

**UTILITY COMMISSION  
REGULAR MEETING MINUTES  
July 26, 2021**

**CALL TO ORDER**

Pursuant to due call and notice thereof the regular Utility Commission meeting of the City of Rosemount was called to order on July 26, 2021, at 5:30 p.m. in the Conference Room, City Hall, 2875 145<sup>th</sup> Street West, Rosemount.

Meeting was called to order with Commissioners Rome and Johnson, Mayor Droste, City Administrator Martin and Public Works Director/City Engineer Erickson. Commissioner Demuth was absent.

Guest in attendance included Brian Davis, Water Supply Planning Senior Engineer, with the Met Council.

**ADDITIONS OR CORRECTIONS TO AGENDA**

None

**AUDIENCE INPUT**

None

**APPROVAL OF MINUTES**

**Motion** by Johnson **Second** by Rome

**Motion** to approve the minutes of the June 28, 2021 Utility Commission meeting.

**Ayes: 2.**

**Nays: 0. Motion carried.**

**PUBLIC HEARINGS**

None

**OLD BUSINESS**

**6.a. Water/Stormwater Rebate Update**

Public Works Director/City Engineer Erickson provided an update on the 2<sup>nd</sup> quarter of the 2021 rebate activity.

**NEW BUSINESS**

**7.a. Met Council Water Efficiency Tool**

Public Works Director/City Engineer Erickson introduced Brian Davis with the Met Council. Mr. Davis presented to the commissioners and staff about their water efficiency tool.

**7.b. Lead Service Line Policy**

Public Works Director/City Engineer Erickson briefly discussed with commissioner research that has been completed towards putting together a lead service line policy.

**EXECUTIVE DIRECTOR'S REPORT**

**8.a. City Project Update**

Public Works Director/City Engineer Erickson provided the Commission with a memo regarding ongoing projects and highlighted various projects.

### **8.b. Well Pumping Report**

Public Works Director/City Engineer Erickson presented the current well pumping records.

### **8.c. Action Item / Issues List**

#### **i. MET Council Well Assessment**

See item 7.a.

#### **ii. Smart Meter Update**

Staff met with vendor representatives for the replacement of water meters. Staff is working with the Finance Department to coordinate a potential change with the current utility billing software.

#### **iv. Tour of a Water Tower**

Due to restrictions lifting, staff is open to coordinating an in-person water tower tour.

#### **vi. Water/Stormwater Rebate Update (quarterly)**

See item 6.a.

### **8.d. Set Meeting Agenda for August 23, 2021**

### **ADJOURNMENT**

Commissioner Rome adjourned the meeting at 6:55 p.m.

Respectfully submitted,

Jessie Paque  
Recording Secretary