	2,790.00	2,790.00CR	
		G/L ACCOUNT		CK: 155347			2,790.00		
	101 42110-01-437.00	CONFERENCES & SEMINARS				2,790.00	PATROL ONLINE SUBSCRIPTION		
I 404260		RESPECT AT WORK TRAINING	APBNK	4/25/2024	R	4/01/2024	15.00	15.00CR	
		G/L ACCOUNT		CK: 155347			15.00		
	101 41130-01-315.00	SPECIAL PROGRAMS				15.00	RESPECT AT WORK TRAINING		
				REG. CHECK		1	2,805.00	2,805.00CR	0.00
							2,805.00	0.00	

01-120513 LEAGUE-MN CITIES INS TRST									
I 22374		J. WAAGE - CLAIM 00466539	APBNK	4/25/2024	R	4/02/2024	2,500.00	2,500.00CR	
		G/L ACCOUNT		CK: 155348			2,500.00		
	206 49006-01-305.00	MEDICAL & DENTAL FEES				2,500.00	J. WAAGE - CLAIM 00466539		
I 22441		J. HAWKINSON - CLAIM 004992	APBNK	4/25/2024	R	4/02/2024	25.86	25.86CR	
		G/L ACCOUNT		CK: 155348			25.86		
	206 49006-01-305.00	MEDICAL & DENTAL FEES				25.86	J. HAWKINSON - CLAIM 00499220		
				REG. CHECK		1	2,525.86	2,525.86CR	0.00
							2,525.86	0.00	

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VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-120514 LEAGUE-MN CITIES INS TRST

I 2024-0213		W/C PREMIUM DUE TO AUDIT	APBNK	4/25/2024	R	4/04/2024		7,721.00	7,721.00CR	
		G/L ACCOUNT		CK: 155349				7,721.00		
	206	49006-01-365.00	WORKERS COMP INSURANCE			6,429.50		W/C PREMIUM DUE TO AUDIT		
	201	46300-01-365.00	WORKERS COMP INSURANCE			57.14		W/C PREMIUM DUE TO AUDIT		
	601	49400-01-365.00	WORKERS COMP INSURANCE			362.89		W/C PREMIUM DUE TO AUDIT		
	602	49450-01-365.00	WORKERS COMP INSURANCE			361.73		W/C PREMIUM DUE TO AUDIT		
	603	49500-01-365.00	WORKERS COMP INSURANCE			341.04		W/C PREMIUM DUE TO AUDIT		
	650	45130-01-365.00	WORKERS COMP INSURANCE			168.70		W/C PREMIUM DUE TO AUDIT		
			REG. CHECK			1		7,721.00	7,721.00CR	0.00
								7,721.00	0.00	

01-006039 LEJEUNE STEEL COMPANY

I 2024-0225		RSMT LIFETIME ATHLETIC PROJ	APBNK	4/25/2024	R	3/31/2024		47,500.00	47,500.00CR	
		G/L ACCOUNT		CK: 155350				47,500.00		
	476	20600	CONTRACTS PAYABLE			47,500.00		RSMT LIFETIME ATHLETIC PROJ		
			REG. CHECK			1		47,500.00	47,500.00CR	0.00
								47,500.00	0.00	

01-001905 LEXISNEXIS RISK SOLNS FL IN

I 1843662-20240331		MARCH SUBSCRIPTION FEE	APBNK	4/25/2024	R	3/31/2024		658.67	658.67CR	
		G/L ACCOUNT		CK: 155351				658.67		
	101	42110-01-433.00	DUES & SUBSCRIPTIONS			658.67		MARCH SUBSCRIPTION FEE		
			REG. CHECK			1		658.67	658.67CR	0.00
								658.67	0.00	

01-006021 LTF CONSTRUCTION COMPANY LL

I 2024-0226		GENERAL CONDITIONS LT PROJE	APBNK	4/25/2024	R	3/31/2024		185,000.00	185,000.00CR	
		G/L ACCOUNT		CK: 155352				185,000.00		
	476	48000-01-521.00	BUILDING & STRUCTURE PURCHASES			185,000.00		GENERAL CONDITIONS LT PROJECT		
			REG. CHECK			1		185,000.00	185,000.00CR	0.00
								185,000.00	0.00	

PACKET: 06993 04/25/2023 AP CHECK RUN

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-004303 MACQUEEN EMERGENCY									
I	P27733	FF BOOTS	APBNK	4/25/2024	R	3/27/2024	601.25	601.25CR	
		G/L ACCOUNT		CK: 155353			601.25		
	101	42210-01-580.00	OTHER EQUIPMENT PURCHASES			601.25	FF BOOTS		
			REG. CHECK			1	601.25	601.25CR	0.00
							601.25	0.00	

01-005450 MARIE RIDGEWAY LICSW, LLC									
I	2634	THERAPY SESSIONS	APBNK	4/25/2024	R	2/29/2024	640.00	640.00CR	
		G/L ACCOUNT		CK: 155354			640.00		
	101	42110-01-319.00	OTHER PROFESSIONAL SERVICES			640.00	THERAPY SESSIONS		
			REG. CHECK			1	640.00	640.00CR	0.00
							640.00	0.00	

01-130725 MENARDS-APPLE VALLEY									
I	72148	BALL FIELD MAINTENANCE TOOL	APBNK	4/25/2024	R	4/17/2024	72.96	72.96CR	
		G/L ACCOUNT		CK: 155355			72.96		
	101	45202-01-241.00	SMALL TOOLS			72.96	BALL FIELD MAINTENANCE TOOLS		
			REG. CHECK			1	72.96	72.96CR	0.00
							72.96	0.00	

01-004079 METRO SALES INC									
I	INV2505821	CONTRACT LEASE CHARGE	APBNK	4/25/2024	R	4/12/2024	67.00	67.00CR	
		G/L ACCOUNT		CK: 155356			67.00		
	101	41810-01-202.00	DUPLICATING & COPYING COSTS			67.00	CONTRACT LEASE CHARGE		
I	INV2505902	RICOH/IM C3500 CONTRACT	APBNK	4/25/2024	R	4/12/2024	333.06	333.06CR	
		G/L ACCOUNT		CK: 155356			333.06		
	101	41810-01-202.00	DUPLICATING & COPYING COSTS			333.06	RICOH/IM C3500 CONTRACT		
			REG. CHECK			1	400.06	400.06CR	0.00
							400.06	0.00	

PACKET: 06993 04/25/2023 AP CHECK RUN

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-002233 MHSRC/DDP										
I 53599		SENIOR DRIVING CLASS	APBNK	4/25/2024	R	3/28/2024		662.00	662.00CR	
		G/L ACCOUNT		CK: 155357				662.00		
	101 45100-93-219.00	OTHER OPERATING SUPPLIES					662.00	SENIOR DRIVING CLASS		
				REG. CHECK			1	662.00	662.00CR	0.00
								662.00	0.00	

01-001288 MIDLAND GLASS CO										
I 2024-0227		RSMT LIFETIME ATHLETIC PROJ	APBNK	4/25/2024	R	3/31/2024		86,450.00	86,450.00CR	
		G/L ACCOUNT		CK: 155358				86,450.00		
	476 48000-01-521.00	BUILDING & STRUCTURE PURCHASES				79,314.15		RSMT LIFETIME ATHLETIC PROJ		
	476 20600	CONTRACTS PAYABLE				7,135.85		RSMT LIFETIME ATHLETIC PROJ		
				REG. CHECK			1	86,450.00	86,450.00CR	0.00
								86,450.00	0.00	

01-003896 MMKR & CO., P.A.										
I 55806		AUDIT SVCS THRU 03/31/2024	APBNK	4/25/2024	R	4/09/2024		22,700.00	22,700.00CR	
		G/L ACCOUNT		CK: 155359				22,700.00		
	101 41810-01-301.00	AUDITING & ACCOUNTING SERVICES				22,700.00		AUDIT SVCS THRU 03/31/2024		
				REG. CHECK			1	22,700.00	22,700.00CR	0.00
								22,700.00	0.00	

01-000030 MN DEPT OF REVENUE										
I 2024-0206		TAX DUE ON MOTOR FUEL AUDIT	APBNK	4/25/2024	D	3/12/2024		116.46	116.46CR	
		G/L ACCOUNT		CK: 001872				116.46		
	101 43100-01-212.00	MOTOR FUELS				116.46		TAX DUE ON MOTOR FUEL AUDIT		
I 202404230658		MARCH PETROLEUM TAX	APBNK	4/25/2024	D	4/19/2024		218.03	218.03CR	
		G/L ACCOUNT		CK: 001872				218.03		
	101 43100-01-212.00	MOTOR FUELS				218.03		MARCH PETROLEUM TAX		
				DRAFTS			1	334.49	334.49CR	0.00
								334.49	0.00	

PACKET: 06993 04/25/2023 AP CHECK RUN
VENDOR SET: 01

VENDOR SEQUENCE

[illegible]

01-001328 MN ENERGY RESOURCES CORP

I	0503984315-1	3/24 FIRE STATION #2	APBNK	4/25/2024 D	3/25/2024	605.47	605.47CR
		G/L ACCOUNT		CK: 001874		605.47	
		101 41940-01-383.00 GAS UTILITIES			605.47	FIRE STATION #2	
I	0737046210-2	3/24 FLINT HILLS REC COMPLEX	APBNK	4/25/2024 D	3/26/2024	261.39	261.39CR
		G/L ACCOUNT		CK: 001874		261.39	
		101 45202-01-383.00 GAS UTILITIES			261.39	FLINT HILLS REC COMPLEX	
		DRAFTS			1	866.86	866.86CR
						866.86	0.00

01-137020 MN FIRE SERV CERT BOARD

I 12386	HAZ MAT TESTING	APBNK 4/25/2024 R	4/02/2024	892.50	892.50CR	
	G/L ACCOUNT	CK: 155360		892.50		
	101 42210-01-308.00	INSTRUCTORS' FEES		892.50	HAZ MAT TESTING	
		REG. CHECK	1	892.50	892.50CR	0.00
				892.50	0.00	

01-137885 MN VALLEY TESTING LABS

I 1246801	BAC T SAMPLES	APBNK 4/25/2024 R	4/08/2024	427.50	427.50CR
	G/L ACCOUNT	CK: 155361		427.50	
	601 49400-01-310.00	TESTING SERVICES		427.50	BAC T SAMPLES

VENDOR SEQUENCE										
VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
			REG. CHECK			1		427.50	427.50CR	0.00
								427.50	0.00	
01-139915 MTI DISTRIBUTING INC										
I 1423872-00		PARTS	APBNK	4/25/2024	R	4/12/2024		2,163.26	2,163.26CR	
		G/L ACCOUNT		CK: 155362				2,163.26		
	101 43100-01-221.00	EQUIPMENT PARTS					2,163.26	PARTS		
			REG. CHECK			1		2,163.26	2,163.26CR	0.00
								2,163.26	0.00	
01-006048 MUSKA ELECTRIC COMPANY										
I 2024-0228		RSMT LIFETIME ATHLETIC PROJ	APBNK	4/25/2024	R	3/31/2024		85,500.00	85,500.00CR	
		G/L ACCOUNT		CK: 155363				85,500.00		
	476 48000-01-521.00	BUILDING & STRUCTURE PURCHASES					85,500.00	RSMT LIFETIME ATHLETIC PROJ		
			REG. CHECK			1		85,500.00	85,500.00CR	0.00
								85,500.00	0.00	
01-141542 NORTHERN SAFETY TECH										
I 57530		PARTS	APBNK	4/25/2024	R	4/15/2024		186.60	186.60CR	
		G/L ACCOUNT		CK: 155364				186.60		
	101 43100-01-221.00	EQUIPMENT PARTS					186.60	PARTS		
			REG. CHECK			1		186.60	186.60CR	0.00
								186.60	0.00	
01-004153 NORTHWESTERN UNIVERSITY										
I 19194		STAFF & COMMAND CLASS	APBNK	4/25/2024	R	12/22/2021		470.00	470.00CR	
		G/L ACCOUNT		CK: 155365				470.00		
	101 42110-01-437.00	CONFERENCES & SEMINARS					470.00	STAFF & COMMAND CLASS		
			REG. CHECK			1		470.00	470.00CR	0.00
								470.00	0.00	

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VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-003763 OFFICE SYSTEMS & DESIGN INC									
I 15337		RECORDS DEPT REMODEL	APBNK	4/25/2024	R	4/05/2024	2,071.00	2,071.00CR	
		G/L ACCOUNT		CK: 155366			2,071.00		
	101 42110-01-580.00	OTHER EQUIPMENT PURCHASES				2,071.00	RECORDS DEPT REMODEL		
				REG. CHECK		1	2,071.00	2,071.00CR	0.00
							2,071.00	0.00	

01-006106 OLYMPIC COMPANIES INC									
I 2024-0229		RSMT LIFETIME ATHLETIC PROJ	APBNK	4/25/2024	R	3/31/2024	667,843.35	667,843.35CR	
		G/L ACCOUNT		CK: 155367			667,843.35		
	476 48000-01-521.00	BUILDING & STRUCTURE PURCHASES				667,843.35	RSMT LIFETIME ATHLETIC PROJ		
				REG. CHECK		1	667,843.35	667,843.35CR	0.00
							667,843.35	0.00	

01-004740 PELLICCI ACE ROSEMOUNT									
I 11709/R		PARTS & LANDSCAPE MATERIALS	APBNK	4/25/2024	R	4/11/2024	73.96	73.96CR	
		G/L ACCOUNT		CK: 155368			73.96		
	101 45202-01-221.00	EQUIPMENT PARTS				13.98	PARTS & LANDSCAPE MATERIALS		
	101 43100-01-225.00	LANDSCAPING MATERIALS				59.98	PARTS & LANDSCAPE MATERIALS		
I 11727/R		TIMER FOR PAINT MIXER	APBNK	4/25/2024	R	4/16/2024	22.99	22.99CR	
		G/L ACCOUNT		CK: 155368			22.99		
	101 45202-01-221.00	EQUIPMENT PARTS				22.99	TIMER FOR PAINT MIXER		
				REG. CHECK		1	96.95	96.95CR	0.00
							96.95	0.00	

01-005758 PREMIER ELECTRICAL CORPORAT									
I 2024-0230		WELL 7 ELECTRICAL WORK	APBNK	4/25/2024	R	3/26/2024	40,565.00	40,565.00CR	
		G/L ACCOUNT		CK: 155369			40,565.00		
	601 49400-01-530.00	IMPROVEMENTS OTHER THAN BLDGS				40,565.00	WELL 7 ELECTRICAL WORK		
				REG. CHECK		1	40,565.00	40,565.00CR	0.00
							40,565.00	0.00	

PACKET: 06993 04/25/2023 AP CHECK RUN

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-180980 RINK-TEC INTERNATIONAL

I 5727		MAINTENANCE AGREEMENT	APBNK	4/25/2024	R	4/09/2024		848.50	848.50CR	
		G/L ACCOUNT		CK: 155370				848.50		
	650 45130-01-404.00	CONTRACTED MACH & EQUIP R & M					848.50	MAINTENANCE AGREEMENT		
				REG. CHECK			1	848.50	848.50CR	0.00
								848.50	0.00	

01-004591 S.E.T. - THE MULCH STORE

I 103112334		COMPOST FOR GARDENS	APBNK	4/25/2024	R	3/05/2024		170.00	170.00CR	
		G/L ACCOUNT		CK: 155371				170.00		
	101 45100-01-315.00	SPECIAL PROGRAMS					170.00	COMPOST FOR GARDENS		
I 103112335		COMPOST FOR GARDENS	APBNK	4/25/2024	R	3/05/2024		170.00	170.00CR	
		G/L ACCOUNT		CK: 155371				170.00		
	101 45100-01-315.00	SPECIAL PROGRAMS					170.00	COMPOST FOR GARDENS		
I 103112336		COMPOST FOR GARDENS	APBNK	4/25/2024	R	3/05/2024		170.00	170.00CR	
		G/L ACCOUNT		CK: 155371				170.00		
	101 45100-01-315.00	SPECIAL PROGRAMS					170.00	COMPOST FOR GARDENS		
I 103112337		COMPOST FOR GARDENS	APBNK	4/25/2024	R	3/05/2024		170.00	170.00CR	
		G/L ACCOUNT		CK: 155371				170.00		
	101 45100-01-315.00	SPECIAL PROGRAMS					170.00	COMPOST FOR GARDENS		
I 103112338		COMPOST FOR GARDENS	APBNK	4/25/2024	R	3/05/2024		170.00	170.00CR	
		G/L ACCOUNT		CK: 155371				170.00		
	101 45100-01-315.00	SPECIAL PROGRAMS					170.00	COMPOST FOR GARDENS		
I 103112339		COMPOST FOR GARDENS	APBNK	4/25/2024	R	3/05/2024		170.00	170.00CR	
		G/L ACCOUNT		CK: 155371				170.00		
	101 45100-01-315.00	SPECIAL PROGRAMS					170.00	COMPOST FOR GARDENS		
I 103112340		COMPOST FOR GARDENS	APBNK	4/25/2024	R	3/05/2024		170.00	170.00CR	
		G/L ACCOUNT		CK: 155371				170.00		
	101 45100-01-315.00	SPECIAL PROGRAMS					170.00	COMPOST FOR GARDENS		
				REG. CHECK			1	1,190.00	1,190.00CR	0.00
								1,190.00	0.00	

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VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-004864 KAREN SCHRAAN									
I	2024-0224	ANOKA HISTORY TOUR REFUND	APBNK	4/25/2024	R	4/17/2024	85.00	85.00CR	
		G/L ACCOUNT		CK: 155372			85.00		
	101 22005	REFUNDS PAYABLE - P&R				85.00	ANOKA HISTORY TOUR REFUND		
				REG. CHECK		1	85.00	85.00CR	0.00
							85.00	0.00	

01-190555 SHORT ELLIOT HENDRICKSON									
I	465117	CSAH 42 WATER MAIN EXTENSIO	APBNK	4/25/2024	R	4/11/2024	5,830.35	5,830.35CR	
		G/L ACCOUNT		CK: 155373			5,830.35		
	418 48000-01-303.00	ENGINEERING FEES				5,830.35	CSAH 42 WATER MAIN EXTENSION		
I	465289	WELL 17 DESIGN & CONSTRUCTI	APBNK	4/25/2024	R	4/15/2024	3,102.20	3,102.20CR	
		G/L ACCOUNT		CK: 155373			3,102.20		
	601 49400-01-303.00	ENGINEERING FEES				3,102.20	WELL 17 DESIGN & CONSTRUCTION		
				REG. CHECK		1	8,932.55	8,932.55CR	0.00
							8,932.55	0.00	

01-001474 SRF CONSULTING GROUP INC									
I	16955.00-8	ASPEN AVE EXTENSION IMPV	APBNK	4/25/2024	R	3/31/2024	18,936.50	18,936.50CR	
		G/L ACCOUNT		CK: 155374			18,936.50		
	493 48000-01-303.00	ENGINEERING FEES				18,936.50	ASPEN AVE EXTENSION IMPV		
I	17650.00-1	ASPEN AVE - MIN. DAMAGE ASS	APBNK	4/25/2024	R	3/31/2024	1,000.00	1,000.00CR	
		G/L ACCOUNT		CK: 155374			1,000.00		
	493 48000-01-303.00	ENGINEERING FEES				1,000.00	ASPEN AVE - MIN. DAMAGE ASSESS		
				REG. CHECK		1	19,936.50	19,936.50CR	0.00
							19,936.50	0.00	

01-004997 STERICYCLE INC									
I	8006728264	MARCH SHRED IT SERVICES	APBNK	4/25/2024	R	3/31/2024	149.01	149.01CR	
		G/L ACCOUNT		CK: 155375			149.01		
	101 42110-01-203.00	PRINTED FORMS & PAPER				149.01	MARCH SHRED IT SERVICES		
				REG. CHECK		1	149.01	149.01CR	0.00
							149.01	0.00	

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VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-006060 SUMMIT FIRE PROTECTION									
I	2024-0231	RSMT LIFETIME ATHLETIC PROJ	APBNK	4/25/2024	R	3/31/2024	20,389.85	20,389.85CR	
		G/L ACCOUNT		CK: 155376			20,389.85		
	476 48000-01-521.00	BUILDING & STRUCTURE PURCHASES				18,711.10	RSMT LIFETIME ATHLETIC PROJ		
	476 20600	CONTRACTS PAYABLE				1,678.75	RSMT LIFETIME ATHLETIC PROJ		
				REG. CHECK		1	20,389.85	20,389.85CR	0.00
							20,389.85	0.00	

01-003793 TRANS UNION LLC									
I	03430114	OFFICER BACKGROUND	APBNK	4/25/2024	R	3/25/2024	19.00	19.00CR	
		G/L ACCOUNT		CK: 155377			19.00		
	101 42110-01-319.00	OTHER PROFESSIONAL SERVICES				19.00	OFFICER BACKGROUND		
				REG. CHECK		1	19.00	19.00CR	0.00
							19.00	0.00	

01-201830 TRI STATE BOBCAT INC									
I	P15073	PARTS	APBNK	4/25/2024	R	4/15/2024	1,042.38	1,042.38CR	
		G/L ACCOUNT		CK: 155378			1,042.38		
	101 43100-01-221.00	EQUIPMENT PARTS				1,042.38	PARTS		
I	P15074	PARTS	APBNK	4/25/2024	R	4/15/2024	251.41	251.41CR	
		G/L ACCOUNT		CK: 155378			251.41		
	101 43100-01-221.00	EQUIPMENT PARTS				251.41	PARTS		
				REG. CHECK		1	1,293.79	1,293.79CR	0.00
							1,293.79	0.00	

01-006075 TWIN CITY HARDWARE									
I	2024-0233	RSMT LIFETIME ATHLETIC PROJ	APBNK	4/25/2024	R	3/31/2024	14,182.78	14,182.78CR	
		G/L ACCOUNT		CK: 155379			14,182.78		
	476 48000-01-521.00	BUILDING & STRUCTURE PURCHASES				14,055.93	RSMT LIFETIME ATHLETIC PROJ		
	476 20600	CONTRACTS PAYABLE				126.85	RSMT LIFETIME ATHLETIC PROJ		
				REG. CHECK		1	14,182.78	14,182.78CR	0.00
							14,182.78	0.00	

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VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-002826 UNI-HYDRO IRONWORKERS									
I	165517	HOLE PUNCH SET	APBNK	4/25/2024	R	4/08/2024	138.89	138.89CR	
		G/L ACCOUNT		CK: 155380			138.89		
	101	43100-01-221.00	EQUIPMENT PARTS				138.89	HOLE PUNCH SET	
			REG. CHECK			1	138.89	138.89CR	0.00
							138.89	0.00	

01-001337 US BANK									
C	202404100589	TAX CREDIT FROM INV00576323	APBNK	4/07/2024	D	3/22/2024	26.42CR	26.42	
		G/L ACCOUNT		CK: 001875			26.42CR		
	101	41320-01-394.00	P.C. SOFTWARE PURCHASES				26.42CR	TAX CREDIT FROM INV00576323	
C	202404190610	BCA TRAINING REFUND FOR 354	APBNK	4/07/2024	D	2/21/2024	375.00CR	375.00	
		G/L ACCOUNT		CK: 001875			375.00CR		
	101	42110-01-437.00	CONFERENCES & SEMINARS				375.00CR	BCA TRAINING REFUND FOR 3548	
I	202404100581	FOOD FOR ELECTION STAFF	APBNK	4/07/2024	D	3/02/2024	37.47	37.47CR	
		G/L ACCOUNT		CK: 001875			37.47		
	101	41320-01-219.00	OTHER OPERATING SUPPLIES				37.47	FOOD FOR ELECTION STAFF	
I	202404100582	FOOD FOR 3.4.24 CC MEETING	APBNK	4/07/2024	D	3/04/2024	66.21	66.21CR	
		G/L ACCOUNT		CK: 001875			66.21		
	101	41110-01-315.00	SPECIAL PROGRAMS				66.21	FOOD FOR 3.4.24 CC MEETING	
I	202404100583	FOOD FOR CC MEETING 3.4.24	APBNK	4/07/2024	D	3/04/2024	13.93	13.93CR	
		G/L ACCOUNT		CK: 001875			13.93		
	101	41110-01-315.00	SPECIAL PROGRAMS				13.93	FOOD FOR CC MEETING 3.4.24	
I	202404100584	FOOD FOR CC MEETING 3.21.24	APBNK	4/07/2024	D	3/21/2024	92.34	92.34CR	
		G/L ACCOUNT		CK: 001875			92.34		
	101	41110-01-315.00	SPECIAL PROGRAMS				92.34	FOOD FOR CC MEETING 3.21.24	
I	202404100585	2024 LMC CONFERENCE MARTIN	APBNK	4/07/2024	D	3/07/2024	425.00	425.00CR	
		G/L ACCOUNT		CK: 001875			425.00		
	101	41110-01-437.00	CONFERENCES & SEMINARS				425.00	2024 LMC CONFERENCE MARTIN	
I	202404100586	APRIL ADVOCACY FORUM	APBNK	4/07/2024	D	3/11/2024	18.00	18.00CR	
		G/L ACCOUNT		CK: 001875			18.00		
	101	41320-01-437.00	CONFERENCES & SEMINARS				18.00	APRIL ADVOCACY FORUM	
I	202404100587	2024 NLC CONFERENCE REG.	APBNK	4/07/2024	D	3/15/2024	700.00	700.00CR	
		G/L ACCOUNT		CK: 001875			700.00		
	101	41110-01-437.00	CONFERENCES & SEMINARS				700.00	2024 NLC CONFERENCE REG.	

PACKET: 06993 04/25/2023 AP CHECK RUN

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 202404100588		PW REMOTE VIEWING SOFTWARE	APBNK	4/07/2024	D	3/19/2024		351.62	351.62CR	
		G/L ACCOUNT		CK: 001875				351.62		
	101 41320-01-394.00	P.C. SOFTWARE PURCHASES					351.62	PW REMOTE VIEWING SOFTWARE		
I 202404100590		Election 3.5.24: Precinct B	APBNK	4/07/2024	D	2/28/2024		57.91	57.91CR	
		G/L ACCOUNT		CK: 001875				57.91		
	101 41320-01-209.00	OTHER OFFICE SUPPLIES					57.91	Election 3.5.24: Precinct Bins		
I 202404100591		Sandwich Boards (2) Electio	APBNK	4/07/2024	D	3/22/2024		259.72	259.72CR	
		G/L ACCOUNT		CK: 001875				259.72		
	101 41320-01-209.00	OTHER OFFICE SUPPLIES					259.72	Sandwich Boards (2) Elections		
I 202404100592		SENIOR CENTER & EXPO MKTG	APBNK	4/07/2024	D	2/29/2024		65.71	65.71CR	
		G/L ACCOUNT		CK: 001875				65.71		
	101 41320-41-315.00	SPECIAL PROGRAMS					65.71	SENIOR CENTER & EXPO MKTG		
I 202404100593		PD RECRUITMENT BANNER	APBNK	4/07/2024	D	3/14/2024		173.65	173.65CR	
		G/L ACCOUNT		CK: 001875				173.65		
	101 42110-01-242.00	MINOR EQUIPMENT					173.65	PD RECRUITMENT BANNER		
I 202404100594		JOB POSTING - SEAS GARDENER	APBNK	4/07/2024	D	3/15/2024		99.00	99.00CR	
		G/L ACCOUNT		CK: 001875				99.00		
	101 45202-01-433.00	DUES & SUBSCRIPTIONS					99.00	JOB POSTING - SEAS GARDENER		
I 202404100595		JOB POSTING - SEAS ASST HOR	APBNK	4/07/2024	D	3/15/2024		99.00	99.00CR	
		G/L ACCOUNT		CK: 001875				99.00		
	101 45202-01-433.00	DUES & SUBSCRIPTIONS					99.00	JOB POSTING - SEAS ASST HORT		
I 202404100596		WELLNESS EVENT FRUIT & WATE	APBNK	4/07/2024	D	3/19/2024		29.91	29.91CR	
		G/L ACCOUNT		CK: 001875				29.91		
	101 41130-01-315.00	SPECIAL PROGRAMS					29.91	WELLNESS EVENT FRUIT & WATER		
I 202404100597		PC WORK SESSION FOOD	APBNK	4/07/2024	D	2/26/2024		21.97	21.97CR	
		G/L ACCOUNT		CK: 001875				21.97		
	101 41910-01-439.00	OTHER MISCELLANEOUS CHARGES					21.97	PC WORK SESSION FOOD		
I 202404100598		PC WORK SESSION FOOD	APBNK	4/07/2024	D	2/26/2024		57.58	57.58CR	
		G/L ACCOUNT		CK: 001875				57.58		
	101 41910-01-439.00	OTHER MISCELLANEOUS CHARGES					57.58	PC WORK SESSION FOOD		
I 202404100599		EXPO BALLOON BUNCHES	APBNK	4/07/2024	D	3/01/2024		29.19	29.19CR	
		G/L ACCOUNT		CK: 001875				29.19		
	201 46300-01-219.00	OTHER OPERATING SUPPLIES					29.19	EXPO BALLOON BUNCHES		
I 202404100600		FILE HOLDERS FOR STEPHEN/KA	APBNK	4/07/2024	D	3/22/2024		173.97	173.97CR	
		G/L ACCOUNT		CK: 001875				173.97		
	101 42230-01-209.00	OTHER OFFICE SUPPLIES					173.97	FILE HOLDERS FOR STEPHEN/KATY		

PACKET: 06993 04/25/2023 AP CHECK RUN

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 202404100601		Reserve Funeral Lunch	APBNK	4/07/2024	D	2/28/2024		29.00	29.00	CR
		G/L ACCOUNT		CK: 001875				29.00		
	101 42110-01-439.00	OTHER MISCELLANEOUS CHARGES					29.00	Reserve Funeral Lunch		
I 202404100602		Murphy MNSCIA Conference fe	APBNK	4/07/2024	D	2/28/2024		80.00	80.00	CR
		G/L ACCOUNT		CK: 001875				80.00		
	101 42110-01-437.00	CONFERENCES & SEMINARS					80.00	Murphy MNSCIA Conference fee		
I 202404170603		FOOD FOR BSVL CISM	APBNK	4/07/2024	D	3/01/2024		314.83	314.83	CR
		G/L ACCOUNT		CK: 001875				314.83		
	101 42110-01-439.00	OTHER MISCELLANEOUS CHARGES					314.83	FOOD FOR BSVL CISM		
I 202404190605		Squad Gas	APBNK	4/07/2024	D	2/26/2024		67.06	67.06	CR
		G/L ACCOUNT		CK: 001875				67.06		
	101 43100-01-212.00	MOTOR FUELS					67.06	Squad Gas		
I 202404190606		Cold gear for funeral	APBNK	4/07/2024	D	2/27/2024		90.00	90.00	CR
		G/L ACCOUNT		CK: 001875				90.00		
	101 42110-01-217.00	CLOTHING ALLOWANCE - POLICE					90.00	Cold gear for funeral		
I 202404190607		Squad Gas	APBNK	4/07/2024	D	3/06/2024		63.88	63.88	CR
		G/L ACCOUNT		CK: 001875				63.88		
	101 43100-01-212.00	MOTOR FUELS					63.88	Squad Gas		
I 202404190608		Squad Gas	APBNK	4/07/2024	D	3/09/2024		72.10	72.10	CR
		G/L ACCOUNT		CK: 001875				72.10		
	101 43100-01-212.00	MOTOR FUELS					72.10	Squad Gas		
I 202404190609		Training Uniform	APBNK	4/07/2024	D	3/20/2024		260.00	260.00	CR
		G/L ACCOUNT		CK: 001875				260.00		
	101 42110-01-217.00	CLOTHING ALLOWANCE - POLICE					260.00	Training Uniform		
I 202404190611		CALIBRE PRESS TRAINING ROSE	APBNK	4/07/2024	D	3/12/2024		159.00	159.00	CR
		G/L ACCOUNT		CK: 001875				159.00		
	101 42110-01-437.00	CONFERENCES & SEMINARS					159.00	CALIBRE PRESS TRAINING ROSEL		
I 202404190612		ant killer bait stations	APBNK	4/07/2024	D	3/07/2024		12.99	12.99	CR
		G/L ACCOUNT		CK: 001875				12.99		
	101 41810-01-209.00	OTHER OFFICE SUPPLIES					12.99	ant killer bait stations		
I 202404190613		RETURN OF PHONE TO FAMILY	APBNK	4/07/2024	D	3/08/2024		8.30	8.30	CR
		G/L ACCOUNT		CK: 001875				8.30		
	101 42110-01-322.00	POSTAGE					8.30	RETURN OF PHONE TO FAMILY		
I 202404190614		TASER BATTERY FOR 35S41	APBNK	4/07/2024	D	3/12/2024		96.00	96.00	CR
		G/L ACCOUNT		CK: 001875				96.00		
	101 42110-01-221.00	EQUIPMENT PARTS					96.00	TASER BATTERY FOR 35S41		

