



AGENDA

Parks & Recreation Commission

Regular Meeting

Monday, November 25, 2024

7:00 PM

Council Chambers, City Hall

- 1. CALL MEETING TO ORDER**
- 2. ADDITIONS OR CORRECTIONS TO AGENDA**
- 3. APPROVAL OF MINUTES**
 - a. Minutes of the October 28, 2024, Regular Meeting
- 4. AUDIENCE INPUT**
- 5. DISCUSSION (Response to Audience Input):**
- 6. UNFINISHED BUSINESS**
 - a. Parks and Recreation Fees
- 7. NEW BUSINESS**
 - a. Director's Report
- 8. ADJOURNMENT**

**ROSEMOUNT PARKS & RECREATION COMMISSION
REGULAR MEETING PROCEEDINGS
OCTOBER 28, 2024**

CALL MEETING TO ORDER

Pursuant to due call and notice thereof, a regular meeting of the Rosemount Parks and Recreation Commission was held on Monday, October 28, 2024, at 7:00 PM. in Rosemount City Hall Conference Room, 2875 145th Street West.

Chair Eliason called the meeting to order with Commissioners Edminson, DeBettignies and McDonald. Commissioners Bonkoski and Speich were absent.

Staff present included the following;
Parks and Recreation Director Dan Schultz
Recording Secretary Michelle Rambo

Guest: Mike McMenomy

ADDITIONS OR CORRECTIONS TO AGENDA

APPROVAL OF MINUTES

- a. Minutes of September 23, 2024, Regular Meeting

Motion by DeBettignies Second by McDonald

Motion to approve Minutes of September 23, 2024, regular Meeting

Ayes: 5.

Nays: None. Motion carried.

AUDIENCE INPUT

Mike McMenomy presented information to the Commission regarding the influx of Monarch Butterflies in McMenomy Woods.

DISCUSSION (Response to Audience Input):

UNFINISHED BUSINESS

NEW BUSINESS

- a. Devco Development

Motion by DeBettignies Second by McDonald

Motion to recommend the City Council approve the Devco Development plans as submitted and to collect cash-in-lieu of land to meet the parks dedication requirements for the 192 units. The cash dedication for 192 units would be \$480,000 (192 units x \$2,500 per unit). Staff is also recommending that the developer extend the existing trail to their east property line.

Ayes: 5.

Nays: None. Motion carried.

b. RC STEAM Facility

Discussion item only regarding a recent request to consider building an RC STEAM facility. No action required.

c. Indoor Ice Update

Director Schultz provided an update on what we have been working on related to the need for additional indoor ice in Rosemount.

d. Parks and Recreation Fees

On an annual basis, the Parks and Recreation Commission reviews the Parks and Recreation related portion of the City's Fees and Fee Policy. Staff will make recommendations for the 2025 fees at the November meeting.

e. Director's Report

Park Improvement Fund Balance as of September 30, 2024: \$6,392,430.30

Inflows to the Park Improvement fund last month were as follows:

Dedication fees - \$0

Grants/Other - \$0

Interest - \$5,627.29

Donations - \$0

Expenditures - \$302,859.44 (park planning and project costs)

ADJOURNMENT

There being no further business to come before the Parks and Recreation Commission at the regular meeting and upon a motion by DeBettignies and a second by Edminson, the meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Michelle Rambo
Recording Secretary

Parks & Recreation Commission Regular Meeting: November 25, 2024

AGENDA ITEM: Parks and Recreation Fees	AGENDA SECTION: UNFINISHED BUSINESS
PREPARED BY: Dan Schultz, Parks & Recreation Director	AGENDA NO. 6.a.
ATTACHMENTS: 2024 Parks and Recreation Fee Schedule, Copy of October 2024 Market Ice Rate Comparison, 2024 Fee Comparison Information Parks - Lacelle, Steeple Center Fee Comparison for 2024 fees SB, 2024 RCC Fee Comparison Information - Mark	APPROVED BY: DLS
RECOMMENDED ACTION: Motion to recommend that the City Council change the parks and recreation fees as listed below and recommended by staff: Indoor Ice: (The Arena fee changes would be put in place starting January of 2026) *Increase hourly PRIME ICE from \$235 to \$255 *Increase hourly NON-PRIME ICE from \$155 to \$175 *Increase hourly SPRING/SUMMER PRIME/NON-PRIME ICE from \$155 to \$175 *Additional language – No school days rentals are charged at the prime rate. *This information will be shared with rink users in the winter of 2025, so they have time to budget for the changes in 2026. Steeple Center: Increase the Saturday (all day) rentals from Res. \$700 to \$840 and non-residents from \$980 to \$1120.	

