

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

- a. Oath of Office

2. APPROVAL OF AGENDA

3. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGMENTS

- a. Certificate of Achievement for Excellence in Financial Reporting Award

4. RESPONSE TO PUBLIC COMMENT

5. PUBLIC COMMENT

Individuals will be allowed to address the Council on subjects that are not a part of the meeting agenda. Typically, replies to the concerns expressed will be made via letter or phone call within a week or at the following council meeting.

6. CONSENT AGENDA

- a. Bill Listings
- b. Minutes of the December 17, 2024 Regular Meeting Minutes
- c. Appointment of Acting Mayor
- d. Designation of Official Newspaper
- e. Naming of Depositories and Financial Institutions
- f. Annual Electronic Funds Transfer Authorization
- g. Appoint Directors - Dakota 911 Center
- h. Donation Acceptance from the Hosanna Community Impact Team
- i. 2025 Solid Waste Haulers Licenses
- j. 2025 Community Development Block Grant (CDBG) Allocation
- k. MnDOT Agreement for TH 3

7. PUBLIC HEARINGS

8. UNFINISHED BUSINESS

9. NEW BUSINESS

- a. Establishing Cannabis and Hemp Business Regulations

10. ANNOUNCEMENTS

- a. City Staff Updates
- b. Upcoming Community Calendar

11. ADJOURNMENT

City Council Regular Meeting: January 7, 2025

AGENDA ITEM: Oath of Office	AGENDA SECTION: CALL TO ORDER/PLEDGE OF ALLEGIANCE
PREPARED BY: Erin Fasbender, City Clerk	AGENDA NO. 1.a.
ATTACHMENTS:	APPROVED BY: LJM
RECOMMENDED ACTION: Administer Oath of Office	

BACKGROUND

Following the results of the November 5, 2024 election, Heidi Freske and Paul Theisen will each be sworn in as Councilmembers for a four-year term.

RECOMMENDATION

Administer Oath of Office.

City Council Regular Meeting: January 7, 2025

AGENDA ITEM: Certificate of Achievement for Excellence in Financial Reporting Award	AGENDA SECTION: PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGMENTS
PREPARED BY: Teah Malecha, Administrative Services Director	AGENDA NO. 3.a.
ATTACHMENTS: ACFR Award	APPROVED BY: LJM
RECOMMENDED ACTION: Acknowledge the Award Earned by the City and Finance Staff	

BACKGROUND

The City of Rosemount has received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the 2023 Annual Comprehensive Financial Report (ACFR).

The GFOA's Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting and its attainment represents a significant accomplishment for the City and staff. This is the 28th consecutive year that the City has received this prestigious national award. In order to receive this award, the government entity needs to publish an easily readable and efficiently organized ACFR and satisfy both the generally accepted accounting principles (GAAP) and applicable legal requirements. The Certificate of Achievement is valid for one year.

Thank you to the Finance staff for their continuous hard work in achieving this honor.

RECOMMENDATION

Staff recommends that the City Council acknowledge the award earned by the City and Finance staff.



GOVERNMENT FINANCE OFFICERS ASSOCIATION
NEWS RELEASE

FOR IMMEDIATE RELEASE

12/31/2024

For more information contact:
Michele Mark Levine, Director/TSC
Phone: (312) 977-9700
Fax: (312) 977-4806
Email: mlevine@gfoa.org

(Chicago, Illinois)—Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to **City of Rosemount** for its annual comprehensive financial report for the fiscal year ended December 31, 2023. The report has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the report.

The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources, and practical research for more than 21,000 members and the communities they serve.



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**City of Rosemount
Minnesota**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

December 31, 2023

Christopher P. Morill

Executive Director/CEO



**The Government Finance Officers Association of
the United States and Canada**

presents this

AWARD OF FINANCIAL REPORTING ACHIEVEMENT

to

Finance Department
City of Rosemount, Minnesota



The Award of Financial Reporting Achievement is presented by the Government Finance Officers Association to the department or individual designated as instrumental in the government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.

Executive Director

Christopher P. Morrell

Date: 12/31/2024

Council Check Register by GL
Council Check Register and Summary

11/30/2024 -- 12/31/2024

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
10008	12/16/2024		103061 ICMA RETIREMENT CORP							
		2,989.78			1178	12122411324012	7020.2134.01		DEFERRED COMPENSATION - MISSIO	PAYROLL FUND
		2,989.78								
161041	12/12/2024		105567 A & J OUTDOOR POWER LLC							
		1,484.90	PARTS		1026	16158	1330.6231		EQUIPMENT REPAIR SUPPLIES	FLEET MAINTENANCE
		1,484.90								
161042	12/12/2024		103430 ACE SURFACES NORTH AMERICA INC							
		6,750.03	LIFE TIME PAY APP 3		1027	0034101-32C-03	4312.6520		BUILDING AND STRUCTURES	2022-23 - LIFETIME CLUB
		6,750.03								
161043	12/12/2024		103319 ACTION TARGET INC							
		4,615.02	AMMO & RANGE VACUUM		1028	410867	4316.6580		OTHER EQUIPMENT	2023-08 - PD & PW BUILDING (20
		4,615.02								
161044	12/12/2024		102914 AMERICAN MAILING MACHINES							
		291.38	INK CART & SEALING SOLUTION		1029	IN122747	1120.6231		EQUIPMENT REPAIR SUPPLIES	GENERAL GOVERNMENT
		291.38								
161045	12/12/2024		100285 BANCARD MIDWEST							
		273.00	CR. CARD TERMINAL - PW BLDG		1030	12821	1120.6242		MINOR EQUIPMENT	GENERAL GOVERNMENT
		273.00								
161046	12/12/2024		102708 BLUEBEAM INC							
		1,100.00	BLUEBEAM LICENSE		1031	2132236	1240.6318		SOFTWARE FEES	BUILDING INSPECTIONS
		1,100.00								
161047	12/12/2024		103378 BOELTER LLC							
		37,264.97	LIFE TIME PAY APP 6		1032	0034101-11A-06	4312.6520		BUILDING AND STRUCTURES	2022-23 - LIFETIME CLUB
		37,264.97								
161048	12/12/2024		103531 BRYAN ROCK PRODUCTS INC							
		8,089.24	RED ROCK		1033	67867	1520.6238		OTHER MAINTENANCE SUPPLIES	PARKS MAINTENANCE
		8,089.24								
161049	12/12/2024		101385 BUSINESS ESSENTIALS							
		26.20	NOTARY STAMP - S. SAUNDERS		1034	IN-50512	1130.6210		OFFICE SUPPLIES	ADMINISTRATIVE SERVICES
		26.20								
161050	12/12/2024		103489 CALLTOWER							

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11/30/2024 -- 12/31/2024

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161050	12/12/2024		103489 CALLTOWER						Continued...	
		4,517.85	DEC'24 TEAMS PHONES		1035	202263404	1120.6321		TELEPHONE	GENERAL GOVERNMENT
		4,517.85								
161051	12/12/2024		103228 CEDAR RIDGE LANDSCAPING INC							
		14,308.90	LIFE TIME PAY APP 10		1036	10	4312.6520		BUILDING AND STRUCTURES	2022-23 - LIFETIME CLUB
		14,308.90								
161052	12/12/2024		100101 CERTIFIED RECYCLING LLC							
		30.00	MATRESS		1037	84146	1320.6456		OTHER MISCELLANEOUS CHARGES	STREET MAINTENANCE
		30.00								
161053	12/12/2024		102772 CHARTER COMMUNICATIONS							
		16.88	DEC'24 FS1 CABLE		1038	175314201112124	1220.6326		OTHER COMMUNICATION COSTS	FIRE
		34.82	ARENA TV BUNDLE		1039	175314901112124	6500.6384		MACHINERY & EQUIPMENT REPAIRS	ICE ARENA
		51.70								
161054	12/12/2024		103541 CITY OF APPLE 1							
		900.00	USE OF VAC DUMP SITE		1040	7997	6200.6456		OTHER MISCELLANEOUS CHARGES	SEWER UTILITY
		900.00								
161055	12/12/2024		103544 CITY OF FARMINGTON							
		97.00	SENIOR TRIP REIMBURSEMENT		1041	7156	1510.6310		PROFESSIONAL SERVICES	PARK & RECREATION
		97.00								
161056	12/12/2024		101960 CITY OF INVER GROVE HTS							
		1,800.00	EMR CLASS NEW HIRES		1042	24-02	1220.6453		TRAINING COSTS	FIRE
		1,800.00								
161057	12/12/2024		101491 COMMERCIAL RECREATION SPEC							
		700.00	SPLASH PAD ACTIVATOR		1043	26939	1520.6220		OPERATING SUPPLIES	PARKS MAINTENANCE
		700.00								
161058	12/12/2024		103560 CORPORATE MECHANICAL INC							
		962.50	DECEMBER BILLING		1044	C002454	1510.6384		MACHINERY & EQUIPMENT REPAIRS	PARK & RECREATION
		962.50	DECEMBER BILLING		1045	C002454	6500.6384		MACHINERY & EQUIPMENT REPAIRS	ICE ARENA
		1,925.00								
161059	12/12/2024		103565 CROWN RENTAL							
		30.00	PROPANE		1046	419764-2	1330.6222		FUELS	FLEET MAINTENANCE
		30.00								

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161059	12/12/2024		103565 CROWN RENTAL						Continued...	
161060	12/12/2024		103568 DAKOTA AWARDS & ENGRAVING							
		110.50	RETIREMENT PLAQUES DAY, LEHR		1047	28691	1180.6456		OTHER MISCELLANEOUS CHARGES	HUMAN RESOURCES
		37.50	PRIZE FOR WELLNESS/CHILI		1048	28669	1180.6456		OTHER MISCELLANEOUS CHARGES	HUMAN RESOURCES
		148.00								
161061	12/12/2024		105568 DUBYA UNDERGROUND							
		2,000.00	REFUND HYDRANT METER DEPOSIT		1049	2024-0636	6100.2201		DEPOSITS PAYABLE	WATER UTILITY
		326.80-	REFUND HYDRANT METER DEPOSIT		1050	2024-0636	6100.4801.04		COMMERCIAL UTILITY REVENUE	WATER UTILITY
		26.55-	REFUND HYDRANT METER DEPOSIT		1051	2024-0636	6100.2061		SALES TAX PAYABLE	WATER UTILITY
		1,646.65								
161062	12/12/2024		103605 ECM PUBLISHERS INC							
		46.50	PUBLIC HEARING NOTICE		1052	1024287	1190.6343		LEGAL NOTICES	PLANNING & ZONING
		46.50	PUBLIC HEARING NOTICE		1053	1024285	1190.6343		LEGAL NOTICES	PLANNING & ZONING
		93.00								
161063	12/12/2024		100179 FIRST IMPRESSION GROUP							
		2,499.98	POSTAGE WINTER BROCHURE		1054	163729P	1510.6350		PRINTING COSTS	PARK & RECREATION
		2,499.98								
161064	12/12/2024		100156 GERTEN GREENHOUSES INC-446133							
		734.90	CHEMICAL		1057	232743/12	1520.6220		OPERATING SUPPLIES	PARKS MAINTENANCE
		1,288.70	STIHL PARTS		1058	232845/12	1520.6242		MINOR EQUIPMENT	PARKS MAINTENANCE
		2,023.60								
161065	12/12/2024		103256 GLOBAL SPECIALTY CONTRACTORS							
		179,550.00	LIFE TIME PAY APP 16		1059	PAY 16	4312.6520		BUILDING AND STRUCTURES	2022-23 - LIFETIME CLUB
		179,550.00								
161066	12/12/2024		103639 GRAINGER							
		128.62	SOAP		1060	WEB2573597364	1340.6221		CLEANING SUPPLIES	GOVERNMENT BUILDINGS
		128.62								
161067	12/12/2024		103275 HARTY MECHANICAL INC							
		114,573.52	LIFE TIIME PAY APP 15		1064	PAY 15	4312.6520		BUILDING AND STRUCTURES	2022-23 - LIFETIME CLUB
		114,573.52								
161068	12/12/2024		100360 HENNEPIN TECHNICAL COLLEGE							
		22,688.00	LECHER & SNEDDEKER ICPOET		1065	CI0000004055	1210.6453		TRAINING COSTS	POLICE

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161068	12/12/2024		100360 HENNEPIN TECHNICAL COLLEGE						Continued...	
		22,688.00								
161069	12/12/2024		103651 HOME DEPOT CREDIT SERVICE							
		227.64	STORAGE CONTAINERS		1066	9014386	1520.6238		OTHER MAINTENANCE SUPPLIES	PARKS MAINTENANCE
		248.00	TRANSFER PUMP & HOSE		1067	14768	6100.6242		MINOR EQUIPMENT	WATER UTILITY
		475.64								
161070	12/12/2024		105562 HOTSYS MINNESOTA							
		373.92	HOTSYS DETERGENT REFILL		1068	23290	1330.6384		MACHINERY & EQUIPMENT REPAIRS	FLEET MAINTENANCE
		373.92								
161071	12/12/2024		103394 IMPERIAL DADE							
		46.46	JANITORIAL SUPPLIES		1069	4316440	1510.6226		OTHER OPERATING SUPPLIES	PARK & RECREATION
		45.09	JANITORIAL SUPPLIES		1070	4316440	6500.6226		OTHER OPERATING SUPPLIES	ICE ARENA
		45.09	JANITORIAL SUPPLIES		1071	4316440	1510.6226		OTHER OPERATING SUPPLIES	PARK & RECREATION
		512.02	JANITORIAL SUPPLIES		1072	4312607	1510.6226		OTHER OPERATING SUPPLIES	PARK & RECREATION
		496.97	JANITORIAL SUPPLIES		1073	4312607	1510.6226		OTHER OPERATING SUPPLIES	PARK & RECREATION
		496.97	JANITORIAL SUPPLIES		1074	4312607	6500.6226		OTHER OPERATING SUPPLIES	ICE ARENA
		1,642.60								
161072	12/12/2024		100340 IN CONTROL INC							
		2,195.20	LS 12 PHASE MONITOR		1075	S-INV02093	6200.6310		PROFESSIONAL SERVICES	SEWER UTILITY
		2,195.20								
161073	12/12/2024		100067 INSPECTRON INC							
		2,606.25	INSPECTRON INVOICE NOV 2024		1076	1421	1240.6310		PROFESSIONAL SERVICES	BUILDING INSPECTIONS
		2,606.25								
161074	12/12/2024		100386 INTEREUM							
		393,855.32	PAYMENT #2 - PW/PD FURNITURE		1077	213848	4316.6560		FURNITURE AND FIXTURES	2023-08 - PD & PW BUILDING (20
		393,855.32								
161075	12/12/2024		103298 JERRY'S FLOOR STORE							
		59,209.74	LIFE TIM PAY APP 10		1078	PAY 10	4312.6520		BUILDING AND STRUCTURES	2022-23 - LIFETIME CLUB
		8,196.11	LIFE TIE PAY APP 6		1079	PAY 6	4312.6520		BUILDING AND STRUCTURES	2022-23 - LIFETIME CLUB
		67,405.85								
161076	12/12/2024		105569 JOHNSON FITNESS & WELLNESS							
		72,396.36	FITNESS EQUIPMENT AT NEW PD/PW		1080	22-044233	4316.6580		OTHER EQUIPMENT	2023-08 - PD & PW BUILDING (20
		72,396.36								

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
161076	12/12/2024		105569 JOHNSON FITNESS & WELLNESS						Continued...	
161077	12/12/2024		103668 KENNEDY & GRAVEN, CHARTERED							
		142.50	NOVEMBER NON RETAINER		1081	185072	1120.6314		LEGAL SERVICES	GENERAL GOVERNMENT
		114.00	NOVEMBER NON RETAINER		1082	185072	2100.6314		LEGAL SERVICES	PORT AUTHORITY
		541.50	NOVEMBER NON RETAINER		1083	185072	4635.6314		LEGAL SERVICES	2022-09 - AMBER FIELDS 2ND (OU
		209.00	NOVEMBER NON RETAINER		1084	185072	1120.6314		LEGAL SERVICES	GENERAL GOVERNMENT
		152.00	NOVEMBER NON RETAINER		1085	185072	1120.6314		LEGAL SERVICES	GENERAL GOVERNMENT
		190.00	NOVEMBER NON RETAINER		1086	185072	4314.6314		LEGAL SERVICES	2023-04 - 2023 PAVEMENT MGMT
		173.91	PW RETAINER		1087	185068	1120.6314		LEGAL SERVICES	GENERAL GOVERNMENT
		173.91	PLANNING RETAINER		1088	185069	1120.6314		LEGAL SERVICES	GENERAL GOVERNMENT
		1,878.28	PD RETAINER		1089	185070	1120.6314		LEGAL SERVICES	GENERAL GOVERNMENT
		203.00	PORT AUTH RETAINER		1090	185073	2100.6314		LEGAL SERVICES	PORT AUTHORITY
		452.17	PARKS & REC RETAINER		1091	185071	1120.6314		LEGAL SERVICES	GENERAL GOVERNMENT
		921.73	ADMIN RETAINER		1092	185067	1120.6314		LEGAL SERVICES	GENERAL GOVERNMENT
		5,152.00								
161078	12/12/2024		102013 KIMLEY-HORN & ASSOCIATES INC							
		47,965.80	RAB - CONNEMARA & CR 73		1093	30073673	4320.6313		ENGINEERING SERVICES	2024-20 - CONNEMARA & AKRON RO
		47,965.80								
161079	12/12/2024		103299 KONE INC							
		6,777.05	LIFE TIME PAY APP 3		1094	PAY 3	4312.6520		BUILDING AND STRUCTURES	2022-23 - LIFETIME CLUB
		6,777.05								
161080	12/12/2024		103239 LTF CONSTRUCTION COMPANY LLC							
		185,000.00	LIFE TIME PAY APP 17		1095	PAY 17	4312.6520		BUILDING AND STRUCTURES	2022-23 - LIFETIME CLUB
		185,000.00								
161081	12/12/2024		100830 MANSFIELD OIL COMPANY							
		1,030.28	FUEL		1096	IN-00130276	1330.6222		FUELS	FLEET MAINTENANCE
		1,030.28								
161082	12/12/2024		102680 MARIE RIDGEWAY LICSW, LLC							
		1,000.00	THERAPY SESSIONS & CHECK-INS		1097	2978	1210.6310		PROFESSIONAL SERVICES	POLICE
		1,490.00	THERAPY SESSIONS & CHECK-INS		1098	2938	1210.6310		PROFESSIONAL SERVICES	POLICE
		780.00	MANDATORY CHECK-INS		1099	3018	1210.6310		PROFESSIONAL SERVICES	POLICE
		3,270.00								
161083	12/12/2024		100887 MCMULLEN INSPECTIONS INC							
		9,932.80	ELECTRICAL INSPECTIONS 12.1.24		1100	2024-0807	1240.6310		PROFESSIONAL SERVICES	BUILDING INSPECTIONS

