

**ROSEMOUNT PORT AUTHORITY
REGULAR MEETING PROCEEDINGS
NOVEMBER 16, 2021**

CALL TO ORDER

Pursuant to due call and notice thereof a regular meeting of the Rosemount Port Authority meeting held on November 16, 2021, at 6:00 p.m. in the City Hall Council Chambers, 2875 145th Street West.

Chair Freske called the meeting to order with Port Authority Commissioners Droste, Ober, Weisensel, Block, Essler and Wolf in attendance. Staff present included Executive Director Martin, Deputy Director Kienberger, Economic Development Coordinator Van Oss.

The Pledge of Allegiance was recited.

ADDITIONS OR CORRECTIONS TO AGENDA

Motion by Essler **Second** by Ober

Motion to Adopt the Agenda.

Ayes: 7.

Nays: 0. Motion carried.

CONSENT AGENDA

Motion by Weisensel **Second** by Essler

Motion to Approve Consent Agenda

a. Approval of the October 19, 2021, Regular Meeting Minutes

Ayes: Weisensel, Block, Ober, Freske, Essler, Droste, Wolf

Nays: 0. Motion carried.

OLD BUSINESS

4.a. Project Updates

Economic Development Coordinator Eric Van Oss briefly noted a few project updates; OMNI, Tap Society and North 20 Brewery latest project updates, Morrison tenants will start move-ins next week, recapped discussions with South Metro Auto's future plans at its current location, Night on the Town success and the recent press for Rosemount's latest development has been attractive to other parties as staff continues to receive interest especially within the business park.

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NEW BUSINESS

5.a. 2022 CDBG Allocation

Community Development Director Kienberger provided an overview of the Community Development Block Grant funds received annually from the Dakota County CDA. Kienberger recapped what was done in the past years and the proposed recommendation for 2022. To secure the grant money that is available, the city must prepare and submit an application that specifies eligible activities or projects to which the city intends to allocate the available funding.

For 2022, staff is proposing that the estimated \$60,000 be allocated to a single activity for 2022 while we work with the CDA to reallocate existing CDBG funds for a Zoning Code Analysis and update this winter.

Staff proposes the zoning code update as staff has identified the need to revamp significant sections of the city's zoning code in the last year with all the business inquiries. The updates would reflect what the market is interested in. Staff would have dialogue with the establishment reviewing the city code to provide input as to what the city wants and to ensure the code reads consistently throughout. Staff noted, the code update is something that will need to be done at some point either way.

Councilmember Block questioned the 4 residents that are currently on the waiting list for the Home Improvement Loan project. Staff confirmed the CDA monitors the list and assigns the applicants as the funds are available.

Commissioner Wolf questioned whether internal funds should be used for the code update. Kienberger suggested since the update would not be a reoccurring expense and the update is in need in the short term to utilize the CDBG funds. The fiscal year for the program is July 1 to June 30.

Motion by Weisensel Second by Droste

Motion to recommend City Council adopt a resolution approving the 2022 CDBG application and reallocating existing funds as discussed.

Ayes: Block, Ober, Freske, Essler, Droste, Wolf, Weisensel

Nays: 0. Motion carried.

DISCUSSION

6.a. Workforce Development Update

Community Development Director Kienberger discussed the different resources available for workforce development. Van Oss stated the traditional avenues, i.e. job fairs do not have the participation as the fairs used too. Van Oss stated presenting a hub where businesses could go to find these resources would be more effective at a county level versus by city.

Commissioner Ober suggested staff continue to find ways to gain affordable childcare as having that may allow more of people to go back to work.

Chairperson Freske requested staff and Port Authority to revisit this item quarterly.

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CHAIRPERSON'S REPORT

None.

DIRECTOR'S REPORT

None.

REPORTS FROM PORT AUTHORITY COMMISSIONERS

None.

COMMUNITY/AUDIENCE RECOGNITION

None.

ADJOURNMENT

There being no further business to come before the Port Authority and upon a motion the meeting was unanimously adjourned at 6:53 p.m.

Respectfully Submitted,



Erin Fasbender
City Clerk