BACKGROUND

On an annual basis the Parks and Recreation Commission reviews the Parks and Recreation related portion of the City's Fees and Fee Policy. Staff typically makes recommendations as to whether the fees and fee policy should be changed and also provides data to support the recommended changes. Fees are often set based on trying to offset a portion of the operating costs and staying current with other similar facilities in the market.

Included in the packet are some comparison rate data to help with showing where we are with our fees compared to some other local facilities. After reviewing the rates of other facilities, staff is recommending we update our fees for 2025 with the changes listed below:

Indoor Ice: (The Arena fee changes would be put in place starting January of 2026)

- *Increase hourly PRIME ICE from \$235 to \$255

- *Increase hourly NON-PRIME ICE from \$155 to \$175

*Increase hourly SPRING/SUMMER PRIME/NON-PRIME ICE from \$155 to \$175

*Additional language – No school days rentals are charged at the prime rate.

*This information will be shared with rink users in the winter of 2025, so they have time to budget for the changes in 2026.

Parks: No changes are being recommended

Community Center: No changes are being recommended.

Steeple Center: Increase the Saturday (all day) rentals from Res. \$700 to \$840 and non-residents from \$980 to \$1120.

RECOMMENDATION

Motion to recommend that the City Council change the parks and recreation fees as listed below and recommended by staff:

Indoor Ice: (The Arena fee changes would be put in place starting January of 2026)

*Increase hourly PRIME ICE from \$235 to \$255

*Increase hourly NON-PRIME ICE from \$155 to \$175

*Increase hourly SPRING/SUMMER PRIME/NON-PRIME ICE from \$155 to \$175

*Additional language – No school days rentals are charged at the prime rate.

*This information will be shared with rink users in the winter of 2025, so they have time to budget for the changes in 2026.

Steeple Center: Increase the Saturday (all day) rentals from Res. \$700 to \$840 and non-residents from \$980 to \$1120

PARKS AND RECREATION FEES

I. COMMUNITY CENTER, ARENA, AND FACILITIES

A. Definitions

1. City Groups, Organizations, or Activities (City sponsored activities.)
Includes Rosemount Halloween Festivity, Leprechaun Days, and Shamrock Awards Banquet.
2. Civic and Non-Profit Groups
Includes civic organizations, political groups, churches, athletic associations, fraternal groups, charitable groups, and character building organizations devoted to social, educational, recreational and civic development or other like purposes.
3. Commercial Groups
Includes groups that operate for profit or the purpose of promotion or advertisement.
4. Governmental Agencies
Includes county, state, federal, and special tax districts serving Rosemount residents.
5. Non-Resident Groups
Includes groups having more than one-half of their members not living within the Rosemount City limits.
6. Resident
Any person who maintains a residential address in the City of Rosemount.
7. Resident Groups
Includes groups having more than one-half of their members living within the Rosemount City limits.
8. School District #196
Includes all directly related school activities including curricular, co-curricular, extracurricular and all directly controlled school organizations; including Community Education.
9. Resident Athletic Groups
Includes RAAA and RAHA.

B. Priority for Scheduling Facilities

1. Purpose

Due to the large number of organizations that request Community Center facilities, the City Council has deemed it necessary to group by activity these organizations and establish a priority in order to insure that Community Center facilities are made available so as to best meet community needs.

2. Priority of Users

- a. National Guard
- b. Rosemount Parks and Recreation programs
- c. Community events
- d. All others

3. Permits and Rental Agreements

Uses may be determined by permit, contract or rental agreement on such terms as mutually agreed upon.

C. Facility Fees

1. Purpose

The City Council establishes the following user classifications for the purpose of setting fees. Specific fee charges are dependent on the purpose of the activities, type of group, facility that is requested and special services and/or equipment needed, with consideration to the market place and such other factors as may be deemed relevant. A fee schedule will be established by the City Council after review and recommendation of the Parks and Recreation Commission. The fee schedule will be reviewed as necessary but not less than annually by the Parks and Recreation Commission. Under supervision of the Parks and Recreation Director, the management staff at the Community Center would have the ability to negotiate for last minute rentals, long term rentals, and special events in order to maximize use of the Community Center. Staff would provide quarterly exception reports.

2. Fee Class of Users

- Class 1: City sponsored activities
- Class 2: Residents, resident civic, resident non-profit groups, ISD 196 schools, other Rosemount schools, and resident commercial groups.
- Class 3: Non-residents, non-resident civic, non-resident non-profit groups, and other governmental agencies, and non-resident commercial groups.