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161083	12/12/2024		100887 MCMULLEN INSPECTIONS INC						Continued...	
		9,932.80								
161084	12/12/2024		103697 MENARDS-APPLE VALLEY							
		116.74	MOVING TOTES		1101	84596	1340.6224		SHOP SUPPLIES	GOVERNMENT BUILDINGS
		204.99	PD PW SUPPLIES		1102	84471	1340.6221		CLEANING SUPPLIES	GOVERNMENT BUILDINGS
		321.73								
161085	12/12/2024		103698 METRO AREA MGMT ASSN							
		50.00	2025 MAMA MEMBER MARTIN		1103	1996	1130.6451		DUES AND SUBSCRIPTIONS	ADMINISTRATIVE SERVICES
		50.00								
161086	12/12/2024		103700 METRO COUNCIL 2							
		84,490.00	NOVEMBER 2024 METRO SAC PMT		1104	2024-1204	1000.2063		METRO SAC PAYABLE	GENERAL FUND BALANCE SHEET
		844.90-	NOVEMBER 2024 METRO SAC PMT		1105	2024-1204	1120.4351		METRO SAC CHARGES	GENERAL GOVERNMENT
		83,645.10								
161087	12/12/2024		100258 MIDLAND GLASS CO							
		18,368.25	LIFE TIME PAY APP 12		1106	PAY 12	4312.6520		BUILDING AND STRUCTURES	2022-23 - LIFETIME CLUB
		18,368.25								
161088	12/12/2024		103591 MN DEPT OF LABOR & INDUSTRY							
		4,479.52	NOVEMBER 2024 SURCHARGE		1108	2024-1124	1000.2062.01		BUILDING PERMIT SURCHARGE	GENERAL FUND BALANCE SHEET
		45.00	NOVEMBER 2024 SURCHARGE		1109	2024-1124	1000.2062.02		BUILDING PERMIT SURCHARGE - SE	GENERAL FUND BALANCE SHEET
		179.00	NOVEMBER 2024 SURCHARGE		1110	2024-1124	1000.2062.03		ELECTRICAL PERMIT SURCHARGE	GENERAL FUND BALANCE SHEET
		49.00	NOVEMBER 2024 SURCHARGE		1111	2024-1124	1000.2062.06		HVAC PERMIT SURCHARGE	GENERAL FUND BALANCE SHEET
		71.00	NOVEMBER 2024 SURCHARGE		1112	2024-1124	1000.2062.04		PLUMBING PERMIT SURCHARGE	GENERAL FUND BALANCE SHEET
		27.00	NOVEMBER 2024 SURCHARGE		1113	2024-1124	1000.2062.05		SEWER PERMIT SURCHARGE	GENERAL FUND BALANCE SHEET
		97.01-	NOVEMBER 2024 SURCHARGE		1114	2024-1124	1120.4321		OTHER GENERAL GOVERNMENT CHARGES	GENERAL GOVERNMENT
		4,753.51								
161089	12/12/2024		103720 MN FIRE SERV CERT BOARD							
		25.00	HAZMAT RETEST-A. SALINAS		1107	13359	1220.6453		TRAINING COSTS	FIRE
		25.00								
161090	12/12/2024		101168 MN OCC HEALTH - LOCKBOX 135054							
		140.00	PRE-EMPLOYMENT AND RANDOM DRUG		1115	476498	1180.6315		PRE-EMPLOYMENT SCREENING SERVICE	HUMAN RESOURCES
		140.00								
161091	12/12/2024		100536 MNCAR							
		325.00	ERIC MNCAR DUES		1116	2025593	2100.6451		DUES AND SUBSCRIPTIONS	PORT AUTHORITY

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161091	12/12/2024		100536 MNCAR						Continued...	
		325.00								
161092	12/12/2024		103266 MUSKA ELECTRIC COMPANY							
		191,583.32	LIFE TIME PAY APP 15		1117	PAY 15	4312.6520		BUILDING AND STRUCTURES	2022-23 - LIFETIME CLUB
		191,583.32								
161093	12/12/2024		105570 NATIONAL LEAGUE OF CITIES							
		2,190.00	DIRECT MEMBER DUES		1118	191619	1130.6451		DUES AND SUBSCRIPTIONS	ADMINISTRATIVE SERVICES
		2,190.00								
161094	12/12/2024		105290 NATIONWIDE FIXTURES							
		56,073.09	LIFE TIME PAY APP 3		1119	PAY 3	4312.6520		BUILDING AND STRUCTURES	2022-23 - LIFETIME CLUB
		56,073.09								
161095	12/12/2024		103343 NEOTREKS INC							
		540.00	PLOW OPS SUBSCRIPTION		1120	4155	1320.6451		DUES AND SUBSCRIPTIONS	STREET MAINTENANCE
		540.00								
161096	12/12/2024		102140 NORTHERN LINES CONTRACTING INC							
		64,558.49	ASPEN AVE EXTENSION		1124	PAY VOUCHER #4	4318.6530		IMPROVEMENTS OTHER THAN BUILDI	2024-02 - ASPEN AVENUE EXTENSI
		64,558.49								
161097	12/12/2024		103218 NORTHERN LINES CONTRACTING INC							
		2,000.00	REFUND HYDRANT METER DEPOSIT		1121	HYD METER REFUND	6100.2201		DEPOSITS PAYABLE	WATER UTILITY
		739.10-	REFUND HYDRANT METER DEPOSIT		1122	HYD METER REFUND	6100.4801.04		COMMERCIAL UTILITY REVENUE	WATER UTILITY
		60.05-	REFUND HYDRANT METER DEPOSIT		1123	HYD METER REFUND	6100.2061		SALES TAX PAYABLE	WATER UTILITY
		1,200.85								
161098	12/12/2024		102865 NOVAK WEATHER CONSULTANTS							
		249.00	WEATHER CONSULTANT		1125	1177	1320.6451		DUES AND SUBSCRIPTIONS	STREET MAINTENANCE
		249.00								
161099	12/12/2024		100209 OFFICE OF MN IT SERVICES							
		84.15	LANGUAGE LINE		1126	W24100638	1210.6310		PROFESSIONAL SERVICES	POLICE
		84.15								
161100	12/12/2024		103324 OLYMPIC COMPANIES INC							

Council Check Register by GL
Council Check Register and Summary

11/30/2024 -- 12/31/2024

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
161100	12/12/2024		103324 OLYMPIC COMPANIES INC						Continued...	
		53,750.70	LIFE TIME PAY APP 13		1127	PAY 13	4312.6520		BUILDING AND STRUCTURES	2022-23 - LIFETIME CLUB
		53,750.70								
161101	12/12/2024		103333 PARVIN-CLAUSS SIGN CO. INC							
		28,500.00	LIFE TIME PAY APP 5		1128	PAY 5	4312.6520		BUILDING AND STRUCTURES	2022-23 - LIFETIME CLUB
		28,500.00								
161102	12/12/2024		102006 PELLICCI ACE 1							
		20.98	PAINTERS TAPE		1129	12979/R	1210.6220		OPERATING SUPPLIES	POLICE
		27.98	WALL ANCHORS		1130	13033/R	1340.6226		OTHER OPERATING SUPPLIES	GOVERNMENT BUILDINGS
		49.99	WET/DRY VACUUM 9 GAL		1131	12998/R	1210.6241		SMALL TOOLS	POLICE
		59.92	JANITORIAL SUPPLIES		1132	13002/R	1510.6233	00016100	BUILDING REPAIRS SUPPLIES	PARK & RECREATION
		158.87								
161103	12/12/2024		100589 PROFESSIONAL BEVERAGE SYSTEMS							
		310.06	RCC ICE MACHINE PM		1133	55749	1510.6384	00016100	MACHINERY & EQUIPMENT REPAIRS	PARK & RECREATION
		310.06								
161104	12/12/2024		103764 R & R SPECIALTIES OF WI							
		105.00	BLADE SHARPENING		1134	0083826-IN	6500.6242		MINOR EQUIPMENT	ICE ARENA
		105.00								
161105	12/12/2024		101275 REFLECTIONS WINDOW WASHING LLC							
		1,000.00	RCC TREE LIGHTING		1135	9232	1510.6384		MACHINERY & EQUIPMENT REPAIRS	PARK & RECREATION
		1,000.00								
161106	12/12/2024		103765 RENT 'N' SAVE							
		3,836.15	OCT PORTABLE REST ROOMS		1136	80993	1510.6392		OFFICE EQUIPMENT RENTALS	PARK & RECREATION
		440.05	NOV PORTABLE REST ROOMS		1137	80994	1510.6392		OFFICE EQUIPMENT RENTALS	PARK & RECREATION
		5,625.00	AUG PORTABLE REST ROOMS		1138	80126	1510.6392		OFFICE EQUIPMENT RENTALS	PARK & RECREATION
		9,901.20								
161107	12/12/2024		101716 RIECHMANN PEDERSON DESIGN INC							
		3,530.00	DESIGN WINTER BROCHURE		1139	1124197-1	1510.6350		PRINTING COSTS	PARK & RECREATION
		3,530.00								
161108	12/12/2024		103768 RINK-TEC INTERNATIONAL							
		2,911.95	AC & R SEPARATOR		1140	5962	6500.6384		MACHINERY & EQUIPMENT REPAIRS	ICE ARENA
		2,911.95								

Council Check Register by GL
Council Check Register and Summary

11/30/2024 -- 12/31/2024

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
161109	12/12/2024		103770 ROSEMOUNT EXPRESS ACCOUNT						Continued...	
		33.25	BACKGROUND FEE FOR CONTRACTOR		1141	1061	1340.6315		PRE-EMPLOYMENT SCREENING SERVIGOVERNMENT BUILDINGS	
		33.25	BACKGROUND RAMON MORENO		1142	1062	1340.6315		PRE-EMPLOYMENT SCREENING SERVIGOVERNMENT BUILDINGS	
		33.25	BACKGROUND NATIVIDAD GARCIA		1143	1063	1340.6315		PRE-EMPLOYMENT SCREENING SERVIGOVERNMENT BUILDINGS	
		33.25	BACKGROUND NADEZHDA CABRERA		1144	1064	1340.6315		PRE-EMPLOYMENT SCREENING SERVIGOVERNMENT BUILDINGS	
		<u>133.00</u>								
161110	12/12/2024		103777 SAM'S CLUB							
		547.52	PD PW SUPPLIES		1145	10240053190	1340.6221		CLEANING SUPPLIES	GOVERNMENT BUILDINGS
		555.91	BFAST W SANTA FOOD		1146	10239939187	1510.6226	00040503	OTHER OPERATING SUPPLIES	PARK & RECREATION
		<u>1,103.43</u>								
161111	12/12/2024		100419 SCHMITTY & SONS TRANSPORTATION							
		906.25	TROLLEY		1147	INV28245	2100.6333		OTHER TRANSPORTATION COSTS	PORT AUTHORITY
		<u>906.25</u>								
161112	12/12/2024		100194 SHI INTERNATIONAL CORP							
		120.00	TEAMS PHONES WALL MOUNTS (15)		1148	B19109749	4316.6220		OPERATING SUPPLIES	2023-08 - PD & PW BUILDING (20
		14,795.00	CLICKSHARE DEVICES PD/PW		1149	B19087949	4316.6570		OFFICE EQUIP, FURNISHINGS, IT	2023-08 - PD & PW BUILDING (20
		352.00	DISPLY CABLES FOR PD DOCKS		1150	B19103653	4316.6220		OPERATING SUPPLIES	2023-08 - PD & PW BUILDING (20
		459.00	SURGE PORTECTORS-POWER CABLES		1151	B19109858	4316.6220		OPERATING SUPPLIES	2023-08 - PD & PW BUILDING (20
		494.22	M365 G3 LICENSE		1152	B19100813	1130.6318		SOFTWARE FEES	ADMINISTRATIVE SERVICES
		652.00	LENOVO MONITORS FOR PD		1153	B19103010	4316.6570		OFFICE EQUIP, FURNISHINGS, IT	2023-08 - PD & PW BUILDING (20
		986.00	WEB CAMERAS AND MONITORS PD		1154	B19101836	4316.6220		OPERATING SUPPLIES	2023-08 - PD & PW BUILDING (20
		<u>17,858.22</u>								
161113	12/12/2024		100298 SRF CONSULTING GROUP INC							
		827.08	DUNMORE GREENWAY DESIGN		1155	12387.00-20	1510.6313	PDUNMO	ENGINEERING SERVICES	PARK & RECREATION
		<u>827.08</u>								
161114	12/12/2024		105571 STAR TRIBUNE							
		317.10	CITY HALL SUBSCRIPTION		1156	12255796	1120.6451		DUES AND SUBSCRIPTIONS	GENERAL GOVERNMENT
		<u>317.10</u>								
161115	12/12/2024		103795 STREICHER'S							
		1,002.33	9MM DUTY:147 GR, TACTICAL HST		1157	I1730996	1210.6220		OPERATING SUPPLIES	POLICE
		344.98	VON BANK SPRING/WINTER COAT		1158	I1729113	1210.6144		EMPLOYEE ALLOWANCES	POLICE
		<u>1,347.31</u>								
161116	12/12/2024		103278 SUMMIT FIRE PROTECTION							
		10,584.67	LIFE TIME PAY APP 11		1159	PAY 11	4312.6520		BUILDING AND STRUCTURES	2022-23 - LIFETIME CLUB

Council Check Register by GL
Council Check Register and Summary

11/30/2024 -- 12/31/2024

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
161116	12/12/2024		103278 SUMMIT FIRE PROTECTION						Continued...	
		10,584.67								
161117	12/12/2024		103118 TIMECLOCK PLUS LLC							
		72.00	SCHEDULE ANYWHERE OVERAGE		1160	INV00385669	1210.6318		SOFTWARE FEES	POLICE
		72.00								
161118	12/12/2024		102822 TRACKER,A DIVISION OF C2, LLC							
		6,420.00	INVEST MAINT 1/1/25-12/31/25		1161	INV-0624177	1000.1505		PREPAID ITEMS	GENERAL FUND BALANCE SHEET
		6,420.00								
161119	12/12/2024		103293 TWIN CITY HARDWARE							
		79,335.36	LIFE TIME PAY APP 5		1162	PAY 5	4312.6520		BUILDING AND STRUCTURES	2022-23 - LIFETIME CLUB
		79,335.36								
161120	12/12/2024		100435 TYLER TECHNOLOGIES INC							
		15,755.79	2025 SOFTWARE & SYSTEM MAINT.		1163	025-486905	1000.1505		PREPAID ITEMS	GENERAL FUND BALANCE SHEET
		15,755.79								
161121	12/12/2024		103818 US BANK 2							
		500.00	G.O. SERIES 2015A AGENT FEES		1164	7549652	3402.6721		INTEREST - BONDS	2015A - TIF REFUNDING BONDS (2
		550.00	G.O. UTILITY 2015A AGENT FEES		1165	7549645	3601.6721		INTEREST - BONDS	2015A - WELL #16 (UTILITY REVE
		550.00	G.O. SERIES 2015B AGENT FEES		1166	7549646	3003.6721		INTEREST - BONDS	2015B - CIP REFUNDING BONDS (2
		1,600.00								
161122	12/12/2024		103292 VARSITY SCOREBOARDS							
		19,595.00	UMORE SCOREBOARD INSTALL		1167	275610	2375.6383		IMPROVEMENT REPAIRS AND MAINTENANCE	INSURANCE
		19,595.00								
161123	12/12/2024		102481 WHITEWOOD GRAPHICS							
		599.00	STAIR GRAPHICS		1168	3170R	6500.6226		OTHER OPERATING SUPPLIES	ICE ARENA
		599.00								
161124	12/12/2024		103375 WRIGHT-HENNEPIN COOP ELECTRIC							
		27.95	DEC FIRE PANEL MONITORING		1169	35031786136	1510.6384	00016100	MACHINERY & EQUIPMENT REPAIRS	PARK & RECREATION
		27.95								
161125	12/12/2024		103832 WSB AND ASSOCIATES INC							
		1,116.00	ARCHITECT SERVICES CARAMORE		1170	026235-000-4	1510.6312	PCARAM	ARCHITECT SERVICES	PARK & RECREATION
		2,696.25	ARCHITECT SERVICES TALAMORE		1171	023270-000-16	1510.6312	PTALAM	ARCHITECT SERVICES	PARK & RECREATION
		5,048.00	FLINT HILLS TRAIL PROF SERV		1172	023450-000-15	1510.6312	PFLINT	ARCHITECT SERVICES	PARK & RECREATION