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VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 202404190615		PENCILS FOR CRO/3522	APBNK	4/07/2024	D	2/29/2024		106.50	106.50CR	
		G/L ACCOUNT		CK: 001875				106.50		
	101 42110-01-435.00	COMMUNITY ENGAGEMENT SUPPLIES					106.50	PENCILS FOR CRO/3522		
I 202404190616		Office Supplies	APBNK	4/07/2024	D	2/26/2024		5.99	5.99CR	
		G/L ACCOUNT		CK: 001875				5.99		
	101 41810-01-209.00	OTHER OFFICE SUPPLIES					5.99	Office Supplies		
I 202404190617		EVIDENCE ROOM SUPPLIES	APBNK	4/07/2024	D	2/27/2024		634.43	634.43CR	
		G/L ACCOUNT		CK: 001875				634.43		
	101 42110-01-219.00	OTHER OPERATING SUPPLIES					634.43	EVIDENCE ROOM SUPPLIES		
I 202404190618		OFFICE SUPPLIES	APBNK	4/07/2024	D	2/27/2024		57.04	57.04CR	
		G/L ACCOUNT		CK: 001875				57.04		
	101 41810-01-209.00	OTHER OFFICE SUPPLIES					57.04	OFFICE SUPPLIES		
I 202404190619		OFFICE SUPPLIES	APBNK	4/07/2024	D	3/03/2024		175.96	175.96CR	
		G/L ACCOUNT		CK: 001875				175.96		
	101 41810-01-209.00	OTHER OFFICE SUPPLIES					175.96	OFFICE SUPPLIES		
I 202404190620		TONER FOR SGT PRINTER	APBNK	4/07/2024	D	3/04/2024		60.84	60.84CR	
		G/L ACCOUNT		CK: 001875				60.84		
	101 41810-01-209.00	OTHER OFFICE SUPPLIES					60.84	TONER FOR SGT PRINTER		
I 202404190621		BOWLS FOR KITCHEN	APBNK	4/07/2024	D	3/06/2024		52.99	52.99CR	
		G/L ACCOUNT		CK: 001875				52.99		
	101 41910-01-208.00	MISCELLANEOUS SUPPLIES					52.99	BOWLS FOR KITCHEN		
I 202404190622		DMT REFRESHER FOR 3526	APBNK	4/07/2024	D	3/01/2024		75.00	75.00CR	
		G/L ACCOUNT		CK: 001875				75.00		
	208 49008-01-437.00	CONFERENCES & SEMINARS					75.00	DMT REFRESHER FOR 3526		
I 202404190623		APPLE ICLOUD STORAGE FOR 35	APBNK	4/07/2024	D	3/15/2024		9.99	9.99CR	
		G/L ACCOUNT		CK: 001875				9.99		
	101 42110-01-329.00	OTHER COMMUNICATION COSTS					9.99	APPLE ICLOUD STORAGE FOR 3542		
I 202404190624		Food for Burnsville Funeral	APBNK	4/07/2024	D	2/26/2024		52.94	52.94CR	
		G/L ACCOUNT		CK: 001875				52.94		
	101 42110-01-439.00	OTHER MISCELLANEOUS CHARGES					52.94	Food for Burnsville Funeral		
I 202404190625		VELCRO FOR PAR BOARDS	APBNK	4/07/2024	D	3/25/2024		18.94	18.94CR	
		G/L ACCOUNT		CK: 001875				18.94		
	101 42210-01-204.00	ENVELOPES & LETTERHEADS					18.94	VELCRO FOR PAR BOARDS		
I 202404190626		BASE PLUGS WITH TASSEL	APBNK	4/07/2024	D	3/15/2024		129.79	129.79CR	
		G/L ACCOUNT		CK: 001875				129.79		
	101 45202-01-221.00	EQUIPMENT PARTS					129.79	BASE PLUGS WITH TASSEL		

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VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 202404190627		SNAP HOOKS	APBNK	4/07/2024	D	3/15/2024		266.25	266.25CR	
		G/L ACCOUNT		CK: 001875				266.25		
	101 45202-01-221.00	EQUIPMENT PARTS					266.25	SNAP HOOKS		
I 202404190628		8" CABLE TIES FOR WIND SCRE	APBNK	4/07/2024	D	3/21/2024		33.30	33.30CR	
		G/L ACCOUNT		CK: 001875				33.30		
	101 45202-01-229.00	OTHER MAINTENANCE SUPPLIES					33.30	8" CABLE TIES FOR WIND SCREENS		
I 202404190629		POSTER CASE FOR KOCH TRAIL	APBNK	4/07/2024	D	3/21/2024		219.07	219.07CR	
		G/L ACCOUNT		CK: 001875				219.07		
	101 45100-01-219.00	OTHER OPERATING SUPPLIES					219.07	POSTER CASE FOR KOCH TRAIL		
I 202404190630		Battery's for PLC'S	APBNK	4/07/2024	D	2/27/2024		106.64	106.64CR	
		G/L ACCOUNT		CK: 001875				106.64		
	601 49400-01-392.00	P.C. ACCESSORIES & SUPPLIES					106.64	Battery's for PLC'S		
I 202404190631		carbide drill bit set	APBNK	4/07/2024	D	3/13/2024		38.11	38.11CR	
		G/L ACCOUNT		CK: 001875				38.11		
	601 49400-01-241.00	SMALL TOOLS					38.11	carbide drill bit set		
I 202404190632		chest waders, for utilities	APBNK	4/07/2024	D	3/21/2024		109.99	109.99CR	
		G/L ACCOUNT		CK: 001875				109.99		
	602 49450-01-227.00	UTILITY SYSTEM MAINT SUPPLIES					109.99	chest waders, for utilities		
I 202404190633		PARKING FOR MNRW CONFERENCE	APBNK	4/07/2024	D	3/05/2024		10.00	10.00CR	
		G/L ACCOUNT		CK: 001875				10.00		
	601 49400-01-437.00	CONFERENCES & SEMINARS					10.00	PARKING FOR MNRW CONFERENCE		
I 202404190634		MEAL FOR CONFERENCE	APBNK	4/07/2024	D	3/06/2024		20.02	20.02CR	
		G/L ACCOUNT		CK: 001875				20.02		
	601 49400-01-437.00	CONFERENCES & SEMINARS					20.02	MEAL FOR CONFERENCE		
I 202404190635		PARKING FOR MNRW CONFERENCE	APBNK	4/07/2024	D	3/06/2024		10.00	10.00CR	
		G/L ACCOUNT		CK: 001875				10.00		
	601 49400-01-437.00	CONFERENCES & SEMINARS					10.00	PARKING FOR MNRW CONFERENCE		
I 202404190636		PARKING FOR MNRW CONFERENCE	APBNK	4/07/2024	D	3/06/2024		2.50	2.50CR	
		G/L ACCOUNT		CK: 001875				2.50		
	601 49400-01-437.00	CONFERENCES & SEMINARS					2.50	PARKING FOR MNRW CONFERENCE		
I 202404190637		HOTEL STAY FOR MNRW CONFERE	APBNK	4/07/2024	D	3/07/2024		380.68	380.68CR	
		G/L ACCOUNT		CK: 001875				380.68		
	601 49400-01-437.00	CONFERENCES & SEMINARS					380.68	HOTEL STAY FOR MNRW CONFERENCE		
I 202404190638		MEAL FOR MNRW CONFERENCE	APBNK	4/07/2024	D	3/06/2024		29.89	29.89CR	
		G/L ACCOUNT		CK: 001875				29.89		
	601 49400-01-437.00	CONFERENCES & SEMINARS					29.89	MEAL FOR MNRW CONFERENCE		

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VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 202404190639		PARKING PASS FOR MNRW CONFE	APBNK	4/07/2024	D	3/07/2024	3.00	3.00CR	
		G/L ACCOUNT		CK: 001875			3.00		
	601 49400-01-437.00	CONFERENCES & SEMINARS				3.00	PARKING PASS FOR MNRW CONFEREN		
I 202404190640		LANDSCAPING SUPPLIES	APBNK	4/07/2024	D	3/22/2024	214.50	214.50CR	
		G/L ACCOUNT		CK: 001875			214.50		
	101 43121-01-225.00	LANDSCAPING MATERIALS				214.50	LANDSCAPING SUPPLIES		
I 202404190641		Trees & tubes	APBNK	4/07/2024	D	3/20/2024	487.50	487.50CR	
		G/L ACCOUNT		CK: 001875			487.50		
	101 45202-01-225.00	LANDSCAPING MATERIALS				487.50	Trees & tubes		
I 202404190642		Water filters for city hall	APBNK	4/07/2024	D	3/19/2024	41.79	41.79CR	
		G/L ACCOUNT		CK: 001875			41.79		
	101 41940-01-223.00	BUILDING REPAIR SUPPLIES				41.79	Water filters for city hall		
I 202404190643		ROSEMOUNT 2024 MEMBER RENEW	APBNK	4/07/2024	D	3/05/2024	1,033.00	1,033.00CR	
		G/L ACCOUNT		CK: 001875			1,033.00		
	101 43121-01-437.00	CONFERENCES & SEMINARS				1,033.00	ROSEMOUNT 2024 MEMBER RENEWAL		
I 202404190644		EGGER REG-APWA-MN SPRING CO	APBNK	4/07/2024	D	3/22/2024	620.99	620.99CR	
		G/L ACCOUNT		CK: 001875			620.99		
	101 43121-01-437.00	CONFERENCES & SEMINARS				620.99	EGGER REG-APWA-MN SPRING CONF		
I 202404190645		TONER FOR MECHANICS' PRINTE	APBNK	4/07/2024	D	3/19/2024	121.78	121.78CR	
		G/L ACCOUNT		CK: 001875			121.78		
	101 41940-01-208.00	MISCELLANEOUS SUPPLIES				121.78	TONER FOR MECHANICS' PRINTER		
I 202404190646		ANNUAL TIER 2 ICE ARENA REP	APBNK	4/07/2024	D	2/27/2024	25.54	25.54CR	
		G/L ACCOUNT		CK: 001875			25.54		
	650 45130-01-433.00	DUES & SUBSCRIPTIONS				25.54	ANNUAL TIER 2 ICE ARENA REPORT		
I 202404190647		1/2" COMMERCIAL RADIUS RING	APBNK	4/07/2024	D	2/29/2024	512.89	512.89CR	
		G/L ACCOUNT		CK: 001875			512.89		
	650 45130-01-221.00	EQUIPMENT PARTS				512.89	1/2" COMMERCIAL RADIUS RING		
I 202404190648		2023 TIER 2 REPORTING	APBNK	4/07/2024	D	3/01/2024	500.00	500.00CR	
		G/L ACCOUNT		CK: 001875			500.00		
	650 45130-01-433.00	DUES & SUBSCRIPTIONS				500.00	2023 TIER 2 REPORTING		
I 202404190649		DOOR SIGNAGE	APBNK	4/07/2024	D	3/12/2024	15.18	15.18CR	
		G/L ACCOUNT		CK: 001875			15.18		
	101 45100-30-221.00	EQUIPMENT PARTS				15.18	DOOR SIGNAGE		
I 202404190650		ZAMBONI GREASE	APBNK	4/07/2024	D	3/24/2024	68.59	68.59CR	
		G/L ACCOUNT		CK: 001875			68.59		
	650 45130-01-221.00	EQUIPMENT PARTS				68.59	ZAMBONI GREASE		

PACKET: 06993 04/25/2023 AP CHECK RUN

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 202404190651		SENIOR MOVIE RENTAL	APBNK	4/07/2024	D	2/26/2024		3.99	3.99CR	
		G/L ACCOUNT		CK: 001875				3.99		
	101	45100-87-219.00	OTHER	OPERATING SUPPLIES			3.99	SENIOR MOVIE RENTAL		
I 202404190652		PIPE & DRAPE FOR SC	APBNK	4/07/2024	D	3/06/2024		267.85	267.85CR	
		G/L ACCOUNT		CK: 001875				267.85		
	101	45100-30-219.00	OTHER	OPERATING SUPPLIES			267.85	PIPE & DRAPE FOR SC		
I 202404190653		SENIOR CRAFT SUPPLIES	APBNK	4/07/2024	D	3/06/2024		28.07	28.07CR	
		G/L ACCOUNT		CK: 001875				28.07		
	101	45100-87-219.00	OTHER	OPERATING SUPPLIES			28.07	SENIOR CRAFT SUPPLIES		
I 202404190654		SENIOR CRAFT SUPPLIES	APBNK	4/07/2024	D	3/07/2024		39.99	39.99CR	
		G/L ACCOUNT		CK: 001875				39.99		
	101	45100-87-219.00	OTHER	OPERATING SUPPLIES			39.99	SENIOR CRAFT SUPPLIES		
I 202404190655		SENIOR LUNCHEON MEAL	APBNK	4/07/2024	D	3/07/2024		1,077.81	1,077.81CR	
		G/L ACCOUNT		CK: 001875				1,077.81		
	101	45100-87-219.00	OTHER	OPERATING SUPPLIES			1,077.81	SENIOR LUNCHEON MEAL		
I 202404190656		MPSFMA Spring Workshop	APBNK	4/07/2024	D	2/26/2024		60.00	60.00CR	
		G/L ACCOUNT		CK: 001875				60.00		
	101	45100-01-437.00	CONFERENCES & SEMINARS				60.00	MPSFMA Spring Workshop		
I 202404190657		FEBRUARY 2024 SUBS	APBNK	4/07/2024	D	2/28/2024		45.00	45.00CR	
		G/L ACCOUNT		CK: 001875				45.00		
	101	45100-01-433.00	DUES & SUBSCRIPTIONS				45.00	FEBRUARY 2024 SUBS		
			DRAFTS			1	11,398.25	11,398.25CR		0.00
							11,398.25	0.00		

01-220120 VALLEY SALES INC

C CM-8319-1		PARTS RETURNED	APBNK	4/25/2024	R	4/10/2024		125.00CR	125.00	
		G/L ACCOUNT		CK: 155381				125.00CR		
	101	43100-01-221.00	EQUIPMENT PARTS				125.00CR	PARTS RETURNED		
I 8319		PARTS	APBNK	4/25/2024	R	4/10/2024		1,299.30	1,299.30CR	
		G/L ACCOUNT		CK: 155381				1,299.30		
	101	43100-01-221.00	EQUIPMENT PARTS				1,299.30	PARTS		
			REG. CHECK			1	1,174.30	1,174.30CR		0.00
							1,174.30	0.00		

PACKET: 06993 04/25/2023 AP CHECK RUN

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-002340 VONBANK LAWN CARE

I 25561995		CONTRACTED MAINTENANCE	APBNK	4/25/2024	R	4/10/2024		1,700.00	1,700.00CR	
		G/L ACCOUNT		CK: 155382				1,700.00		
	101 45202-01-409.00	OTHER CONTRACTED REPAIR & MAIN					1,700.00	CONTRACTED MAINTENANCE		
				REG. CHECK			1	1,700.00	1,700.00CR	0.00
								1,700.00	0.00	

01-003324 WENZEL PLUMBING

I 37014		TOLIET REPAIR JAYCEE	APBNK	4/25/2024	R	4/18/2024		1,618.00	1,618.00CR	
		G/L ACCOUNT		CK: 155383				1,618.00		
	101 41940-01-401.00	CONTRACTED BUILDING REPAIRS					1,618.00	TOLIET REPAIR JAYCEE		
				REG. CHECK			1	1,618.00	1,618.00CR	0.00
								1,618.00	0.00	

01-000025 WERNER IMPLEMENT CO INC

I 34528		BRINE TANK PARTS	APBNK	4/25/2024	R	4/08/2024		234.48	234.48CR	
		G/L ACCOUNT		CK: 155384				234.48		
	101 43121-01-216.00	CHEMICALS & CHEMICAL PRODUCTS					234.48	BRINE TANK PARTS		
				REG. CHECK			1	234.48	234.48CR	0.00
								234.48	0.00	

01-240010 XCEL ENERGY

I 0010071743-0	3/24	FH REC COMPLEX IRRIGATION	APBNK	4/25/2024	R	3/26/2024		92.25	92.25CR	
		G/L ACCOUNT		CK: 155385				92.25		
	101 45202-01-381.00	ELECTRIC UTILITIES					92.25	FH REC COMPLEX IRRIGATION		
I 0011108910-3	3/24	RSMT SC-ACTIVITY CENTER	APBNK	4/25/2024	R	3/26/2024		850.97	850.97CR	
		G/L ACCOUNT		CK: 155385				850.97		
	101 45100-30-381.00	ELECTRIC UTILITIES					850.97	RSMT SC-ACTIVITY CENTER		
I 0013089608-6	3/24	WELCOME SIGN - SOUTH	APBNK	4/25/2024	R	3/26/2024		2.32	2.32CR	
		G/L ACCOUNT		CK: 155385				2.32		
	608 49508-01-381.00	ELECTRIC UTILITIES					2.32	WELCOME SIGN - SOUTH		
I 6870492-3	3/24A	NON METERED STREET LIGHTS	APBNK	4/25/2024	R	4/16/2024		553.57	553.57CR	
		G/L ACCOUNT		CK: 155385				553.57		
	608 49508-01-381.00	ELECTRIC UTILITIES					553.57	NON METERED STREET LIGHTS		

PACKET: 06993 04/25/2023 AP CHECK RUN

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

I 8053588-8	3/24	SIGNAL & STREET LIGHTS	APBNK	4/25/2024	R	3/26/2024		129.42	129.42CR	
		G/L ACCOUNT		CK: 155385				129.42		
	101	43121-01-381.00	ELECTRIC UTILITIES				43.08	SIGNAL & STREET LIGHTS		
	608	49508-01-381.00	ELECTRIC UTILITIES				86.34	SIGNAL & STREET LIGHTS		
			REG. CHECK				1	1,628.53	1,628.53CR	0.00
								1,628.53	0.00	

PACKET: 06993 04/25/2023 AP CHECK RUN

VENDOR SET: 01

===== R E P O R T T O T A L S =====

F U N D D I S T R I B U T I O N

FUND NO#	FUND NAME	AMOUNT
101	GENERAL FUND	128,033.89CR
201	PORT AUTHORITY FUND	438.39CR
205	PARK IMPROVEMENT FUND	92.19CR
206	INSURANCE FUND	8,955.36CR
207	EQUIPMENT CIP FUND	21,435.88CR
208	DUI FORFEITURE FUND	355.50CR
220	PEG FEES/CAPITAL	4,403.53CR
418	CSAH 42/BLAINE WATERMAIN	5,830.35CR
421	PD & PW BUILDINGS PROJECT	223,154.99CR
439	AMBER FIELDS 2 OUTLOT G	437.00CR
454	CARAMORE CROSSING	201,358.72CR
471	RICH VALLEY 1ST ADDITION	218.50CR
474	PROJECT BIGFOOT	1,837.50CR
476	LIFE TIME CLUB	2,902,993.14CR
492	2024 STREET IMPROVEMENT	186.00CR
493	ASPEN AVE EXTENSION	20,546.64CR
601	WATER UTILITY FUND	56,554.84CR
602	SEWER UTILITY FUND	5,543.26CR
603	STORM WATER UTILITY FUND	1,801.78CR
604	CAPITAL INVESTMENT FUND	376.66CR
608	STREET LIGHT UTILITY FUND	8,804.67CR
628	DRIVER AVE & TRK SWR EXT	16,931.00CR
650	ARENA FUND	3,064.51CR
** TOTALS **		3,613,354.30CR

PACKET: 06993 04/25/2023 AP CHECK RUN

VENDOR SET: 01

===== R E P O R T T O T A L S =====

---- TYPE OF CHECK TOTALS ----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS	7	23,261.01	23,261.01CR	0.00
		23,261.01	0.00	
REG-CHECKS	102	3,590,093.29	3,590,093.29CR	0.00
		3,590,093.29	0.00	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS	109	3,613,354.30	3,613,354.30CR	0.00
		3,613,354.30	0.00	

ERRORS:

0

WARNINGS:

0



04/25/2024

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-005768 FP MAILING SOLUTIONS										
I	2024-0234	4/23 POSTAGE METER REFILL	APBNK	4/25/2024	D	4/23/2024		600.00	600.00CR	
		G/L ACCOUNT		CK: 001876				600.00		
	101	41810-01-322.00		POSTAGE COSTS			600.00	4/23 POSTAGE METER REFILL		
				DRAFTS			1	600.00	600.00CR	0.00
								600.00	0.00	

01-005693 GREAT AMERICA FINANCIAL SVC										
I	36274283	FP FPI 700 FOLDER RENTAL	APBNK	4/27/2024	D	4/02/2024		167.00	167.00CR	
		G/L ACCOUNT		CK: 001877				167.00		
	101	41810-01-413.00		OFFICE EQUIPMENT RENTAL			167.00	FP FPI 700 FOLDER RENTAL		
				DRAFTS			1	167.00	167.00CR	0.00
								167.00	0.00	

01-001328 MN ENERGY RESOURCES CORP										
I	0502350036-1	3/24 PW BUILDINGS-1ST METER	APBNK	4/29/2024	D	4/05/2024		556.94	556.94CR	
		G/L ACCOUNT		CK: 001878				556.94		
	101	41940-01-383.00		GAS UTILITIES			556.94	PW BUILDINGS-1ST METER		
I	0502440191-1	3/24 PW BUILDINGS-2ND METER	APBNK	4/29/2024	D	4/05/2024		1,195.52	1,195.52CR	
		G/L ACCOUNT		CK: 001878				1,195.52		
	101	41940-01-383.00		GAS UTILITIES			1,195.52	PW BUILDINGS-2ND METER		
I	0502574702-1	3/24 WELL #9	APBNK	4/29/2024	D	4/05/2024		48.09	48.09CR	
		G/L ACCOUNT		CK: 001878				48.09		
	601	49409-01-383.00		GAS UTILITIES			48.09	WELL #9		
I	0502798212-1	3/24 FIRE STATION #1	APBNK	4/29/2024	D	4/05/2024		641.66	641.66CR	
		G/L ACCOUNT		CK: 001878				641.66		
	101	41940-01-383.00		GAS UTILITIES			641.66	FIRE STATION #1		
I	0504510160-1	3/24 CENTRAL PARK BUILDING	APBNK	4/29/2024	D	4/05/2024		102.27	102.27CR	
		G/L ACCOUNT		CK: 001878				102.27		
	101	45202-01-383.00		GAS UTILITIES			102.27	CENTRAL PARK BUILDING		
I	0504741418-1	3/24 RSMT SC-ASSEMBLY HALL	APBNK	4/29/2024	D	4/05/2024		18.00	18.00CR	
		G/L ACCOUNT		CK: 001878				18.00		
	101	45100-30-383.00		GAS UTILITIES			18.00	RSMT SC-ASSEMBLY HALL		
I	0505173085-1	3/24 WELL #8	APBNK	4/29/2024	D	4/05/2024		44.91	44.91CR	
		G/L ACCOUNT		CK: 001878				44.91		
	601	49408-01-383.00		GAS UTILITIES			44.91	WELL #8		

PACKET: 06994 04/29/2024 AUTOPAY

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 0505316075-1	3/24	JAYCEE PARK SHELTER	APBNK	4/29/2024	D	4/05/2024	114.80	114.80CR	
		G/L ACCOUNT		CK: 001878			114.80		
	101	45202-01-383.00 GAS UTILITIES				114.80	JAYCEE PARK SHELTER		
I 0506007839-1	3/24	CH,CARPENTER SHOP,GENERATOR	APBNK	4/29/2024	D	4/05/2024	1,714.62	1,714.62CR	
		G/L ACCOUNT		CK: 001878			1,714.62		
	101	41940-01-383.00 GAS UTILITIES				1,714.62	CH,CARPENTER SHOP,GENERATOR		
I 0507933425-1	3/24	RSMT SC-ACTIVITY CENTER	APBNK	4/29/2024	D	4/05/2024	191.54	191.54CR	
		G/L ACCOUNT		CK: 001878			191.54		
	101	45100-30-383.00 GAS UTILITIES				191.54	RSMT SC-ACTIVITY CENTER		
				DRAFTS		1	4,628.35	4,628.35CR	0.00
							4,628.35	0.00	
01-005808 WEX HEALTH INC									
I 0001931328-IN		MARCH ADMIN FEES	APBNK	4/25/2024	D	3/31/2024	289.50	289.50CR	
		G/L ACCOUNT		CK: 001879			289.50		
	101	41320-31-319.00 OTHER PROFESSIONAL SERVICES				289.50	MARCH ADMIN FEES		
				DRAFTS		1	289.50	289.50CR	0.00
							289.50	0.00	

===== R E P O R T T O T A L S =====

F U N D D I S T R I B U T I O N

FUND NO#	FUND NAME	AMOUNT
101	GENERAL FUND	5,591.85CR
601	WATER UTILITY FUND	93.00CR
** TOTALS **		5,684.85CR

----- TYPE OF CHECK TOTALS -----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00 0.00	0.00 0.00	0.00
DRAFTS	4	5,684.85 5,684.85	5,684.85CR 0.00	0.00
REG-CHECKS		0.00 0.00	0.00 0.00	0.00
EFT		0.00 0.00	0.00 0.00	0.00
NON-CHECKS		0.00 0.00	0.00 0.00	0.00
ALL CHECKS	4	5,684.85 5,684.85	5,684.85CR 0.00	0.00

TOTAL CHECKS TO PRINT: 0

ERRORS: 0

WARNINGS: 0


05/01/2024

**ROSEMOUNT CITY COUNCIL
SPECIAL WORK SESSION
PROCEEDINGS
APRIL 16, 2024**

CALL TO ORDER

Pursuant to due call and notice thereof, a special meeting of the Rosemount City Council was held on Tuesday, April 16, 2024, at 5:30 PM. in Rosemount Conference Room, 2875 145th Street West.

Mayor Weisensel called the meeting to order with Councilmembers Freske, Essler, Theisen and Klimpel.

DISCUSSION

a. Metropolitan Council Update

City Administrator Martin informed City Council Sue Vento was unable to attend the meeting due to an illness. Mr. Martin provided a brief overview of the Met Council's roles within the City of Rosemount.

ADJOURNMENT

There being no further business to come before the City Council at the special council meeting and upon a motion by Weisensel and a second by Theisen the meeting was adjourned at 5:50 p.m.

Respectfully submitted,

Erin Fasbender
City Clerk

**ROSEMOUNT CITY COUNCIL
REGULAR MEETING PROCEEDINGS
APRIL 16, 2024**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Pursuant to due call and notice thereof, a regular meeting of the Rosemount City Council was held on Tuesday, April 16, 2024, at 7:00 PM. in Rosemount Council Chambers, 2875 145th Street West.

Mayor Weisensel called the meeting to order with Councilmembers Freske, Essler, Theisen and Klimpel.

APPROVAL OF AGENDA

Motion by Weisensel

Motion to approve agenda

Ayes: 5.

Nays: None. Motion Carried.

PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGMENTS

- a. Recognition of City of Rosemount Volunteers

City Administrator Martin highlighted the City of Rosemount Volunteers and expressed gratitude for all the work volunteers do.

Mayor Weisensel read the proclamation.

Motion by Council Member Theisen **Second by** Council Member Klimpel

Motion to Proclamation of Appreciation

Ayes: 5.

Nays: None. Motion Carried.

RESPONSE TO PUBLIC COMMENT

None.

PUBLIC COMMENT

None.

CONSENT AGENDA

Motion by Council Member Theisen **Second by** Council Member Freske

Motion to approve consent agenda with item 6.d. removed

Ayes: 5.

Nays: None. Motion Carried.

- a. Bill Listings
- b. Minutes of the April 2, 2024 Regular Meeting Minutes
- c. Minutes of the April 2, 2024 Work Session Proceedings
- d. Request by First State Bank of Rosemount for approval of a Conditional Use Permit for drive-through facilities and a Minor Amendment to the Prestwick Place PUD.

Council Member Klimpel pulled this item for further recognition and discussion. Community Development Director Kienberger further discussed the plans for First State Bank of Rosemount to request approval of a conditional user permit for drive-through facilities and a minor amendment to the Prestwick Place PUD. Mr. Kienberger noted the current downtown location is not closing and having a coffee shop attached is a unique concept, but there are other cities (i.e. Waconia and Northfield) with a similar concept that has proven success.

Council Member Essler questioned the applicant's plans for the eastern lot. First State Bank was present and noted the bank is speaking with three different entities and is considering an upscale restaurant. First State Bank is not looking at selling the lot for additional office space and is more interested in a restaurant.

Council Member Klimpel noted the community room and the idea of having a gathering room for community use is a great addition to have available to Rosemount.

First State Bank anticipates breaking ground in July and having a grand opening next July.

Motion by Council Member Klimpel **Second by** Council Member Theisen

Motion to adopt a resolution approving a Minor Amendment to the Prestwick Place PUD Agreement reducing the vehicle stacking requirement for drive-through facilities, subject to conditions, and authorize the Mayor and City Clerk to execute the Minor Amendment to the Prestwick Place Planned Unit Development Agreement.

Ayes: 5.

Nays: None. Motion Carried.

Ayes: 5.

Nays: None. Motion Carried.

Motion by Freske **Second by** Essler

Motion to adopt a resolution approving a Conditional Use Permit allowing drive-through facilities for First State Bank of Rosemount, subject to conditions.

Ayes: 5.

Nays: None. Motion carried.

- e. Request by Maplewood Development for approval of the Amber Fields 17th Addition Preliminary and Final Plats

PUBLIC HEARINGS

- a. Ordinance Adoption and Amendments for Administrative Enforcement

Community Development Technician, Grant, provided an overview of the adoption and amendments for administrative enforcement. The enforcement allows the City to process code violations through its own internal system versus going through Dakota County and further discussed the internal steps of the administrative citations process. This process overall will allow the City to have its own internal system to process and enforce code compliance with property owners. If a civil penalty is not paid within the time specified, a lien will be assessed against the property and collected in the same manner as taxes and permits may be revoked or suspended.