3. Fees

a. Auditorium

Auditorium alone:*

FEE CLASS	HOURLY RATE
Class 1	No fee for City sponsored events.
Class 2	\$53 per hour
Class 3	\$68 per hour

Auditorium with the Banquet Room and adjoining Lobby:* (all day fee)

FEE CLASS	SATURDAY FEE	FRIDAY FEE	WEEKDAY FEE (Sun-Thurs)**
Class 1	No fee for City sponsored events.		
Class 2	\$975	\$875	\$575
Class 3	\$1,325	\$1,225	\$775

** Add \$150 for Sunday – Thursday rentals scheduled past 10:00 p.m., no later than midnight.

b. Banquet Room

FEE CLASS	SATURDAY FEE	FRIDAY FEE	WEEKDAY FEE (Sun-Thurs)**
Class 1	No fee for City sponsored events.		
Class 2	\$875	\$775	\$475
Class 3	\$1,075	\$975	\$525
Class 2/3	Holidays	Additional \$500	

** Add \$150 for Sunday – Thursday rentals scheduled past 10:00 p.m., no later than midnight.

c. Classrooms 204-215

FEE CLASS	PER CLASSROOM
Class 1	No fee for City sponsored events.
Class 2	\$27 per 3 hours per Classroom
Class 3	\$33 per 3 hours per Classroom
<u>Classroom 221</u>	
Class 1	No Fee
Class 2	\$42 first 3 hour block
Class 3	\$48 first 3 hour block

Regular use of the Classrooms:

The Classrooms will be available for regular meetings. An organization in Fee Class 2 that is a resident civic or resident non-profit group can reserve one Classroom at no charge for one meeting per month. Dependent upon space availability, Rosemount Community Center Staff will coordinate the free meeting space to best accommodate multiple users. An organization can reserve up to one year in advance of the reservation period, and is charged a non-refundable \$26 reservation fee. An additional fee may be assessed relating to cleaning and setup costs.

d. Gymnasium

FEE CLASS	HOURLY
Class 1	No fee for City sponsored events.
Class 2	\$37 + tax per hour
Class 3	\$58 + tax per hour

Banquets or dance events in the Gymnasium will be charged Banquet Room rates.

Groups of 50 or more using the Gymnasium will be charged a custodial fee of \$25 per hour of use.

e. Audio Visual Equipment

Easels, paper and markers may be rented for \$16 + tax per use. (Easels are free of charge if no paper and markers are requested.) . There is no charge for use of microphones and lecterns.

f. Arena

Prime Time Ice	\$235 + tax per hour (During Prime Season)
Non Prime Time Ice	\$155 + tax per hour (During Prime Season)
Spring/Summer Ice	\$155 + tax per hour

Prime Ice Season: January, February, March, September, October, November and December

Spring/Summer Ice Season: April, May, June, July and August

Prime Time Rental Hours: Monday – Sunday 5:00 a.m. – 10:00 p.m.

Non-Prime Rental Hours: Monday – Sunday 10:00 p.m. – 5:00 a.m.

Dry Floor Events: Fees + tax to be negotiated by management staff

Public Skating Fees:

The order of priority for scheduling of ice time to major users (+200 hours per year) is as follows:

1. Community Center sponsored programs (Open Skating, Learn to Skate, events, etc.)
2. Rosemount High School Girls and Boys Hockey games and practices, based on limits mutually agreed upon. Schedule request are due by May 1st, revisions due by May 31st
3. Rosemount Area Hockey Association. Schedule provided by, June 1st revisions due by July 31st.
4. Signed Ice contract is due no later than August 7th, each year, after August 7th, RAHA will be required to purchase all ice hours in signed contract.
5. Other hockey associations or organizations requesting 200 or more hours per year.

After the above groups have been scheduled consecutively, ice time for secondary users (less than 200 hours per year) will be scheduled on a first come, first served basis.

6. Cancellations: Cancellations will be subject to 50% of the rental fee.

4. Deposits

- a. Specific to Banquet Room events, a damage deposit of \$500 is required two weeks prior to the event. As to the Auditorium and Gymnasium, depending on the type of event and group size, a damage deposit of up to \$500 may be added to rental charges. Pending the rental space does not incur any damages; the deposit will be refunded within 21 days after the event date.
- b. Specific to the Auditorium, Banquet Room and Gymnasium, a non-refundable rental deposit of one-half the fee is required within two weeks of permit issue. The renter will forfeit the reservation if the rental deposit is not received within two weeks after the permit issue date. The balance of the room fee is due two weeks prior to the event.
- c. Specific to the Ice Arena, a non-refundable deposit of 50% of the total contract price is required upon receipt of the Ice Arena contract for use. The remainder of the contract shall be paid before the group gets on the ice. RAHA and RHS (ISD 196) are exempt from paying a deposit and will make full payment for the previous month's ice bill.
- d. Specific to the Classrooms, the rental fee is required with the signed permit. The reservation is not confirmed until both the signed permit and the fees are paid.