Council Check Register by GL
Council Check Register and Summary

11/30/2024 -- 12/31/2024

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
161125	12/12/2024		103832 WSB AND ASSOCIATES INC						Continued...	
		736.50	CENTRAL PARK		1173	027069-000-1	1510.6312	PCENTR	ARCHITECT SERVICES	PARK & RECREATION
		9,596.75								
161126	12/12/2024		105574 ZEISZLER CHIROPRACTIC CLINIC							
		300.00	WELLNESS CHAIR MASSAGES		1174	11.14.24	2350.6310		PROFESSIONAL SERVICES	WELLNESS
			WELLNESS							
		300.00								
161127	12/31/2024		101825 ABT MAILCOM							
		2,764.86	MONTHLY OUTSOURCING-UB BILLS		1219	50942	6100.6350		PRINTING COSTS	WATER UTILITY
		2,764.86								
161128	12/31/2024		100109 ADVANTAGE EMBLEM & SCREEN PRINTING							
		228.40	ROSEMOUNT PD SGT PATCH BADGES		1220	0680229-IN	1210.6220		OPERATING SUPPLIES	POLICE
		228.40								
161129	12/31/2024		105645 ALEXANDER'S MOBILITY SERVICES							
		914.00	MOVING SERVICES - COMPUTERS		1221	246998	4316.6317		OTHER PROFESSIONAL SERVICES	2023-08 - PD & PW BUILDING (20
		914.00								
161130	12/31/2024		103294 AMERICAN LEGAL PUBLISHING							
		1,135.45	2024 SUPPLEMENT PAGES		1222	39294	1120.6310		PROFESSIONAL SERVICES	GENERAL GOVERNMENT
		1,135.45								
161131	12/31/2024		105656 ART PARTNERS GROUP							
		464.40	BRIEFING ROOM WALL COVERING		1224	20268	4316.6560		FURNITURE AND FIXTURES	2023-08 - PD & PW BUILDING (20
		464.40								
161132	12/31/2024		101644 AXON ENTERPRISE INC							
		6,069.60	2ND PAYMENT ON FLEET CAMERAS		1225	INUS307148	4050.6220		OPERATING SUPPLIES	EQUIPMENT IMPROVEMENT
		6,069.60								
161133	12/31/2024		100877 BAYCOM INC							
		626.00	NEW CHIEF TAHOE-COMPUTER SETUP		1226	EQUIPINV_052650	1220.6580		OTHER EQUIPMENT	FIRE
		626.00								
161134	12/31/2024		102965 BOARMAN KROOS VOGEL GROUP INC							
		5,129.84	ARCH SERVICES PW/PD CAMPUS		1227	65001	4316.6312		ARCHITECT SERVICES	2023-08 - PD & PW BUILDING (20
		5,129.84								

Council Check Register by GL
Council Check Register and Summary

11/30/2024 -- 12/31/2024

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
161135	12/31/2024		101296 BOLTON & MENK INC						Continued...	
		1,239.50	PICKLEBALL/DOG PARK		1228	352227	1510.6520	PPICKLE	BUILDING AND STRUCTURES	PARK & RECREATION
		2,352.00	PICKLEBALL/DOG PARK		1229	352236	1510.6520	PPICKLE	BUILDING AND STRUCTURES	PARK & RECREATION
		<u>3,591.50</u>								
161136	12/31/2024		101385 BUSINESS ESSENTIALS							
		486.18	MULTI USE COPY PAPER		1230	OE-QT-82328-1	1210.6210		OFFICE SUPPLIES	POLICE
		<u>486.18</u>								
161137	12/31/2024		101083 CAMPBELL KNUTSON PA							
		12,052.00	OCTOBER LEGAL FEES		1231	10.2024	1210.6314		LEGAL SERVICES	POLICE
		9,021.97	NOVEMBER LEGAL FEES		1232	11.2024	1210.6314		LEGAL SERVICES	POLICE
		<u>21,073.97</u>								
161138	12/31/2024		103542 CITY OF BURNSVILLE							
		1,177.64	2024 SOUTH METRO JPA FEES		1233	2024-00000010	1320.6383		IMPROVEMENT REPAIRS AND MAINTENANCE	STREET MAINTENANCE
		191.70	2024 SOUTH METRO JPA FEES		1234	2024-00000010	1520.6383	PFLINT	IMPROVEMENT REPAIRS AND MAINTENANCE	PARKS MAINTENANCE
		<u>1,369.34</u>								
161139	12/31/2024		103559 COMPUTER INTEGRATION TECH							
		20.00	DOOR FOBS FOR NEW BUILDING		1235	389963	1120.6220		OPERATING SUPPLIES	GENERAL GOVERNMENT
		2,655.00	MANAGED BACKUP SERVICE		1236	389186	1130.6318		SOFTWARE FEES	ADMINISTRATIVE SERVICES
		2,655.00	CITY BACKUP SYSTEM		1237	391494	1120.6318		SOFTWARE FEES	GENERAL GOVERNMENT
		440.00	BCA MFA PROJECT		1238	390468	1120.6310		PROFESSIONAL SERVICES	GENERAL GOVERNMENT
		440.00	MFA PROJECT		1239	390468	1120.6310		PROFESSIONAL SERVICES	GENERAL GOVERNMENT
		831.00	M365 BACKUPS		1240	389132	1120.6318		SOFTWARE FEES	GENERAL GOVERNMENT
		858.00	M365 BACKUPS		1241	391426	1120.6318		SOFTWARE FEES	GENERAL GOVERNMENT
		<u>7,899.00</u>								
161140	12/31/2024		101554 CORE & MAIN LP1							
		40,919.58	IPERLS, MXUS & 1.5" METERS		1242	W044445	6100.6237.01		WATER METER PURCHASES	WATER UTILITY
		<u>40,919.58</u>								
161141	12/31/2024		103560 CORPORATE MECHANICAL INC							
		380.00	THERMOSTAT SERVICE CALL		1243	W80142	1510.6384		MACHINERY & EQUIPMENT REPAIRS	PARK & RECREATION
		575.00	PM AT FRC		1244	W80140	1510.6384		MACHINERY & EQUIPMENT REPAIRS	PARK & RECREATION
		<u>955.00</u>								
161142	12/31/2024		103565 CROWN RENTAL							
		60.00	PROPANE		1245	420237-2	1330.6222		FUELS	FLEET MAINTENANCE
		<u>60.00</u>								

Council Check Register by GL
Council Check Register and Summary

11/30/2024 -- 12/31/2024

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
161142	12/31/2024		103565 CROWN RENTAL						Continued...	
161143	12/31/2024		105655 CRU UTILITIES							
		2,000.00	REFUND HYDRANT METER DEPOSIT		1246	12.2024	6100.2201		DEPOSITS PAYABLE	WATER UTILITY
		141.27-	REFUND HYDRANT METER DEPOSIT		1247	12.2024	6100.4801.04		COMMERCIAL UTILITY REVENUE	WATER UTILITY
		11.48-	REFUND HYDRANT METER DEPOSIT		1248	12.2024	6100.2061		SALES TAX PAYABLE	WATER UTILITY
		<u>1,847.25</u>								
161144	12/31/2024		102069 CUSTOM APPAREL INC							
		4,536.12	UNIFORM ALLOWANCE-FF'S		1249	14254	1220.6144		EMPLOYEE ALLOWANCES	FIRE
		<u>4,536.12</u>								
161145	12/31/2024		100379 DAKOTA COUNTY PROPERTY							
		102.00	PLAT RECORDING		1250	948518	1190.6310		PROFESSIONAL SERVICES	PLANNING & ZONING
		46.00	DOCUMENT RECORDING		1251	948547	1190.6310		PROFESSIONAL SERVICES	PLANNING & ZONING
		<u>148.00</u>								
161146	12/31/2024		100612 DAKOTA UNLIMITED							
		30,478.00	CENTRAL PARK AMPHITHEATER RAIL		1252	160847	1520.6530	PCENTR	IMPROVEMENTS OTHER THAN BUILDI	PARKS MAINTENANCE
		<u>30,478.00</u>								
161147	12/31/2024		100699 DODGE OF BURNSVILLE							
		180.00	STEEL RIMS ADDED		1253	6134532/1	1210.6382		STRUCTURE REPAIRS AND MAINTENA	POLICE
		180.00	DISMOUNT 4 TIRES, ADDED STEEL		1254	6133875/1	4050.6550		MOTOR VEHICLES	EQUIPMENT IMPROVEMENT
		<u>360.00</u>								
161148	12/31/2024		103605 ECM PUBLISHERS INC							
		151.12	PUBLIC HEARING NOTICE		1255	1027215	1190.6343		LEGAL NOTICES	PLANNING & ZONING
		178.25	PUBLIC HEARING NOTICE		1256	1027210	1190.6343		LEGAL NOTICES	PLANNING & ZONING
		186.00	PUBLIC HEARING NOTICE		1257	1027211	1190.6343		LEGAL NOTICES	PLANNING & ZONING
		46.50	PUBLIC HEARING NOTICE		1258	1027212	1190.6343		LEGAL NOTICES	PLANNING & ZONING
		50.37	PUBLIC HEARING NOTICE		1259	1027216	1190.6343		LEGAL NOTICES	PLANNING & ZONING
		58.12	PUBLIC HEARING NOTICE		1260	1027209	1190.6343		LEGAL NOTICES	PLANNING & ZONING
		81.37	PUBLIC HEARING NOTICE		1261	1027214	1190.6343		LEGAL NOTICES	PLANNING & ZONING
		<u>751.73</u>								
161149	12/31/2024		105653 EDGE CONTRACTING, INC.							
		2,000.00	REFUND HYDRANT METER DEPOSIT		1262	12.2024	6100.2201		DEPOSITS PAYABLE	WATER UTILITY
		315.02-	REFUND HYDRANT METER DEPOSIT		1263	12.2024	6100.4801.04		COMMERCIAL UTILITY REVENUE	WATER UTILITY
		25.60-	REFUND HYDRANT METER DEPOSIT		1264	12.2024	6100.2061		SALES TAX PAYABLE	WATER UTILITY
		<u>1,659.38</u>								

Council Check Register by GL
Council Check Register and Summary

11/30/2024 -- 12/31/2024

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
161149	12/31/2024		105653 EDGE CONTRACTING, INC.						Continued...	
161150	12/31/2024		103611 EMERGENCY AUTOMOTIVE TECH							
		1,115.15	EATI SQUAD WORK		1265	JP11042442B	4050.6550.21		MOTOR VEHICLES-POLICE	EQUIPMENT IMPROVEMENT
		30.91	USB-A TO MINI-B CABLE, 15 FOO		1266	JP11042442C	1210.6210		OFFICE SUPPLIES	POLICE
		1,146.06								
161151	12/31/2024		105307 EPIC WRAPS							
		1,975.00	SQUAD 3530 WRAP REMOVAL		1267	70921	4050.6550.21		MOTOR VEHICLES-POLICE	EQUIPMENT IMPROVEMENT
		1,975.00								
161152	12/31/2024		103626 FRIEDGES LANDSCAPING INC							
		2,000.00	REFUND HYDRANT METER DEPOSIT		1269	12.2024	6100.2201		DEPOSITS PAYABLE	WATER UTILITY
		327.56-	REFUND HYDRANT METER DEPOSIT		1270	12.2024	6100.4801.04		COMMERCIAL UTILITY REVENUE	WATER UTILITY
		26.61-	REFUND HYDRANT METER DEPOSIT		1271	12.2024	6100.2061		SALES TAX PAYABLE	WATER UTILITY
		1,645.83								
161153	12/31/2024		103627 FRIENDS OF THE MISSISSIPPI RIVER							
		3,500.00	FEE FOR SERVICES AT A PARK		1272	RSMT2401	1510.6530	PWIKLU	IMPROVEMENTS OTHER THAN BUILDI	PARK & RECREATION
		3,500.00								
161154	12/31/2024		100734 GOLDEN OAK TREE SERVICE INC							
		2,000.00	TREE WORK		1273	12.2024	6300.6383		IMPROVEMENT REPAIRS AND MAINTENANCE	STORM WATER UTILITY
		4,000.00	BUCKTHORN REMOVAL		1274	12.2024	6300.6385		OTHER REPAIRS AND MAINTENANCE	STORM WATER UTILITY
		4,000.00	BUCKTHORN REMOVAL		1275	12.2024	6300.6385		OTHER REPAIRS AND MAINTENANCE	STORM WATER UTILITY
		4,500.00	TREE WORK		1276	12.2024	6300.6383		IMPROVEMENT REPAIRS AND MAINTENANCE	STORM WATER UTILITY
		7,000.00	TREE REMOVAL		1277	12.2024	1510.6383	PCARRO	IMPROVEMENT REPAIRS AND MAINTENANCE	PARK & RECREATION
		7,000.00	CARROLLS WOODS TREE REMOVAL		1278	12.2024	1510.6530	PCARRO	IMPROVEMENTS OTHER THAN BUILDI	PARK & RECREATION
		28,500.00								
161155	12/31/2024		103635 GOPHER STATE ONE-CALL							
		293.40	LOCATES		1279	4110726	6100.6310		PROFESSIONAL SERVICES	WATER UTILITY
		293.40	LOCATES		1280	4110726	6200.6310		PROFESSIONAL SERVICES	SEWER UTILITY
		293.40	LOCATES		1281	4110726	6300.6310		PROFESSIONAL SERVICES	STORM WATER UTILITY
		880.20								
161156	12/31/2024		103639 GRAINGER							
		456.14	CARD READER		1282	WEB2572025008	1330.6233		BUILDING REPAIRS SUPPLIES	FLEET MAINTENANCE
		456.14								
161157	12/31/2024		100352 HAMLINE UNIVERSITY							

Council Check Register by GL
Council Check Register and Summary

11/30/2024 -- 12/31/2024

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
161157	12/31/2024		100352 HAMLINE UNIVERSITY						Continued...	
		1,600.00	2025 MWP & AAD MEMBERSHIP		1283	12.2024	6300.6451		DUES AND SUBSCRIPTIONS	STORM WATER UTILITY
		1,600.00								
161158	12/31/2024		105658 HEARTLAND BUSINESS SYSTEMS, LLC							
		5,178.24	VERKADA CAMERA LICENSE		1284	749794-H	4316.6570		OFFICE EQUIP, FURNISHINGS, IT	2023-08 - PD & PW BUILDING (20
		6,766.36	VERKADA CAMERAS INTV ROOMS		1285	750520-H	4316.6570		OFFICE EQUIP, FURNISHINGS, IT	2023-08 - PD & PW BUILDING (20
		11,944.60								
161159	12/31/2024		103650 HIGHLAND SANITATION & RECYCLING							
		371.55	NOVEMBER TRASH		1286	1325409	1510.6374		TRASH	PARK & RECREATION
		217.95	NOVEMBER TRASH		1287	1325409	6500.6374		TRASH	ICE ARENA
		65.00	NOVEMBER TRASH		1288	1325409	1510.6374	00040704	TRASH	PARK & RECREATION
		64.59	NOVEMBER TRASH		1289	1325409	1510.6374	00016100	TRASH	PARK & RECREATION
		3,839.80	NOVEMBER TRASH		1290	1325409	1340.6374		TRASH	GOVERNMENT BUILDINGS
		4,558.89								
161160	12/31/2024		103651 HOME DEPOT CREDIT SERVICE							
		13,889.04	WORKSHOP ITEMS		1291	973927	4316.6580		OTHER EQUIPMENT	2023-08 - PD & PW BUILDING (20
		159.00	BATTERY BLOWER FOR STEEPLE CEN		1292	WM92848972	1510.6242	00016100	MINOR EQUIPMENT	PARK & RECREATION
		14,048.04								
161161	12/31/2024		103214 HOME DEPOT U.S.A. INC							
		199.60	20-27 GALLON TOTES FOR MOVING		1293	2024-0828	1340.6220		OPERATING SUPPLIES	GOVERNMENT BUILDINGS
		911.98	HUSKY ORGANIZER		1294	10626	4316.6580		OTHER EQUIPMENT	2023-08 - PD & PW BUILDING (20
		1,111.58								
161162	12/31/2024		103357 HUEBSCH							
		141.62	MATS		1295	20368026	1340.6381		BUILDING REPAIRS AND MAINTENAN	GOVERNMENT BUILDINGS
		141.62	MATS		1296	20361059	1340.6381		BUILDING REPAIRS AND MAINTENAN	GOVERNMENT BUILDINGS
		16.27	MATS		1297	20368027	1340.6381		BUILDING REPAIRS AND MAINTENAN	GOVERNMENT BUILDINGS
		16.27	MATS		1298	20364510	1340.6381		BUILDING REPAIRS AND MAINTENAN	GOVERNMENT BUILDINGS
		16.27	MATS		1299	20361060	1340.6381		BUILDING REPAIRS AND MAINTENAN	GOVERNMENT BUILDINGS
		203.12	MATS		1300	20364509	1340.6381		BUILDING REPAIRS AND MAINTENAN	GOVERNMENT BUILDINGS
		31.76	MATS		1301	20364514	1340.6381		BUILDING REPAIRS AND MAINTENAN	GOVERNMENT BUILDINGS
		31.76	MATS		1302	20368030	1340.6381		BUILDING REPAIRS AND MAINTENAN	GOVERNMENT BUILDINGS
		31.76	MATS		1303	20361063	1340.6381		BUILDING REPAIRS AND MAINTENAN	GOVERNMENT BUILDINGS
		35.76	MATS		1304	20361052	1340.6381		BUILDING REPAIRS AND MAINTENAN	GOVERNMENT BUILDINGS
		35.76	MATS		1305	20364501	1340.6381		BUILDING REPAIRS AND MAINTENAN	GOVERNMENT BUILDINGS
		35.76	MATS		1306	20368019	1340.6381		BUILDING REPAIRS AND MAINTENAN	GOVERNMENT BUILDINGS
		46.27	MATS		1307	20368028	1340.6381		BUILDING REPAIRS AND MAINTENAN	GOVERNMENT BUILDINGS

