

**UTILITY COMMISSION
REGULAR MEETING MINUTES
NOVEMBER 28, 2022**

CALL TO ORDER

Pursuant to due call and notice thereof the regular Utility Commission meeting of the City of Rosemount was called to order on November 28, 2022, at 5:30 p.m. in the Conference Room, City Hall, 2875 145th Street West, Rosemount.

Attendees included: Commission Chair Greg Johnson, and Commissioners Vanessa Demuth and Laura Miller.

Staff present included the following:

City Administrator Martin, Public Works Director Egger, Finance Director Malecha, and Recording Secretary Simonson.

ADDITIONS OR CORRECTIONS TO AGENDA

None.

AUDIENCE INPUT

None.

APPROVAL OF MINUTES

4.a. October 24, 2022 Utility Commission Meeting Minutes

Motion by Demuth, **Second** by Miller

Motion to approve the minutes of October 24, 2022 Utility Commission Meeting

Ayes. 3.

Nays. 0. Motion carried.

PRESENTATION

None.

PUBLIC HEARINGS

None.

OLD BUSINESS

6.a. 2023 Utility Rate Recommendations

Public Works Director Egger presented the updated and finalized utility rate model recommendations for 2023. Final 2023 Utility Rate Models will go to the December 6, 2022 council meeting. Overall, the proposed changes to the rate models would result in a net increase of 5.6% for the average customer.

Motion by Demuth, **Second** by Miller

Motion to recommend City Council approval of the 2023 Utility Rate Model.

Ayes: 3

Nays: 0. Motion carried.

NEW BUSINESS

7.a. Water Consumption in City Facilities

Public Works Director Egger presented the year-over-year City water usage for the 1st, 2nd, and 3rd quarters for 2021 and 2022.

Commissioner Demuth requested a 10-year chart comparison at the next meeting, which will allow enough time for readings to come in at the close of the 4th quarter.

Commissioner Demuth requested that a staff member from Parks and Rec attend a future meeting to discuss ways to decrease City water usage, especially relating to irrigation of open green spaces, and to discuss what actions the department has already taken or is planning to do in this aspect. Public Works Director Egger noted that the Parks and Rec department has already started to analyze areas of the City in which irrigation and mowing can be reduced and will continue to review and make adjustments, which will also benefit the City by reducing staff time needed to maintain these areas.

7.b. Set Meeting Dates for 2023

Public Works Director Egger presented the proposed 2023 meeting schedule for the Utility Commission. Meetings will be reduced to quarterly meetings except for the fall utility rate review process (September-November). This would reduce the overall number of meetings to six per year.

Motion by Demuth, **Second** by Miller

Motion to accept the meeting dates for 2023 as presented.

Ayes: 3

Nays: 0. Motion carried.

EXECUTIVE DIRECTOR'S REPORT

8.a. Well Pumping Report

Public Works Director Egger presented the current well pumping data. The current trajectory indicates the year could close out with approximately 1 billion gallons of water pumped.

8.b. Action Item / Issues List

- i. Commissioner Demuth noted that the information on the City's webpage indicating free private well testing provided by Dakota County is not longer valid as that program has ended. Staff will have this information updated on the webpage.
- ii. Public Works Director Egger stated that there is little on the agenda for the December 19, 2022 meeting on the schedule, and with limited staff time the holidays, he recommended canceling the December meeting and reconvene in March. The Commissioners agreed. A cancellation notice will be posted per the Open Meeting Laws.
- iii. Commissioner Demuth requested an update on manganese testing and well field study with the Minnesota Department of Health be added to the agenda for the next meeting.

8.c. Set Meeting Agenda for March 27, 2023

- i. Update on manganese testing and well field study by the Minnesota Department of Health.
- ii. City water usage 10-year comparison.
- iii. Discussion with staff member of Parks and Rec Department.

ADJOURNMENT

There being no further business to come before the Utility Commission and upon a motion by Demuth and a second by Miller the meeting was adjourned at 6:54 p.m.

Respectfully submitted,

Amy Simonson
Recording Secretary