The projected timeline for this administrative citations program and enforcement is fall 2024. Ms. Grant also noted there will be a lot of educating the violators at first as most violators are not even aware they are in violation.

Councilmember Freske questioned how many of these violations occur on an annually basis and Ms. Grant confirmed the violations are gradually increasing each year.

Councilmember Essler noted he prefers a slow roll-out and questioned if the \$35 administrative fee is necessary.

Mayor Weisensel stated he has met with several residents regarding this enforcement and noted this process will be appreciated by a lot of residents that the violations are being addressed.

Mayor Weisensel opened the public hearing at 7:52 p.m.

Motion by Weisensel Second by Essler

Motion to close the public hearing at 7:52 p.m.

Motion by Theisen Second by Freske

Motion to recommend the City Council approve the attached Ordinance Amending Title 1, Chapter 4; Amending Title 1, Chapter 9; and Adopting Title 1, Chapter 10 of the Rosemount City Codes.

Motion to adopt a resolution approving the Summary Publication of the Ordinance No. 2024-XX Approval.

Ayes: 5.

Nays: None. Motion Carried.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

ANNOUNCEMENTS

- a. City Staff Updates

City Administrator Martin provided a recap of the recent Guns and Hoses Hockey fundraiser where over \$11,000 was raised.

b. Upcoming Community Calendar

Mayor Weisensel reviewed the calendar of events and upcoming meetings.

ADJOURNMENT

There being no further business to come before the City Council at the regular council meeting and upon a motion by Weisensel and a second by Klimpel the meeting was adjourned at 7:56 p.m.

Respectfully submitted,

Erin Fasbender
City Clerk

City Council Regular Meeting: May 7, 2024

AGENDA ITEM: Youth Commission Appointments	AGENDA SECTION: CONSENT AGENDA
PREPARED BY: Erin Fasbender, City Clerk Sarah Ostroviak, Deputy City Clerk	AGENDA NO. 6.d.
ATTACHMENTS:	APPROVED BY: LJM
RECOMMENDED ACTION: Staff is recommending that the City Council appoint the individuals listed below to the Youth Commission for the 2024-2025 term.	

BACKGROUND

The City Council received applications from 18 Rosemount residents interested in and willing to serve as members on the Youth Commission. This includes five current youth commissioners who have reapplied to serve on the next commission term and are eligible to be reappointed. According to the Commission bylaws, the term shall run between the May Annual meetings of each year. The following youth have applied for the youth commission:

Kenna Amante	Isabella Born
Justin Buehler	Eden Carter
Keira Favre	Hailey Geller
Genesis Giray	Cindy Harvey
Anushka Jacob	Bethelehem Kebede
Kyli Knutson	Sebastian Marchese
Karah Mason	Brianna Metzger
Molly Pitzen	Max Raimondo
Rachel Raimondo	Alexis Sell

On April 23rd and May 2nd the City Council held a Meet & Greet for those interested in serving on the commission. Staff and Council look forward to working with this group of young leaders and their fresh perspectives as their innovative ideas are invaluable assets to the community.

RECOMMENDATION

Staff recommends approving the motion as stated above.

City Council Regular Meeting: May 7, 2024

AGENDA ITEM: Approval of Council Travel	AGENDA SECTION: CONSENT AGENDA
PREPARED BY: Erin Fasbender, City Clerk	AGENDA NO. 6.e.
ATTACHMENTS:	APPROVED BY: LJM
RECOMMENDED ACTION: Approve travel for Mayor Weisensel to attend National League Summer Board and Leadership Meeting	

BACKGROUND

Mayor Weisensel has expressed interest in attending the National League of Cities (NLC) Summer Board and Leadership Meeting June 11-13, 2024 in Rancho Cordova, CA. Mayor Weisensel is a member of the NLC Board of Directors which is a key reason for this travel. According to the City's adopted policy, the conference must be approved in advance by a vote of the City Council at an open meeting and must include an estimate cost of the travel. In evaluating the out-of-state travel request, the Council will consider the following:

- Whether the elected official will be receiving training on issues relevant to City or his or her role as Mayor or Council Member.
- Whether the elected official will be meeting and networking with other elected officials from around the country to exchange ideas on topics of relevance to the city or on the official roles of local elected officials.
- Whether the elected official will be viewing a city facility or function that is similar to nature to one that is currently operating, or under consideration by the City where the purpose for the trip is to study the facility or function to bring back ideas for the consideration of full Council.
- Whether the elected official has been specifically assigned by the Council to visit another city for the purpose of establishing a goodwill relationship such as a "sister-city" relationship.
- Whether the elected official has been specifically assigned by the Council to testify on behalf of the City at the United States Congress or to otherwise meet with federal officials on behalf of the City.
- Whether the City has sufficient funding available in the budget to pay for the cost of the trip.

The estimated cost for Mayor Weisensel to attend NLC Summer Board and Leadership Meeting is \$656 for airfare, \$180 for travel & parking and \$189 plus tax for hotel fees per night. The registration fee to attend the meeting is free. The applicable "meals and incidental expense" rate for Rancho Cordova is \$69 per day and \$51.75 for first and last day of travel.

RECOMMENDATION

Staff recommends the City Council approve the request of Mayor Weisensel to travel to the meeting.

City Council Regular Meeting: May 7, 2024

AGENDA ITEM: Life Time Facility – Change Order #5 and #6	AGENDA SECTION: CONSENT AGENDA
PREPARED BY: Dan Schultz, Parks & Recreation Director	AGENDA NO. 6.f.
ATTACHMENTS: Change Orders 5 and 6	APPROVED BY: LJM
RECOMMENDED ACTION: Motion to approve Change Orders #5 and #6 for the Life Time Facility as listed in the Executive Summary and in the Attached Documents.	

BACKGROUND

In May of 2023, the City Council began to award construction contracts for the construction of the Life Time facility. The project is progressing as expected and we have encountered some necessary changes during construction. The changes being requested are being submitted as change orders #5 and #6 to the City Council for your review and consideration. The proposed changes are listed below. The two change orders end up being a cost saving on the project of \$109,925.84 due to the project deducts of \$199,228.76 and \$12,160.00.

CO # 5		
Item	Cost	Notes
HVAC Controls Reconciliation – Harty Mechanical	- \$199,228.76	<u>Credit</u> for modified Scope to align with Project Specs and Drawings
Drywall, Carpentry, Painting and Fire Proofing	\$1,504.00	Added detail at low to high parapet transition – Needed additional framing
CO # 6		
Landscape Screen for Pool Deck	\$40,399.34	Add for screening to pool deck
Street Sweeping	\$977.08	Additional trips were required
Acoustical Panel at Recovery Area	\$12,445.00	Design request to add Acoustical Panels
Structural Steel Primer	-\$12,160.00	<u>Credit</u> for primer
Exterior Footings – Design Finalization	\$41,452.50	Outdoor canopy and outdoor pickle ball courts
Anchors added to front Lintels	\$1,585.00	Needed for lintel changes
Flashing Detail	\$3,100.00	Add break metal at window and door jambs at limestone.

RECOMMENDATION

Staff is recommending the City Council approve change orders #5 and #6 for the Life Time Facility as identified in the executive summary and in the attached documents.

CHANGE ORDER - 5
APPROVAL SUMMARY - 4.19.24

Change Title	Change Amount	Vendor	Contract
PCO #020 - HVAC Controls Reconciliation			
Modified Scope to align with Project Specs and Drawings	(\$-199,228.76)	Harty Mechanical, Inc.	0034101-23A: HVAC and Plumbing
	\$199,228.76	Contingency Credit	
Total:	\$0.00		
PCO #021 RFI # 97 Precast Parapet Details			
Added Detail at low to high parapet transition - required additional framing	\$1,504.00	Olympic Companies, Inc.	0034101-09A: Drywall, Carpentry, Fireproofing, & Painting
	(\$1,504.00)	Contingency Debit	
Total:	\$0.00		
Grand Totals	\$0.00	Total Project Budget Impact	

CHANGE ORDER - 6
APPROVAL SUMMARY - 5.2.24

Change Title	Change Amount	Vendor	Contract
PCO #022 - RFI # 130 Landscape Screening			
Revised Landscape Screening at Pool Deck for More Coverage	\$40,399.34	Cedar Ridge Landscaping	0034101-32A: Landscape
	(\$40,399.34)	Contingency Debit	
Total:	\$0.00		
PCO #023 - Site Sweeping Additional Trips			
Street Sweeping - Not included in scope of work	\$977.08	S.M. Hentges & Sons, Inc.	0034101-31A: Earthwork, Utilities, and Paving
	(\$977.08)	Contingency Debit	
Total:	\$0.00		
PCO #024 Acoustical Panel at Recovery Area			
Design Request to add Acoustical Panel	\$12,445.00	Olympic Companies, Inc.	0034101-09A: Drywall, Carpentry, Fireproofing, & Painting
	(\$12,445.00)	Contingency Debit	
Total:	\$0.00		
PCO # 025 Structural Steel Priming Coordination			
Credit for Primer at Intumescent Beams	(\$12,160.00)	Olympic Companies, Inc.	0034101-09A: Drywall, Carpentry, Fireproofing, & Painting
Primer for Beams with Intumescent Paint	\$12,160.00	LeJeune Steel Company	0034101-03B: Structural Steel and Precast Walls
	\$0.00	Contingency Debit	
Total:	\$0.00		
PCO # 026 Exterior Footings - Design Finalization			
Buyout of Footings due to deligated design of Canopy	\$14,459.00	Kelleher Construction, Inc.	0034101-32B-Exterior Athletic P/T Slab
Increase of Pickleball Fence Post Footings	\$13,557.50	Cedar Ridge Landscaping	0034101-32A: Landscape
Buyout of Pickleball Court Footings	\$13,436.00	Kelleher Construction, Inc.	0034101-032B-Exterior Athletic P/T Slab
	(\$41,452.50)	Contingency Debit	
Total:	\$0.00		
PCO # 027 Anchors Added at Front Lintels			
Anchors required for lintel changes	\$1,585.00	LeJeune Steel Company	0034101-03B: Structural Steel and Precast Walls
	(\$1,585.00)	Contingency Debit	
Total:	\$0.00		
PCO # 028 RFI 109 Trade Coordination Flashing Details			
Added break metal at the window and door jambs at limestone	\$3,100.00	Midland Glass Co.	0034101-08A: Storefronts, Entrances and Curtainwall
	(\$3,100.00)	Contingency Debit	
Total:	\$0.00		
Grand Totals	\$0.00	Total Project Budget Impact	

City Council Regular Meeting: May 7, 2024

AGENDA ITEM: Request by the Estate of Henry Fox and the Catherine Fox Disclaimer Trust to remove 59.94 acres from the Metropolitan Agricultural Preserve Program.	AGENDA SECTION: CONSENT AGENDA
PREPARED BY: Anthony Nemcek , Senior Planner	AGENDA NO. 6.g.
ATTACHMENTS: Site Location, Ag Preserve Termination Request	APPROVED BY: LJM
RECOMMENDED ACTION: Motion to approve the Request by Landowner(s) for Termination of Metropolitan Agricultural Preserve by Majority Vote of Authority regarding land legally described in said document.	

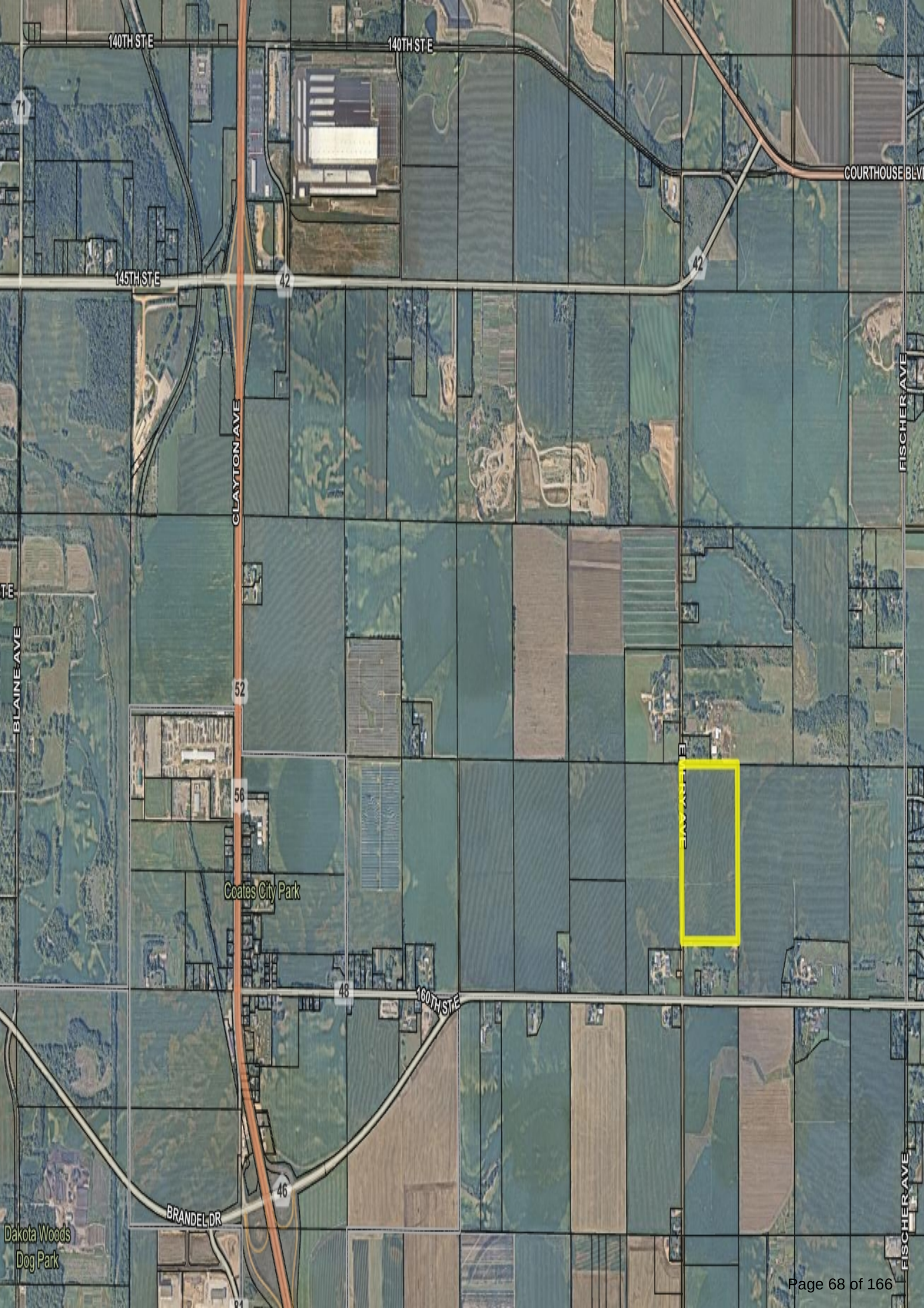
BACKGROUND

The Council is being asked to consider a request by the owners of approximately 60 acres of land in the southeast portion of the City for termination of the agricultural preserve, and covenant over said land to remove it from the Metropolitan Agricultural Preserve Program. The Metropolitan Agricultural Preserve Program, established by the Minnesota Legislature in 1980, is a tool for protecting farmland in the Twin Cities Metropolitan Area. It is only available for properties which are zoned for agricultural uses and which allow no more than one dwelling unit per 40 acres. Owners sign an eight-year perpetual covenant/agreement to leave the property in agricultural use, and farm it using acceptable practices as approved by the County Agricultural Service. The three main benefits for property owners who enroll their land into the program are: There is no deferred tax like there is in Green Acres, another agricultural preservation program; special assessments cannot be levied on Agricultural Preserve property; and annual property taxes are based on the agricultural market value only.

Typically, if a landowner wants to remove their land from the program, they submit a request that starts an eight-year clock until the land is removed. In cases where the land has been enrolled in the program for at least eight years, landowners can request the perpetual covenant be terminated by majority vote of the local authority, in this case the City Council. Removal of land from the Ag Preserve program does not change the zoning or land use designation of the subject property. The subject property can still only be used in accordance with the zoning ordinance and comprehensive plan, and staff is not aware of any development plans for the parcel at this time.

RECOMMENDATION

Staff recommends the City Council approve the termination of the agricultural preserve and covenant.



**REQUEST BY LANDOWNER(S) FOR TERMINATION OF
METROPOLITAN AGRICULTURAL PRESERVE
BY MAJORITY VOTE OF AUTHORITY**

Pursuant to Minn. Stat. § 473H.09, subd. 3, the undersigned Landowner(s) hereby request that the Authority terminate the agricultural preserve and covenant identified herein. This request is made at least eight years after commencement of the preserve. The Landowner(s) understand that the requested termination shall not be effective until approved by a majority vote of the Authority.

LOCAL AUTHORITY: Rosemount, MN and _____
(if applicable)

1. PRINT OR TYPE NAME(S) AND ADDRESS(ES) OF RECORD FEE OWNER(S):
(Use this space only if applicable.)

Estate of Henry Fox (1/2 owner)
Catherine Fox Disclaimer Trust (1/2 owner)
15391 Emery Avenue
Rosemount, MN 55068

Owner(s) are ("X" one):

- ☐ Individual(s)
☐ Legal Guardian
☐ Family Farm Corporation
☒ Other
(Specify): Estate (1/2)
Trust (1/2)

2. PRINT OR TYPE NAME(S) AND ADDRESS(ES) OF CONTRACT FOR DEED BUYER(S) (VENDEES):
(Use this space only if applicable.)

3. PRINT OR TYPE NAME(S) AND ADDRESS(ES) OF CONTRACT FOR DEED SELLER(S) (VENDORS):

4. TYPE OF PROPERTY ("X" one):
☒ Abstract
☐ Registered (Torrens)

5. COMPLETE LEGAL DESCRIPTION OF THE LAND. (If Torrens property, use the description from the Certificate of Title, verbatim. If Abstract property, use the description from the abstract or deed, or get it from your county auditor. Use an additional sheet if extra space is needed. Be sure to state your parcel identification number and whether or not your property is homesteaded.)

Parcel I.D. Number: 34-03300-62-011

Homestead or Non-homestead.
(Circle one)

Legal Description: West Half of the Southwest Quarter
EXCEPT the South 20 acres, Section 33,
Township 115, Range 18, Dakota County,
Minnesota.

6. TOTAL ACRES: 59.94

In accordance with the Americans with Disabilities Act, this information is available in alternative forms of communication upon request by calling 651-201-6000. TTY users can call the Minnesota Relay Service at 711. The MDA is an equal opportunity employer and provider.

7. REQUEST FOR TERMINATION.

The undersigned Landowner(s) hereby request that the Authority terminate the agricultural preserve and covenant identified herein. This request is made at least eight years after commencement of the preserve.

IN WITNESS HEREOF, the parties to this agreement have caused this instrument to be executed on the day and year last notarized below. *(To be signed in the presence of a notary public with exact same name as on page 1.)*

Witnessed Signature of Record Fee Owner(s):

Estate of Henry Fox

Catherine Fox Disclaimer Trust

By:

By:

Mary Brobaek- Per. Rep.

Mary Broback, Trustee

By:

By:

Steven Fox, Per. Rep.

Steven Fox, Trustee

Witnessed Signature of Contract for Deed Vendor(s) (Sellers), if any:

Witnessed Signature of Contract for Deed Vendee(s) (Buyers) if any.

~~XXXXXXXXXXXXXXXXXXXX~~ For Estate:

State of Minnesota)

) SS

County of Dakota)

The foregoing instrument was acknowledged before me this _____ day of _____, 2024, by Mary Broback and Steven Fox, as Personal Representatives of the Estate of Henry Fox.

Signature of Notary Public
Commission Expires _____

For Individual or Husband/Wife:

State of)

) SS

County of)

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by

(Print or type exact same name(s) with marital status or identity as on page 1.)

Signature of Notary Public
Commission Expires _____

For Individual or Husband/Wife:

State of)

) SS

County of)

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by

(Print or type exact same name(s) with marital status or identity as on page 1.)

Signature of Notary Public
Commission Expires _____

For Corporation:

State of)
) SS
County of)

The foregoing instrument was acknowledged before me this _____ day of _____, 20____,
by _____, its _____ and _____,
its _____ of _____, a _____
Corporation, on behalf of the Corporation.

Signature of Notary Public
Commission Expires _____

For Corporation:

State of)
) SS
County of)

The foregoing instrument was acknowledged before me this _____ day of _____, 20____,
by _____, its _____ and _____,
its _____ of _____, a _____
Corporation, on behalf of the Corporation.

Signature of Notary Public
Commission Expires _____

For Partnership:

State of)
) SS
County of)

The foregoing instrument was acknowledged before me this _____ day of _____, 20____,
by _____, partner of _____, a partnership,
on behalf of the partnership.

Signature of Notary Public
Commission Expires _____

For Partnership:

State of)
) SS
County of)

The foregoing instrument was acknowledged before me this _____ day of _____, 20____,
by _____, partner of _____, a partnership,
on behalf of the partnership.

Signature of Notary Public
Commission Expires _____

For Attorney-in-Fact:

State of)
) SS
County of)

The foregoing instrument was acknowledged before me this _____ day of _____, 20____,
by _____, as attorney-in-fact on behalf of _____.

Signature of Notary Public
Commission Expires _____

For Trustee or Personal Representative:

State of Minnesota)
County of Dakota) SS



The foregoing instrument was acknowledged before me this 2nd day of May, 2024,
by Mary Broback and Steven, the Trustees of the Catherine Fox
Fox Disclaimer Trust

Mary Broback
Steven

Kelly Jesh
Signature of Notary Public
Commission Expires January 31, 2028

8. APPROVAL BY MAJORITY VOTE OF AUTHORITY.

The undersigned representative of the Authority hereby certifies that the Authority approved Landowner(s) request for termination of the agricultural preserve and covenant identified herein by a majority vote taken on the _____ day of _____, 20____.

(Signature and Title or Position of Local Authority) of _____

State of _____)
County of _____) SS

The foregoing instrument was acknowledged before me this _____ day of _____, 20____,
by _____ (Name and Title), of _____

Signature of Notary Public
Commission Expires _____

City Council Regular Meeting: May 7, 2024

AGENDA ITEM: Request by LTF Construction Company, LLC., for a Minor Amendment to the Prestwick Place Planned Unit Development Agreement for a deviation from City Code Section 11-8-4.C	AGENDA SECTION: CONSENT AGENDA
PREPARED BY: Julia Hogan, Planner	AGENDA NO. 6.h.
ATTACHMENTS: Resolution, Minor Amendment, Site Location, Site Plan	APPROVED BY: LJM
RECOMMENDED ACTION: Motion to adopt a resolution approving a Minor Amendment to the Prestwick Place Planned Unit Development Agreement granting a deviation from the minimum setback requirement for freestanding signs in City Code Section 11-8-4.C. Motion to authorize the Mayor and City Clerk execute a Minor Amendment to the Prestwick Place Planned Unit Development Agreement.	

BACKGROUND

The City Council is being asked to consider a request by LTF Construction Company, LLC. for approval of a minor amendment to the Prestwick Place Planned Unit Development (PUD) Agreement to revise the minimum setback requirement for freestanding signage within the Prestwick Place 23rd Addition plat area. The Council approved a preliminary plat for the development area back in August 2022 along with a major amendment to the Prestwick Place PUD Agreement which removed some of the prescriptive requirements for the development area. The Planning Commission also approved a site plan for the construction of the athletic facility by Life Time at the July 2022 meeting. Additionally, in March 2023, the applicant brought forward a final plat and minor amendment to the Prestwick Place PUD Agreement to the Council for approval. The minor amendment to the Prestwick Place PUD for a reduction in the minimum required setback for parking lots from 10-feet to 5-feet in order to accommodate the future extension of Aspen Avenue. Both requests were approved by the Council in March 2023.

The applicant is now requesting a minor amendment to the Prestwick Place PUD Agreement to allow the reduction of the setback standard for freestanding signs from 10-feet to one-foot to accommodate three freestanding monument signs on the property. The applicant brought forward sign permit applications which included requests for three freestanding monument signs, which were to be located at the three accesses to the site. Those three accesses are off of Connemara Trail, Akron Avenue, and Aspen Avenue. The three freestanding monument signs had foundations poured for them per the building plans that were submitted by the applicant. With the sign permit application review, it was

found that the monument signs were closer than the minimum setback requirement of 10-feet from the property lines. The sign off of Akron Ave is shown to be 1.93-feet away from the western property line, the sign off of Aspen Avenue is shown to be located 4.65-feet away from the eastern property line, and the sign off of Connemara Trail is shown to be located 7.72-feet away from the northern property line.

Staff did require that the applicant identify that the three freestanding signs were not located within any corner sight triangle, public right of way, or any easement which the submitted site plan shows that they do not.

RECOMMENDATION

Staff is recommending that the City Council approve the request by LTF Construction Company, LLC., for a Minor Amendment to the Prestwick Place Planned Unit Development Agreement for a deviation from City Code Section 11-8-4.C.

**CITY OF ROSEMOUNT
DAKOTA COUNTY, MINNESOTA**

RESOLUTION 2024-XX

**A RESOLUTION APPROVING A MINOR AMENDMENT TO THE PRESTWICK
PLACE PLANNED UNIT DEVELOPMENT AGREEMENT REVISING THE MINIMUM
SETBACK REQUIREMENT FOR FREESTANDING SIGNAGE WITHIN THE
PRESTWICK PLACE 23RD ADDITION PLAT AREA**

WHEREAS, the Community Development Department of the City of Rosemount received a request from LTF Construction Company, LLC to amend the Prestwick Place Planned Unit Development Agreement to reduce the minimum setback requirement for freestanding signage within the Prestwick Place 23rd Addition plat area; and

WHEREAS, staff has prepared and recommends a Minor PUD Amendment to reduce the setback requirement for freestanding signage within the Prestwick Place 23rd Addition plat area; and

WHEREAS, on May 7, 2024, the City Council of the City of Rosemount reviewed the application and staff recommendation.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Rosemount hereby approves the Minor Amendment to the Prestwick Place Planned Unit Development Agreement to revise the setback standards, subject to the following conditions:

1. Reduction of the setback standard for freestanding signs from ten (10) feet to one (1) foot.
2. Execution of the Minor Amendment to the Prestwick Place Planned Unit Development Agreement.

ADOPTED this 7th day of May 2024, by the City Council of the City of Rosemount.

Jeffery D. Weisensel, Mayor

ATTEST:

Erin Fasbender, City Clerk

**A MINOR AMENDMENT TO THE PRESTWICK PLACE PLANNED UNIT
DEVELOPMENT (PUD) AGREEMENT MODIFYING THE SIDE YARD SETBACK FOR
PARKING ON LOT 1, BLOCK 1 PRESTWICK PLACE 23RD ADDITION**

THIS DECLARATION made this 7th day of May 2024, by and between **LTF Construction Company, LLC.** (hereinafter referred to as the “Declarant”), and the **CITY OF ROSEMOUNT, a Minnesota municipal corporation** (hereinafter referred to as the “City”);

WHEREAS, Declarant is the developer of the real property as described on Attachment One, attached hereto and hereby made a part hereof (hereinafter collectively referred to as the “Subject Property”); and

WHEREAS, the Subject Property is subject to a Planned Unit Development Agreement, “Prestwick Place Master Development Plan Planned Unit Development Agreement”, dated November 7, 2007, (hereinafter referred to as the “Planned Unit Development Agreement”); and

WHEREAS, Declarant wishes to amend the Planned Unit Development Agreement as hereinafter provided, which amendment has been approved and consented to by the City of Rosemount, acting through its City Council, as evidenced by the duly authorized signatures of its officers affixed hereto.

NOW, THEREFORE, the Declarant declares that the Subject Property is, and shall be, held, transferred, sold, conveyed and occupied subject to the covenants, conditions, and restrictions, hereinafter set forth.

1. The use and development of the Subject Property shall conform to the Planned Unit Development Agreement except as modified herein.
 - a. **Section 11-8-4. C. Construction and Placement:** Decrease the minimum setback requirement for freestanding signs within the Prestwick Place 23rd Addition Plat area from 10 feet to 1 foot.
2. Except as modified by paragraph 1 of this Amendment, the Planned Unit Development Agreement shall remain in full force and effect.
3. The obligations and restrictions of this Amendment run with the land of the Subject Property and shall be enforceable against the Declarant, its successors and assigns, by the City of Rosemount acting through its City Council. This Amendment may be amended from time to time by a written amendment executed by the City and the owner or owners of the lot or lots to be affected by said amendment.

IN WITNESS WHEREOF, the undersigned as duly authorized agents, officers or representatives of Declarant have hereunto set their hands and seals as of the day and year first above written.

DECLARANT

LTF Construction Company, LLC

By _____
Its _____

By _____
Its _____

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

The foregoing instrument was acknowledged before me this ____ day of _____, 2024, by _____ and _____, the _____ and _____, for and on behalf of LTF Construction Company LLC, a _____, by and on behalf of said _____.

Notary Public

This Amendment is approved and consented to by the City Council of the City of Rosemount.

CITY OF ROSEMOUNT

By: _____
Jeffery D. Weisensel, Mayor

And by: _____
Erin Fasbender, City Clerk

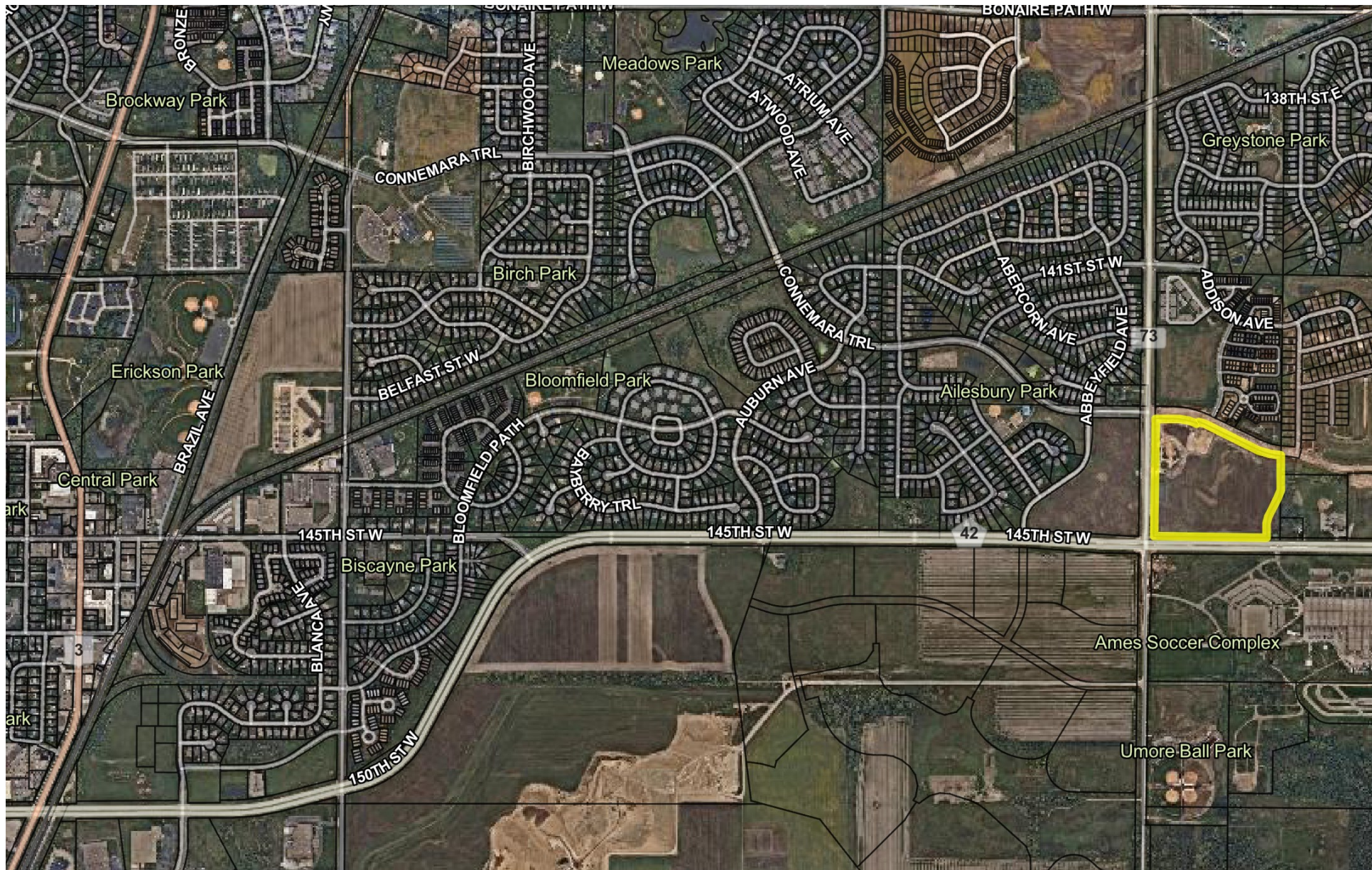
STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

The foregoing instrument was acknowledged before me this ____ day of _____, 2024, by Jeffery D. Weisensel and Erin Fasbender, the Mayor and City Clerk, respectively, for and on behalf of the City of Rosemount, a Minnesota corporation, by and on behalf of said corporation.