Council Check Register by GL
Council Check Register and Summary

11/30/2024 -- 12/31/2024

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
161162	12/31/2024		103357 HUEBSCH						Continued...	
		46.27	MATS		1308	20361061	1340.6381		BUILDING REPAIRS AND MAINTENAN	GOVERNMENT BUILDINGS
		46.27	MATS		1309	20364511	1340.6381		BUILDING REPAIRS AND MAINTENAN	GOVERNMENT BUILDINGS
		68.75	MATS		1310	20368029	1340.6381		BUILDING REPAIRS AND MAINTENAN	GOVERNMENT BUILDINGS
		68.75	MATS		1311	20361062	1340.6381		BUILDING REPAIRS AND MAINTENAN	GOVERNMENT BUILDINGS
		81.25	MATS		1312	20364512	1340.6381		BUILDING REPAIRS AND MAINTENAN	GOVERNMENT BUILDINGS
		<u>1,095.29</u>								
161163	12/31/2024		103373 INSIGHT EDGE							
		206.36	MILEAGE-COACHING SESSIONS		1313	1859	1180.6310		PROFESSIONAL SERVICES	HUMAN RESOURCES
		<u>206.36</u>								
161164	12/31/2024		103217 KRAUS-ANDERSON CONSTRUCTION CO							
		23,685.30	CONST. MGMT SERVICES		1315	67796	4316.6310		PROFESSIONAL SERVICES	2023-08 - PD & PW BUILDING (20
		<u>23,685.30</u>								
161165	12/31/2024		103697 MENARDS-APPLE VALLEY							
		265.74	SCREWS		1316	84956	1520.6238		OTHER MAINTENANCE SUPPLIES	PARKS MAINTENANCE
		46.65	AIRLINE FITTINGS		1317	85243	1520.6226		OTHER OPERATING SUPPLIES	PARKS MAINTENANCE
		4,967.96	60080		1318	84858	4316.6226		OTHER OPERATING SUPPLIES	2023-08 - PD & PW BUILDING (20
		54.97	BRASS FITTINGS		1319	85165	1520.6226		OTHER OPERATING SUPPLIES	PARKS MAINTENANCE
		9.56	123A BATTERIES		1320	84769	1220.6220		OPERATING SUPPLIES	FIRE
		99.13	CAN GAS RV ANTIFREEZE		1321	84286	1220.6222		FUELS	FIRE
		<u>5,444.01</u>								
161166	12/31/2024		101363 METRO SALES INC							
		254.04	RICOH COLOR COPIER		1322	INV2664454	1120.6350		PRINTING COSTS	GENERAL GOVERNMENT
		73.44	RICOH C300F COLOR COPIER		1323	INV2669178	1120.6392		OFFICE EQUIPMENT RENTALS	GENERAL GOVERNMENT
		<u>327.48</u>								
161167	12/31/2024		105628 MORTON SALT							
		9,528.91	SALT FOR SNOW AND ICE SEASON		1324	5403212564	1320.6324		RADIO UNITS	STREET MAINTENANCE
		<u>9,528.91</u>								
161168	12/31/2024		103736 MOTOROLA SOLUTIONS INC							
		230.04	MIC AND CHARGER FOR HANDHELD		1325	8282043009	1220.6324		RADIO UNITS	FIRE
		5,613.12	HANDHELD RADIO		1326	8282045261	1220.6324		RADIO UNITS	FIRE
		<u>5,843.16</u>								
161169	12/31/2024		105654 MUELLER, ANGELA							
		300.00	SC DAMAGE DEPOSIT REFUND		1223	12.2024	1000.2204		P&R - REFUND CLEARING	GENERAL FUND BALANCE SHEET

Council Check Register by GL
Council Check Register and Summary

11/30/2024 -- 12/31/2024

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
161169	12/31/2024		105654 MUELLER, ANGELA						Continued...	
		300.00								
161170	12/31/2024		105657 MYSTAIRE, INC.							
		7,941.00	DRYING CABINET		1327	0019140-IN	4316.6570		OFFICE EQUIP, FURNISHINGS, IT	2023-08 - PD & PW BUILDING (20
		7,941.00								
161171	12/31/2024		102140 NORTHERN LINES CONTRACTING INC							
		64,558.49	PAYMENT APPLICATION NO. 4		1328	4	4318.6530		IMPROVEMENTS OTHER THAN BUILDI	2024-02 - ASPEN AVENUE EXTENSI
		64,558.49								
161172	12/31/2024		103747 NORTHERN SAFETY TECH							
		2,413.35	31 36" POWER CORD "PIGTAILS"		1329	25624	4316.6220		OPERATING SUPPLIES	2023-08 - PD & PW BUILDING (20
		2,413.35								
161173	12/31/2024		102006 PELLICCI ACE 1							
		149.66	BOXES FOR MOVING AND OTHER		1330	13021/R	6100.6237		UTILITY SYSTEM MAINTENANCE SUP	WATER UTILITY
		22.99	BLOW TORCH		1331	13088/R	6100.6237		UTILITY SYSTEM MAINTENANCE SUP	WATER UTILITY
		4.33	NUTS/BOLTS		1332	13040/R	1520.6226		OTHER OPERATING SUPPLIES	PARKS MAINTENANCE
		176.98								
161174	12/31/2024		100139 PINE BEND PAVING INC							
		9,146.47	FINAL PAVING - HARMONY VILLAS		1333	243167D	4603.6530		IMPROVEMENTS OTHER THAN BUILDI	2017-02 - HARMONY VILLAS
		34,817.61	FINAL PAVING - HARMONY VILLAS		1334	243167D	4604.6530		IMPROVEMENTS OTHER THAN BUILDI	2018-12 - HARMONY VILLAS 2ND
		43,964.08								
161175	12/31/2024		102030 POPP, STACEY							
		288.00	SENIOR YOGA CLASSES		1351	12.2024	1510.6310		PROFESSIONAL SERVICES	PARK & RECREATION
		288.00								
161176	12/31/2024		105659 QUALITY LOCKSMITH SERVICES INC.							
		750.00	LOCKSMITH FOR PD SAFE		1335	QLS29316	1210.6310		PROFESSIONAL SERVICES	POLICE
		750.00								
161177	12/31/2024		103764 R & R SPECIALTIES OF WI							
		1,119.00	SERVICE CALL ZAMBONI		1336	0084073-IN	6500.6242		MINOR EQUIPMENT	ICE ARENA
		150.70	PARTS		1337	0084067-IN	6500.6242		MINOR EQUIPMENT	ICE ARENA
		1,269.70								
161178	12/31/2024		102669 ROSEMOUNT CAR SPA, LLC							
		2,460.60	CAR SPA BILL APRIL - DECEMBER		1338	25	1210.6310		PROFESSIONAL SERVICES	POLICE

Council Check Register by GL
Council Check Register and Summary

11/30/2024 -- 12/31/2024

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
161178	12/31/2024		102669 ROSEMOUNT CAR SPA, LLC						Continued...	
		2,460.60								
161179	12/31/2024		100194 SHI INTERNATIONAL CORP							
		170.87	SHARED TEAMS DEVICE LICENSE		1339	B19139793	4316.6220		OPERATING SUPPLIES	2023-08 - PD & PW BUILDING (20
		1,951.00	LENOVO THINKPAD X1 CARBON		1340	B19161989	1520.6570		OFFICE EQUIP, FURNISHINGS, IT	PARKS MAINTENANCE
		1,951.00	LENOVO THINKPAD X1		1341	B19122289	1220.6570		OFFICE EQUIP, FURNISHINGS, IT	FIRE
		30.00	CYBER ACOUSTICS SOUND BAR		1342	B19139892	4316.6570		OFFICE EQUIP, FURNISHINGS, IT	2023-08 - PD & PW BUILDING (20
		45.00	CAT6 CABLES FOR WALL PHONES		1343	B19132935	4316.6220		OPERATING SUPPLIES	2023-08 - PD & PW BUILDING (20
		77.00	MINI DISPLAY PORT TO HDMI ADAP		1344	B19143684	6100.6570		OFFICE EQUIP, FURNISHINGS, IT	WATER UTILITY
		90.00	1FT CAT CABLE CAMERAS		1345	B19121624	4316.6220		OPERATING SUPPLIES	2023-08 - PD & PW BUILDING (20
		4,314.87								
161180	12/31/2024		103409 SHORELINE LANDSCAPING							
		20,032.94	TALAMORE PARK PV-4 FINAL		1346	2024-1121	1510.6520	PTALAM	BUILDING AND STRUCTURES	PARK & RECREATION
		20,032.94								
161181	12/31/2024		103779 SHORT ELLIOT HENDRICKSON							
		387.80	HWY 3 RAB WM RELOCATION		1347	477374	4322.6313		ENGINEERING SERVICES	2025-01 - HWY 3 ROUNDABOUT
		39,069.85	WELL NO. 17		1348	479733	6100.6313		ENGINEERING SERVICES	WATER UTILITY
		39,457.65								
161182	12/31/2024		105652 SIGLER, JOSEPH & RANDEE							
		574.78	REFUND OVERPAYMENT ON ACCOUNT		1314	12.2024	6100.2201		DEPOSITS PAYABLE	WATER UTILITY
		574.78								
161183	12/31/2024		103787 SPEED PRINT INC							
		39.50	72 HOUR HEALTH & WELFARE FORMS		1349	90253	1210.6210		OFFICE SUPPLIES	POLICE
		39.50								
161184	12/31/2024		100122 ST CROIX RECREATION							
		48,315.00	TALAMORE PARK SUN SHELTER		1350	22177	1510.6520	PTALAM	BUILDING AND STRUCTURES	PARK & RECREATION
		48,315.00								
161185	12/31/2024		102259 STERICYCLE INC							
		157.04	SHRED IT NOVEMBER SERVICES		1352	8009166440	1210.6210		OFFICE SUPPLIES	POLICE
		157.04	SHRED IT OCTOBER SERVICES		1353	8008883391	1210.6210		OFFICE SUPPLIES	POLICE
		314.08								
161186	12/31/2024		101893 STOPSTICK LTD							
		114.00	3 CORD REELS		1354	0036398-IN	1210.6220		OPERATING SUPPLIES	POLICE

Council Check Register by GL
Council Check Register and Summary

11/30/2024 -- 12/31/2024

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
161186	12/31/2024		101893 STOPSTICK LTD						Continued...	
		114.00								
161187	12/31/2024		103795 STREICHER'S							
		1,863.88	SNEDDEKER VEST/PLATES/CARRIER		1355	11730548	1210.6144	00020106	EMPLOYEE ALLOWANCES	POLICE
		3,601.66	LECHER UNIFORMS & EQUIPMENT		1356	11730501	1210.6144		EMPLOYEE ALLOWANCES	POLICE
		5,465.54								
161188	12/31/2024		103477 SWAN COMPANIES INC							
		2,000.00	REFUND HYDRANT METER DEPOSIT		1357	12.2024	6100.2201		DEPOSITS PAYABLE	WATER UTILITY
		127.94-	REFUND HYDRANT METER DEPOSIT		1358	12.2024	6100.4801.04		COMMERCIAL UTILITY REVENUE	WATER UTILITY
		10.39-	REFUND HYDRANT METER DEPOSIT		1359	12.2024	6100.2061		SALES TAX PAYABLE	WATER UTILITY
		1,861.67								
161189	12/31/2024		102966 THE HUNTINGTON NAT'L BANK							
		26,898.65	TORO LEASE		1360	1265585	4050.6394		MACHINERY RENTALS	EQUIPMENT IMPROVEMENT
		26,898.65								
161190	12/31/2024		103802 THYSSENKRUPP E							
		290.64	RCC ELEVATOR SERVICE		1361	3008232202	1510.6384		MACHINERY & EQUIPMENT REPAIRS	PARK & RECREATION
		290.64	RCC ELEVATOR SERVICE		1362	3008232202	6500.6384		MACHINERY & EQUIPMENT REPAIRS	ICE ARENA
		581.28								
161191	12/31/2024		100127 TKDA ASSOCIATES							
		156.11	2025 SIP		1363	2024005852	4323.6313		ENGINEERING SERVICES	2025-02 - 2025 STREET IMPROVEM
		156.11								
161192	12/31/2024		103479 VADA CONTRACTING LLC							
		21,517.50	DUNMORE PAY APP - 2		1366	2024.12	1510.6520	PDUNMO	BUILDING AND STRUCTURES	PARK & RECREATION
		21,517.50								
161193	12/31/2024		103824 VERIZON WIRELESS							
		13.06	SCADA BACK UP DIALER		1367	9979466573	6100.6321		TELEPHONE	WATER UTILITY
		13.06	SCADA BACK UP DIALER		1368	9979466573	6200.6321		TELEPHONE	SEWER UTILITY
		13.07	SCADA BACK UP DIALER		1369	9979466573	6300.6321		TELEPHONE	STORM WATER UTILITY
		39.19								
161195	12/31/2024		103832 WSB AND ASSOCIATES INC							
		645.00	CARAMORE CROSSING 2ND & 3RD		1370	13547-000-52	4627.6313		ENGINEERING SERVICES	2021-08 - CARAMORE CROSSING 2N
		645.00	CARAMORE CROSSING 2ND & 3RD		1371	13547-000-52	4636.6313		ENGINEERING SERVICES	2022-10 - CARAMORE CROSSING 3R
		358.00	DOOLIN HEIGHTS		1372	16720-000-27	4620.6313		ENGINEERING SERVICES	2020-17 - DOOLIN HEIGHTS