II. OUTDOOR FACILITIES

A. Park Facility Priority Use

All City of Rosemount Parks and Recreation Activities will be given priority; all facilities will be scheduled to accommodate these activities. After all Parks and Recreation activities have been scheduled accordingly, then requests will be granted to other users in order of their priority as listed below. User Groups 2, 5, 6 and 7 are charged facility fees for tournaments and camps only. Fees are not charged for regular season play.

1. City Sponsored Events - All Parks and Recreation Activities which include, but are not limited to, adult leagues, tournaments, playground programs, special events, etc.
2. RAAA and RAHA
3. Residents
4. Other youth sports organizations based on resident participants
5. Rosemount Schools K-12
6. Rosemount Colleges and Universities (unless a special agreement is in place for use)
7. All Other Requests

B. Facility Fees

1. Erickson Softball Complex and Tournament Fees:

Athletic Fields (Ball, Soccer)	\$50 + tax/field/day
Field Maintenance	\$37/hour or cost incurred by City
Chalk	Cost incurred by City
Field Dry	Cost incurred by City
2. Park Shelter Fees:

Open Shelter (does not include other park amenities)	\$53 + tax/day (Resident) \$70 + tax/day (Non-Resident)
Enclosed Shelter (does not include other park amenities)	\$84 + tax/day (Resident) \$137 + tax/day (Non-Resident)
Amphitheater (comes with use of Central Park Shelter)	\$158 + tax/day (Resident) \$263 + tax/day (Non-Resident)
3. Non-League Facility Fees:

Fields (Ball, Soccer)	\$42 + tax/field/day
Tennis Court	\$11 + tax/court/4 hours
Hockey Rink	\$16 + tax/rink/4 hours
Volleyball Court	\$11 + tax/court/day

4. Camps
 - \$57 + tax/field/day (Resident)*
 - \$70 + tax/field/day (Non-Resident)*
 - * Direct Maintenance Fees for camps will be added to rental fees*

