

**ROSEMOUNT PORT AUTHORITY
REGULAR MEETING PROCEEDINGS
JULY 21, 2020**

CALL TO ORDER

Pursuant to due call and notice thereof a regular meeting of the Rosemount Port Authority was held on July 21, 2020, at 6:04 p.m. in Rosemount Council Chambers 2875 145th Street West.

Chair Weisensel called the meeting to order with Commissioners Droste, Freske, Wolf, Essler, Block, Ober in attendance. Staff present included Executive Director Martin, Deputy Director Lindquist, Economic Development Coordinator Van Oss and City Clerk Fasbender.

The Pledge of Allegiance was recited.

ADDITIONS OR CORRECTIONS TO AGENDA

Executive Director Martin stated there were no changes to the agenda.

Motion by Weisensel **Second** by Essler

Motion to Adopt the Agenda.

Ayes: 7

Nays: 0. Motion carried.

CONSENT AGENDA

Motion by Wolf **Second** by Block

Motion to Approve Consent Agenda

- a. Approval of June 16, 2020, Regular Meeting Minutes
- b. Approval of June 23, 2020, Special Meeting Minutes

Ayes: Droste, Block, Ober, Weisensel, Essler, Freske, Wolf

Nays: 0. Motion carried.

OLD BUSINESS

4.a. Project Updates

Economic Development Coordinator Van Oss discussed the status of current projects. The Morrison demolition and infrastructure work began in June 2020. There is a scheduled Ribbon Cutting for Noodles and Company on August 5th. The City received an Environmental Legacy Fund (ELF) Grant for \$500,000. This grant is from Dakota County and will be used for the demolition work and interior abatement for the Morrison redevelopment.

4.b. COVID Update

Economic Development Coordinator Van Oss discussed the City's continued efforts during COVID-19 to assist businesses.

- The Paycheck Protection Program loan has been extended to August 8, 2020.
- Staff created the Rosemount CARES program and video series to raise awareness of the precautions put in place during the pandemic and support local businesses.
- The City is exploring using the County's small business grant program and administrative review for a Rosemount business grant program to be financed with some of the federal CARES money allocated to the City.

NEW BUSINESS

5.a. Commercial Sites Visioning RFP Update

Economic Development Coordinator Van Oss reviewed the outcome of the RFP process. The City received a total of 9 proposals for the commercial site visioning RFP. Four firms were chosen to move forward with interviews. Interviews with firms will be conducted on July 23rd and staff expects to award a contract the week of August 3rd.

5.b. 2021 Port Budget Approval

Deputy Director Lindquist explained on an annual basis staff puts together a draft budget for the Port Authority. This year's draft budget includes 2021 operations and the TIF budget for the Downtown/Brockway TIF District. The new KenRose TIF will not generate any increment in 2021. The 2021 operating budget is similar to the 2020 budget, with the exception that the Retail Strategies funding has been removed.

Chair Weisensel suggested to include 70% of the Economic Development Coordinator's salary in the Port budget.

Motion by Freske Second by Block

Motion to Approve the Draft Port Authority Budget and TIF Budget with amending changes to include a portion of the Economic Development Coordinator salary

Ayes: Block, Ober, Weisensel, Essler, Freske, Wolf, Droste

Nays: 0. Motion carried.

5.c. Goals of the Rosemount Port Authority

Economic Development Coordinator Van Oss discussed Port Authority's past goals and future implementation strategies based on feedback from Chair and other Port Authority members.

Chair Weisensel requested more current dates for the goals and then to remove items as they are completed.

Mayor Droste suggested Port Authority take tours of key areas, i.e. the Business Park and the Akron Avenue commercial sites.

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Deputy Director Lindquist noted a lot of staff's time recently has shifted towards COVID-19 strategies, GIS implementation and increasing social media presence. These activities were added into the document in recognition of the dedicated staff resources.

Motion by Wolf Second by Essler

Motion to Approve the Updated Goals of the Rosemount Port Authority with
Commissioner Wolf's wording modifications

Ayes: Ober, Weisensel, Essler, Freske, Wolf, Droste, Block
Nays: 0. Motion carried.

CHAIRPERSON'S REPORT

None

DIRECTOR'S REPORT

None

REPORTS FROM PORT AUTHORITY COMMISSIONERS

Commissioner Ober asked whether the Food Truck Festival was still on the calendar and staff confirmed the festival is currently planned, but there is a good likelihood it may get cancelled.

Commissioner Ober asked the status of the Business Expo. Staff confirmed staff is targeting March 2021 for the Expo to take place but further discussion will need to occur.

COMMUNITY/AUDIENCE RECOGNITION

None

ADJOURNMENT

There being no further business to come before the Port Authority and upon a motion by Ober second by Essler the meeting was unanimously adjourned at 6:36 p.m.

Respectfully Submitted,



Erin Fasbender,
City Clerk