Council Check Register by GL
Council Check Register and Summary

11/30/2024 -- 12/31/2024

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
161195	12/31/2024		103832 WSB AND ASSOCIATES INC						Continued...	
		580.50	EMERALD ISLE 2ND ADDITION		1373	17499-000-39	4624.6313		ENGINEERING SERVICES	2021-05 - EMERALD ISLE 2ND
		711.00	OMNI BREWING		1374	18668-000-25	4637.6313		ENGINEERING SERVICES	2022-12 - OMNI BREWING
		85.00	SKB EXPANSION PLAN REVIEW		1375	002235-150-64	4646.6313		ENGINEERING SERVICES	2022-25 - SKB EXPANSION
		895.00	AMBER FIELDS 1ST ADDITION		1376	17748-000-34	4607.6313		ENGINEERING SERVICES	2018-21 - AMBER FIELDS
		935.00	DUNMORE 3RD ADDITION		1377	17930-000-38	4626.6313		ENGINEERING SERVICES	2021-07 - DUNMORE 3RD
		1,020.00	PW/PD CAMPUS PROJECT		1378	23065-000-14	4316.6313		ENGINEERING SERVICES	2023-08 - PD & PW BUILDING (20
		739.50	TALAMORE 2ND & 3RD ADDITIONS		1379	19324-000-28	4652.6313		ENGINEERING SERVICES	2023-09 - TALAMORE 3RD
		322.50	TALAMORE 2ND & 3RD ADDITIONS		1380	19324-000-28	4631.6313		ENGINEERING SERVICES	2022-03 - BESTER PROPERTY
		782.75	AMBER FIELDS 5TH & 10TH ADD.		1381	20605-00-27	4641.6313		ENGINEERING SERVICES	2022-18 - AMBER FIELDS 5TH
		322.50	AMBER FIELDS 5TH & 10TH ADD.		1382	20605-00-27	4654.6313		ENGINEERING SERVICES	2023-11 - AMBER FIELDS 10TH
		11,742.25	FRONTIER FIBER INSPECTION		1383	26912-000-2	1310.6313		ENGINEERING SERVICES	ENGINEERING
		12,840.25	PROJECT BIGFOOT		1384	23927-000-12	4643.6313		ENGINEERING SERVICES	2022-21 - PROJECT BIGFOOT
		483.75	AMBER FIELDS 4TH & 9TH ADD.		1385	20570-000-27	4640.6313		ENGINEERING SERVICES	2022-17 - AMBER FIELDS 4TH
		911.50	AMBER FIELDS 4TH & 9TH ADD.		1386	20570-000-27	4653.6313		ENGINEERING SERVICES	2023-10 - AMBER FIELDS 9TH
		1,568.25	O2B CHILDCARE		1387	25601-000-6	1310.6313		ENGINEERING SERVICES	ENGINEERING
		161.25	RICH VALLEY 1ST ADDITION		1388	19220-000-29	4630.6313		ENGINEERING SERVICES	2021-12 - RICH VALLEY 1ST
		1,853.75	AMBER FIELDS 18TH ADDITION		1389	25320-000-7	4665.6313		ENGINEERING SERVICES	2024-11 - AMBER FIELDS 18TH
		2,246.25	CHANNEL AUAR REVIEW		1390	022322-000-12	1190.6310		PROFESSIONAL SERVICES	PLANNING & ZONING
		3,074.00	SCHAFER RICHARDSON APTS		1391	21280-000-16	4648.6313		ENGINEERING SERVICES	2022-27 - SHAFER RICHARDSON AP
		4,059.75	ISD 196 MIDDLE SCHOOL		1392	26152-000-4	4664.6313		ENGINEERING SERVICES	2024-10 - ROSEMOUNT MIDDLE SCH
		425.00	ROERS CO APARTMENTS		1393	21290-000-23	4650.6313		ENGINEERING SERVICES	2022-29 - ROERS APARTMENTS/AKR
		488.00	2024 TRAIL PAVEMENT REVIEW		1394	26426-000-3	1320.6313		ENGINEERING SERVICES	STREET MAINTENANCE
		6,364.75	BRAY HILL		1395	19959-000-8	4634.6313		ENGINEERING SERVICES	2022-08 - BRAY HILL
		64.50	AMBER FIELDS 8TH ADDITION		1396	21513-000-15	4649.6313		ENGINEERING SERVICES	2022-28 - AMBER FIELDS 8TH (RE
		645.00	AMBER FIELDS 2ND ADDITION		1397	20079-000-28	4635.6313		ENGINEERING SERVICES	2022-09 - AMBER FIELDS 2ND (OU
		645.00	ROSEWOOD COMMONS 2ND ADD		1398	21893-000-16	4655.6313		ENGINEERING SERVICES	2023-15 - ROSEWOOD COMMONS 2ND
		645.00	AUTUMN TERRACE		1399	21037-000-18	4647.6313		ENGINEERING SERVICES	2022-26 - AUTUMN TERRACE
		645.00	ROSEWOOD CROSSING 2ND ADDITION		1400	19979-000-17	4628.6313		ENGINEERING SERVICES	2021-09 - ROSEWOOD CROSSING 2N
		677.25	ECHELON AT AMBER FIELDS (AF 7)		1401	20847-000-23	4644.6313		ENGINEERING SERVICES	2022-22 - AMBER FIELDS 7TH
		677.25	EMERALD ISLE 3RD ADDITION		1402	19708-000-28	4633.6313		ENGINEERING SERVICES	2022-07 - EMERALD ISLE 3RD
		689.50	2023 SIP		1403	21997-000-15	4314.6313		ENGINEERING SERVICES	2023-04 - 2023 PAVEMENT MGMT
		713.75	AMBER FIELDS 3RD ADDITION		1404	20403-000-25	4639.6313		ENGINEERING SERVICES	2022-16 - AMBER FIELDS 3RD (OU
		744.50	LIFETIME CLUB		1405	20822-000-21	4312.6313		ENGINEERING SERVICES	2022-23 - LIFETIME CLUB
		8,466.00	MS4 & MONITORING 2024-25		1406	25921-000-6	6300.6313		ENGINEERING SERVICES	STORM WATER UTILITY
		899.00	2024 GENERAL STORMWATER		1407	24044-000-9	6300.6313		ENGINEERING SERVICES	STORM WATER UTILITY
		69,772.25								
24120201	12/2/2024		103031 BPAS-BENEFIT PLANS ADMIN SRVS							
		45.00			1005	1127249322910	7020.2133.06		VEBA CONTRIBUTIONS	PAYROLL FUND
		45.00								

Council Check Register by GL
Council Check Register and Summary

11/30/2024 -- 12/31/2024

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
24120201	12/2/2024		103031 BPAS-BENEFIT PLANS ADMIN SRVS						Continued...	
24120301	12/3/2024		100002 MN DEPT OF REVENUE							
		860.13			1002	112724909463	7020.2131.03		STATE WITHHOLDING	PAYROLL FUND
		24,821.90			1017	112724932293	7020.2131.03		STATE WITHHOLDING	PAYROLL FUND
		25,682.03								
24120302	12/3/2024		100447 MN STATE RETIREMENT SYSTEM							
		17,025.52			1018	112724932294	7020.2134.02		DEFERRED COMPENSATION - MSRS	PAYROLL FUND
		17,025.52								
24120303	12/3/2024		103032 WEX HEALTH INC							
		3,053.69			1006	1127249322911	7020.2133.05		HSA CONTRIBUTIONS	PAYROLL FUND
		196.15			1006	1127249322911	7020.2133.05		HSA CONTRIBUTIONS	PAYROLL FUND
		3,249.84								
24120304	12/3/2024		103710 MN CHILD SUPPORT							
		127.36			1011	1127249322916	7020.2136.01		CHILD SUPPORT	PAYROLL FUND
		127.36								
24120305	12/3/2024		103741 NATIONWIDE RET1							
		7,842.62			1013	1127249322918	7020.2134.03		DEFERRED COMPENSATION - NATION	PAYROLL FUND
		7,842.62								
24120306	12/3/2024		103742 NATIONWIDE RET2							
		4,697.26			1003	112724909464	7020.2134.03		DEFERRED COMPENSATION - NATION	PAYROLL FUND
		4,697.26								
24120401	12/4/2024		103507 AFLAC							
		609.44			1009	1127249322914	7020.2133.08		ADDITIONAL DISABILITY INSURANC	PAYROLL FUND
		609.44								
24120501	12/5/2024		101399 SUN LIFE FINANCIAL							
		965.65			3	1114249273910	7020.2133.10		SHORT TERM DISABILITY INSURANC	PAYROLL FUND
		668.14			21	111424927398	7020.2133.03		LIFE INSURANCE	PAYROLL FUND
		966.56			22	111424927399	7020.2133.09		LONG TERM DISABILITY INSURANCE	PAYROLL FUND
		.52-	11/2024 - ROUNDING		1021	112724932297	1120.6143		LIFE INSURANCE	GENERAL GOVERNMENT
		120.00	2024 ADJUST - S. MCMENOMY		1021	112724932297	1210.6143		LIFE INSURANCE	POLICE
		664.48			1021	112724932297	7020.2133.03		LIFE INSURANCE	PAYROLL FUND
		.18-	11/2024 - ROUNDING		1022	112724932298	1120.6143		LIFE INSURANCE	GENERAL GOVERNMENT
		966.56			1022	112724932298	7020.2133.09		LONG TERM DISABILITY INSURANCE	PAYROLL FUND

Council Check Register by GL
Council Check Register and Summary

11/30/2024 -- 12/31/2024

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
24120501	12/5/2024		101399 SUN LIFE FINANCIAL						Continued...	
		.04-	11/2024 - ROUNDING		1023	112724932299	1120.6143		LIFE INSURANCE	GENERAL GOVERNMENT
		965.65			1023	112724932299	7020.2133.10		SHORT TERM DISABILITY INSURANC	PAYROLL FUND
		5,316.30								
24121601	12/16/2024		103759 PUBLIC EMPLOYE1							
		81,188.87			1187	12122411324020	7020.2132.01		PERA WITHHOLDING	PAYROLL FUND
		81,188.87								
24121602	12/16/2024		100001 INTERNAL REVENUE SERVICE							
		8.46			1024	1210241316501	7020.2131.01		FEDERAL WITHHOLDING	PAYROLL FUND
		113.46			1025	1210241316502	7020.2131.02		FICA/MEDICARE WITHHOLDING	PAYROLL FUND
		40,223.92			1175	1212241132401	7020.2131.01		FEDERAL WITHHOLDING	PAYROLL FUND
		45,572.56			1186	1212241132402	7020.2131.02		FICA/MEDICARE WITHHOLDING	PAYROLL FUND
		85,918.40								
24121701	12/17/2024		103031 BPAS-BENEFIT PLANS ADMIN SRVS							
		45.00			1176	12122411324010	7020.2133.06		VEBA CONTRIBUTIONS	PAYROLL FUND
		45.00								
24121702	12/17/2024		103710 MN CHILD SUPPORT							
		127.36			1182	12122411324016	7020.2136.01		CHILD SUPPORT	PAYROLL FUND
		127.36								
24121703	12/17/2024		103741 NATIONWIDE RET1							
		7,000.39			1184	12122411324018	7020.2134.03		DEFERRED COMPENSATION - NATION	PAYROLL FUND
		7,000.39								
24121704	12/17/2024		103741 NATIONWIDE RET1							
		7,000.39			1184	12122411324018	7020.2134.03		DEFERRED COMPENSATION - NATION	PAYROLL FUND
		7,000.39								
24121705	12/17/2024		100447 MN STATE RETIREMENT SYSTEM							
		60,195.47			1189	1212241132404	7020.2134.02		DEFERRED COMPENSATION - MSRS	PAYROLL FUND
		60,195.47								
24121706	12/17/2024		100002 MN DEPT OF REVENUE							
		18,992.93			1188	1212241132403	7020.2131.03		STATE WITHHOLDING	PAYROLL FUND
		18,992.93								
24121707	12/17/2024		100447 MN STATE RETIREMENT SYSTEM							

Council Check Register by GL
Council Check Register and Summary

11/30/2024 -- 12/31/2024

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
24121707	12/17/2024		100447 MN STATE RETIREMENT SYSTEM						Continued...	
		60,195.47			1189	1212241132404	7020.2134.02		DEFERRED COMPENSATION - MSRS	PAYROLL FUND
		60,195.47								
24121801	12/18/2024		103032 WEX HEALTH INC							
		3,707.51			1177	12122411324011	7020.2133.05		HSA CONTRIBUTIONS	PAYROLL FUND
		3,707.51								
24121802	12/18/2024		103507 AFLAC							
		609.44			1180	12122411324014	7020.2133.08		ADDITIONAL DISABILITY INSURANC	PAYROLL FUND
		609.44								
24121803	12/18/2024		103032 WEX HEALTH INC							
		3,707.51			1177	12122411324011	7020.2133.05		HSA CONTRIBUTIONS	PAYROLL FUND
		3,707.51								
		2,909,155.36	Grand Total							

Payment Instrument Totals

Checks	2,512,881.47
EFT Payments	393,284.11
A/P ACH Payment	2,989.78
Total Payments	2,909,155.36

**ROSEMOUNT CITY COUNCIL
REGULAR MEETING PROCEEDINGS
DECEMBER 17, 2024**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Pursuant to due call and notice thereof, a regular meeting of the Rosemount City Council was held on Tuesday, December 17, 2024, at 7:00 PM. in Rosemount Council Chambers, 2875 145th Street West.

Mayor Weisensel called the meeting to order with Councilmembers Essler and Theisen. Councilmember Klimpel and Freske were absent.

APPROVAL OF AGENDA

Motion by Weisensel

Motion to approve the agenda.

Ayes: 3.

Nays: None. Motion carried.

PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGMENTS

- a. Robert Trail Library Presentation

Robert Trail Library Branch Manager, Terry Rumpza, provided an overview of the library's work in 2024 and future plans for 2025.

RESPONSE TO PUBLIC COMMENT

None.

PUBLIC COMMENT

None.

CONSENT AGENDA

Motion by Theisen **Second by** Essler

Motion to approve the consent agenda

Ayes: 3.

Nays: None. Motion Carried.

- a. Bill Listings
- b. Minutes of the December 3, 2024 Regular Meeting Minutes
- c. Minutes of the December 3, 2024 Work Session Proceedings
- d. 2025 Schedule of Rates and Fees
- e. Firefighter Relief Association Benefit Interest Rate Change

- f. Set Meeting Schedule for 2025
- g. Position Reclassification - Parks and Recreation
- h. 2024 SIP Acceptance
- i. Request by Minnesota Paving Materials for renewal of its interim use permit for a seasonal asphalt plant.
- j. Request by Frattalone Companies, Inc. for renewal of their 2025 SME permit
- k. Tree City USA Re-Certification
- l. Heroes and Helpers Donation Acceptance

PUBLIC HEARINGS

- a. Request by Keystone Development Partners for the vacation of certain drainage and utility easements.

Community Development Kienberger discuss to consider a request by Keystone Development Partners to vacate specific drainage and utility easements to construct a series of multi-tenant buildings that will contain primarily warehouse space with some small offices. The Planning Commission approved the applicant's site plan subject to the combining of the three parcels and the vacation of the subject easements.

Mayor Weisensel opened the public hearing at 7:15 p.m.

Motion by Weisensel

Motion to close the public hearing

Ayes: 3.

Nays: None. Motion carried.

Motion by Theisen Second by Essler

Motion to adopt a resolution vacating perimeter drainage and utility easements between Lots 6 and 7, Block 1, and between Lots 7 and 8, Block 1, Biscayne Business Park.

Ayes: 3.

Nays: None. Motion Carried.

UNFINISHED BUSINESS

None.

NEW BUSINESS

- a. UMore Ballfield Complex - Park Building Bids

Parks & Recreation Director Schultz provided an overview of the UMore Ballfield Complex development as there are plans for a park building to support the activities in the park (baseball/softball) and for the future pickle ball complex that is being built just south of the complex. The low bidder was Brennan Construction and the architect's cost estimate for the project was \$1,125,000 and the low bid came in at \$932,000.00. Staff anticipates the proposed project would start construction this winter and be

completed in the summer of 2025.

Motion by Theisen Second by Essler

Motion to Motion to accept the UMore Ballfield Park Building bids and award the contract to the low bidder, Brennan Construction.

Ayes: 3.

Nays: None. Motion Carried.

b. 2025-2034 Capital Improvement Plan

City Administrator Martin provided an overview to the City's ten-year Capital Improvement Plan (CIP). By engaging in a comprehensive capital planning process, the City can anticipate and save for large expenditures while ensuring that funds allocated towards these areas remain consistent.

The CIP was presented to the Parks & Recreation Commission this fall and recommended for approval. The CIP was presented at the City Council Work Session on December 3rd to prepare for final approval. The long-term funding projections for these funds has been discussed, as balances in some funds are at a point where additional contributions will be needed. Staff discussed with Council the opportunity to assign future General Fund excess balances to these accounts. Mr. Martin further discussed major highlights of the CIP.

Motion by Theisen Second by Essler

Motion to Motion to adopt the attached 10-year Capital Improvement Plan for 2025-2034

Ayes: 3.

Nays: None. Motion Carried.

ANNOUNCEMENTS

a. City Staff Updates

Chief Dahlstrom recapped the Hero in Helpers event this past week and thanked the community for coming out and supporting the event. Chief Springer recapped the recent Santa Parade event this past weekend.

b. Upcoming Community Calendar

Mayor Weisensel reviewed the calendar of events and upcoming meetings.

ADJOURNMENT

There being no further business to come before the City Council at the regular council meeting and upon a motion by Weisensel and a second by Essler the meeting was adjourned at 7:41 p.m.

Respectfully submitted,

Erin Fasbender
City Clerk

City Council Regular Meeting: January 7, 2025

AGENDA ITEM: Appointment of Acting Mayor	AGENDA SECTION: CONSENT AGENDA
PREPARED BY: Erin Fasbender, City Clerk	AGENDA NO. 6.c.
ATTACHMENTS:	APPROVED BY: LJM
RECOMMENDED ACTION: Motion to appoint Council Member Tami Klimpel to the position of Acting Mayor for the City of Rosemount for the year 2025.	

BACKGROUND

Mayor Weisensel recommends the appointment of Council Member Klimpel as Acting Mayor for the year 2025. All statutory cities are required to annually appoint a Council Member to the position of Acting Mayor to conduct meetings in the Mayor's absence.

RECOMMENDATION

Staff recommends the Council adopt a motion appointing Council Member Klimpel to the position of Acting Mayor for the City of Rosemount for the year 2025.

City Council Regular Meeting: January 7, 2025

AGENDA ITEM: Designation of Official Newspaper	AGENDA SECTION: CONSENT AGENDA
PREPARED BY: Erin Fasbender, City Clerk	AGENDA NO. 6.d.
ATTACHMENTS:	APPROVED BY: LJM
RECOMMENDED ACTION: Motion to designate Dakota County Tribune as the City's official newspaper for the year 2025.	

BACKGROUND

All statutory cities are required to designate an official newspaper each year. All required legal documents and notices for the City of Rosemount will be published in the official newspaper.

