

**UTILITY COMMISSION
REGULAR MEETING MINUTES
September 16, 2019**

CALL TO ORDER

Pursuant to due call and notice thereof the regular Utility Commission meeting of the City of Rosemount was called to order on September 16, 2019, at 5:30 p.m. in the Upper Conference Room, City Hall, 2875 145th Street West, Rosemount.

Commissioner Demuth called meeting to order with Commissioner Cahn and Rome, Mayor Droste, City Administrator Martin, Finance Director May, Public Works Director/City Engineer Erickson, Public Works Coordinator Watson, and Recording Secretary Rambo.

ADDITIONS OR CORRECTIONS TO AGENDA

None

AUDIENCE INPUT

APPROVAL OF MINUTES

Motion by Cahn **Second** by Demuth

Motion to approve the minutes of the August 19, 2019 Utility Commission meeting.

Motion carried.

PUBLIC HEARINGS

OLD BUSINESS

6.a. Water Rate Model Discussion

Public Works Coordinator Watson presented the updated water rate model to the commission. Staff was supportive of the changes to the model but recommended that the changes be implemented in 2021. During 2020, there will be other significant changes occurring, such as phasing out the fixed rates and adding a street light utility fee.

Commissioner Cahn requested an update on billing all residential irrigation meters at the highest rate. Watson explained that staff looked at how it would impact the users and due to the significant impact on the users with irrigations meters, staff did not feel it was appropriate at this time. Watson presented the effects of billing all residential second meters at the highest rate. Commissioner Rome expressed it would not affect the budget and residents drastically but, billing residential second meters at the highest rate would promote conservation.

Staff requested that the commission table the idea of billing all residential second meters at the highest rate for another year. Postponing the action will allow staff to analyze the numbers and effects on the residents on a deeper level.

Commissioner Cahn agreed to wait to implement the revised model until 2021 and to proceed with the existing rate models.

Motion by Cahn **Second** by Rome

Motion to recommend City Council approval of Water Rate Changes for 2020.

Motion carried.

NEW BUSINESS

7.a. DNR Water Supply Report

Public Works Director/City Engineer Erickson discussed the water supply plan. The report was completed in July 2016 and was previously given to the commissioners at that time.

Commissioners briefly discussed the restrictions on watering and the city's exemption for the sports fields. The city's code enforcement has been working on enforcing the watering regulations.

Commissioner Demuth questioned when new homes are built, if staff is verifying that lots are receiving the 6 inches of topsoil. Erickson stated that Senior Engineer Technician, Derick Anderson, is completing the checks. Administrator Martin asked how staff is verifying the top soil is sufficient. Erickson explained that staff is potentially pulling up a piece of unrooted sod to measure the depth of the soil.

EXECUTIVE DIRECTOR'S REPORT

8.a. Well Pumping Report

Public Works Director/City Engineer Erickson provided the report to commissioners. No discussion.

8.b. City Project Update

Public Works Director/City Engineer Erickson gave a brief overview of the ongoing projects within in the city.

- **Chippendale Water Tower (CP 2019-02)** – Reconditioning of the tower is underway.
- **Bonaire Path (CP 2018-03)** – Project is underway, curb and gutter will be installed in the next couple of weeks.
- **Greystone 8th** – Will be completed this year. Wear course will be installed in 2020.
- **Prestwick Place 20th (CP 2020-04)** – Grading will be completed this year. Plans are expected in Spring 2020.
- **Dunmore 2nd & Dunmore Lift Station (CP 2018-03 & 2019-12)** – Lift station will be installed by the end of 2019. Cul-de-sac for Dunmore 2nd has been completed.

8.c. Set Next Meeting Agenda for October 14, 2019.

Commissioner Demuth requested a review of the water conservation ordinance.

OTHER UPDATES

ADJOURNMENT

Demuth adjourned the meeting at 7:35 p.m.

Respectfully submitted,

Michelle Rambo
Recording Secretary