Notary Public

THIS INSTRUMENT WAS DRAFTED BY:

City of Rosemount
2875 145th Street West
Rosemount, MN 55068
651-423-4411



The following information was provided in First American Title Insurance Company File Number NCS-1178270-MPLS which has an effective date of March 07, 2022:

Real property in the City of Rosemount, County of Dakota, State of Minnesota, described as follows:

Outlot J and Outlot O, Prestwick Place, according to the recorded plat thereof, Dakota County, Minnesota.

ABSTRACT PROPERTY.

The following notes correspond to the numbering system of Schedule B II of the above mentioned title commitment. Items 1-8, 16, and 20-23 are not surveyed and are not addressed herein.

9. Easement for pipeline purposes in favor of Northern Natural Gas Company, as contained and described in the following:
 A) Easement dated August 22, 1940, recorded September 6, 1940 as Document No. 157379 in Book 48 of Miscellaneous at Page 388;
 B) Conveyance, Assignment and Bill of Sale dated December 31, 1990, recorded April 30, 1992 as Document No. 1041083; and
 C) Modification and Amendment of Easement Grant dated April 9, 2002, recorded July 18, 2002 as Document No. 1917503.
(SAID EASEMENTS ARE DEDICATED HEREOF)

10. Easement for electric transmission for purposes in favor of Northern States Power Company, as contained and described in the following:

- A) Easement dated September 10, 1942, recorded October 8, 1942 as Document No. 165951 in Book 51 of Miscellaneous on Page 94;
- B) Assignment and Assumption of Easements dated December 29, 2000, recorded August 23, 2001 as Document No. 1805118;
- C) Partial Release of Easement recorded June 13, 2019 as Document No. 3309512;
- D) Corrected Partial Release of Easement recorded December 17, 2019 as Document No. 3343698;
- E) Corrected Partial Release of Easement recorded December 24, 2019 as Document No. 3345326.

11. Easement for sanitary sewer purposes in favor of the City of Rosemount, Minnesota, as contained and described in the Easement dated October 12, 1973, recorded October 17, 1973 as Document No. 424653. **(SAID EASEMENTS ARE DEPICTED HEREON)**

12. Easements for drainage and utility purposes in favor of the City of Rosemount, Minnesota, as contained and described in the Easements dated October 2003, recorded January 18, 2005 as Document No. 2285919. **(SAID EASEMENTS ARE DEPICTED HEREON)**

13. Drainage and utility easements shown and dedicated in the plot of Prestwick Place recorded February 21, 2008 as Document No. 2573781. (SAID EASEMENTS ARE DEPICTED HEREON)

14. Restricted access to County State Aid Highway No. 42 (also identified as 145th Street) as contained in the Quit Claim Deed dated January 8, 2008, Recorded February 21, 2008 as Document No. 2573283. **(SAID EASEMENTS ARE DEPICTED HEREON)**

17. Easement for sanitary sewer and utility purposes in favor of the Metropolitan Council, as contained and described in the Easement dated March 24, 2008.

78. Easement for utility and drainage purposes in favor of the City of Rosemount, Minnesota, as contained and described in the Easement dated April 22,

19. Easement for utility, drainage and ponding purposes in favor of the City of Rosemount, Minnesota, as contained and described in the Easement recorded January 5, 2010 as Document No. 2705686. **(SAID EASEMENTS ARE DEPICTED HEREON)**

Movements have been observed or placed as shown above.

2. The address of the surveyed property is Unassigned at Akron Avenue and 145th Street, Rosemont, Minnesota.

3. The subject property is to be within Zone C according to FEMA Flood Insurance Rate Map Community - Panel Number 27037C02302 which has an effective date of 1/22/2011.

4. The subject property corners (1285601-16) are 1/4 sec. 25 S. 45 E.

5. Easements and ground contours shown herein are based on the NAD83 vertical datum relative to Benchmark - CG 58 SANTIARY MANHOLE, which has an elevation of 1022.01 feet.

6. The surveyor has made a good faith effort to show all substantial, above ground, visible, and permanent features observed during the course of the survey.

7. The subject property contains 0 regular parking stalls, 1 handicapped stalls and 0 motorcycle stalls.

8. The subject property contains 0 regular parking stalls, 1 handicapped stalls and 0 motorcycle stalls.

9. There were no site utility plans or records provided by the client.

10. A private utility marking request was made by the surveyor (see Call Ticket NA 2007743). The underground utilities shown have been located from surface utility information and existing drawings. The surveyor makes no guarantees that the underground utilities shown completely and accurately reflect the actual location and depth of the utilities in the area, either in service or abandoned. The surveyor does not warrant the accuracy or completeness of the marking work and/or plans provided.

11. Names of adjoining corners are shown according to the Dakota County GIS maps.

12. On the date the field work was completed for this project, there was no observable evidence of current earth moving and/or major building construction or building addition. Portions of the subject property were under or appear to have had recent construction as shown herein.

13. The surveyor is not aware of any proposed change in street right of way or lines, but there was no observable evidence of recent street or sidewalk construction or repairs in the time of survey. Portions of the subject property or adjoining streets and sidewalks were under construction at the time of survey, some shown as indicated herein.

14. Any platable office, saided presented in the Title Insurance Commitment are shown herein.

1. Bearings of property lines shown hereon are based on the Dakota County coordinate system, (NAD 83 - 86 Control Adjustment).
2. Lengths of lines and distances between features are measured in US-Survey Feet
3. Elevations and ground contours shown hereon are relative to the NAVD88 vertical datum and are relative to Benchmark X or Sanitary Manhole which has an elevation of 940.98'.

to: LTF Lease Company, LLC, a Delaware limited liability company; Akvan 42, LLC, a Minnesota limited liability company; First American Title Insurance Company.

This is to certify that this map or plat and the survey on which it is based were made in accordance with the 2016 Minimum Standard Detail Requirements for ALTA/NSPS Land Title Surveys, jointly established and adopted by ALTA and NSPS, and includes Items 1, 2, 3, 4, 5, 9, 11(a), 11(b), 12, 16, 17, and 18 of Table A thereof.

The fieldwork was completed on 4/22/2022.

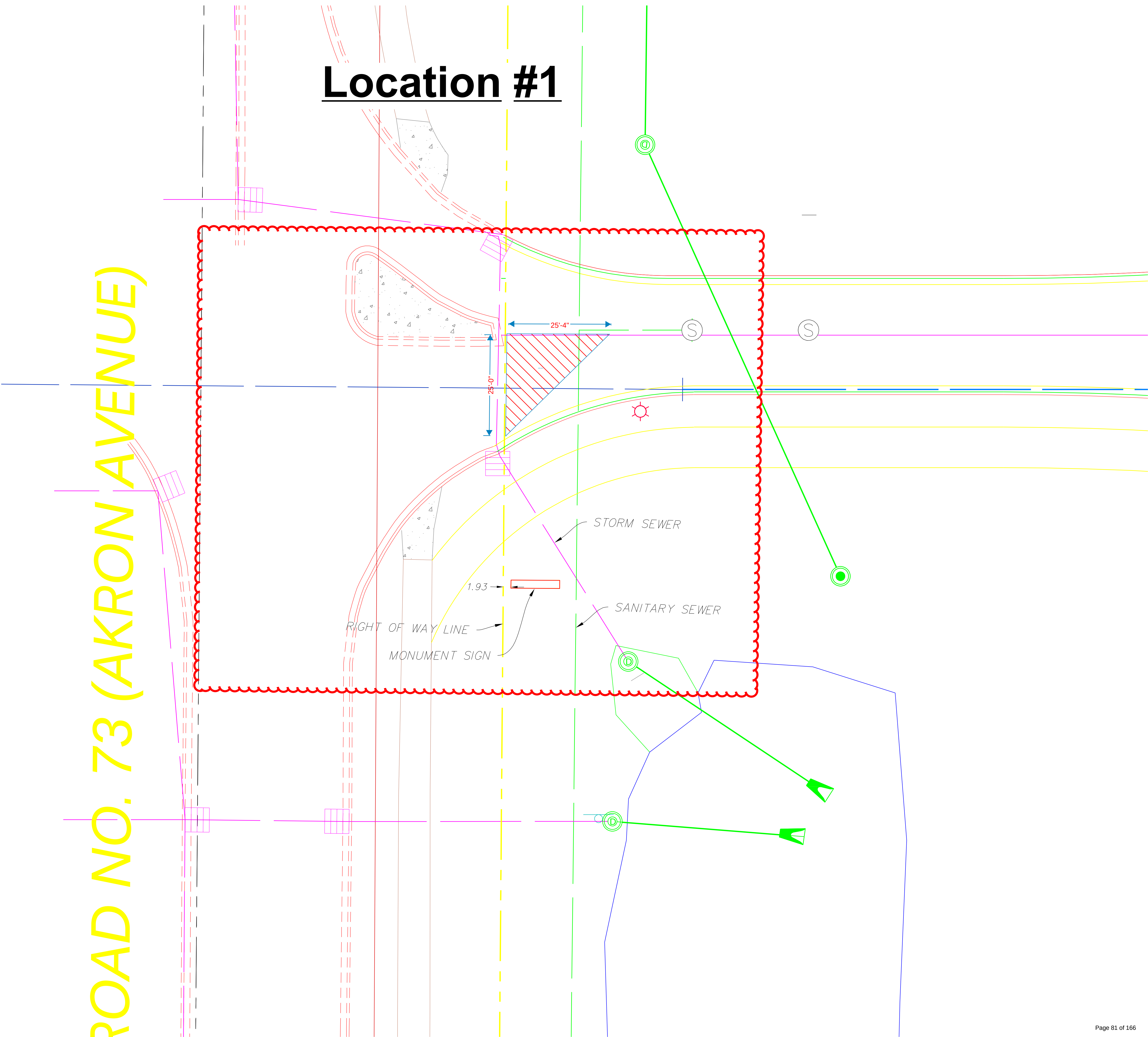
Date of Map: 4/25/22

Chris Ambourn
Minnesota License No. 43055
chris.ambourn@westwoodps.com

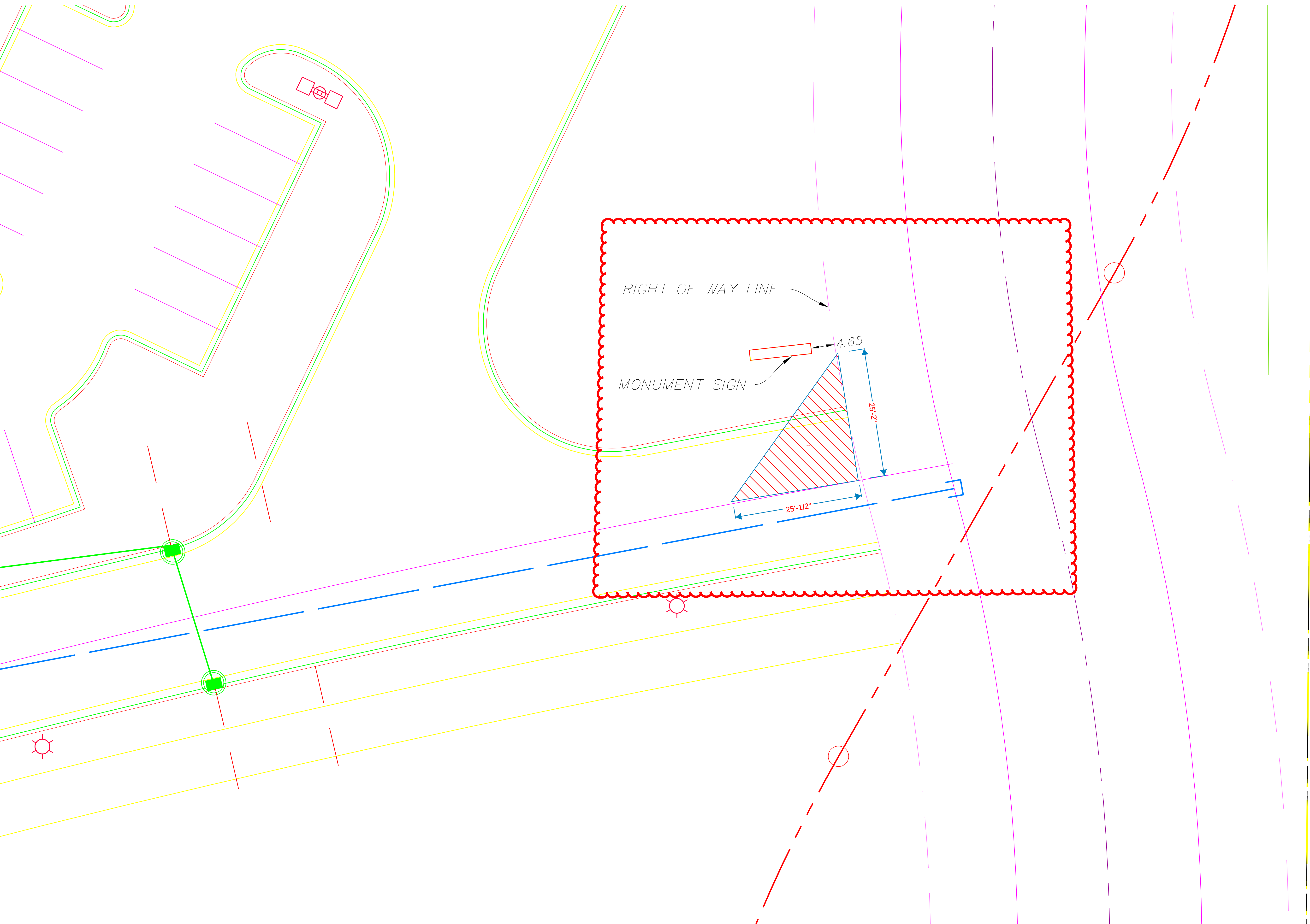
SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION
	SANITARY MANHOLE		ELECTRIC MANHOLE		AIR CONDITIONER
	SEWER CLEANOUT		ELECTRIC TOWER		UNKNOWN MANHOLE
	SEPTIC COVER		STREET LIGHT		MISCELLANEOUS METER
	STORM MANHOLE		GUY WIRE		MISCELLANEOUS PEDESTAL
	CATCH BASIN		POWER POLE		STEELWOOD POST
	CATCH BASIN MANHOLE		MAST ARM		SIGN
	FLARED END SECTION		MAST ARM W/ LIGHT		MAIL BOX
	DOWNSPOUT		TRAFFIC SIGNAL		FLAG POLE
	HYDRANT		TELEPHONE BOX		HANDICAPPED STALL
	GATE VALVE		TELEPHONE MANHOLE		IRRIGATION MANHOLE
	WATER METER		HAND HOLE/JUNCTION BOX		CONIFEROUS TREE
	FIRE DEPARTMENT CONNECTION		CABLE TV BOX		DECIDUOUS TREE
	CURB STOP BOX		CABLE TV MANHOLE		
	FIBER OPTIC MANHOLE		FIBER OPTIC MANHOLE		
	WELL		FIBER OPTIC PEDESTAL		
	POST INDICATOR VALVE		NATURAL GAS METER		
	DOUBLE DETECTOR CHECK VALVE		NATURAL GAS VALVE		
	FIRM HYDRANT		NATURAL GAS MANHOLE		
	ELECTRIC BOX		NATURAL GAS RISE/SERVICE		
	ELECTRIC METER		NATURAL GAS VENT PIPE		
					BOUNDARY LINE
					RIGHT-OF-WAY LINE
					LOT LINE
					EASEMENT LINE
					SECTION LINE
					TREE LINE
					CABLE TELEVISION LINE
					GAS LINE
					POWER OVERHEAD
					POWER UNDERGROUND
					SANITARY SEWER
					STORM SEWER
					TELEPHONE UNDERGROUND
					WATER MAIN
					FIBER OPTIC
					FENCE LINE
					CONTROLLED ACCESS
					CURB & GUTTER

Location #1

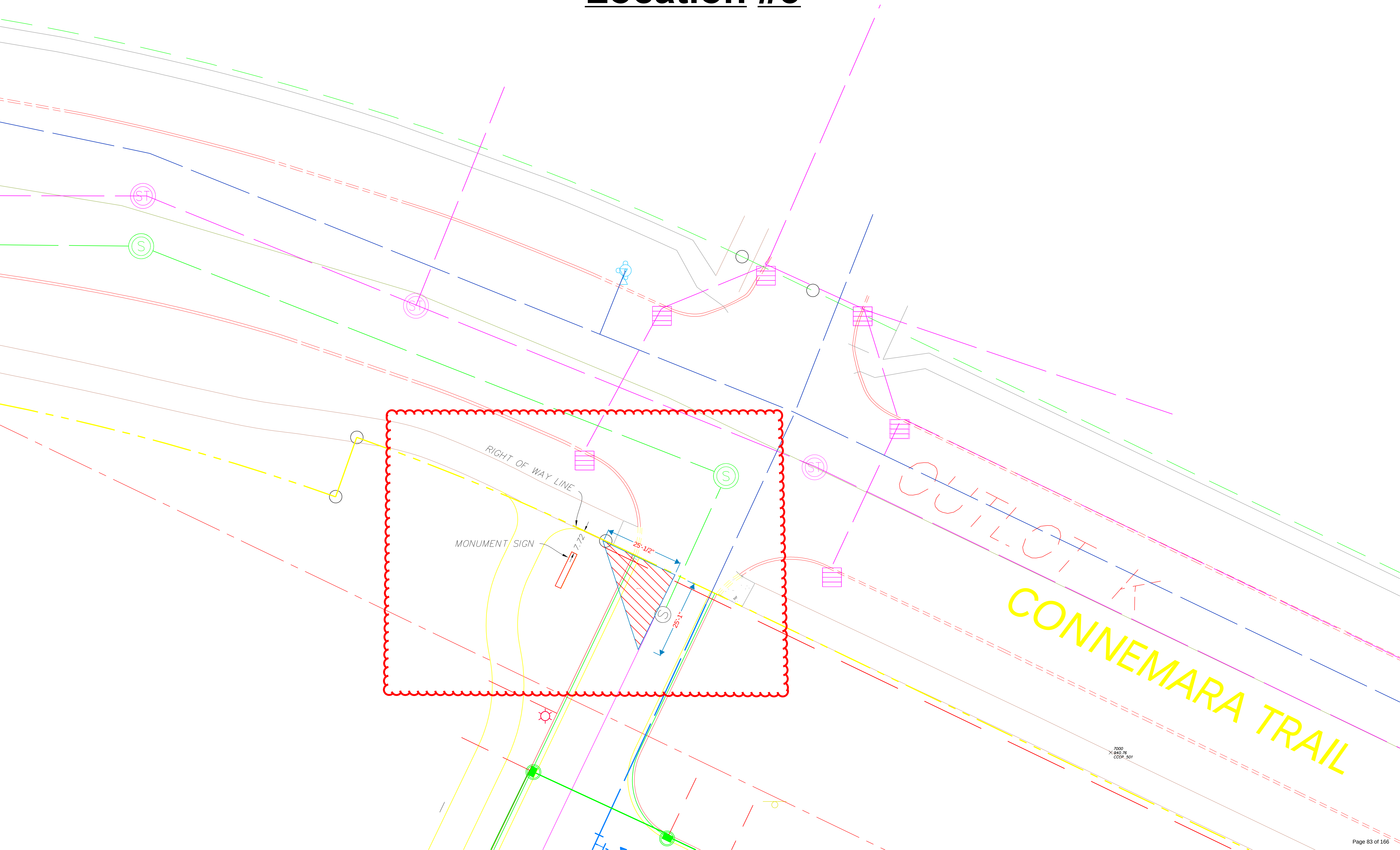
ROAD NO. 73 (AKRON AVENUE)



Location #2



Location #3



City Council Regular Meeting: May 7, 2024

AGENDA ITEM: Award Contract - Municipal Well No. 17 Construction - Phase I	AGENDA SECTION: CONSENT AGENDA
PREPARED BY: Nick Egger, Public Works Director	AGENDA NO. 6.i.
ATTACHMENTS: Well No. 17 Phase I Bid Tabulation, Well No. 17 Project Site Map	APPROVED BY: LJM
RECOMMENDED ACTION: Motion to Approve Staff Recommendation Awarding Contract for Phase I of Construction for Well No. 17	

BACKGROUND

The City recently solicited bids from prospective contractors for the initial phase of work to develop the City's next municipal water supply well. Bids were opened on April 19th, with the City receiving one bid from Traut Companies of St. Joseph, MN in the amount of \$587,198, which is slightly below the construction cost estimate provided. The City has worked with Traut in the past and found those experiences to be positive, with good site coordination, site keeping, and overall performance. Funding for the full development and activation of this well has been anticipated within the City's Capital Improvements Plan and Utility Rates and this bid price falls within anticipated funding parameters. A copy of the bid tabulation has been attached for reference.

The location of this project will be on a 0.28 acre City-owned parcel along the west side of Akron Avenue adjacent to the Union Pacific Railroad. The City acquired this parcel over a decade ago during the initial stages of platting for the Prestwick Subdivisions. A site map has been attached for reference.

The scope of work entailed within this first phase of well development includes drilling a pilot well hole and then performing testing to determine optimal depth, water quality, water flow capacity, and geological constraints presented below the surface. If these criteria are within acceptable ranges, the pilot hole will be enlarged and sized for pumping production, and the City would have all the information necessary to complete a design of the remaining well equipment necessary to activate the well. Work on this project would begin with some minor site preparations at the tail end of 2024. Drilling work and testing would occur over the winter months and carry into the spring of 2025 before Phase I is complete. After a final design of pumping and control equipment, and the well house enclosure, Phase II of this project would come under a separate contract anticipated for construction in 2025. The City's goal is to make the well available for service by the latter part of 2025.

RECOMMENDATION

Staff recommends the Council approve the award of the contract for this work to Traut Companies.



TABULATION OF BIDS

Well No. 17 - Drilling (Contract A) City of Rosemount SEH No.: ROSEM 172294 Bid Date: 11:00 a.m., Friday, April 19, 2024				Engineer's Estimate Schedule A Bid Only \$589,549.80		Traut Companies 32640 County Road 133 St. Joseph, MN 56374 \$587,198.00	
Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price
Schedule A - Dual Rotary							
1	MOBILIZATION/DEMOBILIZATION	LS	1	\$36,500.00	\$36,500.00	\$57,720.00	\$57,720.00
2	SITE PREPARATION, EROSION CONTROL, AND	LS	1	5,200.00	5,200.00	17,466.00	17,466.00
3	EXPLORATORY BORING (PILOT HOLE)	LF	519	88.50	45,931.50	107.00	55,533.00
4	HYDRO-PROFILING EQUIPMENT	LS	1	1,020.00	1,020.00	2,000.00	2,000.00
5	HYDRO-PROFILING SAMPLING	EA	3	1,500.00	4,500.00	1,500.00	4,500.00
6	EXPLORATORY BORING LOGGING, SAMPLING, AND	LS	1	1,000.00	1,000.00	17,160.00	17,160.00
7	SETTLING TANK AND TEMPORARY DISCHARGE	LS	1	1,020.00	1,020.00	3,500.00	3,500.00
8	FURNISH, DRILL, AND DRIVE 24-INCH OUTER	LF	136	355.00	48,280.00	310.00	42,160.00
9	DRILL 24-INCH OPEN HOLE	LF	275	270.00	74,250.00	210.00	57,750.00
10	FURNISH AND INSTALL 18-INCH DIAMETER INNER	LF	411	145.00	59,595.00	190.00	78,090.00
11	DRILL 18-INCH OPEN HOLE	LF	110	240.00	26,400.00	110.00	12,100.00
12	UTILIZE AIR LIFT PUMPING OR EQUIVALENT TO	HR	16	355.00	5,680.00	500.00	8,000.00
13	FORMATION SAMPLING	LS	1	175.00	175.00	950.00	950.00
14	PLUMBNESS AND ALIGNMENT TESTS	LS	1	1,140.00	1,140.00	800.00	800.00
15	FURNISH AND INSTALL GROUTING	CY	20	930.00	18,600.00	895.00	17,900.00
16	FURNISH, INSTALL, AND DETONATE EXPLOSIVES	LB	250	45.00	11,250.00	75.00	18,750.00
17	FURNISH, INSTALL, AND REMOVE DEVELOPMENT	LS	1	7,680.00	7,680.00	13,740.00	13,740.00
18	OPERATE DEVELOPMENT EQUIPMENT	HR	100	480.00	48,000.00	500.00	50,000.00
19	REMOVE FILL FROM WELL	CY	612	105.00	64,260.00	145.00	88,740.00
20	FURNISH, INSTALL, AND REMOVE PERFORMANCE	LS	1	9,000.00	9,000.00	21,200.00	21,200.00
21	PERFORMANCE PUMPING - STEP-DRAWDOWN TEST	HR	8	330.00	2,640.00	275.00	2,200.00
22	PERFORMANCE PUMPING - CONSTANT-RATE TEST	HR	24	330.00	7,920.00	225.00	5,400.00
23	WATER QUALITY SAMPLING AND ANALYSIS	LS	1	6,960.00	6,960.00	6,589.00	6,589.00
24	LOGGING (OBSERVATION LOG, NATURAL GAMMA	LS	1	3,840.00	3,840.00	4,500.00	4,500.00
25	DISINFECTION	LS	1	450.00	450.00	450.00	450.00
Subtotal				491,291.50			
20% Contingency				98,258.30			
Total Bid Price Schedule A - Dual Rotary				589,549.80		587,198.00	



TABULATION OF BIDS

Well No. 17 - Drilling (Contract A) City of Rosemount SEH No.: ROSEM 172294 Bid Date: 11:00 a.m., Friday, April 19, 2024				Engineer's Estimate Schedule A Bid Only \$589,549.80		Traut Companies 32640 County Road 133 St. Joseph, MN 56374 \$587,198.00	
Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price
Schedule B - Cable Tool							
26	MOBILIZATION/DEMOBILIZATION	LS	1	47,100.00	47,100.00		
27	SITE PREPARATION, EROSION CONTROL, AND	LS	1	5,200.00	5,200.00		
28	EXPLORATORY BORING (PILOT HOLE)	LF	519	88.50	45,931.50		
29	HYDRO-PROFILING EQUIPMENT	LS	1	1,020.00	1,020.00		
30	HYDRO-PROFILING SAMPLING	LS	3	1,500.00	4,500.00		
31	EXPLORATORY BORING LOGGING, SAMPLING, AND	LS	1	1,000.00	1,000.00		
32	SETTLING TANK AND TEMPORARY DISCHARGE	LS	1	1,020.00	1,020.00		
33	FURNISH, DRILL, AND DRIVE 30-INCH OUTER	LF	126	592.00	74,592.00		
34	FURNISH, DRILL, AND DRIVE 24-INCH INTERMEDIATE	LF	189	355.00	67,095.00		
35	DRILL 24-INCH OPEN HOLE	LF	275	270.00	74,250.00		
36	FURNISH AND INSTALL 18-INCH DIAMETER INNER	LF	411	145.00	59,595.00		
37	DRILL 18-INCH OPEN HOLE	LF	110	240.00	26,400.00		
38	UTILIZE AIR LIFT PUMPING OR EQUIVALENT TO	HR	16	355.00	5,680.00		
39	FORMATION SAMPLING	LS	1	175.00	175.00		
40	PLUMBNESS AND ALIGNMENT TESTS	LS	1	1,140.00	1,140.00		
41	FURNISH AND INSTALL GROUTING	CY	27	930.00	25,110.00		
42	FURNISH, INSTALL, AND DETONATE EXPLOSIVES	LB	250	45.00	11,250.00		
43	FURNISH, INSTALL, AND REMOVE DEVELOPMENT	LS	1	7,680.00	7,680.00		
44	OPERATE DEVELOPMENT EQUIPMENT	HR	100	480.00	48,000.00		
45	REMOVE FILL FROM WELL	CY	612	105.00	64,260.00		
46	FURNISH, INSTALL, AND REMOVE PERFORMANCE	LS	1	9,000.00	9,000.00		
47	PERFORMANCE PUMPING - STEP-DRAWDOWN TEST	HR	8	330.00	2,640.00		
48	PERFORMANCE PUMPING - CONSTANT-RATE TEST	HR	24	330.00	7,920.00		
49	WATER QUALITY SAMPLING AND ANALYSIS	LS	1	6,960.00	6,960.00		
50	LOGGING (OBSERVATION LOG, NATURAL GAMMA	LS	1	3,840.00	3,840.00		
51	DISINFECTION	LS	1	450.00	450.00		
Subtotal				601,808.50			
20% Contingency				120,361.70			
Total Bid Price Schedule B - Cable Tool				722,170.20		NO BID SUBMITTED	

Future Municipal Well No. 17 Site



Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed.
This is not a legal document and should not be substituted for a title search, appraisal, survey, or for zoning verification.

Map Scale
1 inch = 200 feet
5/2/2024

City Council Regular Meeting: May 7, 2024

AGENDA ITEM: Approval of the Intensive Comprehensive Peace Officer Education and Training (ICPOET) Grant Contract Agreement	AGENDA SECTION: CONSENT AGENDA
PREPARED BY: Mikael Dahlstrom, Police Chief	AGENDA NO. 6.j.
ATTACHMENTS: Resolution, Grant Agreement, Terms and Conditions, Grant Guidelines, Narrative, Grant Request for Proposal	APPROVED BY: LJM
RECOMMENDED ACTION: Staff is recommending that the City Council approve the resolution as attached.	

