

**ROSEMOUNT CITY COUNCIL
REGULAR MEETING PROCEEDINGS
MARCH 4, 2020**

CALL TO ORDER

Pursuant to due call and notice thereof a regular meeting of the Rosemount City Council was held on Wednesday, March 4, 2020, at 7:00 p.m. in the Council Chambers at City Hall, 2875 145th Street West, Rosemount.

Mayor Droste called the meeting to order with Council Members Block, Essler, and Freske attending.

Staff present included the following;

- City Administrator Martin
- Parks & Recreation Director Schultz
- Finance Director May

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Motion by Block Second by Freske

Motion to Adopt the Agenda as presented.

Ayes: 4.

Nays: None. Motion carried.

PRESENTATIONS, PROCLAMATIONS, & ACKNOWLEDGMENTS

3.a. Acknowledgement of Award of Certificate of Achievement for Excellence in Financial Reporting

Director of Finance May presented a Certificate of Achievement for Excellence in Financial Reporting received by the Government Finance Officers Association and briefly discussed what the certificate entailed.

PUBLIC COMMENT

No comments

CONSENT AGENDA

Motion by Essler Second by Block

Motion to Approve the Consent Agenda with item 6.f. removed

- a. Bills Listing
- b. Fire Secretary Reappointment
- c. City IT Projects
- d. Lebanon Hills Subwatershed Stormwater Rate Change
- e. Municipal State Aid Mileage Revision
- ~~f. Redesignation of General Fund Balance~~

**ROSEMOUNT CITY COUNCIL
REGULAR MEETING PROCEEDINGS
MARCH 4, 2020**

- g. Trunk Highway 3 Drainage Improvement Project, CP 2019-13: Accept Bids & Award Contract
- h. LELS Supervisory Unit, Labor Agreement 2020-2021

Ayes: Block, Droste, Essler, Freske

Nays: None. Motion carried.

6.f. Redesignation of General Fund Balance

Council member Essler pulled this item for further information. Council member Essler questioned how the 2019 estimated fund balance in excess of 55% of the 2020 General Fund operating budget is calculated to be \$219,000 compares to other cities.

Director of Finance May discussed the history of the policy that was put in place to determine this percentage and how the number was determined with the assistance of a rating agency's input. Mr. May stated the higher percentage is an advantage to Rosemount as the larger amount of funds showcase Rosemount as strong managers of our funds.

Council member Essler then questioned the remaining amount of \$119,000 that is assigned to help offset the costs that the city will be incurring in the next few years for employee retirements. These retirements will generate a larger than usual amount of funds expended in the form of benefit disbursements. The establishment of this fund balance will minimize impacts of these expenditures. Council members suggested putting \$50,000 of the general funds towards future economic development opportunities as this is an item our residents have asked the city to invest in.

Council members would like to see this item further discussed at a work session as part of the budget process of 2021. Council member Essler stated reviewing the benchmarks of comparable cities would be a good exercise, as the current policy was set before several current council members were on board.

Mr. May will adjust the current resolution to assign \$50,000 to future economic development and \$169,000 will go towards the building CIP.

Motion by Essler Second by Freske

Ayes: Droste, Essler, Freske, Block

Nays: None. Motion carried.

NEW BUSINESS

9.a. Receive Bids and Award Contract – Rosemount Skate Park

Parks & Recreation Director Schultz recapped the Rosemount Skate Park project that recently went out to bid. Mr. Schultz discussed the funding, detailed plans, timing of the project, as well as the public input received for this project. Custom Builders Incorporated is a Minnesota Company and the lowest bidder for the project and could start on the project this spring.

Council members stated the steps staff took to gain public engagement for this project is a good model to follow for future projects.

**ROSEMOUNT CITY COUNCIL
REGULAR MEETING PROCEEDINGS
MARCH 4, 2020**

Motion by Essler Second by Block

Motion to Staff is recommending that the City Council receive the bids for the Rosemount Skate Park Project and award the bid to the low bidder, Custom Builders Incorporated, in the amount of \$337,805.00.

Ayes: Essler, Freske, Block, Droste

Nays: None. Motion carried.

ANNOUNCEMENTS

10.a. Staff Updates

City Administrator Martin highlighted; the recent election and congratulated staff on the successful election and noted the upcoming Business Expo on Saturday March 14th.

10.b. Upcoming Community Calendar

Mayor Droste reviewed the calendar of events and upcoming meetings for the remainder of March and noted his open office hours for the public to attend and address any issues on March 13th.

ADJOURNMENT TO WORK SESSION

There being no further business to come before the City Council at the regular council meeting and upon a motion by Droste and second by Block the meeting was adjourned to the council work session at 7:58 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Erin Fasbender', written in a cursive style.

Erin Fasbender
City Clerk