5. Independent League Field Fees:
 - Fields (Ball, Soccer, Outdoor Rinks) \$315 + tax/team/12 week season

6. Other Fees:
 - DCTC Soccer Lights \$37 + tax
 - Portable Toilet Based upon price quoted by toilet provider

 - Damage Deposit \$158 for all events (refundable)
 - Lost Key Fee \$53 per key

7. Cancellations will be subject to 50% of the rental fee. No refunds for inclement weather

II. The Rosemount Steeple Center Fees

 2023 Rental Rates All rentals are tax exempt				
	Monday-Thursday	Friday	Saturday	Sunday
		<u>Assembly Hall</u> 6-Hour Rental Block 9:00am – 3:00pm OR 5:00pm – 11:00pm <u>Full Day Rental</u> 9:00am-11:00pm	<u>Assembly Hall</u> Full Day Rental 9:00am-11:00pm	<u>Assembly Hall</u> Available Hours 2:00pm – 9:00pm* *Minimum 5-Hr Rental
ASSEMBLY HALL (2,520 sq. ft., 36'x70') (Stage: 23'-38' wide, up to 28' deep) <i>Theater Seating Capacity: 204</i> <i>Capacity With Tables/Chairs: 192</i>	<u>3-Hour Min. Rental</u> Resident: \$150 Non-Resident:\$210 <u>Additional Hours</u> Resident: \$50/hr Non Resident:\$70 /hr	<u>6-Hour Min. Rental</u> Resident: \$300 Non-Resident:\$420 <u>Full Day Rental</u> Resident: \$700 Non-Resident:\$980	<u>Full Day Rental</u> Resident: \$700 Non-Resident:\$980	<u>5-Hour Min. Rental</u> Resident: \$250 Non-Resident: \$350 <u>Additional Hours</u> Resident: \$50/hr Non Resident:\$70 /hr
ROOM #100 <i>Capacity With Tables/Chairs: 60</i> <i>3' Square Card Tables (up to 15)</i> <i>Available Hours:</i> <i>Sun-Thurs, 8am-9pm</i> <i>Fri-Sat, 9am-11pm</i>	<u>3-Hour Min. Rental</u> Resident: \$60 Non-Resident: \$70 <u>Additional Hours</u> Resident: \$20/hr Non Resident:\$25/hr	<u>3-Hour Min. Rental</u> <u>Between 8am-5pm</u> Resident: \$75 Non-Resident:\$90 <u>6-Hour Min. After 5pm</u> Resident: \$150 Non-Resident:\$180 <u>Additional Hours</u> Resident: \$25/hr Non Resident: \$30/hr	<u>6-Hour Min. Rental</u> Resident: \$150 Non-Resident:\$180 <u>Additional Hours</u> Resident: \$25/hr Non Resident: \$30/hr	<u>5-Hour Min. Rental</u> Resident: \$125 Non-Resident:\$150 <u>Additional Hours</u> Resident: \$25/hr Non Resident: \$30/hr
ROOM #200/201 <i>Capacity With Tables/Chairs: 80</i> <i>8' Banquet Tables (up to 10)</i> <i>Available Hours:</i> <i>Sun-Thurs, 8am-9pm</i> <i>Fri-Sat, 9am-11pm</i>	<u>3-Hour Min. Rental</u> Resident: \$75 Non-Resident: \$90 <u>Additional Hours</u> Resident: \$25/hr Non Resident:\$30/hr	<u>3-Hour Min. Rental</u> <u>Between 8am-5pm</u> Resident: \$90 Non-Resident:\$105 <u>6-Hour Min. After 5pm</u> Resident: \$180 Non-Resident:\$210 <u>Additional Hours</u> Resident: \$30/hr Non Resident:\$35/hr	<u>6-Hour Min. Rental</u> Resident: \$180 Non-Resident:\$210 <u>Additional Hours</u> Resident: \$30/hr Non Resident:\$35/hr	<u>5-Hour Min. Rental</u> Resident: \$150 Non-Resident:\$175 <u>Additional Hours</u> Resident: \$30/hr Non Resident:\$35/hr
ROOM #202 <i>Capacity With Tables/Chairs: 48</i> <i>8' Banquet Tables (up to 6)</i> <i>Available Hours:</i> <i>Sun-Thurs, 8am-9pm</i> <i>Fri-Sat, 9am-11pm</i>	<u>3-Hour Min. Rental</u> Resident: \$45 Non-Resident: \$60 <u>Additional Hours</u> Resident: \$15/hr Non Resident:\$20/hr	<u>3-Hour Min. Rental</u> <u>Between 8am-5pm</u> Resident: \$60 Non-Resident:\$75 <u>6-Hour Min. After 5pm</u> Resident: \$120 Non-Resident:\$150 <u>Additional Hours</u> Resident: \$20/hr Non Resident: \$25/hr	<u>6-Hour Min. Rental</u> Resident: \$120 Non-Resident:\$150 <u>Additional Hours</u> Resident: \$20/hr Non Resident: \$25/hr	<u>5-Hour Min. Rental</u> Resident: \$100 Non-Resident:\$125 <u>Additional Hours</u> Resident: \$20/hr Non Resident: \$25/hr

ADDITIONAL FEES:	\$300.00 Refundable Damage Deposit* \$315.00 Security Fee if alcohol is served (see Alcohol Policy) \$200.00 Change Over Fee (ex: Ceremony to Reception) <i>*Damage Deposits required for rental of Assembly Hall only</i>
EQUIPMENT RENTAL:	ITEM: FEE: Screen Rental \$25/per event- plus tax LCD Rental \$10/per event - plus tax

IV. PARK DEDICATION FEES

A. Park Dedication Fees

Park dedication fees are outlined in City Subdivision Ordinance and City Ordinance No. XVII.103 and .107 which state:

In all new residential subdivisions, the City shall require that a sufficient portion of such land be set aside and dedicated to the public for parks, playgrounds or other public use exclusive of property dedicated for streets and other public ways. It shall be presumed that a sufficient amount of land has been dedicated for parks and playgrounds for the present and future residents of the subdivision, if the subdivider dedicates at least 1/25 of an acre per dwelling unit that can be constructed in the subdivision. The City upon consideration of the particular type of development proposed in the subdivision may require larger or lesser amounts of land be dedicated if the City determines that the present and future residents of the subdivision would require greater or lesser amounts of land for such purposes. The City shall determine whether cash in lieu of land dedication is more appropriate. The amount of cash dedication shall be determined by multiplying the number of acres otherwise required to be dedicated by the average value of comparable undeveloped land set by resolution by the City Council.

In all new commercial and industrial subdivisions, it shall be presumed that a sufficient amount of land has been dedicated to serve the needs of the resident and working population if the subdivider dedicates at least ten percent (10%) of the land in the subdivision for parks, recreation and usable open space. The City upon consideration of the particular type of development proposed in the subdivision may require larger or lesser amounts of land to be dedicated if it determines that the present and future residents of the subdivision would require greater or lesser amounts of land for such purposes. The City shall determine whether cash in lieu of land dedication is appropriate. The amount of cash dedication shall be determined by multiplying the number of acres otherwise required to be dedicated by the average value of comparable undeveloped land set by resolution of the City Council.