Staff received quotes from Star Tribune, St. Paul Pioneer Press and Dakota Tribune as follows:

Star Tribune:

- \$1.58 per line per day. Approximately \$17.90 per column inch. 12 lines per column inch.
- Notices are charged per line not per column inch.
- Pricing applies to legal notices/public hearing notices only.

Pioneer Press:

- \$7.70 per column inch per publication
- Sunday circulation is 124,711; may publish notice on any day of the week

Dakota Tribune:

- Cost for legal ads in 2025 is \$8.00 per column inch, plus \$20 charge for any typing.
- 2024 rate was \$7.75 per column inch.
- All publication notices are due by 10:00 am on Tuesday for publication in the same week.

Dakota Tribune circulation number is 2,825 paid subscribers with 99,000-100,000 average website views per month. Rosemount residents no longer receive a free copy of the Dakota County Tribune mailed to their residence or business, however residents interested in obtaining a copy can purchase online or at local convenience stores.

Per state statute 331A.04; If there are one or more qualified newspapers, the first priority for designating an official newspaper is that of a newspaper located within the political subdivision. As such, staff recommends that a motion be made to designate the Dakota County Tribune as the City's official newspaper.

RECOMMENDATION

Staff recommends that the City Council designate Dakota County Tribune as the City's official newspaper for the year 2025.

**CITY OF ROSEMOUNT
DAKOTA COUNTY, MINNESOTA**

RESOLUTION 2024-25

**A RESOLUTION NAMING DEPOSITORIES AND FINANCIAL
INSTITUTIONS FOR CITY FUNDS**

WHEREAS, the City of Rosemount is required to designate depositories and financial institutions for City funds.

THEREFORE, BE IT RESOLVED that the City Council of the City of Rosemount, hereby designates the following as depositories and financial institutions for City funds: Choice Bank, First Resource Bank, First State Bank of Rosemount, Merchants Bank, Oppenheimer & Co., Inc., RBC Capital Markets, LLC, Wells Fargo Advisors, and UMB Bank, N.A. for all authorized and suitable investments covered under Minnesota Statute Chapter 118A and the City's Investment Policy.

ADOPTED this 7th day of January, 2025, by the City Council of the City of Rosemount.

Jeffery D. Weisensel, Mayor

ATTEST:

Erin Fasbender, City Clerk

ELECTRONIC FUNDS TRANSFER AUTHORIZATION FORM

The City of Rosemount has adopted an Electronic Funds Transfer Policy for 2021 as required by Minnesota Statute §471.38. City council hereby authorizes the City Administrator, Administrative Services Director, Accounting Supervisor, and Payroll Specialist to make electronic funds transfers. These transfers can occur via bank wire or online banking. The City will maintain documentation of the electronic funds transfer according to retention practices.

ADOPTED this 7th day of January, 2025, by the City Council of the City of Rosemount.

Jeffery D. Weisensel, Mayor

ATTEST:

Erin Fasbender, City Clerk

City Council Regular Meeting: January 7, 2025

AGENDA ITEM: Appoint Directors - Dakota 911 Center	AGENDA SECTION: CONSENT AGENDA
PREPARED BY: Erin Fasbender, City Clerk	AGENDA NO. 6.g.
ATTACHMENTS:	APPROVED BY: LJM
RECOMMENDED ACTION: Appoint Mayor Weisensel as Director and Councilmember Theisen as Alternate to the Dakota 911 Center Board of Directors	

BACKGROUND

The Dakota 911 Center is the joint dispatch operation for police, fire and medical emergencies serving public safety agencies in Rosemount and other Dakota County communities. Dakota 911 is organized as a joint powers entity governed by a Board of Directors comprised of the JPA member agencies – Dakota County and the cities within Dakota County greater than 10,000 in population.

The terms of the Joint Powers Agreement describe the appointments to the Board of Directors.

Rosemount is among the entities making two-year appointments in odd-numbered years. Mayor Weisensel is the current Chair of the Board of Directors, and Councilmember Theisen has been the City's alternate Director.

RECOMMENDATION

Staff recommends that Mayor Weisensel be appointed as Director and Councilmember Theisen be appointed as Alternate for the two year term beginning in 2025.

City Council Regular Meeting: January 7, 2025

AGENDA ITEM: Donation Acceptance from the Hosanna Community Impact Team	AGENDA SECTION: CONSENT AGENDA
PREPARED BY: Mikael Dahlstrom, Police Chief	AGENDA NO. 6.h.
ATTACHMENTS: Resolution	APPROVED BY: LJM
RECOMMENDED ACTION: Motion to approve the acceptance of various kitchenware from the Hosanna Community Impact Team to be used in the new police department.	

BACKGROUND

The Hosanna Church of Rosemount has a Community Impact Team (CIT) that routinely offers to assist the police department with community engagement and a variety of other needs. Recently, they offered to donate kitchenware to help get staff settled in the new police department. The donation includes a pot and pan set, a knife block, drying rack, silverware and some dishes and bowls.

Our police department is thankful for their continued partnership and generosity.

RECOMMENDATION

Staff is recommending that the City Council approve the acceptance of the donation of kitchenware.

**CITY OF ROSEMOUNT
DAKOTA COUNTY, MINNESOTA**

RESOLUTION

A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS, the City of Rosemount is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts;

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

<u>Name of Donor</u>	<u>Amount</u>
Hosanna Church	Variety of kitchenware

WHEREAS, the terms or conditions of the donations, if any, are as follows:

To be used in the breakroom at the police department.

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

THEREFORE, NOW BE IT RESOLVED by the City Council of the City of Rosemount as follows:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

ADOPTED this 7th day of January, by the City Council of the City of Rosemount.

Jeffery D. Weisensel, Mayor

ATTEST:

Erin Fasbender, City Clerk

City Council Regular Meeting: January 7, 2025

AGENDA ITEM: 2025 Solid Waste Haulers Licenses	AGENDA SECTION: CONSENT AGENDA
PREPARED BY: Dan Schultz, Parks & Recreation Director	AGENDA NO. 6.i.
ATTACHMENTS:	APPROVED BY: LJM
RECOMMENDED ACTION: Motion to approve the license for the firms listed in the executive summary to haul solid waste in the City of Rosemount.	

BACKGROUND

As required by Ordinance 5-1-5, solid waste haulers in Rosemount are required to obtain a license from the City. The haulers listed below have submitted a 2025 Solid Waste Haulers License Application, have provided all of the information required in the application, and have paid their license fee.

1. Waste Management of MN Inc	Residential, Commercial, Construction
2. Lloyds Construction of Services Inc	Construction
3. Keith Krupenny and Sons	Construction
4. Tennis Roll Off, LLC	Construction
5. Anderson's Dumpster Box Service, Inc	Commercial, Construction
6. Nitti Sanitation Inc	Residential, Commercial
7. Aspen Waste Systems Inc	Commercial
8. Allied Waste Services of North America (Republic Services)	Residential, Commercial
9. Dicks Sanitation Inc.	Residential, Commercial
10. Highland Sanitation	Residential, Commercial
11. Inver Grove Sanitation Inc.	Residential, Commercial
12. LRS	Construction

RECOMMENDATION

Staff recommends the City Council approve the Solid Waste Haulers License Application for the firms listed above.

City Council Regular Meeting: January 7, 2025

AGENDA ITEM: 2025 Community Development Block Grant (CDBG) Allocation	AGENDA SECTION: CONSENT AGENDA
PREPARED BY: Adam Kienberger, Community Development Director	AGENDA NO. 6.j.
ATTACHMENTS: Estimated FY 2025 funds letter_RM, CDBG_application_resolution_Rosemount 2025	APPROVED BY: LJM
RECOMMENDED ACTION: Motion to adopt a resolution approving the 2025 CDBG application.	

BACKGROUND

Annually, the City receives federal Community Development Block Grant (CDBG) funds which are distributed by the Dakota County CDA.

The City was recently informed by the Dakota County Community Development Agency (CDA) that our estimated allocation for Program Year 2025 (July 1, 2025 – June 30, 2026) is approximately \$41,778. In 2024 our estimated amount was \$50,026 in Community Development Block Grant (CDBG) funds, which were allocated to the Home Improvement Loan Program.

To secure the grant money that is available, the city must prepare and submit an application that specifies eligible activities or projects to which the city intends to allocate the available funding. A completed application is due in January accompanied by an approved City Council resolution.

The final allocation amount may change as HUD finalizes their budget process over the next several months.

Proposed Activities

City staff is proposing that the estimated \$41,778 be allocated across two activities for 2025 – Home Improvement Grant Program, and Planning Activity – Downtown Framework Update.

Home Improvement Loan Program (\$11,778)

The Home Improvement Loan Program is a program administered by the CDA to benefit low/moderate income households in Rosemount making eligible improvements to their homes. This program was funded last year and grants us the maximum opportunity to benefit a wide audience in Rosemount and meet HUD's spenddown requirements in a timely manner. Some program details include:

The Home Improvement Loan Program assists low- and moderate-income homeowners with making repairs and improvements to their homes.

Home Improvement Loans are commonly used for:

- Roof replacement
- Furnace replacement
- Electrical and plumbing repairs
- Insulation
- Improvements for special needs, such as ramps, bathroom or kitchen modifications

Home Improvement Loans feature:

- Zero percent interest
- No monthly payments
- Repayable when ownership changes or you move from the property. You may be required to repay the loan if you refinance your home or take out a home equity loan.
- \$15,000 loan minimum; \$25,000 loan limit

In order to ensure we continue to receive our allocation, cities are required to spend down these funds within four years or they can revert to the CDA for reallocation to active programs.

The Home Improvement Loan Program is currently Rosemount's most effective program for protecting and maintaining existing naturally occurring affordable housing. The city recently entered into a preliminary agreement with the Dakota County CDA to utilize a portion of our Local Affordable Housing Aid (LAHA) to further bolster this program.

Planning Activity – Downtown Framework Update (\$30,000)

Originally adopted in 2004 and updated in 2017, the Development Framework for Downtown Rosemount was created to as a planning tool to be reflective of the community's vision for development and redevelopment opportunities in the downtown core.

From the 2017 update (located on the city's website):

The purpose of the Framework is to create and maintain Downtown in a manner consistent with the community vision. The Framework identifies and guides actions needed to achieve the vision. This update focuses on the section of the Framework that relates to redevelopment within Downtown. The update is a guide for public and private investment in Downtown, and it provides an updated description of the type and character of development desired for this area.

Staff is proposing a review of this document occur in late 2025/early 2026 as we prepare for the larger 2050 Comprehensive Plan update in mid-2026. This Downtown Framework will be used as a more in-depth look at Rosemount's downtown development opportunities and improvements ahead of the 2050 Comp Plan.

The Port Authority reviewed this proposal at their meeting on December 17, 2024 and voted to recommend approval by the City Council.

RECOMMENDATION

Staff is recommending approval of the attached resolution approving the Fiscal Year 2025 CDBG application.

November 14, 2024

Ms. Adam Kienberger
City of Rosemount
2875 145th Street W.
Rosemount, MN 55068

RE: CDBG Fiscal Year 2025 Allocation Estimate

Dear Mr. Kienberger,

Dakota County receives an annual allocation of Community Development Block Grant (CDBG) funds, which is a federal program administered by the Department of Housing and Urban Development (HUD). The program is designed to assist local governments with various community development projects and programs that primarily aid low- and moderate-income residents. Dakota County is considered an “Entitlement County”, and, as such, receives an annual allocation of federal CDBG funds. The Dakota County Board of Commissioners has chosen to allocate the CDBG funds amongst the various cities and townships in the County, as well use the funds for certain County programs. The Dakota County Community Development Agency (CDA) administers this program on behalf of Dakota County.

Each year, the city’s CDBG allocation is rebalanced to account for updated information in the American Community Survey provided by the Census Bureau for each city. Per HUD rules, the CDBG allocation is based on three factors: a community’s population, the number of people in poverty, and the number of overcrowded housing units. Each city receives a percentage of the annual Dakota County CDBG allocation based on the three factors. Because these factors change over time, the allocation each city receives will change over time.

The CDBG allocation Dakota County will receive for Program Year 2025 is not yet known and won’t be known until Congress passes and the President approves the Federal Fiscal Year 2025 federal budget. However, we believe it is prudent for each city to anticipate that the County will receive a similar amount to what was received for Program Year 2024, which was \$1,873,895.

The final Dakota County CDBG allocation affects the amount each city will receive for Program Year 2025. This amount may be more or less than what your city received for 2024. With that in mind, the estimated allocation for Rosemount for Program Year 2025 is **\$41,778**.

Please provide a contingency plan in your CDBG Program Year 2025 application that specifies which program(s) will receive more or less funding based on the final allocation. Please note that funding for any public service activities that the city may choose to fund with CDBG may be further reduced to ensure that the amount used for public services does not exceed 15 percent of the total Dakota County CDBG allocation.

If you have any questions, please feel free to contact me at (651) 675-4464 or mdykes@dakotacda.org.

Best Regards,
DAKOTA COUNTY COMMUNITY DEVELOPMENT AGENCY

A handwritten signature in cursive script that reads "Margaret M. Dykes".

Margaret M. Dykes
Asst. Director of Community and Economic Development

**CITY OF ROSEMOUNT
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**A RESOLUTION APPROVING THE APPLICATION
FOR FISCAL YEAR 2025 DAKOTA COUNTY COMMUNITY DEVELOPMENT
BLOCK GRANT FUNDING**

WHEREAS, the City of Rosemount is a participating jurisdiction with the Dakota County Community Development Block Grant (CDBG) Entitlement Program for Fiscal Year 2025 (ending June 30, 2026); and

WHEREAS, the Dakota County Community Development Agency (CDA) is a Subgrantee of Dakota County for the administration of the CDBG Program; and

WHEREAS, the Dakota County CDA has requested Fiscal Year 2025 CDBG applications be submitted by January 17, 2025, based on an allocation of funds approved in the Annual Action Plan.

NOW, THEREFORE, BE IT RESOLVED that the City of Rosemount hereby approves the following:

1. The Fiscal Year 2025 CDBG application is approved for submission to the Dakota County CDA.
2. The Mayor and City Clerk for the City of Rosemount is authorized to execute the application and all agreements and documents related to receiving and using the awarded CDBG funds.
3. The Dakota County CDA is designated as the administrative entity to carry out the CDBG program on behalf of the City of Rosemount, subject to future Subrecipient Agreements that may be required for specific CDBG-funded activities.

ADOPTED this 7th day of January, 2025.

By: _____

ATTEST:

City Council Regular Meeting: January 7, 2025

AGENDA ITEM: Approve MnDOT Cooperative Agreement for Highway 3 Roundabout	AGENDA SECTION: CONSENT AGENDA
PREPARED BY: Brian Erickson, City Engineer	AGENDA NO. 6.k.
ATTACHMENTS: Agreement	APPROVED BY: LJM
RECOMMENDED ACTION: Approve Cooperative Agreement with MnDOT for construction of a roundabout at Highway 3 and the Rosemount High School entrance.	

BACKGROUND

The City of Rosemount, Independent School District 196 and the Minnesota Department of Transportation have been working to complete the design of a roundabout on MN Highway 3 at the Rosemount High School entrance. With the completion of this design, MnDOT is preparing to advertise this project for bids. Since this work will require the relocation of a city water main, staff along with a consultant provided design documents to be included in MnDOT's bid package. This work will be completed by the MnDOT contractor; however, MnDOT requires an agreement as part of that work being completed

The majority of the cost for this road improvement will be borne by MnDOT with the exception of the city water main which will be funded by the city's Water Utility. That estimated cost is \$209,704.

In addition to the planned construction work, the cooperative agreement will lay out responsibilities for maintenance of these improvements. This would include snow removal, maintenance and repair on the high school entrance drive and connected trails and sidewalks. Staff and the City Attorney will be drafting an agreement between the City and ISD 196 to further clarify the responsibilities for maintenance and repair.

The City Attorney has reviewed and commented on the attached agreement. Staff has provided feedback to MnDOT and those comments have been clarified and the agreement is acceptable as presented.

RECOMMENDATION

Staff recommends City Council approve the Cooperative Agreement with MnDOT for construction of a roundabout at Highway 3 and the Rosemount High School entrance.

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
AND
CITY OF ROSEMOUNT
COOPERATIVE CONSTRUCTION
AGREEMENT**

State Project Number (SP):	<u>1921-107</u>	Estimated Amount Receivable
Trunk Highway Number (TH):	<u>3=115</u>	<u>\$209,703.66</u>
Federal Project Number (FP):	<u>HSIP FUNDS 1925(070)</u>	
Lighting System Feed Point:	<u>19A4</u>	

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State"), and the City of Rosemount, acting through its City Council ("City").

Recitals

1. The State will perform grading, bituminous surfacing, roundabout, ADA improvements, and lighting construction and other associated construction upon, along, and adjacent to Trunk Highway No. 3 at 142nd Street West according to State-prepared plans, specifications, and special provisions designated by the State as State Project No. 1921-107 (TH 3=115) ("Project"); and
2. The City has requested the State include in its contract water main construction; and
3. The City requests that it perform certain aspects of the construction engineering in connection with the water main construction and the State concurs in that request; and
4. The City will participate in the costs of the water main construction and associated State performed construction engineering; and
5. A separate agreement between the City and Independent School District No. 196 will address any maintenance responsibilities for 142nd Street West; and
6. Agreement No. 1057869 between the State and Dakota County will address the detour needed for the Project; and
7. Minnesota Statutes § 161.45, subdivision 2, allows for City-owned utility relocation to be included in a State construction contract, and payment by the City for such relocation according to applicable statutes and rules for utilities on trunk highways; and
8. Minnesota Statutes § 161.20, subdivision 2 authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority for the purposes of constructing, maintaining, and improving the trunk highway system.

