



**AGENDA**  
**Parks and Natural Resources**  
**Commission Regular Meeting**  
**Monday, September 22, 2025**  
**7:00 PM**  
**Council Chambers, City Hall**

- 1. CALL MEETING TO ORDER**
- 2. ADDITIONS OR CORRECTIONS TO AGENDA**
- 3. APPROVAL OF MINUTES**
  - a. Minutes of the August 18, 2025 Regular Meeting
- 4. AUDIENCE INPUT**
- 5. DISCUSSION (Response to Audience Input):**
- 6. UNFINISHED BUSINESS**
  - a. RAAA Storage Needs
- 7. NEW BUSINESS**
  - a. Environmental and Sustainability Updates
  - b. Director's Report
- 8. ADJOURNMENT**

**ROSEMOUNT PARKS AND NATURAL RESOURCES COMMISSION  
REGULAR MEETING PROCEEDINGS  
AUGUST 18, 2025**

**CALL MEETING TO ORDER**

Pursuant to due call and notice thereof a regular meeting of the Parks and Natural Resources Commission was held on Monday, August 18, 2025, at 7:00 PM. in Rosemount Council Chambers, 2875 145th Street West.

Chairperson Eliason called the meeting to order with Commissioners Bonkoski, Bass, Burman, Edminson, McDonald, Speich and Andrews.

Guest speaker: Tom Lewanski, Natural Resources Manager from Dakota County

Staff present included the following:

Parks and Recreation Director Dan Schultz

Office Specialist Michelle Rambo

**ADDITIONS OR CORRECTIONS TO AGENDA**

**APPROVAL OF MINUTES**

- a. Minutes of the July 28, 2025 Regular Meeting

**Motion by** Bonkoski **Second by** Burman

**Motion** to approve Minutes of the July 28, 2025 Regular Meeting

**Ayes: 7.**

**Nays: None. Motion Carried.**

**AUDIENCE INPUT**

**DISCUSSION (Response to Audience Input):**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

- a. Mississippi River Greenway Natural Resource Management Plan

Tom Lewanski, Natural Resources Manager of Dakota County, presented information about the Mississippi River Greenway Natural Resource Management Plan. Dakota County is developing a natural resource management plan for the Mississippi River Greenway. The greenway is about 27 miles. It is located along the Mississippi River from St. Paul to Hastings. Eventually, the greenway will extend from Hastings to Goodhue County.

b. Environmental and Sustainability Updates

Director Schultz provided a verbal update on August happenings in the areas pertaining to environmental and sustainability work that City staff have been doing, including information and photos of the new solar parking lot lights recently installed at Ailesbury Park.

c. RAAA Storage Needs

**Motion by Speich Second by Bonkoski**

**Motion** to table recommending the City Council approve the MOU with RAAA for a future storage facility until more information is brought to the commissic

**Ayes: 8.**

**Nays: None. Motion Carried.**

d. Director's Report

**Park Improvement Fund Balance as of July 31, 2025: \$6,213,565**

Inflows to the Park Improvement fund last month were as follows:

Dedication fees - \$165,300

Grants/Other - \$0

Interest - \$6,025 (June)

Donations - \$0

Expenditures - \$49,623 (park and trail designs, UMore Building and Flint Hills Trails)

**ADJOURNMENT**

There being no further business to come before the Parks and Natural Resources Commission at the regular meeting and upon a motion by Speich and a second by Bonkoski, the meeting was adjourned at 8:33 p.m.

Respectfully submitted,

Michelle Rambo  
Office Specialist

Parks and Natural Resources Commission Regular Meeting: September 22, 2025

<b>AGENDA ITEM:</b> RAAA Storage Needs	<b>AGENDA SECTION:</b> UNFINISHED BUSINESS
<b>PREPARED BY:</b> Dan Schultz, Parks & Recreation Director	<b>AGENDA NO.</b> 6.a.
<b>ATTACHMENTS:</b> City Storage Information 9 15 25, MOU - RAAA - City Storage 8 12 25	<b>APPROVED BY:</b> DLS
<b>RECOMMENDED ACTION:</b> motion to recommend the City Council approve the non - binding MOU with RAAA for a future storage facility to be built by the city and leased by RAAA.	

**BACKGROUND**

Representatives from the main RAAA Board and RAAA Football Board are interested in the development of a new storage facility for their equipment. The main board would like to centralize their storage to one location that will be a good long term fit for them. They currently have equipment storage in several locations including old UMore building sites, private storage sites, people’s homes and other storage areas. RAAA Football is having challenges with access to their equipment and also having to store their equipment in the old basement locker rooms at Rosemount Middle School. Another challenge they have its that they can only access the storage area if a paid Building Supervisor is on site.

RAAA annually spends \$15,000 on storage. Attached is a spread sheet that identifies where RAAA currently stores their equipment.

Both the main board and the football board have asked about assistance from the City of Rosemount regarding a new storage facility. RAAA needs a total 5,000 sq feet of space to meet their current and future needs.