BACKGROUND

In January of 2024, the Police Department responded to a request for proposal for the 2024 Intensive Comprehensive Peace Officer Education (ICPOET) and Training Grant Program. For reference the complete details, grant agreements, and the submitted narrative for the competitive grant program are attached.

In brief, the Minnesota Office of Justice Programs (OJP), MN Department of Public Safety, is offering funding for the ICPOET grant program. This program is intended to address the critical shortage of peace officers in the state by providing grants to law enforcement agencies that have developed a plan to recruit, educate, and train highly qualified two-and-four-year college graduates from regionally accredited colleges or universities to become license-eligible peace officers in the state. The program is designed to allow non-traditional candidates, and/or those seeking a career-transition into law enforcement, the ability to do so. The grant requires the grantee to employ candidates during their intensive Professional Peace Officer Education (PPOE) program; this program is currently designed to be a five-month program with the first class starting in October of 2024.

Recently, the Police Department was notified that they were selected to receive maximum funding/reimbursement for two candidates at \$50,000 per candidate (i.e.\$100,000 total). Tuition, salary, and fringe benefits and other expenses such as books, equipment, uniforms, and associated academic expenses are eligible for grant reimbursement.

The two positions funded by this grant would increase the Police Department's staff size and the long term funding for these positions will be included in the 2025 Budget. This addition is critical as the City continues to grow and thus requires our police staffing to respond accordingly.

RECOMMENDATION

Staff recommends that the City Council approve the resolution as attached for acceptance of the grant

award and to enter into a grant contract agreement with the Minnesota Department of Public Safety.

**CITY OF ROSEMOUNT
DAKOTA COUNTY, MINNESOTA**

RESOLUTION 2024-XX

A RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT

BE IT FURTHER RESOLVED, that the City Council of the City of Rosemount will enter into a cooperative agreement with the Office of Justice Programs in the Minnesota Department of Public Safety. The Chief of Police, is hereby authorized to execute such agreements and amendments, as are necessary to implement the project on behalf of the City of Rosemount and Rosemount Police Department.

ADOPTED by the City Council of the City of Rosemount, Minnesota this 7th day of May, 2024.

Jeffery D. Weisensel, Mayor

ATTEST:

Erin Fasbender, City Clerk



Minnesota Department of Public Safety (“State”) Office of Justice Programs 445 Minnesota Street, Suite 2300 St. Paul, MN 55101-2139	Grant Program: Intensive Comprehensive Peace Officer Education and Training 2024 Grant Contract Agreement No.: A-ICPOE-2024-ROSEMTCI-016
Grantee: City of Rosemount 2875 W 145th Street Rosemount, Minnesota 55068	Grant Contract Agreement Term: Effective Date: 6/1/2024 Expiration Date: 6/30/2025
Grantee’s Authorized Representative: Mikael Dahlstrom, Police Chief City of Rosemount 2875 W 145th Street Rosemount, Minnesota 55068 (651) 322-3131 3501@rosemountmn.gov	Grant Contract Agreement Amount: Original Agreement \$100,000.00 Matching Requirement \$0.00
State’s Authorized Representative: Kristin Lail, Grants Specialist Coordinator Office of Justice Programs 445 Minnesota Street, Suite 2300 St. Paul, MN 55101-2139 (651) 230-3358 Kristin.lail@state.mn.us	Federal Funding: CFDA/ALN: None FAIN: N/A State Funding: Minnesota Session Laws of 2023, Chapter 52, Article 2, Section 3, Subdivision 8. Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract agreement.

Term: The creation and validity of this grant contract agreement conforms with Minn. Stat. § 16B.98 Subdivision 5. Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, Subdivision 7, whichever is later. Once this grant contract agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant contract agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant contract agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee, will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved Intensive Comprehensive Peace Officer Education and Training 2024 Application (“Application”) which is incorporated by reference into this grant contract agreement and on file with the State at 445 Minnesota Street, Suite 2300, St. Paul, Minnesota, 55101-2139. The Grantee shall also comply with all requirements referenced in the Intensive Comprehensive Peace Officer Education and Training 2024 Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant contract agreement.

Budget Revisions: The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant contract agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

Matching Requirements: (If applicable.) As stated in the Grantee’s Application, the Grantee certifies that the matching requirement will be met by the Grantee.



Payment: As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15.

Signed: _____

Date: _____

3. STATE AGENCY

Signed: _____
(with delegated authority)

Title: _____

Date: _____

Grant Contract Agreement No./ P.O. No. A-ICPOE-2024-ROSEMTCI-016 / 3-94672

Project No.(indicate N/A if not applicable): N/A

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State's Authorized Representative

Organization: Rosemount, City of

A-ICPOE-2024-ROSEMTCI-016

Budget Summary

ICPOE: Police Officer - Career Transition Program				
Budget Category	Award			
Personnel				
Salary Employee 1	\$32,331.85			
Salary Employee 2	\$32,331.85			
Total	\$64,663.70			
Payroll Taxes and Fringe				
Medical, Dental, PERA, Medicare, Life, FICA Employee 1	\$17,668.15			
Medical, Dental, PERA, Medicare, Life, FICA Employee 2	\$17,668.15			
Total	\$35,336.30			
Total	\$100,000.00			

The Grantee (which refers to the applicant's status after it has been awarded grant funds) shall comply with all applicable federal, state and local laws, ordinances, rules and regulations and provisions stated herein in the performance of the grant award.

1. Survival of Terms

The following clauses survive the expiration or cancellation of the award: 9. Liability; 10. Audits; 11. Government Data Practices; 13. Publicity and Endorsement; 14. Governing Law, Jurisdiction and Venue; 16. Data Disclosure and 17. Intellectual Property Rights.

2. Financial and Administrative Provisions

The Grantee will comply with all program guidelines specified in the Grant Program Guidelines (Guidelines) and application which are incorporated herein by reference.

Budget Revisions: The Grantee will submit a written change request for any substitution of budget items or any deviation in accordance with the Guidelines included in this application. Grantees whose requests have been approved will be notified in writing by the State's Authorized Representative to the Grantee's Authorized Representative. Requests must be approved prior to any expenditure by the Grantee.

3. Payment Terms

Payment: The State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services in accordance with the Guidelines included in this application. Expenditures for each state fiscal year (July through June) of the grant agreement must be for services satisfactorily performed within applicable state fiscal years.

Under Minn. Stat. § 16B.98 Subd. 1, the Grantee agrees to minimize administrative costs.

Under Minn. Stat. § 16B.98, Subd. 5 and 7, payments to the Grantee may not be issued until funds are encumbered and the grant agreement is fully executed.

4. Time

The Grantee must comply with all the time requirements described in the application and grant agreement. In the performance of the award, time is of the essence.

5. Consideration and Payment

The State will pay for all services performed by the Grantee under the grant agreement as a reimbursement according to the breakdown of costs contained in the Guidelines and Grantee's application that will be incorporated into the grant agreement. The Grantee must promptly return to the State any unexpended funds that have not been accounted for annually in a financial report to the State due at grant closeout.

5.1 Contract and Bidding Requirements – Municipal grantees

Per Minn. Stat. § 471.345, grantees that are municipalities must do the following if contracting funds from this grant contract agreement for any supplies, materials, equipment or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property

- a. If the amount of the contract is estimated to exceed \$175,000, a formal notice and bidding process must be conducted in which sealed bids shall be solicited by public notice. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. § 16C.28, Subd. 1, paragraph (a), clause (2)
- b. If the amount of the contract is estimated to exceed \$25,000 but not \$175,000, the contract may be made either upon sealed bids or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding. All quotations obtained

shall be kept on file for a period of at least one year after receipt thereof. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2) and paragraph (c).

- c. If the amount of the contract is estimated to be \$25,000 or less, the contract may be made either upon quotation or in the open market, in the discretion of the governing body. If the contract is made upon quotation it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after their receipt. Alternatively, municipalities may award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2)
- d. Support documentation of the bidding process utilized to contract services must be included in the grantee's financial records, including support documentation justifying a single/sole source bid, if applicable.
- e. For projects that include construction work of \$25,000 or more, prevailing wage rules apply per; Minn. Stat. §§177.41 through 177.44 consequently, the bid request must state the project is subject to *prevailing wage*. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole. A prevailing wage form should accompany these bid submittals.

5.2 Contract and Bidding Requirements – Non-governmental grantees

A nongovernmental organization is an organization that is a nonprofit, also known as a charitable organization, that is formed for the purpose of fulfilling a mission to improve the common good of society rather than to acquire and distribute profits. The organization meets the definition in Minn. Stat. 309.50 Subd. 4 and meets the definitions defined in the Internal Revenue Service code, with the most common type being a 501 (c) (3).

- a. Any services and/or materials that are expected to cost \$100,000 or more must undergo a formal notice and bidding process.
- b. Services and/or materials that are expected to cost between \$25,000 and \$99,999 must be competitively awarded based on a minimum of three (3) verbal quotes or bids.
- c. Services and/or materials that are expected to cost between \$10,000 and \$24,999 must be competitively awarded based on a minimum of two (2) verbal quotes or bids or awarded to a targeted vendor.
- d. The grantee must take all necessary affirmative steps to assure that targeted vendors from businesses with active certifications through these entities are used when possible:
 - i. State Department of Administration's Certified Targeted Group, Economically Disadvantaged and Veteran-Owned Vendor List
 - ii. Metropolitan Council's Targeted Vendor list: Minnesota Unified Certification Program
 - iii. Small Business Certification Program through Hennepin County, Ramsey County, and City of St. Paul: Central Certification Program
- e. The grantee must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of

contracts.

- f. The grantee must maintain support documentation of the purchasing and/or bidding process utilized to contract services in their financial records, including support documentation justifying a single/sole source bid, if applicable.
- g. Notwithstanding (a) - (d) above, the State may waive bidding process requirements when:
 - Vendors included in response to competitive grant request for proposal process were approved and incorporated as an approved work plan for the grant
 - It is determined there is only one legitimate or practical source for such materials or services and that grantee has established a fair and reasonable price.
- h. For projects that include construction work of \$25,000 or more, prevailing wage rules apply per; Minn. Stat. §§177.41 through 177.44 consequently, the bid request must state the project is subject to *prevailing wage*. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole. A prevailing wage form should accompany these bid submittals.
- i. The grantee must not contract with vendors who are suspended or debarred in MN: <http://www.mmd.admin.state.mn.us/debarredreport.asp>

6. Conditions of Payment

All services provided by the Grantee under the grant agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative so named in the grant agreement and in accordance with all applicable federal, state, and local laws, ordinances, rules and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state or local law.

7. Authorized Representative

The State's Authorized Representative or his/her successor, is so named in the grant agreement and has the responsibility to monitor the Grantee's performance and has the authority to accept the services provided under the grant agreement opportunity. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is so named in the grant agreement. If the Grantee's Authorized Representative changes at any time during the grant agreement, the Grantee must immediately notify the State.

8. Assignment, Amendments, Waiver, and Grant Agreement Complete

The Grantee may neither assign nor transfer any rights or obligations under the grant agreement without the prior consent of the State and a fully executed Amendment, executed and approved by the same parties who executed and approved the grant agreement, or their successors in office.

Any amendment to the grant agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant agreement, or their successors in office.

If the State fails to enforce any provision of the grant agreement, that failure does not waive the provision or its right to enforce it.

The grant agreement contains all negotiations and agreements between the State and the Grantee. No other understanding regarding the grant agreement, whether written or oral, may be used to bind either party.

9. Liability

Grantee must indemnify, save and hold the State, its agents, and employees harmless from any claims or causes of action, including all attorneys' fees incurred by the State arising from the performance of the grant agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under the grant contract agreement and subsequent grant agreements. The liability for Grantees that are municipalities is governed by Minn. Stat. § 466 and any other applicable law, rule or regulation.

10. Audits

Under Minn. Stat. § 16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant contract agreement or transaction are subject to examination by the Commissioner of Administration, by the State granting agency and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant contract agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. Federal audits shall be governed by requirements of federal regulations.

If applicable, if the Grantee (known as the "subrecipient" in the Code of Federal Regulations) receives federal assistance from the State of Minnesota, it will comply with the Single Audit Act Amendments of 1996 and the Office of Management and Budget's Uniform Guidance: Cost Principles, Audit, & Administrative Requirements for Federal Awards, Subpart F (2 CFR 200) ; and, required audit reports must be filed with the State Auditor's Office, Single Audit Division, and with federal and state agencies providing federal assistance, and the Department of Public Safety within nine months of the Grantee's fiscal year end.

11. Government Data Practices

The Grantee and the State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13, as it applies to all data provided by the State under the grant agreement, and as it applies to all data created, collected, received, stored, used, maintained or disseminated by the Grantee under the grant agreement. The civil remedies of Minnesota Statutes, section 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

If Grantee receives a request to release the data referred to in this clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with the applicable law.

12. Workers' Compensation

Grantee certifies that it is in compliance with Minnesota Statutes, § 176.181, Subdivision 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

13. Publicity and Endorsement

Any publicity regarding the subject matter of the grant agreement must be in accordance with the Guidelines included in this application. Any publicity regarding the subject matter of this grant contract must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract. All projects primarily funded by state grant appropriation must publicly credit the State of Minnesota, including on the grantee's website when practicable. The Grantee must not claim that the State endorses its products or services.

14. Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs the grant agreement. Venue for all legal proceedings out of the grant agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

15. Termination

Termination by the State. The State may terminate the grant agreement at any time, with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

Termination by The Commissioner of Administration. The Commissioner of Administration may unilaterally cancel this grant contract agreement if further performance under the agreement would not serve agency purposes or is not in the best interest of the State.

Termination for Cause. The State may terminate the grant agreement immediately if the State finds that there has been a failure to comply with the provisions of the grant award, that reasonable progress has not been made or that the purpose for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

Termination for Insufficient Funding. The State may immediately terminate the grant agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services under the grant agreement. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the grant agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State receiving that notice.

16. Data Disclosure

Under Minnesota Statutes, § 270C.65, Subd.3 and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any, or pay other state liabilities.

17. Intellectual Property Rights, if applicable**A. Intellectual Property Rights:**

The State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents created and paid for under this contract. Works shall mean all inventions, improvements or discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks, conceived, reduced to practices, created or originated by the grantee, its employees, and subcontractors, either individually or jointly with others, in the performance of the contract. Works shall include the Documents. The Documents are the originals of any databases, computer programs, reports, notes, or other materials and documents, whether intangible or electronic forms, prepared by the Grantee, its employees, or subcontractors, in the performance of this Grant Contract Agreement. The Documents shall be the exclusive property of the State and all such Documents must be immediately returned to the State by the Grantee upon completion or cancellation of this contract. To the extent possible, those Works

eligible for copyright protection under the United States Copyright Act will be deemed to be “works made for hire.” The Grantee assigns all right, title, and interest it may have in the Works and the Documents to the State. The Grantee must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State’s ownership interest in the Works and Documents.

B. Obligations:

1. Notification:

Whenever any invention, improvement, or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by the Grantee, including its employees and subcontractors, in the performance of this contract, the Grantee will immediately give the State’s Authorized Representative written notice thereof, and must promptly furnish the Authorized Representative with complete information and/or disclosure thereon.

2. Representation: The Grantee must perform all acts, and take all steps necessary to ensure that all intellectual property rights in the Works and Documents are the sole property of the State, and that neither Grantee nor its employees, agents, or subcontractors retain any interest in and to the Works and Documents. The Grantee represents and warrants that the Works and Documents do not and will not infringe upon any intellectual property rights of other persons or entities. Notwithstanding Clause 8, the Grantee will indemnify; defend, to the extent permitted by the Attorney General; and hold harmless the State, at the Grantee’s expense, from any action or claim brought against the State to the extent that it is based on a claim that all or part of the Works or Documents infringe upon the intellectual property rights of others. The Grantee will be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages, including but not limited to, attorney fees. If such a claim or action arises, or in the Grantee’s or the State’s opinion is likely to arise, the Grantee must, at the State’s discretion, either procure for the State the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing Works or Documents as necessary and appropriate to obviate the infringement claim. This remedy of the State will be in addition to and not exclusive of other remedies provided by law.

18. Other Provisions be it understood:

- a. By filing of this application, the applicant has therefore obtained the necessary legal authority to apply for and receive the proposed grant;
- b. The filing of this application has been authorized by applicant’s governing body, and the official who has applied his/her electronic signature to this application has been duly authorized to file this application for and on behalf of said applicant, and otherwise to act as the representative of the applicant in connection with this application;
- c. The activities and services for which assistance is sought under this grant will be administered by or under the supervision and control of applicant;
- d. Fiscal control and accounting procedures will be used to ensure proper disbursement of all funds awarded;

Agreement to Acknowledge the Terms and Conditions are Incorporated Into the Grant Agreement:

By submitting this application, the authorized Representative for the Grant Applicant, acknowledges that they have read the Terms and Conditions in their entirety as stated within the Application materials and acknowledge that the Terms and Conditions will be incorporated into the Grant Agreement if funds are awarded to the Applicant under this Application. As authorized, if the Applicant is awarded funds under this Application, they will submit the required documents and certification on behalf of the Applicant Organization.

Office of Justice Programs (OJP)
Intensive Comprehensive Peace Officer Education & Training
Grants 2024
Grant Program Guidelines

The Office of Justice Programs will require each grantee to abide by the following requirements in addition to those contained in the general grantee Terms and Conditions:

Financial Requirements:

- 1) The grantee shall report quarterly on all expenditures pertaining to this grant contract in the OJP online grants management system, e-grants, no later than 20 days after the end of the quarter.
- 2) The grantee shall submit a written budget revision request via e-grants before any expenditure may be made based on the revised budget. Submission of a budget revision is necessary if a) a line item will deviate by \$200 or 10%, whichever is higher, from the approved budget, or b) a new line item that was not part of the approved budget will be created.
- 3) The grantee shall submit source documentation on grant expenditures in a timely manner, as requested by OJP staff for a financial desk review audit.
- 4) The grantee's eligible expenditures under this grant contract must be incurred by the grantee by the expiration date of the grant agreement.
- 5) The grantee shall have until 30 days after the expiration date of the grant agreement to liquidate all unpaid obligations related to the program which were incurred on or before the last day of the grant period and to submit a final report of all funds received and disbursed. If a report is not submitted within this time period, expenses claimed on the report may be disallowed and OJP may request a refund of those funds from the grantee if the funding was advanced to the grantee.
- 6) The grantee shall retain all financial records for a minimum of six (6) years after the date of submission of the final financial status report, or until completion of an audit which has commenced before the expiration of this six-year period, or until any audit findings and/or recommendations from prior audit(s) have been resolved between the grantee and OJP, whichever is later.
- 7) The grantee shall comply with all provisions of the Minnesota [OJP Grant Manual](#).

Reporting Requirements:

- 1) Progress Reporting: The grantee shall report quarterly in e-grants a narrative of the progress achieved towards the accomplishment of the goals and objectives in the project work plan within 20 days after the end of each reporting period. The final progress report shall include the POST license number of all individuals supported through the grant. Documentation verifying completion shall also be uploaded in e-grants.
- 2) Requirement Changes: OJP may add, modify or change all reporting forms at their discretion during the grant period.

Other Provisions:

- 1) Evaluation: OJP shall have the authority, during the course of this grant period, to conduct an evaluation of the performance of the grant program.
- 2) Additional Requirements: The grantee shall attend meetings and training as OJP shall reasonably request.

- 3) Administrative Requirements: OJP reserves the right to include in the grant, at any time during the term of the grant, special administrative requirements deemed necessary to assure the grantee's successful implementation of the program. OJP will notify the Grantee in writing of any special administrative requirements.

The City of Rosemount is now one of the fastest growing cities in the State of Minnesota. According to a recent publication from *Finance & Commerce*, Rosemount finished in the top three of a poll that measured planned units for 2023, and the forecasted developments in the City are both immense and diverse. A mix of commercial, industrial, single, and multifamily units are planned; for example, the “Amber Fields” development will single-handedly bring roughly 2,000 additional housing units to Rosemount. As our City expands, so do the public safety needs of the community. It is our hope that the ICPOET grant program can assist our City with the resources (i.e. funding) that are required to hire, educate, and train highly qualified two-and-four-year college graduates.

Furthermore, as noted in the ICPOETP information form, the City of Rosemount is applying for grant funding for three candidates. The Rosemount City Council recently approved a new job description, “Police Officer (Career Transition Program)” that would be utilized to employ candidates if we are fortunate to be awarded this grant; the job description is available upon request. The position is non-licensed, however, employees hired in this position to attend the ICPOETP cohort would be paid the same salary and benefits as a licensed officer starting with the City. We understand this model of employment will lead to costs that exceed the eligible \$50,000 per candidate, as salary and benefits alone during a 5-month cohort would exceed that amount per candidate. Regardless, the City is committed to helping make this program as feasible as possible for highly qualified two-and-four-year college graduates. The City believes offering this range of salary and benefits is necessary to attract and allow candidates who have established a career and/or lifestyle (i.e. family, mortgage, vehicle, etc.) that would still need to be financially supported while they transition to public safety. Our City is applying for three positions and reimbursement of \$50,000 of eligible expenses per candidate (i.e. 150,000 total). The budget section of this e-grant application details the 5-month salary, payroll taxes and fringe benefits per candidate. The City will be covering the costs of this program that are above and beyond the allotted \$50,000(i.e. tuition and equipment) for the employee.

- At the time of this application, two candidates have been identified and are going through initial phases of pre-employment screening with the City. Candidate 1 – A veteran of the United States Marine Corp (USMC) and currently serving with the United States Army National Guard. The candidate is nearing completion of a Bachelor of Science in Construction Management and has been working for the past four years in construction management following a five-year stint in the USMC.
- Candidate 2 - Candidate is nearing completion of a Bachelor of Arts in Criminal Justice from the University of Wisconsin - Eau Claire.

The Department continues to search for eligible candidates for the ICPOET grant program to help fill three current vacancies within our department and as the department prepares to increase authorized strength in 2025 above 32 sworn personnel.

Over the last year, the Department has taken very intentional steps to improve training, education, and recruitment. As an example, in 2023, the Department started its first ever “Recruitment Team” which consists of six members of staff that are assigned to this supplemental unit. The team is comprised of both female and male officers with a wide range of years of service and expertise. This team attends local and regional career fairs to meet with prospective candidates, offer ride-alongs to those showing interest in public safety, and mentors a variety of students and second-career individuals thinking

about serving the community in public safety. In general, across the entire chain of command, officers are taking initiative and individual responsibility to attract diverse and quality candidates to our Department. All staff have been briefed on the details of the ICPOET program and plan to promote the program and our “Police Officer – Career Transition Program” at a variety of engagement opportunities, such as:

- Citizen’s Academy
- Teen Academy
- The Police Reserve Unit (voluntary position)
- Special events: Public Safety in the Park, Leprechaun Day’s, Heroes and Helpers, Kicks for Kids, etc.
- Guest speaking at regional post-secondary institutions

In addition, the City of Rosemount recently added a position within our organization that will add intentional Community Engagement efforts to help support our growing and changing residential makeup. This position will focus on creating strong neighborhood connections, reaching out to underserved populations, and making sure all residents feel a sense of belonging in Rosemount. Rosemount PD plans to partner in this effort by attending neighborhood events and promoting opportunities directly to residents. This engagement will provide an excellent opportunity to seek applicants for the ICPOET program.

If awarded this grant, the City and Department plan to initiate a marketing push that will include informational/recruitment videos via our video production specialist, updates to our recruitment page, social media blasts, and specific job announcements/postings via our Human Resources Department. As part of the recruitment and hiring process, candidates would be required to successfully pass a pre-employment background investigation, psychological and medical evaluation as required by state law.

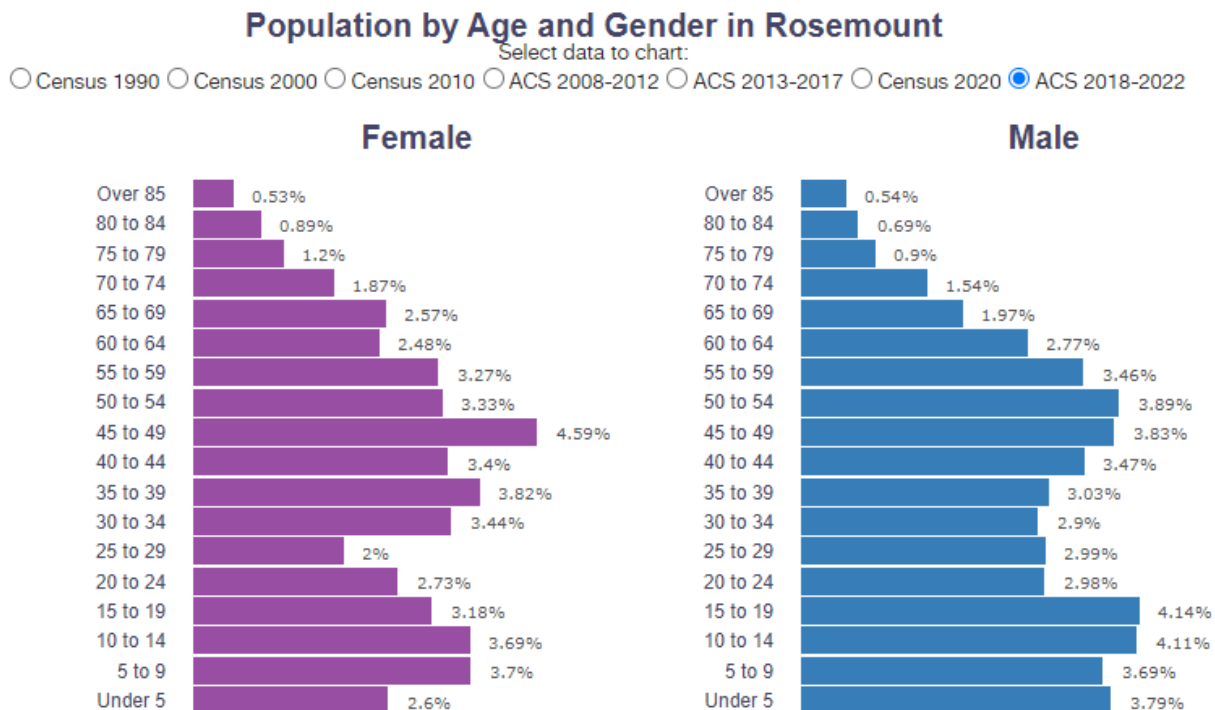
Upon successful completion of the ICPOET program, employees would then be required to attend and pass and 16-week field training program within the Rosemount Police Department.

In terms of demographics, the most official records can be found on the website of the Metropolitan Council and Rosemount Community profile

(<https://stats.metc.state.mn.us/profile/detail.aspx?c=02396433#POPRAEEETH>) . While the current population is estimated to exceed 28,000 people, the following information will consider the 26,943 population estimate from the 2022 American Community Survey.

- Race and Ethnicity: 84.27% White alone, 4.63% More than one race, 4.32% Asian alone, 3.52% Black alone, 3.08% Hispanic alone, and .08% Some other race, non-Latinx.
- Average Household Size: 2.83

- Age and Gender:



From a Rosemount Police Department standpoint, our staff is currently comprised of:

- Licensed Peace Officers
 - 28 of 32 positions filled
 - 85.7% male
 - 15.3% female
 - Race and Ethnicity
 - 90.3% White
 - 10.7% Other (i.e. Asian-American, Hispanic, etc.)
 - Veterans
 - 20.6%
 - 4 Police Chaplains representing three Christian-based religion and the Muslim religion

Thank for considering the City of Rosemount for this grant funding opportunity and we appreciate the legislature's focus on the critical shortage of peace officers in the state.



Department of Public Safety
Minnesota Office of Justice Programs

2024 Intensive Comprehensive Peace Officer Education and Training (ICPOET) Grant Program

GRANT REQUEST FOR PROPOSALS (RFP)

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Request for Proposals (RFP) Part 1: Overview

1.1 General Information

- Grant Name: Intensive Comprehensive Peace Officer Education & Training (ICPOET)
- [Minnesota Office of Justice Programs \(OJP\) Website](#)
- Open for Applications: December 19, 2023
- Application Due Date: January 31, 2024

1.2 Program Description

The Minnesota Office of Justice Programs (OJP), MN Department of Public Safety, is requesting proposals to fund the Intensive Comprehensive Peace Officer Education and Training (ICPOET) grant program. The program is intended to address the critical shortage of peace officers in the state by providing grants to law enforcement agencies that have developed a plan to recruit, educate, and train highly qualified two-and four-year college graduates to become license-eligible peace officers in the state. Law enforcement agencies may apply for reimbursement grants up to \$50,000 per eligible candidate for the cost of educating, training, and paying an eligible peace officer candidate until the candidate is licensed by the board as a peace officer. The candidate will attend a Minnesota State Colleges and Universities-designated cohort at either Hennepin Technical College or Alexandria Technical and Community College to receive the Professional Peace Officer Education (PPOE) objectives as required by the Minnesota Peace Officer Standards & Training (POST) Board.

1.3 Minnesota's Commitment to Diversity and Inclusion

It is State of Minnesota policy to ensure equity, diversity, and inclusion in making competitive grant awards. See Executive Order [19.01](#).

The Policy on Rating Criteria for Competitive Grant Review establishes the expectation that grant programs intentionally identify how the grant serves diverse populations, especially populations experiencing inequities and/or disparities. See [OGM Policy 08-02](#).

1.4 Funding and Project Dates

Funding

Funds authorized by MN Laws, Chapter 52, 2023 Minnesota Session Laws. The initial funding available is \$2,500,000 with opportunities for subsequent funding after the first year. Final award amounts may be lower than requested. It is anticipated that OJP will award funding for up to 50 candidates, with maximum award amount of \$50,000 per candidate. An agency may submit for more than one candidate but not more than 5 candidates. The funding is a cost reimbursement only grant. Award decisions will consider geographic diversity in grant distribution based on grant applications received.

Project Dates

This is a 15-month grant period, from on or around April 1, 2024, through June 30, 2025.

1.5 Eligible Applicants

Local units of government and tribal governments are eligible to apply including county sheriff's offices, police departments and tribal public safety agencies. A group of law enforcement agencies may collaborate on a joint application with one organization serving as the fiscal agency. Colleges and universities that operate law enforcement training programs are not eligible applicants.

1.6 Questions, Technical Assistance, and Information Sessions

Please submit any questions regarding this RFP by email to Mary.Vukelich@state.mn.us. Questions and answers will be updated on the ICPOET RFP Question Answer (QA) document on the grants page of the [OJP website](#) each Friday during the window for RFP applications.

Application Information Sessions

OJP will offer two online information sessions. Staff will provide a brief background on the Intensive Comprehensive Peace Officer Education and Training (ICPOET) grant program, provide an overview of the RFP and application requirements, provide an overview of the application review process, and answer questions. Prospective applicants are encouraged to participate in at least one information session. Questions and answers from both information sessions will be posted on the ICPOET RFP Question Answer (QA) document on the grants page of the [OJP website](#).