Agreement

1. Term of Agreement; Survival of Terms; Plans; Incorporation of Exhibits

- 1.1. *Effective Date.*** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.
- 1.2. *Expiration Date.*** This Agreement will expire when all obligations have been satisfactorily fulfilled.

- 1.3. *Survival of Terms.*** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 4. Maintenance by the City; 9. Liability; Worker Compensation Claims; 11. State Audits; 12. Government Data Practices; 13. Governing Law; Jurisdiction; Venue; and 15. Force Majeure.
- 1.4. *Plans, Specifications, and Special Provisions.*** Plans, specifications, and special provisions designated by the State as State Project No. 1921-107 (TH 3=115) are on file in the office of the Commissioner of Transportation at St. Paul, Minnesota, and incorporated into this Agreement by reference ("Project Plans").
- 1.5. *Exhibits.*** The Preliminary Schedule "I" is on file in the office of the City Engineer and attached and incorporated into this Agreement.

2. Construction by the State

- 2.1. *Contract Award.*** The State will advertise for bids and award a construction contract to the lowest responsible bidder according to the Project Plans.
- 2.2. *Direction, Supervision, and Inspection of Construction.***
- A. *Supervision and Inspection by the State.*** The State will direct and supervise all construction activities performed under the construction contract, and except as provided below, perform all construction engineering and inspection functions in connection with the contract construction. All contract construction will be performed according to the Project Plans.
 - B. *Construction Engineering and Inspection by the City.*** The City will assign its City Engineer or other registered professional engineer to perform construction engineering in connection with the water main construction. The engineer so assigned will act under the supervision and direction of the State and be responsible for construction inspection, control of materials, staking and associated documentation for said construction. The construction will be performed according to the Project Plans and recognized and accepted practices and procedures as set forth in various State manuals, including Specifications No. 1601 through and including No. 1609 in the State's current "Standard Specifications for Construction". The City will furnish other personnel, services, supplies, and equipment needed to properly carry on the construction.
 - i. *Documentation of Construction Costs.*** At regular intervals after the State's contractor has started the water main construction, the City will prepare partial estimates of the construction costs according to the terms of the construction contract and immediately submit the partial estimates to the State. The City will also prepare the final estimate data for said construction and submit the final estimate to the State. Quantities listed on the partial and final estimates will be documented according to guidelines in the applicable documentation manual.
 - ii. *Final Inspection of Construction.*** Upon completion of the water main construction, the City will advise the State whether or not said construction should be accepted by the State as being performed in a satisfactory manner. If the City recommends that the State not accept the construction, then the City will, as part of their recommendation, identify the specific defects in the construction and the reasons why it should not be accepted. Any recommendations made by the City are not binding on the State. The State will determine, after considering the City's recommendations, whether or not the construction has been properly performed and whether to accept or reject it.

- iii. **Inspection of Other City Participation Construction.** The remainder of the City participation construction covered under this Agreement will be open to inspection by the City. If the City believes the City participation construction covered under this Agreement has not been properly performed or that the construction is defective, the City will inform the State District Engineer's authorized representative in writing of those defects. Any recommendations made by the City are not binding on the State. The State will have the exclusive right to determine whether the State's contractor has satisfactorily performed the City participation construction covered under this Agreement.

2.3. Plan Changes, Additional Construction, Etc.

- A. The State will make changes in the Project Plans and contract construction, which may include the City participation construction covered under this Agreement and will enter into any necessary addenda and change orders with the State's contractor that are necessary to cause the contract construction to be performed and completed in a satisfactory manner. The State District Engineer's authorized representative will inform the appropriate City official of any proposed addenda and change orders to the construction contract that will affect the City participation construction covered under this Agreement.
- B. The City may request additional work or changes to the work in the plans as part of the construction contract. Such request will be made by an exchange of letter(s) with the State. If the State determines that the requested additional work or plan changes are necessary or desirable and can be accommodated without undue disruption to the project, the State will cause the additional work or plan changes to be made.

- 2.4. **Satisfactory Completion of Contract.** The State will perform all other acts and functions necessary to cause the construction contract to be completed in a satisfactory manner.

- 2.5. **Permits.** The City will submit to the State's Utility Engineer an original permit application for all utilities owned by the City to be constructed hereunder that are upon and within the Trunk Highway Right-of-Way. Applications for permits will be made on State form "Application for Utility Permit On Trunk Highway Right-of-Way" (Form 2525).

- 2.6. **Utility Adjustments.** Adjustments to certain City-owned facilities, including but not limited to, valve boxes and frame and ring castings, may be performed by the State's contractor under the construction contract. The City will furnish the contractor with new units and/or parts for those in place City-owned facilities when replacements are required and not covered by a contract pay item, without cost or expense to the State or the contractor, except for replacement of units and/or parts broken or damaged by the contractor.

3. State Right-of-Way Access; Environmental

- 3.1. **State Right-of-Way Access.** The State authorizes the City to enter upon State Right-of-Way to perform the maintenance activities described in this Agreement. The City must notify and coordinate with the State's District Maintenance Engineer prior to accessing State Right-of-Way. While the City is occupying State Right-of-Way, they must comply with the approved traffic control plan, and with applicable provisions of the Work Zone Field Handbook (<http://www.dot.state.mn.us/trafficeng/workzone/index.html>). All the City personnel occupying State Right-of-Way must be provided with required reflective clothing and hats.
- 3.2. **Environmental.** The City will not dispose of any materials regulated by any governmental or regulatory agency onto the ground, or into any body of water, or into any container on State Right-of-Way. In the event of spillage of regulated materials, the City will immediately notify the State's Authorized

Representative in writing and will provide for cleanup of the spilled material and any materials contaminated by the spillage in accordance with all applicable federal, state, and local laws and regulations, at the sole expense of the City.

4. Maintenance by the City

Upon completion of the project, the City will provide the following without cost or expense to the State:

- 4.1. **Roadways.** Maintenance of 142nd Street West. Maintenance includes, but is not limited to, snow, ice and debris removal, resurfacing, seal coating, and any other maintenance activities according to accepted City maintenance practices.
- 4.2. **Roundabout on TH 3.**
 - A. **Roundabout Approaches.** Maintenance of 142nd Street West approaches up to the curb line of the outer circle of the TH 3 roundabout. Maintenance includes, but is not limited to, snow, ice and debris removal, resurfacing, seal coating, and any other maintenance activities according to accepted City maintenance practices.
 - B. **Roundabout Circle.** Maintenance of the roundabout circle on TH 3 at 142nd Street West. The State and City will provide for snow, ice, and debris removal of the roadway portion of the roundabout circle in conjunction with ongoing maintenance activities of their respective roadway approaches to the roundabout circle. The State will provide for resurfacing, seal coating, and any other maintenance activities necessary to perpetuate the roadway portion of the roundabout circle in a safe and usable condition.
 - C. **Roundabout Landscaping.** Maintenance of any landscaping in the TH 3 and 142nd Street West roundabout. Maintenance includes but is not limited to, vegetation control, litter and debris removal, removal and replacement of all dead or diseased plantings, and any other maintenance activities necessary to perpetuate the landscaping in a safe, usable, and aesthetically acceptable condition.
- 4.3. **Storm Sewers.** Routine maintenance of any storm sewer facilities construction. Routine maintenance includes, but is not limited to, removal of sediment, debris, vegetation, and ice from grates and catch basins, and any other maintenance activities necessary to preserve the facilities and to prevent conditions such as flooding, erosion, or sedimentation, this also includes informing the District Maintenance Engineer of any needed repairs.
- 4.4. **Municipal Utilities.** Maintenance of any municipal-owned utilities construction, without cost or expense to the State.
- 4.5. **Sidewalks.** Maintenance of any sidewalk construction, including stamped and colored concrete sidewalk (if any) and pedestrian ramps. Maintenance includes, but is not limited to, snow, ice and debris removal, patching, crack repair, panel replacement, cross street pedestrian crosswalk markings, vegetation control of boulevards (if any), and any other maintenance activities necessary to perpetuate the sidewalks in a safe, useable, and aesthetically acceptable condition.
- 4.6. **Shared Use Paths.** The City will provide routine and minor maintenance of the Shared Use Path (SUP). Routine and minor maintenance may include, but are not limited to, snow and ice control/removal, sweeping and debris removal, patching, crack repair, replacement of failing section(s) of pavement, vegetation control, signing, pavement markings, and any other maintenance activities necessary to perpetuate the SUP in a safe, usable, and aesthetically acceptable condition as determined by the State's District Maintenance Engineer and all applicable laws including, but not limited to, the Americans with Disabilities Act ("ADA"). If the City fails to perform its maintenance services under this Agreement in

compliance with applicable laws, the State will provide the City with a notice of non-compliance. Within three business days of sending the notice of non-compliance, the State's District Maintenance Engineer and the City Engineer will meet to discuss the City performance of maintenance and decide upon next steps to remedy any non-compliant performance. If the parties cannot agree upon a remedy, the State may perform such obligation and the City will reimburse the State for the cost thereof, plus 10 percent of such cost for overhead and supervision within 30 days of receipt of the State's invoice. The State and the City agree that full pavement replacement is outside of routine and minor maintenance, and the State and the City will share in the cost of pavement replacement according to the State's Cost Participation and Maintenance Responsibilities with Local Units of Government Manual, as amended or revised.

- 4.7. *Lighting.*** Maintenance of lighting at and approaching the roundabout, including all legs and within the roundabout, will be shared between the State and the City. The City will be responsible for the hook up cost and application to secure an adequate power supply to the service pad or pole and will pay all monthly electrical service expenses necessary to operate the lighting facility. The City will be responsible for minor maintenance, including, but not limited to re-lamping or LED luminaire replacement, repair or replacement of all damaged luminaire glassware, luminaires when damaged or when ballasts fail, photoelectric control on luminaires, and painting of poles and other equipment, if applicable, for the entire system. The State will be responsible for major maintenance, including, but not limited to Gopher State One Call (GSOC) locates, knocked down poles including wiring within the poles, damaged poles, pull boxes, underground wire, loose connections, damaged foundations, defective starter boards or drivers, damaged fuse holders, and blown fuses for the entire system.
- 4.8. *Additional Drainage.*** No party to this Agreement will drain any additional drainage volume into the storm sewer facilities constructed under the construction contract that was not included in the drainage for which the storm sewer facilities were designed, without first obtaining written permission to do so from the other party.

5. Basis of City Cost

- 5.1. *Schedule "I".*** The Preliminary Schedule "I" includes anticipated City participation construction items and the construction engineering cost share covered under this Agreement and is based on engineer's estimated unit prices.
- 5.2. *City Participation Construction.*** The City will participate in the following at the percentages indicated. The construction includes the City's proportionate share of item costs for Mobilization, Field Office, Field Laboratory, and Traffic Control.
- A.** 100 Percent will be the City's rate of cost participation in all of the water main construction. The construction includes, but is not limited to, those construction items tabulated on Sheet No. 2 of the Preliminary Schedule "I".
- 5.3. *Construction Engineering Costs.*** The City will pay a construction engineering charge equal to 3 percent of the total City participation construction covered under this Agreement.
- 5.4. *Plan Changes, Additional Construction, Etc.*** The City will share in the costs of construction contract addenda and change orders that are necessary to complete the City participation construction covered under this Agreement, including any City requested additional work and plan changes.

The State reserves the right to invoice the City for the cost of any additional City requested work and plan changes, construction contract addenda, change orders, and associated construction engineering before the completion of the contract construction.

5.5. Liquidated Damages. All liquidated damages assessed the State's contractor in connection with the construction contract will result in a credit shared by each party in the same proportion as their total construction cost share covered under this Agreement is to the total contract construction cost before any deduction for liquidated damages.

6. City Cost and Payment by the City

6.1. City Cost. \$209,703.66 is the City's estimated share of the costs of the contract construction and the construction engineering cost share as shown in the Preliminary Schedule "I". The Preliminary Schedule "I" was prepared using anticipated construction items and estimated quantities and unit prices and may include any credits or lump sum costs. Upon award of the construction contract, the State will prepare a Revised Schedule "I" based on construction contract construction items, quantities, and unit prices, which will replace and supersede the Preliminary Schedule "I" as part of this Agreement.

6.2. Conditions of Payment. The City will pay the State the City's total estimated construction and construction engineering cost share, as shown in the Revised Schedule "I", after the following conditions have been met:

- A.** Execution of this Agreement and transmittal to the City, including a copy of the Revised Schedule "I".
- B.** The City's receipt of a written request from the State for the advancement of funds.

6.3. Acceptance of the City's Cost and Completed Construction. The computation by the State of the amount due from the City will be final, binding and conclusive. Acceptance by the State of the completed contract construction will be final, binding, and conclusive upon the City as to the satisfactory completion of the contract construction.

6.4. Final Payment by the City. Upon completion of all contract construction and upon computation of the final amount due the State's contractor, the State will prepare a Final Schedule "I" and submit a copy to the City. The Final Schedule "I" will be based on final quantities and include all City participation construction items and the construction engineering cost share covered under this Agreement. If the final cost of the City participation construction exceeds the amount of funds advanced by the City, the City will pay the difference to the State without interest. If the final cost of the City participation construction is less than the amount of funds advanced by the City, the State will refund the difference to the City without interest.

The State and the City waive claims for any payments or refunds less than \$5.00 according to Minnesota Statutes § 15.415.

7. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

7.1. The State's Authorized Representative will be:

Name, Title:	Malaki Ruranika, Cooperative Agreements Engineer (or successor)
Address:	395 John Ireland Boulevard, Mailstop 682, St. Paul, MN 55155
Telephone:	(651) 366-4634
E-Mail:	malaki.ruranika@state.mn.us

7.2. The City's Authorized Representative will be:

Name, Title: Brian Erickson, City Engineer (or successor)
 Address: 2875 145th Street West, Rosemount, MN 55068
 Telephone: (651) 322-2025
 E-Mail: brian.erickson@rosemountmn.gov

8. Assignment; Amendments; Waiver; Contract Complete

- 8.1. Assignment.** No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office. The foregoing does not prohibit the City from contracting with a third-party to perform City maintenance responsibilities covered under this Agreement.
- 8.2. Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 8.3. Waiver.** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.
- 8.4. Contract Complete.** This Agreement contains all prior negotiations and agreements between the State and the City. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

9. Liability; Worker Compensation Claims

- 9.1.** Each party is responsible for its own acts, omissions, and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of others and the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of the City.
- 9.2.** Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.

10. Nondiscrimination

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

11. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the City's books, records, documents, accounting procedures, and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

12. Government Data Practices

The City and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the City under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the City or the State.

13. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14. Termination; Suspension

14.1. *By Mutual Agreement.* This Agreement may be terminated by mutual agreement of the parties.

14.2. *Termination for Insufficient Funding.* The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the performance of contract construction under the Project. Termination must be by written or fax notice to the City.

14.3. *Suspension.* In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities and performance of work authorized through this Agreement.

15. Force Majeure

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance) if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

[The remainder of this page has been intentionally left blank]

CITY OF ROSEMOUNT

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Recommended for Approval:

By: _____
(District Engineer)

Date: _____

Approved:

By: _____
(State Design Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With Delegated Authority)

Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

CITY OF ROSEMOUNT

RESOLUTION

IT IS RESOLVED that the City of Rosemount enter into MnDOT Agreement No. 1057905 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the City to the State of the City's share of the costs of the water main construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 3 at 142nd Street West within the corporate City limits under State Project No. 1921-107 (TH 3=115).

IT IS FURTHER RESOLVED that the Mayor and the _____
(Title)
are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Council of the City of Rosemount at an authorized meeting held on the _____ day of _____, 2024, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this _____ day of _____, 2024

Notary Public _____

My Commission Expires _____

(Signature)

(Type or Print Name)

(Title)

City Council Regular Meeting: January 7, 2025

AGENDA ITEM: Establishing Cannabis and Hemp Business Regulations	AGENDA SECTION: NEW BUSINESS
PREPARED BY: Adam Kienberger, Community Development Director Erin Fasbender, City Clerk	AGENDA NO. 9.a.
ATTACHMENTS: Resolution, Ordinance	APPROVED BY: LJM
RECOMMENDED ACTION: Adopt an ordinance establishing cannabis and hemp business regulations and approve a resolution for a summary publication.	

BACKGROUND

Following the legalization of adult-use cannabis in Minnesota, many cities, including Rosemount, adopted moratoriums in order to have time to develop ordinances regulating cannabis businesses and review relevant zoning ordinances. Those moratoriums expired at the end of 2024.

As the Council is aware, numerous meetings and work sessions have taken place to discuss cannabis legislation and the necessary updates to the City's code. Based on the information gathered during these sessions and guidance from our City Attorney, Staff has prepared the attached ordinance for the Council's review.