Land Values for the dedication of land and/or cash contribution:

New residential subdivision	
Low density Residential	\$85,000 per acre/\$3,400 per unit
Medium density Residential	\$95,000 per acre/\$2,850 per unit
High density Residential	\$125,000 per acre/\$2,500 per unit
Commercial subdivision	\$90,000/acre
Industrial subdivision	\$50,000/acre
Business Park development	\$85,000/acre

Market Ice Rate Comparison

Conducted: October 2024

Arena	2024-2025 Prime	2024-2025 Non-Prime	2025 Spring/Summer Prime	2025 Spring/Summer Non-Prime	2025-2026 Prime	2025-2026 Non-Prime
Apple Valley	\$255.00	\$180.00	\$185.00	\$185.00	\$265.00	\$185.00
Burnsville	\$270.00	\$230.00	\$180-\$240	\$180-\$240	\$280.00	\$180-\$240
Doug Woog	\$235.00	\$150-\$180	\$170.00	\$170.00	\$240.00	\$150-\$185
Eagan	\$250-\$255	\$185-\$190	\$190.00	\$190.00	\$255-\$260	\$190-\$195
Farmington	\$285.00	\$225.00	\$245.00	\$245.00	\$305.00	\$245.00
Hastings	\$230.00	\$160.00	\$160.00	\$160.00	\$250 or \$260	\$170.00
Inver Grove Heights	\$235.00	\$155.00	\$155.00	\$155.00	\$250.00	\$170.00
Lakeville	\$260.00	\$160.00	\$195.00	\$145.00	TBD	TBD
Rosemount	\$235.00	\$155.00	\$155.00	\$155.00	**\$255**	***\$175***
SPA/Drake	\$200.00	\$165.00	\$165.00	\$165.00	TBD	TBD

Fee Comparison Information – Parks

Facility/City	Rosemount	Farmington	Apple Valley	Eagan	Inver Grove Heights	Lakeville
Tournament Fee	\$42/day/field	\$66 /day/field	Per day/field \$0 associations \$160 indiv./NPO's \$295 For-Profits	Per day per field Youth \$120 Res \$240 NR Adult \$180 Res \$360 NR Lights per use hour \$43	\$190R/\$215NR per field per day; \$85 per field/per day for youth associations \$105 per field/per day for adult rentals	Per field/per hour: \$10-15 depending on group Lakeville Associations free Lights - \$35/per field, per evening
Open Air Shelter	\$35R \$50NR	\$71 / half-day \$96 /full-day	\$65	All day \$75 Res \$96 NR Half-day \$53 Res \$65 NR	\$70R/\$90NR; both per 5 hour block \$110 SwingBridge per 5 hour block	\$90 R half day \$110 NR half day \$120 R full day \$170 NR Full day
Enclosed Shelter	\$80R \$130NR	NA	\$65 \$100.00 deposit	All day \$257 Res \$323 NR Half-day \$194 Res \$243 N	\$70R/\$90/NR; both per 5 hour block	\$100 R \$150 NR (not Antlers Pavillion)
Camps	\$42/day/field R \$55/day/field NR + extra maint	Same as tourney fee	\$50 associations	Camps, Clinics, Tryouts R 20 NR 40 Multi-purpose fields Youth traveling per team (50+ teams) R 85.00 NR 170.00 Youth traveling per team (41-50 teams) R 90.00 NR 180.00 Youth traveling per team (31-40 teams) R 95.00 NR 190.00 Youth traveling per team (21-30 teams) R 100.00 NR 200.00 Youth traveling per team (11-20 teams) R 105.00 NR 210.00 Youth traveling per team (1-10 teams) R 110.00 NR 220.00 Youth In-house per player R 2 NR 4 Baseball/Softball Fields Youth per team (season practice) R 50.00 NR 100.00 Youth per game R 25.00 NR 50.00	\$50-\$75 per 2 hour block (varies	Same as tournament fees \$10/player/season

Youth Traveling Teams (Athletic Associations)		\$17/player	4 hours+: \$100 associations \$125 indiv./NPO's \$150 For-Profits		\$13 per Resident Player/\$20 per non-resident player	\$10 per player, per season
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Steeple Center Assembly Hall Fee Comparison

Lakeville Arts Center: This facility is the most comparable to the Steeple Center in size and scope, though a bit smaller for banquet seating. It is also a former church and is operated by the City of Lakeville, and it is also home to many arts programs offered through the City and partners.

- **Seating Capacity:** 187-307 theater-style, 160 banquet seating
- **Rental Rates:**
 - **Theater Seating:**
 - \$65/hr for first 4 hours and \$50/additional hour
 - **Banquet Seating:**
 - \$150/hr for first 4 hours and \$90/additional hour
 - **Weddings/Special & Large Event Rental:**
 - Event Day: \$1000 for up to 12 hours
 - Set Up Day: \$400 for up to 12 hours
 - **Additional Fees:**
 - Kitchen Fee: \$50 if not using a caterer, \$165 if using a caterer
 - A/V Fees: \$40/event for a screen, and \$80/event for a projector

Apple Valley Senior Center: The Yellowstone Banquet room can be set up in three different sizes, but the pricing and information below is based on its largest capacity.