Staff recently got a rough cost estimate range for a 5,000 sq. building. The estimate was for between \$105-\$110 per sq foot. RAAA has asked the City to fund the storage building and then they would pay the city back over several years through lease agreement.

Currently, the City provides storage space to the Leprechaun Days Committee, Haunted Wood Trail Committee, RAAC and the Beyond the Yellow Ribbon Committee. There is not a charge to any of these groups.

Also included on the attached spreadsheet is a listing of what other cities are doing to assist their athletic association with storage.

**RECOMMENDATION**

Staff is recommending that the commission support this project moving forward by signing a non-binding MOU with RAAA.

## City Storage Information

City	City space for storage	Notes
South St. Paul	Yes	Seasonal storage in smaller spaces
Prior Lake	Yes	Provides access to several City facilities within the park system
Apple Valley	Yes	New 1,500 sq ft spaces for both EVAA and VAA
Woodbury	Yes	Small spaces at the field house
Hastings	Yes	Job boxes and shipping containers in parks. Nothing in city buildings.
Mendota Heights	Yes	Cell tower building use at no cost
Farmington	No	NA
Eagan	No	NA
Rosemount	No	We currently have allowed sheds and other small structures.

## Current RAAA Storage Spaces

Location	Size	Notes
Old Rosemount Middle School locker room – in basement	800 Sq Ft (approx.)	Does not meet ADA standards.
Old building on the UMore Property	2,270 sq ft	Could be losing this space in the near future. Does not meet ADA standards.
Public Storage Sites	400 sq ft (approx.)	Travel Baseball and Basketball
Shannon Garage	500 sq ft.	RAAA owned
RAAA volunteer homes	Unknown	Basement and garages

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE CITY OF ROSEMOUNT and ROSEMOUNT AREA ATHLETIC  
ASSOCIATION**

This Memorandum of Understanding (MOU) between the City of Rosemount (the City) and Rosemount Area Athletic Association (RAAA) outlines the primary terms and conditions involved with the City building a storage facility and leasing that building to RAAA to use as a central storage space for RAAA's equipment.

This MOU is **not intended** to create a binding agreement between the City and the RAAA. The purpose of this MOU is to set out the primary terms and conditions involved with the proposed construction and lease described above and is not intended to be binding on either party. All other terms and conditions will be negotiated in a formal lease agreement, and the parties will be contractually bound only upon the full execution of a lease agreement.

RAAA:

1. RAAA will be the sole user of the storage facility and no other groups or individuals will be allowed to store anything in the building unless written permission is provided by the City.
2. Will pay an agreed semi-annual rent payment to be determined once the bids are received and approved by the City and a lease agreement is signed.
3. Monitor the safety and useability of the storage building. Provide cleaning and organization services for the building.
4. Be responsible for securing permits for any desired signage.
5. On a monthly basis, make a minimum of two inspections of the storage facility. The inspections will be conducted by RAAA volunteers, and the results will be reported to the City. Report any facility damage or necessary repairs to the City.
6. Administer an access and safety protocol with RAAA volunteers who enter the storage building.
7. Carry insurance on the building (Still TBD, the terms of which are to be described in a lease agreement between the parties).
8. Persistent and/or unresolved issues related but not limited to parking, trash/debris, negative impact on park operations, or damage to the building will be cause for termination of the use of the building by RAAA.

City of Rosemount:

1. The City (with input from RAAA) will choose the location for the construction of the building.
2. The building will be required by the City to meet all applicable building codes and design standards.
3. Design a storage building of approximately 5,000 square feet in a public park. Lease the building to RAAA. The lease price will be based on the bid price and other project costs.
4. Publicly bid the building project, oversee construction and deliver completed project.
5. Provide electric, heat and cooling, and long-term maintenance and access to limited parking. The City will have no obligation for alternative parking accommodations if the need arises based on the use patterns of RAAA.
6. Contact RAAA with any concerns over the use of the building.
7. If the City chooses to terminate the storage agreement with RAAA, there will be no financial

recourse by RAAA or obligation by the City to provide alternative accommodations. The City commits to all reasonable efforts to resolve issues before said termination.

**CITY OF ROSEMOUNT**

By: \_\_\_\_\_  
Jeffrey D. Weisensel, Mayor

By: \_\_\_\_\_  
Erin Fasbender, City Clerk

**RAAA**

By: \_\_\_\_\_  
Treasurer

By: \_\_\_\_\_  
President

Parks and Natural Resources Commission Regular Meeting: September 22, 2025

<b>AGENDA ITEM:</b> Environmental and Sustainability Updates	<b>AGENDA SECTION:</b> NEW BUSINESS
<b>PREPARED BY:</b> Dan Schultz, Parks & Recreation Director	<b>AGENDA NO.</b> 7.a.
<b>ATTACHMENTS:</b>	<b>APPROVED BY:</b> DLS
<b>RECOMMENDED ACTION:</b> None, update only.	