The proposed ordinance establishes a maximum number of establishments allowed for licensing in Rosemount based on a population ratio defined in statute (1 per 12,500 people). This ratio means Rosemount could have up to 3 licensed establishments. The proposed ordinance also establishes a buffer of 1,000 feet from schools, definitions and licensing process requirements, operating regulations, and temporary event parameters.

While many of these components are required by state statute, it should be noted that the City has the ability to modify this ordinance in the future (in alignment with state statute Chapter 342) should there be a need provide additional regulations. This draft was provided by the City's attorney under the guidance of City Council and direction of staff.

RECOMMENDATION

Staff recommends the Council adopt an ordinance establishing cannabis and hemp business regulations and approve a resolution for a summary publication.

**CITY OF ROSEMOUNT
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. 2025-XX

**RESOLUTION APPROVING SUMMARY PUBLICATION OF
ORDINANCE NO. 2025-01**

WHEREAS, the City has adopted the above referenced ordinance; and

WHEREAS, the verbatim text of the ordinance is cumbersome, and the expense of publication of the complete text is not justified; and

WHEREAS, the following summary clearly informs the public of the intent and effect of the ordinance.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Rosemount that the following summary is hereby approved for official publication:

**SUMMARY PUBLICATION
ORDINANCE NO. 2025-01**

**AN ORDINANCE AMENDS TITLE 3 OF THE CITY CODE BY ADDING A NEW
CHAPTER 11 ESTABLISHING CANNABIS AND HEMP BUSINESS
REGULATIONS**

During their January 7, 2025 meeting, the City Council of the City of Rosemount adopted Ordinance No. 2025-01. Pursuant to Minnesota Statutes Section 412.191, in the case of a lengthy ordinance, a summary may be published. While a copy of the entire ordinance is available for inspection and without cost by any person of the office of the City Clerk, the following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance. The ordinance amends Title 3 of the City Code by adding a new chapter 11 establishing cannabis and hemp business regulations.

EFFECTIVE DATE. This ordinance shall be effective upon its passage and publication according to law. Passed by the City Council of the City of Rosemount, Minnesota, this 7th day of January, 2025.

BE IT FURTHER RESOLVED, that the City Clerk is directed to keep a copy of the ordinance in her office at City Hall for public inspection and to post a full copy of the ordinance in a public place in the City for a period of two weeks.

Adopted by the City Council of the City of Rosemount, Minnesota this 7th day of January, 2025.

Jeffery D. Weisensel, Mayor

ATTEST:

Erin Fasbender, City Clerk

**CITY OF ROSEMOUNT
COUNTY OF DAKOTA
STATE OF MINNESOTA**

ORDINANCE NO. 2025-01

**AN ORDINANCE AMENDING TITLE 3 OF THE CITY CODE BY ADDING A
NEW CHAPTER 11 ESTABLISHING CANNABIS AND HEMP BUSINESS
REGULATIONS**

THE CITY COUNCIL OF THE CITY OF ROSEMOUNT, MINNESOTA, ORDAINS AS
FOLLOWS:

Section 1. Title 3 of the Rosemount City Code is amended by adding the following
new Chapter 11:

**Chapter 11
CANNABIS AND HEMP BUSINESS REGULATIONS**

- 3-11-1: Purpose and Findings**
- 3-11-2: Definitions**
- 3-11-3: Pre-License Certification of Cannabis Businesses**
- 3-11-4: Retail Registration Required**
- 3-11-5: Cannabis Retailer Registration Limits**
- 3-11-6: Processing Requirements**
- 3-11-7: Application for Registration**
- 3-11-8: Preliminary Compliance Check**
- 3-11-9: Basis for Denial**
- 3-11-10: Issuance of Registration or Renewal**
- 3-11-11: Registration Nontransferable**
- 3-11-12: Enforcement**
- 3-11-13: Penalties**
- 3-11-14: Cannabis Business Operating Regulations**
- 3-11-15: Lower-Potency Hemp Retailer Operating Regulations**
- 3-11-16: Advertising**
- 3-11-17: Temporary Cannabis Events**

3-11-1: Purpose and Findings:

The City of Rosemount makes the following legislative findings: The purpose of this chapter is to protect the public health, safety, and welfare in the City by implementing regulations pursuant to Minnesota Statutes, Chapter 342 related to cannabis and hemp businesses within the City. The City finds and concludes that these regulations are appropriate and lawful and are in the public interest and for the public good.

3-11-2: DEFINITIONS:

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

APPLICANT: An entity with a license issued by the Office of Cannabis Management that is applying for an initial registration or for registration renewal.

THE ACT: The Cannabis Act at Minnesota Statutes, Chapter 342, as it may be amended from time to time.

CANNABINOID PRODUCT: A cannabis product, a hemp-derived consumer product, or a lower-potency hemp edible as defined by Minnesota Statutes, section 342.01.

CANNABIS BUSINESS: As defined in Minnesota Statutes, section 342.01.

CANNABIS RETAILER: Every retail cannabis business that is licensed under the Act and required to register with the City under Minnesota Statutes, section 342.22.

HEMP BUSINESS: As defined in Minnesota Statutes, section 342.01.

LOWER-POTENCY HEMP RETAILER: Every lower-potency hemp edible retail business that is licensed under the Act and required to register with the City under Minnesota Statutes, section 342.22.

MEDICAL CANNABIS COMBINATION BUSINESS: A business licensed under Minnesota Statutes, section 342.01 and authorized to perform the functions in Minnesota Statutes, section 342.515.

OCM: The Office of Cannabis Management.

POTENTIAL LICENSEE: An applicant that has not received a license from the OCM.

TEMPORARY CANNABIS EVENT: An event held by an individual or an organization licensed by the State of Minnesota as a Temporary Cannabis Event Organizer, as described in Minnesota Statutes, sections 342.39 and 342.40.

3-11-3: PRE-LICENSE CERTIFICATION OF CANNABIS BUSINESSES:

A. Authority to certify: The City Clerk is authorized to certify whether a proposed Cannabis Business complies with the City's zoning ordinances and if applicable, with state fire code and building code pursuant to Minnesota Statutes, section 342.13.

B. Pre-certification inspections: Potential licensees are responsible for making all necessary zoning applications prior to the City receiving the request for certification from

the OCM. If a potential licensee fails to obtain necessary zoning approvals prior to the City receiving a request for certification, the City will inform the OCM that the potential licensee does not meet zoning and land use laws. If, at the time the City receives a request for zoning certification, there are no further intended alteration to the building where the business is to be conducted, the City will also certify compliance with building and fire code regulations, provided that the potential licensee has obtained inspections prior to the City's receipt of a request for certification from the OCM. Building and fire code inspections will be valid for 1 year from completion.

3-11-4: RETAIL REGISTRATION REQUIRED:

Before making retail sales to customers or patients, all Cannabis Retailers and Lower-Potency Hemp Retailers must register with the City. Making retail sales to customers or patients without an active registration is prohibited.

3-11-5: CANNABIS RETAILER REGISTRATION LIMITS:

A. Cap on registrations: The City shall limit the number of cannabis retail businesses to one registration for every 12,500 residents within Rosemount.

B. The following businesses are not subject to the cap on registration referenced above:

- (a) Businesses operating under a tribal compact entered into under Minnesota Statutes, Section 3.9224 or 3.9228;
- (b) Tribally issued licenses and registrations;
- (c) Lower-Potency Hemp Retailer; and
- (d) Medical cannabis combination businesses.

3-11-6: PROCESSING REGISTRATIONS:

A. First-come, first-served: Applications for registration will be processed on a first-come, first-served basis based on the City receiving a complete application and payment of all fees.

B. Complete applications: Applications will be considered complete when all materials in Section 3-11-7 are received by the City and include all required information.

C. Effect of pre-licensing certification: The date a certification under Section 3-11-3 is issued will have no impact on the applicant's registration processing and is not an indication that the cap on registrations has not been met.

3-11-7: APPLICATION FOR REGISTRATION:

A. Contents of application: All applicants for initial registration or renewal registration must submit a registration application form provided by the City. The form may be amended from time to time by the City Administrator, but must include or be accompanied by:

1. Full name of the property owner;
2. Full name, date of birth, address, email address, and telephone number of the applicant;
3. Address and parcel ID for the property for which the registration is sought;
4. Certification that the applicant complies with the requirements of this Chapter;
5. Fee Required. At the time of initial application, and prior to the City's consideration of any renewal application, each Cannabis Retailer must pay, as established in the City's fee schedule, the following fees:
 - a. At the time of initial registration:
 - i. An initial registration fee. The initial registration fee will pay for the costs of registration and the cost of the first year of operation.
 - ii. The renewal fee for the second year of operation.
 - b. At the time of the first annual renewal (prior to the second year of operation), no fee will be due.
 - c. At the time of the second annual renewal, and each year thereafter, the renewal fee must be paid prior to the City issuing any renewal registration.
6. A copy of a valid state license or written notice of OCM license preapproval;
and
7. Acknowledgement that all property taxes and assessments are current at the location where the retail establishment is located.

B. Fees nonrefundable: Initial registration fees and renewal registration fees are nonrefundable.

3-11-8: PRELIMINARY COMPLIANCE CHECK:

Initial Cannabis Retailer or Lower-Potency Hemp Retailer registration shall not be issued unless, prior to opening for operations following approval of an application for initial registration, the applicant has passed a preliminary compliance check conducted by the City to ensure compliance with this chapter and any other regulations established pursuant to Minnesota Statutes, section 342.13.

3-11-9: BASIS FOR DENIAL:

A. The City shall deny a registration or renewal for any Cannabis Retailer or Lower-Potency Hemp Retailer if any of the following conditions are true:

1. The applicant has not submitted a complete application.
2. The applicant does not comply with the requirements of this chapter.
3. The applicant does not comply with applicable zoning and land use regulations.
4. If applicable, the maximum number of registrations, pursuant to Section 3-11-5, have been issued by the City.
5. The applicant does not have a valid license from the OCM.
6. The applicant is not current on all property taxes and assessments at the location where the retail establishment is located.
7. The property for which the registration is sought is located within 1,000 feet of an elementary or secondary school (K-12 grades).

3-11-10: ISSUANCE OF REGISTRATION OR RENEWAL:

The City shall issue the registration or renewal if the applicant meets the requirements of this chapter, including that none of the reasons for denial in Section 3-11-9 are true.

3-11-11: REGISTRATION NONTRANSFERABLE:

A registration is not transferable to another person, entity, or location.

3-11-12: ENFORCEMENT:

A. Generally: The City Council may impose a fine or suspend a registration under this chapter on a finding that the registered business has failed to comply with an applicable statute, regulation, or ordinance, including a violation of this chapter.

B. Notice and Right to Hearing: Prior to imposing a fine or suspending any

registration under this chapter, the City shall provide the registered business with written notice of the alleged violations and inform the registered business of its right to a hearing on the alleged violation.

C. Delivery of notice: Notice shall be delivered in person or by regular mail to the address of the registered business and shall inform the registered business of its right to a hearing. The notice will indicate that a written response must be submitted within ten (10) days of receipt of the notice, or the right to a hearing will be waived.

D. Council hearing: Provided a timely request for a hearing is submitted by the registered business, the City Council will hold a hearing before taking final action to fine or suspend a registration. The City Council shall give due regard to the frequency and seriousness of the violations, the ease with which such violations could have been cured or avoided and good faith efforts to comply and shall issue a decision to fine or suspend the registration only upon written findings.

E. Council action: If a timely request for a hearing is not received, the matter shall be submitted to the City Council for imposition of the fine or suspension.

F. Emergency: If, in the discretion of the City's Police Chief, or their designee, a registered business poses an imminent threat to the health or safety of the public, the City may immediately suspend the registration and provide notice of the right to hold a subsequent hearing as prescribed in (B) above.

G. Reinstatement: The City may reinstate a registration if it determines that the violations have been resolved. The City shall reinstate the registration if the OCM determines the violations have been resolved.

H. *Report to OCM.* All enforcement actions under this chapter will be reported to the OCM.

3-11-13: PENALTIES:

A. Misdemeanor: Any person who violates this chapter is guilty of a misdemeanor and, upon conviction, is subject to a fine and imprisonment as prescribed by state law. Each day each violation continues or exists, constitutes a separate offense.

B. Administrative penalty: Any person who violates this chapter is subject to an administrative penalty in an amount set forth in the Fee Schedule. Each day any violation continues or exists, constitutes a separate offense.

C. Action against business license: Violation of this chapter shall be grounds for enforcement against any business license issued by the City of Rosemount.

3-11-14: CANNABIS RETAILER OPERATING REGULATIONS:

A. Compliance Checks: The City shall complete, at a minimum, one compliance check per calendar year of every registered business to assess if the business meets age verification requirements, as required under Minnesota Statutes, section 342.22 Subd. 4(b) and this chapter. Any failures under this chapter are a basis for enforcement action and must be reported to the OCM.

B. Hours of Operation: Cannabis businesses are limited to retail sale of cannabis, cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products to between the hours of 8:00 a.m. and 10:00 p.m. Monday through Saturday, and 11:00 a.m. and 6 p.m. on Sunday.

C. Display of License and Registration: All licenses and registrations must be posted and displayed in plain view of the general public on the premises.

3-11-15: LOWER-POTENCY HEMP RETAILER OPERATING REGULATIONS:

A. Compliance Checks: The City shall complete at minimum one compliance check per calendar year of every registered business to assess if the business meets age verification requirements, as required under Minnesota Statutes, section 342.22 Subd. 4(b) and this chapter. Any failures under this chapter are a basis for enforcement action and must be reported to the OCM.

B. Hours of Operation: Lower-Potency Hemp Retailers, other than businesses holding a license under Minnesota Statutes, Chapter 340A, may only engage in the retail sale of lower-potency hemp edibles, or hemp-derived consumer products between the hours of 8:00 a.m. and 10:00 p.m. Monday through Saturday, and 11:00 a.m. and 6 p.m. on Sunday.

C. Display of License and Registration: All licenses and registrations must be posted and displayed in plain view of the general public on the premises.

3-11-16: ADVERTISING:

Advertising: Signage for Cannabis businesses is subject to the City's sign code, Rosemount City Code Title 11, Chapter 8 with the addition of the following: Cannabis businesses are permitted to erect up to two fixed signs on the exterior of the building or property of the business.

3-11-17: TEMPORARY CANNABIS EVENTS:

- A. Special Event Permit. Prior to holding a Temporary Cannabis Event, any cannabis event organizer with a license from the OCM must obtain a special event permit from the City Clerk.
- B. Other Requirements. In addition to the requirements for special events, all Temporary Cannabis Events must meet the following requirements:
 - 1. The event organizer must provide to the City a complete copy of the cannabis event license application submitted to OCM pursuant to Minnesota Statutes, section 342.39, subd. 2.
 - 2. On-site consumption of cannabinoid products is prohibited.
- C. Compliance with State law. All Temporary Cannabis Events must follow all requirements of Minnesota Statutes, chapter 342, as it may be amended from time to time, and all requirements of the temporary cannabis event organizer license issued by the OCM.

Section 2. Effective Date. This ordinance is effective on January 1, 2025.

Adopted this ____ day of _____, 2024, by the City Council of the City of Rosemount.

Jeffery D. Weisensel, Mayor

ATTEST:

Erin Fasbender, City Clerk

January 2025

Su	M	Tu	W	Th	F	Sa
29	30	31	<u>1</u>	2	3	4
5	6	<u>7</u>	8	9	10	11
12	13	14	15	16	17	18
19	<u>20</u>	<u>21</u>	<u>22</u>	23	24	25
26	<u>27</u>	<u>28</u>	29	30	31	1

Main Calendar

City Council Work Session Meeting

January 7, 2025, 5:00 PM - 7:00 PM

[More Details](#)

City Council Meeting

January 7, 2025, 7:00 PM - 8:00 PM

[More Details](#)

CITY HALL CLOSED - Martin Luther King, Jr. Day

January 20, 2025, All Day

[More Details](#)

Port Authority

January 21, 2025, 6:00 PM - 7:00 PM

[More Details](#)

City Council Meeting

January 21, 2025, 7:00 PM - 8:00 PM

[More Details](#)

Youth Commission Meeting

January 22, 2025, 3:45 PM - 4:45 PM

[More Details](#)

Parks and Recreation Commission Meeting

January 27, 2025, 7:00 PM - 8:00 PM

[More Details](#)

Planning Commission Meeting

January 28, 2025, 6:30 PM - 7:30 PM

[More Details](#)

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February 2025

Su	M	Tu	W	Th	F	Sa
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	1

Main Calendar

City Council Work Session Meeting

February 4, 2025, 5:00 PM - 7:00 PM

[More Details](#)

City Council Meeting

February 4, 2025, 7:00 PM - 8:00 PM

[More Details](#)

CITY HALL CLOSED - Presidents Day

February 17, 2025, All Day

[More Details](#)

Port Authority

February 18, 2025, 6:00 PM - 7:00 PM

[More Details](#)

Port Authority

February 18, 2025, 6:00 PM - 7:00 PM

[More Details](#)

City Council Meeting

February 18, 2025, 7:00 PM - 8:00 PM

[More Details](#)

Parks and Recreation Commission Meeting

February 24, 2025, 7:00 PM - 8:00 PM

[More Details](#)

Planning Commission Meeting

February 25, 2025, 6:30 PM - 7:30 PM

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