- **Seating Capacity:** 275 theater-style, 224 banquet seating
- **Rental Rate Categories:**
 - **A:** Recognized Apple Valley civic & community service non-profit 501(c) organizations
 - **B:** Private parties, not for profit organizations, religious organizations & HOAs
 - **C:** Private industry, commercial, profit making organizations and individuals, fundraisers
- **Rental Rates:**
 - **Hourly Rates:**
 - A: \$100, B: \$120, C: \$150 (Sun-Thurs)
 - **Event Rental Rates:**
 - Fridays 6pm-Midnight: A: \$500, B: \$750, C: \$950
 - Saturdays 10am-Midnight: A: \$1000, B: \$1500, C: \$1800
 - **Additional Fees:**
 - Food Service Fee/event: A: \$150, B: \$150, C: \$200
 - Alcohol Fee/event: A: \$225, B: \$225, C: \$300
 - Kitchen Fee: A: \$100, B: \$100, C: \$100
 - A/V Fees: \$20 for projector and screen, \$15/each for wireless mic or \$20/2
 - *Kitchen and A/V included if renting for a full event on Friday/Saturday
 - Deposit: \$500
 - Security Fee: \$360

Eagan Community Center: The Oaks Banquet Hall can be set up in three different sizes, but the pricing and information below is based on its largest capacity.

- **Seating Capacity:** 300
- **Rental Rates:**
 - **Monday - Thursday**
 - 4-hour Block: \$525, each additional hour: \$95

- 2-hour Block: \$305 (available starting at 5pm)
- **Fridays**
 - May – October All Day (7am-1am): \$1650
 - November – April All Day (7am-1am): \$1250
 - November – April 4-hour Block: \$525, each additional hour: \$95
- **Saturdays (7am-1am)**
 - May - October: \$1950
 - November – April: \$1500
- **Sundays:**
 - 4-hour Block: \$575, each additional hour: \$105
 - All Day (7am-9pm): \$1100
- **Additional Fees:**
 - A/V equipment is included in rental fees
 - Ceremony Fees: \$600 for outdoor, \$150-\$300 for indoor

Kellerman's Event Center (WBL): This privately-run facility is a historic building in downtown White Bear Lake. It is quite a bit larger than the Steeple Center at 4000 square feet with a separate 2000 square foot lounge area with a bar as well as private bride's and groom's rooms, seating between 250-450 people. Their website does not list fees, and when contacted, they stated that they only share that information with prospective clients. To give an idea on pricing, they charge a 15% usage fee on all vendor invoices for food, non-alcoholic drinks, linens etc. They also require an Event Coordinator for a minimum of 5 hours at \$100/hour, so the assumption would be that the rental fees are substantial.

Steeple Center Assembly Hall

- **Seating Capacity:** 204 theater-style, 192 banquet seating
- **Rental Rates:**
 - **Monday - Thursday**
 - 3-Hour Minimum: \$150 for Residents, \$210 for Non-Residents
 - Additional Hours: \$50 for Residents, \$70 for Non-Residents
 - **Fridays**
 - 6-Hour Minimum: \$300 for Residents, \$420 for Non-Residents
 - Additional Hours: \$50 for Residents, \$70 for Non-Residents
 - **Saturdays (9am-11pm)**
 - Resident: \$700
 - Non-Resident: \$980
 - **Sundays:**
 - 5-Hour Minimum: \$250 for Residents, \$350 for Non-Residents
 - Additional Hours: \$50 for Residents, \$70 for Non-Residents
 - **Additional Fees:**
 - Damage Deposit: \$300
 - Security Fee: \$350
 - Changeover Fee: \$200 (room flip from ceremony to reception)
 - A/V Fees: \$25 + tax for screen, \$100 + tax for projector
 - Holiday Fee: \$500

Rosemount Community Center Banquet Hall

- **Seating Capacity:** 300
- **Rental Rate Categories:**
 - **Class 1:** City Sponsored Activities
 - **Class 2:** Residents, Resident Civic, Resident Non-Profit Groups, School District #196 and other Rosemount Schools and Resident Commercial
 - **Class 3:** Non-Residents, Non-Resident Civic and Non-Profit Groups, other Governmental Agencies and Non-Resident Commercial
- **Rental Rates:**
 - **Class 1: No fee for City Sponsored Events**
 - **Class 2:**
 - Sunday – Thursday: \$475
 - Friday (8am-1am): \$775
 - Saturday (9am-1am): \$875
 - **Class 3:**
 - Sunday – Thursday: \$525
 - Friday (8am-1am): \$975
 - Saturday (9am-1am): \$1075
 - **Additional Fees:**
 - Damage Deposit: \$500
 - Security Fee: \$315
 - Holiday Fee: \$500
 - Additional Hours (after 10pm Sun-Th): \$100/hour