**BACKGROUND**

**Outreach & Education**

On August 13, we partnered with the Library to table at Prestwick Place and Carbury Hills CDA developments. We engaged with 15 residents, providing education on proper recycling practices and answering questions about local services. Many additional in-person educational events have been offered this summer, and 338 Rosemount residents have been educated in total.

**Reusable r.Cups at Events**

All vendors serving unbottled beverages at this weekend’s Food Truck Fest will be utilizing reusable r.Cups to reduce single-use waste (except Gray Duck Concessions, which is exempt due to concerns regarding gluten cross-contamination). Oktoberfest will also continue its commitment to sustainability by incorporating r.Cups again this year.

**Fall Cleanup – Erickson Park**

The Fall Cleanup is scheduled for October 4 in Erickson Park. This year’s fall cleanup will be limited in scope. We will be accepting mattresses and box springs, appliances, electronics, and paper for shredding (note that paper shredding will be located in the Central Park parking lot). We will not be accepting tires, trash or construction debris, furniture, or lawn and garden equipment. These items will be accepted again during the spring cleanup.

**Annual comment opportunity open for City Stormwater Pollution Prevention Program**

- Open September 5 – October 6
- Advertised on social media, newsflash on web front page, notify me email sent to signed up residents, public notice sent to city paper
- Web event – stormwater web pages are updated with prominently placed contact information and links
  - A viewing computer is provided in City Hall for residents that don’t have internet access.
- The City is required to provide an annual comment opportunity for residents to comment on the City’s Stormwater Pollution Prevention Program (SWPPP or swip) as a part of the City’s MS4 NPDES Permit (Municipal Separate Storm Sewer System National

Pollutant Discharge Elimination System Permit). The MS4 Permit is a national permit (EPA) administered by the Minnesota Pollution Control Agency (MPCA) that requires cities of a certain size or within urban areas to have a plan in place to manage operations so as to reduce pollution entering the stormwater system since it is a direct conduit to surface waters (lakes, ponds, wetlands, rivers). As required, the SWPPP focuses on 6 key strategies or Minimum Control Measures (MCMs) to reduce the impact of city operations on water pollution: 1) Public Education and Outreach 2) Public Participation/Involvement 3) Illicit Discharge Detection and Elimination 4) Construction Site Stormwater Runoff Control 5) Post-Construction Stormwater Management 6) Pollution Prevention/Good Housekeeping for Municipal Operations.

### **Natural Areas -**

- We were able to conduct 47 acres of spot herbicide management. Looking to conduct two fall burns tentatively at Central Park and Meadows Park.
- Working on a native management plan with Dakota County for the Flint Hills trail segment of the greenway way system.

### **RECOMMENDATION**

None, update only

Parks and Natural Resources Commission Regular Meeting: September 22, 2025

<b>AGENDA ITEM:</b> Director’s Report	<b>AGENDA SECTION:</b> NEW BUSINESS
<b>PREPARED BY:</b> Dan Schultz, Parks & Recreation Director	<b>AGENDA NO.</b> 7.b.
<b>ATTACHMENTS:</b>	<b>APPROVED BY:</b> DLS
<b>RECOMMENDED ACTION:</b> None, update only.	

**BACKGROUND**

**Park Improvement Fund Balance as of August 31, 2025: \$5,822,605.41**

Inflows to the Park Improvement Fund last month were as follows:

- Dedication fees - \$361,165
- Grants/Other - \$0
- Interest - \$0
- Donations - \$0
- Expenditures - \$356,607 (park and trail designs and UMore Building)

**Indoor Ice** – Staff is working with RAHA to confirm the current and future participation numbers and staff hopes to be back with a recommendation regarding indoor ice in October.

**Renaming the UMore Ballfield Complex** - Staff have been communicating with representatives from the University of Minnesota’s planning and real estate division regarding the use of the UMore name for one of our current parks and possible future parks. I have not received a definitive answer yet, but the staff did anticipate the answer will be that the University cannot allow for the use of the UMore name by the city.

Assuming we move away from the current name of the “UMore Ballfield Complex”, we should start discussions on choosing a new name. Other new parks that we should consider for naming would be the pickle ball courts and the dog park facility we are working on.

**Market Value Analysis – Parks Dedication Fees** – The City last reviewed land prices in relation to parks dedications fees in 2016. Staff is recommending that we conduct a Market Value Analysis in the fall of 2025 so that it can be implemented in 2026. The Market Value Analysis will be based on recent comparable sales of vacant land for low, medium and high-density residential development, along with commercial, industrial and business park development. The sales to be reviewed should have taken place in Rosemount or a nearby community.

Staff received two quotes based on an RFP that was recently sent out. The two quotes were from

Evergreen Land Services for \$5,000 and from Hosch Appraisal and Consulting Inc. for \$7,995. Evergreen Land Services did the same type of work for the city in 2016 and staff is planning to use them again 2025.

**RECOMMENDATION**

None, update only.