

**UTILITY COMMISSION
REGULAR MEETING MINUTES
September 28, 2020**

CALL TO ORDER

Pursuant to due call and notice thereof the regular Utility Commission meeting of the City of Rosemount was called to order on September 28, 2020, at 5:36 p.m. virtually via Zoom.

Commissioner Cahn called meeting to order with Commissioner Demuth, Mayor Droste, City Administrator Martin, Finance Director May, Public Works Director/City Engineer Erickson, Public Works Coordinator Sisneros and Recording Secretary Paque. Commissioner Rome was absent.

ADDITIONS OR CORRECTIONS TO AGENDA

None

AUDIENCE INPUT

None

APPROVAL OF MINUTES

Motion by Demuth **Second** by Cahn

Motion to approve the minutes of the August 24, 2020 Utility Commission meeting.

Ayes: 2

Nays: 0. Motion carried.

PUBLIC HEARINGS

None

OLD BUSINESS

6.a. Water Efficiency & Stormwater Rebate Update

Erickson provided an update to the commission on the rebates.

The commission briefly discussed ways to promote the rebates for the upcoming fall and winter months.

NEW BUSINESS

7.a. Utility Rate Model Review

Erickson presented overviews on the utility rate models.

Water Utility Rates

The proposed changes would result in a net decrease of 2.7% to the water portion of the utility bill for the average residential water customer.

Sewer Utility Rates

The proposed changes would result in a net decrease of 5.9% to the sewer portion of the utility bill for the average residential water customer.

Stormwater Utility Rates

At this time, there will not be a rate increase. The current rates should be sufficient to maintain a viable year-end balance for the next 10 years.

Street Light Utility Rates

At this time, there will not be a rate increase. The current rates should be sufficient to maintain a viable year-end balance for the next 10 years.

Overall, the proposed changes to the rate models would result in an overall net decrease of 3.7% for the average customer.

Motion by Cahn **Second** by Demuth

Motion to recommend City Council approval of the Water and Sewer Rate Changes for 2021.

Ayes: 2

Nays: 0. Motion carried.

7.b. 2021 Utility Budgets

Erickson presented an overview of the utility budgets.

Water Utility Budget

No increase to the budget.

Sewer Utility Budget

Slight increase to accommodate updates to communication devices and new electrical/control devices at two of the lift stations.

Storm Utility Budget

Increase of 8.4% for communication upgrades and new electrical/control cabinets at two of the lift stations as well as the stormwater pond maintenance program.

Motion by Demuth **Second** by Cahn

Motion to recommend City Council approval of the 2021 Utility Budgets.

Ayes: 2

Nays: 0. Motion carried.

EXECUTIVE DIRECTOR'S REPORT

8.a. City Project Update

Public Works Director/City Engineer Erickson provided the Commission with a memo regarding ongoing projects.

Commissioner Cahn questioned whether the city will be doing any pumping on ponds other than Shannon Pond. Erickson confirmed that staff has been looking at other ponds as well but has to look into easements for piping.

8.b. Well Pumping Report

Public Works Director/City Engineer Erickson presented the current well pumping records.

8.c. Action Item / Issues List

- i. **MET Council Well Assessment**
- ii. **Smart Meter Update**
- iii. **Tour of a Water Tower**

Erickson asked the commissioners if there was a timeframe in mind that would work best for their schedules. Tour will most likely take place at the Connemara Tower behind Fire Station 2.

- iv. **Five Year Pond Maintenance Plan**

Further updates on these items will be provided at the October Utility Commission meeting.

8.d. Set Meeting Agenda for October 26, 2020

Commissioner Demuth requested to see the highest water users and splash pad water use reports.

ADJOURNMENT

Commissioner Cahn adjourned the meeting at 7:00 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jessie Paque". The signature is fluid and cursive, with the first name "Jessie" written in a larger, more prominent script than the last name "Paque".

Jessie Paque
Recording Secretary