Fee Comparison Information

Community Centers

Area/City	RCC	Apple Valley	Eagan	Inver Grove Hts	Royal Cliff	Lost Spur Golf Course
Banquet room	Class 1- Saturday: \$600; Sun-Fri Fees based on set-up and clean up of event. Class 2- Saturday: \$750; Friday: \$650; Sun-Th \$350 Class 3- Saturday: \$950; Friday: \$850; Sun-Th \$400 *Add \$150 for Sun-Th events past 10:00pm(no later than midnight) Maximum = 300 people	Apple Valley Senior Center: Yellowstone Room –Not for profit and private parties: \$120 per hour Fri: \$750 (6pm-12am) Sat: \$1500 (10am-midnight) Security Fee if alcohol served: \$65hr (min 4hrs) \$500 Damage Deposit Maximum = 224 people	The Oaks(full room): Friday - \$1550: May-Oct Saturday - \$1,950: May-Oct, \$1550: Nov-Apr Sun-Th, Fri (Nov-Apr): \$525: 7am -- 11am \$965: 7am – 4pm \$1100: 7am – 11pm Maximum = 350 People	Not Applicable – Do not collect	<u>May-October</u> Fri: \$5500 Sat: \$6000 Sun-TH: \$5250 <u>Nov-Apr</u> Fri: \$4500 Sat: \$5000 Sun: \$4250 Maximum = 350 people Package rates which include full-service bar, but meal cost is not included in price	Friday \$650 (min food purchase of \$3,000) Saturday \$850 (min food purchase of \$4,000) Sunday-Thursday \$500 (min food purchase of \$2000) Maximum = 325 People
Gym	Full Gymnasium Daily Usage Class 1 Fees based on set-up and clean up of event Class 2 \$35 per hour \$280 Class 3 \$55 per hour \$440 Groups of 50 or more =\$20hr Custodial Charge	Apple Valley Community Center 2 full bb courts Non-Comm/Ind: \$100hr \$500 full day Comm/For profit: \$180hr/\$800day	\$64 per hour (Sept–Apr) \$48 per hour (May– Aug)	Athletic Use: \$69Hr Resident, \$79Hr Non-Resident Non- Athletic Use: Resident \$90 per hour Non-Resident \$100 per hour Wedding Receptions: Resident \$900 per day Non-resident \$1300 per day Maximum=300 people		
½ gym	No ½ gym rental	1 full bb court No-Comm/Ind: \$60hr Commercial/For profit: \$100hr	\$38 per hour (Sept – Apr) \$26 per hour (May – Aug)			
Classroom	Class 1 Fees based on set-up and clean up of event Class 2 \$25 per 3 hours Class 3 \$30 per 3 hours	Apple Valley Community Center Community Room (40 max-includes monitor and screen)-Not for profit and private parties: \$30 per hour Commercial/For Profit: \$40 per hour	Board Room (35) \$30hr Res, \$35hr Non-Res Lone Oak (100) \$60hr Res, \$65hr Non-Res (Half) \$35hr Res, \$40hr Non-Res Oasis (60) \$60hr Res, \$65hr Non-Res North, Central or South (15) \$22 Resident, \$25 Non-Res	Armory Room; \$37 per hour Resident, \$47 per hour Non-Resident Community Room; \$42 per hour Resident \$52 per hour Non-Resident		

Parks & Recreation Commission Regular Meeting: November 25, 2024

AGENDA ITEM: Director's Report	AGENDA SECTION: NEW BUSINESS
PREPARED BY: Dan Schultz, Parks & Recreation Director	AGENDA NO. 7.a.
ATTACHMENTS:	APPROVED BY: DLS
RECOMMENDED ACTION: None, discussion only.	

BACKGROUND

Park Improvement Fund Balance as of October 31, 2024: \$6,073,670.80

Inflows to the Park Improvement Fund last month were as follows:

Dedication fees – \$0

Grants/Other - \$0

Interest - \$5,767.82

Donations - \$0

Expenditures – \$324,528.53 (Park planning and project costs)

Indoor Ice Update – Rosemount City staff recently met with staff from the City of Eagan to discuss the ice needs of both of our communities. We came away feeling good about the discussion and will continue to communicate with each other on how we might jointly meet the ice needs of our skaters. Staff also met with a consultant out of Colorado, Ballard – King, who is doing an indoor ice feasibility study for the Farmington Youth Hockey Association. He had a good discussion about ice needs in our region and how those needs might be met.

RECOMMENDATION

None, discussion only.