- ICPOET Session I: Thursday, January 4, 2024, from 1:30-2:15 pm [Register Here](#)
- ICPOET Session II: Tuesday, January 16, 2024, from 10:45-11:30 am [Register Here](#)

RFP Part 2: Background Information

2.1 Project Overview

The ICPOET program is intended to address the critical shortage of peace officers in the state by providing grants to law enforcement agencies that have developed a plan to recruit, educate, and train highly qualified two-and four-year college graduates to become license-eligible peace officers in the state. Law enforcement agencies may apply for reimbursement grants up to \$50,000 per eligible candidate for the cost of educating, training, and paying an eligible peace officer candidate until the candidate is licensed by the board as a peace officer. An agency may apply for more than one candidate up to a maximum of 5 candidates.

Minnesota requires those aspiring to work in law enforcement to complete an educational program certified by the Minnesota Peace Officer Standards and Training (POST) Board at a Professional Peace Officer Education (PPOE) certified institution and pass the state board exam. Licensing itself only occurs when eligible candidates are appointed to a peace officer position [and certain selection standards](#) are met.

Grantees identify eligible candidates that meet the standards for admission to a board-certified Professional Peace Officer Education (PPOE) program as well as standards for license eligibility. The eligible candidates are then registered for a cohort, by each agency executing a contract with the selected academic provider. The two schools designated as approved providers for the ICPOET program are Hennepin Technical College and Alexandria Technical and Community College. The inaugural cohorts will start in October 2024 and end in March 2025.

The Peace Officer Licensing Exam is administered to individuals who possess a post-secondary degree from a [regionally accredited](#) college or university and successfully complete a Minnesota PPOE program from a POST Board certified school. Tuition to the designated cohort hosted by one of the two approved education providers are eligible grant expenses for the grantee agency to seek reimbursement. Other eligible expenses, which are anticipated to be included in the total education cost, include books, equipment, uniforms, and other associated academic expenses.

Candidates shall be employed by the grantee during PPOE enrollment. Salary and fringe benefits for candidates are eligible grant expenses.

RFP Part 3: Application Process and Instructions

3.1 Application Deadline

Applications must be submitted using the [e-grants](#) web-based system by 4:00 pm on January 31, 2024. Applications cannot be submitted after this time. No paper submissions will be accepted.

3.2 Application Submission Instructions

Applications must be submitted via e-grants, the Office of Justice Programs (OJP) online grants management system. [E-grants](#) can also be accessed via the Office of Justice Programs [website](#). If you have never applied for a grant with the Office of Justice Programs, create a user account by clicking on the purple “New User” option in the login box in the upper right corner of the e-grants website and follow instructions to fill out the profile. Contact the e-grants Helpdesk at 1-800-820-1890 if you have login issues.

3.3 Terms and Conditions, Grant Program Guidelines, OJP Grant Manual

As part of submitting this application in e-grants the applicant agency agrees to the Terms and Conditions of OJP Grantees for applicants as well as the ICPOET Grant Program Guidelines 2024. Applicants are encouraged to print and review these documents with the appropriate agency staff prior to submitting the application in e-grants. If selected for funding, the grantee will need to submit required certifications. Grantees agree to follow the OJP [Grant Manual](#), which provides basic information on policies and procedures for grant administration. These documents become, by reference, part of the formal grant contract agreement.

3.4 Application Content

The application consists of the following required parts; any missing part will prevent the application from submission.

A. Project Information Form

Input this information directly into the form in e-grants and it will be used as the cover sheet for the application. You will need:

- Contact information for the Fiscal Agent, including federal and state identification numbers.
- Authorized representative information (the person/s responsible for signing the grant agreement)
- Contact information for agency representative designated as project contact
- Financial agent contact information
- Project information

B. Intensive Comprehensive Peace Officer and Training Information Form

This form includes information around candidate recruitment (and identification), department's authorized and actual hiring levels, and the anticipated preferred education provider.

C. Narrative (20 points):

Address the following in a three-page maximum Word document with $\frac{1}{4}$ " margins, single-spaced and with a 12-point font size. When ready to submit, **upload the narrative as an attachment in e-grants.**

The narrative should address the following issues:

- Elaborate on any information provided in ICPOET Information Form.
- Description of your plan to recruit, educate and train highly qualified two- and four-year college graduates for the Intensive Comprehensive Peace Officer Education & Training program; include details around recruitment and selection process.
- Overview of department and community demographics and any intentional recruitment of candidates reflected in Section 1.3 of the RFP.

D. Budget (5 Points):

Budget information will be entered directly into e-grants.

- Budget line items will generally include program, salary, & fringe; anticipate \$25,000 for program (tuition & related supplies) and \$25,000 for salary & fringe.
- Tuition expenses should be listed under program expenses. More specifics will be available after grants awarded.
- Each candidate requested should have individual line items for program, salary & fringe.
- Include candidate's actual pay & fringe calculations for the position.
- Note that source documentation will be required for all items reimbursed.

Enter the budget directly into e-grants. Directions for entering the budget are available in the [Application Guide](#).

E. Organizational Financial Information Form

This Information will be entered into e-grants form.

1. *OJP Grantee Status (active grant in last 12 months or not)*
2. *Fiscal Information*
 - A. Accounting basis.
 - B. Organization's Fiscal year time-period.
 - C. Total revenue last completed fiscal year.
 - D. Total federal expenditures (only from federal sources) last completed fiscal year.
 - E. How often financial document are produced.
 - F. Nonprofits only: Most Recent IRS Form 990.
 - G. Nonprofits only: Date and status of annual financial filing
 - H. Nonprofits only: Upload evidence of good standing with the Secretary of State
 - I. Allocation method document (if applicable)

3. *Financial Document*

Upload the financial document(s) applicable to your organization:

- Agency with annual revenue under \$50,000
 - Statement of Financial Position (Balance Sheet)
 - Statement of Activity (Income and Expense Statement)
- Agency with total annual revenue of over \$750,000, but with federal expenditures less than \$750,000
 - Certified Financial Audit
 - Certified Financial Audit Management Letter
 - Corrective Action Plan (if applicable)
- Agency that spent \$750,000 or more in federal funds during fiscal year
 - Single Audit
 - Single Audit Management Letter
 - Corrective Action Plan (if applicable)
- Audit Information
 - Name of Auditors
 - Type of Audit
 - Description of Audit Findings

4. *Administrative Systems*

Answer yes or no to the following statements:

- Our organization has had an instance of misuse or fraud in the past 36 months.
- Our organization has current or pending lawsuit against the organization.

- Our organization is currently designated as s high risk grant recipient by the federal government.
- Current principals (defined as a public official, a board member or staff with the authority to access funds provided by this agency or determine how funds are used) have been convicted of a felony financial crime in the last 10 years.
- We have separate accounts for different programs/revenue sources to prevent co-mingling of funds.
- Our organization uses a daily time tracking log for each position being paid using multiple sources of funding.
- Our organization has a paid bookkeeper.
- Our organization has an approval process that requires multiple approvals before funds can be expended.
- Our organization has written policies and procedures for accounting, purchasing and payroll.
- Our organization's accounting system can identify and track grant program-related income and expenses separate from all other income and expenses.
- We can easily retrieve original receipts for expenses that are reimbursed by the grant.
- Nonprofits only: Our Board of Directors meets at least every month.
- Our organization has a Conflict-of-Interest Policy.

5. *Grant Management Experience*

- We have had more than one administrative turnover in the past 12 months (defined as anyone involved in working on or managing grants)
- Select an option that applies to your organization:
 - Monitored funding and completed reporting for non-federal and/or only federal grants
 - Monitored funding and completed reporting for only non-federal grants
 - Monitored funding and completed reporting for contracts but not grants
 - No prior experience monitoring and reporting for contracts and/or grants

WHAT AN APPLICATION MUST INCLUDE TO BE FORWARDED FOR REVIEW:

(E-grants will not allow the application to be submitted if any of these are missing.)

- **Project Information form** must be completed
- **ICPOET Information form** must be completed
- **Narrative** addressing questions listed above must be uploaded
- **Budget** with calculations included
- **Organization Financial Information form** must be completed

RFP Part 4: Application Review Process

This is a competitive application process. A review committee will read and rate applications using a 25-point scale. The reviewers will meet and discuss the proposals and then put forth their recommendations. The Commissioner of Public Safety will make the final funding decisions and award notification will be by email to applicants.

RFP Part 5: Post Award Requirements

- **Pre-Award Risk Assessment and Financial Review.** In accordance with state and federal grant management policies it is required to consider a grant applicant's past performance before awarding subsequent grants to them.
- **Minnesota's Commitment to Diversity and Inclusion in Procurement**
The State of Minnesota is committed to diversity and inclusion in its public procurement process. The goal is to ensure that those providing goods and services to the State are representative of our Minnesota communities and include businesses owned by minorities, women, veterans, and those with substantial physical disabilities. Creating broader opportunities for historically under-represented groups provides for additional options and greater competition in the marketplace, creates stronger relationships and engagement within our communities, and fosters economic development and equality.
To further this commitment, the Department of Administration operates a program for Minnesota-based small businesses owned by minorities, women, veterans, and those with substantial physical disabilities. For additional information on this program, or to determine eligibility, please call 651-296- 2600 or go to the [OEP website](#).
- **Grant Contract Process.** After being selected for funding, OJP staff will work with the applicant to negotiate a final budget. The formal grant contract consists of the Grant Agreement, the Terms and Conditions, the Program Guidelines, and budget. The Grant Agreement will be initiated, signed by grantee and OJP, and once fully executed it is then a legally binding agreement. Grant agreements not signed within 30 days of receipt may be canceled.
- **Progress Reporting.** Grantees will be required to submit quarterly progress and expense reports with supporting reimbursement documentation and one final report with the POST number for each candidate and any outstanding supporting reimbursement documentation.
- **Grant Payments.** This is a cost reimbursement grant. Grantees will only be paid for eligible expenses that are incurred and are consistent with the negotiated budget.
- **OJP Grant Manual.** Grantees, grantee subgrants and contracts agree to follow the OJP Grant Manual as part of the application process. The manual is a resource for how our office manages grants and covers topics such as grant administration policies, program modification policies, general accounting requirements, etc. [OJP Grant Manual](#)

RIGHT OF CANCELLATION

The State reserves the right to cancel this solicitation if it is considered to be in its best interest. The State reserves the right to negotiate modifications to the application or to reject any and all applications received as a result of this Request for Proposals. The State does not intend to award a grant contract solely on the basis of any response made to this request or pay for information solicited or obtained.

City Council Regular Meeting: May 7, 2024

AGENDA ITEM: UMore Ballfield Park Building – Professional Services Contract	AGENDA SECTION: CONSENT AGENDA
PREPARED BY: Dan Schultz, Parks & Recreation Director	AGENDA NO. 6.k.
ATTACHMENTS: UMore Park Building Proposal	APPROVED BY: LJM
RECOMMENDED ACTION: Motion for the City of Rosemount to enter into a contract with Oertel Architects to provide professional services for the creation of plans and specifications for the UMore Park Building	

BACKGROUND

At the City Council Work Session on April 2, 2024, we discussed a future park building at the UMore Softball and Baseball complex. As part of the complex, there are plans for a park building to support the activities in the park (baseball/softball) and for the future pickle ball complex that will be built just south of the complex. Staff have been working with the Oertel Architects on developing a couple of concept plans for the building. The building will include restrooms, mechanical space and a flex space that can be used to serve concessions from. This building will function much like the park buildings at Erickson Park and the Flint Hills Complex.

The early cost estimate for either building is \$1,300,000. As we further develop plans and specifications, we can get a more accurate budget number.

Staff is requesting the City of Rosemount enter into a contract with Oertel Architects to provide the necessary professional services to design the park building and create the necessary plans and specifications to prepare the City to construct the building in late 2024. Attached is a proposal and timeline from the architect.

RECOMMENDATION

Staff is recommending the City Council enter into a contract with Oertel Architects to provide professional services for the creation of plans and specifications for the UMore Park Building.

City of Rosemount – U More Ballfields Concession and Restroom Building

Date: April 17, 2024

To: Dan Schultz, Park and Recreation Director, City of Rosemount

CC:

Project: U More Concession and Restroom Building Final Design

RE: Final Design Cost Proposal and Scope

Purpose

This memorandum is providing the City of Rosemount a fee proposal for “final design” phases to advance the accepted conceptual design for U More Park. This fee proposal will provide an overview to describe work efforts and tasks that are being assumed and included in the design scope to establish the proposed fee.

Project Understanding

The advancement of this project into “Final Design” is based on the City Council’s general acceptance of the conceptual design and desire to advance the design for bidding and construction activities. The fee provided as part of this proposal will be for professional architectural and engineering design services up to the bidding process, at which point an amendment to the executed contract would be issued for bidding and contract for construction administration services.

Oertel Architects would recommend and request executing an AIA B101 Owner-Architect agreement for these design services, consistent with this fee and scope proposal.

Scope of Work – Final Design Stages

60% Design Completion – Design Development

6+/- Weeks

Project Coordination Activities

- Project Kick-Off Meeting [All entities]
- Monthly Owner check-ins – 45 minute progress updates [Two Potential Meetings]
- Bi-Weekly Design Team Progress Meetings – Coordination Meetings for Progress and Quality Control
- Coordination of Owner provided services.
 - Legal Survey (as required)
 - Geotechnical Survey and Report
 - Security / Low Voltage
 - Communications (Fiber/IT/WiFi)
 - Audio Visual Equipment

Architectural Design Activities

- Code analysis and Summary.
- Existing Site and Building Conditions, including general demolition, protection, and capping notes.
- Architectural Site Plan, including enlarged plans for detailed design scopes.
- Building Plans and Drawings
 - Floor Plans, including enlarged plans of critical areas.
 - Exterior Elevations, illustrating specific material choices and critical dimensions for scoping.
 - Building Sections, illustrating general construction methodology.
 - Wall Sections, illustrating construction methodology and critical details that will critically influence the potential cost of the work.
 - Interior Elevations, illustrating specific material choices and scope of interior finish.
 - Room Finish Schedule.
- Construction Cost Opinion Update

Structural Design Activities

The Conceptual Design illustrated a wood structure for columns, beams, and decking.

- Initial foundation size and schedule.
- Structural Grid Layout
- Wall Framing
- Initial Roof Framing and Column Support
- Initial Wood Beam Design and Decking designs and scoping potential
- Establishment of delegated design requirements

Mechanical / Electrical / Fire Protection Design Activities

For the design of these building systems, our design team has assumed that the building is a seasonally operated facility. Thus, no heating and cooling are required as part of the design. Specific designs and features for winterization will be required that could increase building footprint size to be able to contain these features.

- MEP System Selection and Discussion
- Solar / PV panel layout and system potential study
- Plumbing layouts and fixture selection/scheduling
- Power and Lighting layout and Equipment sizing

90% Design Completion – Construction Documents

10 +/- Weeks

Project Coordination Activities

- Monthly Owner and Design Team Check-ins
- Construction Cost Opinion Update
- Council Packet for update

Architectural Design Activities

- Advancement of all 60% performed deliverables.
- Building Plans and Drawings
 - All Drawings as previously noted.
 - Construction Details
 - Door Scheduling, including hardware consultation.
 - Security feature incorporation and coordination
 - Selection of final interior finishes
- Project Specifications and Manual

Structural Design Activities

- Final sizing of foundations
- Structural sections and details
- Structural specification review and redlining
- Scoping need for special inspections and construction testing (for budgetary purposes).

Mechanical / Electrical / Fire Protection Design Activities

- Fixture and equipment schedule (HVAC/Plumbing)
- Riser and Connection diagrams and details (Piping, Plumbing, and Power)
- Complete Schedules
- Project Specifications

100% Design Completion – Bidding Documents

4 +/- Weeks

Project Coordination Activities

- Monthly Owner and Design Team Check-ins

Design Team Activities

- Final Quality Control and Management
- Bid Procurement Documents and Project Manual completion
- Completion of all design detailing and final Owner/Architect/Engineer Coordination

Schedule

A tentative schedule could look like this: (Actual start date may vary and schedule is only for duration planning).

Final Design Kick-Off	Mid-May (Week of 5/20 Potentially)
60% Design – Design Development	Up to 6 weeks
	May 13 – June 21, 2024
Deliverable City Staff Review	June 24-28, 2024
90% Design – Construction Documents	10 +/- weeks
	June 17 – August 23, 2024
Deliverable City Staff Review	August 26-30, 2024
100% Design – Bidding Documents	4 +/- Weeks
	August 19 – September 13 th , 2024
Authorize for Release to Bid	September 16-20, 2024
<u>Future Project Phases (For reference)</u>	
Bidding and Acceptance	4 Weeks
Bids Due	October 14-18, 2024
Accept and Approve by Council	Final Meeting in October, 2024
Construction / Contract Administration [Potentially]	36 Weeks
Begin Shop Drawings and Material Procurement	November 2024
Start site preparations and demolition(s)	December 2024
Material Deliveries foundations	December 2024
Enclosure construction	January – February 2025
Building Exterior Finishes	February – March 2025
Interiors and fixture installations	March – April 2025
Project finish / Punchlist / Occupation	May 2025

Project Team

Oertel Architects

Andrew Cooper, Principal / Project Manager

Carly Hannestad, Design Lead

Oertel Staff as assigned

Meyer Borgman Johnson

Paulson and Clark Engineering

Owner Provided Services

Site Design coordination [as required] – Utility coordination, standard details, etc.

Surveyor - Legal Survey (as required)

Geotechnical Survey and Report

Security / Low Voltage

Communications (Fiber/IT/WiFi)

Architecture / Sustainable Design Coordination

Primary Project Contact

Up to 75% - 90% Design Completion

Structural Engineering

Mechanical and Electrical Engineering

Scope of Fee

60% Design Completion \$36,950

Architecture	\$25,550
Structural Engineering	\$5,400
Mechanical and Electrical Engineering	\$6,000

90% Design Completion \$42,860

Architecture	\$31,610
Structural Engineering	\$3,000
Mechanical and Electrical Engineering	\$8,250

100% Design Completion \$18,390

Architecture	\$13,165
Structural Engineering	\$1,200
Mechanical and Electrical Engineering	\$4,025

Expenses \$750

This expense fee includes all expenses for mileage, deliverable production (printing / presentation boards, etc.)

Project Completion Fee Projections

Bidding Process	\$3,000*
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Construction / Contract Administration	\$18,000*
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***These fees are estimates. Oertel Architects did not solicit fees from engineers for these tasks. Fees are subject to schedule and rate increases for future time periods.**

Exclusions

The above fees and our proposed scope exclude the following:

1. Sustainable Building Rating or classification processes
2. Civil Engineering and Landscape Design (to be provided by City staff, coordinated by Oertel).
3. Special inspections and construction testing
4. Site survey
5. Regenerative energy source design (delegated to providers in bidding / construction phases).
6. Hazardous Material Assessment and Remediation coordination
7. Permit Fees and applications.

Conclusion

Our design team is extremely excited to continue to collaborate with you on this project. We thoroughly enjoyed the conceptual process with Rosemount and look forward to advancing this project!

If you have any questions or need clarification, please contact me!

Sincerely,

A handwritten signature in blue ink, appearing to read "Andrew Cooper". The signature is fluid and cursive, with the first name "Andrew" and last name "Cooper" clearly distinguishable.

Andrew Cooper, AIA – President, Oertel Architects

City Council Regular Meeting: May 7, 2024

AGENDA ITEM: Authorize Creation of the Communication Specialist Position	AGENDA SECTION: CONSENT AGENDA
PREPARED BY: Logan Martin, City Administrator Jaime Isaac, Human Resource Manager	AGENDA NO. 6.I.
ATTACHMENTS: Job Description	APPROVED BY: LJM
RECOMMENDED ACTION: Motion to approve the job description and salary range for the Communication Specialist position effective May 8, 2024.	

BACKGROUND

As approved at the December 5, 2023 City Council meeting, staff is bringing forward a request for the creation of a Communication Specialist position. This position is being created to support our re-organization of the Administrative Services Department and the position will focus on Community Engagement.

A position analysis of the Communication Specialist was completed utilizing the SAFE Evaluation System to determine pointing, compensation, and grade placement. It is recommended that the Communication Specialist position be placed at Grade 12 (salary range of \$33.20-\$41.54) and assigned 240 points based on the nature and scope of the position, other position responsibilities within the City, and pay equity data. The draft job description is attached.

Once approved, staff intends to move forward with recruiting and filling this position as soon as possible. This position will be a part of the AFSCME union and their review of the added role is underway.

RECOMMENDATION

Staff recommends the City Council approve the job description and salary range for the Communication Specialist position effective May 8, 2024.

City of Rosemount, Minnesota

Job Description

Title: Communications Specialist

FLSA Status: Non-Exempt

Department: Administrative Services

Updated: 5/1/2024

Division: Communications

General Summary

The Communications Specialist is responsible for assisting with implementing the City's internal and external communications efforts for the City of Rosemount. This position will assist the Communications Manager with maintaining and updating the city website and social media pages, delivering high quality and timely distribution of accurate and relevant information while promoting a positive public image for the community. The Communications Specialist contributes to the City's engagement efforts, developing creative messaging to tell the City's story, supporting the City's commitment to an open and responsive government.

Essential Functions

- Updates the City's website; assists departments with website changes, provides technical assistance, creates communications content.
 - Assists with coordinating the City's intranet and social media channels; including content creation, implementing strategies and campaigns; monitoring and responding to inquiries on behalf of the City, and reporting analytics.
 - Creates communication materials for both internal and external audiences, such as flyers, brochures, web content, social media content, etc., assists with City Council public appearances and speeches.
 - Supports content creation for the city newsletter; collects information from other departments, assists to write, proofread, and edit articles.
 - Creates messaging for government-access cable channels, electronic signage, special mailings, city events, and other communications pieces.
 - Promotes and supports community engagement events, ribbon cuttings, ground breakings, open houses, volunteer recognitions and similar events.
 - Supports photography, video production, and design needs within the city and assists cable crew to produce video segments.
 - Promotes the City through various forms of media as needed and directed.
 - Keeps current on emerging communication methods and trends. Makes fact-based recommendations to respond to best practices and the City's needs.
 - Other duties as assigned.
-
-

Knowledge, Skills, and Abilities

- Excellent verbal and written communication skills.
- Excellent customer service skills.
- Demonstrated ability to use social media channels effectively to deliver marketing content.
- Excellent organizational, time management, and analytical/problem-solving skills.

City of Rosemount, Minnesota

Job Description

- Experience with graphics creation, web applications, desktop publishing and related tools and resources.
- Knowledge of Office suite, Canva or Adobe Creative Suite.

Minimum Qualifications

- Bachelor's degree in communications, marketing, public relations, journalism, English or related field plus at least one internship or professional experience related to the position OR Associates degree with 2-3 years of experience related to the position OR an equivalent combination of education and experience.
- Valid Driver's License

Desirable Qualifications

- Bachelor's Degree in communications, marketing, public relations, journalism, English or related field.
- Experience in local government or nonprofit organization.
- Two years of experience using social media in a professional setting.

Working Conditions

Physical Requirements and Activity

This work requires the occasional exertion of up to 25 pounds of force; work regularly requires speaking or hearing and using hands to finger, handle or feel, frequently requires sitting and occasionally requires standing, walking and repetitive motions.

Sensory Requirements

Work requires color perception; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound.

Sensory Utilization

Work requires preparing and analyzing written or computer data and observing general surroundings and activities.

Environmental Conditions

Work has no exposure to environmental conditions; work is generally in a moderately noisy location (e.g. business office, light traffic).

The statements in this class description are intended to describe the general nature and level of work being performed by incumbent(s) assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

City Council Regular Meeting: May 7, 2024

AGENDA ITEM:	Request by Akron 42 LLC for the approval of the Prestwick Place 25th Addition Preliminary and Final Plats.	AGENDA SECTION:	CONSENT AGENDA
PREPARED BY:	Anthony Nemcek , Senior Planner	AGENDA NO.	6.m.
ATTACHMENTS:	Resolution, Site Location, Plat, Parks and Recreation Review Memo dated April 18, 2024	APPROVED BY:	LJM
RECOMMENDED ACTION: Motion to adopt a resolution approving the preliminary and final plats for Prestwick Place 25th Addition, subject to conditions.			

BACKGROUND

Property Owner	Akron 42, LLC.
Applicant	Akron 42, LLC.
Location	Northeast Quadrant of Abbeyfield Avenue and CSAH 42
Site Area In Acres	5.72 Acres
Comp Plan Designation	CC-Community Commercial
Current Zoning	C4 PUD-General Commercial Planned Unit Development
Neighboring Uses	West – Low Density Residential; North – High Density Residential; East – Commercial; South – High Density Residential

The City Council is being asked to consider a request from Akron 42 LLC to subdivide the commercially-guided and zoned property along CSAH 42 between Abbeyfield Avenue and Akron Avenue. The proposed plat will create two parcels, one of which will be sold by the applicant to an end user. The other lot will be further subdivided by First State Bank of Rosemount for the development of its bank and coffee shop, which was approved in April. The Council will review that subdivision during its meeting on May 21. The proposed plat meets the requirements of the Rosemount zoning code. The Planning Commission and staff recommend approval of this request.

PLANNING COMMISSION ACTION

The Planning Commission reviewed this request along with a request by First State Bank of Rosemount to subdivide the property through two plats. The Commission asked some clarifying questions about the size of the plat. Because the Commission had reviewed the First State Bank of Rosemount site plan, there was not much discussion or questions about the request. The Commission also asked about the payment of park dedication and development fees and how the purchaser of the property would know they would be responsible for said fees and how staff would know to charge those fees

with building permits for the sites. Staff explained how that information is memorialized through resolutions of approval and the processes the City uses to collect fees. The Commission voted unanimously to recommend approval of the Prestwick Place 25th Addition preliminary and final plats.

SITE HISTORY AND CONTEXT

The subject property is part of the Prestwick Place Planned Unit Development that was originally approved in 2007. It is designated in the City's comprehensive land use plan for commercial uses, and has been zoned accordingly since the original PUD approval. The original PUD approval was very prescriptive about how the site would develop. For example, the PUD described the specific types of commercial uses, as well as the size of the buildings that would be permitted on the parcels. That was much more specific than seen in any of the planned unit developments that have been approved since, and it was very limiting as to the type of commercial development that could occur. A Major PUD Amendment was approved that removed the subject property, as well as other adjacent undeveloped outlots from the scope of the Commercial Area Guidelines within the 2007 PUD agreement. Additionally, land immediately north of the subject property was reguired from CC-Community Commercial to HDR-High Density Residential in order to help provide a critical mass of residents that would not otherwise support commercial development due to the large swaths of open land held by Flint Hills Resources and the University of Minnesota within the market area used to determine the feasibility of commercial projects by developers.

ISSUE ANALYSIS

Legal Authority. Preliminary and final plat approvals are quasi-judicial actions. In such cases, the City is acting as a judge to determine if the regulations within the Comprehensive Plan, Zoning Ordinance, Subdivision Ordinance, and Planned Unit Development Agreements are being followed. Generally, if the application meets these requirements, it must be approved.

Land Use and Zoning. The subject property is designated for Community Commercial uses and is located within the C4 PUD - General Commercial Planned Unit Development zoning district. Standards for reviewing subdivision requests are detailed in Title 12 of the Rosemount City Code. This section of the Code outlines the two-step Preliminary and Final Plat process for land subdivision. A preliminary plat is required for overall public infrastructure phasing and capital improvement planning, and a final plat is required for recording each phase or addition. The code does allow for the approval of the preliminary and final plats to be combined into a single action in cases where municipal streets and utilities are already in place and capable of serving the plat and where future streets will not be constructed, and the proposed subdivision will not interfere with proper development of neighboring adjacent properties. The proposed parcels created by the plat meet the minimum standards for the C4 zoning district. The minimum lot width is 120' and the narrowest lot within the plats is 172'. The minimum lot area is 20,000 square feet, and the smallest of the buildable lots created by the plats will be 45,300 square feet. The proposed parcels meet all other requirements of the City Code, such as having access to public streets. The Dakota County Plat Commission also reviewed the proposed plat and finds the County's right of way needs to be met, and that the required restricted access along CSAH 42 is provided by the plat. Additionally, perimeter drainage and utility easements are provided around each parcel and over the lot containing the stormwater basin.

Parks

The City Code requires 10% of land be dedicated for park land. In a case such as this where the Parks Master Plan does not identify any parks being located within the subdivision area, a fee-in-lieu of land dedication can be required. Therefore, a total of \$51,480 (.572 acres x \$90,000/acre) must be paid prior to the release of the plats for recording. This will be detailed in the subdivision agreement that will be reviewed and acted upon by the City Council. The Parks and Recreation Director has provided a memorandum that is attached. It specifies that the park dedication fees are due for each parcel prior to the issuance of a building permit. This differs from how park dedication fees are collected for residential developments as each site within the plat areas will be developed by a different entity.

Engineering

The City's engineer reviewed the overall plan for the development of the site, and the stormwater ponding areas were reviewed using assumed impervious surface based on the maximum allowed by the zoning ordinance. As each parcel within the plat is developed, a full review of the civil site plans will be completed to ensure development complies with the City's engineering standards. Because no public infrastructure will be constructed with this project, development fees can be collected when building permit applications are submitted to develop the parcels. Therefore, no subdivision agreement is necessary to record the plat with the County.

RECOMMENDATION

The Planning Commission and staff are recommending approval of the plat request based on the information provided by the applicant and contained in this report, subject to conditions listed in the attached resolution.

**CITY OF ROSEMOUNT
DAKOTA COUNTY, MINNESOTA**

RESOLUTION 2024-XX

**A RESOLUTION APPROVING THE PRELIMINARY AND FINAL PLAT
FOR PRESTWICK PLACE 25TH ADDITION**

WHEREAS, the Community Development Department of the City of Rosemount received a request for Preliminary and Final Plat approval from Akron 42, LLC., concerning property legally described as:

Outlot A, PRESTWICK PLACE 24TH ADDITION, according to the recorded plat thereof, Dakota County, Minnesota

WHEREAS, on April 23, 2024, the Planning Commission of the City of Rosemount reviewed the Preliminary and Final Plat for Prestwick Place 25th Addition; and

WHEREAS, on April 23, 2024, the Planning Commission recommended approval of the Preliminary and Final Plat for Prestwick Place 25th Addition, subject to conditions; and

WHEREAS, on May 7, 2024, the City Council of the City of Rosemount reviewed the Planning Commission's recommendation and the Preliminary and Final Plat for Prestwick Place 25th Addition.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Rosemount hereby approves the Preliminary and Final Plat for Prestwick Place 25th Addition, subject to all required development fees, including park dedication fees and trunk area charges being collected with building permit applications.

ADOPTED this 7th day of May 2024, by the City Council of the City of Rosemount.

Jeffery D. Weisensel, Mayor

ATTEST:

Erin Fasbender, City Clerk



PRESTWICK PLACE 25TH ADDITION

KNOW ALL BY THESE PRESENTS: That Akron 42, LLC, a Minnesota limited liability company and U.S. Home, LLC, a Delaware limited liability company, as successor--by--conversion to U.S. Home Corporation, owners of the following described property:

Outlot A, PRESTWICK PLACE 24TH ADDITION, according to the recorded plat thereof, Dakota County, Minnesota

Have caused the same to be surveyed and platted as PRESTWICK PLACE 25TH ADDITION, and do hereby dedicate to the public for public use the public ways and the drainage and utility easements created by this plat.

In witness whereof said Akron 42, LLC, a Minnesota limited liability company, has caused these presents to be signed by its proper officer this _____ day of _____, 20____.

Signed: Akron 42, LLC, a Minnesota limited liability company

By _____ of Akron 42, LLC, a Minnesota limited liability company.

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me on this _____ day of _____, 20____, by _____ of Akron 42, LLC, a Minnesota limited liability company, on behalf of the limited liability company.

Signature of Notary

Printed Name of Notary

Notary Public _____ County, _____
My commission expires _____

In witness whereof said U.S. Home, LLC, a Delaware limited liability company, as successor--by--conversion to U.S. Home Corporation, has caused these presents to be signed by its proper officer this _____ day of _____, 20____.

Signed: U.S. Home, LLC a Delaware limited liability company, as successor--by--conversion to U.S. Home Corporation

By _____ of U.S. Home, LLC, a Delaware limited liability company, as successor--by--conversion to U.S. Home Corporation.

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me on this _____ day of _____, 20____, by _____ of U.S. Home, LLC, a Delaware limited liability company, as successor--by--conversion to U.S. Home Corporation, on behalf of the limited liability company.

Signature of Notary

Printed Name of Notary

Notary Public _____ County, _____
My commission expires _____

I Eric A. Roeser do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat, and all public ways are shown and labeled on this plat.

Dated this _____, day of _____, 20____.

Eric A. Roeser, Licensed Land Surveyor
Minnesota License No. 47476

STATE OF _____
COUNTY OF _____

This instrument was acknowledged before me on this _____ day of _____, 20____, by Eric A. Roeser, Land Surveyor, Minnesota License No. 47476.

Signature of Notary

Printed Name of Notary

Notary Public _____ County, _____
My commission expires _____

CITY COUNCIL, CITY OF ROSEMOUNT, COUNTY OF DAKOTA, STATE OF MINNESOTA

This plat of PRESTWICK PLACE 25TH ADDITION was approved and accepted by the City Council of the City of ROSEMOUNT, Minnesota at a regular meeting thereof held this _____ day of _____, 20____, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

By: _____, Mayor By: _____, Clerk

COUNTY SURVEYOR, COUNTY OF DAKOTA, STATE OF MINNESOTA

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this _____ day of _____, 20____.

By: _____
Todd B. Tollefson
Dakota County Surveyor

COUNTY BOARD, COUNTY OF DAKOTA, STATE OF MINNESOTA

We do hereby certify that on the 18th day of October, 2022, the Board of Commissioners of Dakota County, Minnesota, approved this plat of PRESTWICK PLACE 25TH ADDITION, and said plat is in compliance with the provisions of 505.03, Subd. 2, and pursuant to the Dakota County Contiguous Plat Ordinance.

By: _____ Attest: _____
Chair, County Board County Treasurer -- Auditor

DEPARTMENT OF PROPERTY TAXATION AND RECORDS, COUNTY OF DAKOTA, STATE OF MINNESOTA

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year _____ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this _____ day of _____, 20____.

By: _____
Amy A. Koethe, Director,
Department of Property Taxation and Records

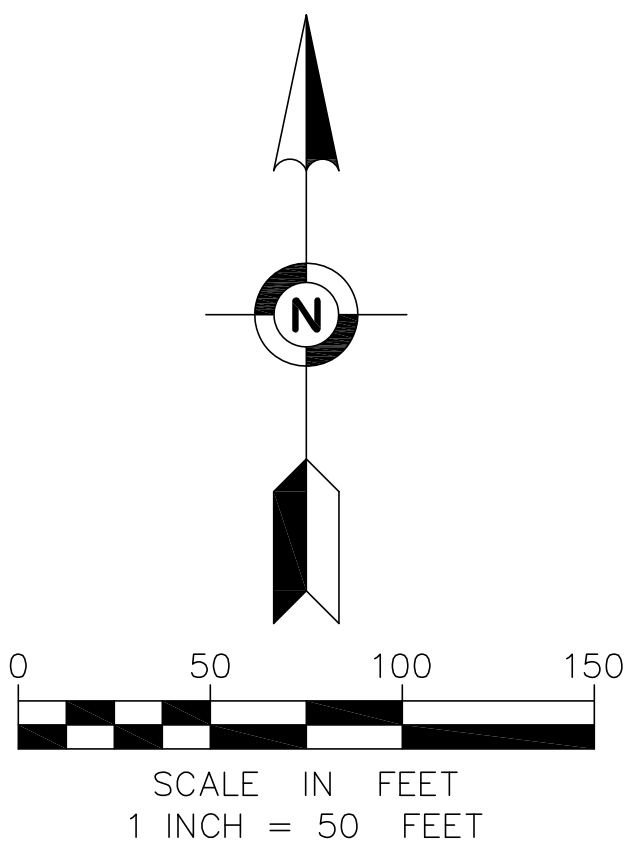
COUNTY RECORDER, COUNTY OF DAKOTA, STATE OF MINNESOTA

I hereby certify that this plat of PRESTWICK PLACE 25TH ADDITION was filed in the office of the County Recorder for public record this _____ day of _____, 202____, at _____ o'clock ____ M., and was duly filed in Book _____ of Plats, Page _____, as Document Number _____.

By: _____
Amy A. Koethe, County Recorder

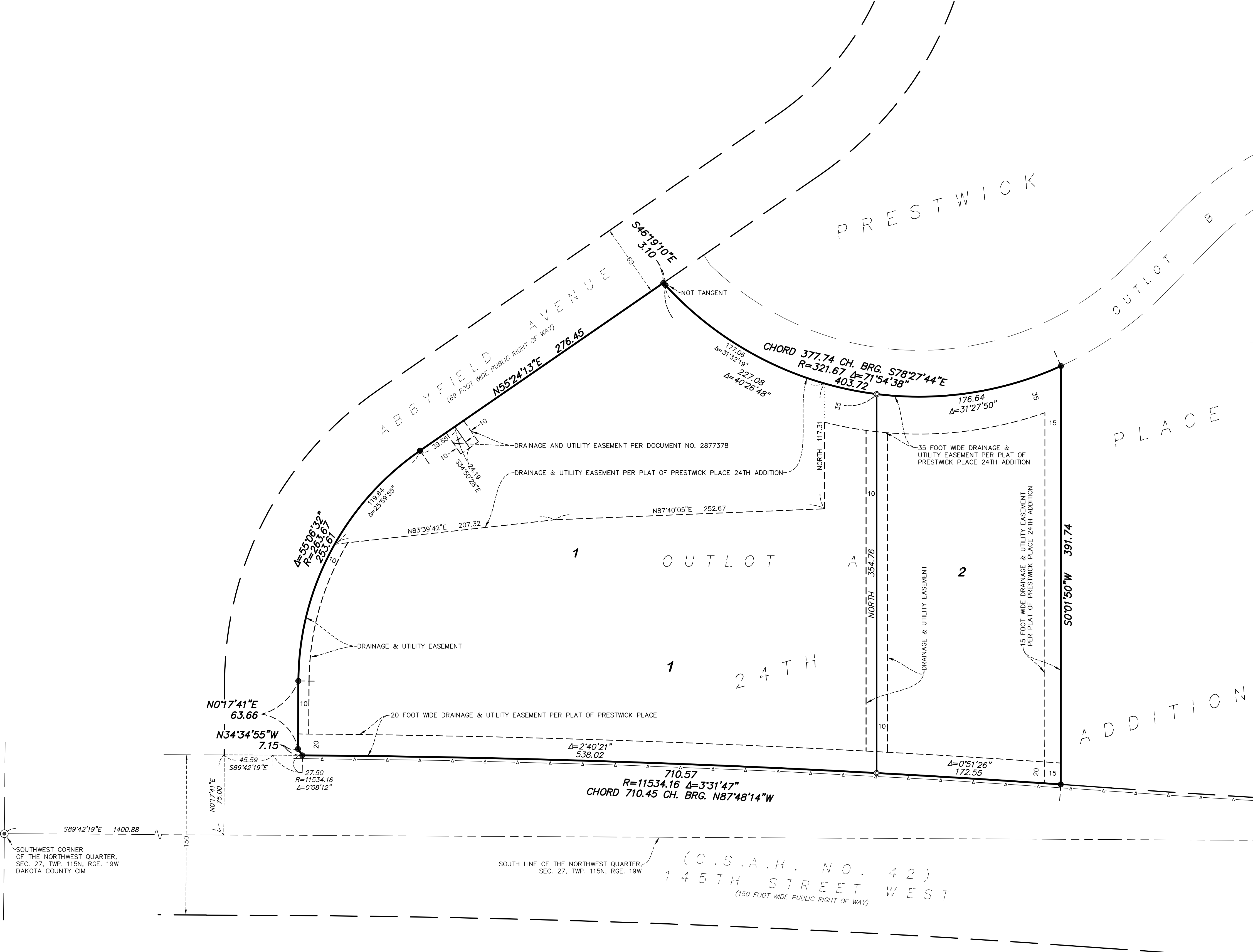
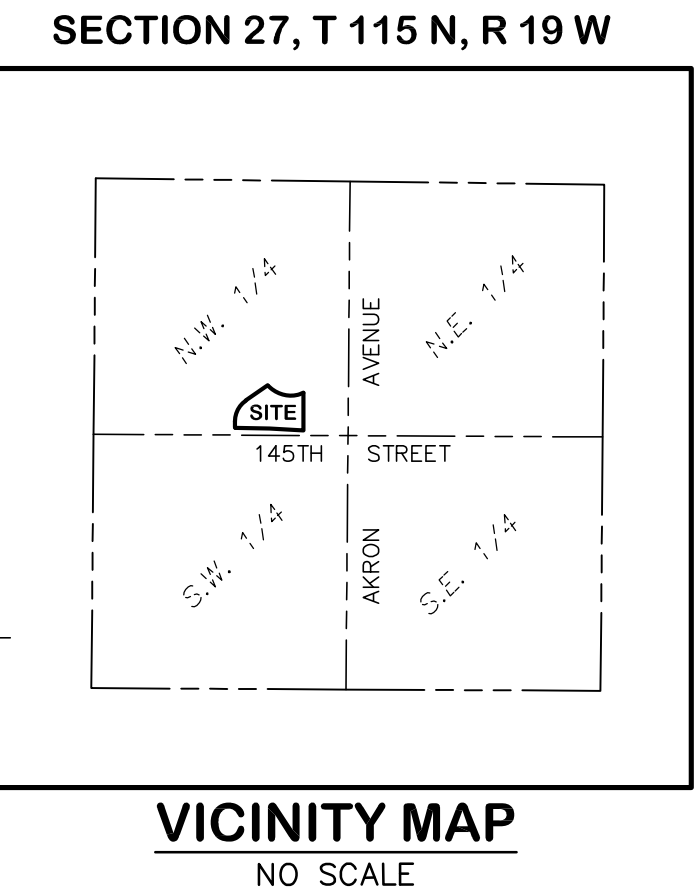


PRESTWICK PLACE 25TH ADDITION



THE SOUTH LINE OF THE NORTHWEST QUARTER OF SECTION 27, TOWNSHIP 115 NORTH, RANGE 19 WEST, DAKOTA COUNTY, MINNESOTA IS ASSUMED TO BEAR SOUTH 89 DEGREES 42 MINUTES 19 SECONDS EAST

- DENOTES FOUND DAKOTA COUNTY CAST IRON MONUMENT
- DENOTES FOUND MONUMENT MARKED WITH LICENSE NUMBER 45774
- DENOTES SET 5/8-INCH BY 14-INCH REBAR MARKED WITH LICENSE NUMBER 47476
- △— DENOTES RESTRICTED ACCESS TO DAKOTA COUNTY PER DOC. NO. 2573284





M E M O R A N D U M

To: Adam Kienberger Community Development Director
Anthony Nemcek, Senior Planner
Julia Hogan, Planner

From: Dan Schultz, Parks and Recreation Director

Date: April 18, 2024

Subject: Commercial Development Plan Review

The Parks and Recreation Department recently reviewed the plans for the following projects:

- **KJ Walk Rosewood Center 2nd Addition.**
- **KJ Walk Rosewood Commons 3rd Addition**
- **First State Bank of Rosemount**
- **Akron 42, LLC/Lennar**

After reviewing the plans, the Parks and Recreation Department staff has the following comments:

PARKS DEDICATION

Staff is recommending that the parks dedication for each individual lot be collected as cash in lieu of land and payable prior to the issuance of a building permit. The cash dedication method used is detailed in the City's Subdivision Ordinance (12-3-6) and the fees are based on the City's fee policy at the time of payment.

Please let me know if you have any questions about this memo.

City Council Regular Meeting: May 7, 2024

AGENDA ITEM: 2024 Street Improvement Project Assessment Hearing and Adopt Assessment Roll	AGENDA SECTION: PUBLIC HEARINGS
PREPARED BY: Brian Erickson, City Engineer	AGENDA NO. 7.a.
ATTACHMENTS: Resolution, Assessment Roll, Map, Project Schedule	APPROVED BY: LJM
RECOMMENDED ACTION: Motion to: 1. Hold Public Hearing on Assessments 2. Adopt a Resolution approving the Assessment Roll for the 2024 Street Improvement Project, City Project 2024-01	

BACKGROUND

The 2024 Street Improvement Project, City Project 2024-01, was included as part of the 2024 - 2033 Capital Improvement Plan. The streets were identified for this improvement through the City's pavement management evaluation and are shown in the attached map. The project consists of full depth street reclamation, spot repair of curb and gutter, minor utility work and replacement of pedestrian ramps to meet ADA standards.

As part of the Minnesota Statute Chapter 429 both improvement and assessment public hearings are required. These are separate hearings and the improvement hearing was previously held on January 16, 2024. With the award of the contract, staff has calculated the final proposed assessment amount for each of the property owners. During the hearing, City Council asked to hear and pass upon all public comments received.

Property owners have been provided with mailed notice of this hearing along with the necessary information to protest their assessments should they desire to do so. A copy of the proposed assessment roll is attached.

In accordance with the City's special assessment policy, the special assessments are calculated based on 35% of the street and surface costs. The proposed total assessment amount is \$494,244. The individual assessments are calculated on a 'per unit' basis, and amount to \$3,099 per single family home and \$720 per multifamily unit (Claret Circle only). The Initial estimate of the per unit assessment amount was \$3,858 and \$897 for the HOA. so our positive bids provided relief to residents. The multifamily rate is calculated based on the front footage of the parcel, and then divided equally among each of the units. Assessments can paid over a 10 year period with an interest rate is 5.85%. Property owners have the option to pay the entire assessment without interest up to October 31, 2024. Additional details will be provided at the Assessment Hearing.

TOTAL PROJECT FUNDING			
FUND SOURCE	Feasibility Report	Engineer's Estimate	Low Bid
Street CIP	\$ 1,142,741	\$ 1,142,779	\$ 963,186
Assessments	\$ 615,322	\$ 588,918	\$ 494,244
Water Utility Fund	\$ 41,733	\$ 49,772	\$ 105,187
Sewer Utility Fund	\$ 50,391	\$ 31,902	\$ 45,900
Storm Utility Fund	\$ 149,627	\$ 150,327	\$ 113,375
TOTAL	\$ 1,999,813	\$ 1,963,698	\$ 1,721,892

RECOMMENDATION

Staff will present an overview of the project and request Council open the public hearing to hear and pass upon all objections to the Assessment Roll. Staff recommends that Council approve the attached resolution adopting the Assessment Roll for the 2024 Street Improvement Project, City Project 2024-01

**CITY OF ROSEMOUNT
DAKOTA COUNTY, MINNESOTA**

RESOLUTION 2024 - XX

**A RESOLUTION ADOPTING THE ASSESSMENT ROLL
FOR THE 2024 STREET IMPROVEMENT PROJECT, 2024-01**

WHEREAS, pursuant to proper notice duly given as required by law, the council has met and heard and passed upon all objections to the proposed assessment for 2024 Street Improvement Project, City Project 2024-01, the improvement of the following streets:

- Claret Avenue between 151st Street W and 155th Street W
- Chokecherry Avenue between 152nd Street W and 153rd Street W
- Chokecherry Avenue between 154th Street W and 155th Street W
- Columbar Circle between 153rd Street W and the northern cul-de-sac
- Circle Avenue between 153rd Street W and 154th Street W
- Columbia Way between 153rd Street W and 155th Street W
- 152nd Street W between Claret Avenue and Chippendale Avenue
- 153rd Street W between Shannon Parkway and Chokecherry Avenue
- 154th Street W between the western cul-de-sac and Chokecherry Avenue

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Rosemount, Minnesota:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday in January 2025 and shall bear interest at the rate of 5.85 percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added fees and interest on the entire assessment from the date of this resolution until December 31, 2025. To each subsequent installment, when due, shall be added interest for one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the city treasurer, except that no interest shall be charged on the amount of the assessment that is paid by October 31, 2024.
4. On October 31, 2024, the City Clerk shall transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

ADOPTED this 7th day of May, 2024

Jeffery D. Weisensel, Mayor

ATTEST:

Erin Fasbender, City Clerk

CITY OF ROSEMOUNT - 2024 STREET IMPROVEMENT PROJECT - ASSESSMENT ROLL

TOTAL PROJECT COST	\$ 1,721,892.00
ASSESSABLE AMOUNT	\$ 1,412,081.97
SINGLE FAMILY ASSESSMENT RATE	\$ 3,099.00
MULTI-FAMILY ASSESSMENT RATE	\$ 26.29
INTEREST RATE	5.85%
TERM	10
INITIAL YEAR	2025

NUMBER	ADDRESS	PARCEL ID NUMBER	PROPERTY OWNER	JOINT OWNER	TOTAL ASSESSMENT AMOUNT
1	3787 152ND ST W	34-54104-03-010	JACQUELINE A MCALISTER	LEONARD MCALISTER	\$ 3,099.00
2	3769 152ND ST W	34-54104-03-020	DANIEL J & DIANA K CONNELLY		\$ 3,099.00
3	3751 152ND ST W	34-54104-03-030	LISA K BROITZMAN	ASHLEY BYERS	\$ 3,099.00
4	3733 152ND ST W	34-54104-03-030	PAMELA K WALTER		\$ 3,099.00
5	3715 152ND ST W	34-54104-03-050	JULIE A MILLER		\$ 3,099.00
6	3697 152ND ST W	34-54104-03-060	CHEONG HON CHEUNG	LI CHING CHEUNG	\$ 3,099.00
7	3679 152ND ST W	34-54104-03-070	BRODERICK M ZIEGLER	HANNAH J ZIEGLER	\$ 3,099.00
8	3661 152ND ST W	34-54104-03-080	INES MARIA BRITO		\$ 3,099.00
9	3643 152ND ST W	34-54104-03-090	MICHAEL FERGUSON		\$ 3,099.00
10	3625 152ND ST W	34-54104-03-100	CHASE & KELLY COLLETTE PERRINE		\$ 3,099.00
11	3607 152ND ST W	34-54104-03-110	RONALD & LAUREN LAWER		\$ 3,099.00
12	3589 152ND ST W	34-54104-03-120	TANRATHA SOEUNG	MARGARET N SAO	\$ 3,099.00
13	3571 152ND ST W	34-54104-03-130	MEHRETEAB GEBRESILASSIE	MISGANA TESFAI	\$ 3,099.00
14	3553 152ND ST W	34-54104-03-140	MARK EDWARD JOHNSON		\$ 3,099.00
15	3535 152ND ST W	34-54104-03-150	WILLIAM P COLLINS	CATHERINE M COLLINS	\$ 3,099.00
16	3517 152ND ST W	34-54104-03-160	MARK D & KAREN J CASTNER		\$ 3,099.00
17	3790 152ND ST W	34-54104-02-010	JOSHUA R & JENNIFER KNUTSON		\$ 3,099.00
18	3772 152ND ST W	34-54104-02-020	MIRIAM DIAZ	ENRIQUE RUIZ GARCIA	\$ 3,099.00
19	3754 152ND ST W	34-54104-02-030	DEAN L & ROXANNE L LANE		\$ 3,099.00
20	3736 152ND ST W	34-54104-02-040	VINCENT M JR FRANK		\$ 3,099.00
21	3718 152ND ST W	34-54104-02-050	AYI AMEGNONA AMAVI-TCHEKOUVI		\$ 3,099.00
22	3702 152ND ST W	34-54104-02-060	DALE W & CHERYL D MAREK		\$ 3,099.00
23	3682 152ND ST W	34-54104-02-070	THOMAS A FISCHER	TANYA M KULLA	\$ 3,099.00
24	3664 152ND ST W	34-54104-02-080	REBECCA A DRISCOLL		\$ 3,099.00
25	3646 152ND ST W	34-54104-02-090	PATRICK H SCHREIER		\$ 3,099.00

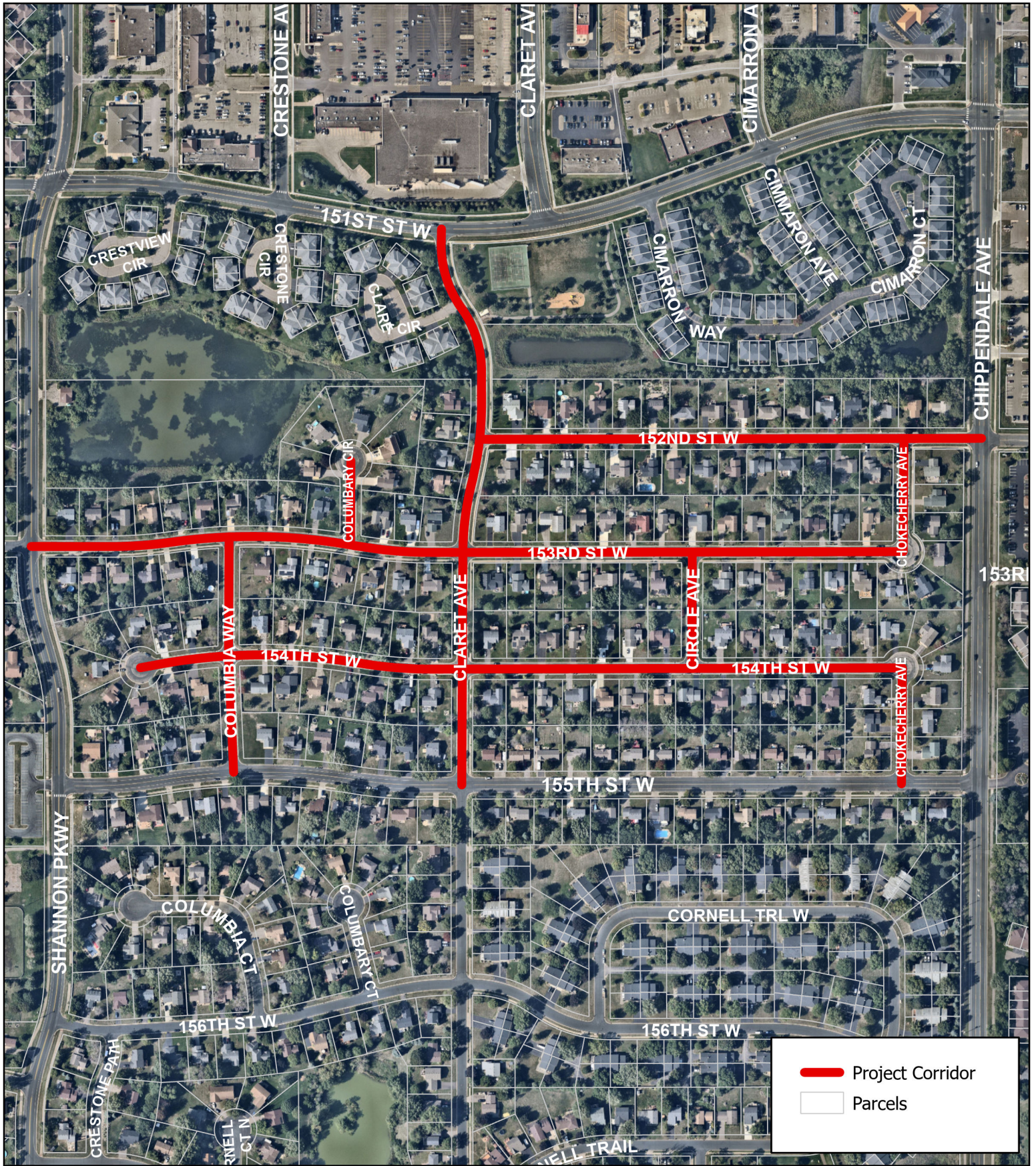
26	3628 152ND ST W	34-54104-02-100	BRIAN D SIEGWALD		\$	3,099.00
27	3610 152ND ST W	34-54104-02-110	ALFONSO & MARIA G PELAYO		\$	3,099.00
28	3592 152ND ST W	34-54104-02-120	ROBERT W & CHRISTINA M BADE		\$	3,099.00
29	3574 152ND ST W	34-54104-02-130	NICOLAS REITBERGER	ALICIA TRIVISKI	\$	3,099.00
30	3556 152ND ST W	34-54104-02-140	CHRISTINE ANN SOININEN		\$	3,099.00
31	3995 153RD ST W	34-54103-03-010	PATRICK G JR GRAMAGLIA	MICHELE M JURJANS GRAMAGLIA	\$	3,099.00
32	3985 153RD ST W	34-54103-03-020	DAVID LEE KRUEGER		\$	3,099.00
33	3975 153RD ST W	34-54103-03-030	NATHAN P & CARRIE D SALHUS		\$	3,099.00
34	3961 153RD ST W	34-54103-03-040	MATTHEW A FENZL		\$	3,099.00
35	3945 153RD ST W	34-54103-03-050	MEREDITH D JOHNSON		\$	3,099.00
36	3931 153RD ST W	34-54103-03-060	APRIL JEAN RIOS		\$	3,099.00
37	3915 153RD ST W	34-54103-03-070	EDWARD H & LORETTA M LOESCH		\$	3,099.00
38	3901 153RD ST W	34-54103-03-080	PAMELA L JERGENS		\$	3,099.00
39	3891 153RD ST W	34-54103-03-090	DAVID & JULIE TREMBATH		\$	3,099.00
40	3871 153RD ST W	34-54103-03-100	KURTIS E & JESSICA I PAVEK		\$	3,099.00
41	3841 153RD ST W	34-54103-03-160	JORDAN & BROOKE HAY		\$	3,099.00
42	3825 153RD ST W	34-54103-03-170	DONALD L & BEATRIS BROWN		\$	3,099.00
43	3805 153RD ST W	34-54103-03-180	MICHAEL PAUL FABER		\$	3,099.00
44	3996 153RD ST W	34-54103-01-010	RICHARD J & VICKEY L SHEPPARD		\$	3,099.00
45	3984 153RD ST W	34-54103-01-020	MARY M SMITH		\$	3,099.00
46	3976 153RD ST W	34-54103-01-030	GARRETT B CHARLEE D KOPPELMANN		\$	3,099.00
47	3960 153RD ST W	34-54103-01-040	ALBERT P & MARIE A ADAMS		\$	3,099.00
48	3950 153RD ST W	34-54103-01-050	LAWRENCE E & JUDITH JEFFERY		\$	3,099.00
49	3930 153RD ST W	34-54103-01-060	DOUG & ABBY FRANZEN		\$	3,099.00
50	3900 153RD ST W	34-54103-02-010	STEVEN R & RUTH A BEHRENS		\$	3,099.00
51	3890 153RD ST W	34-54103-02-020	ASHLEY A ZOCCOLI	MATTHEW D KELLIHER	\$	3,099.00
52	3870 153RD ST W	34-54103-02-030	JAMIE OSEKOWSKY		\$	3,099.00
53	3856 153RD ST W	34-54103-02-040	THOMAS E & PAMELA J SISSON		\$	3,099.00
54	3840 153RD ST W	34-54103-02-050	ARIFA GOPEE	CHANDRADAT GOPEE	\$	3,099.00
55	3826 153RD ST W	34-54103-02-060	JOHN E & MICHELE M HARRIS		\$	3,099.00
56	3804 153RD ST W	34-54103-02-070	MICHAEL J ROISE		\$	3,099.00
57	3759 153RD ST W	34-54106-01-010	ANGELA K GRYSKIEWICZ		\$	3,099.00
58	3743 153RD ST W	34-54106-01-020	COLTON T & KATELYN LANGUAGELL		\$	3,099.00
59	3725 153RD ST W	34-54106-01-030	GARY L & PAMELA M PETERSON		\$	3,099.00
60	3707 153RD ST W	34-54106-01-040	KEN XUAN HOANG		\$	3,099.00
61	3689 153RD ST W	34-54106-01-050	CHARLOTTE M WEMPLE		\$	3,099.00
62	3671 153RD ST W	34-54106-01-060	JOSHUA CARLSON		\$	3,099.00
63	3653 153RD ST W	34-54106-01-070	JOSEPH P KUJAWA		\$	3,099.00
64	3625 153RD ST W	34-54106-01-080	CACHO GUILBEN		\$	3,099.00

65	3617 153RD ST W	34-54106-01-090	TIMOTHY FRANSON	JULIE THOR	\$	3,099.00
66	3599 153RD ST W	34-54106-01-100	QUANG KHAC & LAN THI DINH		\$	3,099.00
67	3581 153RD ST W	34-54106-01-110	ASIM AHMED WARSAME	ASAD AHMED WARSAME	\$	3,099.00
68	3563 153RD ST W	34-54106-01-120	JENNIFER JO CHRISTOPHERSON		\$	3,099.00
69	3545 153RD ST W	34-54106-01-130	KEITH ALAN PRICE		\$	3,099.00
70	3527 153RD ST W	34-54106-01-140	DANIEL J & ROXANNE C BUNGERT		\$	3,099.00
71	3752 153RD ST W	34-54106-02-010	RYAN & ELIZABETH LONGSDORF		\$	3,099.00
72	3734 153RD ST W	34-54106-02-020	JASON & ALISHEA KLOTZ		\$	3,099.00
73	3716 153RD ST W	34-54106-02-030	DREW-ALEX C POWERS	ASHLEY S BOLTE	\$	3,099.00
74	3698 153RD ST W	34-54106-02-040	SHAWN STANDING	NANCY SIMCHUK	\$	3,099.00
75	3680 153RD ST W	34-54106-02-050	ANTHONY PJ II & ALICIA M VANOVERBEKE		\$	3,099.00
76	3662 153RD ST W	34-54106-02-060	TODD R & JENNIFER J RINGHAND		\$	3,099.00
77	3644 153RD ST W	34-54106-02-070	ARNOLD E TABORA		\$	3,099.00
78	3626 153RD ST W	34-54106-03-010	JASON SCOTT COLBY		\$	3,099.00
79	3608 153RD ST W	34-54106-03-020	CALEB & MEGHANN PETERSON		\$	3,099.00
80	3590 153RD ST W	34-54106-03-030	QUANG KHAC & LAN THI DINH		\$	3,099.00
81	3572 153RD ST W	34-54106-03-040	ANDREW LINDQUIST		\$	3,099.00
82	3554 153RD ST W	34-54106-03-050	ANDREW & GRETCHEN M ORTH		\$	3,099.00
83	3536 153RD ST W	34-54106-03-060	MICHAEL F & KATHLEEN GOMEZ		\$	3,099.00
84	3923 154TH ST W	34-54102-01-090	OPENDOOR PROPERTYC LLC		\$	3,099.00
85	3933 154TH ST W	34-54102-01-080	JAMES P KOTZ	STEPHANIE R MOLSTRE-KOTZ	\$	3,099.00
86	3953 154TH ST W	34-54102-01-070	CAROL D & DUANE M CARLSON		\$	3,099.00
87	3963 154TH ST W	34-54102-01-060	DANIEL J & DIANE L MAJEWSKI		\$	3,099.00
88	3967 154TH ST W	34-54102-01-050	ALEXANDER KUCK	MORGAN KUCK	\$	3,099.00
89	3964 154TH ST W	34-54102-01-040	SCOTT W & MARY L ROHR		\$	3,099.00
90	3954 154TH ST W	34-54102-01-030	BYUNGJIN & MINA JUNG		\$	3,099.00
91	3934 154TH ST W	34-54102-01-020	JAMES TYLER	ALISHA HAYES	\$	3,099.00
92	3926 154TH ST W	34-54102-01-010	RICHARD L & ELIZABETH A TIETJEN		\$	3,099.00
93	3899 154TH ST W	34-54102-02-010	ROBERT J & ANDREA H AMOTT		\$	3,099.00
94	3885 154TH ST W	34-54102-02-020	JOEL T KRAUSE		\$	3,099.00
95	3869 154TH ST W	34-54102-02-030	JASON K & LISA A OSTRANDER		\$	3,099.00
96	3855 154TH ST W	34-54102-02-040	LAURA E & C STEVEN ELM		\$	3,099.00
97	3837 154TH ST W	34-54102-02-050	DENNIS J & PATRICIA DREW		\$	3,099.00
98	3823 154TH ST W	34-54102-02-060	CURTIS PATRICK HENRY	LISA JEAN HENRY	\$	3,099.00
99	3803 154TH ST W	34-54102-02-070	TURNER OLSON	SAMANTHA BLATZ	\$	3,099.00
100	3898 154TH ST W	34-54102-03-010	MARY JO MAGEE		\$	3,099.00
101	3886 154TH ST W	34-54102-03-020	BRADLEY A RAHN	SARAH M RAHN	\$	3,099.00
102	3868 154TH ST W	34-54102-03-030	DAVID P HALVERSON		\$	3,099.00
103	3856 154TH ST W	34-54102-03-040	CORWYN R & CATHERINE KLEVEN		\$	3,099.00

104	3838 154TH ST W	34-54102-03-050	JENNIFER L HEIMKES		\$	3,099.00
105	3824 154TH ST W	34-54102-03-060	ALLEN C & SHANNON M VAVRA		\$	3,099.00
106	3802 154TH ST W	34-54102-03-070	KATHRYN TOWLE	AMY SULZBACH	\$	3,099.00
107	3733 154TH ST W	34-54107-01-010	THOMAS & MARY ERICKSON		\$	3,099.00
108	3717 154TH ST W	34-54107-01-020	CORY J & AMY L WAGNER		\$	3,099.00
109	3701 154TH ST W	34-54107-01-030	RYAN & JENNIFER GILL		\$	3,099.00
110	3685 154TH ST W	34-54107-01-040	BEAU & JESSICA A PRICE		\$	3,099.00
111	3669 154TH ST W	34-54107-01-050	CRAIG A SCHALLIOL	SUSAN M SCHALLIOL	\$	3,099.00
112	3653 154TH ST W	34-54107-01-060	TROY J & KELEEN L NELSON		\$	3,099.00
113	3637 154TH ST W	34-54107-01-070	WILLIAM P KELLY	KAYLA J KELLY	\$	3,099.00
114	3613 154TH ST W	34-54107-02-010	JOSHUA M & AIMEE LUDOWESE		\$	3,099.00
115	3597 154TH ST W	34-54107-02-020	KYLE PRAHL	MEAGAN KELLEY	\$	3,099.00
116	3581 154TH ST W	34-54107-02-030	BETHLEHEM TSEGAYE		\$	3,099.00
117	3565 154TH ST W	34-54107-02-040	THOMAS III & TIFFANY GREEN		\$	3,099.00
118	3549 154TH ST W	34-54107-02-050	MATTHEW & MICHELLE LEMAHIEU		\$	3,099.00
119	3533 154TH ST W	34-54107-02-060	JESSE W & KRISTINE H LYON		\$	3,099.00
120	3740 154TH ST W	34-54107-03-010	COLE LANDGRAF	JANET ROBINSON	\$	3,099.00
121	3724 154TH ST W	34-54107-03-020	KEVIN C & TERI L GILLIS		\$	3,099.00
122	3708 154TH ST W	34-54107-03-030	OLUTOYE FAMODU & NEIL MORTLAND		\$	3,099.00
123	3692 154TH ST W	34-54107-03-040	KATIE-ROSE PRECOURT		\$	3,099.00
124	3676 154TH ST W	34-54107-03-050	BENJAMIN IAN EDINGER	ROBERT WARREN AMLING EDINGER	\$	3,099.00
125	3660 154TH ST W	34-54107-03-060	SUSAN THERESE FREIBURGER	DANIEL PATRICK FREIBURGER	\$	3,099.00
126	3644 154TH ST W	34-54107-03-070	ANITA L GAMACHE		\$	3,099.00
127	3628 154TH ST W	34-54107-03-080	ADAM D BENGTSON	NICOLE A REDA BENGTSON	\$	3,099.00
128	3620 154TH ST W	34-54107-03-090	CHERYL ANN BERQUIST		\$	3,099.00
129	3604 154TH ST W	34-54107-03-100	YEN T HOANG NGUYEN	TIEN QUOC LE	\$	3,099.00
130	3588 154TH ST W	34-54107-03-110	AMY J VIVANT		\$	3,099.00
131	3572 154TH ST W	34-54107-03-120	RYAN & MARJORIE RILEY		\$	3,099.00
132	3556 154TH ST W	34-54107-03-130	COREY L HAUGROSE	DIANE M PAXTON	\$	3,099.00
133	15173 CLARET AVE	34-54104-01-011	KELLY W & SONJA M MCGIVERN		\$	3,099.00
134	15201 CLARET AVE	34-54104-01-020	JOSEPH R HEIMKES	AMY M REGNIER	\$	3,099.00
135	15229 CLARET AVE	34-54104-01-030	JORDAN E HEIMKES	JENNIFER L HEIMKES	\$	3,099.00
136	15257 CLARET AVE	34-54104-01-040	DANA WICKERSHEIM		\$	3,099.00
137	15407 CHOKECHERRY AVE	34-54107-03-140	THERESA M ANDERSON	JOHN T ANDERSON	\$	3,099.00
138	15433 CHOKECHERRY AVE	34-54107-03-150	ACACIO PINTO CAMARGO		\$	3,099.00
139	15497 CHOKECHERRY AVE	34-54105-01-010	JOSEPH A BODNAR		\$	3,099.00
140	15496 CHOKECHERRY AVE	34-54105-02-010	KEITH MAJOR DONOVAN		\$	3,099.00
141	15446 CHOKECHERRY AVE	34-54107-02-110	JAMES KEENAN	BRITTANY KEENAN	\$	3,099.00
142	15420 CHOKECHERRY AVE	34-54107-02-100	TRACY L HESSE		\$	3,099.00

143	15395 CHOKECHERRY AVE	34-54107-02-090	JENNIFER SINDERMAN		\$	3,099.00
144	15366 CHOKECHERRY AVE	34-54107-02-080	ROBERT K & ELISABETH S REEISE		\$	3,099.00
145	15379 CHOKECHERRY AVE	34-54107-02-070	MATTHEW J JR & KARI R ELLIS		\$	3,099.00
146	15348 CHOKECHERRY AVE	34-54106-03-070	MICHAEL SEEPERSAUD		\$	3,099.00
147	15328 CHOKECHERRY AVE	34-54106-03-080	SCOTT A & JAN E SCHULZE		\$	3,099.00
148	15308 CHOKECHERRY AVE	34-54106-03-090	THE B&B LAMMERS REVOCABLE LIVING TRUST		\$	3,099.00
149	15288 CHOKECHERRY AVE	34-54106-03-100	STEPHEN B LYZENGA		\$	3,099.00
150	15250 CHOKECHERRY AVE	34-54106-03-110	SCOTT W & LOIS B HARFIELD		\$	3,099.00
151	15230 CHOKECHERRY AVE	34-54104-04-010	RYAN J & MICHELLE A RAMBAUM		\$	3,099.00
152	15156 CLARET CIR	34-83611-01-300	JOSEPH W TSTE FENTON	COLLEEN V TSTE FENTON	\$	720.00
153	15160 CLARET CIR	34-83611-01-310	ROBERT P & DONNA B KRAFT		\$	720.00
154	15164 CLARET CIR	34-83611-01-320	JAMES & JUDY AHLBRECHT		\$	720.00
155	15168 CLARET CIR	34-83611-01-330	WILLIAM O II KARPENKO	MICHELE M KARPENKO	\$	720.00
156	15175 CLARET CIR	34-83611-01-340	CRIAG L EBELING	JANICE EBELING	\$	720.00
157	15171 CLARET CIR	34-83611-01-350	DOUGLAS H & DEBRA A GOBAR		\$	720.00
158	15167 CLARET CIR	34-83611-01-360	JAMES GERARD & MICHELLE RENEE DURAND		\$	720.00
159	15163 CLARET CIR	34-83611-01-370	MICHAEL J & JANIS L LANGE		\$	720.00
160	15159 CLARET CIR	34-83611-01-380	BERNARD J & DELORES STROHFUS		\$	720.00
161	15155 CLARET CIR	34-83611-01-390	JOHN B & MARGARET L SELIGA		\$	720.00
162	15151 CLARET CIR	34-83611-01-400	JEFFREY J WALTER		\$	720.00
163	15147 CLARET CIR	34-83611-01-410	STEVEN & LAURA PALOKANGAS		\$	720.00
164	15143 CLARET CIR	34-83611-01-420	DAVID C & JUDITH M HOLMGREN		\$	720.00
165	15139 CLARET CIR	34-83611-01-430	CARL M & SHERI L COLMARK		\$	720.00
166	15135 CLARET CIR	34-83611-01-440	ROBERT J & BONNIE K TSTES LAMMERS		\$	720.00
167	15265 COLUMBARY CIR	34-54103-03-110	THOMAS L & THERESA A WERSAL		\$	3,099.00
168	15231 COLUMBARY CIR	34-54103-03-120	PATRICK J & MARIE K WOJCIECHOWSKI		\$	3,099.00
169	15236 COLUMBARY CIR	34-54103-03-130	JACOB & KATIE BRUYNES		\$	3,099.00
170	15248 COLUMBARY CIR	34-54103-03-140	TODD STEPHENS		\$	3,099.00
171	15260 COLUMBARY CIR	34-54103-03-150	DENISE L BEDNAR		\$	3,099.00

\$ 494,244



CITY OF ROSEMOUNT

2024 STREET IMPROVEMENT PROJECT (CP 2024-01)

SCHEDULE OF PROJECT MILESTONES

<u>DATE</u>	<u>ACTION</u>
October 13 2023	➤ Issue Request for Proposals – Design services
October 26, 2023	➤ Proposals due to Engineering
November 6, 2023 City Council Meeting	➤ City Council accepts engineering services proposal ➤ City Council authorizes preparation of Feasibility Study
November 8, 2023	➤ Project Kick off Meeting with City Staff
November 27, 2023	➤ Complete Feasibility Study
December 6, 2023	➤ Neighborhood Meeting – Rosemount Community Center, Banquet Hall (5:30 – 7:00)
December 21, 2023 City Council Meeting	➤ City Council Considers a Resolution to: ○ Accepts Feasibility Report ○ Call Public Hearing on Improvement on January 16, 2024 ○ Authorize Preparation of Plans and Specs
December 22, 2023	➤ Notice of Public Hearing sent to Local Paper
December 27, 2023	➤ Mail Notice of Public Hearing to Property Owners
December 29, 2023	➤ 1st Publication of Notice of Public Hearing in Local Paper
January 5, 2024	➤ 2nd Publication of Notice of Public Hearing in Local Paper
January 16, 2024 City Council Meeting	➤ City Council continues Public Hearing on Improvements
February 6, 2024 City Council Meeting	➤ City Council holds Public Hearing on Improvements ➤ City Council authorizes Resolution Ordering Improvement ➤ City Council authorized preparation of Plans and Specifications ➤ City Council authorized Advertisement for Bid
February 2024	➤ Design as directed by Council ➤ Advertisement for Bid sent to Local Paper ➤ Publish Advertisements for Bids on QuestCDN & City Website ➤ Bid Package Available for Purchase on QuestCDN ➤ Staff Produces Copies of Plans & Specs for Field Use and Walk-In Viewing
February 23, 2024	➤ 1st Publication of Advertisement for Bid in Local Paper
March 1, 2024	➤ 2nd Publication of Advertisement for Bid in Local Paper
March 8, 2024	➤ 3rd Publication of Advertisement for Bid in Local Paper
March 20, 2024	➤ Open Bids – 11:30 AM
March 20 - 27, 2024	➤ Evaluate Bids and Determine Financial Capacity for Project ➤ Bid Review and Contractor Qualifications/Reference Check
April 2, 2024 City Council Meeting	➤ City Council Considers a Resolution to: ○ Award Contract ○ Declare Costs to be Assessed ➤ Call Public Assessment Hearing on April 16, 2024
April 2024	➤ Contract Processing & Contractor Submittal Review
April 3, 2024	➤ Notice of Assessment Hearing sent to Local Paper
April 12, 2024	➤ Publication of Notice of Assessment Hearing in Local Paper
April 12, 2024	➤ Mail Notice of Assessment Hearing to Property Owners
May 7, 2024	➤ City Staff holds Preconstruction Meeting with Contractor & Construction Begins
May 7, 2024 City Council Meeting	➤ City Council Considers a Resolution to: ○ Adopt Proposed Assessments
August 2024	➤ Substantial Completion Deadline/Turf Restoration Deadline
September 2024	➤ Final Completion

City Council Regular Meeting: May 7, 2024

AGENDA ITEM: Liquor License Revocation	AGENDA SECTION: PUBLIC HEARINGS
PREPARED BY: Erin Fasbender, City Clerk	AGENDA NO. 7.b.
ATTACHMENTS: Resolution	APPROVED BY: LJM
RECOMMENDED ACTION: Approve the attached resolution revoking the on-sale liquor licenses for Vaja Properties, LLC.	

BACKGROUND

Vaja Properties, LLC DBA Tops Tavern was approved to be the liquor license holder at the establishment located at 14533 Dodd Blvd from January 1, 2024 to December 31, 2024. In January, staff received a request to transfer the liquor license to a new owner. On February 6, 2024 City Council approved a liquor license amendment for the license to be transferred to Armijos Family LLC. Following the council approval, staff was made aware of an agreement in place between Vaja Properties, LLC and the owner of the building regarding how the liquor license should be transferred. Due to this agreement, staff did not proceed with notifying the state of the liquor license transfer until the two parties came to an agreement on how the license should be transferred. To date, staff has not been made aware of an agreement on how the license is to be transferred.

Per Rosemount City Code Section 3-1-11, requires liquor licensees to maintain liability insurance or other approved proof of financial responsibility. Currently, Vaja Properties, LLC does not have an active lease at the establishment and the insurance policy on the property has expired. Due to this, the council has the authority to revoke Vaja Properties' liquor license. Once the liquor license is revoked, Armijos Family, LLC has the ability to apply for a liquor license at this establishment.

Vaja Properties was provided notice of the revocation setting the time and date for the council to take action. On Sunday, May 5th Vaja Properties informed staff that legal representation will be present at the May 7th City Council meeting to address the City Council regarding the matter.

RECOMMENDATION

Staff is recommending that the City Council approve the resolution as attached.

**CITY OF ROSEMOUNT
DAKOTA COUNTY, MINNESOTA**

RESOLUTION 2024-XX

**RESOLUTION RELATING TO LIQUOR
LICENSEE, VAJA PROPERTIES, LLC**

WHEREAS, Minn. Stat. § 340A.409 and Rosemount City Code Section 3-1-11 require liquor licensees to maintain liability insurance or other approved proof of financial responsibility; and

WHEREAS, the City Council finds that licensee Vaja Properties, LLC no longer has such insurance; and

WHEREAS, the City Council has conducted a hearing on the revocation of the license of Vaja Properties, LLC at its meeting of May 7, 2024, following notice given in accordance with City Code Section 3-1-15 (E).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rosemount, Minnesota, that the intoxicating liquor license of Vaja Properties, LLC is hereby revoked, effective immediately.

ADOPTED this 7th day of May, 2024.

Jeffery D. Weisensel, Mayor

ATTEST:

Erin Fasbender, City Clerk

City Council Regular Meeting: May 7, 2024

AGENDA ITEM: Dunmore Park – General Improvement Bids	AGENDA SECTION: NEW BUSINESS
PREPARED BY: Dan Schultz, Parks & Recreation Director	AGENDA NO. 9.a.
ATTACHMENTS: Location Map, Final Concept Plan, Letter of Recommendation	APPROVED BY: LJM
RECOMMENDED ACTION: Motion to recommend the City Council accept the bids for Dunmore Park and award the project to the lowest bidder, VADA Contracting for a bid price of \$125,000.	

BACKGROUND

As part of the Dunmore Development, there has been .59 acres of land dedicated as City parkland. The plan is for the park to serve as a smaller mini-park with amenities for local residents to use. The park plan includes a playground, landscaping, hammock posts and sidewalks.

Attached is a location map and concept plan. The designer's cost estimate for the general improvement project was \$156,000.

The City received ten bids for the project and they are attached for your review along with a recommendation letter. The low bid for the project was submitted by VADA Contracting in the amount of \$125,000.

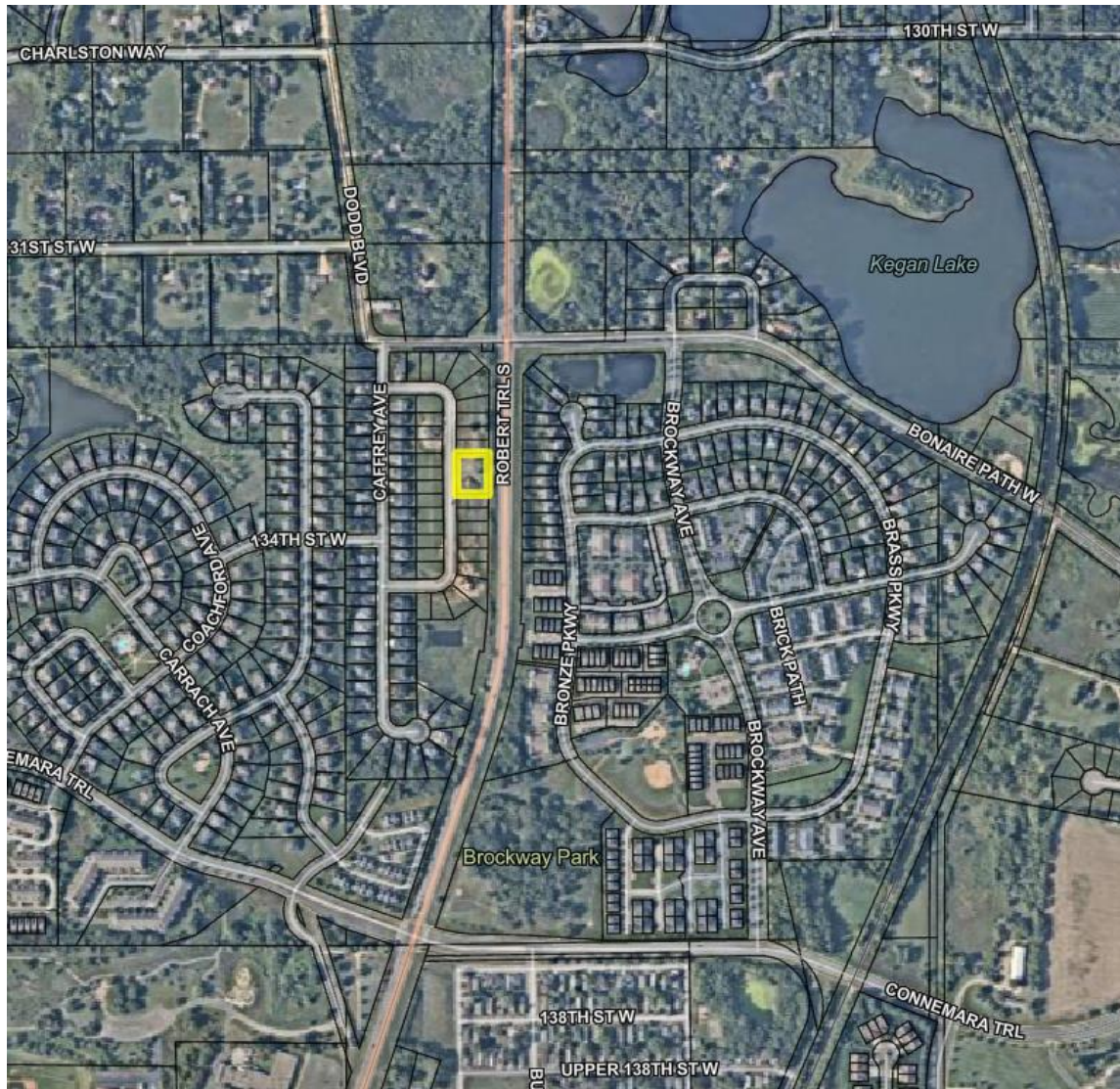
The bids being reviewed and discussed at the meeting do not include a sun shelter or playground. They are being purchased outside of this contract.

RECOMMENDATION

Staff are recommending the City Council accept the bids and award the contract to the lowest bidder, VADA Contracting, with a bid price of \$125,000.

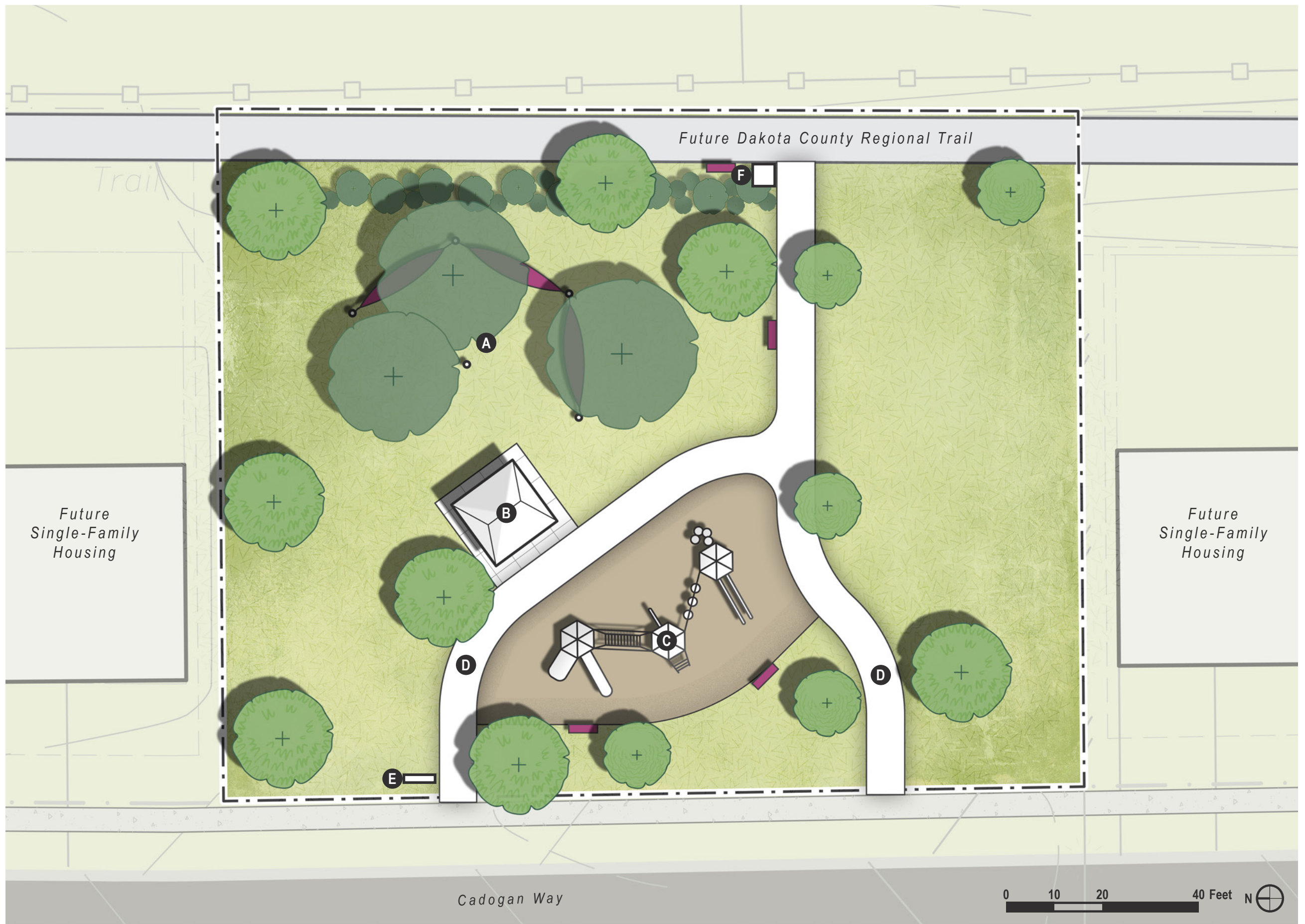
Dunmore Park

Location Map



KEY

- Open Lawn
- Site Furnishing
- A** Hammock Grove Under Existing Trees
- B** 16'x16' Picnic Shelter
- C** Playground Equipment (2,500 sf)
- D** 8' Trail
- E** Park Signage
- F** Dakota County Trail Signage & Bike Repair Station



REFINED PARK CONCEPT

220019 | Rosemount Dunmore Park

June 17, 2022



**BID TAB**

Project Title: **Dunmore Park**
City of Rosemount

Bid Close: Tuesday, April 9, 2024, 1:00 PM

BIDDER	ADD'A	BID BOND	BASE BID	COMMENTS
Friedges Landscaping Inc. 9380 202nd Street W. Lakeville, Minnesota 55044	X	X	\$ 199,650.00	
JLTheis, Inc. 16690 Greystone Lane Jordan, Minnesota 55352	X	X	\$ 163,323.00	
Parkstone Contracting, LLC 8270 Foothill Road S. Cottage Grove, Minnesota 55016	X	X	\$ 164,300.00	
Pember Companies, Inc. N4449 469th Street Menomonie, Wisconsin 54751	X	X	\$ 141,260.00	
Shoreline Landscaping 29159 Ivywood Trail Chisago City, Minnesota 55013	X	X	\$ 128,000.00	
Swan Companies, Inc. 682 39th Avenue NE Columbia Heights, Minnesota 55421	X	X	\$ 322,608.00	
Urban Companies, LLC 3781 Labore Road St. Paul, Minnesota 55110	X	X	\$ 148,000.00	
VADA Contracting LLC 1177 Orth Drive SW, P.O. Box 1082 Cokato, Minnesota 55321	X	X	\$ 125,000.00	
Sunram Construction, Inc. 20010 75th Avenue North Corcoran, Minnesota 55340	X	X	\$ 144,860.00	
RJ Marco Construction, Inc. 75 West Viking Drive, Suite 104 Little Canada, Minnesota 55117	X	X	\$ 199,200.00	
Motus Concrete & Masonry 14618 Dodd Boulevard Rosemount, Minnesota			\$ 68,153.00	Did not include all documents required for bidding.
Parkos Construction Company 1010 South Robert West St. Paul, Minnesota 55118	X	X	\$ 152,400.00	

City Council Regular Meeting: May 7, 2024

AGENDA ITEM: Playground Proposals – Camfield, Talamore and Dunmore Parks	AGENDA SECTION: NEW BUSINESS
PREPARED BY: Dan Schultz, Parks & Recreation Director	AGENDA NO. 9.b.
ATTACHMENTS: Camfield Proposals, Talamore Proposals, Dunmore Proposals	APPROVED BY: LJM
RECOMMENDED ACTION: Motion to purchase of playground equipment for Camfield Park from Northland Recreation (Liitle Tykes), Talamore Park option 2 from St. Croix Recreation (Burke) and for Dunmore Park option 2 Weber Recreation (Miracle).	

BACKGROUND

The long-term Parks Maintenance Capital Improvement Plan includes funding for the replacement of the playground equipment at Camfield Park and the City's Capital Improvement Plan includes funding for purchasing playground equipment for Talamore and Dunmore parks. The existing play equipment at Camfield Park was installed in 1999 and the other two sites are new parks.

A Request for Proposal (RFP) was sent out to playground firms for the projects. Listed below are the costs for each of the playground projects:

Camfield	\$90,000
Talamore	\$100,000
Dunmore	\$65,000

Neighborhood meetings were held for each park and residents were also given an opportunity to weigh in online via the Parks and Recreation Department web page. The Parks and Recreation Commission reviewed the plans on Monday, April 22 and the Youth Commission did the same on Wednesday, April 24. Based on the review by the Commissions, input from neighborhood meetings and the input received online, a recommendation has been developed. If approved, all three playgrounds will be installed in the late summer or early fall months.

RECOMMENDATION

Staff is recommending the City Council approves the purchase of playground equipment for Camfield Park from Northland Recreation (Liitle Tykes), Talamore Park option 2 from St. Croix Recreation (Burke) and for Dunmore Park option 2 Weber Recreation (Miracle).



Design 1



Design 2





Design 4







Dunmore Park (Option 1) Rosemount, MN





Dunmore Park (Option 3) Rosemount, MN



Search Results from 05/08/2024 to 05/31/2024

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Main Calendar

City-Wide Garage Sale

May 9, 2024 - May 11, 2024

[More Details](#)

Spring Clean-up Event

May 18, 2024, 8:00 AM - 12:00 PM

[More Details](#)

Parks and Recreation Commission Meeting - UPDATED DATE

May 20, 2024, 7:00 PM - 8:00 PM

[More Details](#)

Port Authority Meeting

May 21, 2024, 6:00 PM - 7:00 PM

[More Details](#)

City Council Meeting

May 21, 2024, 7:00 PM - 8:00 PM

[More Details](#)

Youth Commission Meeting

May 22, 2024, 3:00 PM - 4:45 PM

[More Details](#)

CITY HALL CLOSED - Memorial Day

May 27, 2024, All Day

[More Details](#)

Memorial Day Event

May 27, 2024, 11:00 AM @ Central Park

[More Details](#)

Planning Commission

May 28, 2024, 6:30 PM - 7:30 PM

[More Details](#)

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ASK LUCKY

June

2024

Su	M	Tu	W	Th	F	Sa
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

Main Calendar

City Council Work Session Meeting

June 4, 2024, 5:00 PM - 7:00 PM

[More Details](#)

City Council Meeting

June 4, 2024, 7:00 PM - 8:00 PM

[More Details](#)

Environment and Sustainability Commission Meeting

June 11, 2024, 6:00 PM - 7:00 PM

[More Details](#)

Port Authority Meeting

June 18, 2024, 6:00 PM - 7:00 PM

[More Details](#)

City Council Meeting

June 18, 2024, 7:00 PM - 8:00 PM

[More Details](#)

CITY HALL CLOSED - Juneteenth

June 19, 2024, All Day

[More Details](#)

Utility Commission Regular Meeting

June 24, 2024, 5:30 PM - 6:30 PM

[More Details](#)

Parks and Recreation Commission Meeting

June 24, 2024, 7:00 PM - 8:00 PM

[More Details](#)

Planning Commission

June 25, 2024, 6:30 PM - 7:30 PM

[More Details](#)

Youth Commission Meeting

June 26, 2024, 3:45 PM - 4:45 PM

[More Details](#)

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